

TENTATIVE AGENDA

DELTA COUNTY BOARD OF COMMISSIONERS

November 4, 2014

5:15 p.m.

- I. CALL TO ORDER
- II. PRAYER
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL

- V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - County Board minutes: 10-17-14, 10-21-14
 - Committee of the Whole: 10-21-14
- VI. APPROVAL OF AGENDA
- VII. PRESENTATION OF WRITTEN COMMUNICATIONS
 - A. COMMUNICATIONS RECEIVED
 - B. COMMUNICATIONS FORWARDED
- VIII. REPORTS OF STANDING, STATUTORY, SPECIAL COMMITTEES AND OTHERS
- IX. **PUBLIC COMMENT ON AGENDA ITEMS** (Sign In)

- X. **COMMITTEE REPORTS**

- XI. GENERAL ORDERS OF BUSINESS
 - A. UNFINISHED BUSINESS

 - B. NEW BUSINESS
 - 1. **Payment of Bills**
 - 2. **Airport Improvement Projects**

- XII. GENERAL PUBLIC COMMENT

XIII. COMMISSIONER'S COMMENTS

XIV. MEETING SCHEDULE

- A. Board of Commissioners Meeting on 11-18-14 at 5:15 p.m. in the Circuit Courtroom.
- B. Board of Commissioners Meeting on 12-2-14 at 5:15 p.m. in the Circuit Courtroom.
- C. Board of Commissioners Meeting on 12-16-14 at 5:15 p.m. in the Circuit Courtroom.

XV. NOTICES

30 day notice of Appointments

XVI. ADJOURNMENT

*****DUE TO THE TIME CONSTRAINTS, THE DELTA COUNTY BOARD OF COMMISSIONERS HAS ADOPTED A POLICY THAT ANY INDIVIDUAL WISHING TO ADDRESS THE BOARD WILL BE ALLOCATED THREE (3) MINUTES. THE THREE MINUTES USED BY THE INDIVIDUAL ARE TO MAKE STATEMENTS. THERE WILL BE NO QUESTION AND ANSWER SESSION FORMAT. THIS WILL STRICTLY BE A STATEMENT TYPE FORMAT. IF YOU WISH TO ADDRESS THE BOARD, PLEASE SIGN YOUR NAME ON THE SIGN UP LIST AVAILABLE FROM THE COUNTY CLERK. SPEAKERS WILL BE CALLED IN ORDER OF SIGN UP.*****

THE COUNTY OF DELTA WILL PROVIDE REASONABLE AUXILIARY AIDS AND SERVICES FOR THE HEARING IMPAIRED AND TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON REASONABLE NOTICE TO THE COUNTY OF DELTA. INDIVIDUALS WITH DISABILITIES REQUIRING SERVICES SHOULD CONTACT THE COUNTY OF DELTA ADA COORDINATOR BY WRITING OR CALLING THE FOLLOWING:

Daniel Menacher, DELTA COUNTY ADA COORDINATOR
310 LUDINGTON STREET
ESCANABA, MI 49829
TELEPHONE (906) 789-5189

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A regular meeting of the Delta County Board of Commissioners is scheduled for Tuesday, November 4, 2014 at 5:15 p.m. in the Circuit Courtroom in the Delta County Courthouse.

Sincerely yours,

Nancy J. Kolich
Delta County Clerk

Proposed

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING
October 17, 2014**

Escanaba, Michigan

A Special meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

October 15, 2014

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Special Meeting of the Delta County Board of Commissioners is scheduled for Friday October 17, 2014, at 2:00 p.m. in Conference Room 222 of the Delta County Courthouse.

Sincerely yours,
Nancy J. Kolich
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Harrington, Miller and Rivard.

ABSENT: Commissioners Elegeert and Moyle.

ALSO PRESENT: Don St. Germain, Delta County Animal Society
Ralph Blasier
Pat Bernat, Bay de Noc Kennel Club
Judy Akkala, Bay de Noc Kennel Club

The meeting was called to order at 2:03 p.m. in Conference Room 222 of the Delta County Courthouse by Vice Chair Harrington.

IX. PUBLIC COMMENT ON AGENDA ITEMS

None.

X. COMMITTEE REPORTS:

XI. GENERAL ORDERS OF BUSINESS

Proposed

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Animal Shelter.

Moved by Commissioner Miller and seconded by Commissioner Rivard that the Animal Society take the fence to the new shelter and the the Animal Society would work with the Bay de Noc Kennel Club regarding the fence to meet the BDNKC's needs.

ROLL CALL	HARRINGTON	YES
	MILLER	YES
	MOYLE	ABSENT
	RIVARD	YES
	ELEGEERT	ABSENT

MOTION CARRIED.

Don St. Germain will give a list of items that the Animal Society purchased at the shelter that they would like to take to the new shelter.

XII. PUBLIC COMMENT

None.

XVI. ADJOURNMENT

Moved by Commissioner Harrington and seconded by Commissioner Miller to adjourn at 2:28 p.m.

Respectfully Submitted,

Nancy J. Kolich, County Clerk

Mary Harrington, Vice Chairperson

Proposed

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING
October 21, 2014**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

October 16, 2014

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday October 21, 2014, at 5:15 p.m. in the Circuit Courtroom of the Delta County Courthouse.

Sincerely yours,
Nancy J. Kolich
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Elegeert, Harrington, Miller, Moyle and Rivard.

ABSENT: None.

The meeting was called to order at 5:20 p.m. in the Circuit Courtroom of the Delta County Courthouse by Delta County Clerk, Nancy Kolich.

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Miller and seconded by Commissioner Rivard to approve the County Board minutes of the October 14, 2014, meeting. MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner Moyle and seconded by Commissioner Miller to approve amending the agenda, adding Executive Session under Committee Reports. MOTION CARRIED.

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

- A. Received: No written communications were received.
- B. Forwarded: No written communications were forwarded.

Proposed

VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

VII. REPORTS OF SPECIAL COMMITTEES AND OTHERS.

IX. PUBLIC COMMENT ON AGENDA ITEMS

None.

X. COMMITTEE REPORTS:

I. Executive Session.

Moved by Commissioner Rivard and seconded by Commissioner Miller to move into closed session at 5:21 p.m. for the purpose of discussing written legal opinion from Counsel under OMI Section 15.268(8)(h).

ROLL CALL	HARRINGTON	YES
	MILLER	YES
	MOYLE	YES
	RIVARD	YES
	ELEGEERT	YES

MOTION CARRIED.

Moved by Commissioner Moyle and seconded by Commissioner Rivard to reconvene into regular session at 5:54 p.m. MOTION CARRIED.

No actions were taken during executive session.

XI. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. 2014 Millage Report.

The 2014 Millage Report was presented by Juli Kolbe, Equalization Director.

2. Apportionment Report.

Moved by Commissioner Moyle and seconded by Commissioner Rivard to approve the Apportionment Report, as presented by Equalization Director Juli Kolbe. MOTION CARRIED.

Proposed

3. Planning Commission - Fee Change for Text Amendments.

Moved by Commissioner Rivard and seconded by Commissioner Miller to table the Fee Changes increase to \$1,500 for Text Amendments, until the next meeting.

ROLL CALL	HARRINGTON	YES
	MILLER	YES
	MOYLE	NO
	RIVARD	YES
	ELEGEERT	NO

MOTION CARRIED.

XII. PUBLIC COMMENT

Daniel Sandin, Garden Township, addressed the Board with his concerns regarding the Garden Township Wind Turbines.

Cristi Curre, Garden Township, addressed the Board with her concerns regarding the Garden Township Wind Farm, presented several studies on Vibroacoustic Disease - the Response of Biological Tissue to Low Frequency Noise - August 30, 2004 Mariana Alves-Pereira, Joao Joanaz de Melo Maria Cristina Marques, Nuno A.A. Castelo Branco, on record.

Nicole Young, Garden Township, addressed the Board with her concerns regarding the Zoning Fee increase and the Garden Township Wind Turbines.

Janet Daasch, Garden Township, addressed the Board with her concerns regarding the Garden Township Wind Turbines.

Marlene Winters-Johnson, Garden Township, addressed the Board with her concerns regarding the Garden Township Wind Turbines.

Jim Dalgord, Garden Township, addressed the Board with his concerns regarding the Garden Township Wind Turbines.

Kay Rowlands, retired Delta County employee, addressed the Board with her concerns regarding Delta County hiring practices.

Rory Mattson, Delta Conservation District, updated the Board with park improvements, storage building is up at Fuller, dump station is almost completed, landscaping at the pavilion almost completed.

XIII. COMMISSIONERS CONCERNS

Commissioner Harrington: Have heard a lot from both sides and have listened, let due process take its course.

Commissioner Miller: None.

Proposed

Commissioner Moyle: Pro or con needs to hear from the public. Will get back to those who call him. Does read materials that are presented to the Board.

Commissioner Rivard: Electricity issue is a very serious problem, there is not an easy answer or fix. Will go into effect unless we get a reprieve from the Federal Energy Regulatory Commission. Had a Committee of the Whole meeting with the Township Supervisors regarding Equalization issues. The increase in Zoning amendment fees does not have anything to do with the Garden Township wind turbine issues although it brought the issues to light. The Planning Commission will be taking up some of these issues at their next regular meeting. House Bill 5886 will be addressing wind turbines.

Commissioner Elegeert: Had heart surgery - on the recovery.

XIV. MEETING SCHEDULE

November 4th 5:15 p.m. Board meeting.
November 18th 5:15 p.m. Board meeting.

XV. NOTICES

30 day Notice of Appointment.

XVI. ADJOURNMENT

Moved by Commissioner Rivard and seconded by Commissioner Moyle to adjourn at 6:50 p.m.

Respectfully Submitted,

Nancy J. Kolich, County Clerk

Thomas C. Elegeert, Board Chairman

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197

B1



November 4, 2014

TO: Delta County Board of Commissioners
FR: Nora M. Viau, Administrator
RE: Payment of Bills

I have examined all claims presented, and recommend payment of the following; and that the County Clerk be directed to issue orders on the County Treasurer to the Claimants for the amounts allowed.

Nora M. Viau, Administrator

Date	Amount	
10-23-14	676,519.43	
10-30-14	115,431.91	
Total Report of Claims	\$ 791,951.34	
Total Jury Expense	\$ 0.00	
GRAND TOTAL OF BILLS	\$ 791,951.34	
Commissioner Expenses:	\$ 517.28	Paid

AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
10/23/2014	154529	001012	A-1 DRAIN CLEANING	DRAIN PUMPED	155.00
10/23/2014	154530	001122	API SERVICES INC	SUBPOENA SERVICE RE: PATTI MENARD-201409	50.00
10/23/2014	154531	001132	APPLE OFFICE PRODUCTS	MISC OFFICE SUPPLIES	11.58
10/23/2014	154532	001151	AT&T	PHONE - ACCT: 906 786-5902 665 3 PHONE - ACCT 906 7863633 835 3	25.37 413.21 <u>438.58</u>
10/23/2014	154533	001165	ALLIANCE AGAINST VIOLENCE & ABUSE I	RESTITUTION - OLSON - 12-FH-8639	5.00
10/23/2014	154534	002013	RENEE BARRON	PLANNING COMMISSION MEETING	48.00
10/23/2014	154535	002031	CAROLYN BELLINGAR	FOSTER CARE FOR BROOKLYN GORDON-8/23-8/2	102.95
10/23/2014	154536	002151	ROBERT A. BERBOHM	MILEAGE REIMB- JULY AND AUGUST 2014	153.44
10/23/2014	154537	002164	BILLY ELECTRIC INC	COURTHOUSE PUMP REPAIRS	361.17
10/23/2014	154538	002170	BEHOIT'S GLASS & LOCK	SERVICE CENTER DOOR REPAIR BETWEEN PATHW	250.00
10/23/2014	154539	002400	BURKHART, LEWANDOWSKI & MILLER, P.C	ROAD PATROL NEGOTIATIONS	130.00
				PERA REQUESTS	90.00
				AIRPORT HIRING ISSUES	80.00
				DISTRICT COURT REPORTER GRIEVANCE 14-09/ TEAMSTERS CONTRACT	690.00 70.00
				GRIEVANCE 14-08/AAA01-14-0001-1970 CH RE DISTRICT COURT NEGOTIATIONS	280.00 3,960.00 <u>5,300.00</u>
10/23/2014	154540	003058	CBM FOOD SERVICE	INMATE FOOD 9/18/2014-9/24/2014 INMATE FOOD - 9/25-10/1/2014	3,136.77 3,154.26 <u>6,291.03</u>
10/23/2014	154541	003060	CDW GOVERNMENT INC	HEADSET	19.39
10/23/2014	154542	003061	CARQUEST AUTO PARTS	3 85 W 140 GL-5 AND CARB CLEANER HYD FILTER HD OSHKOSH PLOW FUEL FILTER, OIL FILTER BA	174.48 21.08 343.64 <u>539.20</u>
10/23/2014	154543	003080	CHAMBER OF COMMERCE-DELTA COUNTY	ANNUAL DINNER-VIAU	30.00
10/23/2014	154544	003099	CINCINNATI INSURANCE COMPANY	AMBROSE RESTITUTION CLAIM#1859477	25.00
10/23/2014	154545	003110	CITY OF ESCANABA	GASOLINE FOR MARINE PATROL-SEPT 2014	351.43
10/23/2014	154546	003120	CITY OF ESCANABA	OCTOBER 2014 DISPATCH SERVICES BILL FOR MAP	60,000.00 50.00 <u>60,050.00</u>
10/23/2014	154547	003130	CITY OF ESCANABA	UTILITY BILL-ACCT 1-06-1500-00 UTILITY BILL/GARAGE-ACCT 1-06-1540-00 DANFORTH TOWER ELECT- ACCT 1-06-1320-01 WATER-GARBAGE - ACCT 1-06-0550-00 ELECTRICAL SC-P ACCT- 1-06-1720-00	2,216.68 211.03 26.79 184.99 183.16 <u>2,822.65</u>
10/23/2014	154548	003140	CITY OF GLADSTONE	RESTITUTION - ANDERSON - 12-FH-8642	1.00
10/23/2014	154549	003153	CLASSIC AUTO COLLISION	CAR REPAIR, HEADLAMP ASSEMBLY, DELTA 4	324.20
10/23/2014	154550	003160	CLOVERLAND PAPER CO.	5816 MD WIPE -SHOP TOWELS	57.98
10/23/2014	154551	003180	PATRICK CONNOR	PLANNING COMMISSION MEETING	22.24

