

TENTATIVE AGENDA

DELTA COUNTY BOARD OF COMMISSIONERS

December 2, 2014

5:15 p.m.

- I. CALL TO ORDER
- II. PRAYER
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL

- V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - County Board minutes: 11-18-14
 - Committee of the Whole:
- VI. APPROVAL OF AGENDA
- VII. PRESENTATION OF WRITTEN COMMUNICATIONS
 - A. COMMUNICATIONS RECEIVED
 - B. COMMUNICATIONS FORWARDED
- VIII. REPORTS OF STANDING, STATUTORY, SPECIAL COMMITTEES AND OTHERS
- IX. **PUBLIC COMMENT ON AGENDA ITEMS** (Sign In)

- X. **COMMITTEE REPORTS**
 - 1. Treasurer's Report

- XI. GENERAL ORDERS OF BUSINESS
 - A. UNFINISHED BUSINESS

 - B. NEW BUSINESS
 - 1. **Payment of Bills**

- XII. GENERAL PUBLIC COMMENT

XIII. COMMISSIONER'S COMMENTS

XIV. MEETING SCHEDULE

- A. Committee of the Whole Meeting on 12-4-14 at 1:30 p.m. at the Service Center.
- B. Board of Commissioners Meeting on 12-16-14 at 5:15 p.m. in the Circuit Courtroom.
- C. Board of Commissioners Meeting on 1-6-15 at 5:15 p.m. in the Service Center.

XV. NOTICES

30 day notice of Appointments

XVI. ADJOURNMENT

*****DUE TO THE TIME CONSTRAINTS, THE DELTA COUNTY BOARD OF COMMISSIONERS HAS ADOPTED A POLICY THAT ANY INDIVIDUAL WISHING TO ADDRESS THE BOARD WILL BE ALLOCATED THREE (3) MINUTES. THE THREE MINUTES USED BY THE INDIVIDUAL ARE TO MAKE STATEMENTS. THERE WILL BE NO QUESTION AND ANSWER SESSION FORMAT. THIS WILL STRICTLY BE A STATEMENT TYPE FORMAT. IF YOU WISH TO ADDRESS THE BOARD, PLEASE SIGN YOUR NAME ON THE SIGN UP LIST AVAILABLE FROM THE COUNTY CLERK. SPEAKERS WILL BE CALLED IN ORDER OF SIGN UP.*****

THE COUNTY OF DELTA WILL PROVIDE REASONABLE AUXILIARY AIDS AND SERVICES FOR THE HEARING IMPAIRED AND TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON REASONABLE NOTICE TO THE COUNTY OF DELTA. INDIVIDUALS WITH DISABILITIES REQUIRING SERVICES SHOULD CONTACT THE COUNTY OF DELTA ADA COORDINATOR BY WRITING OR CALLING THE FOLLOWING:

Daniel Menacher, DELTA COUNTY ADA COORDINATOR
310 LUDINGTON STREET
ESCANABA, MI 49829
TELEPHONE (906) 789-5189

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A regular meeting of the Delta County Board of Commissioners is scheduled for Tuesday, December 2, 2014 at 5:15 p.m. in the Circuit Courtroom in the Delta County Courthouse.

Sincerely yours,

Nancy J. Kolich
Delta County Clerk

Proposed

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING
November 18, 2014**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

November 13, 2014

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday November 18, 2014, at 5:15 p.m. in the Circuit Courtroom of the Delta County Courthouse.

Sincerely yours,
Nancy J. Kolich
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Harrington, Miller, Moyle and Rivard.

EXCUSED: Commissioner Elegeert.

The meeting was called to order at 5:15 p.m. in the Circuit Courtroom of the Delta County Courthouse by Delta County Clerk, Nancy Kolich.

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Moyle and seconded by Commissioner Rivard to approve the County Board minutes of the November 4, 2014, meeting. MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner Moyle and seconded by Commissioner Miller to approve the agenda as amended, adding item 5. under New Business: Set Committee of the Whole Meeting and item 12. Tax Tribunal Award under Committee Reports item 1. Personnel Committee minutes of 11-17-14. MOTION CARRIED.

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

- A. Received: No communications were received.
Forwarded: No communications were forwarded.

Proposed

VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

VII. REPORTS OF SPECIAL COMMITTEES AND OTHERS.

IX. PUBLIC COMMENT ON AGENDA ITEMS

None.

X. COMMITTEE REPORTS:

1. Personnel Committee meeting minutes 11-17-14.

2. Airport Training.

Moved by Commissioner Moyle and seconded by Commissioner Rivard to authorize hiring Randy Gascon to complete the training for the new employee for winter 2014-15 (snow plowing, etc.) covered within the current Airport Budget with no extra funding required. MOTION CARRIED.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to receive the minutes of the Personnel Committee minutes of 11-17-14 and place on file. MOTION CARRIED.

XI. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Rivard and seconded by Commissioner Miller to approve payment of the bills in the amount of \$791,951.34 and Commissioner's expenses of \$517.28. MOTION CARRIED.

2. CUPPAD - Comprehensive Economic Development Strategy (CEDs).

Rhiannon Haller, CUPPAD, requested nomination of projects to be included in the Comprehensive Economic Development Strategy (CEDs) for 2015.

3. CUPPAD - Hazard Mitigation Plan Update.

Ms. Haller also updated the Board on the Hazard Mitigation Plan.

Proposed

4. Agreement with DLP Marquette General Hospital, LLC, Rampart Emergency Services.

Moved by Commissioner Moyle and seconded by Commissioner Rivard to approve an Agreement with the Upper Peninsula Health Systems (DLP Marquette General Hospital), Rampart Emergency Services and the County of Delta, as presented. MOTION CARRIED.

5. Set Committee of the Whole.

A date will be set for the Board members current and newly elected to meet and discuss the Administrator's retirement and possible re-organization of the Administration office.

6. Resolution from Huron County - Unfunded Mandates.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to send a Resolution Regarding Unfunded Mandates to our Legislators. MOTION CARRIED.

7. Retirement of Deputy Lauscher.

Deputy Brian Lauscher who has worked for the Sheriff's department since 1991 and will retire in January. Moved by Commissioner Moyle and seconded by Commissioner Rivard to approve a lump sum payout for Deputy Lauscher and to send a letter thanking him for his years of service to Delta County. MOTION CARRIED.

8. Promotion of Dan Johnson.

Det. Dan Johnson has been promoted to Lieutenant.

9. Request to Donate Sick Pay.

Moved by Commissioner Moyle and seconded by Commissioner Rivard to approve the sick pay donation between Sheriff Department employees. MOTION CARRIED.

10. List of Items Moving to New Animal Shelter Location.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to allow the Animal Society to take the items requested to the new Animal Shelter when they move to the new location and to take the additional fencing and gates not listed. MOTION CARRIED.

Proposed

11. Appointment to the Airport Advisory Board - 1 opening.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to reappoint Brian Herioux to the Airport Board. MOTION CARRIED.

12. Tax Tribunal Award to Menards.

The County will need to pay back \$25,687.68, Road Patrol \$4,549.57, 911 \$2,023.82, and Community Action Agency \$3,033.05. New Page, OMYA, the Delta Plaza Mall are yet to be decided.

XII. PUBLIC COMMENT

Janet Daasch, Garden Township, addressed the Board with her concerns regarding wind turbines and presented a handout on health concerns regarding the Shirley Wind Farm in Brown County and a letter from Linda Gleason from Garden Township.

Bernie Upton, Garden Township, addressed the Board with his concerns regarding wind turbines.

XIII. COMMISSIONERS CONCERNS

Commissioner Harrington: Thank you to the people who came to the meeting tonight.

Commissioner Miller: None.

Commissioner Moyle: Gave his phone number for citizens to contact him with their concerns.

Commissioner Rivard: Looking at addressing the wind turbine concerns.

Commissioner Elegeert: None.

XIV. MEETING SCHEDULE

December 2nd 5:15 p.m. Board meeting.
December 16th 5:15 p.m. Board meeting.

XVI. ADJOURNMENT

Moved by Commissioner Miller and seconded by Commissioner Moyle to adjourn at 6:04 p.m.

Respectfully Submitted,

Nancy J. Kolich, County Clerk

Mary Harrington, Vice Chair

**DELTA COUNTY
2011 TAX YEAR FORECLOSURE LIST RESULTS**

Lot ID	Township	Details	Base tax due	Interest/ Fees Due	Total Due	Minimum Bid	Winning Bid	Excess () Loss	Round Sold	
506	Brampton	004-227-022-00	12.78	479.23	492.01	\$ 350.00	\$ 350.00	\$ (142.01)	1	
507	Brampton	004-502-066-00	1,599.23	851.14	2,450.37	\$ 2,300.00	\$ 2,300.00	\$ (150.37)	1	
513	Ensign	006-660-015-00	707.16	642.90	1,350.06	\$ 1,200.00	\$ 1,200.00	\$ (150.06)	1	
516	Ford River	009-064-018-00	367.75	573.09	940.84	\$ 800.00	\$ 1,000.00	\$ 59.16	1	
517	Ford River	009-064-031-10	512.06	618.34	1,130.40	\$ 950.00	\$ 2,200.00	\$ 1,069.60	1	
522	Maple Ridge	011-001-001-20	44.03	485.36	529.39	\$ 350.00	\$ 1,100.00	\$ 570.61	1	
526	Maple Ridge	011-234-016-00	1,557.27	511.34	2,068.61	\$ 1,900.00	\$ 3,300.00	\$ 1,231.39	1	
529	Masonville	012-170-040-00	202.75	530.91	733.66	\$ 550.00	\$ 550.00	\$ (183.66)	1	
558	City of Escanaba	051-360-2930-184-016	6,609.60	1,856.47	8,466.07	\$ 8,300.00	\$ 8,300.00	\$ (166.07)	1	
501	Bark River	002-303-003-10	813.06	660.70	1,473.76	\$ 100.00	\$ 300.00	\$ (1,173.76)	2	
528	Maple Ridge	011-400-026-00	3,754.84	1,340.42	5,095.26	\$ 100.00	\$ 3,100.00	\$ (1,995.26)	2	
554	City of Escanaba	051-130-2930-126-004	3,339.12	1,301.93	4,641.05	\$ 100.00	\$ 100.00	\$ (4,541.05)	2 Bidder did not provide bond.	
573	City of Gladstone	052-621-082-50	615.70	618.94	1,234.64	\$ 100.00	\$ 400.00	\$ (834.64)	2	
525	Maple Ridge	011-122-018-00	88.17	492.89	581.06	\$ 100.00	\$ 100.00	\$ (481.06)	Sold subsequent to October Auction	
544	Ford River	014-102-025-00	11.30	478.90	490.20	\$ 100.00	\$ 20.00	\$ (470.20)	Sold subsequent to October Auction	
TOTALS					\$ 20,234.82	\$ 11,442.56	\$ 31,677.38	\$ 17,300.00	\$ 24,320.00	\$ (7,357.38)

HISTORY OF FORECLOSURES	
Year Sold	Number of Properties Foreclosed
2006	6
2007	10
2008	8
2009	8
2010	15
2011	23
2012	27
2013	11
2014	15

Round 1 August Proceeds	\$ 20,300.00
Total Due Round 1	\$ 18,161.41
Excess Proceeds Round 1	\$ 2,138.59
Round 2 October Proceeds	\$ 4,020.00
Minimum Bid Round 2	\$ 13,515.97
Excess (Loss) Round 2	\$ (9,495.97)
Total Excess Loss for 2011	\$ (7,357.38)

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197

B1



December 2, 2014

TO: Delta County Board of Commissioners
FR: Nora M. Viau, Administrator
RE: Payment of Bills

I have examined all claims presented, and recommend payment of the following; and that the County Clerk be directed to issue orders on the County Treasurer to the Claimants for the amounts allowed.

Nora M. Viau, Administrator

Date	Amount
11-20-14	522,457.10
11-25-14	133,955.04
Total Report of Claims \$	656,412.14
Total Jury Expense \$	1,208.30
GRAND TOTAL OF BILLS \$	657,620.44
Commissioner Expenses: \$	84.48 Paid

AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
11/13/2014	154899	ADMIN MISC	HAROLD PETTEY	RETURN BOND-TIMOTHY BERG 14-FH-8991	2,500.00
11/13/2014	154900	ADMIN MISC	DENISE MULHERN	RETURN BOND LESS 10% MULHERN 14-FH-8993	180.00
11/13/2014	154901	ADMIN MISC	JULIE A. HAMILTON	RETURN BOND - NOVAK - 14-FH-9011	450.00
11/14/2014	154902	003246	CORE TECHNOLOGY CORPORATION	CORE ANNUAL MAINTENANCE	11,264.02
				CAR PHONE/PAGERS	3,405.40
				COMPUTER LINKAGE SYSTEM	2,357.58
					<u>17,027.00</u>
11/14/2014	154903	023140	WRIGHT EXPRESS FINANCIAL SERVICES	COMPUTER IMPLEMENTATION	34.99
				COMPUTER --IT EQUIPMENT	1,277.89
				TELEPHONE	8.95
				COMPUTER IMPLEMENTATION	37.67
				COMPUTER --IT EQUIPMENT	49.99
				SUPPLIES	319.96
				SUPPLIES	98.82
				EXPENDITURES	755.67
				COMPUTER IMPLEMENTATION	509.95
				COMPUTER IMPLEMENTATION	312.24
				COMPUTER IMPLEMENTATION	384.65
				COMPUTER IMPLEMENTATION	80.85
				COMPUTER IMPLEMENTATION	312.24
				OFFICE SUPPLIES	38.22
				OFFICE SUPPLIES	112.02
				OFFICE SUPPLIES	39.78
					<u>4,373.89</u>
11/18/2014	154904	019300	STATE OF MICHIGAN	SALES TAX - OCTOBER 2014	2,475.99
11/18/2014	154905	019325	STATE OF MICHIGAN	PA 124 MONEY - PAYMENT TO THE STATE	260.00
11/18/2014	154906	019325	STATE OF MICHIGAN	COURT FEE TRANSMITTALS SEPTEMBER 2014	22,363.82
11/19/2014	154907	PROS MISC	GREEN BAY PRESS GAZETTE	LEGAL AD FOR NEGLECT/ABUSE CASE	185.37
11/20/2014	154908	002018	BADGER MAILING & SHIPPING SYSTEMS	POSTAGE MACHINE INK AND PRINT HEAD	547.84
11/20/2014	154909	002164	BILLY ELECTRIC INC	LIGHTING REPAIR	90.32
				RUN CAT CABLES- SERVICE CENTER	1,798.00
				ELECTRICAL WORK-SERVICE CENTER PROJECT	2,185.00
				ELECTRICAL WORK-SERVICE CENTER PROJECT	2,283.00
					<u>6,356.32</u>
11/20/2014	154910	003058	CEM FOOD SERVICE	INMATE FOOD - 10/30 - 11/5/14	3,115.91
11/20/2014	154911	003061	CARQUEST AUTO PARTS	COM AND TRACTOR BAT	245.18
				COM & TRACTOR BAT CORE RETURN	(18.43)
					<u>226.75</u>
11/20/2014	154912	003130	CITY OF ESCANABA	UTILITY BILL - GARAGE-ACCT 1-06-1540-00	85.62
				UTILITY BILL - ACCT 1-06-1500-00	2,196.12
				SPRINKLER- SC - ACCT 1-06-0330-00	45.33
				ELECTRICITY - CH - ACCT 1-06-1080-00	5,199.04
				ELECTRIC/WATER-SCN- ACCT-1-06-0570-01	109.22
				TOWER POWER- SKI HILL RD - ACCT 1-06-132	26.19
					<u>7,661.52</u>

