

Proposed Changes to FY 2016 General Fund Expenditure Budget

#	Department	Description	Original FY 2015 Budget	Proposed FY 2016 Budget	Budget Change	Reason for Change
1	Miscellaneous	Insurance Taxes and Fees	\$64,212	\$0	-\$64,212	There was not a use for these funds in FY 15 and there will not be in FY 16. There are no separate insurance taxes or fees not already built into insurance rates.
2	Appropriations	Termination Sick Leave	\$50,000	\$0	-\$50,000	After consulting with Auditor, the maintenance of a separate fund for sick leave payouts is not necessary.
3	Appropriations	Service Center Transfer	\$50,000	\$0	-\$50,000	Service Center Fund has over \$600,000 in fund balance and less than \$40,000 in annual costs. A General Fund subsidy is not necessary.
4	Miscellaneous	Unemployment Insurance	\$40,000	\$0	-\$40,000	There are no anticipated unemployment insurance costs in the upcoming fiscal year.
5	Multiple	Health Insurance	\$853,178	\$823,019	-\$30,159	Based on updated enrollment, and a hard cap increase. Line item had more in budget than necessary during FY 15.
6	Building Maintenance/ Custodial	Fuel - Courthouse	\$30,000	\$5,000	-\$25,000	No more than \$1,500 has been spent in this line for several years. Most utilities are paid out of the Courthouse utilities budget code.
7	Appropriations	Health Department Rent	\$25,000	\$0	-\$25,000	Left over from an old accounting setup. The County does not pay Rent on behalf of the Health Department.
8	Technology	Computer Implementation	\$94,000	\$70,000	-\$24,000	Due to technology investment in recent years, costs are on a more predictable cycle. Proposed Budget comes from IT Director recommendation.

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9	Appropriations	Renaissance Zone Fund Transfer	\$15,000	\$0	-\$15,000	The Renaissance Zone expires in two years and the Fund has enough balance (\$31K) that a General Fund transfer is not necessary.
10	Appropriations	Emergency Management Contract	\$15,000	\$0	-\$15,000	This has not been used in several years and is likely a holdover from prior to Emergency Management being its own department.
11	Multiple	Retirement	\$842,987	\$828,770	-\$14,217	Based on updated costs. Line item had more in budget than necessary during FY 15.
12	Miscellaneous	Professional and Consulting Fees	\$50,000	\$40,000	-\$10,000	Recommendation based on anticipated reduction in use of legal services.
13	Appropriations	Next Michigan Development Corporation	\$18,000	\$10,000	-\$8,000	\$10,000 is the projected dues of Delta County for the Superior Trade Zone
14	Appropriations	Transfer to Debt Retirement	\$333,218	\$326,680	-\$6,538	This is based on actual debt costs in FY 16
15	Extension Service	Office Rent and Storage Building Rent	\$5,600	\$0	-\$5,600	These funds were used to pay into Service Center Fund for MSU rent. This is not necessary.
16	Technology	Technology for Maintenance Building and Zoning	\$3,600	\$0	-\$3,600	These funds were for a one-time software purchase and are not needed in FY 16
17	Building Maintenance/ Custodial	Equipment	\$15,000	\$11,500	-\$3,500	No more than \$5,000 purchased in last two fiscal years, and there are other line items for equipment in miscellaneous and capital outlay.
18	Record Copying	Supplies and Service Agreement	\$16,500	\$14,000	-\$2,500	Based on consecutive year expenditures of less than \$10,000.
19	Prosecuting Attorney	Unemployment Insurance	\$1,038	\$0	-\$1,038	No anticipated unemployment costs in the upcoming fiscal year