Check Date	Check	Vendor	Vendor Name	Description	Amount
10/23/2014	154552	003240	COOPER OFFICE EQUIPMENT INC.	CONTRACT BASE RATE CHARGE 10/4/14 - 1/3/ COPY CHARGES-MINOLTA C284E	120.00 114.43 <u>234.43</u>
10/23/2014	154553	003255	CORRECTIONAL HEALTHCARE COMPANIES I	MEDICAL SERVICES - NOV 2014	16,002.94
10/23/2014	154554	003331	CSM SERVICES	CSM SERVICES-OCTOBER 2014	966.88
10/23/2014	154555	004030	DAILY PRESS	BRAND BUILDER	995.70
10/23/2014	154556	004160	DELTA ANIMAL SHELTER	SHELTER AGREEMENT-8/15/14-9/15/14	2,088.33
10/23/2014	154557	004200	DELTA COUNTY CLERK	10% BOND - LAMBRECHT - 14-FH-8979 APPLY BOND TO FINES - EMMI - 13-FH-8885 INGLESBY BOND - APPLY TO FINES 13-FH-892 VICTIM RIGHTS - SEPT 2014	50.00 474.00 248.00 75.50 <u>847.50</u>
10/23/2014	154558	004205	DELTA COUNTY FRIEND OF THE COURT	FOC BOND - GRAY - 99-DS-15036	250.00
10/23/2014	154559	004256	DELTA COUNTY AIRPORT	AMMO	17.96
10/23/2014	154560	004270	DELTA COUNTY TREASURER	25 REDEMPTION CERTS 9/16- 10/15/2014	250.00
10/23/2014	154561	004272	DELTA DISPOSAL	GARBAGE DISPOSAL	163.95
10/23/2014	154562	004331	DELTA SOLID WASTE MANAGEMENT	DUMP CARPET-GENERAL REFUSE	5.00
10/23/2014	154563	004356	JOHN DENHOLM	PLANNING COMMISSION MEETING	87.20
10/23/2014	154564	004360	DEPARTMENT OF STATE	NOTARY FEE - JULY, AUGUST & SEPTEMBER 20	34.00
10/23/2014	154565	004418	DTE ENERGY	NAT'L GAS - ACCT: 4576 012 0001 9	21.67
10/23/2014	154566	005024	ELAINE BOYNE	DHS BOARD PER DIEM/MILEAGE- OCT 2014	25.50
10/23/2014	154567	005033	WLUC TV-6 & FOX UP	SPOTS TV6 MORNING NEWS M-S TEAM OF THE WEEK WEB PAGE FOX UP NEWS	220.00 312.50 82.50 55.00 <u>670.00</u>
10/23/2014	154568	005039	DEBBIE CHAMPION	FOSTER CARE FOR KASON MCCOMBIE-SEPT 2014	517.20
10/23/2014	154569	005043	DEBEI SPRINGSGUTH	DHS BOARD PER DIEM/MILEAGE/MEALS- OCT 20	151.25
10/23/2014	154570	006050	FIRST BANK	RESTITUTION - GUSTAFSON - 06-FH-7609	25.00
10/23/2014	154571	006088	DAN FORRESTER	TRAVEL, THERAPY, ASSESSMENT TRAVEL 10/15/2014	1,004.00 144.00 <u>1,148.00</u>
10/23/2014	154572	007130	ROBERT E. GOEBEL JR.	PHONE REIMB - SEPT 2014	35.00
10/23/2014	154573	007250	GUARDIAN PEST CONTROL, INC.	PEST CONTROL	51.05
10/23/2014	154574	008080	BENNY HERIOUX	PLANNING COMMISSION MEETING	31.76
10/23/2014	154575	008107	NEIL JOHNSON, SGT/INSTRUCTOR	INSTRUCTOR TRAVEL EXPENCE/PROJECT LIFETR	501.70
10/23/2014	154576	009020	I.C.L.E.	MI DRUNK DRIVING LAW & PRACTICE, 5TH EDI	111.00
10/23/2014	154577	009042	INTERNATIONAL CODE COUNCIL INC	CODE BOOKS	226.20
10/23/2014	154578	011014	MELISSA KAUKOLA	MI FAMILY SUPPORT ANNUAL FALL CONFERENCE	256.05
10/23/2014	154579	011070	KOBAS ELECTRIC CO., INC.	10 PL-T 42W/835/4P/LL/A 1/2" RIGID COUPLING 1/2" SEATLITE STR. 100 WATT M.H. IGNITOR 2 MH250 U 3 MHC 1	103.50 4.26 231.30 <u>339.06</u>
10/23/2014	154580	012026	KIM LANTAGNE	CLOTHING ALLOWANCE FOR TYLER GROMOSKE	82.44
10/23/2014	154581	012084	LISA LICAVOLI	REIMBURSE FOR OVERPAYMENT OF FOSTER CARE	390.92
10/23/2014	154582	013081	MARQUETTE COUNTY DISTRICT COURT	OUT OF COUNTY BOND-QUINONES, ARTEMIO R. OUT OF COUNTY BOND - JOSEPH SEYMOUR	500.00 1,000.00 <u>1,000.00</u>

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Check Date	Check	Vendor	Vendor Name	Description	Amount
10/23/2014	154583	013175	ANNE B. MCNAMARA	STATE BAR OF MI DUES	1,500.00
10/23/2014	154584	013179	MENARDS	PINK FLOUR SHELF KIT AND WASTEBASKET SUPPLIES AND TAPE MEASURE SIDE STACK DOLLY DRAWER SLIDES DISINFECTANT AND DOLLIES TO MOVE FURNITU	172.50 3.76 233.90 48.80 159.00 59.94 56.96 562.36
10/23/2014	154585	013200	MICHIGAN ASSOCIATION OF COUNTIES	COBRA ADMIN SERVICE	700.00
10/23/2014	154586	013392	STATE OF MICHIGAN	GATEWAY CONNECTION	387.00
10/23/2014	154587	013426	MICHIGAN SUPREME COURT	JURY SERVICES- C47 BILLING 1530-03	354.18
10/23/2014	154588	013435	MIDWEST CLAIMS SERVICE	RESTITUTION - GUSTAFSON - 06-FH-7610	25.00
10/23/2014	154589	013559	KATHRYN MORSKI	42 INSPECTION VISITS	1,638.00
10/23/2014	154590	013600	DAVID MOYLE	MILEAGE REIMB - AUGUST 2014 MILEAGE REIMB-SEPTEMBER 2014	3.36 3.36 6.72
10/23/2014	154591	014191	NORTHERN MICHIGAN UNIVERSITY	BASIC RADAR AND LIDAR TRAINING	400.00
10/23/2014	154592	014192	NORWAY SPRINGS INC	WATER - ACCT #13232	20.85
10/23/2014	154593	014210	NORTHERN PLUMBING & HEATING	FILTERS COURTHOUSE	65.04
10/23/2014	154594	014250	NU-WAY CLEANERS	UNIFORM CLEANING-SEPT 2014	218.70
10/23/2014	154595	015110	EDWARD L. OSWALD	REFUND LIFE INS RETIREE PREM- NOV & DEC	10.80
10/23/2014	154596	016032	P & M INSPECTIONS, INC.	PAYROLL 10-6-2014 THROUGH 10-17-2014	2,021.00
10/23/2014	154597	016083	NANCY PETERSON	PLANNING COMMISSION MEETING	30.00
10/23/2014	154598	016088	PIT STOP QUICK LUBE	OIL CHANGE OIL CHANGE OIL CHANGE	55.00 55.00 46.00 156.00
10/23/2014	154599	017010	QUILL CORPORATION	STORAGE BOXES AND MASKING TAPE	80.87
10/23/2014	154600	018062	REED-JOSEPH INTERNATIONAL CO	2 BIRD BANGER 2 SCREAMER 4 6MM BLANKS	238.00
10/23/2014	154601	018063	REINHART FOOD SERVICE	KITCHEN SUPPLIES: TOWELS, BAGS AND GLOVE	142.19
10/23/2014	154602	018064	REDWOOD TOXICOLOGY LABORATORY INC.	SEPTEMBER 2014 BILLING- ACCT 9431	46.50
10/23/2014	154603	018067	REAL ESTATE TRF.TAX,DEPT.77627	RE TRANSFER 9/1 - 9/30/14	63,146.25
10/23/2014	154604	018069	REMY BATTERY	BATTERY FOR CUB CADET	67.86
10/23/2014	154605	018110	RICHER REFRIGERATION	FAN MOTOR FOR REPAIR AC LABOR FOR REPLACING RERAIR WALL HEALTH DEPARTMENT	238.54 154.00 20.75 413.29
10/23/2014	154606	018114	RIVERSIDE TOYOTA	BILL FOR WORK ON DETECTIVE CAR/FLUIDS AN	485.26
10/23/2014	154607	018115	RIVERSIDE AUTO SALES, INC	PAD KIT, FRONT DISC AND REAR DISC	193.20
10/23/2014	154608	019018	THOMAS SABOR	POSTAGE REIMB- JACQUES	6.70
10/23/2014	154609	019025	STAPLES CREDIT PLAN	INK CARTRIDGES-ACCT 6035 5178 2022 2536	90.28
10/23/2014	154610	019073	RANDY SCOTT	PLANNING COMMISSION MEETING	26.72
10/23/2014	154611	019166	GERALD A SMITH	DHS BOARD PER DIEM/MILEAGE-OCT 2014	31.00
10/23/2014	154612	019184	SOUTHERN COMPUTER WAREHOUSE	IPAD	478.29
10/23/2014	154613	019196	STANDARD ELECTRIC COMPANY	COURT HOUSE PARTS ELECTRICAL REPAIRS WINTERIZE MICHIGAN WORKS LIGHTING	18.38 5.58 18.84 6.30

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Check Date	Check	Vendor	Vendor Name	Description	Amount
10/23/2014	154614	019200	STATE BAR OF MICHIGAN	HEALTH DEPARTMENT PARTS HEALTH DEPARTMENT PARTS ADMIN FAUCET	15.62 42.48 22.33 <u>129.53</u>
10/23/2014	154615	019201	STATE OF MICH.	BAR DUES STEVE PARKS	310.00
10/23/2014	154616	019228	STATE OF MICHIGAN	MEMBER DUES - JESSICA PELTO - P71052	345.00
10/23/2014	154617	019232	STATE OF MICHIGAN	MEMBER DUES - JEAN-PAUL RUDELL P62753	285.00 <u>940.00</u>
10/23/2014	154618	019325	STATE OF MICHIGAN	SET & TLR TAX 10/1 - 10/15/14	451,577.47
10/23/2014	154619	019373	PHILIP STROM	RESTITUTION - GAGNE - 12-FH-8594	25.00
10/23/2014	154620	019375	STROPICH OIL COMPANY	ELEVATOR INSPECTION- ACCT 014202	185.00
10/23/2014	154621	019385	SUNLIFE FINANCIAL	PA 124 MONEY - PAYMENT TO THE STATE	260.00
10/23/2014	154622	019388	SUPER 8 ESCANABA	COURT FEE TRANSMITTALS SEPTEMBER 2014	22,363.82 <u>22,623.82</u>
10/23/2014	154623	020010	T & T HARDWARE	RE: MSTQ TRIP TO INTERVIEW WITNESS RE: M	62.72
10/23/2014	154624	020045	TELNET WORLDWIDE INC	55 US DS GOLDS 15W-40 CJ4	560.25
10/23/2014	154625	020087	TITLE CHECK LLC	LIFE INSURANCE- NOVEMBER 2014	774.34
10/23/2014	154626	020114	TRAVELERS INSURANCE	WITNESS GERMAIN OVERNIGHT STAY-ACCT 093-	80.99
10/23/2014	154627	021041	U.P. ACTION NEWS	WOOD GLUE	12.47
10/23/2014	154628	021072	U.P. CONCRETE COMPANY	BLADES TO REMOVE CARPET	15.45 <u>27.92</u>
10/23/2014	154629	022017	JULIAN VANDECAVEYE	PHONE - ACCT: CORP 005103	165.31
10/23/2014	154630	022025	VERIZON WIRELESS	PHONE - ACCT: CORP 000861	910.88 <u>1,076.19</u>
10/23/2014	154631	023080	THOMSON REUTERS - WEST PAYMENT CTR	2012 TAX CYCLE MONTHLY FEE	1,804.41
10/23/2014	154632	023121	WJMN-TV3	RESTITUTION - CLAIM EHS69998 - DUNCAN /	35.00
10/23/2014	154633	023140	WRIGHT EXPRESS FINANCIAL SERVICES	RESTITUTION - CLAIM EHS69998 - DUNCAN /	35.00 <u>70.00</u>
10/23/2014	154634	025000	XEROX CORPORATION	PC AD FOR SEPTEMBER 2014 MEETING	134.40
10/23/2014	154635	084072	LUKE HAMLIN	REPLACE CONCRETE STEP- JUDGE ENTRANCE	3,350.00
10/23/2014	154636	084289	MARK D SEYMOUR	PLANNING COMMISSION MEETING	34.56
10/23/2014	154637	084355	LATITUDE SUBROGATION SERVICES	PHONE - ACCT: 482996167-00001	114.35
10/23/2014	154638	084861	VANDERMISSEN & SON	SUBSCRIPTION PRODUCT CHARGES	179.00
10/23/2014	154639	085260	JOSH HEIRMAN	NFL ADS	900.00
10/23/2014	154640	085488	CHRIS GILL	CREDIT CARD BILL-ACCT 8078	2,154.23
10/23/2014	154641	085488	CHRIS GILL	TAX FORMS/CLOCK CHIP/SSL RENEWAL/SIGN&SE	498.07 <u>2,652.30</u>
10/23/2014	154642	085488	CHRIS GILL	SEPTEMBER 2014	42.16
10/23/2014	154643	085488	CHRIS GILL	PHONE REIMB - SEPT 2014	35.00
10/23/2014	154644	085488	CHRIS GILL	CONSULTANT TIME AND EQUIPMENT PURCHASE	145.83
10/23/2014	154645	085488	CHRIS GILL	RESTITUTION - BERGEON - 12-FH-8660	400.00
10/23/2014	154646	085488	CHRIS GILL	RESTITUTION - GRAVES - 12-FH-8675	20.00
10/23/2014	154647	085488	CHRIS GILL	RESTITUTION - JACOB HARRIS - 03-FH-7096	10.00
10/23/2014	154648	085488	CHRIS GILL	RESTITUTION - SEYMOUR - 09-FH-8181	10.00

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Check Date	Check	Vendor	Vendor Name	Description	Amount
10/23/2014	154641	085524	MARY DANI	RESTITUTION - 13-FH-8758 - ABBY JOHNSON - RESTITUTION - JOHNSON - 13-FC-8758	150.00 150.00 <u>300.00</u>
10/23/2014	154642	CLERK MISC	MARGARET INGLESBY	RETURN BALANCE OF BOND - 13-FH-8928	4,752.00
10/23/2014	154643	CLERK MISC	ANTHONY EMMI	RETURN BALANCE OF BONDS AFTER FINES - EM	26.00
10/23/2014	154644	CLERK MISC	SUSAN MARIE ANDERSON	RETURN BOND LESS 10% - LAMBRECHT - 14-FH	450.00
10/23/2014	154645	CLERK MISC	DURWARD CHASE	RETURN BOND - DOUGLAS ANDERSON - 14-FH-8	5,000.00
10/23/2014	154646	CLERK MISC	CHRISTY MESHIGAUD	RETURN BOND - TEEPLE - 14-8987-FH	250.00
10/23/2014	154647	PROS MISC	PATRICIA MENARD	WITNESS FEE	36.00
10/23/2014	154648	PROS MISC	FARRAH TRZECIAK	WITNESS FEE	12.00
10/23/2014	154649	PROS MISC	BECKY PILON	WITNESS FEE	6.00
10/23/2014	154650	PROS MISC	SHELLEY TODD	WITNESS FEE	13.50
10/23/2014	154651	PROS MISC	TOM HANLEY	WITNESS FEE	13.00
10/23/2014	154652	PROS MISC	JAMES LOCANDER	WITNESS FEE	7.00
10/23/2014	154653	PROS MISC	KEVIN TUCKER	WITNESS FEE	29.60
10/23/2014	154654	TREAS MISC	AECOM	REFUND CC PMT TRANS #12578559 FOR ROD SE	7.00

FIRST TOTALS:

Total of 126 Checks: 676,519.43
 Less 0 Void Checks: 0.00
 Total of 126 Disbursements: 676,519.43

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Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
10/29/2014	154655	013950	MUNICIPAL EMPLOYEES RETIREMENT	RETIREMENT	172.71
				RETIREMENT	187.66
				RETIREMENT	283.98
				RETIREMENT	627.73
				RETIREMENT	181.01
				RETIREMENT	207.59
				RETIREMENT	263.37
				RETIREMENT	195.73
				RETIREMENT	708.36
				RETIREMENT	333.04
				RETIREMENT	300.72
				EXPENDITURES	603.45
				RETIREMENT	240.70
				RETIREMENT	125.32
				RETIREMENT	187.97
				RETIREMENT	788.01
				RETIREMENT	731.27
				RETIREMENT	851.05
				RETIREMENT	381.40
				RETIREMENT	400.31
					<u>7,771.38</u>
10/30/2014	154656	001022	LEXISNEXIS A DIV OF REED ELSEVIER	MONTHLY CHARGES-SEPTEMBER 2014	196.00
10/30/2014	154657	001126	APEX SOFTWARE	SKETCHING SOFTWARE MAINTENANCE RENEWAL 1	235.00
10/30/2014	154658	001132	APPLE OFFICE PRODUCTS	SELF-INKING STAMPER	20.88
				MISC OFFICE SUPPLIES	18.58
				MISC OFFICE SUPPLIES	79.99
					<u>119.45</u>
10/30/2014	154659	001151	AT&T	PHONE ACCT 906 786-4902 919 7	171.45
10/30/2014	154660	002142	BERGMAN LAW OFFICE PC	PROBATE ATTORNEY FEES - OCTOBER 2014	1,742.74
				CIRCUIT ATTORNEY FEES - OCTOBER (JOHN) 2	1,583.33
				CIRCUIT ATTORNEY FEES - OCTOBER (JACK) 2	1,583.33
					<u>4,909.40</u>
10/30/2014	154661	002151	ROBERT A. BERBOHM	EMERG MGMT SERVICES - OCT 2014	4,408.33
				MILEAGE REIMB-SEPT 2014	76.54
					<u>4,484.87</u>
10/30/2014	154662	002170	BENOIT'S GLASS & LOCK	USED TABLE FOR OFFICE	25.00
				SUPPLIES FOR REPAIR	8.00
				PARTS FOR REPAIR	9.50
				REPAIR BRANDONS STORAGE ROOM DOOR	85.00
					<u>127.50</u>
10/30/2014	154663	003014	TIMOTHY F. CAIN	PROBATE ATTORNEY FEES - OCTOBER 2014	1,742.74
				CIRCUIT ATTORNEY FEES - OCTOBER 2014	1,583.33
					<u>3,326.07</u>
10/30/2014	154664	003057	CCI SYSTEMS - NETWORKS	SMARTNET COVERAGE RENEWAL CONTRACT #4313	428.40