Check Date	Check	Vendor	Vendor Name	Description	Amount
11/20/2014	154913	003170	COMMUNITY ACTION AGENCY	TRANSPORTATION-FY15 SPEC SERVICES ADVANC OCT 2014 PROPERTY TAX COLLECTED	11,073.00 641.92 <u>11,714.92</u>
11/20/2014	154914	003240	COOPER OFFICE EQUIPMENT INC.	BIZHUB C353	198.77
11/20/2014	154915	003255	CORRECTIONAL HEALTHCARE COMPANIES I	DEC 2014 MEDICAL SERVICES	16,208.02
11/20/2014	154916	004205	DELTA COUNTY FRIEND OF THE COURT	RETURN BOND - BIZEAU - 06-DS-18675	100.00
11/20/2014	154917	004230	DELTA COUNTY ROAD COMMISSION	GASOLINE - OCT 2014	3,915.01
11/20/2014	154918	004256	DELTA COUNTY AIRPORT	KEY DEXTER	2.56
11/20/2014	154919	004270	DELTA COUNTY TREASURER	3 QUIT CLAIM RECORDINGS QUIT CLAIM 17 REDEMPTION CERTS RETURN ADDRESS POSTAGE	42.00 14.00 170.00 1.71 <u>227.71</u>
11/20/2014	154920	004418	DTE ENERGY	NAT'L GAS - ACCT 4569 786 0001 7 NAT'L GAS - ACCT:4576 043 0002 2 NAT'L GAS - ACCT:457604300030 NAT'L GAS - ACCT 4576 021 0002 8	1,071.65 42.01 213.15 3,843.81 <u>5,170.62</u>
11/20/2014	154921	004800	ECONOMIC DEVELOPMENT ALLIANCE	MEMBERSHIP DUES	15,000.00
11/20/2014	154922	005050	EPIC AVIATION LLC	JET 8011 X 2.686	23,794.45
11/20/2014	154923	006088	DAN FORRESTER	THERAPY/TRAVEL - 5/7 & 11/5 & 11/12/14	528.00
11/20/2014	154924	006101	FRAZER'S AUTO REPAIR CO	ROTORS AND EXHAUST CLAMP, DELTA 4	690.78
11/20/2014	154925	008027	HANNAHVILLE TRIBAL COURT	OUT OF COUNTY BOND - GLENN TEEPLE	500.00
11/20/2014	154926	008031	MARK HANSON	MEAL REIMB - OCT 2014	175.50
11/20/2014	154927	008033	HANSEN'S DRAIN CLEANING	FLOOR DRAIN	90.00
11/20/2014	154928	008124	MATT HUGHES	PHONE REIMB - OCT 2014	35.00
11/20/2014	154929	011070	KOBAS ELECTRIC CO., INC.	BALLASTS SERVICE CENTER MOTORS FOR COURTHOUSE CABINET UNIT HEATE 2 8501 X 020V02 CONTACTOR	167.72 347.48 308.86 <u>824.06</u>
11/20/2014	154930	012013	LAKE SUPERIOR BUSINESS MACHINES INC	TONER FOR ELECTION PRINTER	155.00
11/20/2014	154931	012016	LAKESTATE INDUSTRIES	COST FOR SHREDDING PA'S FILES	76.50
11/20/2014	154932	013095	MARQUETTE GEN OCCUPATIONAL MEDICINE	DRUG SCREEN FOR JOHNATHON NORMAN	80.00
11/20/2014	154933	013179	MENARDS	COMMUNITY HANGAR BATHROOM ICE MELT CLEANING SUPPLIES, KLEENEX, HAND CLEANER	51.42 25.88 53.18 <u>130.48</u>
11/20/2014	154934	013436	STEPHEN MIKUS	RESTITUTION - TEEPLE - 14-FH-8987 RESTITUTION - TEEPLE - 14-FH-8987	29.00 15.00 <u>44.00</u>
11/20/2014	154935	013602	MOTOROLA	SERVICE AGREEMENT 12/1/14-11/30/15 WHELEN SIREN FOR POLICE CAR	8,789.40 506.25 <u>9,295.65</u>
11/20/2014	154936	014210	NORTHERN PLUMBING & HEATING	FILTERS COURTHOUSE	458.53
11/20/2014	154937	014266	NYE UNIFORM	SHIRTS AND PANTS FOR SHERIFF OSWALD	342.32
11/20/2014	154938	015039	OFFICE PLANNING GROUP	CANON IR5075	251.32

Check Date	Check	Vendor	Vendor Name	Description	Amount
11/20/2014	154939	016031	P K HOUSING & MGMT COMPANY	REPLACE LOST CK# 147217	20.00
11/20/2014	154940	016032	P & M INSPECTIONS, INC.	PAY PERIOD 11-3-2014 THROUGH 11-14-2014	1,204.00
11/20/2014	154941	016038	STEVEN C PARKS	REIMB ACCESSORIES FOR STEVE'S TELEPHONE	63.58
11/20/2014	154942	018050	RANGE TELECOMMUNICATION	PAGER SERVICE FOR VSU	228.00
11/20/2014	154943	018110	RICHER REFRIGERATION	LABOR FOR AFTER HOURS CALL	115.50
11/20/2014	154944	018303	JEAN-PAUL RUDELL	TRAVEL EXPENSES FOR FAMILY LAW INSTITUTE	793.20
11/20/2014	154945	019025	STAPLES CREDIT PLAN	STAPLES, BINDERS- SUPPLIES ACCT 6035 517 SHIPPING/RUBBERBANDS-ACCT 6035 5178 2022	113.20 16.47 129.67
11/20/2014	154946	019196	STANDARD ELECTRIC COMPANY	LED EXIT LIGHT	21.13
11/20/2014	154947	019201	STATE OF MICH, ST. EDUCATION TAX	SET & TIR TAX 11/1 - 11/15/14	50,943.66
11/20/2014	154948	019357	STERLING LIGHTS SYSTEMS	AIRPORT SIGN LIGHTING	1,227.00
11/20/2014	154949	019375	STROPICH OIL COMPANY	WINTER BLEND DIESEL 354.3 GALLONS X 3.50 UNLEAD 217.8 X 2.85	1,240.05 620.73 1,860.78
11/20/2014	154950	019385	SUNLIFE FINANCIAL	LIFE INSURANCE-DECEMBER 2014	762.54
11/20/2014	154951	019391	SVILAND PAINT STORE	PAINT	154.47
11/20/2014	154952	021044	U. P. LOGON	WEB HOSTING 12/1/14-6/30/15	109.67
11/20/2014	154953	021045	U. S. N. S. T. A.	TRAINING - JEFF VALLIER AND JEFF HANSEN	400.00
11/20/2014	154954	021070	U. P. POWER CO.	UTILITIES- ACCT 0420193263-00001	21.38
11/20/2014	154955	084289	MARK D SEYMOUR	CONSULTANT EXPENSES	110.50
11/20/2014	154956	085349	MATTHEW HOFFMEYER	WITNESS FEE REPLACE CK# 146439	12.00
11/20/2014	154957	DLQ TAX	BRIAN K ANDERSON	OVERPAYMENT CR85934 002-117-023-10	94.96
11/20/2014	154958	PROS MISC	GARRISON GENDRON	WITNESS FEE	6.00
11/20/2014	154959	PROS MISC	HEATHER JOHNSON	WITNESS FEE	6.00
11/20/2014	154960	PROS MISC	BOBBI FARLEY	WITNESS FEE	12.00
11/20/2014	154961	PROS MISC	COURTNEY GARTLAND	WITNESS FEE	6.00
11/20/2014	154962	PROS MISC	BROWN COUNTY CLERK OF COURT	CERTIFIED COPY OF CONVICTION FOR BRIAN S	6.25
11/20/2014	154963	TAX REFUND	MENARDS INC #3256	refund 2012 summer base tax	80,417.17
				2012 winter tax refund	72,234.58
				2013 Summer tax refund MTT	79,912.86
				2013 Winter Tax Refund MTT	71,216.65
					303,781.26
11/20/2014	154964	TAX REFUND	PETERSON TIMOTHY M &	Refund winter tax per July 2014 BOR	182.54
				2013 adj taxable value per July 2014 BOR	580.29
				Winter 2013 taxable value adjustment	118.63
					380.29
					1,261.75
11/20/2014	154965	TREAS MISC	MARY BUSICK	REPLACE LOST CK# 146434 WITNESS FEE	6.00
11/20/2014	154966	TREAS MISC	ROGER FRITZ	REPLACE LOST CK# 137614	20.00
11/20/2014	154967	TREAS MISC	MARY HARDWICK	REPLACE LOST CK# 136120 WITNESS FEE	6.00
11/20/2014	154968	TREAS MISC	JOSH KASNER	REPLACE LOST CHECK	123.22
11/20/2014	154969	TREAS MISC	PATRICK DELAIRE	REPLACE LOST CHECK# 143669 HOMESTEAD TAX	1,394.54
11/20/2014	154970	TREAS MISC	NICHOLAS WAGER II	REPLACE LOST CK# 139799	7.80

FIRST TOTALS:
 Total of 72 Checks:
 Less 1 Void Checks:
 Total of 71 Disbursements:

522,642.47
 185.37
 522,457.10

3

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
11/21/2014	155000	013950	MUNICIPAL EMPLOYEES RETIREMENT	RETIREMENT	153.13
				RETIREMENT	191.44
				EXPENDITURES	133.74
				RETIREMENT	71.48
				RETIREMENT	543.07
				RETIREMENT	73.65
				RETIREMENT	113.46
				EXPENDITURES	361.21
				RETIREMENT	143.76
				RETIREMENT	108.39
				RETIREMENT	117.73
				RETIREMENT	177.23
				RETIREMENT	415.94
				RETIREMENT	113.17
				RETIREMENT	131.96
				RETIREMENT	960.00
				RETIREMENT	928.69
				RETIREMENT	388.80
				RETIREMENT	441.39
				RETIREMENT	486.79
					<u>6,055.03</u>
11/25/2014	155001	001132	APPLE OFFICE PRODUCTS	3 HOLE PUNCH AND (2) 3 RING BINDERS	49.97
11/25/2014	155002	002142	BERGMAN LAW OFFICE PC	PROBATE ATTORNEY FEES - NOVEMBER 2014	1,742.74
				CIRCUIT ATTORNEY FEES-NOV 2014 (JOHN)	1,583.33
				CIRCUIT ATTORNEY FEES-NOV 2014 (JACK)	1,583.33
					<u>4,909.40</u>
11/25/2014	155003	002151	ROBERT A. BERBOHM	EMERG MGMT - NOV 2014	4,408.33
11/25/2014	155004	003014	TIMOTHY F. CAIN	PROBATE ATTORNEY FEES - NOVEMBER, 2014	1,742.74
				CIRCUIT ATTORNEY FEES-NOV 2014	1,583.33
					<u>3,326.07</u>
11/25/2014	155005	003060	CDW GOVERNMENT INC	IPAD CASE	77.00
11/25/2014	155006	003083	CARL S CHRISTOPH	APPELLATE ATTORNEY FEES (M. TRAUN)	1,940.05
				APPELLATE ATTORNEY FEES (R. POTTER)	2,795.40
				APPELLATE ATTORNEY FEES (R. POTTER) - FI	421.56
					<u>5,157.01</u>
11/25/2014	155007	003128	DANA B CARRON	APPELLATE ATTORNEY FEES (C. NANTELLE)	2,173.55
11/25/2014	155008	003240	COOPER OFFICE EQUIPMENT INC.	CONTRACT BASE RATE 11/15/2014 - 2/14/201	170.00
11/25/2014	155009	004038	DAVIS/WANIC LAND SURVEYORS P.C	REMON SERVICES - CORNERS	16,980.00
11/25/2014	155010	004071	JESSE DEBACKER	MEAL RETMB - TRAINING 10/26-10/31/14	118.33
11/25/2014	155011	004075	DEGRAND, REARDON & HALL P.C.	CIRCUIT ATTY FEES-NOV 2014 (PARMET)	1,583.33
				APPELLATE ATTORNEY FEES-R. HALL (MINEAU)	709.78
					<u>2,293.11</u>
11/25/2014	155012	004142	DELIRIDGE CORPORATION	MICHIGAN COURT FORMS UPDATE	93.95
11/25/2014	155013	004270	DELTA COUNTY TREASURER	QUIT CLAIM-J RUSCH	14.00
				CERT. MAILING-MENARDS	6.70

