

DELTA COUNTY ROAD COMMISSION RESIDENTIAL DRIVEWAY POLICY

Policy #9

Effective Date: December 27, 1993

Revised: 05/08/2008

A Public hearing was held on December 27, 1993 to establish fees for residential driveway permits. The Delta County Board of Road Commissioners approved a driveway permit fee of \$25.00 and a fee of \$25.00 for a temporary driveway permit.

In addition, at the regular meeting of the Delta County Board of Road Commissioners September 8, 1994, the Board approved the use of plastic driveway culverts provided the plastic culvert meets or exceeds the strength of steel pipe.

I. PURPOSE:

The purpose of this policy is to assure a uniform standard for the procedure of Driveway installation, modification, and maintenance within the right of way of all County Local and County Primary Roads under the jurisdiction of the Delta County Road Commission.

II. MANAGEMENT RESPONSIBILITIES:

- Management will advise the public of the policy and procedure for work within the right of way for driveway installation, modification, and maintenance.
- Each Supervisor shall effectively enforce compliance of this policy.

III. EMPLOYEE RESPONSIBILITIES:

- Employees shall consult with his/her supervisor or other management personnel whenever there is a question regarding this or any other policy.

IV. POLICY:

Installation –

The installation of a new Driveway access to a County Local or County Primary Road requires a permit issued by the Delta County Road Commission to the property owner or the contractor responsible for the installation. All work must be performed to the standard set forth in the Minimum Standards and Regulations for Roadway and Drainage Development. Refer to Policy #5, Section VIII, Illustration "E".

Modification –

Any modification to an existing Driveway access to a County Local or County Primary Road requires a permit issued by the Delta County Road Commission to the property owner or the contractor responsible for the installation. Modifications include but are not limited to extending a culvert, adding or removing culvert end sections, paving a driveway with either concrete or asphalt. All work must be performed to the standard set forth in the Minimum Standards and Regulations for Roadway and Drainage Development. Refer to Policy #5, Section VIII, Illustration “E”.

Maintenance –

All maintenance including but not limited to; culvert cleaning and replacement of a failed culvert is the responsibility of the property owner. Culvert replacement requires a permit issued by the Delta County Road Commission to the property owner or the contractor responsible for the installation. All work must be performed to the standard set forth in the Minimum Standards and Regulations for Roadway and Drainage Development. Refer to Policy #5, Section VIII, Illustration “E”.

V. Exception:

This policy does not include:

- Thawing of a frozen culvert in spring or fall that is compromising normal flow of run off water.
- During a road reconstruction or rehabilitation project, if the drainage is addressed and it is determined that driveway culverts need replacement then the entire cost of the associated culvert is the responsibility of the Delta County Road Commission.

Mike Larrabee, Chairman

Amy J. Reinhardt, Clerk