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Check Date	Check	Vendor	Vendor Name	Description	Amount
10/30/2014	154665	003058	CBM FOOD SERVICE	INMATE FOOD 10/2 - 10/8/14 INMATE FOOD 10/9/14-10/15/14	3,242.93 3,249.96 <u>6,492.89</u>
10/30/2014	154666	003060	CDW GOVERNMENT INC	SMARTNET 8X5XNBD	1,078.20
10/30/2014	154667	003061	CARQUEST AUTO PARTS	HD PUMICE 4 LB OIL AND BATTERY CLEANER TO SERVICE THE C OIL FILTER, CQ HI TEMP GREASE, 5W-30 MOT INCANDESCENT SEALED BEAM	11.95 25.46 205.10 13.71 <u>256.22</u>
10/30/2014	154668	003087	CHARTER COMMUNICATIONS	CABLE & INTERNET - ACCT 8245 12 032 0091	234.65
10/30/2014	154669	003130	CITY OF ESCANABA	ELECTRICITY - CH - ACCT 1-06-1080-00 SPRINKLER- SC - ACCT 1-06-0330-00 ELECTRIC/WATER-SCN- ACCT-1-06-0570-01	7,108.83 320.76 255.41 <u>7,685.00</u>
10/30/2014	154670	003160	CLOVERLAND PAPER CO.	BUBLZ PINK LOTION SOAP	23.00
10/30/2014	154671	003240	COOPER OFFICE EQUIPMENT INC.	COPIER MAINTENANCE CONTRACT MINOLTA 2028 COPIER LEASE FEE-BIZHUB C360 COPIER FEE - BIZHUB 200	108.00 224.10 190.00 <u>522.10</u>
10/30/2014	154672	004038	DAVIS/WANIC LAND SURVEYORS P.C	SURVEY SERVICES-REMCON CORNERS	24,980.00
10/30/2014	154673	004073	DECATUR ELECTRONICS, INC.	G2 HAND REMOTE CONTROL	210.00
10/30/2014	154674	004075	DEGRAND, REARDON & HALL P.C.	CIRCUIT ATTY FEES-OCTOBER (BEN PARMET) 2	1,583.33
10/30/2014	154675	004141	DELL MARKETING L.P.	LASER PRINTER	237.45
10/30/2014	154676	004230	DELTA COUNTY ROAD COMMISSION	GASOLINE MONTH OF SEPT 2014 GAS FOR THE MONTH OF SEPTEMBER, 2014	3,712.01 423.47 <u>4,135.48</u>
10/30/2014	154677	004256	DELTA COUNTY AIRPORT	BOWMONK YR RECALIBRATION	55.72
10/30/2014	154678	004331	DELTA SOLID WASTE MANAGEMENT	GARBAGE COURT HOUSE	9.32
10/30/2014	154679	004385	DICKINSON COUNTY HEALTHCARE SYSTEM	PHYSICAL AND DRUG SCREEN-MCDONOUGH	259.80
10/30/2014	154680	004418	DTE ENERGY	NAT'L GAS - ACCT 4576 021 0002 8 NAT'L GAS - ACCT:4576 043 0002 2 NAT'L GAS - ACCT: 4576 012 0002 7 NAT'L GAS - ACCT:4576 043 0003 0	3,101.15 34.66 100.62 73.56 <u>3,309.99</u>
10/30/2014	154681	004419	STEVEN A. DOSH, M.D.	SALARY-OCTOBER 2014	3,500.00
10/30/2014	154682	004805	ECONOMOPOULOS LAW FIRM PC	PROBATE ATTORNEY FEES - OCTOBER 2014 DISTRICT ATTORNEY FEES - OCT 2014	1,742.74 2,083.33 <u>3,826.07</u>
10/30/2014	154683	005010	ELCOM SYSTEMS	RADIO REPAIR	19.50
10/30/2014	154684	005030	ELMER'S COUNTY MARKET	JURY SUPPLIES	51.76
10/30/2014	154685	006045	FIDLAR TECHNOLOGIES INC	CIVIL FORMS	103.43
10/30/2014	154686	007250	GUARDIAN PEST CONTROL, INC.	PEST CONTROL OF THE JAIL	51.05
10/30/2014	154687	008027	HANNAHVILLE TRIBAL COURT	OUT OF COUNTY BOND-WILLIAMS, DEBRA ANNET	500.00
10/30/2014	154688	009044	INTOXIMETERS	MOUTHPIECES FOR PBTS	242.50

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Check Date	Check	Vendor	Vendor Name	Description	Amount
10/30/2014	154689	012060	DONALD F. LEMIRE	DISTRICT ATTORNEY FEES - OCT 2014	2,083.33
10/30/2014	154690	012087	LIFELOC TECHNOLOGIES	MOUTHPIECES FOR PBT	132.00
10/30/2014	154691	013061	MARC SUNDQUIST	RESTITUTION - JOHNSON - 12-8716-FH	20.00
10/30/2014	154692	013114	MAX-AIR	MOISTURE ELEMENT KIT	40.25
10/30/2014	154693	013175	ANNE B. MCNAMARA	COURT APPOINTED REFEREE - OCT 2014	2,000.00
10/30/2014	154694	013179	MENARDS	TRASHBAGS	55.34
				MULT-RNGE FNTN DIG TES, GREASE GUN, GAL	50.69
				CIRCUIT TESTER AND ANTIFREEZE	22.00
				LYSOL WIPES AND STORAGE CONTAINERS	52.90
				DURACELL ALK AA-16PK	10.97
				WASH WAX AND HOSE NOZZLE	14.53
				2 STANDING SCARECROW 4A, 1 SCARECROW 60"	46.97
				CRACK RESISTANT CONCRETE, BOUNTY BASIC	17.08
				MISC ITEMS	125.68
					<u>396.16</u>
10/30/2014	154695	013196	MERIT NETWORK INC	PRODUCTION SUPPORT-VNWARE 10/22/14-10/22	1,163.44
				INTERNET SERVICE 10/1/14-9/30/15	8,312.50
					<u>9,475.94</u>
10/30/2014	154696	013289	MICHIGAN DEPT OF TRANSPORTATION	AIRPORT WEATHER OBS DATA SYSTEM	88.50
10/30/2014	154697	013392	STATE OF MICHIGAN	SEX OFFENDER MONEY	180.00
10/30/2014	154698	013559	KATHRYN MORSKI	30 INSPECTION VISITS	1,170.00
10/30/2014	154699	014214	NORTHERN SCREEN PRINTING	B. PROOF VEST EMBROIDERY - J. SMITH	17.75
10/30/2014	154700	015025	OFFICE DEPOT	OFFICE SUPPLIES	9.39
				OFFICE SUPPLIES	196.09
					<u>205.48</u>
10/30/2014	154701	016080	PIONEER TV & APPLIANCE, INC.	FRIDGE FOR INMATE FOOD	1,269.95
10/30/2014	154702	016110	POMP'S TIRE SERVICE INC	TIRES FOR DELTA 12, K-9 UNIT	591.00
				TIRE, SPIN, BALANCE AND DISPOSAL	148.22
					<u>739.22</u>
10/30/2014	154703	017005	QT PETROLEUM ON DEMAND	SILVER LEVEL WARRANTY	595.00
10/30/2014	154704	018064	REDWOOD TOXICOLOGY LABORATORY INC.	PROBATION DEPARTMENT DRUG SCREENS 9/6/20	162.50
10/30/2014	154705	018077	UPPER MICHIGAN LAW	DISTRICT ATTORNEY FEES - OCT 2014	2,083.33
10/30/2014	154706	018116	DAVID RIVARD	MILEAGE/PHONE REIMB- OCTOBER 2014	157.28
10/30/2014	154707	019176	JAMES SODERBERG	CIRCUIT ATTY. FEES-OCTOBER 2014	1,583.33
10/30/2014	154708	019200	STATE BAR OF MICHIGAN	2014-2015 MEMBER DUES- JUDGE DAVIS	285.00
10/30/2014	154709	021048	U.P.S.E.T.	RESTITUTION - INMAN - 14-FH-8990	400.00
10/30/2014	154710	021070	U.P. POWER CO.	ELECTRICITY ACCOUNT 0420193263-00001	21.37
10/30/2014	154711	021074	U.P. TREASURER'S ASSN.	2014 ANNUAL DUES - U.P. TREASURERS	25.00
10/30/2014	154712	022025	VERIZON WIRELESS	PHONE ACCT 482996167-00001	396.97
10/30/2014	154713	023080	THOMSON REUTERS - WEST PAYMENT CTR	MONTHLY CHARGES	321.10
				MONTHLY CHARGES	321.10
				MI FAMILY LAW DIGEST 2015	122.50
					<u>764.70</u>
10/30/2014	154714	023126	WITMER PUBLIC SAFETY GROUP	RESCUE ROPE AND ROPE BAG FOR SEARCH AND	411.28
10/30/2014	154715	CLERK MISC	CHRIS GARY RECLA	RETURN BOND - GRANLUND - 14-FH-8961	2,750.00
10/30/2014	154716	CLERK MISC	THOMAS HANLEY	RETURN BOND - ROBERT HANLEY - 14-FH-8929	5,000.00
10/30/2014	154717	DLQ TAX	GLADSTONE CITY TREASURER	STEPFORWARD-05261700406 M. WORLEY	840.59
10/30/2014	154718	SHERF MISC	OSSTYN LAW	PAYMENT RECEIVED FOR CIVIL JUDGEMENT, RE	1,000.00

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Check Date	Check	Vendor	Vendor Name	Description	Amount
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FIRST TOTALS:

Total of 64 Checks:
Less 0 Void Checks:

115,431.91
0.00

Total of 64 Disbursements:

115,431.91

INFORMATION

VI. COMMUNICATIONS

A. COMMUNICATIONS RECEIVED:

1. Letter from NorthCare Network
2. Letter from Washtenaw County

B. COMMUNICATIONS FORWARDED:

1. Letter to Joel Schultz, CUPPAD
2. Letter to Gary Ballweg
3. Letter to Debbie Anderson Skradski
4. Letter to William Charon
5. Letter to Tom Pairolero
6. Letter to John Winneroski
7. Letter to Tom Trudgeon
8. Letter to Dennis Ness
9. Letter to Sharon Niebauer
10. Letter to David Fredrickson
11. Letter to Elaine Boyne
12. Letter to Benny Herioux
13. Letter to John Denholm
14. Letter to Michael Parrett

VII. REPORTS OF STANDING AND STATUTORY COMMITTEES

1. Solid Waste Authority minutes of 7-22-14, 9-23-14
2. Pinecrest Board minutes of 8-28-14, 9-24-14
3. CAA/HRA Governing Board minutes of 9-4-14
4. Human Services Board minutes of 9-15-14
5. Public Health Board minutes of 9-17-14

VIII. REPORTS OF SPECIAL COMMITTEES AND OTHERS

1. Township Association minutes of 9-25-14

NorthCare Network

200 W. SPRING STREET SUITE 2, MARQUETTE, MICHIGAN 49855
Phone: (906) 225-7254 Toll-Free: (888) 333-8030 Fax: (906) 225-5149 Website: www.northcare-up.org

October 1, 2014

Delta County Board of Commissioners
c/o Nancy Kolich, County Clerk
310 Ludington St.
Escanaba, MI 49829

Dear Delta County Board Members:

NorthCare Network assumes the full responsibility for SUD services as the Regional Entity for Region I (Upper Peninsula) today. Your cooperation in appointing a member to the newly established Substance Use Disorder Board has been very much appreciated. A copy of the list of members is enclosed. Our office is currently in the process to contacting members to schedule the first meeting during October. Among the responsibilities the SUD Policy Board will fulfill is the review and approval of local PA2 fund expenditures. Please note that PA2 distributions including the October 2014 payment should be sent to:

NorthCare Network
200 W. Spring St., Suite 2
Marquette, MI 49855

Communications will be made at least annually to the counties describing how the PA2 dollars are used to provide Substance Use Disorder Prevention and Treatment services. If you would like to have information presented during a commission meeting, we will be glad to attend to discuss services and answer questions.

If you have any questions or we can provide assistance, please contact Judi Brugman, CA/CDR Supervisor at (906) 225-7286.

Sincerely,


William Slavin, CEO
NorthCare Network


Judi Brugman
CA/CDR Supervisor

Enc



NorthCare Network SUD Board

Alger	Catherine Pullen
Baraga	Michael Koskinen
Chippewa	Jim Moore
Delta	David Revord
Dickinson	John Deganaer Jr.
Gogebic	Leroy Kangas
Houghton	Tim Palosaari (reported to be formally appointed on 10/7/14)
Iron	Rosalie King
Keweenaw	Randy Eckloff
Luce	Nancy Morrison
Mackinac	Jim Hill
Marquette	Pat Bureau
Menominee	John Nelson
Ontonagon	John Pelkola
Schoolcraft	Dan LaFoille



**LAWRENCE KESTENBAUM
COUNTY CLERK / REGISTER OF DEEDS**

200 North Main Street, Suite 120 P.O. Box 8645 Ann Arbor, Michigan 48107-8645

Phone (734) 222-6730 • Fax (734) 222-6528

www.ewashtenaw.org

October 9, 2014

Delta County Board of Commissioners
310 Ludington St.
Escanaba, MI 49829

Dear Delta County Board of Commissioners,

Please find enclosed for your review a Resolution adopted on October 1, 2014 by the Washtenaw County Board of Commissioners calling on the State of Michigan to provide adequate road funding and asking for additional local road funding options.

Sincerely,

Lawrence Kestenbaum
Washtenaw County Clerk/Register

A RESOLUTION CALLING ON THE STATE OF MICHIGAN TO PROVIDE ADAQUATE ROAD FUNDING AND ASKING FOR ADDITIONAL LOCAL ROAD FUNDING OPTIONS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

October 1, 2014

WHEREAS, the Washtenaw County Board of Commissioners (board) has found it necessary to levy a special tax of 0.5 mills to keep existing roads, streets, paths, bridges and culverts in reasonable repair and in a condition reasonably safe and fit for public travel, as attached; and

WHEREAS, this levy was necessary because the State of Michigan has consistently failed to provide sufficient funding to the county road commission and the county's cities and villages; and

WHEREAS, the board believes that a property tax is an imperfect method to fund roads; and

WHEREAS, there are few other local road funding options available to counties, cities, villages and townships besides a property tax;

NOW THEREFORE, BE IT RESOLVED that the Washtenaw County Board of Commissioners implores the Michigan Legislature to provide sufficient road funding to the State's counties, cities and villages.

FURTHERMORE, BE IT RESOLVED that County Administrator, together with the county's lobbyist, is directed to draft, under the auspices of appropriate legislative sponsors, suitable legislation to provide more flexible local road funding options, including, but not limited to: vehicle registration fees, gasoline taxes, county special assessment districts, and road commission ballot access.

FURTHERMORE, BE IT RESOLVED that a copy of this resolution be provided to each county in the State of Michigan, Governor Rick Snyder, Senators Tom Casperson, Randy Richardville and Rebekah Warren, and Representatives Gretchen Driskell, Jeff Irwin, David Rutledge, Wayne Schmidt, and Adam Zemke.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Brabec	X			Ping	X			Dan Smith	X		
LaBarre	X			Rabhi	X						
Martinez-Kratz	X			Sizemore	X						
Peterson	X			Conan Smith	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY

ROLL CALL VOTE:

9 0 0

STATE OF MICHIGAN)

I, Lawrence Kestenbaum, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on October 1st, 2014, as it appears of record in my office.

COUNTY OF WASHTENAW)⁵⁵

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this 2nd day of October, 2014.