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24	All Depts	Training Expenses	\$11,390	\$13,990	\$2,600	Added at least \$200 in training to all General Fund budgets to account for changes in meal reimbursement rates. Also restored County Clerk's training
25	Probate Court	Attorney Fees	\$70,000	\$73,000	\$3,000	Costs have increased due to number of trials, and Attorney rates. Spent over \$70,000 last two years.
26	District Court	Salary- Court Reporter/Deputy Clerk	\$27,697	\$31,775	\$4,078	Position was reduced to 35 hours in original FY 15 Budget, but later restored. This action adds back appropriate 40 hour funding.
27	Miscellaneous	Soldier Burial	\$9,500	\$14,500	\$5,000	Based on recent expenditure history. This is a state mandate.
28	Circuit Court	Attorney Fees/Transcripts/Jury Expense	\$108,500	\$126,500	\$18,000	Costs have increased due to number of trials, and Attorney rates. Spent over \$120,000 each of last two years.
29	Mutiple	Employee Salaries	\$3,128,751	\$3,148,322	\$19,571	Based on attrition, new hires, time-based increases, and two percent wage increases for Probate Court, and Courthouse Unit.
30	Appropriations	Substance Abuse	\$25,000	\$67,491	\$42,491	The appropriation was too low last year. The County is required to contribute half of Convention Facility taxes to Northcare Substance Abuse agency. This is Delta County's half.
31	Veteran Affairs	Veteran Affairs Officer	\$13,312	\$60,000	\$46,688	Establish full-time Veteran Affairs office by partnering with another agency.

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#	Department	Description	Original FY 2015 Budget	Proposed FY 2016 Budget	Budget Change	Reason for Change
32	Contingency	Contingency funds	\$0	\$133,867	\$133,867	Will be partially used for future labor negotiations, but are primarily reserved to offset potential costs/losses from outstanding tax appeals and unanticipated events.

Proposed FY 2016 Changes to General Fund Revenue

#	Source	Revenue Description	Original FY 2015 Revenue	Proposed FY 2016 Revenue	Budget Change	Reason for Change
1	439	Convention Facilities Tax	\$257,372	\$134,982	-\$122,390	All smaller Michigan counties previously received a share of the liquor tax from the three biggest Michigan Counties. The deal expires this upcoming fiscal year.
2	691	Insurance Reimbursements	90000	0	-\$90,000	The majority of the reduction (\$60,000) is just an accounting change, as the Road Patrol will directly pay for insurance rather than paying the General Fund. The remainder is reduced because insurance disbursements should not be counted on in a budget.
3	562	Co-Op Reimb-Federal	\$415,000	\$390,000	-\$25,000	Updated based on revenue received over last three fiscal years (Revenue has not exceeded \$400,000).
4	613	Register of Deeds Services	\$130,000	\$110,000	-\$20,000	Updated based on revenue received over last two fiscal years.
5	625	Computer Income-Gov Units	\$20,000	\$0	-\$20,000	Revenue was never received and no future revenue is anticipated.
6	430	Forest Reserve	\$15,500	\$0	-\$15,500	Revenue was never received and no future revenue is anticipated.
7	634	Sheriff-Misc. Revenue	\$25,000	\$10,000	-\$15,000	Updated to be more conservative based on volatility. County may receive \$30,000 one year and \$5,000 the next.
8	612	County Clerk Services	\$66,000	\$54,000	-\$12,000	Reduced by \$12,000 because portion of revenue now required to be deposited in Concealed Pistol Licensing Fund.
9	550	Court Funding	\$160,000	\$150,000	-\$10,000	Updated based on revenue over the last two fiscal years.
10	640	Hannahville Funding Contingency	\$15,000	\$7,500	-\$7,500	Based on \$7,500 received each of the last two fiscal years.
11	657	Circuit Court Fines	\$10,000	\$3,000	-\$7,000	Revenue was increased in FY 15 due to large anticipated fine. \$3,000 has been the typical revenue expectation.