4

Check Date	Check	Vendor	Vendor Name	Description	Amount
11/25/2014	155014	004367	EMILY DESALVO	MONTHLY CELL PHONE REIMB-AUGUST 2014 TRAVEL-LEIN TRAINING 12/8-12/9/2014	20.70
11/25/2014	155015	004795	THE EBCO COMPANY	MANILA CASEBINDERS	415.00
11/25/2014	155016	004805	ECONOMOPOULOS LAW FIRM PC	PROBATE ATTORNEY FEES - NOVEMBER, 2014 DISTRICT ATTORNEY FEES - NOVEMBER 2014 DISTRICT ATTORNEY FEES - NOVEMBER 2014	1,742.74 2,083.33 2,083.33
11/25/2014	155017	005024	ELAINE BOYNE	DHS BOARD PER DIEM/MILEAGE-NOV 2014	5.60
11/25/2014	155018	005043	DEBBI SPRINGINSGUTH	DHS BOARD PER DIEM/MILEAGE- NOV 2014	19.60
11/25/2014	155019	006088	DAN FORRESTER	TRAVEL AND THERAPY 11/19/14	304.00
11/25/2014	155020	008024	MARK HAGER	MONTHLY PHONE REIMB-AUGUST 2014	30.00
11/25/2014	155021	010110	JOHNSTON PRINTING & OFFSET	4 PART ARRAIGNMENT FORMS BUSINESS CARDS - BOOKER	260.00 100.00 360.00
11/25/2014	155022	012060	DONALD F. LEMIRE	DISTRICT ATTORNEY FEES - NOV 2014 DISTRICT ATTORNEY FEES - NOVEMBER 2014	2,083.33 2,083.33 4,166.66
11/25/2014	155023	013175	ANNE B. MCNAMARA	COURT APPOINTED REFEREE - NOV 2014	2,000.00
11/25/2014	155024	013179	MENARDS	CHAIR MATS CHAIR MATS	99.95 49.96 149.91
11/25/2014	155025	013208	MICHIGAN ASSESSORS ASSOCIATION	MICHIGAN ASSESSORS ASSOCIATION YEARLY ME	75.00
11/25/2014	155026	013349	MICHIGAN MUNICIPAL RISK MANAGEMENT	INS GEN FUND- 7/1/14-7/1/15 INS RETENTION FUND- 7/1/14-7/1/15	46,569.00 6,250.00 52,819.00
11/25/2014	155027	013406	MICHIGAN WORKS	OCTOBER AND NOV BUSINESS UPDATE	39.06
11/25/2014	155028	013923	STATE OF MICHIGAN	FACILITY 91084031 AND 91084031 JET A A	123.00
11/25/2014	155029	016140	PUMMILL PRINT SERVICE LLC	25000 WHITE DOUBLE WINDOW ENVELOPES FOR	843.50
11/25/2014	155030	017010	QUILL CORPORATION	PENS, FILE JACKETS, POST ITS	257.43
11/25/2014	155031	018064	REDWOOD TOXICOLOGY LABORATORY INC.	PROBATION DEPARTMENT DRUG SCREENS -9/30/	165.50
11/25/2014	155032	018077	UPPER MICHIGAN LAW	DISTRICT ATTORNEY FEES - NOVEMBER 2014 DISTRICT ATTY FEES - NOVEMBER 2014	2,083.33 2,083.33 4,166.66
11/25/2014	155033	019100	SHERWIN INDUSTRIES	BOMONK CALIBRATION YEARLY FAA REQUIRED/F	592.02
11/25/2014	155034	019176	JAMES SODERBERG	CIRCUIT ATTORNEY FEES-NOV 2014	1,583.33
11/25/2014	155035	019184	SOUTHERN COMPUTER WAREHOUSE	IPAD	603.33
11/25/2014	155036	020013	TRI STAR EMS	13/14 APPROPRIATION	800.00
11/25/2014	155037	020029	TODD TARDIEFF	MONEY FOR SHOP WITH A COP	7,752.00
11/25/2014	155038	020045	TELNET WORLDWIDE INC	PHONE - ACCT: CORP-005103 PHONE - ACCT: CORP-00861	164.88 914.85

5

Check Date	Check	Vendor	Vendor Name	Description	Amount
11/25/2014	155039	020087	TITLE CHECK LLC	2012 TAX CYLCE MONTHLY PAYMENT 369 PARCE	1,804.41
11/25/2014	155040	021049	THE UPS STORE	SHIPPING CHGS - 11/24/14	29.16
11/25/2014	155041	022025	VERIZON WIRELESS	PHONE - ACCT: 482996167-00001	107.40
11/25/2014	155042	023080	THOMSON REUTERS - WEST PAYMENT CTR	MONTHLY CHARGES- ACCT 1000555445	321.10
11/25/2014	155043	023122	JOHN W UJLAKY	APPELLATE ATTORNEY FEES (B. PARISH)	1,130.47

FIRST TOTALS:

Total of 44 Checks:
 Less 0 Void Checks:

Total of 44 Disbursements:

1,079.73
 133,955.04
 0.00
 133,955.04

b

Check Date	Check	Vendor	Vendor Name	Description	Amount
11/21/2014	154971	CIRCT MISC	ERIN ABB	MILEAGE \$6.50; PER DIEM \$12.50	19.00
11/21/2014	154972	CIRCT MISC	GERALD ALEXANDER	MILEAGE \$2.60; PER DIEM \$12.50	15.10
11/21/2014	154973	CIRCT MISC	LYNNE BINK	MILEAGE \$3.12; PER DIEM \$12.50	15.62
11/21/2014	154974	CIRCT MISC	GEORGE BOWDEN	MILEAGE \$12.48; PER DIEM \$12.50	24.98
11/21/2014	154975	CIRCT MISC	JANICE CARTER	MILEAGE \$5.52; PER DIEM \$12.50	13.02
11/21/2014	154976	CIRCT MISC	CAROL DALGORD	MILEAGE \$72.80; PER DIEM \$65.00	137.80
11/21/2014	154977	CIRCT MISC	DONALD DOMINICK	MILEAGE \$5.20; PER DIEM \$12.50	17.70
11/21/2014	154978	CIRCT MISC	PAUL ERICKSON	MILEAGE \$11.44; PER DIEM \$12.50	23.94
11/21/2014	154979	CIRCT MISC	SUZANN GAGAN	MILEAGE \$26.00; PER DIEM \$65.00	91.00
11/21/2014	154980	CIRCT MISC	TOREY GAGNON	MILEAGE \$3.64; PER DIEM \$12.50	16.14
11/21/2014	154981	CIRCT MISC	RANDOLPH GILLESPIE	MILEAGE \$3.12; PER DIEM \$65.00	68.12
11/21/2014	154982	CIRCT MISC	MARY GUENETTE	MILEAGE \$2.60; PER DIEM \$65.00	67.60
11/21/2014	154983	CIRCT MISC	VICTOR HEREAU	MILEAGE \$6.50; PER DIEM \$12.50	19.00
11/21/2014	154984	CIRCT MISC	TODD HURLEY	MILEAGE \$1.04; PER DIEM \$65.00	66.04
11/21/2014	154985	CIRCT MISC	CATHERINE KNIGHT	MILEAGE \$4.16; PER DIEM \$65.00	69.16
11/21/2014	154986	CIRCT MISC	BRIAN LAFAVE	MILEAGE \$1.30; PER DIEM \$12.50	13.80
11/21/2014	154987	CIRCT MISC	WILLIAM LAMARCH	MILEAGE \$1.04; PER DIEM \$65.00	66.04
11/21/2014	154988	CIRCT MISC	CHRISTOPHER LAMB	MILEAGE \$5.52; PER DIEM \$65.00	65.52
11/21/2014	154989	CIRCT MISC	BONNIE LARSON	MILEAGE \$10.40; PER DIEM \$12.50	22.90
11/21/2014	154990	CIRCT MISC	JUDITH LARSON	MILEAGE \$4.68; PER DIEM \$12.50	17.18
11/21/2014	154991	CIRCT MISC	RAYMOND MAKI	MILEAGE \$5.52; PER DIEM \$12.50	13.02
11/21/2014	154992	CIRCT MISC	MELISSA NELSON	MILEAGE \$5.52; PER DIEM \$12.50	13.02
11/21/2014	154993	CIRCT MISC	MICHAEL OLSON	MILEAGE \$5.20; PER DIEM \$65.00	70.20
11/21/2014	154994	CIRCT MISC	JAY RICHER	MILEAGE \$9.36; PER DIEM \$65.00	74.36
11/21/2014	154995	CIRCT MISC	DANIEL SALO	MILEAGE \$5.20; PER DIEM \$12.50	17.70
11/21/2014	154996	CIRCT MISC	JANE SLIVA	MILEAGE \$5.20; PER DIEM \$65.00	70.20
11/21/2014	154997	CIRCT MISC	ALICE TAYLOR	MILEAGE \$9.36; PER DIEM \$65.00	74.36
11/21/2014	154998	CIRCT MISC	KAREN WILES	MILEAGE \$5.52; PER DIEM \$12.50	13.02
11/21/2014	154999	CIRCT MISC	DIANE WOOLFORD	MILEAGE \$5.26; PER DIEM \$12.50	12.76

FIRST TOTALS:

Total of 29 Checks: 1,208.30
 Less 0 Void Checks: 0.00

Total of 29 Disbursements: 1,208.30

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INFORMATION

VI. COMMUNICATIONS

A. COMMUNICATIONS RECEIVED:

1. Letter from City of Escanaba
2. Letter from William Bonifas Fine Arts Center
3. Letter from John Denholm
4. Letter from CUPPAD
5. Letter from City of Gladstone
6. Letter from MAC
7. Resolution from UPACC
8. Letter from Delta Conservation District

B. COMMUNICATIONS FORWARDED:

1. Letter to Delta County Historical Society
2. Letter to Michigan Dept. of Agriculture
3. Letter to Brian Herioux
- 4.

VII. REPORTS OF STANDING AND STATUTORY COMMITTEES

1. CAA/HRA Governing Board minutes of 10-9-14
2. Human Services Board minutes of 10-20-14
3. Pinecrest Board minutes of 10-23-14
4. Solid Waste Authority minutes of 10-28-14

VIII. REPORTS OF SPECIAL COMMITTEES AND OTHERS

October 23, 2014

Delta County
Board of Commissioners
310 Ludington Street
Escanaba, MI 49829

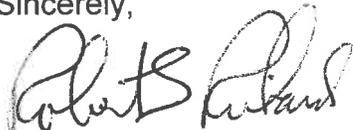
Re: Industrial Development District Request

Dear Commissioners:

In accordance with Public Act 198 of 1974, the City of Escanaba hereby notifies you that the City Council will hold a public hearing at 7:00 p.m. on Thursday, November 6, 2014, in the Council Chambers of City Hall, 410 Ludington Street, to consider adoption of a resolution for creation of a Doyle Industrial Development District located at 2501 Danforth Road.

All interested parties will be given an opportunity to be heard.

Sincerely,



Robert S. Richards, CMC
City Clerk

Mission Statement:



Enhancing the enjoyment and livability of our community by providing quality municipal services to our citizens.
The City of Escanaba is an equal opportunity employer and provider.



The Honorable Tracy Lantagne
310 Ludington St
Escanaba, MI 49829

Dear Delta Co. Comm. Sec'y Tracy Lantagne:

The Bonifas Arts Center (BAC) is seeking grant funds from the Michigan Council for the Arts and Cultural Affairs for an Operational Support Grant to underwrite on-going operational costs.

The BAC is a multi-faceted center that provides a year-round venue and educational programs for fine, performing, studio, and lifestyle arts to Delta County while regularly outreaching to the entire peninsula region. BAC sponsors eight major annual exhibits that sustain and promote arts at local and regional levels. Exhibits are selected to fit the varying interests of our members, supporting civic and business entities, regional community, and seasonal visitors. The gallery features traveling shows, sponsored competitions, and local artistry from student level work to professional standard artwork. Artist level workshops and gallery programs designed to enrich artists in conceptual development and technical skills, and to enhance gallery viewing, are scheduled to compliment the gallery line-up. The BAC is also home to Players de Noc Community Theater, providing a performance and work space for their 4+ annual productions.

While the BAC is not located in one of the designated, underserved counties in the Upper Peninsula, it is in an economically depressed, rural area with a 10.5% unemployment rate. Due to the economic structure of the community, these additional funds from the Operational Support Grant will help BAC maintain its regular gallery and educational programming and strengthen its work as a regional art center. Drawing in financial support from state funds will help sustain this anchor arts and cultural organization so we urge you to support this request. Please view our website to check out what's happening at the Bonifas Arts Center.
<http://www.bonifasarts.org/> <http://www.playersdenoc.org/>

We welcome you to drop in and visit the Bonifas Arts Center the next time you are in Escanaba, or call to set up a visit. Thank you for your time and consideration.

700 First Avenue South

Escanaba, MI 49829

www.bonifasarts.org

Phone 906.786.3833

Fax 906.786.3840

Sincerely,

Pasqua Warstler
Executive & Gallery Director

October 29, 2014

CONCERNED CITIZENS OF GARDEN & COOKS, LLC

Attn: Fred Bates

P.O. Box 218

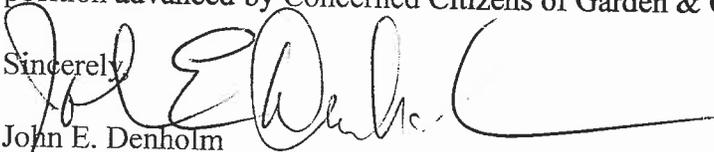
Garden, MI 49835-0218

Dear Mr. Bates,

In 2012, I was informed by Heritage Sustainable Energy (Heritage) that they had reached an agreement with the Department of Interior to abandon development of the last three miles of the Garden Peninsula-where my land is located. I do not believe that the Department of Interior is ever going to allow commercial wind development on the last three miles of the peninsula. Since 2012, I have had no expectation of financial gain from wind development in Delta County. I have no on-going financial relationship with Heritage Sustainable Energy. Consequently, I had no conflict of interest on September 2, 2014. Neither do I currently have a conflict of interest.

Please keep in mind that the Board's action on September 2, 2014 was the result of a 7-0 vote. I did not chair the meeting, nor am I in a position to dictate Board decisions. Merely disagreeing with the the position advanced by Concerned Citizens of Garden & Cooks is not the same as a conflict of interest.