LAWRENCE KESTENBAUM, Clerk/Register

BY:



Deputy Clerk



Res. No. 14-00153

A RESOLUTION LEVYING A SPECIAL TAX TO KEEP EXISTING ROADS, STREETS, PATHS, BRIDGES AND CULVERTS IN REASONABLE REPAIR AND IN A CONDITION REASONABLY SAFE AND FIT FOR PUBLIC TRAVEL

WASHTENAW COUNTY BOARD OF COMMISSIONERS

October 1, 2014

WHEREAS, under Michigan law (Public Act 283 of 1909; MCLA 224.20), it is the duty of the Board of Commissioners (board) to raise a sufficient tax to keep any county roads or bridges already built in reasonable repair, and in condition reasonably safe and fit for public travel; and

WHEREAS, pursuant to Public Act 283 of 1909, the Washtenaw County Board of Road Commissioners (road commission) has caused the county highway engineer to make preliminary surveys, general plans, specifications and estimates of roads, bridges and culverts in the county; and

WHEREAS, the County Clerk presented the board with a determination from the road commission on September 17, 2014; and

WHEREAS, the road commission's determination keeps public roads, streets, bridges and culverts already built in reasonable repair, and in condition reasonably safe and fit for public travel in the county's cities, villages and townships; and

WHEREAS, the board is considering the levy of 0.5 mills under Act 238 based up the road commission's determination; and

WHEREAS, the board finds it necessary to consider a property tax levy, which it believes to be an imperfect method to fund roads, because the State of Michigan has consistently failed to provide sufficient funding to the road commission and the county's cities and villages; and

WHEREAS, poor roads can create unsafe conditions for motorists, cyclists, and pedestrians, hamper economic development, depress property values, and burden residents with unexpected vehicle repairs; and

WHEREAS, continued neglect of the county's road infrastructure increases the eventual cost of repair; and

WHEREAS, the approval of this millage is not subject to the popular vote requirement of the Headlee Amendment to the State Constitution (Article IX, Section 31), because the Legislative authorization for the county road millage predates the Headlee Amendment by 69 years; and

WHEREAS, this matter has been reviewed by Corporation Counsel, the County Administrator's Office, and the Ways and Means Committee.

NOW THEREFORE, BE IT RESOLVED that pursuant to the authorization of Public Act 283 of 1909 (MCLA 224.20), the Washtenaw County Board of Commissioners approves a total millage of 0.5 mills to be levied against all property in the County, which will generate approximately \$7,248,231 to be collected in December, 2014, for use in calendar year 2015.

FURTHERMORE, BE IT RESOLVED that this levy be exempt from capture by TIF Districts or TIFAs to the greatest extent allowed by law.

FURTHERMORE, BE IT RESOLVED that the Washtenaw County Board of Commissioners agrees with Washtenaw County Road Commission's determination, as attached hereto and made a part hereof, and levies said millage for the purposes therein.

FURTHERMORE, BE IT RESOLVED that the Washtenaw County Board of Commissioners directs that appropriate temporary signage be displayed at each project site acknowledging the funding source.

FURTHERMORE, BE IT RESOLVED that the Washtenaw County Road Commission shall prepare and present bi-monthly progress reports regarding all projects funded by PA 283.

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



Joel Schultz
Executive Director
CUPPAD Regional Commission
2950 College Ave.
Escanaba, MI 49829

RE: Letter of Support for Central U.P. Regional Prosperity Collaborative Initiative

Dear Mr. Schultz:

Delta County Board of Commissioners strongly supports CUPPAD's (Central Upper Peninsula Planning and Development Regional Commission) application for continued Regional Prosperity Initiative grant funding.

Since 1968, CUPPAD has worked with economic development and community organizations, along with the business community, to strengthen the region's economy through the EDA Development District Process.

Over the past year, CUPPAD has strengthened the relationships between economic development, workforce development, transportation, education, and other organizations in the region through the Central U.P. Regional Prosperity Collaborative. The group adopted the 5-year *Moving Upward: A Plan for Regional Prosperity* and developed an online performance dashboard through Munetrix. This improved collaboration sparked by the RPI has enabled the group to form a Regional Prosperity Council and apply for continued funding to support the effort.

Continued funding will enable a service delivery system that is efficient and responsive to the needs of the region. Ultimately, this will result in better infrastructure, a stronger workforce, and new job and wealth creation, reducing unemployment and poverty rates in the Central UP.

We fully support the Central UP Regional Prosperity Council and are committed to participating in this initiative. We believe this opportunity will provide the missing pieces to support the framework needed to spur community and economic development in Michigan's central Upper Peninsula.

Sincerely,

A handwritten signature in cursive script, reading "Mary Harrington". The signature is written in black ink and is positioned above the typed name and title.

Mary Harrington, Vice Chair
Delta County Board of Commissioners

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



October 15, 2014

Mr. Gary Ballweg
9010 Kipling R.5 Lane
Gladstone, MI 49837

Dear Gary:

On behalf of the Delta County Board of Commissioners, I extend my sincere congratulations to you on your upcoming retirement. The Board wishes to thank you for your dedicated and loyal service while you were an employee of Delta County.

We wish you many happy, fruitful, and healthy retirement years.

Sincerely,

A handwritten signature in cursive script, which appears to read "Thomas C. Elegeert".

Thomas C. Elegeert, Chairman
Delta County Board of Commissioners

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829

PHONE: 906-789-5100

FAX: 906-789-5197

 J

October 15, 2014

Ms. Debbie Anderson Skradski
509 S 31st ST
Escanaba, MI 49829

RE: Airport Advisory Board

Dear Ms. Skradski:

Congratulations on your recent re-appointment to the Airport Advisory Board.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office, at the Delta County Courthouse, as soon as possible. For your convenience, a Notary Public is located in the Clerk's office during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The Delta County Board of Commissioners looks forward to working with you in the upcoming years.

Sincerely,



Thomas C. Elegeert, Chairman
Delta County Board of Commissioners

Enclosure

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FAX: 906-789-5197



October 15, 2014

Mr. William Charon
4645 US 2 & 41
Escanaba, MI 49829

RE: Building Authority

Dear Mr. Charon:

Congratulations on your recent re-appointment to the Building Authority.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office, at the Delta County Courthouse, as soon as possible. For your convenience, a Notary Public is located in the Clerk's office during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The Delta County Board of Commissioners looks forward to working with you in the upcoming years.

Sincerely,

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Thomas C. Elegeert, Chairman
Delta County Board of Commissioners

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October 15, 2014

Mr. Tom Pairolero
1109 Minneapolis Ave
Gladstone, MI 49837

RE: Building Authority

Dear Mr. Pairolero:

Congratulations on your recent re-appointment to the Building Authority.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office, at the Delta County Courthouse, as soon as possible. For your convenience, a Notary Public is located in the Clerk's office during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

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Sincerely,

Thomas C. Elegeert, Chairman
Delta County Board of Commissioners

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October 15, 2014

Mr. John Winneroski
408 S 4th St
Escanaba, MI 49829

RE: Building Authority

Dear Mr. Winneroski:

Congratulations on your recent re-appointment to the Building Authority.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office, at the Delta County Courthouse, as soon as possible. For your convenience, a Notary Public is located in the Clerk's office during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

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Sincerely,

Thomas C. Elegeert, Chairman
Delta County Board of Commissioners

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October 15, 2014

Mr. Tom Trudgeon
4775 I.75 Lane
Escanaba, MI 49829

RE: Building Authority

Dear Mr. Trudgeon:

Congratulations on your recent re-appointment to the Building Authority.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office, at the Delta County Courthouse, as soon as possible. For your convenience, a Notary Public is located in the Clerk's office during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

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Sincerely,

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Thomas C. Elegeert, Chairman
Delta County Board of Commissioners

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October 15, 2014

Mr. Dennis Ness
8 Sunrise Lane
Gladstone, MI 49837

RE: Construction and Zoning Board of Appeals

Dear Mr. Ness:

Congratulations on your recent re-appointment to the Construction and Zoning Board of Appeals.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office, at the Delta County Courthouse, as soon as possible. For your convenience, a Notary Public is located in the Clerk's office during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

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Sincerely,

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Thomas C. Elegeert, Chairman
Delta County Board of Commissioners

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October 15, 2014

Ms. Sharon Niebauer
504 S 13th St
Escanaba, MI 49829

RE: DATA Board

Dear Ms. Niebauer:

Congratulations on your recent re-appointment to the DATA Board.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office, at the Delta County Courthouse, as soon as possible. For your convenience, a Notary Public is located in the Clerk's office during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The Delta County Board of Commissioners looks forward to working with you in the upcoming years.

Sincerely,

A handwritten signature in cursive script, appearing to read "Thomas C. Elegeert", is written over the printed name.

Thomas C. Elegeert, Chairman
Delta County Board of Commissioners

Enclosure

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FAX: 906-789-5197



October 15, 2014

Mr. David Fredrickson
2718 7th Ave West
Gladstone, MI 49837

RE: DATA Board

Dear Mr. Fredrickson:

Congratulations on your recent re-appointment to the DATA Board.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office, at the Delta County Courthouse, as soon as possible. For your convenience, a Notary Public is located in the Clerk's office during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The Delta County Board of Commissioners looks forward to working with you in the upcoming years.

Sincerely,

A handwritten signature in cursive script, which reads "Thomas C. Elegeert". The signature is written in dark ink and is positioned above the printed name.

Thomas C. Elegeert, Chairman
Delta County Board of Commissioners

Enclosure

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FAX: 906-789-5197



October 15, 2014

Ms. Elaine Boyne
E5209 M-35
Escanaba, MI 49829

RE: Department of Human Services Board

Dear Ms. Boyne:

Congratulations on your recent re-appointment to the Department of Human Services Board.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office, at the Delta County Courthouse, as soon as possible. For your convenience, a Notary Public is located in the Clerk's office during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

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Sincerely,

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Thomas C. Elegeert, Chairman
Delta County Board of Commissioners

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FAX: 906-789-5197



October 15, 2014

Mr. Benny Herioux
3100 Thorntree Dr, Apt 1
Gladstone, MI 49837

RE: Planning Commission

Dear Mr. Herioux:

Congratulations on your recent re-appointment to the Planning Commission.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office, at the Delta County Courthouse, as soon as possible. For your convenience, a Notary Public is located in the Clerk's office during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The Delta County Board of Commissioners looks forward to working with you in the upcoming years.

Sincerely,

Thomas C. Elegeert, Chairman
Delta County Board of Commissioners

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PHONE: 906-789-5100
FAX: 906-789-5197



October 15, 2014

Mr. John Denholm
2676 II RD
Garden, MI 49835

RE: Planning Commission

Dear Mr. Denholm:

Congratulations on your recent re-appointment to the Planning Commission.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office, at the Delta County Courthouse, as soon as possible. For your convenience, a Notary Public is located in the Clerk's office during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The Delta County Board of Commissioners looks forward to working with you in the upcoming years.

Sincerely,

A handwritten signature in black ink, which appears to read "Thomas C. Elegeert". The signature is fluid and cursive, written over the printed name.

Thomas C. Elegeert, Chairman
Delta County Board of Commissioners

Enclosure

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PHONE: 906-789-5100
FAX: 906-789-5197



October 16, 2014

Michael Parrett
9444 Co 513 T Road
Rapid River, MI 49878

Dear Mr. Parrett :

On behalf of the Delta County Board of Commissioners and the Citizens of Delta County, thank you for your service as a member of the Delta County Building Authority. Your presence will be greatly missed. Good luck in your future endeavors.

Again, thank you for your service.

Sincerely yours,


Thomas C. Elegeert, Chairman
Delta County Board of Commissioners

**DELTA SOLID WASTE MANAGEMENT AUTHORITY
MONTHLY MEETING
July 22, 2014, AT 7:00 P.M., ESCANABA CITY HALL**

MEMBERS PRESENT: Bill Farrell, Steve Rose, Gary Boudreau, Ann Jousma-Miller, and Ralph Blasier

MEMEBERS EXCUSED: Randy Gorecki and Hugo Mattonen

OTHERS PRESENT: Don Pyle, Kim Peterson, Matt Peltin, Cindy Rivers and Lawrence VanEffen

Meeting was called to order at 7:03 p.m. by Vice Chairman Bill Farrell, followed by the Pledge of Allegiance.

Public Comment – None.

Secretary's Report – Minutes of May 27, 2014

A motion was made by Gary Boudreau, seconded by Steve Rose, to approve the May 27, 2014, meeting minutes. Motion was approved unanimously.

Treasurer's Report

Reviewed Financial Statement for May 2014. Total Operating Revenues are \$185,393 and Total Operating Expenses of \$148,202 for an operating income of \$37,191. Total year to date of \$17,844.

Reviewed Financial Statement for June 2014. Total Operating Revenues are \$168,798 and Total Operating Expenses of \$125,252 for an operating income of \$43,546. Total year to date of \$85,899. Adjustments were made during this time of year due to the audit and corrections made because of such audit.

A motion was made by Gary Boudreau, seconded by Steve Rose, to accept the Treasurer's Report. Motion was approved unanimously.

Payment of Bills

May payment of bills was \$117,159.68 and June payment of bills was \$108,955.65.

A motion was made by Gary Boudreau, seconded by Steve Rose, to approve payment of bills. Motion was approved unanimously.

Additions to Agenda - None.

Accept Annual Audit Review

Don Pyle stated Anderson Tackman and Company conducted an audit from January to December 2013.

A motion was made by Ralph Blasier, seconded by Gary Boudreau, to accept the 2013 audit conducted by Anderson Tackman and Company. Motion was approved unanimously.

Accept December 2013 Financials

A motion was made by Gary Boudreau, seconded by Ralph Blasier, to accept the December 2013 Financials with closing adjustments. Motion was approved unanimously.

Wire Bids

Don Pyle reviewed the wire bids with seven requests being solicited and six responding. The wire is a 100 pound box. The bid is for 108 boxes which is three skids and the price is per box with total to include delivery costs. The landfill has eight wheels of wire going at once. Last year the bid was awarded to Central State Wire Products and Don Pyle is recommending the bid be awarded to them this year in the amount of \$5,643.00

A motion was made by Gary Boudreau, seconded by Steve Rose, to award the wire bid to Central States Wire Products in the amount of \$5,643. Motion was approved unanimously.

Secondary Leak Repairs for 3A, 3B and 4A

Don Pyle stated requests were sent out to seven contractors with two bids being received. Work involves secondary repair at the corner of 3A, 3B and 4A. Installation of French drain off at each corner will be included to facilitate the movement of water away from the side slope riser buildings. He is recommending the work be awarded to Brunette and Son, Inc. All work will be documented with drawings to be submitted to DEQ to accept the work. Will also be working with engineering and environmental partners, along with Bittner to complete this project process with an estimated additional cost of \$5,000.

A motion was made by Gary Boudreau, seconded by Steve Rose, to award the secondary leak repairs of 3A, 3B and 4A to Brunette and Sons, Inc. in the amount of \$5,266. Motion was approved unanimously.

Propane Bids

Don Pyle stated bids were solicited for propane costs. Last year the bid was awarded to Naser Oil and Propane and he is again recommending Naser Oil and Propane for \$1.59/gallon. Decock Bottle Gas was not interested in bidding this year.

A motion was made by Gary Boudreau, seconded by Ralph Blasier to award the propane bid to Naser Oil and Propane for \$1.59/gallon. Motion was made unanimously.

East Man Doors Replaced

Don Pyle stated the landfill has worked with Roy Ness Contracting and Sales in the past and would like them to replace and remove the existing two doors and frames, install new doors and frames with weather-strip kit, new hinges, new Schlage ND series lock set, LCN, closer and one door to have a 10 x 10 insulated window. Painting will not be done. Roy Ness Contracting and Sales installed these original doors in 1985.

A motion was made by Ralph Blasier, seconded by Gary Boudreau, to contract with Roy Ness Contracting and Sales to repair the east man doors in the amount of \$4,088. Motion was approved unanimously.

Manager's Report

Discussed running longer hours to accommodate Delta Disposal with busy workloads during summer months. The board agreed this would be done at Don Pyle's discretion.

Waste loads continued to be watched.

The DEQ quarterly inspection was conducted and the landfill is in compliance.

Reviewed EPA new rules to reduce greenhouse gas emissions. This will be an increase in costs (approximately \$40,000 to \$50,000 per year for the landfill) and a conference call will be conducted on 07/23/14 to voice concerns where Don Pyle will be participating.

Don Pyle was contacted by a company that builds generators to purchase a 40-acre parcel on the far side of the landfill. There is interest in this property as the pipeline runs through. He will try and get more information when contacted again to see if the companies were built elsewhere and what their terms of property ownership were. Discussed the possibility of leasing the property. The board stated there was not a need for this property.

Freelance writer did an article on the landfill and will be published in the Daily Press as part of the Delta County's cooperation of good things going on in Delta County.

Board Comments – None.

Adjournment

A motion was made by Steve Rose, seconded by Gary Boudreau, to adjourn the meeting with the time being 7:52 p.m. Motion was approved unanimously.

**DELTA SOLID WASTE MANAGEMENT AUTHORITY
MONTHLY MEETING
September 23, 2014, AT 7:00 P.M., GLADSTONE ELECTRIC DEPARTMENT**

MEMBERS PRESENT: Randy Gorecki, Steve Rose, Gary Boudreau, Ann Jousma-Miller, and Hugo Mattonen

MEMEBERS EXCUSED: Bill Farrell and Ralph Blasier

OTHERS PRESENT: Don Pyle, Kim Peterson and Matt Peltin

Meeting was called to order at 7:05 p.m. by Chairman Randy Gorecki, followed by the Pledge of Allegiance.