Proposed FY 2016 Changes to General Fund Revenue

#	Source	Revenue Description	Original FY 2015 Revenue	Proposed FY 2016 Revenue	Budget Change	Reason for Change
12	688	Attorney Fees	\$31,000	\$25,000	-\$6,000	Updated based on average revenue over last three fiscal years.
13	611	County Treasurer Services	\$8,500	\$3,500	-\$5,000	Based on revenue received in current fiscal year.
14	636	Out of County Prisoner	\$55,000	\$50,000	-\$5,000	Updated based on average of last two fiscal years and projection of current year.
15	570	Abuse/Neglect Grant	\$10,000	\$5,100	-\$4,900	Updated to planned FY 16 grant revenue.
16	402	Current Taxes	\$6,000,000	\$6,006,628	\$6,628	Based on property tax revenue growth of .5 percent.
17	501	Federal Grants Pass Through	\$10,000	\$20,000	\$10,000	Updated Based on revenue over the last three fiscal years.
18	616	District Court Services	\$275,000	\$285,000	\$10,000	Updated based on revenue received over last two years, which has averaged \$286,000.
19	420	Personal Taxes	\$8,000	\$20,000	\$12,000	Based on actual personal property taxes collected during previous three fiscal years.
20	437	Industrial Facilities Tax	\$56,900	\$71,293	\$14,393	County receives millage revenue for qualifying facilities at 1/2 of the regular millage rate. Update is based on Equalization Report.
21	403	Interest Current Taxes	\$4,500	\$35,000	\$30,500	Based on actual General Fund interest earnings in the current fiscal year.
22	432	Federal In Lieu Of	\$300,000	\$340,000	\$40,000	County receives federal tax payment for federal land in jurisdiction. County has averaged \$345,000 in revenue over last two years.
23	664	Interest Earned	\$7,300	\$60,300	\$53,000	Increased based on Administrative proposal that interest earnings in the Residual Equity Fund be annually transferred to the General Fund.

Proposed Changes to Major Nongeneral Funds

Proposed FY 16 County Road Patrol Budget Changes

#	Description	Original FY 2015 Budget	Proposed FY 2016 Budget	Budget Change	Reason for Change
1	Deficit Reduction Payment	\$40,000	\$0	-\$40,000	This was from FY 14 when Road Patrol had a funding deficit. The fund balance began FY 15 with a \$66,000 fund balance and a deficit repayment is no longer necessary.
2	Road Relief	\$30,000	\$0	-\$30,000	Previously used for part-time Road Patrol. There are no longer part-time employees.
3	Termination Sick/Leave	\$30,000	\$0	-\$30,000	Funds will no longer be transferred into Termination/Sick Leave Fund and the fund balance will be used to pay sick leave. Based on a conversation with County's Auditor.
4	Gasoline	\$47,000	\$40,000	-\$7,000	Based on reduction in the cost of gasoline. Less than \$40,000 spent each of the last two years.
5	Miscellaneous	\$20,000	\$27,783	\$7,783	Remaining funds to be used for labor negotiations, miscellaneous, and contingency.
6	UPSET Funding	\$43,390	\$58,000	\$14,610	\$60,000 was actually awarded in FY 15. This keeps allocation relatively consistent.
7	Insurance	\$42,000	\$69,000	\$27,000	The appropriation was too low in FY 15 for costs, plus Road Patrol will now pay for auto insurance on its vehicles.
8	Overtime	\$26,000	\$60,000	\$34,000	Overtime has increased due to the elimination of part-time Road Patrol employees and the staffing of two Officers per shift. \$93,000 spent in FY 14 and \$57,000 thus far in FY 15.

Proposed Changes to Major Nongeneral Funds

Proposed FY 16 911 Millage Fund Budget Changes

#	Description	Original FY 2015 Budget	Proposed FY 2016 Budget	Budget Change	Reason for Change
1	Codespear/Minutes	\$3,000	\$0	-\$3,000	Funding source has not been used since FY 13.
2	Equipment Repair	\$2,500	\$7,500	\$5,000	Based on anticipated repair and maintenance costs, including maintenance on generators and towers.
3	Equipment	\$40,000	\$70,000	\$30,000	Based on 911 Board's recommendation to reimburse law enforcement agencies for purchase of in-car computers.
4	Contract-City of Escanaba	\$720,000	\$791,000	\$71,000	Based on hiring of additional dispatcher, and cost increases associated with salary, healthcare, and retirement.