Sincerely,


John E. Denholm

cc: Delta County Board of Commissioners
Delta County Planning & Zoning Commissioners

October 27, 2014

Thomas C. Elegeert
Board of Commissioners
Delta County Courthouse
310 Ludington St
Escanaba, MI 49829

RE: ETHICS COMPLAINT AND ALLEGATIONS

Dear Commissioner:

Enclosed is a copy of a letter sent by our group to Mr. John Denholm who is a member of the Delta County Planning Commission. In this letter we respectfully ask that Mr. Denholm recuse himself from engaging in all deliberations and voting regarding Case 9-14-PC, a proposed Amendment to the Delta County Zoning Ordinance. Our letter enumerates reasons for this request.

In the event that Mr. Denholm does not agree to our request to recuse himself then we ask the Delta County Board of Commissioners to bring this matter before the Ethics Advisory Board for their review and opinion as covered in the "Code of Ethics" of the Delta County "Employee Handbook and Policies and Procedures Manual".

In summary: we are alleging that Mr Denholm has a current conflict of interest and in addition, has on 9/2/2014, at a meeting of the Planning Commission committed a serious breach of ethics.

We are filing this allegation with the Board of Commissioners, as supervisors of the Planning Commission.

Sincerely,



Fred Bates

For: CONCERNED CITIZENS OF GARDEN & COOKS, LLC

Enclosure

October 27, 2014

Mr. John Denholm
2676 II Road
Garden, MI 49835

Dear Mr. Denholm:

This letter is a respectful request that as a member of the Delta County Planning Commission you recues yourself from all deliberations and voting on any issue related to Planning Commission (PC), Case 9-14-PC, currently before this body.

We are making this request for the following enumerated reasons:

1. Case 9-14-PC is a proposed and duly submitted amendment to the existing Delta County Zoning Ordinance. This amendment specifically addresses future permitting and siting of wind turbines in Delta County. As such it is expected to affect the expansion of the current wind farm on the Garden Peninsula of Delta County. This wind farm is owned by Heritage Sustainable Energy or one of its associated companies (HSE).
2. As a resident of the Garden Peninsula you have had a long financial relationship with HSE in the form of a lease executed by you as Lessor, and HSE as Lessee. This lease, recorded at the Delta County Courthouse, is for one or more wind turbines to be constructed on property you own in Fairbanks Township or Garden Township. Such leases commonly provide for royalty payments to the land owners once wind turbines are constructed on the land. These payments are based on electricity generated by a turbine.
3. We believe that this lease is current or has only recently been released on the initiative of HSE.
4. If you have been released from this lease we believe your land remains capable of being a site for wind turbines. And, we strongly believe that there is nothing to prevent reinstatement of your financial relationship with HSE after consideration of Case 9-14-PC has ended.
5. On September 2, 2014, at a meeting of the Delta county Planning Commission when Case 9-14-PC was first presented to the PC for consideration you committed a clear ethical lapse by entering into the deliberations and voting in regard to this Case while having an existing financial relationship with HSE without disclosing this relationship to the Commission.

Sincerely,

Fred Bates
For: CONCERNED CITIZENS OF GARDEN & COOKS, LLC

Copies:
Delta Board of Commoners
Delta County Planning Commission members



Central Upper Peninsula Planning And Development Regional Commission

906.786.9234 • Fax: 906.786.4442 • 800.562.9828 • cuppad@cuppad.org

October 16, 2014

TO: Interested Parties

FROM: Peter Van Steen, Transportation Planner 

SUBJECT: City of Gladstone Urgent Need Deep Freeze Environmental Review

For your information, the City of Gladstone, Delta County, has submitted an Urgent Need application to the Michigan Economic Development Corporation to assist with infrastructure improvements within the city related to the “Deep Freeze” severe weather conditions of this past winter.

The improvements are at various locations within the City limits. All work to be completed is located in the public right-of-way.

The following locations will replace existing 4” sewer and water lines to 8”:

- 1) Alley south of Dakota Avenue; from South 6th Street to South 7th Street
- 2) Alley south of Montana Avenue; from South 6th Street to South 7th Street
- 3) 4th Avenue North ROW from North 7th Street to North 9th Street
- 4) Alley south of Minnesota Avenue, from South 16th Street to Hwy US-2/41 ROW
- 5) Minnesota Avenue ROW in front of 901 Minnesota

The following locations have had road reconstruction (paving):

- 6) Michigan Avenue ROW in front of 402 Michigan
- 7) Minnesota Avenue ROW in front of 420 Minnesota
- 8) Dakota Avenue ROW in front of 614 Dakota
- 9) Minneapolis Avenue ROW in front of 724 Minneapolis

Activities #6-#9 have already been completed and are Exempt from the environmental review since they were determined to be permanent improvements that did not alter environmental conditions and were repair and restoration activities necessary only to control or arrest the effects from disasters. The Environmental Review Record more fully explained the reasons.

An environmental review of the project has been completed. A combined “Notice to Public of No Significant Impact on the Environment and Notice to the Public of Request for Release of Funds” will be published in the Thursday, October 16, 2014 issue of The Escanaba Daily Press requesting the use of \$298,825.00 of CDBG funds. The Environmental Review is on file at the Community Development office at the Gladstone City Hall, 1100 Delta Avenue, Gladstone, MI 49837.

For further information on the specific project, please contact Community Development Director Renee Barron at 906-428-2311.

Enclosure

Memo Distribution:

Distribution:

Local News Media: (Escanaba) Daily Press, WJMN-TV, WLUC-TV, WBUP-TV, WZMQ-TV,
WDBC-AM, WYKX-FM, WMXG-FM, WCHT-AM, WGLQ-FM, WGKL-FM

Delta County Board of Commissioners

Delta County Planning Commission

Public Health, Delta and Menominee Counties

Michigan Department of Environmental Quality

U.S. EPA (Chicago and Washington offices)

Michigan Economic Development Corporation

HUD, Office of Public Housing

Hannahville Indian Community

COMBINED NOTICE
NOTICE TO PUBLIC OF NO SIGNIFICANT IMPACT ON THE ENVIRONMENT
AND NOTICE TO PUBLIC OF REQUEST FOR RELEASE OF FUNDS

Date Published: Thursday October 16, 2014

City of Gladstone
1100 Delta Avenue
PO Box 32
Gladstone, MI 49837
906-428-3460
City of Gladstone

TO ALL INTERESTED AGENCIES, GROUPS AND PERSONS:

On or about November 3, 2014 the above named City of Gladstone will request the Michigan Strategic Fund to release Federal funds under Title I of the Housing and Community Development Act of 1974 (P.L. 93-383) for the following project:

Frozen Happy Rock
Deep Freeze infrastructure repairs and road rehab
Gladstone, Delta County, MI
\$298,825.00 CDBG
\$531,312 Total project costs

Finding of No Significant Impact

It has been determined that such request for release of funds will not constitute an action significantly affecting the quality of the human environment and accordingly the above-named City of Gladstone has decided not to prepare an Environmental Impact Statement (EIS) under the National Environmental Policy Act of 1969 (P.L. 91-190).

The reasons for such decision not to prepare an EIS are as follows:

- 1.) No serious environmental adverse impacts or hazards were identified in the course of the environmental review. Generally, no negative effects are anticipated beyond short-term construction noise or dust.
- 2.) Thresholds of 24 CFR 58.37 will not be exceeded.
- 3.) The City has conducted an environmental review of the project and has determined that some activities are considered "exempt" from environmental review as the project activities included assistance for temporary or permanent improvements that did not alter environmental conditions as were limited to the protection, repair, or restoration activities necessary only to control or arrest the effects from disaster, imminent threats or physical deterioration.

An Environmental Review Record respecting the proposed project has been made by the above-named City of Gladstone which documents the environmental review of the project and more fully sets forth the reasons why an EIS is not required. This Environmental Review Record is on file at the above address and is available for public examination and copying upon request at the Community Development Office between the hours of 10:00 a.m. and 4:00 p.m.

No further environmental review of such project is proposed to be conducted prior to the request for release of federal funds.

Public Comments on Finding

All interested agencies, groups, and persons disagreeing with this decision are invited to submit written comments for consideration by the City of Gladstone to Renee Barron, Community Development Director on or before October 31, 2014. All such comments so received will be considered and the City of Gladstone will not request the release of federal funds or take any administrative action on the proposed project prior to the date specified in the preceding sentence.

Release of Funds

The City of Gladstone will undertake the project described above with Community Development Block Grant funds from the Michigan Strategic Fund under Title I of the Housing and Community Development Act of 1974. The City of Gladstone is certifying to the Michigan Strategic Fund that the City of Gladstone and Joseph Maki in his official capacity as Mayor consent to accept the jurisdiction of the federal courts if an action is brought to enforce responsibilities in relation to environmental reviews, decision-making, and action; and that these responsibilities have been satisfied. The legal effect of the certification is that upon its approval the City of Gladstone may use the Block Grant funds and the Michigan Strategic Fund will have satisfied its responsibilities under the National Environmental Policy Act of 1969.

Objections to Michigan Strategic Fund Release of Funds

The Michigan Strategic Fund will accept an objection to its approval only if it is on one of the following bases:

- (a) The certification was not in fact executed by the responsible entity's Certifying Officer
- (b) The responsible entity has failed to make one of the two findings pursuant to 58.40 or to make the written determination required by 58.35, 58.47 or 58.53 for the project, as applicable.
- (c) The responsible entity has omitted one or more of the steps set forth at subpart E of this part for the preparation, publication and completion of an EA.
- (d) The responsible entity has omitted one or more of the steps set forth at subparts F and G of this part for the conduct, preparation, publication and completion of an EIS.
- (e) The recipient or other participants in the development process have committed funds, incurred costs or undertaken activities not authorized by this part before release of funds and approval of the environmental certification by HUD (or the state).
- (f) Another Federal agency acting pursuant to 40 CFR part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality.

Objections must be prepared and submitted to the Michigan Strategic Fund, c/o Michigan Economic Development Corporation, 300 North Washington Square, 4th Floor, Lansing, Michigan 48913.

Objections to the release of funds on bases other than those stated above will not be considered by the Michigan Strategic Fund. No objection received after November 18, 2014 will be considered by the Michigan Strategic Fund.

Joseph Maki, Mayor
Certifying Officer
1100 Delta Ave., PO Box 32
Gladstone, MI 49837



935 N. Washington Avenue
Lansing, MI 48906
517-372-5374 Fax 517-482-4599
www.micounties.org
Timothy K. McGuire, Executive Director

October 14, 2014

Thomas C. Elegeert
Delta County Commissioner
310 Ludington Street
Escanaba, Michigan 49829

Dear Commissioner Elegeert,

Thank you for sending a copy of the Delta County Board of Commissioners resolution which asks the Michigan legislature, Governor Rick Snyder, and Michigan US Representatives and Senators to find a way to eliminate or minimize the cost of the proposed subsidy that would keep the Presque Isle Power Plant open.

MAC appreciates being apprised of the legislative activity of your county. Please be encouraged to continue sending updates and resolutions. Your resolution will be posted on the MAC website as a resource for other counties.

As a cost saving measure, we will only be mailing resolution correspondences to the County Board Chair and County Clerk. We would be glad to send additional copies of the correspondence on a per request basis.

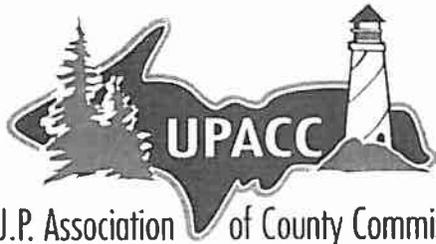
Sincerely,

A handwritten signature in cursive script that reads "Timothy K. McGuire".

Timothy K. McGuire
Executive Director

TKM/jaa

cc: Delta County Clerk



P.O. Box 606
2501 14th Avenue South
Escanaba, MI 49829

906.786.4701 • Fax 906.786.5853
www.upcap.org

RESOLUTION IN OPPOSITION OF RATE INCREASES CAUSED BY PROPOSED SUBSIDIES TO OPERATE THE PRESQUE ISLE POWER PLANT

WHEREAS, in 2008, the Michigan legislature amended the Customer Choice and Electric Reliability Act that allows customer choice for electric service. This amendment allowed the Tilden and Empire mines to seek an electric provider other than Wisconsin Electric; and

WHEREAS, Wisconsin Electric lost 80 percent of their electric load and in the Upper Peninsula announced they were going to close the plant; and

WHEREAS, the Midcontinent Independent System Operator (MISO) oversees the electrical transmission system in Michigan and the Midwest for the purpose of ensuring system reliability for all electric customers such as Cloverland Electric Co-Op. MISO determined that if the plant closes, system reliability would be in jeopardy and electric customers across the Upper Peninsula and Eastern Wisconsin would have to pay a substantial subsidy each month to keep the plant open.

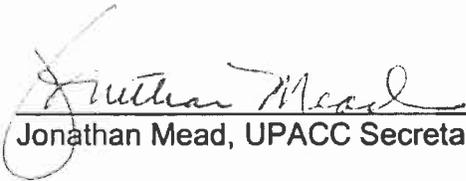
WHEREAS, A July 29th order issued by the Federal Energy Regulatory Commission (FERC) agreed with the State of Wisconsin Public Service Commission's complaint that the formula used to determine who pays for the \$52 million operational costs for the Presque Isle Power Plant in Marquette is "unjust and unreasonable" which resulted in Upper Peninsula rate payers getting a larger rate increase than what was first proposed.

WHEREAS, representatives of various affected parties are reviewing the order, as electric rates across the Upper Peninsula are going to increase to keep Marquette's Presque Isle Power Plant open.

NOW, THEREFORE, BE IT RESOLVED as follows:

That, the rate increases will have a negative impact, on all Upper Peninsula families and businesses. The UP Association of County Commissioners (UPACC) believes that the plan of increasing costs for Upper Peninsula

citizens and businesses, will cause hardship on families and hurt the economy. The UP Association of County Commissioners asks all Upper Peninsula Counties, businesses and families to join us and ask the Michigan legislature, Governor Rick Snyder, Michigan US Representatives and Senators to find a way to eliminate or minimize the burdensome cost of the proposed subsidy.