Secretary's Report – Minutes of August 26, 2014

A motion was made by Gary Boudreau, seconded by Steve Rose, to approve the August 26, 2014, meeting minutes. Motion was approved unanimously.

Treasurer's Report

Reviewed Financial Statement for August 2014. Total Operating Revenues are \$148,274 and Total Operating Expenses of \$131,978 for an operating income of \$16,296. Total year to date of \$145,874 for operating income. Don Pyle stated the checkbook currently contains \$307,000.

A motion was made by Gary Boudreau, seconded by Hugo Mattonen, to accept the Treasurer's Report. Motion was approved unanimously.

Payment of Bills

August payment of bills was \$70,271.45. The property insurance is \$14,428 to Hannula Insurance and went up \$39 from last year.

A motion was made by Gary Boudreau, seconded by Steve Rose, to approve payment of bills. Motion was approved unanimously.

Additions to Agenda – None.

Property Insurance for 2015

Property insurance went up \$39 from last year to Hannula Insurance. This bill was approved in the payment of bills.

Discussed the last time Hannula Insurance came before the Landfill Board and discussed no significant change in coverage over the recent years, except the new building which was added two years ago when it was built. Hannula Insurance has been doing business with all townships in the area and it is not believed to be another organization interested in quoting comparable insurance.

Steve Rose questioned whether meetings were held with Tom Lindemann of Risk Management. Don Pyle responded every year and also yearly on worker's compensation insurance.

Ann Jousma-Miller stated this company is an Upper Peninsula company.

New Location for Monthly Meetings

Don Pyle stated he was approached by Delta County to see if the Landfill would like to utilize their new Service Center for their monthly meetings.

Everyone was in agreement to have the October 23, 2014, monthly meeting at the new Delta County Service Center located at 2920 College Avenue (south side entrance). The meeting room is the size of the City of Escanaba Council Chambers and there is no fee involved.

Glide Path Request

Don Pyle received a letter of interest from Glide Path dated August 28, 2014. Glide Path would like to purchase 40 acres for \$100,000 to develop a natural gas peak generating electrical plant. Glide Path comes to an area that needs electricity and they build a facility based on population, needs, etc. and want to be near a gas line and power substation. A gas line and power substation are located next to the 40 acres north that they wish to purchase. They looked at places within Delta County for a potential place and approached Don Pyle on a possible sale of property. Communications started with Don Pyle and Glide Path and they put a letter of interest together.

A map of the area was reviewed. The 40 acres in question is as far away from the landfill buildings and infrastructure that can be. The 40 acres in question is probably the best area that is owned as far as highland and there are approximately 7 or 8 acres that is deed restricted for wetlands on this property. This has never been looked at or discussed as far as ever needing soil from this property. There are homes directly to the east of this property with a subdivision loop right into the private property corner.

Glide Path would like to build a power plant that would connect to the substation to draw off the natural gas line that runs from southwest to northeast in the southeast corner of that 40 acres.

Don Pyle stated below this 40 acres they wish to purchase is another 80 acres and 40 acres in a "L" shape for a total of 120 acres. This property was purchased in 2007-2008 for \$170,000.

Discussion was held on an 80 acre parcel that the Landfill would like to purchase from a residential property owner and want a first right of refusal on which is directly north of the 18 acres that is currently owned and the 120 in the "L" shape. Don Pyle spoke with Richard Peterson and he was going to let the Landfill know when this property became available. Everyone was in agreement to earmark money if the 40 acre parcel was sold to purchase the 80 acre parcel when it came for sale.

Discussed the letter of interest to include \$2,500 per acre, for approximately 40 acres for an amount of \$100,000; \$2,500 non-refundable payment to be deducted from the final sale price at closing; 12 months commencing upon mutual execution of an option agreement with two renewal periods; upon reaching each of the following project progress milestones the purchaser will pay an additional \$1,000 to seller: local zoning approval, utility interconnection agreement, MDEQ air permit issuance, each additional 12 month renewal period (up to 2 extensions); purchaser will deliver notice 10 days prior to its intent to close; seller will provide all due diligence materials in its possessions and shall within 30 days provide a title commitment to be issued by First American Title Insurance Company and the seller also grants purchaser access to the site for the purpose of obtaining a survey and conducting other such due diligence as may be reasonably necessary; and it is expressly understood and agreed that this letter of intent is only a proposal to purchase land, is intended solely as the basis for the preparation of an option agreement and it is not itself an option agreement or purchase and sale agreement for land. No agreement will be deemed to have been entered into by either party and neither party shall be deemed to have any obligation to the other with respect to the matters referred to above, unless and until, and then only to the extent that, both parties execute and deliver a mutually acceptable option agreement.

Don Pyle stated it would be beneficial for the landfill to have a cushion of space from the residential area to the landfill.

Glide Path is from Illinois and a discussion took place on the possibility of looking at a facility they constructed in Wisconsin as the invitation was extended.

A motion was made by Hugo Mattonen, seconded by Ann Jousma-Miller, to proceed with the letter of intent from Glide Path with Attorney Terry Burkhart's review and authorization. Ayes were unanimous.

Manager's Report

Don Pyle stated operator training took place on 09/11/14 with two people in attendance. The tour of the landfill with DEQ went well.

Don Pyle hit a deer with the truck on 09/22/14 and there is a \$1,000 deductible with total damages being \$1,700. Discussed the truck and it has 180,000 miles on it with a diesel engine. It was purchased in December 2006 and is starting to rust. Discussed the possibility of getting a paint job for approximately \$3,500 - \$4,000. The truck runs fine and works well. Discussed a new truck being approximately \$45,000 with a plow system. The book value for the truck today is \$12,000 - \$15,000 with the plow. Discussed the possibility of keeping the truck to use around the landfill when a new one is purchased a few years from now.

Matt Peltin stated they struggle to go up the hill to unload and it has been tough on the equipment. Airlines and break cans tend to be torn off and sludge gets stuck underneath in the chassis and is wet and then dries. He does not have a good program for washing the underside of trucks and some areas you cannot wash as you can't get to it. He further stated there should be a better way.

Don Pyle stated a good meeting was held with DEQ on 09/11/14 and they discussed the license and application and hoped to have approved by 11/01/14 so waste can be placed on the north side. Very few landfills that ever get a final closed that our landfill is looking at it. The whole footprint will be totally closed and usually cells are added so the final closing is difficult. The plan is to fill the south side as soon as possible and cap.

Bacco still needs to regrade the sand that needs to be there for a cost of \$40,000 - \$45,000 that will be owed on the contract. Hoping to do in October. Recertifying the sand needs to take place in the cell before waste can be placed in it.

Board Comments – None.

Adjournment

A motion was made by Gary Boudreau, seconded by Steve Rose, to adjourn the meeting with the time being 8:15 p.m. Motion was approved unanimously.

REGULAR MEETING

DELTA SOLID WASTE MANAGEMENT AUTHORITY

October 28, 2014

The regular meeting of the Delta Solid Waste Management Authority will be held on Tuesday, October 28, 2014 at 7:00 p.m. **in the County Building at 2950 College Avenue in Escanaba.** Enter the door on the south side of the building at the west end of the building. Proceed down the hall toward the end and the room is on the left.

Pledge of Allegiance
Public comment
Secretary report
Treasurer report
Payment of bills
Additions to agenda

AGENDA:

1. Glide Path Property Purchase
2. ATC Easement Purchase
3. Volume Survey
4. Recycling/HHW information through Change of Assessment notices
5. Manager report.
6. Board comments.

Randy Gorecki
Chairman



MINUTES OF THE PINECREST
BOARD OF TRUSTEES

Date: Thursday, August 28, 2014	Place: Board Room
Presiding: Barbara Oliver, Chairperson	Time: 2:00 p.m. Central time
Recording Secretary: Lois Ball, Executive Secretary	

The meeting was called to order at 2:00 p.m. by Chairperson Oliver.

Roll Call: Trustees Present: Gerald Smith, Elaine Boyne, Debbi Springinsguth, Mary Harrington, Barbara Oliver, Catherine Driscoll, Randall VanGasse, John Degenauer, Jr., Jeff Naser Jan Hafeman and Darlene Smith, Administrator.

Trustees Absent: Mary Bradley, Gary Eichhorn

Leadership Team Members Present: Candace Meintz, CFO and Susan Williamson, DON

Guests: Terry Grondine, Amy Lantagne, Sandi Gauthier and Rory Mattson.

TOPIC	DISCUSSION	OUTCOME
Approval of Agenda	There were no additions or deletions to the agenda	A motion was made by Trustee Smith, supported by Trustee by Trustee Hafeman, to approve the Agenda as presented. Motion carried.

<p>Board action on Minutes of July 24, 2014 meeting</p>	<p>The minutes of the July meeting had been mailed to Board Members for review prior to this meeting</p>	<p>A motion was made by Trustee Smith, supported by Trustee Hafeman, to approve the Minutes as presented. Motion carried.</p>
<p>Review of Financial Statements for August 2014</p>	<p>CFO Candace Meintz reviewed the financial statements. She noted that we were having problems receiving VA payments, but our biller is working with them to clear up this problem. She also noted that our new biller has Medicaid claims pretty much caught up and is keeping on top of this. We had a problem receiving payments from them as well, but it was a computer problem, or some issue, on their end.</p>	<p>A motion was made by Trustee Springinsguth, supported by Trustee Boyne, to approve the Financial Statements. Motion carried.</p>
<p>Manifest of Invoices</p>	<p>The Manifest of Invoices had been mailed to Board Members for review prior to this meeting.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Degenauer, to approve the Manifest of Invoices and to pay the bills. Motion carried.</p>
<p>Review of Surveyor bids by Rory Mattson</p>	<p>Mr. Mattson reviewed with the Board 9 bids that he had obtained for the surveying of Pinecrest property in relation to the timber sale on facility lands that he is putting together for Pinecrest. After review and consideration Peterson Surveying was chosen with a bid of \$2,800.00 for the project. He expects the survey to be done in October. He said he is planning a scaled sale, which guarantees our money. The bids may go out in mid-December. It was asked about ATC cutting before the bid. ATC has to pay us for the timber they cut, it will not affect the sale. He suggested that we clear cut the land across the highway and explained why he thought it a good idea. There will be</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Degenauer, to approve the bid of \$2,800 from Peterson Surveying. Motion carried.</p>

	a map drawn up. Payment to Peterson Surveying will be after the survey has been completed.	
Whispering Pines/Powers Activity Center Committee Report	Trustee Boyne reported on Whispering Pines Meeting held just prior to this meeting. She noted that their recent picnic was a success.	A motion was made by Trustee Degenauer, supported by Trustee VanGasse, to approve the report as presented. Motion carried.
Board Action Item: Bad Debt Write Off	CFO, Candace Meintz, reviewed the Bad Debt Write Offs for August with the Board, and discussion was held.	A motion was made by Trustee Driscoll, supported by Trustee Smith. Motion carried.
Review of Pinecrest's Investment Policy.	The policy had been sent to Board Members prior to this meeting for their review. Administrator Smith explained that the policy had been presented to the Board in 2011, but we recently discovered that signatures were never obtained. There were no changes made to the policy. Board Chair Oliver and Secretary Boyne signed the policy.	A motion was made by Trustee Smith, supported by Trustee Hafeman, to approve that the policy was enforce since 2011, but signature were needed. Motion carried. Signatures were obtained.
Request of approval of travel and lodging costs for Activities Director's meeting	Administrator Smith requested approval for the costs of travel, lodging and registration fees for Cheryl Rochon, our Activities Director, to attend an MAAP, (Activities Directors) conference in Traverse City for October 9 and 10 th . The cost would be \$484.00 plus tax on the hotel room. Trustee Degenauer noted that Dickinson County no longer pays for Continuing Education for their employees and asked if we wanted to consider the same.	A motion was made by Trustee Smith, supported by Trustee Driscoll, to approve the expenditure of \$484.00 (plus tax) for Activities Director conference. Motion carried.
Unfinished and New Business Report of Quality Assurance and Resident Council Meetings	Susan Williamson, DON, reported on the months Quality Assurance Meeting and of the departments that presented at it. She also reported on each of the homes' Resident Council Meetings.	A motion was made by Trustee Springinsguth, supported by Trustee Smith, to approve the report as presented. Motion carried.

<p>Report of Safety Committee</p>	<p>Lois Ball, Safety Committee Secretary reported on the meeting held in August. She noted that all incidents and accidents for residents and staff were reviewed. She also noted that staff are commended for the safe work as the number of incidents/accidents for both staff and residents is not at a high level.</p>	<p>A motion was made by Trustee Naser, supported by Trustee Hafeman. Motion carried.</p>
<p>Updates on HVAC System, Administrator's House, and Nurse Call System</p>	<p>Administrator Smith reported that the work on the chiller unit is finished. We had been quoted \$79,491, but paid just over \$49,000 as our maintenance department did a lot of the work. We saved \$30,000 this way.</p> <p>The Administrator's House has been renamed Maple Grove. Blue Fox Construction is finished, the work looks good and they came in close to quoted price. Our people are finishing up painting and some odds and ends. We will have 4 people in the house and hope to bring \$2500 per month in rent.</p> <p>The Nurse Call System is being finished up next week. Superiorland is coming next week.</p>	
<p>Selecting dates for November and December Meeting</p>	<p>Suggested dates for November 20th and December 18th were approved as meeting dates by the Board</p>	
<p>Donation</p>	<p>Administrator Smith announced that the family had received a \$300.00 donation from a family, which we would like to keep until next spring and then use it to replace some of the benches outside.</p>	
<p>Meetings and Conferences</p>	<p>Administrator Smith stated that she had attended the District 1 Meeting – MCF Meeting in Marquette. A representative from UP Health Plan was there to discuss how we will be interacting with them concerning dual eligible. When a resident needs nursing home placement they will look for the home they feel is best suited to meet that person's needs.</p>	

	<p>She also attended the M & M Networking Meeting where Health Care Workers collaborate.</p> <p>The DNR Grant Committee held meetings on July 29 and August 19th. They are working on a walking path in the park – it would be on Township property, it would also have a kayak launch and a fishing pier.</p>	
<p>There were no comments from the public</p>		
<p>Adjournment</p>	<p>The meeting adjourned at 2:45 p.m. The next meeting is scheduled for WEDNESDAY, SEPTEMBER 24, 2014 at 2:00 p.m. Central Time in the Board Room.</p>	<p>A motion to adjourn was made by Trustee Hafeman, supported by Trustee Degenaer. Motion carried.</p>

Elaine Boyne, Secretary



Darlene Smith, Acting Secretary





**MINUTES OF THE PINECREST
BOARD OF TRUSTEES**

Date: Wednesday, September 24, 2014	Place: Board Room
Presiding: Barbara Oliver, Chairperson	Time: 2:00 p.m. Central time
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: The meeting was called to order at 2:00 p.m. Central time by Chairperson Oliver.

Roll Call: Trustees Present: Gerald Smith, Elaine Boyne, Debbl Springinguth, Mary Harrington, Barbara Oliver, Catherine Driscoll, Randall VanGasse, John Degenauer, Jr. Jeff Naser, Jan Hafeman and Darlene Smith, Administrator

Trustees Absent: Mary Bradley and Gary Eichhorn

Leadership Team Members Present: Candace Meintz, Susan Williamson, Sharline Corrigan.

Guests: Patrick Cory, Michael Peters. Terry Grondine, Todd Flath, Amy Lantagne,

TOPIC	DISCUSSION	OUTCOME
Approval of the September 23, 2014 Agenda	Administrator Smith requested that the following items be added to the Agenda: Under 7, Board Action Items/Resolutions, that the number 1 be: Discussion of IT Plan, that number 2 become Change Medical Records	A motion was made by Trustee Hafeman, supported by Trustee Degenauer, to approve the Agenda with the Additions. Motion carried.