Proposed FY 16 Airport Fund Budget Changes

#	Description	Original FY 2015 Budget	Proposed FY 2016 Budget	Budget Change	Reason for Change
1	Resale 100LL Fuel	\$95,000	\$80,000	-\$15,000	Based on actual and planned utilization
2	Training	\$24,400	\$10,200	-\$14,200	Based on training utilization over past three fiscal years.
3	Hangar Loans	\$12,000	\$0	-\$12,000	No hangar loan payments were required in FY 15, or will be required in FY 16.
4	Salary- Trainer	\$32,408	\$21,408	-\$11,000	Salary for the airport trainer will be reduced based on anticipated utilization.
5	Capital Outlay	\$40,000	\$30,000	-\$10,000	Used as a contingency for capital expenditures. Has not been used in recent fiscal years.
6	Salary- J Miller	\$0	\$33,358	\$33,358	An employee's salary was not included in the FY 15 Budget but will be in FY 16.

Proposed FY 16 Changes to Non-Major Nongeneral Funds

#	Fund #	Fund Name	Original FY 15 Fund Budget	Proposed FY 16 Fund Budget	Budget Change	Reason for Change
1	616	Residual Equity Transfer Fund	\$850,450	\$0	-\$850,450	Flyover Grant occurred in this fund but has ended. Fund is part of County's financial reserves and should only be used in situations specifically appropriated by Board.
2	516	Delinquent Tax Revolving Fund	\$1,149,500	\$349,500	-\$800,000	Based on anticipated revenue projected by Treasurer. More revenue than expenditures are anticipated in order to increase the fund balance and provide the County cash flow protection on property taxes, given that the County only receives property tax funds in summer.
3	631	Service Center Fund	\$400,200	\$41,500	-\$358,700	Fund previously had Pathways, Public Health, MSU, and Michigan Works rent. The fund no longer receives rent and fund balance (\$650,000 available) will be used to pay maintenance and utilities.
4	222	Mental Health Fund	\$275,608	\$0	-\$275,608	Mental Health appropriation has been done through the General Fund for multiple years. There has not been expenditures in this fund for multiple years.
5	277	CDBG Fund	\$200,000	\$0	-\$200,000	This fund has not been used for multiple years and a budget appropriation is not necessary. There is no fund balance or anticipated revenue.
6	292	Childcare Fund	\$660,738	\$517,784	-\$142,954	Funds are no longer transferred from the General Fund to the Co-Probation Fund through the Child Care Fund. They will now go directly to Co-Probation. This reduces Childcare expenditures. Budget is based on Judge Goebel's planned expenditures.
7	254	PA 123 Foreclosure Fund	\$193,400	\$68,750	-\$124,650	These fund is projected to earn \$194,000 in revenue with only \$68,750 in expenditures. Recommended budget by the Treasurer who has discretion for this fund. The goal is to increase the balance to use for large projects.

