

TENTATIVE AGENDA

DELTA COUNTY BOARD OF COMMISSIONERS

February 3, 2015

5:15 p.m.

- I. CALL TO ORDER
- II. PRAYER
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL

SPECIAL ORDERS OF BUSINESS:

1. 2015 Board Assignment- MAC Workers Comp

- V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - County Board minutes: 1-20-15
 - Committee of the Whole:
- VI. APPROVAL OF AGENDA
- VII. PRESENTATION OF WRITTEN COMMUNICATIONS
 - A. COMMUNICATIONS RECEIVED
 - B. COMMUNICATIONS FORWARDED
- VIII. REPORTS OF STANDING, STATUTORY, SPECIAL COMMITTEES AND OTHERS
- IX. **PUBLIC COMMENT ON AGENDA ITEMS** (Sign In)
- X. **COMMITTEE REPORTS**
- XI. GENERAL ORDERS OF BUSINESS
 - A. UNFINISHED BUSINESS
 - B. NEW BUSINESS
 - 1. **Payment of Bills**
 - 2. **Agreement with County of Schoolcraft**
 - 3. **Request for Guest Wireless Internet Access for Non-employees**

- and Contractors Policy**
- 4. Register of Deeds Software and Equipment Upgrade**
- 5. CAA's Notice of Intent- Retired and Senior Volunteer Program**
- 6. DATA Board Appointment- Niebauer Resignation**
- 7. Procedure for Administrator Applications**
- 8. Sheriff's Yearly Report**

XII. GENERAL PUBLIC COMMENT

XIII. COMMISSIONER'S COMMENTS

XIV. MEETING SCHEDULE

- A. Board of Commissioners Meeting on 2-17-15 at 5:15 p.m. in the Service Center Boardroom.
- B. Committee of the Whole Meeting on 2-13-15 at 8:00 a.m. in the Service Center Boardroom.
- C. Board of Commissioners Meeting on 3-3-15 at 5:15 p.m. in the Service Center Boardroom.

XV. NOTICES

30 day notice of Appointments

Pathways Authority Board-(2)
Airport Advisory Board-Vacancy
Brownfield Redevelopment Authority- Vacancy
Building Authority- Vacancy

XVI. ADJOURNMENT

*****DUE TO THE TIME CONSTRAINTS, THE DELTA COUNTY BOARD OF COMMISSIONERS HAS ADOPTED A POLICY THAT ANY INDIVIDUAL WISHING TO ADDRESS THE BOARD WILL BE ALLOCATED THREE (3) MINUTES. THE THREE MINUTES USED BY THE INDIVIDUAL ARE TO MAKE STATEMENTS. THERE WILL BE NO QUESTION AND ANSWER SESSION FORMAT. THIS WILL STRICTLY BE A STATEMENT TYPE FORMAT. IF YOU WISH TO ADDRESS THE BOARD, PLEASE SIGN YOUR NAME ON THE SIGN UP LIST AVAILABLE FROM THE COUNTY CLERK. SPEAKERS WILL BE CALLED IN ORDER OF SIGN UP.*****

THE COUNTY OF DELTA WILL PROVIDE REASONABLE AUXILIARY AIDS AND SERVICES FOR THE HEARING IMPAIRED AND TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON REASONABLE NOTICE TO THE COUNTY OF DELTA. INDIVIDUALS WITH DISABILITIES REQUIRING SERVICES SHOULD CONTACT THE COUNTY OF DELTA ADA COORDINATOR BY WRITING OR CALLING THE FOLLOWING:

Daniel Menacher, DELTA COUNTY ADA COORDINATOR
310 LUDINGTON STREET
ESCANABA, MI 49829
TELEPHONE (906) 789-5189

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A regular meeting of the Delta County Board of Commissioners is scheduled for
Tuesday, February 3, 2015 at 5:15 p.m. in the Board Room in the Delta County Service Center.

Sincerely yours,

Nancy J. Kolich
Delta County Clerk

Proposed

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING
January 20, 2015**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

January 15, 2015

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday January 20, 2015, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,
Nancy J. Kolich
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Malnar, Johnson, Harrington, Moyle, and Rivard.

ABSENT: None.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy Kolich.

VIII. PUBLIC COMMENT ON AGENDA ITEMS

Vickie Micheau, UP State Fair Authority, addressed the Board with her concerns regarding the UP State Fair Board appointment.

Christine Pepin, President - AFSCME, addressed the Board with her concerns with Board appointments.

Matt Jensen, veteran, addressed the Board with his concerns regarding placement of the US Flag and the Michigan Flag.

SPECIAL ORDERS OF BUSINESS

1. 2015 Board Assignments.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to adopt the Board assignments, as presented.

Proposed

ROLL CALL	MALNAR	NO
	JOHNSON	NO
	MOYLE	YES
	RIVARD	NO
	HARRINGTON	YES

MOTION FAILED.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to adopt the Board assignments, with exception of the MAC Workman's Compensation Board.

ROLL CALL	MALNAR	NO
	JOHNSON	YES
	MOYLE	YES
	RIVARD	NO
	HARRINGTON	YES

MOTION CARRIED.

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve the minutes of the January 6, 2015 meeting and the January 8, 2015 and January 16, 2015 Committee of the Whole meetings. MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve the agenda with the agenda with the addition of 13.a. Menards Tax Tribunal Information and moving Public Comment and Commissioner's Comments before Executive Session. MOTION CARRIED.

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

A. Received:

B. Forwarded:

VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

VII. REPORTS OF SPECIAL COMMITTEES AND OTHERS.

Moved by Commissioner Rivard and seconded by Commissioner Harrington that the Communications and Reports of Standing and Statutory Committees and the Reports of Special Committees and Others be received and placed on file. MOTION CARRIED.

Proposed

X. COMMITTEE REPORTS:

X. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Moyle and seconded by Commissioner Malnar to approve payment of the bills in the amount of \$252,820.50 and Commissioner's expenses of \$1,179.52. MOTION CARRIED.

2. 2015 Remonumentation Contract Amendment.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve the 2015 Contract for the Delta County Remonumentation Plan, as amended

ROLL CALL	HARRINGTON	YES
	JOHNSON	YES
	MALNAR	YES
	MOYLE	YES
	RIVARD	YES

MOTION CARRIED.

3. Agreement with MGT of America.

Moved by Commissioner Johnson and seconded by Commissioner Malnar to approve the Agreement with MGT of America, as presented.

ROLL CALL	HARRINGTON	YES
	JOHNSON	YES
	MALNAR	YES
	MOYLE	YES
	RIVARD	YES

MOTION CARRIED.

4. Agreement with County of Schoolcraft.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to table the Agreement with the County of Schoolcraft for Emergency Management services, for an explanation from the Emergency Management Coordinator Berbohm. MOTION CARRIED.

Proposed

5. Zoning Case No. 1-15-PC.

Case 1-15-PC, Garden Township and various property owners, Garden Township. Moved by Commissioner Rivard and seconded by Commissioner Moyle to approve the request to rezone from Resource Production to Residential 2 as recommended by the Planning Commission.

ROLL CALL	MALNAR	YES
	JOHNSON	YES
	MOYLE	YES
	RIVARD	YES
	HARRINGTON	YES

MOTION CARRIED.

6. Resolution Adopting "Text to 911".

Moved by Commissioner Rivard and seconded by Commissioner Moyle to adopt the Resolution Adopting "Text to 911", as presented. MOTION CARRIED.

7. Next Michigan - Superior Trade Zone.

Informational.

8. Request to Purchase Additional Credited Service - Weber.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve Mr. Weber's request, as presented. MOTION CARRIED.

9. Elected Officials & Non-Bargaining One Time Bonus.

Moved by Commissioner Johnson and seconded by Commissioner Rivard to table to a Committee of the Whole meeting to discuss a one time bonus or salary increase for Elected, Non-bargaining and revisit the Road Commissioner salaries. MOTION CARRIED.

10. Delta Force Leadership Program Sponsorship.

Moved by Commissioner Moyle and seconded by Commissioner Malnar to approve sponsoring Jessica Pelto, new Chief Assistant Prosecuting Attorney, to attend Delta Force. MOTION CARRIED.

Proposed

11. Garden Township Noise Ordinance.

Janet Daasch, Garden Township, presented information on Wind Turbines, to the Board, and asked that they consider a moratorium on wind turbine construction on the Garden Peninsula.

12. Federal Surplus Assistance Program Sponsorship.

Moved by Commissioner Moyle and seconded by Commissioner Rivard to authorize the Board Chair to sign for surplus property through the Federal Surplus Assistance Program as requested by Sheriff Oswald. MOTION CARRIED.

13. Infrastructure Improvements at the Parks.

Moved by Commissioner Malnar and seconded by Commissioner Moyle to allow Mr. Mattson to seek bids on a ¾ ton truck for the Parks. MOTION CARRIED. Rivard - No

Moved by Commissioner Rivard and seconded by Commissioner Moyle to approve \$5000 for road improvements at Fuller Park.

ROLL CALL	MALNAR	YES
	JOHNSON	YES
	MOYLE	YES
	RIVARD	YES
	HARRINGTON	YES

MOTION CARRIED.

13a. Tax Tribunal Appeal - Menards.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to authorize up to \$7,000 for attorney fees to appeal the Tax Tribunal Menards' decision with the City of Escanaba and possibly Escanaba Schools and Bay College.

ROLL CALL	MALNAR	YES
	JOHNSON	YES
	MOYLE	YES
	RIVARD	YES
	HARRINGTON	YES

MOTION CARRIED.

14. Executive Session.

Moved by Commissioner Moyle and seconded by Commissioner Rivard to move into closed session at 7:07 p.m. for

Proposed

the purpose of discussing land purchase under OMI Section 15.268(8)(c).

ROLL CALL	MALNAR	YES
	JOHNSON	YES
	MOYLE	YES
	RIVARD	YES
	HARRINGTON	YES

MOTION CARRIED.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to reconvene into regular session at 7:39 p.m.
MOTION CARRIED.

No actions were taken during executive session.

XII. PUBLIC COMMENT

Les Ruohomaki, Gladstone, requested that an official copy of the Administrator's contract be kept on file at the County Clerk's office.

Christine Pepin, AFSCME Local President, addressed the Board with concerns regarding bonuses and extra monies for the Parks.

Matt Jensen, addressed the Board with his concerns regarding ethical conduct of the Board.

Debbie Springinsguth, DHS Board, addressed the Board with her concerns regarding the cut to the DHS from \$2000 to \$500.

Kelly Smith, Airport Manager, addressed the Board with concerns with the Airport being shutdown for 3 days due to FAA weather equipment. Airport employee will be receiving weather training.

Connie Friets, AFSCME 2755 Chapter Chair, addressed the Board with her concerns regarding Commissioner committee compensation.

XIII. COMMISSIONERS CONCERNS

Commissioner Malnar: Some controversy, better communication.

Commissioner Johnson: Looks forward to the Board growing this year. Confident in the Board Chair.

Commissioner Moyle: Democratic process isn't always fun, but it is effective. Looks forward to working with this board.

Proposed

Commissioner Rivard: This Board in the past has not been fair and frank, and I will not let it continue, needs to be above board and transparent.

Commissioner Harrington: Big learning curve and growing pains for the Board. Will be honest in what she does. Put herself on the Workman's Comp Board because she is a nurse and worked workman's comp in the past.

XIV. MEETING SCHEDULE

February 3rd 5:15 p.m. Board meeting.
February 17th 5:15 p.m. Board meeting.

XV. NOTICES

XVI. ADJOURNMENT

Moved by Commissioner Moyle and seconded by Commissioner Johnson to adjourn at 7:45 p.m.

Respectfully Submitted,

Nancy J. Kolich, County Clerk

Mary K. Harrington, Board Chair

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197

B1



February 3, 2015

TO: Delta County Board of Commissioners
FR: Nora M. Viau, Administrator
RE: Payment of Bills

I have examined all claims presented, and recommend payment of the following; and that the County Clerk be directed to issue orders on the County Treasurer to the Claimants for the amounts allowed.

Nora M. Viau, Administrator

Date	Amount
01-21-15	213,486.41
01-29-15	176,185.76

Total Report of Claims	\$	389,672.17	
Total Jury Expense	\$	1,644.22	
GRAND TOTAL OF BILLS	\$	391,316.39	
Commissioner Expenses:	\$	437.54	Paid

AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
01/20/2015	155655	004265	DELTA COUNTY CREDIT UNION	HEALTH SAVINGS ACCT-C SCHROEDR	4,000.00
01/22/2015	155656	001012	A-1 DRAIN CLEANING	DRAIN PUMPED	155.00
01/22/2015	155657	001132	APPLE OFFICE PRODUCTS	STAPLER & 2 PK DUSTER AIR	37.98
01/22/2015	155658	002024	CANDICE BAKER	DEC 2014 -FOSTER CARE FOR ISIAH LEDFORD	482.72
01/22/2015	155659	002151	ROBERT A. BERBOHM	MILEAGE REIMB-OCT REG GOV	76.41
				MILEAGE REIMB- ACTIVE SHOOTER-OCT 2014	717.51
				MILEAGE REIMB- REG GOV-NOV 2014	76.55
				MILEAGE REIMB- REG GOV-DEC 2014	76.55
					<u>947.02</u>
01/22/2015	155660	002159	BICHLER GRAVEL & CONCRETE	CONCRETE SAND WINTER GRAVEL TRUCKING AXE	295.72
				SAND	395.25
				SAND	435.80
				SAND	456.82
				SAND	285.92
					<u>1,869.51</u>
01/22/2015	155661	002170	BENOIT'S GLASS & LOCK	ADMIN KEYS	4.00
01/22/2015	155662	002320	BRUNETTE & SON, INC.	COURTHOUSE SNOW REMOVAL-DEC 2014	3,317.50
01/22/2015	155663	003058	CBM FOOD SERVICE	INMATE FOOD SERVICE 1/1/15 - 1/7/15	2,887.09
01/22/2015	155664	003061	CARQUEST AUTO PARTS	TERRACOUR DEF 2.5G FOR PLOW TRCK / CHAI	57.14
				SNOWPLOW PARTS	15.80
					<u>72.94</u>
01/22/2015	155665	003065	COAST TO COAST COMPUTER PRODUCTS	2330, 2350 SERIES YIELD 6,000 TONER	559.92
01/22/2015	155666	003085	CHARTER MEDIA	COMMERCIALS	90.00
01/22/2015	155667	003110	CITY OF ESCANABA	DISPATCHING SERVICES - JAN 2015	63,500.00
01/22/2015	155668	003130	CITY OF ESCANABA	UTILITIES-ACCT 4-35-3750-00 RTE BOX1-	3,256.49
				UTILITIES-ACCT 4-35-4310-01 LOCATION 18	10.37
				UTILITIES-ACCT 4-35-4350-00 PUMP STATION	20.83
				UTILITIES-ACCT 4-35-3761-00 FIRE TRUCK	45.33
				UTILITIES-ACCT 4-35-3760-00 CRASH BUILDI	26.69
				UTILITIES-ACCT 4-35-4370-00 2900 AIRPOR	121.55
				UTILITIES-ACCT 4-35-3742-00 CAP 2908 AIR	18.74
				UTILITIES-ACCT 4-35-4360-00 AIRPORT RD	484.77
				UTILITIES-ACCT 4-35-3730-00 THANGERS	31.41
				UTILITIES-ACCT 4-35-3720-00 AIRPORT SIG	13.38
				ELECTRICITY - CH - ACCT 1-06-1080-00	3,866.83
				SPRINKLER- SC - ACCT 1-06-0330-00	45.33
				ELECTRICAL SC-P ACCT- 1-06-1720-00	322.51
				WATER-GARBAGE - ACCT 1-06-0550-00	183.40
					<u>8,447.63</u>
01/22/2015	155669	003170	COMMUNITY ACTION AGENCY	PROGRAM INCOME REIMBURSEMENT	50,316.15
01/22/2015	155670	003184	CONSUMER'S MUTUAL INS OF MICHIGAN	INSURANCE - FEB 2015 (ROAD PATROL)	8,395.68
01/22/2015	155671	003250	CORNELL TOWNSHIP TREASURER	REFUND OF SUMMER TAX PAYMENT PAID BY TWP	418.58
01/22/2015	155672	004141	DELL MARKETING L.P.	TONER CARTRIDGES	398.94
				PRINTER	239.99
				MONITOR	409.67
				TONER	199.47
					<u>1,248.07</u>

Check Date	Check	Vendor	Vendor Name	Description	Amount
01/22/2015	155673	004200	DELTA COUNTY CLERK	APPLY BOND TO FINES - DUBORD - 14-FH-902	198.00
01/22/2015	155674	004230	DELTA COUNTY ROAD COMMISSION	GAS FOR THE MONTH OF DEC 2014	338.34
01/22/2015	155675	004240	DELTA COUNTY SHERIFF DEPT.	6 MTH MDT BILLING- JULY-DEC 2014	1,367.64
01/22/2015	155676	004418	DTE ENERGY	NAT'L GAS - ACCT:4576 043 0010 5	791.51
01/22/2015	155677	004805	ECONOMOPOULOS LAW FIRM PC	MILEAGE, MGT, ISHPERING - ATTORNEY FEES	19.04
01/22/2015	155678	006088	DAN FORRESTER	12/17/14 TRAVEL/THERAPY/MEETING THERAPY AND TRAVEL FOR 1/14	524.00
01/22/2015	155679	006121	FRIENDS OFFICE PRODUCTS	OFFICE SUPPLIES - CALENDAR/PENS	53.47
01/22/2015	155680	007068	GENESIS GRAPHICS, INC.	OFFICE SUPPLIES - PENS	43.96
01/22/2015	155681	007250	GUARDIAN PEST CONTROL, INC.	OFFICE SUPPLIES - STAMP	139.98
01/22/2015	155682	008049	MARY HARRINGTON	YELLOW STACON MARKERS	237.41
01/22/2015	155683	008124	MATT HUGHES	PEST CONTROL	51.05
01/22/2015	155684	009020	I.C.L.E.	PEST CONTROL	51.05
01/22/2015	155685	011050	K-MART		102.10
01/22/2015	155686	012046	DIANE L. LAY	MILEAGE/PHONE REIMB- DEC 2014	110.80
01/22/2015	155687	013004	MAAE	DECEMBER 2014 PHONE REIMB	35.00
01/22/2015	155688	013049	MICHAEL J. MANNING	MI CRIMINAL JURY INSTRUCTIONS	133.50
01/22/2015	155689	013091	MARQUETTE GENERAL HOSPITAL	PHONE CHARGERS	35.98
01/22/2015	155690	013179	MENARDS	JURY MATRON FEES IN POPIOLEK/JONES JURY	100.00
01/22/2015	155691	013200	MICHIGAN ASSOCIATION OF COUNTIES	MAAE-CONFERENCE REGISTRATION - SMITH, KE	200.00
01/22/2015	155692	013406	MICHIGAN WORKS	COURT APPT ATTY FOR JESSE REID #03PMI037	85.00
01/22/2015	155693	013448	MILLER -BRADFORD & RISBERG INC	AUTOPSY- HEATHER BATCHELOR	1,350.00
01/22/2015	155694	014210	NORTHERN PLUMBING & HEATING	LOCTITE ULTRA LIQUID	6.96
01/22/2015	155695	014212	NORTHERN UNITED FEDERAL CREDIT UNIO	DRYER VENT KIT - BASEMENT	10.99
01/22/2015	155696	014266	NYE UNIFORM		17.95
01/22/2015	155697	015025	OFFICE DEPOT	JOB POSTING ON WEBSITE	75.00
01/22/2015	155698	015070	JEFFREY OLSEN	DEC/JAN INVOICE	39.06
01/22/2015	155699	016013	PREIN&NEWHOF	EQUIPMENT CASE LOADER MAINTENANCE	1,698.03
01/22/2015	155700	016086	PIRON TRUCK REPAIR INC	TOILET REPAIRS	61.87
01/22/2015	155701	016117	POWERPLAN	CAULKING GUN	37.17
01/22/2015	155702	016117	POWERPLAN		99.04
01/22/2015	155703	016117	POWERPLAN	OFFICE SUPPLIES - ACCT 7450	105.99
01/22/2015	155704	016117	POWERPLAN	CLOTHING - CC CHG - ACCT 0211	63.59
01/22/2015	155705	016117	POWERPLAN	SUPPLIES FOR JAIL, MACE AND SGT STRIPES	169.58
01/22/2015	155706	016117	POWERPLAN	OFFICE SUPPLIES	364.31
01/22/2015	155707	016117	POWERPLAN	OFFICE SUPPLIES	169.85
01/22/2015	155708	016117	POWERPLAN	OFFICE SUPPLIES	14.09
01/22/2015	155709	016117	POWERPLAN	BOOT/INSOLE ALLOWANCE 2014-15	183.94
01/22/2015	155710	016117	POWERPLAN	ESC- REGIONAL PASSENGER LOADING BRIDGE	148.38
01/22/2015	155711	016117	POWERPLAN	2 AIR LINES	1,994.36
01/22/2015	155712	016117	POWERPLAN	CASE LOADER PART AMD FREIGHT	17.00
01/22/2015	155713	016117	POWERPLAN		89.72