	<p>Specialist into Health Information Technician and request for pay increase. And that number 3 be added as: Annual Fall Director of Nurses Training Conference at Crystal Mountain.</p>	
<p>Board action on Minutes of August 28, 2014 meeting.</p>	<p>The minutes had been sent to the Board Members prior to this meeting for their review.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Driscoll, to approve the minutes as presented. Motion carried.</p>
<p>Review of Financial Statements for August 2014</p>	<p>CFO, Candace Meintz, reviewed the Financial data with the Board.</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Springinsguth, to approve the Financial Statements as presented. Motion carried.</p>
<p>Board Action on Manifest of Invoices</p>	<p>The Manifest of Invoices had been mailed to the Board Members prior to this meeting for their review.</p>	<p>A motion was made by Trustee Driscoll, supported by Trustee Degenauer, to approve the Manifest of Invoices as presented and to pay the bills. Motion carried.</p>
<p>Board Committee Reports: Whispering Pines</p>	<p>Trustee Boyne reported on the Whispering Pines meeting held just prior to this. She stated that a motion had been moved and approved to have Whispering Pines purchase a currently leased van needed at one of the homes. There were procedural updates, Corporate Compliance Review, and good reports from all of the homes. She stated that they had had the IT discussion during their meeting and had approved the contract with Mike Peters to be brought before this board. She also stated that</p>	<p>A motion was made by Trustee Degenauer, supported by Trustee Hafeman, to accept the report as presented and also to order a plaque in Mary's honor. Motion carried.</p>

	<p>there was discussion concerning showcasing themselves (Whispering Pines) to get more applicants. She noted that Jerry Smith had suggested in light of being notified that Mary Bradley's position will be filled soon, a plaque in honor of her years of service here be presented to her. It was brought to the Pinecrest Board to do the same. The plaques will be presented to Mary at her convenience.</p>	
<p>Board Action Items/Resolutions 1. Discussion IT Plan</p>	<p>Administrator Smith introduced Pat Cory and Mike Peters. Pat is currently the IT person for Whispering Pines and Pinecrest. Mike is the owner of a company called Interwoven and does come in to help us with our computer issues. Mrs. Smith announced that Pat had announced his resignation from our company to go to work for Interwoven.</p> <p>Pat outlined the problems that Pinecrest has right now with their computer system. A proposal from Interwoven was brought forward and discussed at length. It was noted that Pat would continue to work in the Pinecrest and Whispering Pines buildings through Interwoven. Interwoven right now does contract with another medical care facility and Mr.</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Harrington, to approve the contract between Pinecrest Medical Care Facility/Whispering Pines and Interwoven for our IT needs for a 39 month period. Motion carried.</p>

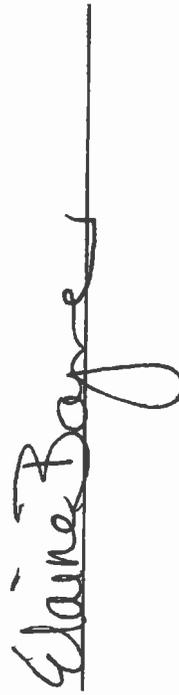
	<p>Peters had 10 years work experience at a hospital. After further discussion, Pat explained the immediate needs of the facility and assured the Board that he does not plan to just walk out on us.</p>	
<p>2. Change Medical Records specialist into Health Information Technician and request for pay increase.</p>	<p>Administrator Smith explained that our Medical Records Specialist, Cheryl Graham, has been here for about 14 years now and does the clinical building of programs within our Electronic Charting System (ECS) for nursing, medical records, etc. We have a lot of new information coming regarding ICD 10. She requested that Cheryl's wage be increased by \$1.00 per hour to reflect the additional work she will be taking on as she will be fully responsible for the ESC system 24/7 if needed by nursing staff besides getting all the new information into the system as needed. Discussion was held. Mrs. Smith stated that she will bring a new job description to the board for their review next month.</p>	<p>A motion was made by Trustee Naser, supported by Trustee Smith, to approve the change of job title and increase in pay for Mrs. Graham. Motion carried.</p>
<p>3. Annual Director of Nurses Training</p>	<p>Administrator Smith explained that this fall conference is for Director of Nurses. It will be held at Crystal Mountain. Suzie Williamson, DON, will be attending, using the facility van for transportation. The registration of \$135.00 is an approved item. She was asking for 1 night's lodging of \$150.93 and meals.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Driscoll, to approve the cost of lodging and meals for Mrs. Williamson. Motion carried.</p>

<p>Unfinished and New Business Report of Quality Assurance and Resident Council.</p>	<p>Susan Williamson, DON, reported on the Resident Council Meetings at each home for September. Each home reviewed the abuse policy. Pinecrest residents requested a breakfast outing. Some Pine Grove residents requested to be put on the list to attend a fish fry. The use of power strips in residents' rooms was discussed. Residents are not happy that they will not be allowed to use them any longer.</p> <p>Mrs. Williamson also reviewed the monthly QA Meeting and the departments that reported at this meeting. She stated that they mostly worked on the answer to the State survey regarding an incident that the facility had called in. The complaint was not substantiated, but the State did cite us on a couple of issues regarding the investigation around the incident and a couple of our policies.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Springinsguth, to approve the reports of Quality Assurance and Resident Council.</p>
<p>Safety Committee Meeting Report</p>	<p>Lois Ball reported on the September Safety Committee Meeting. She noted that the Facility had gone through Active Shooter Training and Candy noted that she has a disc for employees to review that training. Lois also discussed the purchase of bariatric equipment to aide</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Boyne, to approve the Safety Committee Report. Motion carried.</p>

	<p>staff in caring for bariatric residents as well as keeping the staff and residents safe. All incidents and accidents had been reviewed by the Committee.</p>	
<p>Updates on HVAC System, Maple Grove, Nurse Call System.</p>	<p>Mrs. Smith stated that the HVAC system is done now, that Maple Grove is ready to admit clients next week and that there are a couple of things left to do with the nurse call system but all in all that is finished now too.</p>	
<p>Report on Timber Survey</p>	<p>Trustee Naser reported that the surveyor should be starting to run lines within a couple of weeks. Mrs. Smith added that he had been out to the facility and had reviewed property deeds. Lois has the copies of the deeds requested ready for him to pick up next week and then he will be getting started.</p>	
<p>House Committee Meeting immediately following this Board Meeting.</p>	<p>Due to a previous engagement, Trustee Boyne, Chairperson of the House Committee, appointed Trustee Smith to replace her at today's meeting.</p>	
<p>Abbreviated State Survey of August 27th</p>	<p>This was discussed during Quality Assurance.</p>	
<p>Employee Recognition Dinner</p>	<p>Mrs. Smith reminded the Board that the annual dinner is October 2nd beginning at 5:30 for a social and dinner is at 6:00 pm</p>	
<p>Meetings and Conferences Attended</p>	<p>Mrs. Smith noted that she will be attending the MCF meeting in Crystal Falls tomorrow. She attended the District 1 meeting in Marquette, the Iron</p>	

	Mountain Networking Meeting, the Alzheimer's Support Group, the Job Force Board, Career Connections and STEM meetings. She also noted that she had attended the Joint Provider meeting yesterday at which she spoke about our garden project with the Girl Scout Troop.	
Public Comments	There were no public comments at this time.	
Adjournment	The meeting adjourned at 2:51 p.m. The next meeting of the Plnecrest Board of Trustees is scheduled for Thursday, October 23, 2014 at 2:00 p.m. Central time in the Board Room.	A motion was made by Trustee Smith, supported by Trustee Degenaer, to adjourn the meeting. Motion carried.

Elaine Boyne, Secretary



Darlene Smith, Acting Secretary



PINECREST MEDICAL CARE FACILITY
BOARD AGENDA
OCTOBER 23, 2014
2:00 p.m. CST
Revised

1. ROLL CALL

TRUSTEES

Gerald Smith	Barbara Oliver, Chair	Mary Bradley
Elaine Boyne	Catherine Driscoll	Jeff Naser
Debbi Springinsguth	Randall VanGasse	Gary Eichhorn
Mary Harrington	John Degenaer, Jr.	Jan Hafeman
Darlene Smith, Administrator		

2. Approval of the ~~September~~ October 2014 Agenda
3. Board action on Minutes September 24, 2014 meeting
4. Review of Financial Statements for September 2014
5. Board action on the September Manifest of Invoices

6. BOARD COMMITTEE REPORTS

- a. Whispering Pines/Powers Activity Center Committee Report

7. BOARD ACTION ITEMS/RESOLUTIONS

1. Bad Debt Write Off

9. UNFINISHED AND NEW BUSINESS:

- a) Report of Quality Assurance and Resident Council Committees – Susan Williamson
- b) Report of Safety Committee – Lois Ball
- c) Report from Scott Nowack, from Coleman Engineering regarding circle drive
- d) Appointment of Jeff Naser to the Menominee DHS/Pinecrest Board of Trustees for a 3 year term
- e) Report on Facility Reported Incident to State and approval of Plan of Correction of last F.R.I.
- f) Request permission for Administrator and CFO to attend MCMCFC Fall Financial Conference in Mount Pleasant November 6 and 7 (cost of lodging).
- g) Update on Interwoven
- h) House Committee Meeting (immediately following Board Meeting)
- i) Employee Recognition Dinner
- j) Report on Maple Grove

k) **Meetings and Conferences Attended**

Perspectives Advisory Meeting 10/1
OSF Advisory Meeting on 10/7
Women's Forum 10/9
Alzheimer's Support Meeting 10/14
Ellen K. Russell/Michael Miketinac/Charitable Trust Meeting 10/21

10. Comments from the Public – Limit 5 minutes
11. Adjournment – Next Meeting Thursday, November 20, 2014 at 2:00 p.m. Central time in the Board Room THIS WILL BE THE THIRD THURSDAY OF THE MONTH

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, September 4, 2014
511 First Avenue North, Escanaba MI
1:30 p.m.**

MINUTES

The meeting was called to order at 1:31 p.m. by Chair Karen Wigand. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Cathy Mercier, Menominee
Ann Jousma-Miller, Delta
Omer Doran, Schoolcraft
Susan Kleikamp, Menominee
Doug Krienke, Menominee
Ken Penokie, Delta
Karen Wigand, Delta
John Stapleton, Schoolcraft
Susan Phillips, Schoolcraft
Tom Lippens, Delta

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Mary Bunnin, FGP Director
Sally Kidd, Senior Citizen Program Director
Theresa Nelson, RSVP
Kim Johnson, Head Start Director

MEMBERS ABSENT

Julie Moberg, excused
Myra Croasdell, excused
Ken Bryant, excused
Pastor Levin, excused
Geri Nelson, excused
Dan LaFoilie, excused
Mari Negro, excused
Dave Anthony, excused
Kristi Wood, excused
Lee Robbert, excused
Dave Moyle

ACCEPTANCE OF JULY 24, 2014 GOVERNING BOARD MINUTES

Members received a copy of the July 24, 2014 Governing Board minutes for their review. There were no questions or comments and **THEY WERE ACCEPTED WITH A MOTION FROM TOM LIPPENS, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The chair called on Omer Doran who reported that the Finance Committee met on 8/27 and reviewed the July credit card charges. They also reviewed the July Accounts Payable Schedules and recommends their approval. **THE JULY ACCOUNTS PAYABLE SCHEDULE WAS APPROVED WITH A MOTION FROM KEN PENOKIE, SUPPORTED BY MR. LIPPENS; MOTION CARRIED. (see attachment "A")** The committee also recommended that staff go out for bids for health insurance next year.

PERSONNEL COMMITTEE REPORT

Ms. Wigand called on John Stapleton who reported that the personnel committee met today and reviewed the Executive Director's job description. This will be mailed to the full board for their approval in October. The committee also reviewed a Succession Plan to replace the Executive Director in an emergency as well as a Hiring Protocol to follow the Executive Director position. This will also be mailed to board members for action in October. **THE PERSONNEL COMMITTEE REPORT WAS ACCEPTED UPON A MOTION FROM SUSAN PHILLIPS, SECONDED BY KEN PENOKIE; MOTION CARRIED. (see attachment "B")**

CONFLICT OF INTEREST POLICY

A draft conflict of interest policy was mailed to the board for their review. It was noted that the policy seems to address organizational conflict of interest but not for individuals, i.e. define what constitutes a family member. This will be revised and resent to the board for action.

ACCEPTANCE OF 6/26/14 HEAD START POLICY COUNCIL MINUTES

Members were mailed a copy of the 6/26/14 Head Start Policy Council minutes. There were no questions and **THEY WERE ACCPETED WITH A MOTIN FROM SUSAN KLEIKAMP, SECONDED BY MR. DORAN; MOTION CARRIED.**

ACCEPTANCE OF AUGUST EARLY CHILDHOOD PROGRAM MONTHLY REPORT

Members were mailed a copy of the August Early Childhood monthly report and **IT WAS ACCEPTED WITH A MOTION FROM MR. STAPLETON, SUPPORTED BY MR. DORAN; MOTION CARRIED.**

NEW ORGANIZATIONAL STANDARDS UPDATE

The Chair called on Bill Dubord who reminded the members that he noted in May that new organizational standards are coming down the pike; many of which we are compliant with and some that need a little work and some a more considerable amount of time and work. It has been suggested that this be an agenda item from now until the standards are complete. Some of the items are: conflict of interest policy, risk assessment, an agency-wide budget and strategic plan.

APPROVAL FOR WAIVER FOR NON-FEDERAL SHARE

Ms. Wigand called on Kim Johnson who reported that as has been the case for the past several years, we need to request a waiver for our non-federal share of match of \$219,903, however she noted, it is approximately \$112,000 less than last year's request. **MR. PENOKIE MOVED TO APPROVE THE REQUEST FOR A WAIVER FOR NON-FEDERAL SHARE IN THE AMOUNT OF \$219,903, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

The Chair called on the Executive Director who reported that our Early Childhood Program is gearing up for the start of school and he asked Kim to outline the program changes this year. Ms. Johnson reported that there will not be a class at the Soo Hill Elementary School this year due to the majority of eligible children living outside of the Soo Hill area. There will be an additional class at the Escanaba Early Childhood Center to offset no class at Soo Hill. There is a reduction from two Great Start Readiness Program (GSRP) funded classes in Menominee to one due to fewer eligible applicants.

JOHN STAPLETON MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, OMER DORAN SECONDED THE MOTION; MOTION CARRIED.

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business.

ADJOURNMENT

There being no further business **THE MEETING ADJOURNED AT 2:10 WITH A MOTION FROM SUSAN PHILLIPS, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

THE NEXT MEETING IS THURSDAY, OCTOBER 9, 2014 AT 1:30

Attachment "A"

FINANCE COMMITTEE MEETING
Wednesday, August 27, 2014
11:00 a.m.

MINUTES

The meeting began at 11:00 a.m. with the following in attendance: Dan LaFoille, Omer Doran, Julie Moberg, Karen Wigand, Bill Dubord, Kris Thibeault and Cathy Pearson

The committee reviewed the July CAA credit card charges.

The committee reviewed the July CAA Accounts Payable Schedule and **THEY WERE APPROVED WITH A MOTION FROM OMER DORAN, SECONDED BY JULIE MOBERG; MOTION CARRIED.**

The committee reviewed the July HRA credit card charges.

The committee reviewed the July HRA Accounts Payable Schedules. The question regarding cell phones for employees that was raised at the last meeting when Bill was not present was revisited. Members expressed concern about cost, whether there are any tax implications and whether or not employees should pay a portion of the phone bill. Bill explained that in 2011 the IRS ruled that cell phones are a legitimate expense for employers to incur for their employees and personal use need not be separated from business use for tax reasons. Bill noted that the "smart phones" are issued very sparingly for management that need to be reached/available outside of normal work hours. In addition, we get a very favorable non-profit rate and never go over the data usage charge. Our drivers and in-home workers get free phones whereby we purchase minutes for them that is closely tracked as they are strictly for work. There was some discussion on the large amount of heat assistance granted to individuals. Julie Moberg suggested that someone from our agency attend the Delta County Homeless Coalition meetings to better coordinate all of our services. **THE JULY ACCOUNTS PAYABLE SCHEDULES WERE APPROVED UPON A MOTION FROM MS. MOBERG, SUPPORTED BY MR. DORAN; MOTION CARRIED.**

Bill reviewed the health insurance information that was sent to the members. He explained that there is no longer a U.P. Blue plan so the plan we are under has a larger network of providers. The committee asked if we had checked into Consumer's Insurance and Bill noted that we did not consider them as an option because St. Francis Hospital was not in network at the time we were reviewing our options (now they are participating). Karen noted it would be helpful to have budget impact information. The Finance Committee recommends that we bid out our insurance in the next six months or so to allow plenty of time to make an informed decision before next October 1st. The bid should also look at agent services.

The Treasurer called on Bill to explain his recommendation for a wage increase for HRA employees that was mailed to members with the agenda. Mr. LaFoille questioned the fact that a percentage increase benefits higher paid employees more than lower wage employees. Julie Moberg pointed out that higher compensated employees generally have more responsibility, are higher skilled and better trained. The Executive Director pointed out that other methods of increasing wages could be considered. He stated that HRA employees are deserving of a modest increase of 2%, the programs can afford it, and it is a way to show they are appreciated. **OMER DORAN MOVED TO APPROVE A 2% OR \$.25/HOUR WAGE INCREASE (whichever is greater) FOR HRA EMPLOYEES (EXCEPT THOSE ON THE SENIOR PROGRAM CHART) EFFECTIVE 9/29/14 FOR EMPLOYEES WITH AN ACCEPTABLE PERFORMANCE APPRAISAL. JULIE MOBERG SUPPORTED THE MOTION; MOTION CARRIED.** A recommendation for the Senior Program Charted employees will be presented at the October Finance Committee meeting.