Jonathan Mead, UPACC Secretary

Adopted October 17, 2014



Delta Conservation District

6822 US 2-41& M35
Gladstone, MI 49837
Ph: (906)553-7700
Fax: (906) 786-1020
www.deltacd.org

November 20, 2014

Dear Forestry/Wildlife, Natural Resource Identified Participant or Contractors:

The Conservation Districts of Delta & Schoolcraft would like to invite you to their annual forestry assistance program advisory committee meeting. The FAP provides information, education and technical assistance to private forest landowners, local governments, and other citizens on forestland natural resource issues.

This program encourages landowners to work with local Conservation Districts in identifying their goals/objectives and active management through private sector referrals and follow-up assistance.

The Delta/Schoolcraft Conservation Districts would like to invite you to an informational - collaboration style kick-off meeting for fiscal-year 2015. The goal of this meeting is to bring together individuals that have natural resource based jobs in the south-central U.P. and other interested stake holders. The meeting agenda will review fiscal-year 2014 program accomplishments and seek input from private sector businesses and other natural resource stake holders for fiscal-year 2015 goals and objectives.

The joint meeting between the two counties will be held on December 10th from 1:00 p.m. - 3:00 p.m. eastern-time. The location will be: Nahma Township Hall
13751 Wells St
Nahma, MI 49878

If any further information is needed please contact the Delta Conservation District at (906) 553-7700.

Sincerely,

Diane Mattson
District Manager

Managing Our Natural Resources

All District programs and services are offered on a nondiscrimination basis without regard to race, color, national origin, religion, sex, age, marital status, or handicap.

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



November 5, 2014

Clara Mosenfelder, Grant Chairperson
Delta County Historical Society
16 Beaumier Way
Escanaba, MI 49829

Dear Clara,

At their regular meeting of November 4, 2014, the Delta County Board of Commissioners reviewed your letter regarding your application for a Lighthouse Assistance Program Grant through the Michigan State Historical Preservation Office. We understand this grant would be used to help preserve the Sand Point Lighthouse which was built in 1867 and is listed on the National Register of Historic Places. The Board recognizes the decades of service the Historical Society has put into maintaining the lighthouse and maintaining it as a maritime museum for our community.

On behalf of the Delta County Board of Commissioners I am eager to support the Lighthouse Assistance Program grant application from the Delta County Historical Society.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas C. Elegeert". The signature is fluid and cursive, with a large, stylized initial 'T'.

Thomas C. Elegeert
Chairman

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



November 18, 2014

Michigan Department of Agriculture and Rural Development
Attn: Mike DiBernardo
Economic Development Specialist
P.O. Box 30017
Lansing, Michigan 48909

RE: Letter of Support for Central U.P. Aquaculture Net Pen Pilot Project

Dear Mr. DiBernardo:

On behalf of the Delta County Board of Commissioners, I wish to convey our strongly support of the Central U.P. Aquaculture Net Pen Pilot Project and urge a seamless and easy to navigate permitting process.

The Central U.P. Aquaculture group, a public and private partnership, was formed to further Aquaculture in our region in an environmentally respectful manner. The group defines Aquaculture as raising fish for food. The collaborative partnership is proposing a pilot project to understand the environmental and economic impact a rainbow trout net pen operation would have on Lake Michigan and is requesting a 5 year pilot permit from the State of Michigan.

Raising fish for food not only provides a local protein supply for our residents but helps offset the global seafood trade imbalance. It brings new and meaningful jobs to our rural area. It builds upon our long and proud history of agriculture.

We fully support the Central U.P. Aquaculture Project and are committed to participating in this initiative. We encourage the State of Michigan regulatory agencies to approve this pilot permit. We believe the resulting efforts of this will improve the economic climate in Delta County and beyond.

Sincerely yours

Thomas C. Elegeert, Chairman
Delta County Board of Commissioners

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



November 19, 2014

Mr. Brian Herioux
6910 F Lane
Bark River, MI 49807

RE: Airport Advisory Board

Dear Mr. Herioux:

Congratulations on your recent re-appointment to the Airport Advisory Board.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office, at the Delta County Courthouse, as soon as possible. For your convenience, a Notary Public is located in the Clerk's office during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The Delta County Board of Commissioners looks forward to working with you in the upcoming years.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas C. Elegeert", written in a cursive style.

Thomas C. Elegeert, Chairman
Delta County Board of Commissioners

Enclosure

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, October 9, 2014
1:30 p.m.**

MINUTES

Chair Karen Wigand called the meeting to order at 1:31 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Doug Krienke, Menominee
Susan Kleikamp, Menominee
Lee Robbert, Schoolcraft
Tom Lippens, Delta
Geri Nelson, Delta
Ken Penokie, Delta
Myra Croasdell, Delta
John Stapleton, Schoolcraft
Dan LaFoilie, Schoolcraft
Karen Wigand, Delta
Omer Doran, Schoolcraft
Kristi Wood, Schoolcraft
Ann Jousma-Miller, Delta
Mari Negro, Menominee

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Connie Maule, SCP Director
Mary Bunnin, FGP Director
Kim Johnson, ECP Director
Theresa Nelson, RSVP Director
Joe Dehlin, WX Director

MEMBERS ABSENT

Susan Phillips, excused
Julie Moberg, excused
Ken Bryant, excused
Dave Moyle
Cathy Mercier
Dave Anthony

ACCEPTANCE OF SEPTEMBER 4, 2014 GOVERNING BOARD MINUTES

Members received a draft of the September 4, 2014 Governing Board minutes for their review. There were no questions or comments and ***THEY WERE ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY OMER DORAN; MOTION CARRIED.***

ACCEPTANCE OF PASTOR LEVIN'S RESIGNATION

Members were mailed a copy of Pastor Levin's resignation letter. ***MR. LAFOILLE MOVED TO ACCEPT PASTOR LEVIN'S RESIGNATION WITH REGRET AND GRATITUDE AND DIRECTED STAFF TO PRESENT HIM WITH A PLAQUE OF APPRECIATION. THE MOTION WAS SUPPORTED BY MARY NEGRO; MOTION CARRIED.***

FINANCE COMMITTEE REPORT

Chair Wigand called on Treasurer Dan LaFoilie who reported that the Finance Committee met on October 1st and reviewed the August Accounts Payable Schedule and recommends their approval. ***JOHN STAPLETON MOVED TO APPROVE THE CAA AUGUST ACCOUNTS PAYABLE SCHEDULE, SECONDED BY OMER DORAN; MOTION CARRIED. (see attachment "A")*** He reported that the committee also reviewed a sole source bid for the Creative Curriculum that the program has used the past several years in the amount of \$7,506.50 ***AND IT WAS APPROVED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY KEN PENOKIE; MOTION CARRIED.*** The Finance Committee report was accepted with a ***MOTION FROM MR. DORAN, SUPPORTED BY JOHN STAPLETON; MOTION CARRIED.***

NOMINATING COMMITTEE REPORT

Karen Wigand called on Mr. LaFoille who reported that the Nominating Committee met today and reviewed the status of the board vacancies and attendance. Pastor Levin was representing the FGP PAC so we could look to that group for a replacement. The vacancy from Gil Vandenhouten's resignation remains open. The Mid-County Senior Center PAC has a member, Clyde Thoune, who is interested and willing to serve. That committee will see if the PAC wishes to appoint him as their representative. Mr. Dubord reminded the board that John Stapleton's term expired at the end of July. He is still interested in serving but waiting to see whether or not Schoolcraft County Transit will reappoint him. He has moved to Delta County but still serves both Schoolcraft and Delta County Transit. The committee recommends extending John Stapleton's term on the board until the end of December. **TOM LIPPENS MOVED TO EXTEND JOHN STAPLETON'S TERM UNTIL THE END OF DECEMBER WHILE WAITING TO SEE IF HE WILL BE APPOINTED BY THE SCHOOLCRAFT COUNTY TRANSIT, GERI NELSON SECONDED THE MOTION; MOTION CARRIED.** Mr. LaFoille told the members that the committee discussed whether we should look at reducing the board size from 21-18 through attrition. It was noted that the by-laws will need to be revised if we decide to change. **BY CONSENSUS THE BOARD AGREED TO HAVE STAFF LOOK AT CHANGING THE SIZE OF THE BOARD FROM 21-18 THROUGH ATTRITION. SUSAN KLEIKAMP MOVED TO ACCEPT THE NOMINATING COMMITTEE REPORT, SECONDED BY KEN PENOKIE; MOTION CARRIED. (see attachment "B")**

ACCEPTANCE OF 9/24/14 EARLY CHILDHOOD MONTHLY REPORT

Members received a copy of the 9/24/14 ECP monthly report for their review **AND IT WAS ACCEPTED WITH A MOTION FROM MR. STAPLETON, SECONDED BY OMER DORAN; MOTION CARRIED.**

HEAD START UAW CONTRACT

The Chair called on Bill Dubord who reminded the members that the contract expired in October of 2013, however there were no major issues with the contract renewal and the international rep. has been extremely busy with contracts that had more issues. The bargaining unit members have ratified the new contract language. **JOHN STAPLETON MOVED TO APPROVE THE HEAD START UAW CONTRACT SECONDED BY TOM LIPPENS; MOTION CARRIED.**

APPROVAL OF EXECUTIVE DIRECTOR'S JOB DESCRIPTION

Members received a copy of the Executive Director's job description for their review and **IT WAS APPROVED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

APPROVAL OF EXECUTIVE DIRECTOR'S SUCCESSION PLAN POLICY

Members were provided a draft of the Executive Director's Succession Plan Policy for their review. There were no questions or comments **AND IT WAS APPROVED WITH A MOTION FROM OMER DORAN, SUPPORTED BY MR. LIPPENS; MOTION CARRIED.**

APPROVAL OF CONFLICT OF INTEREST POLICY

Members had received a draft of the Conflict of Interest Policy at the September board meeting and there was a recommendation for some language changes to clarify the intent of the document. These changes were incorporated and mailed to members in draft form. **THE CONFLICT OF INTEREST POLICY WAS**

APPROVED WITH A MOTION FROM KEN PENOKIE, SUPPORTED BY SUSAN KLEIKAMP; MOTION CARRIED. We need a copy on file for each of our board members and will do so annually. (*see attachment "C"*)

ORGANIZATIONAL STANDARDS UPDATE

Ms. Wigand called on Bill Dubord who noted that we have been extremely busy this past month so have nothing new to report except that the Executive Director's Job Description, the E.D. Succession Plan Policy and the Conflict of Interest Policy are all part of the new standards to we are making progress.

EXECUTIVE DIRECTOR'S REPORT

The Chair called on the Executive Director who reported that he, Sally Kidd, Kim Johnson and Patti LeMire looked at several properties in Menominee for consideration to house our Early Childhood Program and preferably our Senior Citizen and Client Services Programs as well. One of the facilities could possibly serve our ECP but not the Senior Program. The Catholic School may still be viable for all of our services but there is a lot of work to be done before any decision is made in that regard.

The Early Childhood Program has contracted to bring a nationally recognized speaker, Donna Beagle, for training on November 3rd at Bay College on working with at risk families. **There is limited room remaining but if any board members wish to attend they should contact Kim Johnson by October 24th.**

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business to come before the board.

ADJOURNMENT

There being no other business **THE MEETING ADJOURNED AT 2:12 P.M. WITH A MOTION FROM GERI NELSON, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

THE NEXT MEETING IS NOVEMBER 6, 2014 AT 1:30 P.M.

FINANCE COMMITTEE MEETING
Wednesday, October 1, 2014
12 noon

MINUTES

The meeting was called to order at 12 noon. The following were present: Dan LaFolle, Omer Doran, Julie Moberg, Karen Wigand, Bill Dubord, Cathy Pearson, Kim Johnson, Sally Kidd and Kris Thibeault (by phone)

Bill asked Kris to update the board on how things seem to be working since she has been out of the office and trying to take care of her work responsibilities remotely from home. She noted that her staff (especially Jill Johnsen) are stepping up to help make sure that year end tasks as well as regular work is done.

It was noted that Pastor Levin has resigned so we have a vacancy on the Finance Committee. Karen asked the committee to give some thought who might be good and able to devote the time to serve on this committee. Bill indicated we might consider doing some meetings by phone or video conference if that would help.

Members reviewed the CAA credit card charges. Bill noted that the interest charge was waived and we are working to streamline our internal process so it doesn't happen again.

The committee reviewed the CAA August Accounts Payable Schedule. The committee asked many questions about a high cost training item that occurred. Kim noted that the board approved this line item but will try to remind the members of big ticket items regardless if they have already been approved. **THE AUGUST ACCOUNTS PAYABLE SCHEDULE WAS APPROVED WITH A MOTION FROM OMER DORAN, SECONDED BY JULIE MOBERG; MOTION CARRIED.**

The committee reviewed the HRA credit card charges.

The committee reviewed the HRA August Accounts Payable Schedules and **THEY WERE APPROVED WITH A MOTION FROM MR. DORAN, SUPPORTED BY JULIE MOBERG; MOTION CARRIED.**

Members were mailed a copy of a sole source purchase for the Creative Curriculum for the Early Childhood Program. They were reminded they are the only providers of this particular portfolio service and we have utilized them the past several years. **THE SOLE SOURCE PURCHASE FOR CREATIVE CURRICULUM for \$7506.50 WAS APPROVED UPON A MOTION FROM MS. MOBERG, SECONDED BY OMER DORAN; MOTION CARRIED.**

Members were given recommendations for the Senior Citizen Program charted positions. It was noted that staff would like to table the recommendation until more information is known about the Medicare/Medicaid dual enrollment that will occur soon and when we know about our reimbursement rate from UPCAP. We really want to raise the Personal Care Aides to a Level IV position because of the type of work they do.

At the last Finance meeting it was suggested that we visit the mileage reimbursement rate. Members were given a chart reflecting what different increases in mileage would mean to the Senior Citizen Program since it is one of our biggest programs. This will be revisited at a later date along with the consideration of a wage increase certain Senior Program chart positions. The committee understands that the Executive Director has the authority to adjust mileage rates as long as they do not exceed the federal rate.