Check Date	Check	Vendor	Vendor Name	Description	Amount
01/22/2015	155702	018063	REINHART FOOD SERVICE	FOOD SERVICE SUPPLIES	182.46
01/22/2015	155703	018064	REDWOOD TOXICOLOGY LABORATORY INC.	DEC 2014 - ACCT 009431201412	84.15
01/22/2015	155704	018071	REDITEST SCREENING DEVICES	SUPPLIES	604.83
01/22/2015	155705	018077	UPPER MICHIGAN LAW	COURT APPT ATTY RE ERIK DROSSART	184.50
01/22/2015	155706	018081	AUGUSTUS RAUTANEN	DEC 2014 FOSTER CARE FOR BROOKLYN GORDON	432.39
01/22/2015	155707	018211	ROY NESS CONTRACTING & SALES INC	INSTALL THREE HEATERS AT COMM HANGER INSPECT AND REPAIR ROOF-COMM HANGER	18,012.00 389.00
01/22/2015	155708	019071	SCOTTY MUFFLER	REPLACE HOSE CLAMP	18,401.00 71.50
01/22/2015	155709	019196	STANDARD ELECTRIC COMPANY	TOOLS - MAINT FAUCET REPAIRS	167.02 18.90
01/22/2015	155710	019375	STROPICH OIL COMPANY	FUEL FILTER 3/4" FILTER BLANK 3/4"	185.92 29.90
01/22/2015	155711	019385	SUNLIFE FINANCIAL	LIFE INSURANCE- FEB 2015	756.64
01/22/2015	155712	019884	SUPERIOR MAPPING SYSTEMS	MAPPING SERVICES	660.00
01/22/2015	155713	020010	T & T HARDWARE	PARTS AND TOOL TO REPAIR SNOW BLOWER	20.47
01/22/2015	155714	020045	TELNET WORLDWIDE INC	PHONE - ACCT: CORP-005103 PHONE - ACCT: CORP-000861	176.32 900.58
01/22/2015	155715	020087	TITLE CHECK LLC	PARCEL ADMINISTRATION FEE 2012 TAXES JAN	1,076.90 1,804.41
01/22/2015	155716	020111	TRACTOR SUPPLY COMPANY	PRE HEATER AND AIR HOSE (WIRE ROPE AND	19.28
01/22/2015	155717	021003	UNEMPLOYMENT AGENCY	2014 UNEMPLOYMENT- SODERBERG/MALNAR/KELL	28,106.22
01/22/2015	155718	021043	UPCAP SERVICES	2015 DUES	1,500.00
01/22/2015	155719	021049	THE UPS STORE	SHIPPING TO COA SHIPPING TO COA RE SEDENQUIST	73.15 21.42
01/22/2015	155720	022026	VETERANS INFORMATION SERVICE	WHAT EVERY VETERAN SHOULD KNOW - SUPPLEM	94.57 50.00
01/22/2015	155721	084072	LUKE HAMLIN	DEC 2014 TRAVEL REIMB	124.88
01/22/2015	155722	084289	MARK D SEYMOUR	INSTALL CAMERAS AND RECORDING SYSTEM	150.00
01/22/2015	155723	DLQ TAX	SANJA T ROBERTS	OVERPAYMENT/CURRENT TAXES	339.23
01/22/2015	155724	TREAS MISC	VANDERLINDEN KENNETH A & DEBORAH L	REPLACE LOST CHECK 155548 052-583-006-00	823.56

FIRST TOTALS:

Total of 70 Checks:
 Less 0 Void Checks:

Total of 70 Disbursements:

213,486.41
 0.00
 213,486.41

3

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
01/29/2015	155746	0011019	KIESLER'S POLICE SUPPLY INC	AMMUNITION	224.00
01/29/2015	155747	001132	APPLE OFFICE PRODUCTS	MISC OFFICE SUPPLIES-INKCARTRIDGE OFFICE SUPPLIES	51.98 86.50 <u>138.48</u>
01/29/2015	155748	001141	DEE DEE ANDERSON-SKRADSKI	PER DIEM NOV AND JAN 2015	46.81
01/29/2015	155749	002142	BERGMAN LAW OFFICE PC	PROBATE ATTORNEY FEES - JAN 2015 CIRCUIT ATTORNEY FEES - JAN 2015 (JOHN) CIRCUIT ATTORNEY FEES - JAN 2015 (JACK)	1,742.74 1,979.16 1,979.16 <u>5,701.06</u>
01/29/2015	155750	002151	ROBERT A. BERBOHM	EMERG MGMT SERVICES - JAN 2015	4,408.33
01/29/2015	155751	002400	BURKHART, LEWANDOWSKI & MILLER, P.C	TEAMSTERS CONTRACT	3,160.00
01/29/2015	155752	003014	TIMOTHY F. CAIN	PROBATE ATTORNEY FEES - JANUARY 2015 CIRCUIT ATTORNEY FEES - JANUARY 2015 MILEAGE IN BRITTANY MELSON, 13-GA-21275	1,742.74 1,979.16 52.90 <u>3,774.80</u>
01/29/2015	155753	003058	CBM FOOD SERVICE	INMATE FOOD - 1/8 - 1/14/15	2,823.50
01/29/2015	155754	003061	CARQUEST AUTO PARTS	BITS TO FIX SNOWFLOW SWITCH OIL PRESSURE AND ENGINE DEGREASER OIL FILTER	10.81 12.93 1.89 <u>25.63</u>
01/29/2015	155755	003080	CHAMBER OF COMMERCE-DELTA COUNTY	DELTA FORCE REG- J. PELTO	399.00
01/29/2015	155756	003087	CHARTER COMMUNICATIONS	CABLE - ACCT 8245 12 032 0091915	234.64
01/29/2015	155757	003131	WILL CARNE	PER DIEM SEPT NOV AND JAN 2015	61.70
01/29/2015	155758	003240	COOPER OFFICE EQUIPMENT INC.	COPIER CHG - KONICA C284E STAPLES FOR COPY MACHINE COPIER MAINTENANCE - KONICA 284E	96.97 53.00 135.00 <u>284.97</u>
01/29/2015	155759	003317	CRETENS BROS FURNITURE	DESK AND COUNTER	2,171.00
01/29/2015	155760	003323	CYCLE CITY	STUD KITS FOR SNOWMOBILES	499.99
01/29/2015	155761	004030	DAILY PRESS	RED ZONE REPORT COLOR	485.57
01/29/2015	155762	004075	DEGRAND, REARDON & HALL P.C.	CIRCUIT ATTY FEES-JAN 2015 (BEN PARMET)	1,979.16
01/29/2015	155763	004141	DELL MARKETING L.P.	DELLB2360DN LASER PRINTER 110V	223.99
01/29/2015	155764	004166	DELTA CONSERVATION DISTRICT	DUMPSTATION/GARAGE/OFFICE ROOF/GOLF CART	42,169.60
01/29/2015	155765	004200	DELTA COUNTY CLERK	APPLY BOND TO FINES - DION - 14-FH-9041 APPLY BOND TO FINES & 10% - PELTIN - 14- APPLY BOND TO FINES - NEUROHR - 14-FH-90	498.00 448.00 556.00 <u>1,502.00</u>
01/29/2015	155766	004257	DELTA COUNTY BAR ASSOCIATION	2015 BAR DUES FOR PHILIP STROM BAR DUES FOR MICHAEL DOBY BAR DUES FOR JESSICA PELTO	40.00 40.00 40.00 <u>120.00</u>
01/29/2015	155767	004270	DELTA COUNTY TREASURER	29 REDEMPTION CERTS	290.00

4

Check Date	Check	Vendor	Vendor Name	Description	Amount
01/29/2015	155768	004365	DEROUIN'S AUTO BODY & COLLISION INC	STEPS FOR CHEVY TRUCK	298.13
01/29/2015	155769	004418	DTE ENERGY	NAT'L GAS- ACCT 4576 021 0002 8 NAT'L GAS - ACCT:456978600017 AIRPORT NAT'L GAS - ACCT:4576 043 0002 2 3100 A NAT'L GAS - ACCT 4576 043 0003 OAPT. GAR	8,221.64 1,761.44 500.78 866.25 <u>11,350.11</u>
01/29/2015	155770	004805	ECONOMOPOULOS LAW FIRM PC	PROBATE ATTORNEY FEES - JANUARY 2015 DISTRICT ATTORNEY FEES - JANUARY 2015	1,742.74 2,083.33 <u>3,826.07</u>
01/29/2015	155771	005033	WLUC TV-6 & FOX UP	PM NFC CHAMPIONSHIP GAME 2014 NFL ON CBS PLAYBOOK	510.00 1,050.00 <u>1,560.00</u>
01/29/2015	155772	006038	FEDERAL SIGNAL CORP	ANNUAL STANDARD MAINTENANCE AND SUPPORT	2,800.00
01/29/2015	155773	006088	DAN FORRESTER	1/21/2015 MILEAGE	144.00
01/29/2015	155774	007130	ROBERT E. GOEBEL JR.	PHONE REIMB - JAN 2015	35.00
01/29/2015	155775	008081	BRIAN HERIOUX	PER DIEM SEPT, NOV AND JAN 15	60.00
01/29/2015	155776	008090	HIAWATHA CHEF SUPPLY	TIMER	8.95
01/29/2015	155777	010091	PATRICK JOHNSON	PER DIEM SEPT AND NOV 2014	69.25
01/29/2015	155778	010110	JOHNSTON PRINTING & OFFSET	CARD STOCK FOR DIRECTORIES	30.00
01/29/2015	155779	011097	MARIE E. KWARCZYNY	MILEAGE - SCHOOLCRAFT COUNTY DRUG COURT	63.52
01/29/2015	155780	012021	LaDOLCE VIDEO	DELTA GREEN AEROSPACE WEB SITE HOSTING	361.00
01/29/2015	155781	012027	TRACY LANTAGNE	OFFICE SUPPLIES	11.30
01/29/2015	155782	012060	DONALD F. LEMIRE	DISTRICT ATTORNEY FEES - JANUARY 2015	2,083.33
01/29/2015	155783	013049	MICHAEL J. MANNING	BOND ASSIGNMENT - DION - 14-FH-9041	2,750.00
01/29/2015	155784	013079	MEIERS SIGNS	LETTERING TO SNOWMOBILES	237.50
01/29/2015	155785	013081	MARQUETTE COUNTY DISTRICT COURT	OUT OF COUNTY BOND-CASEY MICHAEL OLLI	580.00
01/29/2015	155786	013175	ANNE B. MCNAMARA	COURT APPOINTED REFEREE - JAN 2015	2,000.00
01/29/2015	155787	013179	MENARDS	WASHER FLUID DOOR BOTTRONS, BRONZE, GOLD AND BROWN DUCK TAPE, REFLECTIVE TAPE AND CARGO NET	35.64 23.97 26.86 <u>86.47</u>
01/29/2015	155788	013200	MICHIGAN ASSOCIATION OF COUNTIES	MAC CONF REG- RIVARD/MALNAR 3/30/15 - 4/	600.00
01/29/2015	155789	013392	STATE OF MICHIGAN	CONCEALED PISTOL LICENSE RENEWALS CONCEALED PISTOL LICENSES NEW	1,792.00 1,472.00 <u>3,264.00</u>
01/29/2015	155790	013616	MORPHOTRUST USA	FINGERPRINTING	276.00
01/29/2015	155791	014200	RIVERSIDE FORD	SNOWPLOW PARTS FOR FORD AND CHEVY	214.86
01/29/2015	155792	014210	NORTHERN PLUMBING & HEATING	VACUUM BREAKER KIT SINK FOR BATHROOM	8.83 339.06 <u>347.89</u>
01/29/2015	155793	014214	NORTHERN SCREEN PRINTING	JACKET TAILORED	18.00
01/29/2015	155794	015122	OUTDOOR YARD EQUIPMENT	SNOWBLOWER REPAIR PARTS	15.80
01/29/2015	155795	016032	P & M INSPECTIONS, INC.	INSPECTIONS 1/11/15 - 1/24/15	1,978.00
01/29/2015	155796	016038	STEVEN C PARKS	MILEAGE CHECK FOR NEW JUDGE'S SEMINAR JA	441.77
01/29/2015	155797	018031	RADIO RESULTS NETWORK	WGLQFM PACKAGE BILL	300.00

5

Check Date	Check	Vendor	Vendor Name	Description	Amount
01/29/2015	155798	018032	RADISSON HOTEL	LODGING-RIVARD-CONF #HDYXKG8 3/30/15-4/ LODGING-MALNAR- 3/30/15-4/1/15	400.00 654.00 <u>3,600.00</u> 4,954.00
01/29/2015	155799	018067	REAL ESTATE TRF.TAX,DEPT.77627	REAL ESTATE TRANSFER TAX DEC 2014	26,321.25
01/29/2015	155800	018077	UPPER MICHIGAN LAW	DISTRICT ATTORNEY FEES - JANUARY 2015	2,083.33
01/29/2015	155801	018116	DAVID RIVARD	MILEAGE/PHONE REIMB-JAN 2015	73.83
01/29/2015	155802	019077	VICKI SCHWAB	PER DIEM SEPT AND JAN 2015	40.00
01/29/2015	155803	019201	STATE OF MICH,ST.EDUCATION TAX	SET & TRL TX 1/1/- 1/15/15	13,087.73
01/29/2015	155804	019305	STATE OF MICHIGAN	SEX OFFENDER MONEY	60.00
01/29/2015	155805	019884	SUPERIOR MAPPING SYSTEMS	MEET WITH SEGORSKI, UPDATE DATA, SEND UP	660.00
01/29/2015	155806	020045	TELNET WORLDWIDE INC	PHONE ACCT - CORP-005179	8.52
01/29/2015	155807	020127	TURTLE TRACKS	BULLET PROOF VEST COVERS	792.00
01/29/2015	155808	022025	VERIZON WIRELESS	PHONE - ACCT: 482996167-00001 PHONE - ACCT 383057717-00001	108.47 130.43 <u>238.90</u>
01/29/2015	155809	022050	NORA M. VIAU	ROBERTS RULES REF BOOK	7.41
01/29/2015	155810	084072	LUKE HAMLIN	PHONE REIMB - JAN 2015	35.00
01/29/2015	155811	CLERK MISC	KATHLEEN NEUROHR	RETURN BALANCE OF BOND - NEUROHR - 14-FH	4,444.00
01/29/2015	155812	CLERK MISC	SANDRA DION	RETURN BALANCE OF BOND - DION - 14-FH-90	1,752.00
01/29/2015	155813	CLERK MISC	AMICUS MANAGEMENT	RETURN OF RECEIVER'S BOND- 12-21620-CH	1,000.00
01/29/2015	155814	CLERK MISC	BRIAN PELTIN	RETURN BALANCE OF BOND - PELTIN - 14-FH-	552.00
01/29/2015	155815	CLERK MISC	BRITTANY WERY	RETURN BALANCE OF BOND- WERY -14-FH-9010	900.00
01/29/2015	155816	DLQ TAX	BODETTE LEO	DLQ TAX REFUND 010-058-014-00 2013	515.94
01/29/2015	155817	TAX REFUND	ZIMMERMAN OTTO	010-183-011-00 2013 Pre	1,161.70
01/29/2015	155818	TAX REFUND	SEVEN CERTAINTIES INC	014-005-001-00 2013 014-005-001-00 WINTER REFUND TAX	2,870.83 7,870.18 <u>10,741.01</u>

FIRST TOTALS:

Total of 73 Checks:
 Less 0 Void Checks:

Total of 73 Disbursements:

176,185.76
 0.00
176,185.76

6

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
01/16/2015	155624	ADMIN MISC	KASEY RUDDEN	BONDS PAYABLE	302.00
01/19/2015	155625	CIRCT MISC	CHRISTINA HINKLE	MILEAGE \$.52; PER DIEM \$12.50	13.02
01/19/2015	155626	CIRCT MISC	HEATHER BRUNETTE	MILEAGE \$4.16; PER DIEM \$12.50	16.66
01/19/2015	155627	CIRCT MISC	DANIELLE ZEIGLER	MILEAGE \$1.30; PER DIEM \$12.50	13.80
01/19/2015	155628	CIRCT MISC	DAVID PHALEN	MILEAGE \$3.64; PER DIEM \$12.50	16.14
01/19/2015	155629	CIRCT MISC	GUY WEISSERT	MILEAGE \$.52; PER DIEM \$12.50	13.02
01/19/2015	155630	CIRCT MISC	NATHAN NASTOFF	MILEAGE \$5.20; PER DIEM \$12.50	17.70
01/19/2015	155631	CIRCT MISC	STEPHEN MENARD	MILEAGE \$.78; PER DIEM \$12.50	13.28
01/19/2015	155632	CIRCT MISC	GINA RIEDY	MILEAGE \$.52; PER DIEM \$12.50	13.02
01/19/2015	155633	CIRCT MISC	RALPH ROSE	MILEAGE \$10.40; PER DIEM \$12.50	22.90
01/19/2015	155634	CIRCT MISC	BARBARA DENNY	MILEAGE \$1.30; PER DIEM \$12.50	13.80
01/19/2015	155635	CIRCT MISC	KEITH ERICKSON	MILEAGE \$4.16; PER DIEM \$12.50	16.66
01/19/2015	155636	CIRCT MISC	DANIELLE DEGRAVE	MILEAGE \$.52; PER DIEM \$12.50	13.02
01/19/2015	155637	CIRCT MISC	DANE ROSS	MILEAGE \$2.60; PER DIEM \$12.50	15.10
01/19/2015	155638	CIRCT MISC	BAMBI BAKEWELL	MILEAGE \$3.12; PER DIEM \$12.50	15.62
01/19/2015	155639	CIRCT MISC	YOLANDA MCDEVITT	MILEAGE \$3.90; PER DIEM \$12.50	16.40
01/19/2015	155640	CIRCT MISC	SHAWNA BRYANT	MILEAGE \$3.12; PER DIEM \$12.50	15.62
01/19/2015	155641	CIRCT MISC	FRANK WANDAHSEGA	MILEAGE \$2.60; PER DIEM \$12.50	15.10
01/19/2015	155642	CIRCT MISC	LORI ANDERSON	MILEAGE \$6.24; PER DIEM \$12.50	18.74
01/19/2015	155643	CIRCT MISC	ROBERT MYERS	MILEAGE \$6.76; PER DIEM \$12.50	19.26
01/19/2015	155644	CIRCT MISC	GARY NASH	MILEAGE \$.26; PER DIEM \$12.50	12.76
01/19/2015	155645	CIRCT MISC	DANIELLE LABONTE	MILEAGE \$3.90; PER DIEM \$12.50	16.40
01/19/2015	155646	CIRCT MISC	MATTHEW FRITZ	MILEAGE \$2.60; PER DIEM \$12.50	15.10
01/19/2015	155647	CIRCT MISC	CRISTINA BICHLER	MILEAGE \$3.12; PER DIEM \$12.50	15.62
01/19/2015	155648	CIRCT MISC	JACOB EASTIN	MILEAGE \$3.90; PER DIEM \$12.50	16.40
01/19/2015	155649	CIRCT MISC	DERICK BUCHBINDER	MILEAGE \$11.70; PER DIEM \$12.50	24.20
01/19/2015	155650	CIRCT MISC	JENNIFER ANDERSON	MILEAGE \$1.82; PER DIEM \$12.50	14.32
01/19/2015	155651	CIRCT MISC	JAMES BALL	MILEAGE \$13.52; PER DIEM \$12.50	26.02
01/19/2015	155652	CIRCT MISC	AMY MICKS	MILEAGE \$13.00; PER DIEM \$12.50	25.50
01/19/2015	155653	CIRCT MISC	ALICE KOIVISTO-HINTSALA	MILEAGE \$2.60; PER DIEM \$12.50	15.10
01/19/2015	155654	CIRCT MISC	TAMARA PEACOCK	MILEAGE \$13.00; PER DIEM \$12.50	25.50

FIRST TOTALS:
 Total of 31 Checks: 807.78
 Less 0 Void Checks: 0.00
 Total of 31 Disbursements: 807.78

7

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
01/23/2015	155725	PROBT MISC	ROSE RODDY	MILEAGE \$11.96: PER DIEM \$12.50	24.46
01/23/2015	155726	PROBT MISC	GARY MARTINSON	MILEAGE \$1.04: PER DIEM \$12.50	13.54
01/23/2015	155727	PROBT MISC	TRACY BOURDEAU	MILEAGE \$7.80: PER DIEM \$12.50	20.30
01/23/2015	155728	PROBT MISC	BILLY HARRIS	MILEAGE \$23.40: PER DIEM \$12.50	35.90
01/23/2015	155729	PROBT MISC	RANDY KWARCIAINY	MILEAGE \$5.20: PER DIEM \$12.50	17.70
01/23/2015	155730	PROBT MISC	JOHN HOLBERTON	MILEAGE \$1.56: PER DIEM \$65.00	66.56
01/23/2015	155731	PROBT MISC	DANA WILLIAMS	MILEAGE \$2.08: PER DIEM \$65.00	67.08
01/23/2015	155732	PROBT MISC	SUSAN DAVIS	MILEAGE \$3.12: PER DIEM \$12.50	15.62
01/23/2015	155733	PROBT MISC	CYNTHIA SWANSON	MILEAGE \$2.08: PER DIEM \$12.50	14.58
01/23/2015	155734	PROBT MISC	PETER DEBELAK	MILEAGE \$3.64: PER DIEM \$12.50	16.14
01/23/2015	155735	PROBT MISC	SUSAN BLAHNIK	MILEAGE \$3.12: PER DIEM \$12.50	15.62
01/23/2015	155736	PROBT MISC	SHARON JOHNSON	MILEAGE \$7.80: PER DIEM \$12.50	20.30
01/23/2015	155737	PROBT MISC	GARY LANTAGNE	MILEAGE \$15.60: PER DIEM \$65.00	80.60
01/23/2015	155738	PROBT MISC	DENNIS CARLSON	MILEAGE \$6.24: PER DIEM \$12.50	18.74
01/23/2015	155739	PROBT MISC	PATRICIA HAGER	MILEAGE \$3.12: PER DIEM \$12.50	15.62
01/23/2015	155740	PROBT MISC	MARY SIGFRID	MILEAGE \$28.08: PER DIEM \$65.00	93.08
01/23/2015	155741	PROBT MISC	JOAN HOULE	MILEAGE \$39.00: PER DIEM \$65.00	104.00
01/23/2015	155742	PROBT MISC	REBECCA NOBLET	MILEAGE \$5.20: PER DIEM \$12.50	17.70
01/23/2015	155743	PROBT MISC	JAMES GUNVILLE	MILEAGE \$8.32: PER DIEM 65.00	73.32
01/23/2015	155744	PROBT MISC	LINDA HAHN	MILEAGE \$7.28: PER DIEM: 12.50	19.78
01/23/2015	155745	PROBT MISC	MARY MOORE	MILEAGE \$20.80: PER DIEM \$65.00	85.80

FIRST TOTALS:

Total of 21 Checks: 836.44
 Less 0 Void Checks: 0.00

Total of 21 Disbursements: 836.44

8

INDEPENDENT CONTRACT AGREEMENT

BR

BETWEEN

AND

County of Schoolcraft,

Robert Berbohm

Party of the first part,

party of the second part,

hereinafter referred to as

hereinafter referred to as

"COUNTY"

"CONTRACTOR"

1. PRELIMINARY RECITALS:

The County is desirous of obtaining the services of an independent contractor who would take complete responsibility for providing emergency management services to Schoolcraft County. The CONTRACTOR agrees to provide emergency management services to the COUNTY, and to accept the role of Emergency Services Coordinator pursuant to Michigan Statute:

2. CONTRACTUAL STATEMENT:

For and in consideration of the promises exchanged herein, the parties do covenant and agree as follows:

3. FACILITIES:

In order to allow CONTRACTOR to store equipment needed to perform his services under the contract, the COUNTY will provide office facilities at the Schoolcraft County Courthouse. CONTRACTOR shall be liable for all equipment damaged through misuse, excepting normal wear and tear.