Mr. LaFoille brought up mileage reimbursement and feels that our current rate is well below the allowable federal rate. He feels that our lower paid employees who travel are adversely affected by the lower rate. Bill indicated the large number of miles reimbursed through the Senior Program has caused us to pay less than the federal rate. He will provide a detailed analysis at the next meeting.

There being no further business the meeting adjourned at 12:55 p.m.

CFA

THE FINANCE COMMITTEE HAS REVIEWED THE JULY 2014 ACCOUNTS PAYABLE SCHEDULES FOR MDS COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	118,658
EARLY HEAD START		62,358
EARLY-ON CHILDHOOD		-
GSRP		11,557
ASSET & LIABILITY ACCOUNTS		43,062
TOTAL	\$	235,635

SIGNED 
(TREASURER)

DATE 8-27-14

PERSONNEL COMMITTEE MEETING
Thursday, September 4, 2014
12:15 p.m.

MINUTES

The meeting was called to order at 12:15 p.m. The following were present: Karen Wigand, Susan Kleikamp, Ken Penokie, John Stapleton, Susan Phillips, Bill Dubord and Cathy Pearson

The members were mailed a copy of the Executive Director's job description as requested at the last meeting. The members think the description is good and **SUSAN PHILLIPS MOVED TO FORWARD THE JOB DESCRIPTION FOR THEIR REVIEW AND ACTION AT THE OCTOBER BOARD MEETING, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

Members were mailed a draft of the Executive Director Succession Plan Policy for their review. Karen noted that she feels there should be a succession plan for all key positions but this is a good start. The proposed plan addresses the scenario of an unplanned exit of the Executive Director. The committee feels the plan looks good.

A second part of the succession plan involves the hiring process to replace the Executive Director. Members were also mailed the draft of the protocol for the Personnel Committee to follow. The committee suggested that under #8 we remove "put ads in classified sections of local newspapers" and replace with "appropriate media and employment sites". **KEN PENOKIE MOVED TO SUBMIT THE SUCCESSION PLAN DRAFT AND HIRING PROTOCOL; TO THE FULL BOARD FOR THEIR REVIEW AND ACTION, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.**

Bill indicated his plan is to give at least six months' notice before retiring and indicated there is a possibility that we will give that notice within the next year. The committee agreed with the need to have both the agency and the Executive Director be clear on the exit plan and requests the Executive Director to provide a plan for discussion prior to giving his notice.

Bill reported that the first markup of the Personnel Policies have been given to program directors for their input. Once we have that we will mail the initial mark-up to the Personnel Committee.

The meeting adjourned at 1:15 p.m.

**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
Thursday, September 4, 2014
511 First Avenue North, Escanaba MI
1:45 p.m.**

MINUTES

The meeting was called to order at 2:11 p.m. by Chair Karen Wigand. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Cathy Mercier, Menominee
Ann Jousma-Miller, Delta
Omer Doran, Schoolcraft
Susan Kleikamp, Menominee
Doug Krienke, Menominee
Ken Penokie, Delta
Karen Wigand, Delta
John Stapleton, Schoolcraft
Susan Phillips, Schoolcraft
Tom Lippens, Delta

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Mary Bunnin, FGP Director
Sally Kidd, Senior Citizen Program Director
Theresa Nelson, RSVP
Kim Johnson, Head Start Director

MEMBERS ABSENT

Julie Moberg, excused
Myra Croasdell, excused
Ken Bryant, excused
Pastor Levin, excused
Geri Nelson, excused
Dan LaFoille, excused
Mari Negro, excused
Dave Anthony, excused
Kristi Wood, excused
Lee Robbert, excused
Dave Moyle

ACCEPTANCE OF JULY 24, 2014 GOVERNING BOARD MINUTES

Members received a copy of the July 24, 2014 Governing Board minutes for their review. There were no questions or comments and ***THEY WERE ACCEPTED WITH A MOTION FROM MR. STAPLETON, SECONDED BY TOM LIPPENS; MOTION CARRIED.***

FINANCE COMMITTEE REPORT

The chair called on Omer Doran who reported that the Finance Committee met on 8/27 and reviewed the July credit card charges. They also reviewed the July Accounts Payable Schedules and recommends their approval. ***THE JULY ACCOUNTS PAYABLE SCHEDULE WAS APPROVED WITH A MOTION FROM KEN PENOKIE, SUPPORTED BY MR. LIPPENS; MOTION CARRIED.*** The committee also recommended that staff go out for bids for health insurance next year. Upon the recommendation of the Executive Director the Finance Committee recommends a 2% or \$.25/hr. wage increase (whichever is greater) for HRA employees (except those on the Senior Program Chart) effective 9/29/14 for HRA employees with an acceptable performance appraisal. ***THIS MOTION WAS MADE BY TOM LIPPENS, SECONDED BY MR. STAPLETON; MOTION CARRIED. (see attachment "A")*** It was noted that the Senior Center chart employees will be handled at the October meeting.

PERSONNEL COMMITTEE REPORT

Ms. Wigand called on John Stapleton who reported that the personnel committee met today and reviewed the Executive Director's job description. This will be mailed to the full board for their approval in October. The committee also reviewed a Succession Plan to replace the Executive Director in an emergency as well as a Hiring Protocol to follow the Executive Director position. This will also be mailed to board members for action in October. **THE PERSONNEL COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM MR. PENOKIE, SECONDED BY OMER DORAN; MOTION CARRIED. (see attachment "B")**

CONFLICT OF INTEREST POLICY

A draft of the Conflict of Interest Policy was mailed to the board for their review. It was noted that the policy seems to address organizational conflict of interest but not for individuals, i.e. define what constitutes a family member. This will be revised and presented to the board for action.

ACCEPTANCE OF 6/26/14 POLICY ADVISORY COMMITTEE MINUTES

Members were mailed copies of the 8/11/14 (Menominee) Senior Companion Program PAC minutes and the 4/24/14 Escanaba Senior Center PAC minutes for their review. There were no questions and **THEY WERE ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MR. DORAN; MOTION CARRIED.**

ACCEPTANCE OF JULY/AUGUST SENIOR COMPANION PROGRAM MONTHLY REPORT

Members were mailed a copy of the July/August Senior Companion Program monthly report and **IT WAS ACCEPTED WITH A MOTION FROM MR. STAPLETON, SUPPORTED BY MS. PHILLIPS; MOTION CARRIED.**

NEW ORGANIZATIONAL STANDARDS UPDATE

The Chair called on Bill Dubord who reminded the members that he noted in May that new Organizational Standards are coming down the pike; many of which we are compliant with and some that need a little work and some a more considerable amount of time and work. It has been suggested that this be an agenda item from now until the standards are complete. Some of the items are: Conflict of Interest Policy, risk assessment, an agency-wide budget and strategic plan.

EXECUTIVE DIRECTOR'S REPORT

The Chair called on the Executive Director who provided the following refresher to the board on the Gladstone Development/Thorntree Affordable Housing Development. In 1999 we were approached by Trilogy Development from Kalamazoo to determine our interest in partnering with them for the development. Trilogy was already working with the CAA in both Sault St. Marie and Marquette for similar projects. These type of developments can only be built with a non-profit sponsor. Bill indicated that our board investigated and approved moving forward. Bill reviewed our working with the City of Gladstone, Michigan Capital Fund for Housing and the Michigan State Housing Development Authority (MSHDA). After 15 years the Capital Fund exits leaving only Trilogy and the Gladstone Development Corporation. The GDC is assessing whether or not Trilogy would be interested in buying us out. We are working with Laurie Pung and Associates to help us in this area. Bill noted he will keep the board updated on this process.

HRA Governing Board Minutes
Thursday, September 4, 2014
Page 3

Members were given a report noting the various heat funds available as well as how many households were assisted as well as the amount given out. Bill commended Cathy and her staff on a job well done during an exceptionally difficult winter. Cathy also gave a commendation to Cindy Gold, our Delta County Intake Worker who processed approximately 50% of all the applications herself.

At the July board meeting the board was told that Pat Besse had offered to pay to have a building constructed to house our Perspectives Adult Day Care Center. The site she had identified did not meet zoning regulations. In the meantime, Bishop Noa Home had approached us about moving into a facility they would be building. Sally Kidd facilitated a meeting between our agency, Bishop Noa and Pat Besse to avoid duplication of effort in providing services through an Adult Day Care. Pat Besse has agreed to donate a generous sum to Bishop Noa with the stipulation that the facility be started by this coming spring, it be named after her son, and that it has a sliding fee schedule. Bishop Noa wants to have Community Action continue to run the program. Ann Jousma-Miller noted that it speaks extremely well for us that they want to retain us to run it. **OMER DORAN MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, JOHN STAPLETON SECONDED THE MOTION; MOTION CARRIED.**

PUBLIC COMMENT/OTHER BUSINESS

Karen Wigand called on Ann Jousma-Miller who commented on what a large turnout there was for a food give away for veteran's in Iron Mountain yesterday.

She called on Bill Dubord who thanked the board for their understanding while he was helping with his wife's recent health issues.

ADJOURNMENT

There being no further business **THE MEETING ADJOURNED AT 3:05 WITH A MOTION FROM SUSAN PHILLIPS, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

THE NEXT MEETING IS THURSDAY, OCTOBER 9, 2014 AT 1:30 P.M.

HRA

THE FINANCE COMMITTEE HAS REVIEWED THE JULY 2014 ACCOUNTS PAYABLE SCHEDULES FOR HUMAN RESOURCES AUTHORITY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	\$	120,539
VOLUNTEER PROGRAMS		29,092
NUTRITION		99,537
STATE & LOCAL PROGRAMS		73,022
ENERGY AND HOUSING		10,242
ASSET & LIABILITY ACCOUNTS		43,982
TOTAL	\$	376,415

SIGNED 
(TREASURER)

DATE 8-27-14

Delta County
Department of Human Services Board
305 Ludington Street
Escanaba, MI 49829

BOARD MEMBERS

**GERALD SMITH, CHAIR
ELAINE BOYNE
DEBBI SPRINGINSGUTH**

DIRECTOR

RUSSELL K. SEXTON

Meeting #967

Date: September 15, 2014

A regular meeting of the Delta County Department of Human Services Board was called to order by Russell Sexton, Board Secretary, at 10:08 a.m. Eastern Time. The meeting was held in the Delta County Board Room on the second floor of the State Office Building located at 305 Ludington Street, Escanaba.

Present: Elaine Boyne, Board Member; Debbi Springinsguth, Board Member; and Russell Sexton, Board Secretary.

Absent: Gerald Smith, Board Chair.

Others Present: None

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Ms. Boyne and supported by Ms. Springinsguth. Motion passed without opposition.

APPROVAL OF AUGUST 18, 2014 MINUTES:

Minutes of the August 18, 2014 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Boyne and supported by Ms. Springinsguth. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for August 2014 was reviewed. There was \$95.75 in expenditures for DHS Board Meeting attendance; leaving a balance of \$2,021.62.

There were no expenditures from the Child Care Fund leaving a balance of \$3,098.73.

A motion to approve the financial report was made by Mr. Smith and supported by Ms. Springinsguth. Motion passed without opposition.

Mr. Sexton reported that the funds the Delta County Board of Commissioners provides for the operation of the board were being returned to the county by the State. This is a result of changes being made in the way the State accomplishes financial matters. The

county will now maintain the funds it allocates to the DHS Board and all payments authorized by the Board will go directly to the County for payment instead of to the State. This will make for a much cleaner process and the County will maintain total control of the funds if provides as opposed to giving over that control to the State.

DIRECTOR'S REPORT:

Staffing Information: Delta County: There are 5 full time management staff, including 1 tri-county director and four first line supervisors consisting of 1 children's protective services supervisor, 1 foster care supervisor, 1 assistance payments supervisor and 1 general program supervisor who covers some assistance payments staff in Delta county, Indian outreach worker in Menominee county and adult services specialists in Delta, Dickinson and Menominee counties. There is 1 tri-county community resource coordinator who operates the volunteer services program, fund raising activities, medical transportation volunteer drivers, contracting and various other functions. There are 5 administrative support staff, 4 general and 1 fiscal. There are 5 children's protective services specialists, 5 foster care and foster home licensing specialists, 1 educational planner who serves the entire Upper Peninsula and 1 peer coach the covers the Triad. There are 13 assistance payments specialists (two are on a long term military leave); one limited term assistance payments specialist (to alleviate some of the extra work due to the military leaves) and two adult services specialists. Total Delta County staff on-board count is 39. Total payroll is 1.9 Million dollars.

We also have 2 Business Service Center staff stationed in our office, which includes 1 contract specialist and 1 child welfare funding specialist.

We also have 4 central office personnel stationed in our office, which includes 1 recoupment specialist, 1 Bureau of Child Welfare licensing analyst, 1 maltreatment-in-care specialist and 1 Michigan Rehabilitation Services analyst.

Statewide Director's Meeting Information:

Director Corrigan's comments:

- Thank you all on your excellent work for DHS and for Michigan, and thank you to all staff on the professionalism while working on the budget
- Bob Wheaton is Acting Director for the Office of Communications; working on DHS issues, Scott Davis will be supporting Bob, along with Maura Campbell; who will be working on public issues
- On August 15, the U.S. Social Security Administration Criminal Investigation Unit will be housed at the Cadillac Place in Detroit; this is an important addition to our anti-fraud and integrity section.
- The middle of August DHS will launch the Disability Relief Project. Michigan will take these recommendations to Congress
- Lt. Governor Calley and some Representatives will be at Meijer Warehouse and Peckham to discuss the hiring of people with disabilities

- On August 28th, the Presidential Commission on Child Fatalities is coming to Michigan to look at Michigan's reduction of death and injuries of children in the child welfare system
- Michigan has not had a child death or injury in four months while in foster care
- Thank you to all who worked hard on raising money for foster youth
- Michigan has enrolled 334,000 in Healthy Michigan far exceeding our goal for the year
- Thank you to the field for their leadership on worker participation rate of 71%, which is a tremendous improvement
- We have received approval on the WPR correction action plan and feel confident we will not be fined
- On July 9th, 12 FIP clients graduated as CNA's, 7 of those have already found employment
- DHS has been through difficult audits; working hard to improve our performance in areas such as adult services and working on problems that the audits have found

Chief Deputy Director Duane Berger Comments:

- Bridges has not been an effective tool and is struggling
- Changes had to be made due to Affordable Care Act; the problem is Magi Engine is not passing major information through; and we recognize this is not an effective tool for staff
- A third party has been brought in to fill the gaps and will take approximately 2-3 weeks to go through the assessment
- Discussion has begun on Bridges 2.0; which needs to be completed by December 2015
- There will be some staff cuts due to decreased funding
- We have to stay committed to the field; therefore, no cuts will be held in the field for those who directly serve our clients
- Criteria for cuts is: if the program is needed or no longer needed, a review of management layers, and does a program create work for the field or does it create value for the field
- We have approximately 12,000 employees of which 6,500-7,000 service clients
- 200 donated fund positions are targeted to be used to launch new programs working with clients in hospitals and schools.

Deputy Director for Children's Services Administration, Steve Yager, Comments:

- The Feds came out to view the MiSACWIS system and watched live presentations on July 22nd and 23rd. They will provide consultation to prepare for the federal compliance
- Training will be held for staff using webinars
- MiSACWIS staff went to Oakland, Ionia, and Lenawee Counties to get field input and answer questions

- Release 14.72, Centralized Intake changes, which worked out well
- Confidentiality has been a concern regarding employee social security numbers, and this has been fixed, the numbers will be blocked
- A release will go out August 1 with another release going out August 29
- MiSACWIS Strike Teams are going out to counties and private agencies to give staff additional training
- Some county employees are also coming to central office for additional training
- MiSACWIS will deploy payment teams targeting agencies who are struggling with payments
- MiSACWIS is releasing weekly communication updates through eBlast, which gives staff an idea of what MiSACWIS is working on and what to expect in the future
- Working on Kent County privatization and is on track for October 1st.
- Savator Selden Johnson is doing an excellent job working on implementation of performance based funding in Kent County
- An actuary will set rates and Chapin Hall is working on data
- Fostering Futures Event is September 25th. An email was sent out to the BSC's and County Directors; please attempt to attend this event to help our foster youth
- BSC 5 is the leader in raising money for foster youth, with BSC 2 not far behind. Kent County will raise money on a mud run wearing tutu's, Lenawee County is hold a 5k run
- 51 scholarships have been approved for 2015
- A successful MiTEAM kickoff was held in Mecosta/Osceola and Kalamazoo, Lenawee County is scheduled for July 24th

Deb Wieber, Director of Office of Human Resources, Comments:

- Placement of interns are going well, return your intern evaluations as soon as possible
- County Directors should put more emphasis to find jobs for interns, if you do not have openings in your office, check with other offices
- Remind staff to complete training on discrimination/harassment

Susan Kangas, Director of DHS Budget Office, Comments:

- Continue to closely watch your CSS&M and travel accounts; and try to live within your means
- Governor signed the 2015 Budget; which is PA #254 of 2014
- There are many new initiatives and new reporting
- The FY 2015 budget is \$5.8 billion (federal) and \$9.95 (general fund). Caseload reduction and rebasing of some accounts
- Spending plans were developed to allow DHS to live within its means
- Random Moment Time Studies were held for FIS and ES workers, with 4,000 workers and supervisor completed in June. All new and existing workers must be trained quarterly. A hotline was set up for anyone that has questions regarding the

time study. On October 1st, child welfare and adult services workers will be included in the Random Moment Time Studies. Implementation for private agencies to be included in the time studies.