Bill told the members that the Dickinson-Iron CAA missed a deadline to extend their LCA contract. It would take several months if DICSA had to reapply so we have offered to enter into a sub-contract for us act as the fiduciary in order for DICSA to get these funds. Bill assured the members that there is no risk in us doing this.

The meeting adjourned at 1:20 p.m.

Attachment "A"

THE FINANCE COMMITTEE HAS REVIEWED THE AUGUST 2014 ACCOUNTS PAYABLE SCHEDULES FOR MDS COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	125,527
EARLY HEAD START		57,027
EARLY-ON CHILDHOOD		61
GSRP		13,262
ASSET & LIABILITY ACCOUNTS		38,860
TOTAL	\$	<u>234,737</u>

SIGNED



(TREASURER)

DATE

10-1-14

NOMINATING COMMITTEE MEETING
Thursday, October 9, 2014
12:45 p.m.

MINUTES

The meeting was called to order at 12:45 p.m. and the following were present: Omer Doran, Dan LaFoilie, Karen Wigand, John Stapleton and Bill Dubord. Susan Phillips and Julie Moberg asked to be excused.

Members received a copy of Pastor Levin's resignation letter and will recommend that the board accept his resignation with regret. Pastor Levin was representing the Schoolcraft FGP PAC. It was noted that Pastor also served on the Finance Committee. Karen Wigand noted that we will seek at least one more person to serve on the Finance Committee, possibly two but it would be preferable to get someone from Menominee and/or Delta Counties since we already have two from Schoolcraft.

The committee was reminded that there is a vacancy in the consumer sector from Gil Vandenhouten's resignation. Bill reported that Clyde Thoun from the Mid-County Policy Advisory Committee is interested and willing to serve.

John Stapleton's term expired at the end of July. It was noted that John was representing the Schoolcraft Co. Transit Board. He has moved to Delta County (Garden) and works for Schoolcraft and Delta County Transit. He is waiting to see whether or not they will reappoint them. It was suggested that we extend John's term until December 31, 2014 while we wait to find out if he is reappointed.

The members were notified that Ken Bryant is not doing well and it is likely he may not return to serve on the board.

Members were provided a copy of the board attendance from July, 2013 – Sept., 2014 for their review. It was noted that no one has missed three consecutive meetings except Dave Moyle; however he has an alternate that can act in his absence.

It was mentioned that we may want to consider reducing the board from 21 members to 18 through attrition. With the vacancy caused by Pastor Levin's resignation and possibly one in the near future from Mr. Bryant, it may provide the opportunity to do so without having to ask someone to step down. If we decided to do this the By-laws would have to be changed. Karen indicated someone like Ken Penokie might be amenable to serving as a legal advisor rather than be on the board.

There being no other business **THE MEETING ADJOURNED AT 1:26 P.M.**

MDS Community Action Agency & HRA Inc.

Board of Directors

CONFLICT OF INTEREST AGREEMENT AND DISCLOSURE

In the course of conducting business for the Menominee, Delta & Schoolcraft Agency & Human Resources, Inc. (MDS CAA/HRA), both real and apparent conflicts of interest may arise. For the most part, these conflicts occur because the Board of Director members have multiple interests, affiliations, and positions within their communities.

Within this context, Conflict of Interest shall refer to any MDS CAA/HRA Board of Directors decision-making situation where an independent observer may reasonably question the influence of personal interests, concerns, relationships, affiliations or positions held by any individual member(s) of the Board. Such Conflicts are undesirable because they potentially, apparently or actually place the personal advantage of such decision-maker(s) ahead of what is best for MDA CAA/HRA and its obligations to its charitable purposes, mission, and public interest. However, real or apparent conflicts that are harmless to all individuals and entities involved **WILL NOT** require termination of board membership.

Head Start grant requirements do not allow board members to serve if they have immediate family members employed by Head Start. This does not apply to the elected sector. Immediate family is defined as: Husband, Wife, Father, Mother, Brother, Sister, Son, Daughter, any family with the prefix "step" (i.e. step-child), any family with the prefix "grand" (i.e. grandchild), and any family with the suffix "in-law" (i.e. brother in-law).

Therefore, because members of MDS CAA/HRA's Board of Directors may be involved with other organizations that may have business dealings, affiliations or seek grants from MDS CAA/HRA, the following general principle has been established:

In the event a Board Member or a member of his or her family has a personal or business interest in, or is involved in any way with, an organization with whom the Board is considering a business contract or other dealing, such interest or involvement shall be disclosed to the Board. In such an event, said Board Member may not participate in discussion of the matter and shall abstain from voting on the matter. Minutes of the meeting shall indicate the disclosed Conflict of Interest in the matter being considered by the Board, whether said member participated in the discussion, and that said member abstained from voting on the matter.

Please complete the following questions, and submit this form to the appropriate designated individual as noted on the bottom of this form.

1. Are you or a member of your immediate family an officer, director, trustee, partner (general or limited), employee or regularly retained consultant of any company, firm or organization that presently has business dealings with MDS CAA or which might reasonably be expected to have business dealings with MDS CAA in the coming year?

_____ Yes _____ No

If yes, please list the name of the company, firm or organization, the position held, and the nature of the business which is currently being conducted with MDS CAA in the coming year:

2. Do you or does any member of your immediate family have a financial interest, direct or indirect, in a company, firm or organization which currently has business dealings with MDS CAA or which may reasonably be expected to have such business dealings with MDS CAA in the coming year?

_____ Yes _____ No

If yes, please list the name of the company, firm or organization, the nature of the interest and the name of the person holding the interest, and the nature of the business which is currently being conducted with MDS CAA or which may reasonably be expected to be conducted with MDS CAA in the coming year:

3. Do you or does any member of your immediate family have a financial or personal interest in an entity in which MDS CAA has a financial or other vested interest.

_____ Yes _____ No

4. Is any member of your immediate family an employee of MDSCAA or the Head Start/Early Head Start Program?

_____ Yes _____ No

If yes, please provide details below:

Agreement

I acknowledge that this disclosure does not relieve me of the obligation to make further disclosure of potential conflicts of which I become aware after this date.

I HAVE READ AND UNDERSTAND THE CONFLICT OF INTEREST POLICY. I AGREE TO ITS TERMS AND MY ACTIONS HAVE BEEN AND WILL CONTINUE TO BE GUIDED THEREBY.

Printed name of Member

Signature of Member

Date

Return to: Cathy Pearson 507 1st Ave. N. Escanaba, MI 49829

F:\DATA\Admin\My Documents

**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
Thursday, October 9, 2014
1:45 p.m.**

MINUTES

Chair Karen Wigand called the meeting to order at 2:13 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Doug Krienke, Menominee
Susan Kleikamp, Menominee
Lee Robbert, Schoolcraft
Tom Lippens, Delta
Geri Nelson, Delta
Ken Penokie, Delta
Myra Croasdell, Delta
John Stapleton, Schoolcraft
Dan LaFoille, Schoolcraft
Karen Wigand, Delta
Omer Doran, Schoolcraft
Kristi Wood, Schoolcraft
Ann Jousma-Miller, Delta
Mari Negro, Menominee

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Connie Maule, SCP Director
Mary Bunnin, FGP Director
Kim Johnson, ECP Director
Theresa Nelson, RSVP Director
Joe Dehlin, WX Director

MEMBERS ABSENT

Susan Phillips, excused
Julie Moberg, excused
Ken Bryant, excused
Dave Moyle
Cathy Mercier
Dave Anthony

ACCEPTANCE OF SEPTEMBER 4, 2014 GOVERNING BOARD MINUTES

Members received a draft of the September 4, 2014 Governing Board minutes for their review. There were no questions or comments and **THEY WERE ACCEPTED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

ACCEPTANCE OF PASTOR LEVIN'S RESIGNATION

Members were mailed a copy of Pastor Levin's resignation letter. **MR. LAFOILLE MOVED TO ACCEPT PASTOR LEVIN'S RESIGNATION WITH REGRET AND GRATITUDE AND DIRECTED STAFF TO PRESENT HIM WITH A PLAQUE OF APPRECIATION. THE MOTION WAS SUPPORTED BY MARY NEGRO; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Chair Wigand called on Treasurer Dan LaFoille who reported that the Finance Committee met on October 1st and reviewed the August Accounts Payable Schedule and recommends their approval. **SUSAN KLEIKAMP MOVED TO APPROVE THE HRA AUGUST ACCOUNTS PAYABLE SCHEDULES, SECONDED BY GERI NELSON; MOTION CARRIED. (see attachment "A")** He reported that the committee tabled a potential wage increase for the Senior Citizen chartered positions until further information is gathered on unit reimbursement. The Finance Committee report was accepted with a **MOTION FROM MR. DORAN, SUPPORTED BY LEE ROBBERT; MOTION CARRIED.**

NOMINATING COMMITTEE REPORT

Karen Wigand called on Mr. LaFoille who reported that the Nominating Committee met today and reviewed the status of the board vacancies and attendance. Pastor Levin was representing the FGP PAC so we could look to that group for a replacement. The vacancy from Gil Vandenhouten's resignation remains open. The Mid-County Senior Center PAC has a member, Clyde Thoune, who is interested and willing to serve. That committee will see if the PAC wishes to appoint him as their representative. Mr. Dubord reminded the board that John Stapleton's term expired at the end of July. He is still interested in serving but waiting to see whether or not Schoolcraft County Transit will reappoint him. He has moved to Delta County but still serves both Schoolcraft and Delta County Transit. The committee recommends extending John Stapleton's term on the board until the end of December. ***TOM LIPPENS MOVED TO EXTEND JOHN STAPLETON'S TERM UNTIL THE END OF DECEMBER WHILE WAITING TO SEE IF HE WILL BE APPOINTED BY THE SCHOOLCRAFT COUNTY TRANSIT, GERI NELSON SECONDED THE MOTION; MOTION CARRIED.*** Mr. LaFoille told the members that the committee discussed whether we should look at reducing the board size from 21-18 through attrition. It was noted that the by-laws will need to be revised if we decide to change. ***BY CONSENSUS THE BOARD AGREED TO HAVE STAFF LOOK AT CHANGING THE SIZE OF THE BOARD FROM 21-18 THROUGH ATTRITION. MARY NEGRO MOVED TO ACCEPT THE NOMINATING COMMITTEE REPORT, SECONDED BY KEN PENOKIE; MOTION CARRIED. (see attachment "B")***

ACCEPTANCE OF PROGRAM MONTHLY REPORTS

Members received copies of the FGP and Senior Citizen Program reports for their review ***AND THEY WERE ACCEPTED WITH A MOTION FROM MR. LAFOILLE, SECONDED BY MARI NEGRO; MOTION CARRIED.***

ACCEPTANCE OF UPCAP MONITORING REPORT DATED 9/16/14

Members were mailed a copy of the UPCAP monitoring report dated 9/16/14 and it ***WAS ACCEPTED WITH A MOTION FROM TOM LIPPENS, SUPPORTED BY JOHN STAPLETON; MOTION CARRIED.***

APPROVAL OF EXECUTIVE DIRECTOR'S JOB DESCRIPTION

Members received a copy of the Executive Director's job description for their review and ***IT WAS APPROVED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY OMER DORAN; MOTION CARRIED.***

APPROVAL OF EXECUTIVE DIRECTOR'S SUCCESSION PLAN POLICY

Members were provided a draft of the Executive Director's Succession Plan Policy for their review. There were no questions or comments ***AND IT WAS APPROVED WITH A MOTION FROM SUSAN KLEIKAMP, SUPPORTED BY MR. LAFOILLE; MOTION CARRIED.***

APPROVAL OF CONFLICT OF INTEREST POLICY

Members had received a draft of the Conflict of Interest Policy at the September board meeting and there was a recommendation for some language changes to clarify the intent of the document. These changes were incorporated and mailed to members in draft form. ***THE CONFLICT OF INTEREST POLICY WAS APPROVED WITH A MOTION FROM ANN JOUSMA-MILLER, SUPPORTED BY GERI NELSON; MOTION CARRIED.*** We need a copy on file for each of our board members and will do so annually. ***(see attachment "C")***

AUTHORIZATION TO ENTER INTO SUB-CONTRACT WITH DICSA FOR DELIVERABLE FUEL

Ms. Wigand called on Bill Dubord who explained that we were approached DHS to act as a fiduciary for the Dickinson-Iron Community Services Agency for their deliverable fuel program. They have a brand new director and amid all the flurry of emails regarding various funding amendments, she missed the deadline to sign and return the contract and if they had to start all over with a new application it could take several months. Since we don't want the citizens of Dickinson & Iron Counties to be denied these funds due to an oversight, we would like to sub-contract with DISCSA. We have been assured that this is pass-through only and we would be held harmless should there be any disallowed costs. Mr. LaFoille directed staff to check with our auditors to ensure there will be no compliance issues in helping DICSA. **MARI NEGRO MOVED TO AUTHORIZE US TO ENTER INTO A SUB-CONTRACT WITH DICSA FOR DELIVERABLE FUEL, SECONDED BY DAN LAFOILLE; MOTION CARRIED.**

ORGANIZATIONAL STANDARDS UPDATE

Ms. Wigand called on Bill Dubord who noted that we have been extremely busy this past month so have nothing new to report except that the Executive Director's Job Description, the E.D. Succession Plan Policy and the Conflict of Interest Policy are all part of the new standards to we are making progress.

EXECUTIVE DIRECTOR'S REPORT

The Chair called on the Executive Director who reported that he, Sally Kidd, Kim Johnson and Patti LeMire looked at several properties in Menominee for consideration to house our Early Childhood Program and preferably our Senior Citizen and Client Services Programs as well. One of the facilities could possibly serve our ECP but not the Senior Program. The Catholic School may still be viable for all of our services but there is a lot of work to be done before any decision is made in that regard.