4. FUNCTION OF CONTRACTOR:

A. The CONTRACTOR shall provide complete emergency management services as outlined in the **Michigan Emergency Management Act 30.409 Section 9 and 30.410 Section 10.** It is understood and agreed that Contractor shall have complete responsibility for emergency management services throughout Schoolcraft County including all duties of an emergency management services as mandated by the aforementioned statutes.

B. As additional consideration for the undertakings of County, the Contractor also agrees to provide grant writing services regarding emergency management services to Schoolcraft County.

C. The CONTRACTOR shall be allowed to request additional discretionary funds from the Schoolcraft County Board of Commissioners for travel, training, etc., for activities that directly benefit Schoolcraft County but may not be directly related to emergency management.

D. Subject to 4(B) above, it is understood by both parties that out-of-county travel is reimbursed by the granting agencies, not by Schoolcraft County.

5. LEVEL OF PERFORMANCE:

CONTRACTOR will fully comply with all State law regulations applicable to emergency management services.

6. PERMITS TO OPERATE:

The CONTRACTOR will obtain any and all necessary permits, licenses, and seals necessary to allow him to perform their duties and responsibilities under this AGREEMENT. Such permits or licenses shall be obtained at the sole expense of the CONTRACTOR.

7. IDEMNIFICATION:

The CONTRACTOR shall indemnify and defend the COUNTY, and firm, person or corporation claimed to be liable by, through, or under said COUNTY, at the CONTRACTOR'S sole expense (including reasonable attorney's fees) against all claims, expenses and liabilities arising from the provision by CONTRACTOR of emergency management services to the COUNTY in accordance with or pursuant to this AGREEMENT. The CONTRACTOR shall also indemnify the COUNTY from any act, or omissions, or negligence of the CONTRACTOR or any agents, CONTRACTOR, employees or licensees.

8. INSURANCE:

The CONTRACTOR shall maintain liability insurance, at his sole cost and expense, against claims for personal injury or property damage arising out of the provision by CONTRACTOR of emergency management services to the COUNTY under this contract. Said policy of general public liability insurance shall have limits of at least \$100,000.00 for bodily injury. The CONTRACTOR shall deliver to the COUNTY certificates of insurance certifying that such insurance is in full force and effect.

9. TERMS OF AGREEMENT:

This Agreement shall become effective January 1, 2015 and expire on December 31, 2015.

This Agreement will be reviewed by Schoolcraft County Board of Commissioners, Delta County Board of Commissioners, and the CONTRACTOR prior to 12/1/2015 for renewal purposes.

The CONTRACTOR understands and acknowledges that records generated by the CONTRACTOR during the course of his work are COUNTY records. Upon the termination of this Agreement for any reason, the CONTRACTOR shall deliver all such records to the COUNTY.

The CONTRACTOR shall establish procedures and controls that are acceptable to the COUNTY for the purpose of assuring that no information contained in its records received from the COUNTY or from others in carrying out the CONTRACTOR'S function, shall be used by or disclosed by CONTRACTOR, or his agents, officers or employees, except as required to efficiently perform his duties under this Agreement.

11. PAYMENT:

The CONTRACTOR has agreed to accept \$10,000.00 for twelve months of service commencing January 1, 2015, to be paid on a monthly basis. Monthly payments shall be made out as follows: \$416.66 to CONTRACTOR and \$416.66 to Delta County. Both checks shall be delivered to CONTRACTOR for documentation purposes.

12. MONITORING:

Not less than quarterly, CONTRACTOR shall prepare a written summary regarding his emergency services management coordination functions, explaining in detail the services provided and to be provided, and generally updating the COUNTY on the status of his efforts, including, without limitation, the matters addressed as permitted COUNTY functions in MCLA 30.410. This provision shall be interpreted as requiring the COUNTY to be kept fully apprised of CONTRACTOR'S activities as emergency management services coordinator.

13. INDEPENDENT CONTRACTOR:

CONTRACTOR hereunder is, and shall operate as, an independent CONTRACTOR. CONTRACTOR shall have sole control of the manner and method of performance of his duties hereunder, except as expressly provided otherwise herein.

The compensation to be paid to the CONTRACTOR herein is exclusive. Under no circumstances shall the COUNTY be liable for any other benefits, including insurances, pension, retirement or workers' compensation for CONTRACTOR, or his or her employees, if any.

In light of CONTRACTOR'S independent contractor status, the COUNTY shall not withhold payroll taxes, FICA, FUTA or Medicare taxes. CONTRACTOR should make arrangements directly to pay such expenses, if any.

CONTRACTOR shall indemnify and hold harmless COUNTY from any claim arising out of payroll taxes, workers' compensation, unemployment, the Fair Labor Standards Act, Michigan Wage/Hour Laws, or any other federal or state law relating to employment, employment practices or employee benefits, arising out of CONTRACTOR'S operation, regardless of nature or form.

CONTRACTOR is not an agent of COUNTY, employee, partner or joint venture of or with the COUNTY.

14. BINDING EFFECT:

This Agreement shall be binding upon, and insure to the benefit of all parties and their respective successors, assigns, and resulting entities.

15. TERMINATION:

Either party to this agreement may cancel it, for cause, on two (2) weeks written notice to the other. In the event of a cancellation, the CONTRACTOR shall be paid up to the date of which services are terminated on a pro-rata basis.

IN WITNESS WHEREOF, COUNTY has hereunto set its hand and seal this 23rd day of December, 2014

WITNESS:

Beth A. Edwards
BETH A. EDWARDS

County of Schoolcraft

By: Allen Grimm
Allen Grimm

Chairperson

Stephanie Carlson
Stephanie Carlson

IN WITNESS WHEREOF, CONTRACTOR has hereunto set his hand and seal this _____ day of _____, 2014

WITNESS

CONTRACTOR

By: _____

Robert Berbohm

As CONTRACTOR has an existing CONTRACT with DELTA COUNTY, DELTA COUNTY has approved the opening of such contract and terms:

IN WITNESS WHEREOF, COUNTY has hereunto set its hand and seal this _____ day of _____, 201__

WITNESS:

County of Delta
By: _____
Chairperson

Request for Guest Wireless Internet Access for Non-employees and Contractors

B3

This Policy is a guide to the acceptable use of County of Delta (County) network facilities and services (Services). Any individual connected to the County Wireless network in order to use it directly, or to connect to any other network(s), must comply with this policy and the stated purposes and Acceptable Use policies of any other network(s) or host(s) used. The following guidelines will be applied to determine whether or not a particular use of the Services is appropriate:

1. Users must respect the privacy of others. Users shall not intentionally seek information on, or represent themselves as, another user. Nor shall Users obtain copies of, or modify files, other data, or passwords belonging to others.
2. Users must respect the legal protection applied to programs, data, photographs, music, written documents and other material as provided by copyright, trademark, patent, licensure and other proprietary rights mechanisms.
3. Users must respect the integrity of other public or private computing and network systems. Users shall not intentionally develop or use programs that harass other users or infiltrate any other computer, computing system or network and/or damage or alter the software components or file systems of a computer, computing system or network.
4. Use should be consistent with guiding ethical statements and accepted community standards. Use of the Services for malicious, fraudulent, or misrepresentative purposes is not acceptable.
5. The Services may not be used in ways that violate applicable laws or regulations.
6. The Services may not be used in a manner that precludes or significantly hampers network access by others. Nor may the Services be used in a manner that significantly impairs access to other networks connected to the County network.
7. Connections which create routing patterns that are inconsistent with the effective and shared use of the Services may not be established.
8. Unsolicited advertising is not acceptable. Advertising is permitted on some Web pages, mailing lists, news groups and similar environments if advertising is explicitly allowed in that environment.
9. Repeated, unsolicited and/or unwanted communication of an intrusive nature is strictly prohibited. Continuing to send e-mail messages or other communications to an individual or organization after being asked to stop is not acceptable.
10. By logging on, you agree to hold the County harmless for any damages that may result from access to the Internet or inappropriate usage.
11. Streaming video or music services such as Netflix, Hulu, Amazon Prime, Pandora, SiriusXM are prohibited. Extreme use of bandwidth will result in disabling of access.
12. The account assigned to you by County IT is not to be shared with anyone. Sharing of accounts will result in immediate suspension of account.
13. No support will be given for connecting devices. Be familiar with your device and how to connect it to wireless networks. Your device must support WPA2-Enterprise with 802.1x authentication.

The intent of this policy is to identify certain types of uses that are not appropriate, but this policy does not necessarily enumerate all possible inappropriate uses. Using the guidelines given above, we may at any time make a determination that a particular use is not appropriate.

Request for Guest Wireless Internet Access for Non-employees and Contractors

The County of Delta reserves the right to revoke access at any time without warning.

Reason for Request: _____

By signing below you agree to all terms & statements listed above.

Requestor's Signature _____

_____ Date

Requestor's Name (Print) _____

For IT use only

Approved / Denied (Circle one)

If Denied, explain: _____

IT Director _____

_____ Date

B5

The CUPPAD Regional Commission is hereby notifying you of an intended project which may have impact on the plans and programs of your municipality or agency and invites you to submit remarks.

A description of the proposed project (Notice of Intent) is attached. The Comment Form below is for your convenience.

NOTICE OF INTENT COMMENT FORM

PROJECT TITLE: RSVP Menominee/Delta/Schoolcraft (MI) and Marinette, WI
APPLICANT: MDS CAA & HRS, Inc.

COMMENTS MUST BE RECEIVED BY: February 19, 2015

THIS FORM IS TO BE RETURNED TO THE REGIONAL CLEARINGHOUSE IF ANY OF THE FOLLOWING CONDITIONS APPLY.

PLEASE WRITE ANY COMMENTS ON BACK OF FORM.

SUPPORT ONLY WITH CONDITIONS (Indicate below major reservations about the project and the specific substantive changes or modifications desired.)

DO NOT SUPPORT (Summarize below the major reasons for recommended disapproval including documentation or references to plans, statutes, regulations, etc. which substantiate disapproval.)

IF YOU WISH TO RECEIVE THE FULL APPLICATION OR WISH A CONFERENCE WITH THE APPLICANT

PLEASE CONTACT: Theresa Nelson, Retired and Senior Volunteer Program
906-786-7080
507 First Avenue North, Escanaba, MI 49829

THE FULL APPLICATION HAS BEEN REQUESTED.

A CONFERENCE WITH THE APPLICANT HAS BEEN REQUESTED.

RESPONDENT'S NAME

SIGNATURE

AGENCY OR L.U.G.

DATE

Please return any comments to:

Federal Review Coordinator
CUPPAD Regional Commission
2950 College Avenue
Escanaba, MI 49829

PART I - FACE SHEET

APPLICATION FOR FEDERAL ASSISTANCE

Modified Standard Form 424 (Rev.02/07 to conform to the Corporation's eGrants System)

1. TYPE OF SUBMISSION:

Application Non-Construction

2a. DATE SUBMITTED TO CORPORATION FOR NATIONAL AND COMMUNITY SERVICE (CNCS):

01/19/15

3. DATE RECEIVED BY STATE:

STATE APPLICATION IDENTIFIER:

00114023

2b. APPLICATION ID:

15SR169566

4. DATE RECEIVED BY FEDERAL AGENCY:

01/19/15

FEDERAL IDENTIFIER:

13SRNM003

5. APPLICATION INFORMATION

LEGAL NAME: MDS CAA & HRA, Inc.

DUNS NUMBER: 785551631

ADDRESS (give street address, city, state, zip code and county):

507 1st Ave N
Escanaba MI 49829 - 3931
County: Delta

NAME AND CONTACT INFORMATION FOR PROJECT DIRECTOR OR OTHER PERSON TO BE CONTACTED ON MATTERS INVOLVING THIS APPLICATION (give area codes):

NAME: Theresa A. Nelson

TELEPHONE NUMBER: (906) 786-7080

FAX NUMBER: (906) 786-9423

INTERNET E-MAIL ADDRESS: tnelson@mdscaa.org

6. EMPLOYER IDENTIFICATION NUMBER (EIN):

237270048

7. TYPE OF APPLICANT:

7a. Non-Profit

7b. Community Action Agency/Community Action Program

8. TYPE OF APPLICATION (Check appropriate box).

NEW NEW/PREVIOUS GRANTEE
 CONTINUATION AMENDMENT

If Amendment, enter appropriate letter(s) in box(es):

A. AUGMENTATION B. BUDGET REVISION
C. NO COST EXTENSION D. OTHER (specify below):

9. NAME OF FEDERAL AGENCY:

Corporation for National and Community Service

10a. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 94.002

10b. TITLE: Retired and Senior Volunteer Program

11.a. DESCRIPTIVE TITLE OF A PPLICANT'S PROJECT:

RSVP Menominee/Delta/Schoolcraft (MI) and Marinette (WI)

12. AREAS AFFECTED BY PROJECT (List Cities, Counties, States, etc.):

Menominee, Delta, Schoolcraft Counties in Michigan, and Marinette, WI.
Opportunity #3

11.b. CNCS PROGRAM INITIATIVE (IF ANY):

13. PROPOSED PROJECT: START DATE: 04/01/15 END DATE: 03/31/16

14. CONGRESSIONAL DISTRICT OF: a.Applicant b.Program

15. ESTIMATED FUNDING: Year #:

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:
DATE: 13-JAN-15

NO. PROGRAM IS NOT COVERED BY E.O. 12372

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

YES if "Yes," attach an explanation. NO

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. TYPED NAME OF AUTHORIZED REPRESENTATIVE:

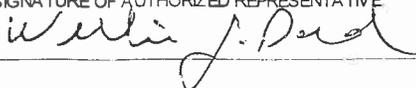
Cindy Lamarche

b. TITLE:

c. TELEPHONE NUMBER:

(906) 786-7080 112

d. SIGNATURE OF AUTHORIZED REPRESENTATIVE:



e. DATE SIGNED:

01/19/15

Bo

January 15th, 2015

TO: Delta County Board of Commissioners

This letter is to inform you that I will be retiring from Delta Area Transit Authority's Board of Directors.

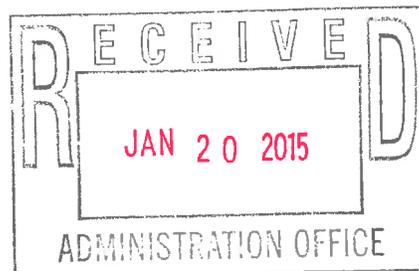
This will be effective upon the selection of my replacement, by the Board of Commissioners.

I have been in contact with a person who is interested and capable of filling my position. Her name is Jennifer Heller and she has submitted her application for consideration to be my replacement.

Thank you,



Sharon Niebauer



APPLICATION – DELTA COUNTY BOARD/COMMITTEES

DATE: 12-17-14

NAME: Jennifer Heller

ADDRESS: 513 South 18th St.
Escanaba, MI 49829

OCCUPATION: materials coordinator @ Emp / Escanaba EIKS secretary

AGE (answer is voluntary): 44

HOME TELEPHONE: 906-280-6434

BUSINESS TELEPHONE:

BOARD/COMMITTEE APPLYING FOR: DATA

If applying for more than one Board or Committee list order of preference:

1. DATA

2.

3.

What other boards or commissions have you served?

None on city or county level. Several community organizations.

Could you regularly attend scheduled board or committee meetings: Yes No

Time Conflicts: N/A

Why do you wish appointment to this board/committee?

To become more involved in the every day business of the community. I believe in the importance of affordable local transportation options.

What are your qualifications/credentials for appointment?

Have served on several boards of local & state organizations including:
Delta County Jaycees: President; Michigan Jaycees - District Director; EIKS - Secretary;
Women's Slow Pitch League - President. Delta Force 2011 Graduate.

What is your understanding of the mission of this board/committee?

My understanding of the mission of the DATA board is minimal however
A fresh set of eyes, opinions & perspective is always an added bonus to any board.

References (list names, addresses and telephone numbers)

1. Bill Marmalick - 118 N 22nd St, Escanaba - 906-786-5030

2. John Economopoulos - 2022 13th Ave South, Escanaba - 906-399-4410

3. Tony LaPlant - 1103 Stephenson Ave, Escanaba - 906-241-3925

Signature Jennifer J Heller

Mail to:

Nancy J. Kolich, Delta County Clerk

310 Ludington Street

Escanaba, MI 49829

789-5105

b8

Delta County Sheriff's Office 2014 Annual Report



Sheriff Ed Oswald



Highlights of 2014

➤ Windmill Fraud

Billy Lee Parish was arrested in Pennsylvania and transported back to Delta County on 01/22/2014 to face 11 felony counts of fraud including Larceny by conversion. The charges stem from a joint investigation by the Delta County Sheriff Department and the Michigan State Police. The investigation uncovered approximately 45 victims throughout the state with a total loss of approximately \$100,000.00. Parish was sentenced to 4 to 15 years in prison on 05/27/2014. Parish was also ordered to pay \$24,000.00 in restitution to victims in Delta County. Parish continues to face charges in other counties throughout the state.

➤ Indecent Exposure

Thomas Anthony Lavigne was arrested on 04/11/2014 for multiple counts of indecent exposure that occurred over a period of two years in Delta County. Due to the repeated behavior by the suspect he was well sought after by police. Sketches were sent out to the public in an attempt to ID the perpetrator with no success. It was not until his last incident that occurred on 04/11/2014 on the four lane between Gladstone and Rapid River that officers were able to identify Lavigne as the one responsible for these acts. Lavigne pled guilty to 8 counts of indecent exposure and was sentenced on 08/30/2014 to 1 ½ to 7 ½ years in prison.

➤ Camps Break and Enterings

Patrick Paul Seymour and Gary Paul Phillips-Donovan were arrested for the breaking and entering of several camps on the Seven Mile Marsh road in Delta County. Seymour pled guilty and was sentenced on 07/10/2014 to 3 to 10 years in prison for the break ins as well as a UDAA case being handled by the Michigan State Police. Phillips-Donovan also pled guilty and was



Delta County Sheriff's Office 2014 Annual Report

sentenced on 10/09/2014 to 1 year 11 months to 10 years for his role in the break ins.

➤ **Charges for Drugs attempted to be smuggled into jail.**

Robert Michael Hoerning was arrested on 04/22/2014 for an attempted delivery of Subutex into the Delta County Jail. Corrections officers were alerted to the attempt after noticing a dried substance on incoming mail. The letter was sent taken to the MSP crime lab for analysis and they confirmed it was indeed Buprenorphine (Subutex). Hoerning pled guilty on 07/09/2014 and was sentenced to 1 year in the county Jail.

Administration

The Sheriff has the responsibility of providing executive leadership and is the direct liaison with the county administration, the public at large, other law enforcement agencies, state and county departments and offices, and community organizations. The Sheriff oversees the budget and sets policy to run an efficient and fiscally responsible Office. Through his staff, Sheriff Oswald directs the activities of the Sheriff's Office. The Sheriff's administrative staff consists of Office Manager Sarah Porter, Undersheriff Phillip Griebel, and Jail Administrator Lt. Jason Thibeault.

The undersheriff is responsible for oversight of the road patrol to ensure proper performance of their duties, adherence to established rules, regulations, and policies and procedures. Similarly, the undersheriff is responsible with the Sheriff for the maintenance of discipline and morale within the office. The undersheriff is empowered to act as a law enforcement officer for the detection, apprehension, arrest and conviction of offenders against the law. The undersheriff manages all grants of the Sheriff's Office. Finally, with regard to general duties, the undersheriff is to ensure the cooperation with Corrections Staff within the Sheriff's Office and other county departments.

Both the Sheriff and Undersheriff provide 24/7 "on call" supervisory response to coordinate major incidents. In addition the Sheriff and Undersheriff there are supervisors on each shift to supervise day to day operations.

The Jail is managed by Jail Administrator Lt. Jason Thibeault. The Delta County Correctional Facility is staffed by 13 full time corrections deputies and 3 part time Correctional Deputies. They maintain a jail facility which serves our communities needs well. Lt Thibeault supervises schedules and oversees training of Correctional Deputies. His responsibilities include oversight



Delta County Sheriff's Office 2014 Annual Report

of inmate services and management of the building and grounds. We are proud to always be one of the first counties in the State to have met the mandates.

Office Manager Sarah Porter oversees the clerical operations at the Sheriff's Office. She codes and pay bills, maintains Sheriff's Office records, responds to FOIA and other requests for reports, Permit to Purchase, Jail billing and administers civil paper service. The Office Manager also supervises two other part-time clerical staff that process warrants, sex offender registration as well as walk in traffic at the Sheriff's Office.

