

Approved, SCAO

STATE OF MICHIGAN  
47th JUDICIAL CIRCUIT  
Delta COUNTY

REQUEST TO ACCESS  
FRIEND OF THE COURT RECORDS  
AND DECISION

CASE NO.

Friend of the Court address and telephone no.  
Delta County Friend of the Court Office  
310 Ludington Street  
Escanaba, MI 49829  
906-789-5111

Plaintiff name  
v

Defendant name

Name and mailing address of person requesting access to records

Telephone number(s) where you can be contacted during the friend of the court's normal business hours.

( )

( )

( )

FAX

1. I certify that I am

- a party.  a third-party custodian.  a guardian.  a guardian ad litem.  an attorney of record.
- counsel for a minor.  lawyer-guardian ad litem.  a state/federal agency auditor.
- protective services personnel from DHS.  a prosecuting attorney or agent of prosecuting attorney.
- personnel from Office of Child Support, DHS.  personnel assigned to carry out IV-D program functions.

2. I am interested in the following records: (Describe briefly.) \_\_\_\_\_

3.  a. I would like to personally inspect the requested records.
- b. I would like copies of the requested records upon receipt by the friend of the court of the copying fee.
- c. I would like to have the friend of the court or designated employee describe or read the requested information to me by telephone or in person.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

DECISION ON REQUEST

- Request granted in full.  Request granted in part.  Request denied.

Reason for partial request or denial.  Some of the information was confidential because of court rule, law, or court order.

Other: \_\_\_\_\_

Requested access will be provided as follows: \_\_\_\_\_

Date Time Details

Send \$ \_\_\_\_\_ for copying costs to \_\_\_\_\_. Make check or money order payable to \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Any person denied access to friend of the court records or confidential information may file a motion for an order of access with the judge assigned to the case or with the chief judge if there is no assigned judge. Contact the friend of the court for further information.