Ms. Wigand called on Bill Dubord who noted that since we have no December meeting scheduled he will be presenting a proposed board schedule for 2015 at the November board meeting. He noted that the by-laws dictate that we have a minimum of eight meetings and the last few years we have scheduled nine. He proposed that along with no meetings in June, August and December, that we not schedule one for February. Additionally he noted that some of our members have to be at other board meetings on the second Thursday of the month, so if we could move the meeting time up a bit that would be helpful. After much discussion the committee directed Bill to prepare the proposed schedule with no February meeting and a change in meeting time to 12:30 (EST) with lunch being provided.

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business to come before the board.

ADJOURNMENT

There being no other business **THE MEETING ADJOURNED AT 2:40 P.M. WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MR. LAFOILLE; MOTION CARRIED.**

THE NEXT MEETING IS NOVEMBER 6, 2014 AT 1:45 P.M.

Attachment "A"

THE FINANCE COMMITTEE HAS REVIEWED THE AUGUST 2014 ACCOUNTS PAYABLE SCHEDULES FOR HUMAN RESOURCES AUTHORITY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	\$	123,076
VOLUNTEER PROGRAMS		37,550
NUTRITION		70,928
STATE & LOCAL PROGRAMS		105,512
ENERGY AND HOUSING		13,991
ASSET & LIABILITY ACCOUNTS		43,511
TOTAL	\$	<u>394,569</u>

SIGNED



(TREASURER)

DATE

10-1-14

**Delta County
Department of Human Services Board
305 Ludington Street
Escanaba, MI 49829**

BOARD MEMBERS
GERALD SMITH, CHAIR
ELAINE BOYNE
DEBBI SPRINGINSGUTH

DIRECTOR
RUSSELL K. SEXTON

Meeting #968

Date: October 20, 2014

A regular meeting of the Delta County Department of Human Services Board was called to order by Gerald Smith, Board Chair, at 10:08 a.m. Eastern Time. The meeting was held in the Delta County Board Room on the second floor of the State Office Building located at 305 Ludington Street, Escanaba.

Present: Gerald Smith, Board Chair; Elaine Boyne, Board Member; Debbi Springinsguth, Board Member; and Russell Sexton, Board Secretary.

Others Present: None

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Ms. Boyne and supported by Ms. Springinsguth. Motion passed without opposition.

APPROVAL OF SEPTEMBER 15, 2014 MINUTES:

Minutes of the September 15, 2014 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Springinsguth and supported by Ms. Boyne. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for September 2014 was reviewed. There was \$64.75 in expenditures for DHS Board Meeting attendance; leaving a balance of \$1,956.87.

There were no expenditures from the Child Care Fund leaving a balance of \$3,098.73.

A motion to approve the financial report was made by Ms. Boyne and supported by Ms. Springinsguth. Motion passed without opposition.

Mr. Sexton reported that he had not yet received notification from the Delta County Board of Commissioners on the FY 2015 Board allocation.

Mr. Sexton presented a bill received for MCSSA Statewide Dues for FY 2015 in the amount of \$1,273.46. Given the fact that the current Board allocation was unknown, Ms.

Boyne made a motion to table this until the next Board meeting. Ms. Springinsguth supported the motion. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Delta County: There are 5 full time management staff, including 1 tri-county director and four first line supervisors consisting of 1 children's protective services supervisor, 1 foster care supervisor, 1 assistance payments supervisor and 1 general program supervisor who covers some assistance payments staff in Delta county, Indian outreach worker in Menominee county and adult services specialists in Delta, Dickinson and Menominee counties. There is 1 tri-county community resource coordinator who operates the volunteer services program, fund raising activities, medical transportation volunteer drivers, contracting and various other functions. There are 5 administrative support staff, 4 general and 1 fiscal. There are 5 children's protective services specialists, 5 foster care and foster home licensing specialists, 1 educational planner who serves the entire Upper Peninsula, 1 peer coach the covers the Triad and one Michigan Youth Opportunity Initiative worker (this is a new position and is currently vacant). There are 13 assistance payments specialists (two are on a long term military leave); one limited term assistance payments specialist (to alleviate some of the extra work due to the military leaves) and two adult services specialists. Total Delta County staff on-board count is 39. Total payroll is 1.9 Million dollars.

Mr. Sexton informed the board that the Adult Services positions will be moving from local office control to a new Business Service Center (BSC 6) that will oversee Adult Services statewide. That move will take place once a BSC 6 Adult Services supervisor is hired for the U.P.

We have 2 Business Service Center staff stationed in our office, which includes 1 contract specialist and 1 child welfare funding specialist.

We have 4 central office personnel stationed in our office, which includes 1 recoupment specialist, 1 Bureau of Child Welfare licensing analyst, 1 maltreatment-in-care specialist and 1 Michigan Rehabilitation Services analyst.

Statewide Director's Meeting Information: No meeting since last board meeting. Next meeting is on October 22 & 23, 2014 in Lansing.

Collaborative Issues: No new information was provided.

Business Plan Update:

Operational Funds:

- Operating Funds Expenditure Report: Allocation: \$57,668.00. Year-to date expenditures of \$45,718. 56 which constitutes 79.3% of the allocation spent with 91% of the fiscal year elapsed.

- Travel Funds Expenditure Report: Allocation: \$52,332.00. Year-to-date expenditures of \$37,750.58, which constitutes 72.1% of the allocation spent with 91% of the fiscal year elapsed.
- Assistance Payments Standard of Promptness: Current data for Delta County is 96%. Business Services Center 1 average is 97% and State average is 97%.
- Family Independence Program Work Participation Rate: Current data is 25% Statewide Goal is 50%. There were 5 sanctions and/or closures out of 7 eligible cases during this period, which took our numbers down considerably. There were no errors contributed to DHS – all of the issues were due to customer non-compliance.

There is no current data for child welfare due to the MiSACWIS system being new. We have to work out the bugs and build the data in the system before we will have accurate data to provide.

Miscellaneous:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for August 2014:

- Family Independence Program: 39 cases; 84 recipients; \$11,963.00 in benefits provided.
- Food Assistance Program: 3,087 cases; 5,779 recipients; \$659,480.00 in benefits provided.
- State Disability Assistance: 22 cases; 22 recipients; \$5,806.00 in benefits provided.
- Child Development and Care: 72 cases; 105 recipients; \$26,731.00 in benefits provided.
- State Emergency Relief: 6 cases; \$3,160.00 in benefits provided.
- Unduplicated total: 3,119 cases; 5,818 recipients; \$707,140.00 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 985 cases; 2,079 recipients
- Other Children < Age 21: 227 cases; 247 recipients
- Pregnant Women & Children Under 19: 1,332 cases; 2,231 recipients
- Non-SSI Aged, Blind & Disabled: 1,037 cases; 1,068 recipients
- SSI Aged, Blind & Disabled: 1,079 cases; 1,079 recipients
- Medicaid Eligible Total: 4,289 cases; 6,680 recipients

Healthy Michigan Plan County Enrollment: 1522

Assistance Payments caseloads and financial information can be obtained by anyone at any time by logging onto the DHS public website at www.michigan.gov/dhs, go to Forms and Publications and search the key word: Green Book. There you can look at past years and specific month data.

DHS policy for all programs, as well as a variety of other information one might want to know about DHS can be found at the www.michigan.gov/dhs site.

Current caseload information:

Delta County Direct Cases: 20 cases

- 0 are placed with the parent who is not a respondent.
- 2 are placed with unlicensed relatives who are working with Private Agencies to become licensed.
- 0 are placed with licensed relatives.
- 5 are placed in licensed unrelated foster homes.
- 1 (JJ youth referred by the court) are placed in residential.
- 1 is in independent living. (YAVFC)
- 1 is in an AFC Home (YAVFC)
- 10 is returned home to the parent

Delta POS Cases: 22

CSS: 10

- 0 are placed with the parent who is not a respondent.
- 2 are placed with unlicensed relatives who are working with Private Agencies to become licensed.
- 1 is placed with licensed relatives.
- 3 are placed in licensed unrelated foster homes.
- 0 are placed in residential.
- 0 are in independent living. (YAVFC)
- 4 are placed back with the parent they were removed from.

UPFS: 5

- 1 is placed with the parent who is not a respondent.
- 0 are placed with unlicensed relatives who are working with Private Agencies to become licensed.
- 2 are placed with licensed relatives.
- 2 are placed in licensed unrelated foster homes.
- 0 are placed in residential.
- 0 are in independent living. (YAVFC)

Benoji: 7

- 3 are placed with the father (non-respondent)
- 4 are placed with licensed relatives

0 adoptions completed in August

A motion to accept the director's report was made by Ms. Springinsguth and supported by Ms. Boyne. Motion passed.

Board Member Input/Suggestions: None.

UNIT REPORT: None

BOARD BUSINESS:

1. Approval of Vouchers:

Vouchers were reviewed and a motion to approve all vouchers was made by Ms. Boyne and supported by Ms. Springinsguth. Motion passed without opposition.

2. MCSSA: Ms. Springinsguth attended the MCSSA District One meeting on October 15, 2014 and provided the board with the following information:

- There was a very small group present
- There was no report from the Medical Care Facility Directors
- There was a discussion of MCSSA District One dues – who is paying and who is not. A letter from District One will be going out to all of the U.P. county Boards of Commissioners seeking participation in funding MCSSA District One. Delta County has always paid MCSSA District One dues.
- There was a discussion regarding ways that MCSSA District One might increase membership. They will be looking toward bringing in speakers on topics of interest in an attempt to get more people to the meetings.
- Conference call with Mel Haga, Statewide Director of MCSSA:
 - Mel discussed a new newsletter that was being accomplished and stated that they had received favorable reviews.
 - There was a discussion on statewide MCSSA dues, what counties were paying and what counties were not. Delta County has always paid MCSSA Statewide dues.
 - Mel related that his hours are down to 20 hours per week and Shelley Jipsom-Lomax hours are at 35 hours per week.
- MCSSA District One Election of Officers:
 - President: Rita Hale
 - Vice President: Cindy D'Augustino
 - Treasurer: Paulette Kibel
 - Secretary: Christy Hillgers
 - District Representative: Floyd Rabineau

The next District One meeting will be held on January 15, 2015 at 11:45 Eastern, at a restaurant to be determined in Ishpeming, MI.

NEW BUSINESS: There was no new business presented.

PUBLIC COMMENT: There were no public comments.

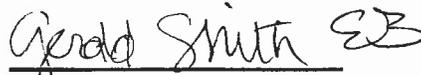
NEXT MEETING: At least two board members announced that they would be unable to attend the next meeting scheduled for November 17, 2014. Thus, due to the advanced notice that we would not have a quorum at the regularly scheduled meeting, the meeting

was rescheduled to November 24, 2014 at 10:00 a.m. in the Delta County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Smith and supported by Ms. Springinsguth. Meeting adjourned at 10:57 a.m.



Russell K. Sexton
Board Secretary



Gerald Smith
Chairperson

Pc: DHS Board Members; Delta County BOC; Delta County DHS Office File

A G E N D A

**DELTA COUNTY
DEPARTMENT OF HUMAN SERVICES
BOARD MEETING**

305 Ludington Street, Second Floor Conference Room

December 15, 2014, 10:00 A.M. Eastern Time

- A. Approval of agenda**
- B. Approval of November 24, 2014 minutes**
- C. Financial report**
 - 1. Review of vouchers**
- D. Director's Report**
 - 1. Staffing Information**
 - 2. Statewide Directors Meeting/Information**
 - 3. Collaborative Issues/Information**
 - 4. Director's Portfolio Update**
 - 5. Miscellaneous**
 - 6. Board Member Input/Suggestions**
- E. Unit Reports: None**
- F. Board business**
 - 1. Approval of vouchers**
 - 2. MCSSA**
- G. New business**
- H. Public comment (5 minute limit per speaker)**
- I. Next meeting – January 12, 2015 – 10:00 AM**
- J. Adjournment**

“What do we believe? Who do we serve? What do we do?”

Mission:

Improving the quality of life in Michigan by providing services to vulnerable children and adults that will strengthen the community and enable families and individuals to move toward independence.

Vision:

Compassion. Protection. Independence.

**DELTA COUNTY
DEPARTMENT OF HUMAN SERVICES
2940 COLLEGE AVENUE
ESCANABA, MICHIGAN 49829**

BOARD MEMBERS

**Deborah Springinsguth
Gerald Smith
Elaine Boyne**

DIRECTOR

Russell Sexton

**2015 SCHEDULE OF DEPARTMENT OF HUMAN SERVICES
BOARD MEETINGS**

The following schedule is for Delta County Department of Human Services Board meetings held on the third Monday of each month at the Delta County Department of Human Services at 10:00 AM. If a State holiday falls on the third or fourth Monday, the meeting is scheduled for the second Monday (***) . If a regularly scheduled board meeting is cancelled due to a lack of quorum the meeting will be rescheduled for the next Monday that is not a State recognized holiday.

<u>Month</u>	<u>Date</u>
January	12***
February	09***
March	16
April	20
May	11***
June	15
July	20
August	17
September	21
October	19
November	16
December	21



MINUTES OF THE
PINECREST BOARD OF TRUSTEES

Date: Thursday, October 23, 2014	Place: Board Room
Presiding: Barbara Oliver, Chairperson	Time: 2:00 p.m. Central time
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: The meeting was called to order at 2:00 p.m. Central time by Chairperson Oliver.

Roll Call: Trustees present: Gerald Smith, Elaine Boyne, Debbi Springinguth, Mary Harrington, Barbara Oliver, Catherine Driscoll, Randall VanGasse, John Degenauer, Jr, Jeff Naser. Darlene Smith, Administrator.

Trustees Absent: Mary Bradley, Gary Eichhorn and Jan Hafeman.

Leadership Team Members Present: Candace Meintz, Susan Williamson, Sharline Corrigan

Guests: Scott Nowack, Barbara Blahnik, David Vandermissen Jr, David Kausak, Terry Grondine

TOPIC	DISCUSSION	OUTCOME
Approval of the October 23, 2014 Agenda	Administrator Smith requested that one item be added: Trustee Naser to report on the Timber Cut and Surveyor, and to change make Scott Nowack's report to 4A to report on our circle drive. Trustee	A motion was made by Trustee Degenauer, supported by Trustee Smith, to approve the agenda with changes. Motion carried.