➤ Budget

The Sheriff's Office has two sides to its budget, the road patrol and corrections side. In addition to general fund revenue the Sheriff's Office administers 7 grants. These grants require application, periodic status reports, and year end vouchers. Activities of Deputies have to be scheduled and monitored to earn these grants. Special equipment to work these grants must be purchased and maintained. During 2014 the Sheriff Office met his budget obligation and ended the year with a small budget surplus.

Like most other County Offices, the Sheriff Office generates revenue for the county by providing services. Paper service, property auctions, fingerprinting services, and housing county inmates are all responsibilities of the sheriff office that generate revenue. During 2014 the Sheriff Office turned over \$32,889 from revenue generated prisoner billing. The Sheriff Office generated \$44,950 from civil process billing, \$38,113 for CPL registrations investigations. Total revenue turned over to the County was \$250,444.05.

➤ Contracts

The Sheriff's Office maintains 4 contracts to provide correction services. These contracts cover feeding inmates, providing health care, running and maintaining inmate phone system, and providing services and commissary. Contracts are annually reviewed to assure that the County is maintaining its responsibilities in the most cost effective manner.

➤ Civil Process

Iron County Sheriff Office provides civil papers service for government and private entities. These include summons, subpoenas, orders to seize property, eviction notices, public postings, and many others. In 2014 Office Manager Porter logged, tracked and billed 2,215 civil process papers that were served by Deputies.



Delta County Sheriff's Office 2014 Annual Report

Road Patrol

The Delta County Sheriff's Office road patrols consists of 13 full time Deputies, 1 part time Deputy, and are supervised by Lt. Todd Tardiff. Deputies respond to calls for service from the public, serve civil papers, investigate criminal complaints, serve arrest and search warrants, assist other agencies and engage in mental health protective custody. All activity of the deputies initiates with a call for service. Generally calls for service are a good gauge of activity however complex complaints requiring investigations need to be considered. The activity of the Road Deputies is outlined below:

Incident Reports 2011	Incident Reports 2012	Incident Reports 2013	Incident Reports 2014
1568	1402	2146	3262

In addition to the primary responsibility to respond to the public calls for service, the Road Patrol also offers special services to Iron County Residents. These additional services are outlined below.

➤ Evidence Technician

Evidence technicians receive extensive training on processing crime scenes for trace evidence. The Delta County Sheriff's Office conducts this service to collect, process, and store evidence utilized to solve crimes in the County.

➤ Courtroom Security

The Delta County Sheriff Office is under an order from the Judge to provide Courtroom Security while the courts are open. Currently Deputy Don Brockway is the deputy assigned to the courtroom security detail.

➤ UPSET

One Deputy is assigned to the UPSET drug enforcement detail. This assignment has a portion paid by grants with the remaining paid by the Road Patrol Mileage.



Delta County Sheriff's Office 2014 Annual Report

➤ Secondary Road Patrol

Sgt. Tom Lewis and Adam Flagstadt spend half of their patrol providing enforcement and service to visitors and residents by patrolling secondary county roads. This program is a state funded grant that provides funding to direct patrol to outlying areas of the County.

➤ Shop with a Cop Program

Currently several deputies and their spouses have assisted again this year with Shop with a Cop. The Delta County Sheriff Department has implemented this program about 15 years ago with the program expanding each year. This year we assisted 40 kids by securing donations so that each of the kids could spend \$150 toward presents. Most of the kids buy presents for their family before themselves. Some kids have a list to get themselves, hats, gloves, boots and much needed clothing.

➤ Directed Grant Patrols

In 2014 the Delta County Sheriff Office's was funded by several grants that directed patrols to specific areas. The Snowmobile grant has a 15% county match. Airport security funding has been decreasing to about %50 reimbursement. ORV is 100 % funded by the State of Michigan. Marine patrol is %75 funded by the State of Michigan. Commercial motor vehicle officer is funded for 5 to 6 weeks each year through the Delta County Road Commission. Patrols allowed Deputies exposure throughout the County providing an additional layer of enforcement to help emphasize safe recreation. These patrol included;

- Marine Enforcement
- ORV Enforcement
- Snowmobile Enforcement
- USFS Park Patrol
- Commercial Motor Vehicle Enforcement
- Airport Security

Corrections

The Delta County Correctional Facility is staffed by 14 full time and 4 part time Correctional Deputies. The primary responsibility of the staff is to keep staff and inmates in a safe and orderly environment. Jail staff distributes meals, medicine, clothes, personal items, and is in charge of maintaining all incarceration records. The jail is staffed by three correction deputies at all times



Delta County Sheriff's Office 2014 Annual Report

2011 Bookings	2012 Bookings	2013 Bookings	2014 Bookings
1588	1501	1463	1418

Additional services provided by Corrections include:

- Distribute inmates Meds
- Escort inmates throughout the day to court
- Distribute commissary
- Escort inmates to medical and dental appointments
- Court ordered DNA collection

Correction Deputies collect DNA from certain court ordered subjects and forward the DNA samples to the State of Michigan.

- Inmate worker

Correctional Cooks supervise inmate workers that assist in the kitchen.

- Fingerprinting

Delta County Correctional staff is one of the only that will still use ink to fingerprint the public. (Federal jobs still require inked fingerprints)

Training

The Sheriff has maintained his commitment to preparing staff with the tools to provide professional service to the citizens of Delta County. Annual training is required by Michigan Council on Law Enforcement to maintain certification. Additional annual training is provided in areas of high liability. These trainings are provided by the Delta County Sheriff's include Firearms, Taser, Defensive Tactics, Legal Update and First Aid (among many others.)

On the Correction Side of the Sheriff's Office the State of Michigan requires minimum training hours annually. This has been achieved providing both in house training and external corrections training.

Additional Training provided to the Delta County Sheriff's Office in 2014 included;

- Shooting Simulator

In 2014 the Delta County Sheriff Office provided training on a shooting simulator that was purchased by Region 8 Emergency Management for Delta County.



Delta County Sheriff's Office 2014 Annual Report

➤ Evidence Technician Training

This week long training teaches participants all aspects of finding, collecting and processing evidence left at crime scenes.

➤ Corrections Academy

The State of Michigan requires Correction Deputies to attend an academy and become certified. In 2014 the Sheriff's Office sent 2 correction deputies the 4 week academy class in addition to other in house training.

➤ Legal Update

All deputies attended 2014 legal update training. This training covers new legislation new case law that focuses on criminal law, enforcement, search and seizure issues and their effect on officers in the field.

Outlook to 2015

It is the goal of the Delta County Sheriff Office to provide a safe community for residents and visitors to live and recreate. The Sheriff Office accomplishes this by being responsive to the needs of our public, by training our staff to provide the most professional service possible, by providing a safe environment for our staff to work, and by being fiscally responsible in execution of our duties.

Another goal of the Sheriff to continue to expand training for his staff in 2015. Training increases safety for our staff and inmates and also protects the County liability exposure.

Lastly it is the Sheriff's Office goal to continue to be as fiscally sound as possible. This is essential for the Office to provide and maintain professional public safety to Delta County's residents. By controlling costs and aggressively seeking new funding and revenue sources the Sheriff's Office will continue be a proactive and service oriented organization in our community.



OFFICE OF DELTA COUNTY SHERIFF

EDWARD L. OSWALD, SHERIFF
eoswald@deltacountymi.org

PHILLIP J. GRIEBEL, UNDERSHERIFF
pgriebel@deltacountymi.org

11-13-2014

Dear Finance Committee,

This is a letter responding to your request to have a breakdown of overtime for the courthouse position. This position as well as the replacement had been in the past in the administration line item, it has been since moved to the road patrol budget requiring billing to the county that takes up the Undersheriff's time and my time showing the billing hours. Please add a line item for the courthouse security to the administration budget.

The courthouse officer had a family emergency that resulted in 744 hours of time off. The road patrol budget (millage) paid for the courthouse officer and the overtime, the road patrol was reimbursed for the courthouse security officers wage, but not the overtime. We are required to have an officer in the courthouse and this amounted to overbudget on the road patrol overtime for last year.

The overtime is as follows:

744 hours of overtime at the overtime wage of \$29.85 per hour:

\$22,208

Retirement at %35

\$7,772

FICA %7.65

\$1,698

Workers Comp %3.46

\$768

Total Overtime wages paid out \$32,446

Please pay this amount to Road Patrol revenues.

Thank you,

Edward L. Oswald
Sheriff

JAYNE E. MACKOWIAK
Chief Assistant Prosecutor

Thomas L. Smithson
PROSECUTING ATTORNEY

COUNTY OF DELTA
310 Ludington Street
Escanaba, Michigan 49829
(906) 786-8574

CINDY RUSSELL
Legal Secretary/Victim Coordinator

CAROL KINNART
Legal Secretary/Office Manager



March 12, 1990

Wallace C. Thorsen
Delta County Clerk
310 Ludington St.
Escanaba, MI 49829

Dear Mr. Thorsen:

You have passed me a handwritten note concerning the power of the County Board to shorten the term of a millage passed by the people at a referendum or to divert the money for some use other than that specified in the tax referendum. If the County Board or county officials are to request formal opinions on a matter of county business, I would prefer to have the question in writing from the county official requesting the information.

Pursuant to the research which you and I did on Wednesday, March 7, 1990, the answer to this question appears to be found in MCL 211.203; MSA 7.63, which provides for the voting of an increase over the constitutional tax rate limitation. The statute, in its present form, provides that the ballot shall specify the intended purpose of the renewed or new funds and that the ballot may also state the purpose for which the funds derived from the voted increase (over the constitutional tax rate limitation) may be used. The statute further provides that the County Allocation Board may not consider the new funds in the division of the tax rate among governmental units.

The Michigan Supreme Court, in Rentschler v Detroit Board of Education, 324 Mich 603 (1949), interpreted the statute as a method by which increased tax revenues raised could be earmarked for particular purposes. The court further indicates that the effect of the ballot language imposes a limitation on the expending agency rather than a grant of any authority to it.

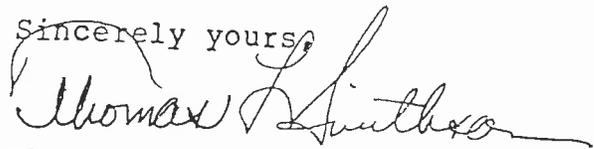
It is my preliminary opinion, therefore, that taxes raised pursuant to the millage proposed for restoration of the Sheriff's

Mr. Wallace Thorsen
Page 2

law enforcement and road patrol efforts may not be diverted by the Sheriff, the County Board, or the Tax Allocation Board for any other purpose.

If fuller treatment of an issue such as this is desired in the future, I would appreciate a more formal request for information than simply an expression of concern that the issue has been raised in the newspapers and by various persons. I appreciate your personal attention and effort to the question.

Sincerely yours,

A handwritten signature in cursive script that reads "Thomas L. Smithson". The signature is written in dark ink and is positioned above the typed name.

Thomas L. Smithson
Prosecuting Attorney

TLS/cjk

DELTA COUNTY SHERIFF'S OFFICE 2014 SPECIAL OPERATIONS' NEWSLETTER



January 27, 2015

HIGHLIGHTS

Dive Rescue Team awarded funds for equipment.

Search and Rescue Team underwent high-angle rescue training.

Victim Services Unit has new leadership.

Delta County Sheriff's Office acquires life-saving technology.

Shop with A Cop program enjoys another successful year.



From left to right: Bill Labadie and Ed "Doc" Bigbsy of the Search and Rescue Team view Little Bay de Noc during a Rapid Deployment Craft training off the shores of Escanaba in May 2014.

FORMER LEADER RETURNS TO HELM OF SHERIFF'S OFFICE



Sheriff Gary Ballweg- Retired



Sheriff Ed Oswald

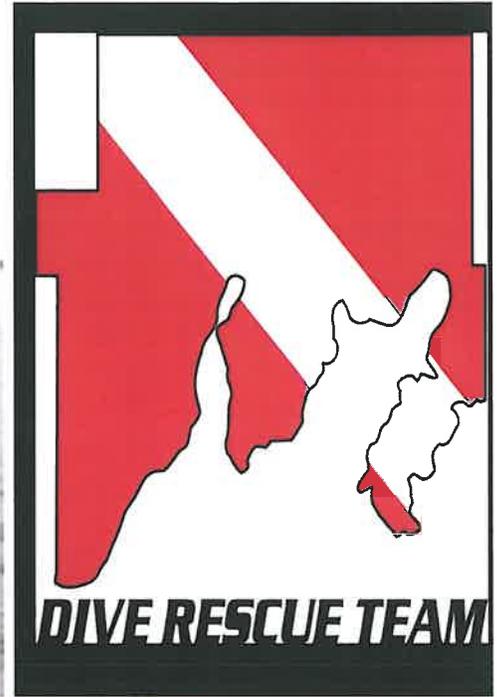
After 38 years at the Delta County Sheriff's Office, with 11 years of those as sheriff, Gary Ballweg retired in October 2014. As sheriff, he will be remembered for his development of the agency's personnel, his willingness to work with others, and his kindness. After retirement, Gary's plans included traveling with his wife, Sara, in their RV, volunteering, among other things.

Former Undersheriff Ed Oswald, who retired in late 2013, was appointed as sheriff to serve out Sheriff Ballweg's remaining term in office. That term expires in November 2016. Sheriff Oswald spent 23 years with the agency and was undersheriff for 10 years. His plans for the agency include the implementation of more technology and the construction of a new correctional facility; replacing the current facility that is over 50 years old and is in extremely poor condition.

Sheriff Oswald is joined by Undersheriff Phil Griebel and Lieutenant Todd Tardiff in the administration of the Delta County Sheriff's Office.



From left to right DRT volunteers: Doug Alvord, Jim Kirby and Darryl Shann.



TRAINING

The volunteers of the Delta County Sheriff Office's Dive Rescue Team (DRT) underwent various trainings throughout the year. This also included the opportunity of using community events as teaching tools for its members.

In January, the DRT assisted the Big Brothers Big Sisters of the Bay Area with the setup of their annual JIG IT Ice Fishing Tournament; the fundraising tournament is held in Escanaba and the DRT has assisted in set up for the last couple of years.

In the spring, the team used their community service cleanup work at Big Spring (Kitch-iti-kiipi) in Manistique as an opportunity to hone their skills.

As part of Bark River Lions Club Icebreaking Event in the spring, volunteers from the DRT utilized the

skills acquired in the Light Salvage and Recovery Dive training received from Dive Rescue International in 2013. During that training, they learned to utilize salvage technologies and concepts, with specialized lifting equipment.



day training program for certified divers and surface support personnel.

Successful completion of the Dive Rescue I program provides basic methods and skills necessary for a Public Safety Diver to function safely and effectively at a water accident. Diving and surface support personnel learn to apply the latest techniques in underwater rescue and recovery to prepare them to respond effectively and safely to water incidents.

Cost to attend the training for the Delta County Sheriff Office's DRT is covered by community contributions and foundation grants. The DRT operates under the sheriff's office umbrella, but does not receive appropriated funds for operations.

Upcoming in 2015

June 5-7, the DRT is hosting a Dive Rescue I training in Delta County with Dive Rescue International (DRI) of Fort Collins, Colo. Dive Rescue I is an internationally renowned three



"We are very thankful for the financial donations we receive from our community, corporate and community foundation funders. Without the support, we wouldn't be able to offer some of these critical services," Delta County Sheriff Ed Oswald.

A generous \$15,000 grant was awarded by the John and Melissa Besse Foundation to the Dive Rescue Team (DRT); the funds purchased a critically needed portable scuba cylinder fill station compressor. This equipment will refill their air tanks during underwater search and rescue operations.

Half of the emergencies the DRT respond to occur in remote inland lakes and waterways; and it can take up to 45 minutes one-way to reach a facility to refill the depleted air tanks. Driving somewhere to refill the air tanks impedes their ability to search for someone missing after a water-related incident. It also requires them to send a trained team member off-site to ensure correct filling of the air

tanks, leaving them one person short at the scene. The portable compressor is a valuable tool to the Dive Rescue Team. Thank you to the John and Melissa Besse Foundation for your financial investment/donation!

In 2014, the DRT also purchased new regulators and harnesses for all team members; along with an anchor system for the agency's small boat. **The team's 2015 financial goal is \$40,000.** The funds raised will permit the purchase of vital equipment and to attend specialized public safety diving to enhance operational readiness.

Aid to Iron County



Volunteers from the Delta County Sheriff Office's DRT were called to assist the Iron County Sheriff's Office in locating a missing person; however, the call was cancelled after the victim was located.

The Dive Rescue Team (DRT) is comprised of 19 volunteers who provide water rescue and underwater investigative services to residents of Delta, Dickinson and Iron counties and other users of area waterways. With mutual aid agreements, they can respond to all 15 Upper Peninsula counties in response to emergent situations. The team is comprised of highly skilled SCUBA divers who are mentally and physically prepared to respond to water-related incidents under dangerous environmental conditions.



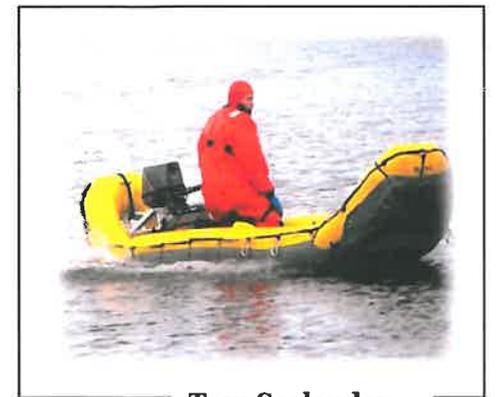
Search and Rescue Team

- Training Highlights

Pictured from left to right: instructor Scott Rieckmann of Pioneer Rescue and Outfitters, Mike Markovich, Pat Lay and Sheriff Deputy Mike Groleau.



Tate Thompson, SAR director and Pat Lay with ice rescue training students from early 2014.



Tom Sealander

Training is essential to emergency response agencies and the Delta County Sheriff Office's Search and Rescue (SAR) Team is no different. As the sole technical search and rescue response team in Delta County covering rope rescue, swift water, evacuations and missing persons, ongoing specialized training is an essential responsibility of being a SAR volunteer. Volunteers can spend over 100 hours a year fine-tuning their response skills alone.

In 2014, SAR volunteers underwent several specialized trainings. In the fall, the highly technical two-day training by Pioneer Rescue and Outfitters of Wisconsin was held at locations around Escanaba, including classroom, steep grade and high angle scenarios. Having the instruction locally was made possible by a grant awarded to SAR from the Community Foundation of Delta County.

Last year, volunteers utilized area structures to practice rappelling techniques. Members who participated in the high angle trainings included Tate Thompson, director; Pat Lay; Mike Markovich; Ed "Doc" Bigbsy, Training and Equipment Coordinator; Sheriff Sgt. Kurt Wilson; Clint Seawright; Sheriff Deputy Mike Groleau; and Scot Rose.

Early May was time for volunteers to hone their skills in operating the Team's Rapid Deployment Craft (RDC). The RDC has been an instrumental tool in rescue operations since it was acquired a few years ago; the rescue boat was purchased due to the generous grant awarded to the Team by the Robert and Jeanine Dagenais Foundation.

In January, SAR Director Tate Thompson and SAR volunteer Pat Lay taught an ice rescue class; the classroom portion was held at St. Francis Hospital in Escanaba and the hands-on section were in waters off of Delta County. Several agencies from throughout the U.P. sent rescuers to attend the training.



Pat Lay

LIFE AND CHALLENGES OF VOLUNTEERING

By Tate Thompson, Search and Rescue Team Director

ESCANABA- The importance of volunteer emergency service has already greatly impacted our community. Greater than 86% of our services are volunteer with agencies included being police, fire, EMS, and disaster organizations.

In the case of Delta County Search and Rescue, we are considered a technical rescue team that responds to emergencies included in NFPA 1670. Technical rescue does not get support from the State of Michigan by means of certification, training, or budget.

In our county, we are one of three agencies that provide ice rescue; the only team that is trained to assist law enforcement with missing person's cases, and assist EMS agencies with wilderness and trail evacuations. We are also the only trained team that responds to swift or fast moving water incidents and high angle rope rescue incidents throughout our county. Our members not only provide these technical rescue services for our county, but also serve as firefighters, EMTs, doctors, nurses, police officers, etc. in our county. This diverse background that our team provides has really come through in horrible situations when it really matters. Interoperability with other agencies, through these connections, really make up for what the other agencies are unable to provide or not able to train for.

The bottom line that constantly restricts our team is budget. The lack of support in the national, state, and sometimes local regions for technical rescue with funding and training will always keep our team from being the absolute best that we could be. Team members are constantly fundraising which takes away even more from vital training. This constant fundraising also takes away from something even more important: family. We do not meet the requirements for several grant opportunities for technical rescue as we are underneath the auspice of the Sheriff's Office. Most grants that cover technical rescue are AFG (Assistance to Firefighter Grants), through the U.S. Department of Homeland Security, that only fire departments and non-affiliated EMS agencies can apply for. Most fire departments these days are having a tough time being a fire department let alone cover technical rescue. This is why we are ever gracious to our raffle ticket sales and private donors.



This budget deficiency with constant member fundraising could possibly create even more of a hazardous situation with emergency response as our volunteers need to be masters of everything they respond to. Current required competencies within our team require that they be proficient in ice rescue, water rescue, GPS navigation, map reading, radio communication, incident command, CPR, bleeding and trauma, and also basic rope rescue operations before they are even taken off probation as a new member. We constantly strive to be the best team possible and also have to maintain these competencies to remain proficient in our response areas - something that we cannot do if we are always fundraising.

In the meantime we will push forward, train hard, raise lots of money, and keep doing what we do. Our team is the best it has ever been in its 30 history. Our members take pride knowing this and will not let it slip away.

2015-2016 SAR Team Leaders and Volunteer of the Year

Election was held at the end of 2014 for the Team's leadership positions for the following year. The results are the following:

- **Tate Thompson will continue as director.**
- **Ed "Doc" Bigbsy is the assistant director.**
- **Returning to an administration position, Mike Sands is treasurer.**
- **Mike Markovich is equipment and training coordinator.**

Tate Thompson was selected by the membership as the 2014 SAR Volunteer of the Year.