Proposed FY 16 Changes to Non-Major Nongeneral Funds

#	Fund #	Fund Name	Original FY 15 Fund Budget	Proposed FY 16 Fund Budget	Budget Change	Reason for Change
8	287	Special Capital Project Fund	\$100,000	\$20,000	-\$80,000	This is the Airport Improvement Fund. Previous year was high to help pay for the passenger ramp that was purchased. Only fund balance is available next fiscal year.
9	296	Juvenile Drug Grant Fund	\$71,303	\$0	-\$71,303	County no longer receives these grant funds.
10	721	Library Fund	\$210,000	\$150,000	-\$60,000	Updated based on revenue received over last two fiscal years.
11	230	Termination Sick Leave Fund	\$80,000	\$35,000	-\$45,000	General Fund and Road Patrol appropriation will no longer occur. Fund balance will be used until depleted (likely 7-10 years) and then sick leave will be paid from department employee is leaving. Auditor confirmed sick leave fund is not necessary.
12	295	Co-Probation Fund	\$114,687	\$77,216	-\$37,471	There is no longer funds transferred from Co-Probation to Juvenile Grant. Budget is based on Judge Goebel's planned expenditures.
13	602	Summer Tax Fund	\$23,800	\$0	-\$23,800	Summer Tax Fund is no longer used by the Treasurer.
14	615	Tax Revolving Administration Fund	\$14,500	\$3,785	-\$10,715	Fund will no longer be used by the Treasurer after final \$3,785 in fund balance is expended.
15	368	Courthouse Renovation Bond Fund	\$333,218	\$326,680	-\$6,538	Updated budget is based on actual required bond costs for FY 16.
16	215	Friend of the Court Fund	\$11,000	\$8,000	-\$3,000	Based on actual revenue collected over last two fiscal years (average of \$8,000)
17	251	Building Authority Construction Fund	\$34,600	\$35,700	\$1,100	Appropriating all remaining fund balance. These funds are leftover revenue from the bonds used to renovate the Courthouse.
18	410	Renaissance Zone Fund	\$15,000	\$17,500	\$2,500	Additional fund balance has been appropriated to spend funds on marketing while the Renaissance Zone is still active.

Proposed FY 16 Changes to Non-Major Nongeneral Funds

#	Fund #	Fund Name	Original FY 15 Fund Budget	Proposed FY 16 Fund Budget	Budget Change	Reason for Change
19	263	Concealed Pistol Licensing Fund	\$0	\$12,000	\$12,000	New funds created based on Michigan state statute.
20	632	Michigan Works Fund	\$31,620	\$45,580	\$13,960	Updated based on actual rent received from Michigan Works in lease agreement.
21	401	Capital Outlay Fund	\$50,000	\$80,000	\$30,000	Budget is based on funds available due to planned transfers into Capital Outlay Fund.
22	212	Title III Forest Projects Fund	\$25,000	\$65,000	\$40,000	Based on actual revenue collected over last two fiscal years (average of \$65,000).
23	225	Community Action Fund	\$830,524	\$883,700	\$53,176	Updated based on FY 14-15 projected revenue and expenditures.
24	420	Brownfield Fund	\$1,000	\$451,000	\$450,000	Based on Fleet Maintenance grant project administered by CUUPAD on behalf of Delta County and City of Escanaba.
25	201	County Road Fund	\$6,100,000	\$6,700,000	\$600,000	Delta County handles the banking for the Road Commission but not the budget. This is just to track banking. They may draw down funds at any time. Estimated appropriation is based on current and previous years.

Changes in How Budget Costs are Accounted For

Description	Affected Departments	Reason for Change
IT Director Salary	Administration and Miscellaneous	\$10,000 of IT Director's salary was previously paid under Program Development in Miscellaneous. All of the salary will now be paid out of administration. There is no pay increase.
Don Brockway's Salary	Sheriff-Admin and Road Patrol Fund	Previously the General Fund paid the Road Patrol Fund \$75,000 for Don Brockway's costs. All expenditures, including overtime for the position, will now occur in the General Fund.
Liability Insurance Costs	Miscellaneous and Road Patrol Fund	Previously the General Fund paid the whole bill and the Road Patrol Fund paid the General Fund their share. Now each Fund will directly pay their share of insurance.
Life Insurance	All	Life Insurance costs were previously included in the Budget as Health Insurance. A separate account has now been created to charge life insurance.
Retirement Costs	All	Defined Benefit (pension) and Defined Contribution costs were previously combined. They have been split up into two sub-codes.