Terry Beurer, Director of Field Operation Administration, Comments:

- We are working on boilerplates, you may receive requests, pay close attention to strict deadlines
- EDM not going well, issues with BSI, received notification a patch was sent to DTMB, the system should have increased performance
- Please encourage staff to participate in the random time study
- Thank you to all counties who have shown improvement in the area of administrative hearings.

BSC1 Director's Meeting

- Child Welfare Work Relief – What can we get rid of that's will save time but still keeps us in compliance with policy, laws, etc.? Are there things that are mandated that we do that we really don't need? What suggestions do you have for eliminating some of the work in FC and CPS?
- Foster Home Navigator Program – All prospective foster parents must be referred to the program. At the very least, we need to give all prospective foster parents the pamphlet.
- Licensing:
 - Time Frames – we have to meet the 180 days – no excuses. We need to shoot for 150 days.
 - Relative Licensing Waivers – We will not be able to approve many of these due to the new requirements we have. The workers have to ensure the placement is safe and appropriate. The 180 day time frame must be met for all relative licensing. All previous waivers must be re-evaluated by the end of September.
 - 588 and 3130 – must clearly document why the child should be placed there.
 - All FH inquiries have to be entered into MISACWIS.
 - Tracking sheet must be used and supervisors must have discussions with FHL workers re this on a monthly basis.
- Safe Sleep – Mandatory training coming out soon.
- Older Foster Care Youth – All 16 and older youth must have an FTM 90 days prior to discharge and regularly prior to that. The purpose is to ensure medical continuation, appropriate housing, transportation, etc.
- MISACWIS – Clean-up must be done to ensure appropriate data, etc., and we have to ensure all profiles are accurate.
- MSA Reporting – There will be a need for us to complete spreadsheets for the purpose of reporting, be prepared for that.
- DSS Funds – Continue to look at these and give back what you can so we can appropriately expend these funds statewide. If we need more, contact BSC1.

- Funding Allocations – FY 15 will be out soon and preliminary figures put us about the same as this year.
- Fostering Success Fund Raising – Director Corrigan wants all counties to participate in raising funds for this.
- Central Placement Network – this has to be updated quarterly – FHL Specialists need to ensure the information on their foster homes is accurate and up-to-date and they should be making changes as soon as a change occurs. Licensing reviews are a good time to double check to ensure everything is accurate and current. CPN is a separate system from MISACWIS and does not get updated when MISACWIS changes occur.
- Safety Assessment – Workers need to be taking this into the field and completing in the field. See PSM 713-1.
- Child Death Cases Review – There was no documentation of a Safety Plan being in place and there were missed visits by CPS/FC workers. Safety plan must be in place with specific actions that need to be accomplished to ensure safety. Family willingness and ability to respond to foreseeable safety or risk issues must be documented.
- Components to safety planning:
 - Steps the family will take to prevent harm from happening – Proactive.
 - What the family will do if, despite best efforts, the problem occurs – Reactive.
- Safety Training – Mandatory training coming soon.
- Foster Parent E-Mail Addresses – Mandatory to get these into MISACWIS and has to be accomplished ASAP.

Collaborative Issues: No new information was provided.

Business Plan Update:

Operational Funds:

- Operating Funds Expenditure Report: Allocation: \$57,668.00. Year-to date expenditures of \$40,028.09 which constitutes 69.4% of the allocation spent with 83% of the fiscal year elapsed.
- Travel Funds Expenditure Report: Allocation: \$52,332.00. Year-to-date expenditures of \$34,943.99, which constitutes 66.8% of the allocation spent with 83% of the fiscal year elapsed.
- Assistance Payments Standard of Promptness: August data for Delta County is 95%. Business Services Center 1 average is 97% and State average is 97%.
- Family Independence Program Work Participation Rate: for August is 20% Statewide Goal is 50%. There were several sanctions during August, which took our numbers down considerably. There were no problems from DHS – all of the issues were due to customer non-compliance.

There is no current data for child welfare due to the MISACWIS system being new. We have to work out the bugs and build the data in the system before we will have accurate data to provide.

Miscellaneous:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 49 cases; 115 recipients; \$15,709.00 in benefits for the month of June.
- Food Assistance Program: 3,095 cases; 5,803 recipients; \$672,122.00 in benefits for the month of June.
- State Disability Assistance: 23 cases; 2
- 34 recipients; \$5,684.00 in benefits for the month of June.
- Child Development and Care: 74 cases; 111 recipients; \$25,470.00 in benefits for the month of June.
- State Emergency Relief: 11 cases; \$4,557.00 in benefits for the month of June.
- Unduplicated total for the month of June 3,132 cases; 5,850 recipients; \$723,541.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 993 cases; 2,151 recipients
- Other Children < Age 21: 213 cases; 221 recipients
- Pregnant Women & Children Under 19: 1,457 cases; 2,471 recipients
- Non-SSI Aged, Blind & Disabled: 1,018 cases; 1,048 recipients
- SSI Aged, Blind & Disabled: 1,086 cases; 1,086 recipients
- Medicaid Eligible Total: 4,391 cases; 6,943 recipients

Healthy Michigan Plan County Enrollment: 1400

Assistance Payments caseloads and financial information can be obtained by anyone at any time by logging onto the DHS public website at www.michigan.gov/dhs, go to Forms and Publications and search the key word: Green Book. There you can look at past years and specific month data.

DHS policy for all programs, as well as a variety of other information one might want to know about DHS can be found at the www.michigan.gov/dhs site.

Current caseload information:

Delta County Direct Cases: 19 cases

- 0 of these kids are placed with the parent who is not a respondent.
- 2 are placed with unlicensed relatives who are working with Private Agencies to become licensed.
- 0 are placed with licensed relatives.
- 5 are placed in licensed unrelated foster homes.
- 1 (JJ youth referred by the court) are placed in residential.
- 0 is in independent living. (YAVFC)
- 1 is in an AFC Home (YAVFC)
- 10 is returned home to the parent

Delta POS Cases: 22

CSS: 10

- 0 kids are placed with the parent who is not a respondent.
- 2 kids are placed with unlicensed relatives who are working with Private Agencies to become licensed.
- 1 kid is placed with licensed relatives.
- 3 kids are placed in licensed unrelated foster homes.
- 0 kids are placed in residential.
- 0 kids are in independent living. (YAVFC)
- 4 kids is placed back with the parent they were removed from.

UPFS: 5

- 1 kid is placed with the parent who is not a respondent.
- 0 kids is placed with unlicensed relatives who are working with Private Agencies to become licensed.
- 2 kids are placed with licensed relatives.
- 2 kids are placed in licensed unrelated foster homes.
- 0 kids are placed in residential.
- 0 kids are in independent living. (YAVFC)

Benoji: 7

- 3 kids are placed with the father (non-respondent)
- 4 kids are placed with licensed relatives

Delta- 0 adoptions completed in August

A motion to accept the director's report was made by Ms. Springinsguth and supported by Ms. Boyne. Motion passed.

Board Member Input/Suggestions: None.

UNIT REPORT: None

BOARD BUSINESS:

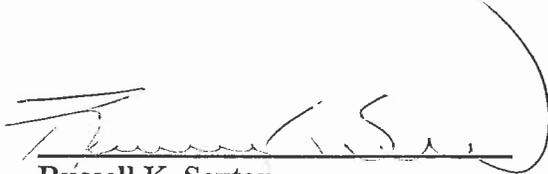
1. Approval of Vouchers:
Vouchers were reviewed and a motion to approve all vouchers was made by Ms. Boyne and supported by Ms. Springinsguth. Motion passed without opposition.
2. MCSSA: The next District One meeting will be held on October 15, 2014 at 11:45 Eastern, at the Landmark Inn, Marquette. Ms. Boyne plans to attend.

NEW BUSINESS: There was no new business presented.

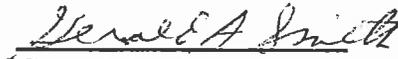
PUBLIC COMMENT: There were no public comments.

NEXT MEETING: October 20, 2014 at 10:00 a.m. in the Delta County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Smith and supported by Ms. Springinsguth. Meeting adjourned at 11:16 a.m.



Russell K. Sexton
Board Secretary



Gerald Smith
Chairperson

Pc: DHS Board Members; Delta County BOC; Delta County DHS Office File

A G E N D A

DELTA COUNTY DEPARTMENT OF HUMAN SERVICES BOARD MEETING

305 Ludington Street, Second Floor Conference Room

November 24, 2014, 10:00 A.M. Eastern Time

(Change from regular schedule due to board member conflicts, which would result in a lack of a quorum)

- A. Approval of agenda**
- B. Approval of October 20, 2014 minutes**
- C. Financial report**
 - 1. Review of vouchers**
- D. Director's Report**
 - 1. Staffing Information**
 - 2. Statewide Directors Meeting/Information**
 - 3. Collaborative Issues/Information**
 - 4. Director's Portfolio Update**
 - 5. Miscellaneous**
 - 6. Board Member Input/Suggestions**
- E. Unit Reports: None**
- F. Board business**
 - 1. Approval of vouchers**
 - 2. MCSSA**
- G. New business**
- H. Public comment (5 minute limit per speaker)**
- I. Next meeting – December 15, 2014 – 10:00 AM**
- J. Adjournment**

“What do we believe? Who do we serve? What do we do?”

Mission:

Improving the quality of life in Michigan by providing services to vulnerable children and adults that will strengthen the community and enable families and individuals to move toward independence.

Vision:

Compassion. Protection. Independence.



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Wednesday, September 17, 2014

Board Members Present

Bob Burie

Jan Hafeman

Larry Schei

Mary Harrington

Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator

Dr. Terry Frankovich, Medical Director

Kim Gustafson, Executive Secretary

Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on September 17, 2014. The meeting was called to order at 2:01 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Executive Secretary, and is recorded above. Mr. Elegeert was unable to attend the meeting but had been previously excused.

2. Approval of Agenda

Ms. Hafeman moved to approve the agenda. Motion was supported by Mr. Harrington and carried.

3. Approval of Minutes

Mr. Burie moved that the minutes from August 20, 2014, be approved. Motion was supported by Ms. Hafeman and carried.

4. Public Comment

There was no public comment.

5. Abundant Life Church and Homeless Mission – Pastor Dave Penell

Pastor Dave Penell did not attend the meeting.

6. Finance Committee

The finance committee met at Public Health's Escanaba office on Monday, September 15, 2014.

a. American Express Statements

Ms. Hafeman gave a brief overview on the American Express Statements. The Finance Committee will continue to review the statements at the regular Finance Committee meetings.

b. FY 15 PHDM Budget

Chairman Trudgeon gave a brief overview of the FY15 budget. FY15 budget questions were answered by Ms. Woelffer.

Ms. Hafeman moved to approve the FY15 PHDM Budget. Motion was supported by Ms. Harrington and carried.

7. Pension Committee

Chairman Trudgeon reported the board will be provided with a full written report from the Pension Committee meeting held on Monday, September 15, 2014. Chairman Trudgeon gave an overview of the quarterly MERS report and informed the board members this report will be included in the board packets quarterly. Once the Pension Committee report has been reviewed by the full board, they will decide on expected funding levels.

It is the recommendation of the Pension Committee that a defined contribution plan is not advised due to the high initial costs associated with the change. PHDM should continue with the plan that is currently in place.

8. Review and Approval of August Check Register

The Board of Health reviewed the August check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hafeman moved to approve the August check register. Motion was supported by Mr. Schei and carried.

9. Medical Director's Report

Dr. Frankovich reported on the Enterovirus D68. This particular strain of enterovirus has not circulated often in the past 40 years. Most adults have already been exposed to enteroviruses during childhood and have some immunity. The current strain is having the biggest impact in children ages 5-17 years old. Most people with this infection will have mild respiratory symptoms but an unusually high number of children have required hospitalization due to more severe symptoms such as wheezing and shortness of breath. About 2/3 of those hospitalized have a previous history of asthma or other lung issues. Because there is no specific treatment other than supportive for this infection, testing is being done primarily for surveillance purposes and is being done by the CDC. Specimens have been submitted from the U.P. but it will take a while before results are available. As there is no vaccine to prevent enterovirus infection and there is no specific medication to treat it, prevention is even more important and this is the message being emphasized by public health.

10. Health Officer's Report

- The Community Health Needs Assessment will be mailed soon. PHDM is in the process of working on press releases to notify the public.
- The All-Staff meeting is scheduled for Thursday, September 18, 2014. Mr. Snyder invited the board members to attend.
- PHDM has received notice the union is ready to negotiate their contract. The current three year contract expires December 31, 2014.
- Mr. Snyder began his final class. Once completed in December, he will have met all the Health Officer requirements from the State.
- In December 2013, the Board of Health approved a wellness stipend for PHDM employees. Mr. Snyder and Ms. Gustafson are in the process of creating a survey to see how many took advantage of the stipend. Mr. Snyder asked the board to let him know if they would like to see anything in particular on the survey.
- PHDM received a LEAD grant from MDCH. Tuesday, September 23, 2014, Dr. Frankovich will be hosting a LEAD education webinar from PHDM.
- Mr. Snyder asked the board to pay special attention to the picture of flowers and candy in the back of the board packet. The PHDM Nurse Practitioner received these as a "thank you" for catching a young client's cancer early at a Family Planning clinic.

11. Public Comment—None

2415

12. Board Member Comments

Chairman Trudgeon would like to thank Mr. Burie for his work on the Pension Committee.

Mr. Schei would like to thank Ms. Woelffer for the wonderful job she does with the PHDM finances.

13. Adjournment

There being no further business, Ms. Hafeman made a motion the meeting be adjourned at 4:25 p.m. CDT. Motion was supported by Ms. Harrington and carried.


Chairperson

10-15-2014

:kg

DELTA COUNTY TOWNSHIP ASSOCIATION

The regular meeting of the Delta County Townships Association was held on Thursday September 25, 2014.

The meeting was opened by President Greg Johnson. He led in the pledge of allegiance.

Representing the County Commissioners was David Rivard. Townships present were Baldwin, Bark River, Bay de Noc, Cornell, Ensign, Escanaba, Ford River, and Maple Ridge.

The minutes from the May 22, 2014 meeting were presented. A motion to accept was made by Gary Boudreau, supported by Ginny Dahlin. Motion carried.

The Treasurer's report was read. A motion to approve was made by Gary Boudreau and supported by Mary Wilson. Motion carried.

Balance 5-22-14	\$3274.68		
<u>Income :</u>			
Reimb. Adv.	679.23		
<u>Expenses:</u>			
Salaries	440.00		
Supplies	72.76		
Balance 9-25-14	3441.15	Picnic Fund	526.34

Unfinished Business:

There was news about the Equalization Department. There will be a meeting on October 21, 2014 at the Road Commission Office. It is open to any township official who may have questions or concerns about Equalization issues.

New Business:

This year's Annual Meeting will be held at Bark River on December 5, 2014. It will cost \$14.00 per plate. There was discussion about rotating the four townships that have facilities to host the Annual Meeting. Jamie Hanson made a motion to rotate the four eligible townships, supported by Ginny Dahlin. The motion carried. Bay de Noc Township-2015, Baldwin Township-2016 and Nahma Township-2017.

Guest Speakers:

Sheriff Gary Ballweg spoke about the 911 millage and the importance of it in Delta County. Gary also announced his retirement from the Delta County Sheriff's Department. We thanked him for his years of dedicated years to the the county residents.

Dave Rivard gave a brief synopsis of the U.P. State Fair 2014. It was a huge success. He also described how the Fair Grounds is able to generate income during other parts of the year..

The next regular meeting is October 23, 2014 at Rapid River Tri Township School at 7:00 p.m.

DELTA COUNTY TOWNSHIP ASSOCIATION

The motion to adjourn was made by Mary Wilson and supported by Gary Boudreau. Motion carried.

Respectfully Submitted,

Linda Trombley-Robitaille, Recording Secretary