Congratulations!

Sheriff's Office Volunteer Seriously Injured



On Aug. 9, 2014, while helping friends, Bill Labadie, SAR assistant director and Dive Rescue Team volunteer diver was severely injured after falling out of a tree he was trimming. As a result of the fall, Bill's first lumbar was ruptured and his second lumbar vertebra was fractured.

Since the accident, Bill has undergone additional surgeries, battled against infections, and is undergoing intensive physical therapy; due to his injuries, he has been off work and has been unable to be a physically active volunteer. We know he'll be in the waters and out on the trails sometime soon. Meanwhile, our thoughts and prayers continue to be with Bill during his arduous recovery.

SAR FUNDRAISING EFFORTS AND ANNIVERSARY

Fundraising is another responsibility that the SAR members need to carry out, like their special operations team counterparts; due to the Team not receiving appropriated dollars from the county for operations or equipment.

During 2014, the SAR held their 4th annual fundraiser raffle. Some volunteers took time off from their jobs and spent a week at the U.P. State Fair in Escanaba to sell raffle tickets. Other SAR volunteers filled in where they could, dependent on their schedules. Staffing the booth at the fair is a significant time and manpower commitment on behalf of the team. This year's prizes included firearms, kayak, a boar hunt, an outdoor grill/fryer package, and a Walleye Fishing Charter. The Team raised nearly \$8,000; the funds will help to purchase critically needed gear and to send rescuers to technical training.

The Team was awarded a \$3,000 grant from the Community Foundation of Delta County, a \$1,000 donation from the Delta County Jaycees and other community contributions throughout the year. Their **2015 fundraising goal is \$27,000.**

Their 5th annual raffle ticket fundraiser is anticipated to kick off during Memorial Day weekend 2015. Please continue to support your SAR Team. Check out their activities on Facebook at <https://www.facebook.com/DCSARMI>.



**Happy 30th Anniversary to
Delta County Search and
Rescue in 2015! Countless
lives saved, people
recovered because of your
decades of dedication!**

The Ice Rescue Before Christmas

'Twas the night before Christmas and all throughout Delta County
not one ice fisherman was stirring searching for bounty.

The gear and vehicles were put away with care,
so that if help were needed it should all be there.

The rescuers at home all nestled in bed, while visions of the outdoors ran through their heads.

Their families were safe and their houses were warm,
each member had hopes that at Christmas no emergencies would storm.

When over their pagers there arose such a clatter, the members sprang to their feet to see what wasthe matter.

A person through the ice, no time to be slow and though it was Christmas they all had to go.

With sirens a-blaring and their energy high, they sped in their vehicles red lights a glow in the sky.

On search teams, on hovercraft, on Argo, the search area they'll scour

They'll comb the ice to meet the golden hour

They all get there safe, there's no time to stall. Now dash away, dash away, dash away all.

So out to the ice the search teams flew, with ice suits and ropes and ice picks too.

The teams working hard and running behind, one summoned more help they reported a find.

He clung to the ice alive and awake.

He was visibly cold, we could see him shake.

He was dressed all in red from his head to his foot

His clothes were all wet and covered in soot.

Pulled out of the water he hit the boat with a plop.

They immediately took great care so his temperature wouldn't drop.

But his eyes had a twinkle it wasn't a trick, who else could it be it must be Saint Nick.

They ferried him to the Rampart rig to warm him back up.

A warm non-caffeinated beverage in a foam coffee cup.

He said "Thanks for the rescue, for hearing my call.

We were close to not having a Christmas at all.

I wish I could stay in your caring hands, but I have much work to do all over the land.

The gifts that I'll leave for each one of you are nothing compared for the saving you do.

So thank you all one last time for the service you give, for keeping us safe wherever we live.

My holiday wish is you keep up the fight, Merry Christmas to all and to all a goodnight.

Victim Services Unit (VSU)



VSU Leadership Changes

In November 2014, Marilyn Noble was appointed the VSU coordinator, a volunteer position, by Sheriff Ed Oswald and Undersheriff Phil Griebel.

Marilyn graduated from Northern Michigan University, married and moved to Escanaba in 1989. She spent many years working as a legal secretary while raising a son. Currently, Marilyn works full-time for UPCAP's Community Corrections Program, and volunteers for OSF Hospice's No One Dies Alone program. Additionally, she is a board trustee for the Escanaba Area Public Schools, President of the Bay de Noc Toastmasters club, a member of Immanuel Lutheran Church and committee member of the property/maintenance at the church.

Liza Plourde, a sergeant with the Sheriff Office's Correctional Division, was named by Oswald and Griebel as the agency's liaison with the VSU. As liaison, Sgt. Plourde will keep the communications open between law enforcement, Sheriff Office's Administration and the VSU. She is on the team as a Sheriff Office's supervisor, giving the unit knowledge and insight of the law enforcement perspective and their needs during a critical incident.

Marilyn and Sgt. Plourde look forward to leading the Unit in providing services to victims and survivors after critical incidents in the county; along with arranging the VSU to be more involved in community events.

Marilyn can be reached at mynoble906@yahoo.com or via email at 280-1301 and Sgt. Plourde at lplourde@deltacountymi.org or at 786-3633.

What is the Victim Services Unit?

Established in Delta County in 1997, the trained VSU advocates provide short-term crisis intervention to victims of crime and to survivors after critical incidents in our community. The types of cases they respond to include, but not limited to: homicides, suicides, traffic fatalities, drownings, domestic violence, fires, and missing persons. Advocates are on-call seven days a week, year-around.

Their mission is to ensure that victims/families have the emotional support they need after a crisis situation and that they receive information about programs, which may offer more long-term assistance in recovery.

The Michigan Sheriffs' Association brought the VSU program to the state in 1988. Regarded as a model for the rest of the nation, the program received the Presidential Citation for Private Sector Initiatives in 1989.

The Search for VSU volunteers

Towards the end of 2014, Liz Reed, special operations volunteer spearheaded a Public Relations/Media campaign for the VSU. The Unit was down the number of advocates to operate proficiently.

Word quickly spread through the community of the need of people who are interested in helping others in times of great crisis. Seven people completed the background check and were selected to join the Unit.

2014 Victim Services Unit Calls

Six calls for assistance, of that:

- **5 Suicides**
- **1 Death Notification**
- **About 47 people assisted**
- **Nearly 13.5 hours of help provided**

In 2014, the Delta County Sheriff's Office purchased lifesaving tracking gear from Project Lifesaver International. Project Lifesaver is a program that utilizes technology and specialized equipment to locate an individual who wanders due to Alzheimer's disease, autism, and other related conditions or disorders that impact cognitive abilities. Offering this lifesaving program to the community was made possible through the generosity of county residents, social and human services organizations, businesses and foundations such as the Walmart Foundation.



Sheriff Oswald searching for Tate Thompson, SAR director in the background.

Tate Thompson, director, of the Delta County Search and Rescue Team attended the Train the Trainer course in November with Project Lifesaver International. The instructor was St. Croix County Deputy Neil Johnson from Hudson, Wisc. who is an approved trainer with Project Lifesaver International. Thompson is now certified to teach other rescuers and family members of program participants about Project Lifesaver.

"Our agency discussed bringing this technology to the county for awhile," said Delta County Sheriff Ed Oswald. "Over the last year, (recently) retired Sheriff Gary Ballweg and I made searching for funds to pay for the program our top priority under special operations projects. Because of the great community we live in - \$10,000 was received in about seven months. We are happy that Project Lifesaver will be fully operational by January 2015 and we will inform the community when the program is ready to accept enrollments."

When the time comes for enrollment, the appropriate residents and caregivers will be required to complete documentation and obtain some training. Residents enrolled in the program will wear a small personal transmitter around the wrist or ankle that emits an individualized tracking signal. If an enrolled resident goes missing, the caregiver would call 9-1-1, and trained emergency response teams would arrive to the wanderer's area. Most individuals who wander are found within a few miles from home, and with the Project Lifesaver technology, search times are drastically reduced from hours and days to minutes. Recovery times for individuals on the Project Lifesaver program can average about 30 minutes – 95 percent less than standard operations.

A few jurisdictions in the Upper Peninsula already offer Project Lifesaver or a similar life saving tracking program. Those agencies are the sheriff's offices in Menominee, Alger and Marquette Counties. Tracking technology in these communities has been credited for quickly and safely locating several residents who have wandered - from children to adults.

Financial contributions towards the Delta County Project Lifesaver program are still being accepted and can be mailed to the sheriff's office at 111 North 3rd Street, Escanaba, MI 49829. Please note the donation is for the Project Lifesaver program.

Partners in the Delta County Project Lifesaver program include the Retired Senior Volunteer Program at the Menominee-Delta-Schoolcraft Community Action Agency; Perspectives Adult Day Care and the Delta County Search and Rescue Team.



From left to right: Oswald, Johnson, and Thompson.

Project Lifesaver



2014 was another successful year for the Shop with A Cop program. Lt. Todd Tardiff reported that 40 children from Delta County were selected to participate. Law enforcement officers from the Delta County Sheriff's Office, Escanaba Department of Public Safety, Gladstone Public Safety Department, Michigan State Police, along with personnel from the Delta County Central Dispatch and community members were matched up with youth for Christmas shopping. Each year the event is made possible because of the generosity of our community.

Disadvantaged children are nominated to participate in the Shop with a Cop program by referrals from area school personnel. Paired with a police officer or a community volunteer, the children are provided with an allocated amount of money. Then the kids shop with a police officer or a community volunteer to purchase gifts for their family members at the Walmart Supercenter Store in Escanaba.

After shopping, the children enjoyed lunch at McDonalds and the gifts were wrapped by the Delta County Jaycees.

The Shop with a Cop program provides children an opportunity to experience the personal rewards of giving to others. Additionally, the event offers a chance to foster positive relationships between police and Delta County youth.

Delta County Sheriff's Office

111 North 3rd Street
 Escanaba, MI 49829
www.deltacountymi.org
 P: (906) 786-3633
 F: (906) 786-5228



VI. COMMUNICATIONS

A. COMMUNICATIONS RECEIVED:

1. Letter from Alger Delta Cooperative Electric Association
2. Letter from Brian Lauscher
3. Letter from US Army Corps of Engineers

B. COMMUNICATIONS FORWARDED:

1. Letter to Alger Delta Board
2. Letter to Environmental Management Support, Inc
3. Letter to Rampart EMS
4. Letter to Hannahville Indian Community
5. Letter to Michigan State Police
6. Letter to Central Dispatch

VII. REPORTS OF STANDING AND STATUTORY COMMITTEES

1. Solid Waste Authority minutes of 1-28-14(annl), 12-16-14
2. Airport Advisory minutes of 6-11-14, 8-18-14, 9-22-14, 11-10-14
3. CAA/HRA minutes of 11-6-14
4. Pinecrest Board minutes of 11-20-14, 12-18-14
5. Central Dispatch minutes of 12-10-14
6. Human Services Board minutes of 12-15-14
7. Concealed Weapons minutes of 12-16-14
8. Public Health minutes of 12-17-14

VIII. REPORTS OF SPECIAL COMMITTEES AND OTHERS

1. Township Association minutes of 10-23-14

ALGER DELTA COOPERATIVE ELECTRIC ASSOCIATION



426 NORTH 9TH STREET
GLADSTONE, MICHIGAN 49837

PHONE 1-906-428-4141
WATS 1-800-562-0950 • FAX 1-906-428-3840

January 6, 2015

Delta County Board of Commissioners
310 Ludington Street
Escanaba, MI 49829

Dear Thomas C. Elegeert:

Thank you for your comments regarding the proposed merger between Alger Delta and Great Lakes Energy. Your comments were submitted to the board of directors for their consideration at their regular meeting on December 18.

On behalf of the board, please accept our sincere appreciation for your comments about the proposed merger. Regardless of where any member stands relative to the issue of merging, it is a hallmark of the cooperative that, as members, your input is heard and valued.

As you may know, there are many energy issues to be resolved in the UP and Alger Delta is working hard, along with other utilities, to keep electricity affordable. The proposed merger is just one avenue being explored at this time. So, thank you for your continuing involvement and support as we move forward to provide members with great service at affordable rates.

We look forward to serving you in 2015.

With Regards,

Tom Harrell
CEO



OFFICE OF DELTA COUNTY SHERIFF

EDWARD L. OSWALD, SHERIFF
eoswald@deltacountymi.org

PHILLIP J. GRIEBEL, UNDERSHERIFF
pgriebel@deltacountymi.org

01/22/2015

**310 Ludington St.
Escanaba, MI 49829**

Dear Commissioners,

Thank you so much for the beautiful knife from Rapid River Knife Works. It was a pleasant surprise and much appreciated.

Throughout my career in the Marine Corps, Federal Bureau of Prisons and the Delta County Sheriff's Office, I have worked at a high level of intensity for over 32 years...at the "tip of the spear" if you will. I piled up a ton of good memories and many bad memories I wish I could bury. But after all is said and done, I would do it all over again without fail.

Now, I am going to step back, take a deep breath, relax and reflect. I am going to focus on family, friends and enjoying life.

Please do one thing for me. When it comes to your dealings with our county's law enforcement, please keep in mind that when everyone is screaming, and running out in a panic, we are composed, focused, courageous....running in.

Thank you.

Semper Fidelis,


Brian D. Lauscher

Deputy Sheriff/Retired



US Army Corps
of Engineers

Detroit District

Public Notice

Applicant: K&M Industrial (Josh King)

In Reply Refer To: Corps File No. LRE-2014-00518-56-S14

Date: February 2, 2015
Expires: February 22, 2015

Proposed Vessel Maintenance and Repair Facility in Lake Michigan at Gladstone, Delta County, Michigan

Applicant: Josh King, K&M Industrial, 7200 G Road, Escanaba, Michigan 49829

Project Location: The site is located at Delta Avenue, Gladstone, Section 22, Township 40 N, Range 22 W, Delta County, Michigan, 49837.

Federal Authority: The applicant has applied for a Department of the Army permit under Section 10 of the Rivers and Harbors Act of 1899 and Section 404 of the Clean Water Act.

State Authority: Section 401 of the Clean Water Act requires that all discharges of dredged or fill material must be certified by the State as complying with applicable effluent limitations and water quality standards. Coastal Zone Management Certification (or waiver thereof) is required from the State of Michigan if this proposed activity would occur within the designated coastal zone.

Project Description: As shown on the attached plans, the applicant proposes to dredge, by mechanical means, approximately 49,260 cubic yards of material from a 2.17 acre area to a bottom elevation 25 feet below LWD 577.5 IGLD 85. The dredging will be performed using a clamshell and dragline staged in uplands on the property supported by equipment staged on a barge that will be anchored near the work area. Dock construction and dredging will begin on the west side and progress toward the east. Dredge material not used for the dock will be loaded directly into trucks and taken to and deposited in an upland area on the applicant's property approximately 200 to 400 feet southwest of the proposed dock. Install approximately 866 feet of steel sheet pile wall and discharge approximately 23,200 cubic yards of dredged material in a 600 foot long by 100 foot wide by 21 foot deep area shoreward of the bulkhead, that contains approximately 0.27 acre of wetland and 1.11 acre of open water. Discharge approximately 710 cubic yards of riprap on the south side of the proposed dock in a 400 foot long by 24 foot wide by 2 foot deep area.

The purpose of the proposed work is to provide docking for a large vessel maintenance and repair facility.

Avoidance & Minimization: The applicant has stated the following concerning avoidance and minimization of impacts to Waters of the United States:

Impacts to water of the United States will be minimized by the installation of appropriate soil erosion and soil conservation measures. The proposed activities will be completed during a time period that is not likely to impact fish or wildlife that may be present in the lake or adjoining wetlands.

The Corps has not verified the adequacy of the applicant's avoidance and minimization statement at this time.

Compensatory Mitigation: The applicant has stated the following concerning compensatory mitigation for unavoidable impacts to Waters of the United States:

The applicant has stated that compensatory mitigation is not necessary or appropriate for the proposed work because: Based on the relatively small area of proposed bottomland and wetland fill, K&M does not propose any compensatory mitigation at this time.

The Corps has not verified the adequacy of this mitigation proposal at this time.

Other Authorizations:

A permit is required from the Michigan Department of Environmental Quality under applicable provisions of the Natural Resources and Environmental Protection Act (NREPA), 1994 PA 451.) The State file number is 14-21-0022-P.

Comments: We are publishing this notice in compliance with Title 33 Code of Federal Regulations Parts 320-332. Comments on the project should be submitted in writing and postmarked or delivered by the expiration date of this public notice. Comments of a positive or negative nature may be submitted. All responses must refer to file number LRE-2014-00518-56-S14. We will interpret a lack of response as meaning that there is no objection to the permit application. Comments should be filed with:

Charles M. Simon, Chief, Permit Evaluation Western Branch, Regulatory Office,
Detroit District, Corps of Engineers, 477 Michigan Avenue, Detroit, Michigan
48226-2550

Comments may be e-mailed to: James.D.Luke@usace.army.mil, but must include a name and mailing address.

Public Hearing: Any person may request, in writing, within the comment period specified in this notice, that a public hearing be held to consider this application. Requests for public hearings shall state, with particularity, the reasons for holding a public hearing.

Evaluation: The decision whether to issue the Department of the Army permit will be based on evaluation of the probable impacts of the proposed activity on the public interest. That decision will reflect the national concerns for both protection and utilization of important resources. The benefit which reasonably may be expected to accrue from the proposal must be balanced against its reasonably foreseeable detriments. All factors which may be relevant to the proposal will be considered including the cumulative effects thereof; among those are conservation, economics, aesthetics, general environmental concerns, wetlands, historic properties, fish and wildlife values, flood hazards, floodplain values, land use, navigation, shoreline erosion and accretion, recreation, water supply and conservation, water quality, energy needs, safety, food and fiber production, mineral needs, considerations of property ownership, and, in general, the needs and welfare of the people.

The Corps of Engineers is soliciting comments from the public; Federal, State, and local agencies and officials; Indian Tribes; and other interested parties in order to consider and evaluate the impacts of this proposed activity. Any comments received will be considered by the Corps of Engineers to determine whether to issue, modify, condition or deny a permit for this proposal. To make this decision, comments are used to assess impacts on endangered species, historic properties, water quality, general environmental effects, and the other public interest factors listed above. Comments are used in the preparation of an Environmental Assessment and/or an Environmental Impact Statement pursuant to the National Environmental Policy Act. Comments are also used to determine the need for a public hearing and to determine the overall public interest of the proposed activity.

This activity involves the discharge of dredged or fill material into waters of the United States. Therefore, the U.S. Army Corps of Engineers' evaluation of the impact of the activity on the public interest will include application of the guidelines promulgated by the Administrator of the Federal Environmental Protection Agency, under the authority of Section 404(b)(1) of the Clean Water Act.

Endangered Species: We will review this application for the potential impact on threatened or endangered species pursuant to Section 7 of the Endangered Species Act as amended. We are not aware of the presence of any listed species or critical habitat at or in the vicinity of the proposed worksite. We invite information and/or comments regarding the potential presence of, or impacts to, any listed species or critical habitat.

Cultural Resources: The District Staff has reviewed existing information on historic properties potentially affected by the proposed project, including the National Register of Historic Places. There are no recorded historic properties within the permit area. The permit area has been so extensively modified by modern development that little likelihood exists for the proposed project to impinge upon an undisturbed historic property. The District Engineer invites responses to this public notice from federal, state and local agencies, historical and archaeological societies, Indian tribes, and other parties likely to have knowledge of or concerns with historic properties in the area.

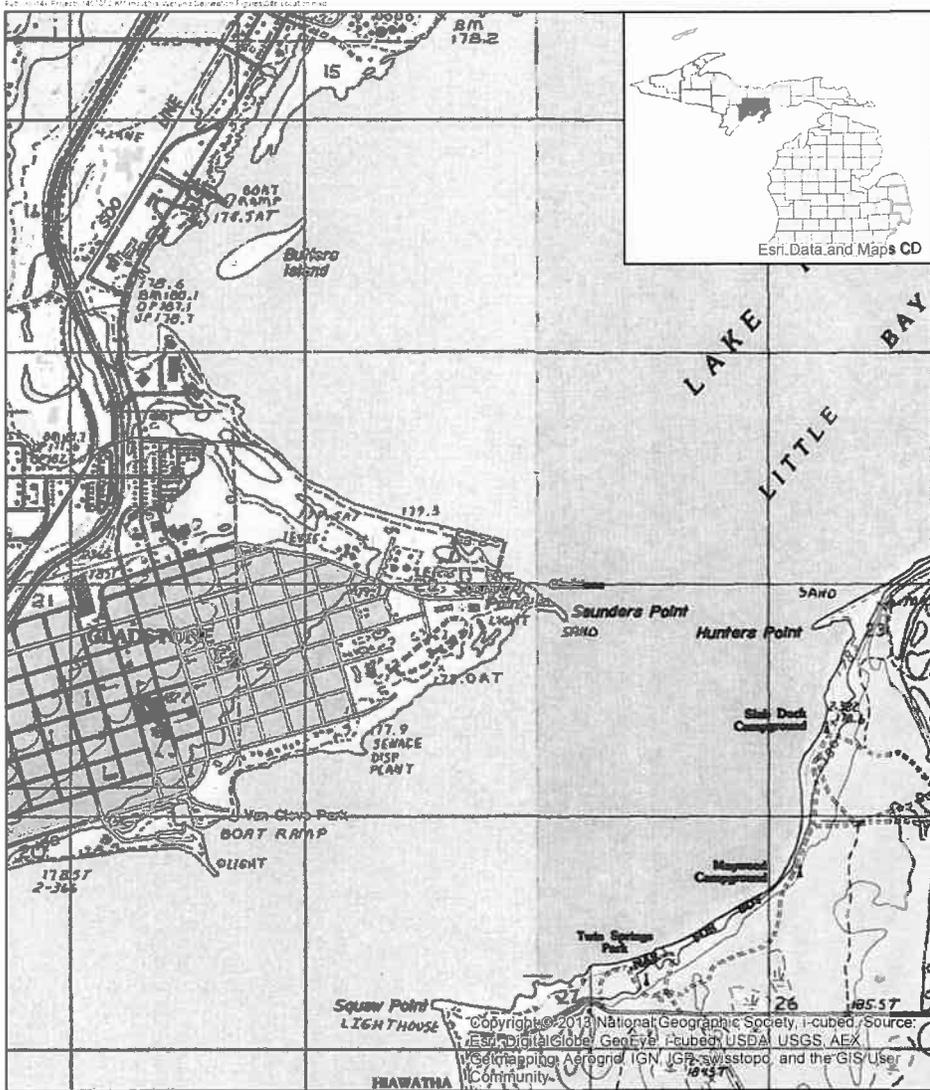
Additional Information: This public notice and drawings are also available for viewing/printing at:
<http://www.lre.usace.army.mil/Missions/RegulatoryProgramandPermits/PublicNotices.aspx>. Questions concerning this application may be directed to James Luke at the Corps of Engineers address listed above, or telephone number 313-226-3396.