	<p>Boyne pointed out that the Agenda date should read October.</p>	
<p>Board action on Minutes of the September 24, 2014 meeting</p>	<p>The minutes were sent to Board Members prior to this meeting for their review.</p>	<p>A motion was made by Trustee Smith, supported by Trustee VanGasse, to approve the minutes as presented. Motion carried.</p>
<p>Review of Financial Statements for September</p>	<p>Candace Meintz, CFO, reviewed the financials with the Board.</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Springinsguth, to approve the Financial Statements as presented. Motion carried.</p>
<p>Presentation by Scott Nowack, P.E. of Coleman Engineering regarding the circle drive.</p>	<p>Scott outlined the problems he found with the retaining wall along either side of the chip bin. The wall is in need of repair caused for years of salt and run off. He offered two solutions:</p> <ol style="list-style-type: none"> 1) Coleman Engineering's proposal was \$175,000 plus \$30,000 for their engineering costs. 2) Dean Hulce's company, which does concrete repair work, could come in and make repairs. He would strip the wall apart and rebuild it once he gets to good concrete. His estimate was for \$36,000. A lengthy discussed ensued on the work needed to repair the wall and redo the circle drive to make it shed water away from the wall. This project is slated for spring. 	<p>A motion was made by Trustee Degenauer, supported by Trustee Smith, to table this issue to next month and act on it at the next month's meeting. Motion carried.</p>

	<p>Administrator Smith stated that Mr. Hulce had suggested that the side of the boiler house be sand blasted and recoated and tied into the retaining wall.</p> <p>Trustee Smith requested that this item be tabled until next month so the Board has time to think it through.</p>	
<p>Board Committee Report</p>	<p>Whispering Pines/Powers Activity Center Committee Report was given by Trustee Boyne. She stated that they had done a wage review. The Committee recommended to apply changes to attract more people to apply, as they are short handed. Whispering Pines Gladstone had a 100% survey. Willow Creek had some sewer problems to alleviate. Maple Creek is moving residents in the first week of November.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Spinginsguth, to accept the report as presented. Motion carried.</p>
<p>Board Action Items/Resolutions</p>	<p>The Bad Debt Write Off was reviewed by CFO, Candy Meintz and Sharline Corrigan, Billing Specialist. They stated that the Attorney General's office had rejected all of the cases Shar had sent to them, suggested that we get a lien put on these people's property and suggested we take it to civil court. They outlined a plan to have our County Prosecuting Attorney take some of our cases. Attorney Haas</p>	<p>A motion was made by Trustee Smith, supported by Trustee Boyne, to approve the Bad Debt Write in the amount of \$38,258.62. Motion carried.</p>

	<p>would take the cases for \$75.00 per case. County Administrator, Brian Bousley asked that it go to the County Board so that they approve the attorney to do that for us. Administrator Smith stated that she also contacted an Attorney Bacon in Gladstone who will take some of our cases to recoup fees. He charges \$225.00 per hour.</p>	
<p>Report of Quality Assurance and Resident Council Committees -- Susan Williamson</p>	<p>Susan Williamson, DON, reported on the monthly QA and Resident Council Meetings. There were no major issues reported. She did state that there is a surveyor in the building at this time, and things are going well. She stated that they have been inservicing all staff on the Abuse Policy and the HIPPA Policy.</p>	<p>A motion was made by Trustee Naser, supported by Trustee Smith, to accept the Quality Assurance and Resident Council Reports as presented. Motion carried.</p>
<p>Report of Safety Committee -- Lois Ball</p>	<p>Lois Ball, Safety Committee Secretary reported that all employee and resident incidents and accidents were reviewed. She stated that facility safety had been discussed (keeping exit doors locked, keeping vehicles locked, report people wandering around the parking lots or facility grounds at night). She also discussed a MIOSHA grant she is working on. We hope to ask for money to purchase bariatric items and lifts at hat are needed.</p>	<p>A motion was made by Trustee Driscoll, supported by Trustee Smith, to approve the Safety Committee Report as presented. Motion carried.</p>

<p>Appointment of Jeff Nasser to the Menominee DS/Pinecrest Board of Trustees for a 3 year term</p>	<p>Administrator Smith reported that she had received a letter from the Menominee County Administrator to inform us that Jeff Naser had been appointed to the DHS Board for a 3 year term. Mr. Naser was congratulated on the appointment.</p>	
<p>Report on Facility Reported Incident to State and approval of Plan of Correction of last F.R.I.</p>	<p>The reported incident was accepted by our licensing officer in Gaylord without the surveyors coming back here.</p>	
<p>Request permission for Administrator and CFO to attend MCMCFC Fall Financial Conference in Mount Pleasant on November 6th and 7th</p>	<p>Administrator Smith requested lodging in the amount of \$300.00</p>	<p>A motion was made by Trustee Smith, supported by Trustee Degenaer, to approve the request for lodging in the amount of \$300.00 Motion carried.</p>
<p>Update on Interwoven</p>	<p>Administrator Smith reported that we had signed the contract with Interwoven and things seem to be going very well. They are doing an inventory and getting us organized. At the same time we are letting our residents know that we will not be providing computer support to them. We will get them hooked up into the guest WIFI but we won't have our contracted company do work on resident' personal computers.</p>	
<p>House Committee Meeting</p>	<p>Administrator Smith stated that there will be a House Committee Meeting immediately following this meeting to discuss employee grievances.</p>	
<p>Employee Recognition Dinner</p>	<p>Administrator Smith stated that we had received a lot of great comments and</p>	

	<p>thanked and the Board and Staff for helping to make it a success.</p>	
<p>Maple Grove</p>	<p>Administrator Smith reported that tenants will be moving in the first week of November.</p>	
<p>Report on Timber Cut by Trustee Naser</p>	<p>Trustee Naser reported on the progress of the proposed timber cut. The surveyor has finished his work, a map of the area was presented. Trustee Naser and Rory Mattson will run the property lines from the marked corners. Bids for the timber harvest will be sent out in January or February 2015 for a winter cut, 2015-2016. The Board will need to decide if we want to do a soft cut (select cut) or a hard cut where the cedar will be harvested along with other species.) Mr. Mattson suggests a hard cut as that will be best for all wild life. Mr. Mattson will also cruise the property that ATC will want to cut and verify the cordage and stumpage being harvested during their cut is correct.</p> <p>Administrator Smith read a letter she had received from ATC which outlined the work that would be done and the contractors that will be coming in to do the work.</p>	
<p>Reassignments on the Board's Sub-Committees</p>	<p>Chairperson Oliver stated that due to Mary Bradley no longer serving on the Menominee County DHS Board, and the</p>	

	<p>Pinecrest Board, the Committee Assignments need to be shifted. This would affect Menominee County Trustees for the House, Public Relations and Whispering Pines Committees. Trustee Naser nominated Trustee Jan Hafeman to serve on the House Committee. Motion carried. Chairperson Oliver noted that the Public Relations Committee was not used and therefore no one need be nominated. Trustee Naser was asked to take the Whispering Pines Committee and he accepted.</p>	
<p>Meetings and Conferences Attended</p>	<p>Administrator Smith reported that during October she attended the Perspectives Advisor Meeting on the 1st; OSF advisory Meeting on the 7th; a Women's Forum with Candy featuring Dr. Dan Benishek on the 14th; and the Ellen K. Russell/Michael Miketinac/Charitable Trust Meeting on the 21st.</p>	
<p>Cell Phone Policy revisions</p>	<p>Administrator Smith stated that we had mailed the policy out with the packet prior to the meeting for the Board to review it. She stated that it has become necessary to change the wording in the policy from cell phone to reflect as many of the personal electronic devices as we could. Kindles and iPads and iPods and a whole list of other devise have become popular and are making their way into</p>	<p>A motion was made by Trustee Driscoll, supported by Trustee Smith, to approve the revisions to the Cell Phone Policy, which as been renamed the "Employee Personal Electronic Device Usage Policy". Motion carried.</p>

	<p>the building with employees. We do not want these devices used in the patient areas.</p>	
<p>Comments from the Public</p>	<p>Lois Ball announced to the Board that there is a Fall Festival Bazaar in the Multipurpose Room on Saturday. It is hosted by the Caring Spirit Committee and will run from 9 to 4.</p> <p>Trustee Naser stated that we had signed a 1 year (?) contract with Integrys and we needed to watch for that. Trustee Degenauer stated that Integrys had sold out to WE Energies and he did not think that they planned to honor those contracts.</p>	
<p>Adjournments</p>	<p>The meeting adjourned at 3:06 p.m.</p>	<p>A motion was made by Trustee Smith, supported by Trustee VanGasse, to adjourn the meeting. Motion carried.</p>

Jeff Naser
Elaine Boyne, Secretary



Darlene Smith, Acting Secretary



**DELTA SOLID WASTE MANAGEMENT AUTHORITY
MONTHLY MEETING
October 28, 2014, AT 7:00 P.M., Delta County Service Center, 2920 College Avenue**

MEMBERS PRESENT: Bill Farrell, Ralph Blasier, Steve Rose, Gary Boudreau, Ann Jousma-Miller, and Hugo Mattonen

MEMEBERS EXCUSED: Randy Gorecki

OTHERS PRESENT: Don Pyle, Kim Peterson and Matt Peltin

Discussed advertising the meetings in the Daily Press to try and get more people in attendance. Don Pyle will check on such and report back at the next regular meeting.

Meeting was called to order at 7:00 p.m. by Vice Chairman Bill Farrell, followed by the Pledge of Allegiance.

Secretary's Report – Minutes of September 23, 2014

A motion was made by Gary Boudreau, seconded by Steve Rose, to approve the September 23, 2014, meeting minutes. Motion was approved unanimously.

Treasurer's Report

Reviewed the draft Financial Statement for September 2014. The draft will not be approved until next meeting and is due to the recent bonding process and the accountants have asked the auditors how they want posted in the financials so there is not a big audit change during the audit.

Total Operating Revenues are \$157,231 and Total Operating Expenses of \$116,031 for an operating income of \$41,200. Total year to date of \$187,072 for operating income. A bond payment will be made on November 1, 2014, of \$405,391.26. This amount is \$285,000 less if refinancing did not take place. The Build American Bonds were paid by the government with some interest and an overpayment of \$18,000 was made. Don Pyle has been trying to refund such monies and has not been successful to date.

Checking account balance is \$437,688.62 with \$405,000 being spent on the bond payment. The checking account balance will be low, however, there is \$85,000 in a savings account at Bay Bank if needed. Approximately another \$1,000,000 in cds is available.

Payment of Bills

September payment of bills was \$109,260.66.

A motion was made by Hugo Mattonen, seconded by Gary Boudreau, to approve payment of bills. Motion was approved unanimously.

Additions to Agenda – None.

Glide Path Property Purchase

Don Pyle stated he has signed the purchase agreement after attorney review. A map of the area was reviewed. There is a \$2,500 non-refundable payment which would be put towards the final price when the project progresses.

ATC Easement Purchase

Don Pyle stated American Transmission Company (ATC) would like to install power lines from Holmes to Old Mead Road. ATC is requesting to purchase five easements in various areas for \$26,200 as stated in a good faith offer for such easements.

Maps were reviewed of the five easements being requested (maps are attached to meeting minutes along with good faith offer).

Attorney Terry Burkhart has reviewed the good faith offer and has no concerns.

Vice Chairperson Farrell stated the City of Escanaba was offered the same deal at a price of \$1. There were concerns with the legal descriptions and they needed an in depth review. The City of Escanaba will review the legal descriptions for Delta Solid Waste Management also.

Discussed staking the survey area to get a visual at ATC's cost which will need to be a registered survey as part of the sale to move forward. Don Pyle will inform ATC of such.

Volume Survey

Don Pyle stated the annual volume survey will be done next week. Along with this is the annual bonuses and employee reviews. He would like help with this process and will be meeting the first part of November as health insurance figures will be needed. Hugo Mattonen will volunteer as he is familiar with the process. The volume survey has to be done for DEQ purposes as well.

Recycling/HHW Information Through Change of Assessment Notices

Don Pyle stated he went to the Township Association Meeting to seek permission to add information into their February 2015 mailing with tax assessment change notices. The cost is approximately \$.02 each. There is a lot of great information on the handout which was created by the City of Gladstone. Don Pyle will get a more accurate cost and there is \$500 yearly in the budget for advertisement. Information will be brought back to the next meeting for further action.

Manager's Report

Don Pyle stated Jerry Ketcham has been employed for approximately twenty years and has a retirement date of January 15, 2015. He will begin looking for a replacement. Discussed going back to three people, but having both landfills open in a few weeks with two crews available is necessary for right now.

Don Pyle stated the DEQ was at the landfill today and BACCO was rained out earlier in the week and came back today doing the recertification of the sand of the new cell. Very close to getting the permit.

Don Pyle stated the middle of well testing is taking place and because the new north side will be used the well testing has to be done on the south side too. So there will be an increase in costs for well testing as two landfills will be operated with seventy-three wells versus forty-six wells.

Board Comments

Everyone was in agreement to have the Delta County meeting room for all upcoming meetings. Kim Peterson will have the City Clerk's Office change the postings for the remainder of the year.

A motion was made by Gary Boudreau, seconded by Ralph Blasier, to have City Clerk Bob Richards do a meeting change notice on the location of the November and December meetings to the Delta County Meeting Room. Ayes were unanimous.

Adjournment

A motion was made by Gary Boudreau, seconded by Ralph Blasier, to adjourn the meeting with the time being 7:50 p.m. Motion was approved unanimously.

REGULAR MEETING

DELTA SOLID WASTE MANAGEMENT AUTHORITY

November 25, 2014

The regular meeting of the Delta Solid Waste Management Authority will be held on Tuesday, November 25, 2014 at 7:00 p.m. **in the County Building at 2950 College Avenue in Escanaba.** Enter the door on the south side of the building at the west end of the building. Proceed down the hall toward the end and the room is on the left.

Pledge of Allegiance
Public comment
Secretary report
Treasurer report
Payment of bills
Additions to agenda

AGENDA:

1. Furnace repair/replacement
2. Volume Survey
3. Employee annual review
4. Manager report.
5. Board comments.

Randy Gorecki
Chairman