FOR THE DISTRICT ENGINEER:

Charles M. Simon
Chief, Permit Evaluation Western Branch
Regulatory Office

NOTICE TO POSTMASTERS:

We request that the above notice be conspicuously and continuously posted for the time period of this notice.



LEGEND

Approximate Site Limits

NOTES



REFERENCE

NAD_1983_STATEPLANE_MICHIGAN_NORTH_FIPS_2111_FEET

CLIENT
K & M INDUSTRIAL

PROJECT
SAUNDER'S POINT PROJECT
LAKE HERRING ASSESSMENT

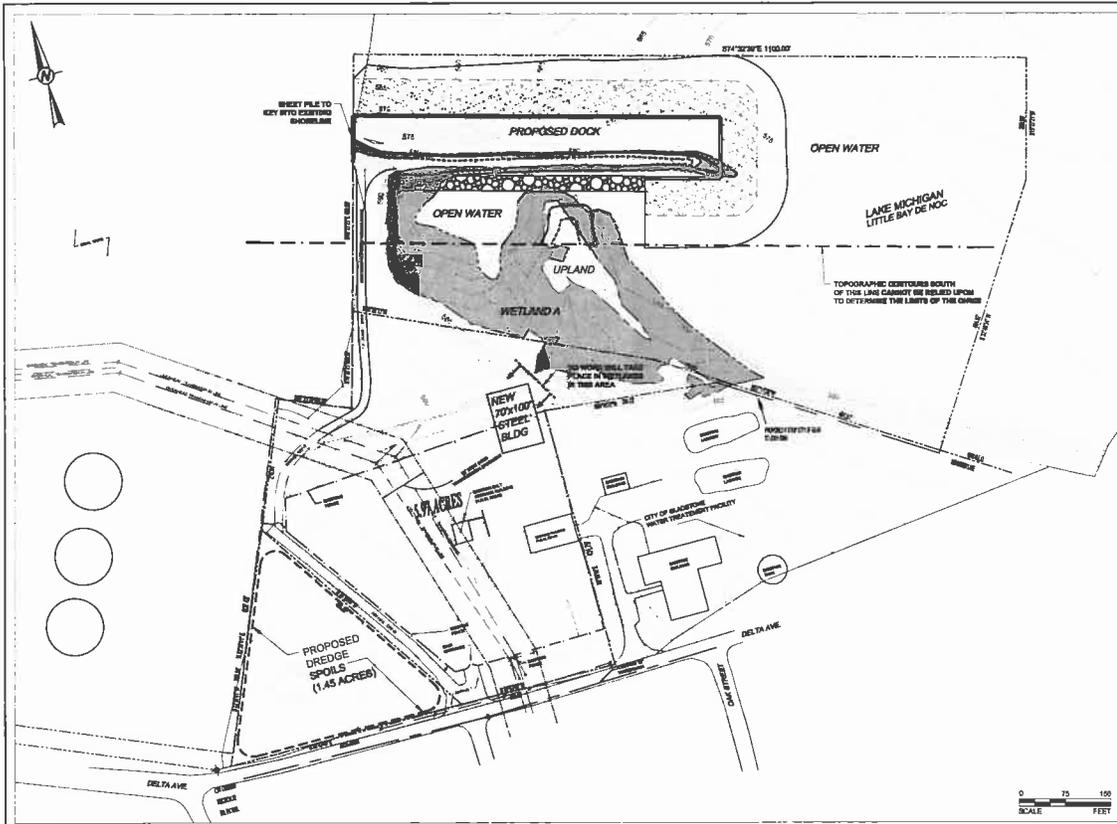
TITLE
SITE LOCATION MAP
USGS TOPOGRAPHIC MAP

CONSULTANT	YYYY-MM-DD	2014-09-19
	PREPARED	KPL
	DESIGN	BJH
	REVIEW	
	APPROVED	TAS

PROJECT No 1407052 CONTROL Rev FIGURE 1



THIS IS A PRELIMINARY DRAWING AND NOT TO BE USED FOR CONSTRUCTION. THE USER HAS BEEN ADVISED OF THIS.



LEGEND

[Symbol]	WETLAND
[Symbol]	PROPOSED DREDGE LIMITS
[Symbol]	PROPOSED REEPAIP
[Symbol]	APPROXIMATE LIMITS OF FEDERAL CHWM (E.L. 841.5 G.S.D. 85)
[Symbol]	APPROXIMATE LIMITS OF STATE OF MICHIGAN CHWM (E.L. 580.5 G.S.D. 85)
[Symbol]	APPROXIMATE LIMITS OF OPEN WATER (SEPTEMBER 17, 2014)
[Symbol]	PROPERTY LINE
[Symbol]	TRANSMISSION EASEMENT
[Symbol]	EXISTING TOPOGRAPHY MAJOR CONTOUR (5' INTERVAL)
[Symbol]	EXISTING TOPOGRAPHY MINOR CONTOUR (1' INTERVAL)
[Symbol]	EXISTING OVERHEAD TRANSMISSION LINE
[Symbol]	EXISTING FENCE
[Symbol]	PROPOSED BOTTOM OF DREDGE LIMITS
[Symbol]	PROPOSED LIMITS OF DREDGE (BASED ON ASSUMED ANGLE OF REPOSE)
[Symbol]	PROPOSED SHEET FILE

- NOTES**
1. ALL LOCATIONS SHOWN ARE APPROXIMATE
 2. BASE FILE INCLUDING SITE FEATURES AND EXISTING TOPOGRAPHY PROVIDED BY BITTNER ENGINEERING FILE #02121422 EXISTING DWG TITLED 'K&M INDUSTRIAL GLADSTONE MICHIGAN EXISTING SITE PLAN, DRAWING NUMBER 2 PROJECT # 12-88-2121 DATED 1-24-13 IN THE TITLE BLOCK.
 3. THIS FIGURE IS PLOTTED FOR 11X17" A&B PAPER AND ALL SCALES ASSOCIATED MUST BE VERIFIED

- REFERENCE**
1. BASE FILE INCLUDING SITE FEATURES AND EXISTING TOPOGRAPHY PROVIDED BY BITTNER ENGINEERING FILE #02121422 EXISTING DWG TITLED 'K&M INDUSTRIAL GLADSTONE MICHIGAN EXISTING SITE PLAN, DRAWING NUMBER 2 PROJECT # 12-88-2121 DATED 1-24-13 IN THE TITLE BLOCK.
 2. HORIZONTAL DATUM USED: NAD 83 MICHIGAN STATE PLANE COORDINATES SOUTH ZONE, INTERNATIONAL FEET.
 3. VERTICAL DATUM ASSUMED TO BE G.S.D. 85 (PROVIDED IN BASE FILE FROM BITTNER ENGINEERING). ALL PROPOSED ELEVATIONS ARE SHOWN IN G.S.D. 85.

NOT FOR CONSTRUCTION



DATE	DESCRIPTION	BY	CHKD
2014-12-28	PRELIMINARY PLAN	MAC	MAC
		SM	SM
		PREPARED	APPROVED

CLIENT
K & M INDUSTRIAL
 1401 NORTH 28TH STREET #5
 ESCANABA, MI 49829

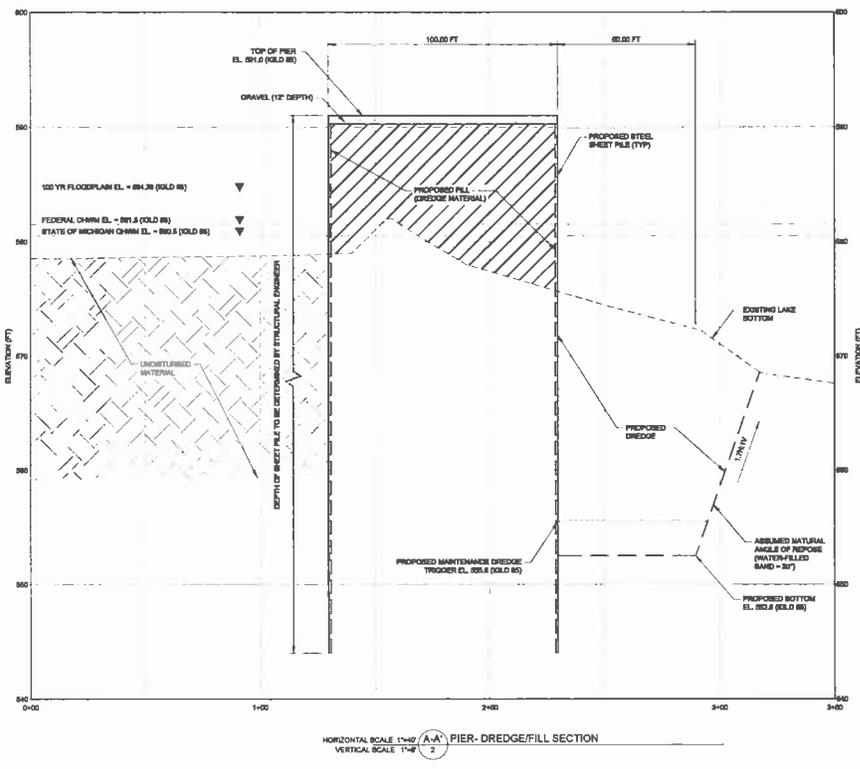


GOLDER ASSOCIATES INC
 400 DELTA AVENUE
 GLADSTONE, MI 49837
 USA
 T (505) 420-8410
 www.golder.com

PROJECT
SAUNDER'S POINT PROJECT
 DREDGE PERMIT
 GLADSTONE, MICHIGAN 49829

TITLE
OVERALL SITE PLAN

PROJECT NO.	DRAWING NO.	REV.	DATE	SHEET NO.
14-07052	7	A	1/4	1



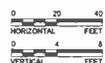
LEGEND

	PROPOSED 12" LAYER OF GRAVEL
	PROPOSED FILL (DREDGE MATERIAL) (TOTAL 23 200 CY)
	PROPOSED DREDGE (TOTAL 49 200 CY)
	UNDISTURBED MATERIAL
	EXISTING GROUND
	PROPOSED STEEL SHEET PILE
	PROPOSED DREDGE LIMITS
	WATER ELEVATION INDICATOR (SEE ANNOTATION FOR INDIVIDUAL DETAIL)

- NOTES**
- 1 ALL LOCATIONS SHOWN ARE APPROXIMATE
 - 2 SCALE OF ACTUAL (UNLESS NOTED) IS APPROXIMATE
 - 3 BARE FILE INCLUDING SITE FEATURES AND EXISTING TOPOGRAPHY PROVIDED BY BITTNER ENGINEERING FILE NO.121C2 EXISTE.DWG TITLED KM INDUSTRIES GLADSTONE MICHIGAN EXISTING SITE PLAN, DRAWING NUMBER 2 PROJECT # 12-88-2121 DATED 1-24-13 IN THE TITLE BLOCK
 - 4 THIS FIGURE IS SIZED FOR 11X17" ANSI B PAPER AND ALL SCALES ASSOCIATED MUST BE VERIFIED

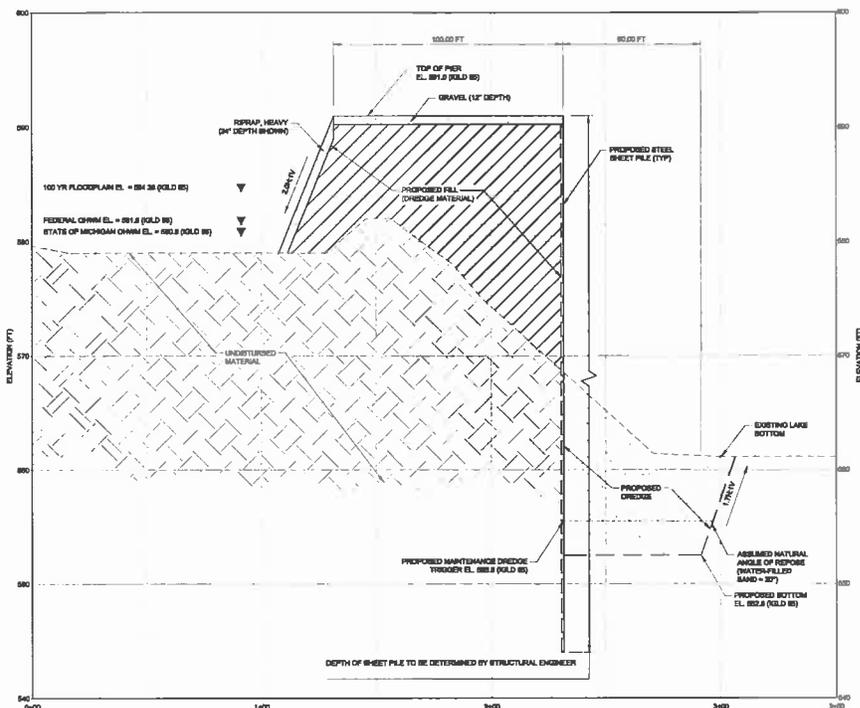
- REFERENCE**
- 1 BARE FILE INCLUDING SITE FEATURES AND EXISTING TOPOGRAPHY PROVIDED BY BITTNER ENGINEERING FILE NO.121C2 EXISTE.DWG TITLED KM INDUSTRIES GLADSTONE MICHIGAN EXISTING SITE PLAN, DRAWING NUMBER 2 PROJECT # 12-88-2121 DATED 1-24-13 IN THE TITLE BLOCK
 - 2 VERTICAL DATUM ASSUMED TO BE OLD 85 (PROVIDED IN BARE FILES FROM BITTNER ENGINEERING) ALL PROPOSED ELEVATIONS ARE SHOWN IN OLD 85
 - 3 LAKE MICHIGAN CHAIN
 - 4.1 STATE = 580.5 (VERTICAL DATUM OLD 85)
 - 4.2 FEDERAL = 581.5 (VERTICAL DATUM OLD 85)

NOT FOR CONSTRUCTION



HORIZONTAL SCALE 1"=40' (A-A)
VERTICAL SCALE 1"=4'

PROJECT K & M INDUSTRIAL 1401 NORTH 28TH STREET #5 ESCANABA, MI 49829 CONSULTANT		PROJECT SAUNDER'S POINT PROJECT DREDGE PERMIT	
CLIENT Goldier Associates 909 DELTA AVENUE GLADSTONE, MI 49837 USA 1 (800) 332-8410 www.goldier.com		TITLE PIER/WETLAND DREDGE/FILL SECTION	
A 2014-12-29 PRELIMINARY PLAN PREPARED BY: [blank]	MAC [blank] MAC [blank] B.J.H. [blank] B.J.H. [blank] PRELIMINARY DESIGN REVIEW: APPROVED	PROJECT NO. 14-07052	DREDGE PERMIT No. 3 of 4 A



LEGEND

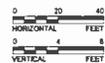
	PROPOSED 12" LAYER OF GRAVEL
	PROPOSED FILL (DREDGE MATERIAL) (TOTAL 48,200 CY)
	PROPOSED DREDGE (TOTAL 48,200 CY)
	PROPOSED REPAIR HEAVY (2' LAYER SHOWN) (TOTAL 40,000 SF / TOTAL 10,250 BF / TOTAL 80 CY)
	UNDISTURBED MATERIAL
	EXISTING GROUND
	PROPOSED STEEL SHEET PILE
	PROPOSED DREDGE LIMITS
	WATER ELEVATION INDICATOR (SEE ANNOTATION FOR INDIVIDUAL DETAILS)

- NOTES**
1. ALL LOCATIONS SHOWN ARE APPROXIMATE
 2. SCALE OF AERIAL IMAGES IS APPROXIMATE
 3. BASE FILE INCLUDING SITE FEATURES AND EXISTING TOPOGRAPHY PROVIDED BY BITTNER ENGINEERING FILE #0212122 DATE 04/10/12 TITLED "SAUNDER'S POINT INDUSTRIAL MICHIGAN EXISTING SITE PLAN, DRAWING NUMBER 2 PROJECT # 13-89-2121 DATED 1-24-13 BY THE TITLE BLOCK"
 4. THIS FIGURE IS SIZED FOR 11"x17" ARCH B PAPER AND ALL SCALES ASSOCIATED MUST BE VERIFIED

- REFERENCE**
1. BASE FILE INCLUDING SITE FEATURES AND EXISTING TOPOGRAPHY PROVIDED BY BITTNER ENGINEERING FILE #0212122 EXISTE DWG TITLED "SAUNDER'S POINT INDUSTRIAL MICHIGAN EXISTING SITE PLAN, DRAWING NUMBER 2 PROJECT # 13-89-2121 DATED 1-24-13 BY THE TITLE BLOCK"
 2. VERTICAL DATUM ASSUMED TO BE IGLD 85 (PROVIDED IN BASE FILES FROM BITTNER ENGINEERING; ALL PROPOSED ELEVATIONS ARE SHOWN BY IGLD 85)
 3. LAKE MICHIGAN CHRM
 - 4.1 STATE = 810.5 VERTICAL DATUM IGLD 85
 - 4.2 FEDERAL = 811.5 VERTICAL DATUM IGLD 85

NOT FOR CONSTRUCTION

HORIZONTAL SCALE 1"=40' (B-B) PIER-DREDGE/FILL SECTION
 VERTICAL SCALE 1"=2'



CLIENT K & M INDUSTRIAL 1401 NORTH 26TH STREET #5 ESCANABA, MI 49829 CONSULTANT		PROJECT SAUNDER'S POINT PROJECT DREDGE PERMIT	
GOLDEN ASSOCIATES INC 808 DELTA AVENUE GLADSTONE, MI 49837 USA 1 (906) 433-8410 www.golda.com		TITLE PIER/WETLAND DREDGE/FILL SECTION	
A 2014-12-28 PRELIMINARY PLAN Rev: 14-07052 EXP-01-01	MAC MAC B.M. B.M. PREPARED: [blank] REVIEW: APPROVED	PROJECT NO: 14-07052	SHEET NO: A OF 4 FIGURE NO: 4

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



December 16, 2014

Members of the Alger Delta Cooperative Electrical Association Board of Directors
424 North 9th Street
Gladstone, MI 49837

RE: Letter of Support to potential merger discussions with Great Lakes Energy

Dear Alger Delta Board members,

On behalf of the Delta County Board of Commissioners, and as a customer, we strongly support Alger Delta Cooperative Electrical Association pursuing discussions with Great Lakes Energy for the purpose of allowing rate paying members the opportunity to allow members to decide whether or not a proposed merger is in their best interest.

As we understand it, a minority of the board is using a technicality to stop information from reaching the membership on what impact a proposed merger would have on members. We urge you to reconsider this decision and act in the best interest of our community and your membership to conduct the due diligence that would be necessary in looking at this situation.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Thomas C. Elegeert'.

Thomas C. Elegeert, Chairman
Delta County Board of Commissioners

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197

December 16, 2014

Environmental Management Support, Inc.
Attn: Mrs. Edie Findeis Cromwell
8601 Georgia Avenue, Suite 500
Silver Spring, MD 20910
Phone 301- 589 - 5318

Subject: FY 2015 Brownfield Coalition Assessment Grant Application, Delta County, Michigan

Dear Mrs. Findeis Cromwell,

Delta County, Michigan (the Targeted Community) is submitting the enclosed application for a U.S. EPA Brownfields Assessment Coalition Grant - \$450,000 for Hazardous Substances and \$150,000 for Petroleum funds for activities at brownfield sites throughout the County. The Coalition is formed by Delta County (the lead member), the Hannahville Indian Community, the City of Escanaba and Wells Township (collectively, the "Coalition"). All Coalition members are eligible applicants.

The priority area targeted for assessment (Target Area) consists of underutilized and contaminated properties on or near the waterfronts of Lake Michigan and the Escanaba River. In addition to the Target Area, the Coalition has identified over 70 other potential brownfield sites throughout the County.

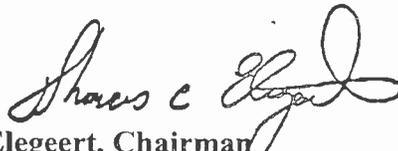
Cleanup and future redevelopment of these areas will promote economic, social, and financial benefits to the community, and support the removal of blight. The Coalition is pleased to provide the applicant information for this grant:

- a. **Applicant** Delta County
Address: 310 Ludington Street
Escanaba, Michigan 49829
Phone: 906-789-5100
Website: www.deltacountymi.org
- b. **DUNS Number** 086182953
- c. **Funding Requested:**
Grant Type: Assessment
Federal Funds Requested: \$600,000
Contamination: \$450,000 Hazardous Substances and \$150,000 Petroleum Substances
Assessment Grant: Coalition

- d. **Location:** Delta County, Hannahville Indian Community, City of Escanaba, and Wells Township, Michigan.
- e. **Site Specific Proposal:** Not Applicable
- f. **Contacts:** **Project Director:** Peter Van Steen, Director
Delta County Brownfield Redevelopment Authority
Central Upper Peninsula Planning & Development Regional Commission (CUPPAD)
2950 College Avenue
Escanaba, Michigan 49829
Phone: 906-786-9234 Fax: 906-786-4442
Email: pvansteen@cuppad.org
- Highest Ranking Elected Official:** Thomas Elegeert, Chairman
Delta County Board of Commissioners
310 Ludington Street
Escanaba, Michigan 49829
Phone: 906-789-5100 Fax: 906-789-5197
Email: Nora@deltacountymi.org
- g. **Date Submitted:** December 16, 2014
- h. **Project Period:** October 1, 2015 through September 1, 2018
- i. **Population:** The population of Delta County is approximately 37,069.
The population of the Hannahville Indiana Community is a little over 2% of the County's population.
The City of Escanaba is the third largest city in Michigan's Upper Peninsula with a population of 13,140.
The population of Wells Township is approximately 5,044.
Estimated Target Area population is less than 300.
- j. **Special Consideration:** A checklist is attached (Other Factors).

The Coalition welcomes the opportunity to work with the USEPA on its brownfield initiative.
Thank you for your time and consideration.

Sincerely,



Thomas Elegeert, Chairman
Delta County Board of Commissioners

cc: Brad Bradley, USEPA Region 5

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE

310 LUDINGTON STREET

ESCANABA, MICHIGAN 49829

PHONE: 906-789-5100

FAX: 906-789-5197



January 16, 2015

Bob Bower
Rampart EMS
282 Sheridan Road
Escanaba, MI 49829

Dear Bob:

The Delta County Board of Commissioners is beginning the initial planning discussions of a new law enforcement center on County owned property at the Service Center site on College Avenue in Escanaba.

The County Board envisions the proposed law enforcement center to include the Emergency Operations Center along with the Emergency Management Director, the Jail operation ,Sheriff Department, and Road Patrol.

It was suggested that there may be other agencies which may have an interest in this collaborative venture which included the Michigan State Police; Rampart EMS; the Central Dispatch Center; and the Hannahville Indian Community inmates.

If your organization is interested in discussing this project, as it relates to your current and future space needs, please contact Delta County Board of Commissioners Chairperson Mary Harrington by February 1st.

Thank you for your consideration. We look forward to working with you.

Sincerely yours,

Nora Viau, Director
Administration and Finance

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



January 16, 2015

Scott Herioux
Chief Financial Officer
Hannahville Indian Community
N14911 Hannahville B1 Road
Wilson, MI 49896

Dear Scott:

The Delta County Board of Commissioners is beginning the initial planning discussions of a new law enforcement center on County owned property at the Service Center site on College Avenue in Escanaba.

The County Board envisions the proposed law enforcement center to include the Emergency Operations Center along with the Emergency Management Director, the Jail operation, Sheriff Department, and Road Patrol.

It was suggested that there may be other agencies which may have an interest in this collaborative venture which included the Michigan State Police; Rampart EMS; the Central Dispatch Center; and the Hannahville Indian Community inmates.

If your organization is interested in discussing this project, as it relates to your current and future space needs, please contact Delta County Board of Commissioners Chairperson Mary Harrington by February 1st.

Additionally, if you, tribal police force or tribal council members are interested in a tour of the Jail, we will be happy to arrange with the Sheriff.

Thank you for your consideration. We look forward to working with you.

Sincerely yours,

Nora Viau, Director
Administration and Finance

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



January 16, 2015

Lt. Greg Cunningham
Michigan State Police
922 Lake Shore Drive
Gladstone, MI 49837

Dear Lt. Cunningham:

The Delta County Board of Commissioners is beginning the initial planning discussions of a new law enforcement center on County owned property at the Service Center site on College Avenue in Escanaba.

The County Board envisions the proposed law enforcement center to include the Emergency Operations Center along with the Emergency Management Director, the Jail operation ,Sheriff Department, and Road Patrol.

It was suggested that there may be other agencies which may have an interest in this collaborative venture which included the Michigan State Police; Rampart EMS; the Central Dispatch Center; and the Hannahville Indian Community inmates.

If your organization is interested in discussing this project, as it relates to your current and future space needs, please contact Delta County Board of Commissioners Chairperson Mary Harrington by February 1st.

Thank you for your consideration. We look forward to working with you.

Sincerely yours,

Nora Viau, Director
Administration and Finance

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



January 16, 2015

Ed Oswald, Chairperson
Delta County Central Dispatch
111 3rd Ave. No.
Escanaba, MI 49829

Dear Chairman Oswald:

The Delta County Board of Commissioners is beginning the initial planning discussions of a new law enforcement center on County owned property at the Service Center site on College Avenue in Escanaba.

The County Board envisions the proposed law enforcement center to include the Emergency Operations Center along with the Emergency Management Director, the Jail operation, Sheriff Department, and Road Patrol.

It was suggested that there may be other agencies which may have an interest in this collaborative venture which included the Michigan State Police; Rampart EMS; the Central Dispatch Center; and the Hannahville Indian Community inmates.

If your organization is interested in discussing this project, as it relates to your current and future space needs, please contact Delta County Board of Commissioners Chairperson Mary Harrington by February 12th.

Thank you for your consideration. We look forward to working with you.

Sincerely yours,

Nora Viau, Director
Administration and Finance

**DELTA SOLID WASTE MANAGEMENT AUTHORITY
ANNUAL MEETING
JANUARY 28, 2014, AT 7:00 P.M., ESCANABA CITY HALL**

MEMBERS PRESENT: Randy Gorecki, Steve Rose, Leo Evans, Ann Jousma Miller, Gary Boudreau, Hugo Mattonen and Bill Farrell

MEMBERS ABSENT: None

OTHERS PRESENT: Don Pyle, Kim Peterson, Cindy Rivers, Larry VanEffen, Ginny Dahlin and James Hanson

Meeting was called to order at 7:00 p.m. by Chairman Randy Gorecki, followed by the Pledge of Allegiance.

Secretary's Report – Minutes of January 16, 2013

A motion was made by Leo Evans, seconded by Gary Boudreau, to approve the January 16, 2013, meeting minutes. Motion was approved unanimously.

Treasurer's Report

The authority had revenue of \$1,828,698 (unaudited) for 2013, with expenses of \$1,573,188 (unaudited) for an income of \$255,510 (unaudited). When compared to 2012, revenue is down and expenses are up. Revenue in 2012 was \$2,013,594 and expenses were \$1,414,823. Tonnage in 2013 was 24,921 which is 533 tons less than 2012 which was 25,454.

Bond payments were discussed. Interest payments are made the first of May and then an interest and principal payment is made the first of November.

A motion was made by Gary Boudreau, seconded by Steve Rose, to accept the Treasurer's Report. Motion was approved unanimously.

Annual Report

Don Reviewed the annual report. The landfill received 24,921 tons of municipal solid waste. This tonnage amount resulted in a 490 ton decrease in 2013 on the back of a 340 ton decrease from 2012. The amount of waste going into the landfill is going down. The recycling center shipped 1,614 tons of material for 2013, which was 3 tons less than 2012. The landfill has remained in compliance with all state and federal regulations in the last year. The only equipment purchased in 2013 was the flare analyzer equipment that was needed to stay EPA compliant and four fences to help reduce blowing paper on the landfill.

A motion was made by Steve Rose, seconded by Leo Evans, to accept the annual report. Motion was approved unanimously.

Other Transactions of Business That Come Before the Authority – None.

A motion was made by Gary Boudreau, seconded by Hugo Mattonen, to adjourn the meeting with the time being 7:15 p.m. Motion was approved unanimously.

ANNUAL MEETING
DELTA SOLID WASTE MANAGEMENT AUTHORITY
JANUARY 27, 2015

The Annual meeting of the Delta Solid Waste Management Authority will be held on Tuesday, January 27, 2015 at 7:00 p.m. in the County Building at 2950 College Avenue in Escanaba.

Pledge of Allegiance
Public comment
Secretary report
Treasurer report
Additions to agenda

AGENDA:

1. Review of Annual Report
2. Manager Report.
3. Board Comments.

Randy Gorecki
Chairman

**DELTA SOLID WASTE MANAGEMENT AUTHORITY
MONTHLY MEETING**

December 16, 2014, AT 7:00 P.M., Delta County Service Center, 2920 College Avenue

MEMBERS PRESENT: Randy Gorecki, Ralph Blasier, Steve Rose, Gary Boudreau and Hugo Mattonen

MEMEBERS EXCUSED: Bill Farrell and Ann Jousma-Miller

OTHERS PRESENT: Don Pyle, Kim Peterson, Lawrence VanEffen, Cindy Rivers, and Matt Peltin

Meeting was called to order at 7:00 p.m. by Chairman Randy Gorecki, followed by the Pledge of Allegiance.

Secretary's Report – Minutes – November 25, 2014

A motion was made by Gary Boudreau, seconded by Steve Rose, to approve the November 25, 2014, Meeting Minutes. Motion was approved unanimously.

Treasurer's Report

Reviewed the Financial Statement for November 2014. Total Operating Revenues are \$114,026 and Total Operating Expenses of \$145,133 for an operating loss of \$31,107. Total year to date of \$244,718 for operating income.

Discussed diesel fuel expenses being under \$8,000 in over eighteen months. Discussed the engineering and operational line item for the process of licensing cell 5 with additional engineering expense with the final layering of it.

Don Pyle stated there were bank charges which were to renew the financial obligation for the new cell and this is an annual expense. Lakestate Industries had payments in November which were for October and November.

Don Pyle stated with the above three mentioned items the landfill would still have lost money.

A motion was made by Gary Boudreau, seconded by Ralph Blasier, to approve the Treasurer's Report. Motion was approved unanimously.

Payment of Bills

November payment of bills was \$85,169.17. Don Pyle stated there was a bill from Bacco in the amount of \$16,614.48 to reshape the sand layer which needed to be done to be certified by the State of Michigan. Miller Bradford was work done to the Bow Mag – the Bow Mag has approximately 14,000 hours on it and was purchased in 2007 which would need replacement in the upcoming years.

A motion was made by Gary Boudreau, seconded by Hugo Mattonen, to approve payment of bills. Motion was approved unanimously.

Delta Solid Waste Management Authority Meeting Minutes – December 16, 2014 – Page 1

Additions to Agenda – None.

Personal Day Request by Cindy Rivers

Don Pyle stated Cindy Rivers requested an additional personal day for the four employees to add their already two personal days being received as part of their bonus.

Jerry Ketcham was part of a five person crew and he has been off of work with rotator cuff surgery and was originally on short-term leave which turned into long-term leave. Mr. Ketcham notified Don Pyle that it was his intent to retire on 01/01/05.

Cindy Rivers stated the extra personal day wouldn't have any cost associated with it. There has been effort on the current four person crew with filling in for Jerry Ketcham during his absence. She stated the health insurance deductible will be an additional \$250 per year per employee.

Discussion took place on the employees getting compensation for their extra hours being worked. Discussed the possibility of revisiting the bonus package and the cost of approximately \$240 per person for an additional personal day.

Don Pyle recommended the four employees being allowed to take a personal day between now and January 5, 2015. The time has to be approved by him so this will ensure that there is coverage for the landfill to continue operations.

A motion was made by Hugo Mattonen, seconded by Steve Rose, to give the four employees working an additional personal day/floater day to take between now and January 5, 2015. Motion was approved unanimously.

Next Year's Meeting Dates Approved

The 2015 meeting schedule was reviewed with the December meeting being the 15th.

A motion was made by Ralph Blasier, seconded by Gary Boudreau, to approve the 2015 meeting schedule as presented with the December 15th meeting date being chosen. Motion was approved unanimously.

Manager's Report

Don Pyle stated the landfill received the license and certification for cell 5. There were two checks written to the State of Michigan for payroll tax and tire license application.

Yesterday the first load of plastic was ready to be shipped out which was gathered from Clare Bedding. The semi-load of plastic will be shipped out within the next 7 – 10 days and the profit is \$.24 per pound with 40,000 pounds being shipped.

Two weeks ago Fairbank Scale was here as part of their six months routine inspection on the scale for certification. There were a couple of issues. There is a section where the concrete and scale rise by the metal lift and needs to be replaced which may be third time in fifteen years that it will be done. A concrete section will be cut out and replace the edging. The scale did pass with a side not that this will be repaired. The scale will need to be shut down on a Saturday. Ness Contracting has done this in the past and are willing to work on a Saturday and Don Pyle will go ahead and contact them on the upcoming work that needs to be done as they are experienced. Discussed the need to replace the entire scale over the next ten years.

Don Pyle will work on a list for upcoming equipment or projects that need to be done with an approximate cost associated with each.

Next meeting will include the annual meeting. All meetings will begin taking place at the Delta County Service Center starting in 2015.

Board Comments

Discussed the City's appointed represented on the board and Kim Peterson will follow up with City Administration to see what process they take and whether Ralph Blasier was going to be the appointed representative.

Adjournment

A motion was made by Ralph Blasier, seconded by Steve Rose, to adjourn the meeting with the time being 7:41 p.m. Motion was approved unanimously.

REGULAR MEETING
DELTA SOLID WASTE MANAGEMENT AUTHORITY
JANUARY 27, 2015

The regular meeting of the Delta Solid Waste Management Authority will be held on Tuesday, January 27, 2015 at 7:00 p.m. in the County Building at 2950 College Avenue in Escanaba. (following the Annual meeting).

Pledge of Allegiance (at annual meeting)
Public comment
Secretary report
Treasurer report
Payment of bills
Additions to agenda

AGENDA:

1. Election of officers.
2. Review Annual budget (in Annual report).
3. Gas Meter Replacement
4. Flyer for Change of Assessment Letter
5. Copier Replacement
6. DEQ Waste Forum in Marquette
7. Manager report.
8. Board comments.

Randy Gorecki
Chairman

Approved 1/28/2015

Delta County Airport Advisory board
June 11, 2014 8:00 a.m.
Minutes

The meeting was called to order by Vice Chair Anderson at 8:00 am

I. ROLL CALL

PRESENT: Anderson, Johnson, Carne, Moyle,

ABSENT:

OTHERS PRESENT: Manager Smith

II. APPROVAL OF AGENDA: Moved to approve the agenda of June 11, 2014 by Moyle and supported by Patrick. MOTION CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Moved to approve the minutes of April 16, 2014 by Moyle and supported by Johnson. MOTION CARRIED UNANIMOUSLY.

IV. COMMUNICATIONS RECEIVED/SENT

V. REPORTS:

A. Manager's Report – Smith's Report was discussed and placed on file

B. Finances:

- a. Budget status for April & May 2014 was presented and discussed
- b. Budget 14-15 Workshop (Gave board budget changes and discussed.)
- c. Customer Service: Update

1. Enplanements and Fuel Gallons sold –thru May 2014

VI. OLD BUSINESS:

A. New hangar construction: County approved request for \$250,000 for construction at 5/6/14 board meeting. Bids out June 13, due June 27, opening at 2:05 pm in Airport Admin Office; hydraulic doors awarded to High Power Doors, sending 50% dep. order 6/10/14.

B. Update for Passenger Boarding Ramp was given, Bids out 6/20/14,

C. FAA Vasi Project started June 8, 2014, moved up from July

D. Discussed other Fed projects for 2014; 9/27 signage is bid out and awaiting awarding from State. Then contracts need resolutions and signed, and then project is given a notice to proceed. Should happen by July.

VII. NEW BUSINESS:

- A. Smith gave an update on the Lehman Court issue. Delta County was awarded the aircraft in proceedings. We are not working on an appraisal, then will put plan together for advertising a Sheriff's auction. Will put ad in Daily Press and look at Trade-A-Plane also. Should be able to hold auction in July latest August 2014.
- B. Smith requested a cancellation of the July board meeting due to holiday schedules and projects currently reported on. Motion made by Moyle and seconded by Johnson to cancel the July 2014 board meeting. Motion was approved and carried unanimously.

VIII. RenZone Update

- A. Upper Hand Brewery is currently behind schedule with their production schedule having beer in the taverns and restaurants by mid July. Looking at September due to regulation issues in the State of Michigan .
- B. Silas Enterprises is purchasing a full acre of land for \$15,000.00 in the same area where they are located. They will just increase their property lines to one acre. Currently they have .33 acre and are leasing this. They did this prior to the Airport and the County being released from the DNR's reverter clause from the 1940's. A lease is in the process of being written and will continue giving updates as needed.

IX. PUBLIC & BOARD MEMBER COMMENTS:

Happy 4th of July to all.

ADJOURNED: Meeting adjourned at 9:10 AM

Respectfully Submitted by:
Kelly Smith, Airport Manager

Brian Herioux, Board Chair

Approved 1/28/2015

Delta County Airport Advisory board
August 18, 2014 8:00 a.m.
Proposed - Minutes

ROLL CALL: The meeting was called to order by Chairman Herioux at 8:00 am

PRESENT: Herioux, Carne, Moyle, Johnson and Schwab, Jousma-Miller and Anderson

ABSENT: None

- II. APPROVAL OF AGENDA: Moved to approve the agenda of Sept 22, 2014 by Anderson and supported by Johnson. MOTION CARRIED UNANIMOUSLY.
- III. APPROVAL OF MINUTES: None
- IV. MANAGERS REPORTS:
- A. New Hire, John Miller started July 22, 2014
 - B. Randall Gascon – Retiring September 30, 2014 (32 + years)
 - C. Finances:
 - a. Budget status for thru July 31, 2014 was presented and discussed
 - b. Budget Workshop 2014-15 – updates enclosed
 - 1. Budget Line item clean up and to County Brd 9-16-14
 - c. Customer Service: Update
 - 1. Enplanements and Fuel Gallons sold – thru Aug 2014
 - D. EAS - Two bidders – Skywest Airlines and Charter Air Transport – Meeting was held with Charter Air Transport August 4th giving presentation of their company. Thanked them and had discussion afterwards regarding both commercial airlines. Board members present gave their opinions to the remaining board members. Motion made by Jousma-Miller to send a letter of support in favor of Skywest Airlines to the FAA DOT, requesting Skywest is chosen as our new EAS Carrier. Motion seconded by Johnson. Motion Carried Unanimously.
- V. OLD BUSINESS:
- A. New hangar construction: Bids went out and all over budget; will be looking for feedback first from the contractors that bid (why so high) and then looking to tenants and possibly putting out an ad for tenants. Possible bidding in late winter.
 - B. Valley Med and UPS will not be renting Community Hangar along with two other general aviation tenants.
 - C. Regional Boarding Ramp (RBR) Ness contracting received bid, unit ordered, Anticipated arrival Oct 15, 2014,
 - D. FAA Vasi Project started June 8, 2014, back in August for redo – now completed
 - E. SnowPlow on schedule, Mid December arrival.
 - F. 9/27 Signage project rebidding in November – company awarded first bid went out of business in August. Will complete installation of project late Spring 2015.
- VI. NEW BUSINESS:
- A. Lehman's plane was auctioned off on July 16. TWO bidders. Aircraft sold for \$7,200.00 Airport will cover their cost of rent, admin fee, advertising auction, and remainder will be put into the court in a file for Dan Lehman. Myers Aviation was the successful bidder.
- VII. RenZone Update
- A. Silas Enterprises, one acre purchase, closing expected week of Sept 26.
- VIII. PUBLIC & BOARD MEMBER COMMENTS:
- ADJOURNED: Meeting adjourned at 9:45 AM

Respectfully Submitted by:

Kelly Smith, Airport Manager

Brian Herioux, Board Chair

Approved 1/28/2015

Delta County Airport Advisory board
Sept 22, 2014 8:00 a.m.
Proposed - Minutes

The meeting was called to order by Chairman Herioux at 8:00 am

ROLL CALL

PRESENT: Herioux, Carne, Moyle, Johnson and Schwab

ABSENT: Jousma-Miller and Anderson

- II. APPROVAL OF AGENDA: Moved to approve the agenda of Sept 22, 2014 by Moyle and supported by Johnson. MOTION CARRIED UNANIMOUSLY.
- III. APPROVAL OF MINUTES: None
- IV. REPORTS:
 - A. Manager's Report – Smith gave managers report and it was received and placed on file.
 - B. Finances:
 - a. Budget status for thru Sept 128, 2014 was presented and discussed
 - b. Customer Service: Update
 1. Enplanements and Fuel Gallons sold – thru Aug 2014
 - C. EAS – and Skywest were discussed. FAA will be choosing Skywest, and just to early to formally put out the award letter because of other time constraint airports needing it first.
 - D. Honor Flight – Mission VII was held September 4, 2014. Working with the committee and the Airlines and TSA this event for the Delta County Airport is the best and the easiest marketing we get, and we also are doing a great service. All staff was very glad the entire day went off fabulous. A little storm, thunder and lightning were of some concern, but all went well and thanks were given to everyone.
- V. OLD BUSINESS:
 - A. New hangar construction: Bids went out and all over budget; will be looking for feedback first from the contractors that bid (why so high) and then looking to tenants and possibly putting out an ad for tenants. Possible bidding in late winter.
 - B. Regional Boarding Ramp (RBR) Ness contracting received bid, unit ordered, Anticipated arrival Oct 15, 2014,
 - C. FAA Vasi Project started June 8, 2014, back in August for redo – now completed
 - D. SnowPlow on schedule, Mid December arrival.
 - E. 9/27 Signage project rebidding in November – company awarded first bid went out of business in August. Will complete installation of project late Spring 2015.
- VI. NEW BUSINESS:
 - A. Lehman's plane was purchased by Myers Aviation, Wisconsin – working on getting plane removed and FAA documentation.
- VII. RenZone Update
 - A. Silas Enterprises, one acre purchase, closing expected week of Sept 26.

VIII. PUBLIC & BOARD MEMBER COMMENTS:

ADJOURNED: Meeting adjourned at 9:05 AM

Next Board Meeting Oct 15, 2014 8:00 am

Respectfully Submitted by:
Kelly Smith, Airport Manager

Brian Herioux, Board Chair

Approved 1/28/2015

Delta County Airport Advisory board
November 10, 2014 8:00 a.m.
Proposed - Minutes

ROLL CALL: The meeting was called to order by Chairman Herioux at 8:00 am

PRESENT: Herioux, Carne, Johnson and Jousma-Miller and Anderson

ABSENT: Schwab and Moyle

DISCUSSION HELD regarding new County Board member Patrick Johnson staying on the Airport Board. Motion made by Anderson and seconded by Carne, to send letter to new Chairman of the County Board requesting Johnson stay on the Airport Advisory Board as a County Representative. MOTION CARRIED UNANIMOUSLY. Smith will draft letter and Chairman Herioux will sign.

- II. APPROVAL OF AGENDA: Moved to approve the agenda of Nov 10, 2014 by Anderson and supported by Johnson. MOTION CARRIED UNANIMOUSLY.
- III. APPROVAL OF MINUTES: None
- IV. MANAGERS REPORTS:
 - A. Smith gave her report, discussed Winter Snow mtg, New winter reporting for notams for field conditions, new Office schedule changes for winter, FAA Map Meeting for the 2015 AIP funding year, UPS/Freight Runners Christmas schedule, Valley Med fuel truck and call outs, etc. Report was accepted and placed on file.
 - B. Finances:
 - a. Budget status for thru Sept 30, 2014 was presented and discussed
 - b. Budget 2014-15 – approved by County
 - c. Customer Service: Enplanements and Fuel Gallons sold – thru Sept 2014
 - C. EAS – Skywest will take over for Delta Airlines contract for month of December, and will start as new EAS contract carrier for period of Jan 1, 2015 thru Dec 2016.
- V. OLD BUSINESS:
 - A. New hangar construction: County board approved an additional \$100,000 for Hangar Construction loan if needed.
 - B. Community Hangar repairs approved by County. They will cover the cost of the new indoor heat for the Hangar door at \$22,100.00, infrared heating and roof inspection/repair up to \$18,500.00
 - C. Regional Boarding Ramp (RBR) Ness contracting received bid, unit ordered, Anticipated arrival Nov 17., 2014,
 - D. FAA Vasi Project started June 8, 2014, back in August for redo – now completed
- VI. NEW BUSINESS: Discussed advertising, adding travel agency tag line to all ads when possible.
- VII. RenZone Update
 - A. Silas Enterprises, one acre purchase, purchase completed. 35% goes to Airport operating budget. The division of the dollars for sale or lease of rz property approved by County board in 2008 was discussed.
- VIII. PUBLIC & BOARD MEMBER COMMENTS:
ADJOURNED: Meeting adjourned at 10:15 am

Respectfully Submitted by:
Kelly Smith, Airport Manager

Brian Herioux, Board Chair

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, November 6, 2014
511 First Avenue North, Escanaba
1:30 p.m. (EST)**

MINUTES

Karen Wigand called the meeting to order at 1:32 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Karen Wigand, Delta
Susan Kleikamp, Menominee
Dan LaFoilie, Schoolcraft
Mari Negro, Menominee
Tom Lippens, Delta
Lee Robbert, Schoolcraft
Susan Phillips, Schoolcraft
Omer Doran, Schoolcraft
Ann Jousma-Miller, Delta
Ken Penokie, Delta

OTHERS PRESENT

Bill Dubord, Executive Director
Cathy Pearson, Executive Assistant
Theresa Nelson, RSVP Director
Pastor Ingmar Levin
Kris Thibeault, Finance Director
Joe Dehlin, Weatherization Director

MEMBERS ABSENT

Julie Moberg, excused
Geri Nelson, excused
Ken Bryant, excused
Doug Krienke
Dave Moyle
Cathy Mercier
Dave Anthony
John Stapleton
Kristi Wood

APPROVAL OF OCTOBER 9, 2014 GOVERNING BOARD MINUTES

Members received a draft of the October 9, 2014 Governing Board minutes for their review. They were **APPROVED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY OMER DORAN; MOTION CARRIED.**

PRESENTATION OF PLAQUE TO PASTOR INGMAR LEVIN

Chair Wigand and the Executive Director presented a plaque to Pastor Ingmar Levin for 22 years of service to the residents of Menominee, Delta and Schoolcraft Counties through his service on the Foster Grandparent Policy Advisory Council, the Finance Committee and the Governing Board. Pastor Levin thanked the board and staff for their good work in helping the less fortunate in our area.

FINANCE COMMITTEE REPORT

Ms. Wigand called on Treasurer Dan LaFoilie who reported that the Finance Committee met on 11/4 and reviewed the Sept. CAA Accounts Payable Schedule and recommends their approval. **SUSAN KLEIKAMP MOVED TO APPROVE THE SEPTEMBER CAA ACCOUNTS PAYABLE SCHEDULE, SECONDED BY MARI NEGRO; MOTION CARRIED.** The committee also reviewed a sole source purchase to hire Donna Beagle for training of approximately 100 employees for \$9117. **KEN PENOKIE MOVED TO APPROVE THE SOLE SOURCE PURCHASE TO HIRE MS. BEAGLE, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

Karen Wigand welcomed the following two members to the Finance Committee: Susan Kleikamp and Tom Lippens. **THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM SUSAN PHILLIPS, SUPPORTED BY LEE ROBBERT; MOTION CARRIED. (see attachment "A")**

NOMINATING COMMITTEE REPORT

The Chair called on Dan LaFoille who reported that the Nominating Committee also met on 11/4/14 to review current vacancies and upcoming term expirations. He noted that they also discussed moving from a 21 member board to 18 as it is getting more and more difficult to find members. This would be done through attrition as we do not want to remove anyone who wants to serve because we have good board members. It was noted that the By-laws will need to be changed but could be worded to the effect of board size being between 15-21 and that would keep the number fluid in the event we have difficulty finding folks that also meet the proper sector requirements (at 1/3 consumer, 1/3 elected and remainder private sector). The board directed Bill to convene the By-laws committee to draft some language to put to the full board. **THE NOMINATING COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM KEN PENOKIE, SECONDED BY OMER DORAN; MOTION CARRIED. (see attachment "B")**

APPROVAL OF CLYDE THOUNE TO REPRESENT THE MID-COUNTY SENIOR CENTER PAC ON THE GOVERNING BOARD

The Nominating Committee also reviewed a petition from the Mid-County Senior Center appointing Clyde Thouné to represent them on our board. **MR. PENOKIE MOVED TO APPROVE THE APPOINTMENT OF CLYDE THOUNE TO REPRESENT THE MID-COUNTY SENIOR CENTER PAC ON OUR GOVERNING BOARD, SECONDED BY ANN JOUSMA-MILLER; MOTION CARRIED.** It was noted that this is a Menominee County Consumer Sector seat.

SAFETY COMMITTEE REPORT

Karen Wigand called on Tom Lippens who reported that the Safety Committee met today and reviewed two accidents in the Early Childhood Program, the first involved a wall partition falling on an employee causing injury to her cheek & jawbone. She is still off of work. The second accident was an employee who bumped her head while cleaning the inside of a refrigerator. The committee also reviewed the accident protocol, particularly, the required use of specific occupational providers when there is a work injury. **LEE ROBBERT MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, SECONDED BY MARI NEGRO; MOTION CARRIED. (see attachment "C")**

ACCEPTANCE OF OCTOBER ECP MONTHLY REPORT

Members were mailed a copy of the October ECP report for their review. There were no questions or comments and **THEY WERE ACCEPTED UPON A MOTION FROM MS. KLEIKAMP, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

ACCEPTANCE OF 7/30/14 HEAD START POLICY COUNCIL MINUTES

Members received a copy of the 7/30/14 Head Start Policy Council minutes and **THEY WERE ACCEPTED WITH A MOTION FROM MR. LIPPENS, SUPPORTED BY OMER DORAN; MOTION CARRIED.**

APPROVAL OF ANNUAL SELF-ASSESSMENT SCHEDULE

Members were given a copy of the annual self-assessment report for their review. They were told if they have questions they can feel free to call Kim Johnson. **KEN PENOKIE MOVED TO APPROVE THE ANNUAL SELF-ASSESSMENT SCHEDULE, SECONDED BY DAN LAFOILLE; MOTION CARRIED.**

APPROVAL OF PROPOSED 2015 BOARD MEETING SCHEDULE

Members were mailed a proposed 2015 meeting schedule and it was noted that the proposed meeting time is an hour earlier at 12:30 eastern time. A light lunch will be offered beginning at noon. It was noted that the November date is listed as 2012 and should be 2015. **MR. LAFOILLE MOVED TO APPROVE THE 2015 BOARD MEETING SCHEDULE, SECONDED BY KEN PENOKIE; MOTION CARRIED. (see attachment "D")**

ACCEPTANCE OF EXECUTIVE DIRECTOR'S PERFORMANCE APPRAISAL

Members were mailed a copy of the compiled appraisals that were returned by the board. The Chair called on Mr. Dubord who thanked the board for their vote of confidence and he thanked staff who help make him perform his job better. **TOM LIPPENS MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S PERFORMANCE APPRAISAL, MR. PENOKIE SECONDED THE MOTION; MOTION CARRIED.**

UPDATE ON ORGANIZATIONAL STANDARDS

The Chair called Bill Dubord who noted that we have been extremely busy so have been moving slowly on the items that need work for the new organizational standards that go in effect in 2016. He indicated that a review of the By-laws and Personnel Policies by an attorney are a couple of the new requirements. He noted that a first draft of the Personnel Policies will be mailed to the committee very soon and a meeting scheduled and the By-laws Committee meeting will be convened in the very near future as well.

EXECUTIVE DIRECTOR'S REPORT

The Chair called on Mr. Dubord who reported that we are still looking into the feasibility of the Catholic School property in Menominee to house our ECP and possibly other programs. We are having it inspected next week to determine an approximate cost to get all building code/systems up to par. We will update the board when we have more to report. **DAN LAFOILLE MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, MR. PENOKIE SUPPORTED THE MOTION; MOTION CARRIED.**

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business.

ADJOURNMENT

There being no other business **THE MEETING ADJOURNED AT 2:07 WITH A MOTION FROM MR. LIPPENS, SECONDED BY MR. ROBERT; MOTION CARRIED.**

THE NEXT MEETING IS THURSDAY, JANUARY 8, 2015 AT 12:30 P.M. EST.

LIGHT LUNCH AVAILABLE AT NOON

THE FINANCE COMMITTEE HAS REVIEWED THE SEPTEMBER 2014 ACCOUNTS PAYABLE SCHEDULES FOR MDS COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	211,916
EARLY HEAD START		66,437
EARLY-ON CHILDHOOD		3
GSRP		19,179
ASSET & LIABILITY ACCOUNTS		43,764
TOTAL	\$	341,299

SIGNED 
(TREASURER)

DATE 11-4-14

FINANCE COMMITTEE MEETING
Tuesday, November 4, 2014
12 Noon

MINUTES

The following were present: Dan LaFoille, Omer Doran, Tom Lippens, Karen Wigand, Bill Dubord, Kris Thibeault, Kim Johnson and Cathy Pearson. Julie Moberg and Susan Kleikamp, excused

Tom Lippens was welcomed by the committee and a few things explained to him on what typically happens each month at the Finance Committee meetings.

The committee reviewed the September CAA credit card charges.

The committee reviewed the September HRA credit card charges.

The committee reviewed the September CAA Accounts Payable Schedule and it was approved **WITH A MOTION FROM TOM LIPPENS, SECONDED BY OMER DORAN; MOTION CARRIED.**

The committee was also asked to approve a sole source purchase of \$9,117 to contract with Donna Beagle to present training to over 100 of our employees. The fee includes travel, lodging and learning guides. Bill indicated that going forward the finance committee will be presented the Professional Development Activity Description/Funds Request that the Early Childhood Program does as a rule anyway. **(see attached) TOM LIPPENS MOVED TO RECOMMEND APPROVAL OF THE SOLE SOURCE PURCHASE OF \$9,117 TO THE FULL BOARD, SECONDED BY OMER DORAN; MOTION CARRIED.**

Bill asked Kim Johnson to explain why we want to discuss wage modifications with the Bargaining Unit. Bill indicated he will keep the committee updated on this issue.

The committee reviewed the September HRA Accounts Payable Schedules and they were approved **UPON A MOTION FROM OMER DORAN, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.**

Although there is no December board meeting, the Finance Committee will still meet. **The next Finance Committee meeting is Thursday, December 11th at 10:00 a.m.**

The meeting adjourned at 1:15 p.m.

Professional Development Activity Description/Funds Request

Date 8-26-14

Staff Name K. Brazee

Supervisor K. Johnson

Description: Group Individual [If individual: Supervisor approval to submit request: _____]

Detail: All staff : Poverty Awareness , Strategies & Action Plans

1. Participation in this training is intended to improve ~~my~~ skills in the following areas (check all that apply):

CD Info & Outcomes	IP Info & Outcomes	Health Info & Outcomes	Adm. Syst. Info & Outcomes	Performance Monitoring (Supervision)	PQA	Program Self Assm.	Program Satisfaction Surveys	Quality Assurance	Annual Performance Evaluation	Community Assessment	Corrective Action	Other
	<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>						

2. Benefits of chosen PD strategy (check all that apply):

Direct Benefit to Individual Staff	Direct Benefit to Multiple Staff	Learn New Concepts	Practice Concepts	Problem-Solving	Gather Information & Resources	Earn Needed Credits	Networking	Inspiration Motivation
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>

3. Estimated total expenses \$9,117.00

4. Total Projected Paid Time:

Training/TA _____ hrs. / Travel _____ hrs. / Other (see reverse side for examples): _____ hrs.

Describe other See Attached

NOMINATING COMMITTEE MEETING
Tuesday, November 4, 2014
11:15 a.m.

MINUTES

The following were present: Omer Doran, Dan LaFoille, John Stapleton, Susan Phillips, Karen Wigand, Bill Dubord and Cathy Pearson

The committee reviewed the status of the vacancies created with the resignations of Gil Vandenhouten and Pastor Levin. Bill indicated we have received a petition from the Mid-County PAC nominating Clyde Thoun to represent them to fill the vacancy from Gil Vandenhouten in the Menominee Consumer Sector. The committee will recommend his appointment to the full board for approval this Thursday.

Pastor Levin was representing the FGP PAC of Schoolcraft County. After some discussion the members agreed to wait to fill this seat until we see how other things play out in the next two months with county board appointments, John Stapleton's reappointment (or not), etc. It is our understanding that Doug Krienke does not plan to run for the Menominee County Board. In addition it was noted that Ken Bryant seems to be having some major health issues so staff will contact him to see how he is doing.

The upcoming term expirations were noted: Tom Lippens – 1/15, Geri Nelson – 2/15 & Dave Anthony – 2/15. Tom noted he will see if the Delta-Schoolcraft Community Labor Council will appoint him for another term. Bill was asked to contact Geri Nelson and Dave Anthony to see what their wishes are.

The committee discussed the best way to affect reducing the board to 18, recognizing that we would like to do it through attrition.

Bill reminded the members that CSBG regulations require that **at least 1/3 of the members be consumers, 1/3 elected sector, and the remaining made up of private sector representatives.** Because of this it would make the most sense not to refill private sector seats that may vacate in the near future.

It was also noted that the By-laws will have to be revised to reflect language about the board size ranging from 15 – 21 so that we are not out of compliance with our by-laws while we try to reduce the size through attrition. The Executive Director was asked to convene a meeting of the By-laws committee prior to the January Governing Board meeting so that language can be proposed and sent to the membership in plenty of time for approval at the January meeting.

The meeting adjourned at 12:01 p.m.



COMMUNITY ACTION AGENCY HUMAN RESOURCES AUTHORITY

Attachment "C"

SAFETY COMMITTEE MEETING MINUTES

Nov. 6, 2014

In attendance: Debby Wiltzius, Kim Johnson, Bill Dubord, Mari Negro, Tom Lippens, Omer Doran, Jill Johnsen.

The Safety Committee reviewed the following four accidents

- 1) EARLY CHILDHOOD: (Kitchen Aide)** While cleaning and organizing small fridge on Oct. 6 stood up too quickly and bumped head. Received minor medical treatment at emergency department, receiving pain medication. **RECOMMENDATION: Exercise caution.**
- 2) EARLY CHILDHOOD: (Teacher)** On Sept. 9 employee was looking into book bag on her desk chair when maintenance person was moving file cabinet, and wall partition fell on employee. Injury to left side of face, cheekbone to jawbone, close to ear. Employee visited emergency department Sept. 10. **RECOMMENDATION: Insure all partitions are properly secured at the base.**
- 3) SENIOR SERVICES: (PCS)** Injured middle finger on right hand Oct. 4 while bending over to wipe up some mud from carpeting. Heard a cracking sound and tip of finger was bent. Received treatment at local medical clinic where it was noted she will need to follow up with hand surgeon/ortho for further evaluation. Could return to work Oct. 13 under light duty. **RECOMMENDATION: Remind employees work rules do not allow them to get on their hands and knees.**
- 4) SENIOR SERVICES: (PCS)** Injured right rib while repositioning client with a Hoyer lift on carpeted floor on Oct. 19. No lost time. Visited local walk in clinic. **RECOMMENDATION: Questioned if employee used a gait belt. Also question if Hoyer lifts come with larger wheels that would work better on carpeting.**

Jill Johnsen reported on new accident/incident report policy that spells out employees hurt on the job must first attempt to be treated by workers' comp physician. If that doctor isn't available, employee should inform supervisor and received medical care elsewhere, with all follow-up medical appointments mandatory with workers' comp physician. **RECOMMENDATION: Give written policy to employees, have them sign they received policy, supervisors must place signature in personnel file. Also questioned if policy could be put on agency Web site.**

SCHEDULE OF 2015 CAA/HRA BOARD MEETINGS

The board of the Menominee-Delta-Schoolcraft Community Action Agency & Human Resource Authority, Inc. of Escanaba announces the following schedule of regular meetings during the calendar year of 2015.

The meetings are held @ 12:30 p.m. eastern time except for the July meeting (time to be announced later).

Thursday, January 8, 2015

Thursday, March 12, 2015

Thursday, April 9, 2015

Thursday, May 14, 2015

Thursday, July 23, 2015 (**Menominee mtg.**)

Thursday, September 10, 2015

Thursday, October 8, 2015

Thursday, November 12, 2015

The Governing Board meetings are held @ 511 First Avenue North in the conference room (office adjacent to our admin. office); with the exception of the July meeting that is held in either Menominee or Manistique.

Any change in the above meetings and any special meetings will be posted at least three day in advance.

**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
Thursday, November 6, 2014
511 First Avenue North, Escanaba
1:45 p.m. (EST)**

MINUTES

Karen Wigand called the meeting to order at 2:08 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Karen Wigand, Delta
Susan Kleikamp, Menominee
Dan LaFoille, Schoolcraft
Mari Negro, Menominee
Tom Lippens, Delta
Lee Robbert, Schoolcraft
Susan Phillips, Schoolcraft
Omer Doran, Schoolcraft
Ann Jousma-Miller, Delta
Ken Penokie, Delta

OTHERS PRESENT

Bill Dubord, Executive Director
Cathy Pearson, Executive Assistant
Theresa Nelson, RSVP Director
Pastor Ingmar Levin
Kris Thibeault, Finance Director
Joe Dehlin, Weatherization Director

MEMBERS ABSENT

Julie Moberg, excused
Geri Nelson, excused
Ken Bryant, excused
Doug Krienke
Dave Moyle
Cathy Mercier
Dave Anthony
John Stapleton
Kristi Wood

APPROVAL OF OCTOBER 9, 2014 GOVERNING BOARD MINUTES

Members received a draft of the October 9, 2014 Governing Board minutes for their review. They were **APPROVED WITH A MOTION FROM OMER DORAN, SECONDED BY SUSAN KLIKAMP; MOTION CARRIED.**

PRESENTATION OF PLAQUE TO PASTOR INGMAR LEVIN

Chair Wigand and the Executive Director presented a plaque to Pastor Ingmar Levin for 22 years of service to the residents of Menominee, Delta and Schoolcraft Counties through his service on the Foster Grandparent Policy Advisory Council, the Finance Committee and the Governing Board. Pastor Levin thanked the board and staff for their good work in helping the less fortunate in our area.

FINANCE COMMITTEE REPORT

Ms. Wigand called on Treasurer Dan LaFoille who reported that the Finance Committee met on 11/4 and reviewed the Sept. CAA Accounts Payable Schedule and recommends their approval. **OMER DORAN MOVED TO APPROVE THE SEPTEMBER HRA ACCOUNTS PAYABLE SCHEDULE, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.**

APPROVAL OF PROPOSED 2015 BOARD MEETING SCHEDULE

Members were mailed a proposed 2015 meeting schedule and it was noted that the proposed meeting time is an hour earlier at 12:30 eastern time. A light lunch will be offered beginning at noon. It was noted that the November date is listed as 2012 and should be 2015. **MR. LAFOILLE MOVED TO APPROVE THE 2015 BOARD MEETING SCHEDULE, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED. (see attachment "D")**

ACCEPTANCE OF EXECUTIVE DIRECTOR'S PERFORMANCE APPRAISAL

Members were mailed a copy of the compiled appraisals that were returned by the board. The Chair called on Mr. Dubord who thanked the board for their vote of confidence and he thanked staff who help make him perform his job better. **MR. PENOKIE MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S PERFORMANCE APPRAISAL, MR. LAFOILLE SECONDED THE MOTION; MOTION CARRIED.** Mr. LaFoilie thanked the Executive Director for a job well done.

ACCEPTANCE OF NATIONAL & COMMUNITY SERVICE MONITORING REPORT DATED 9/4/14

Members were mailed a copy of the monitoring report that involved the Senior Companion, Foster Grandparent & Retired & Senior Volunteer Programs. Mr. Dubord indicated several recommendations were made in the report and we have already responded and received clearance. It was noticed that a major change is the requirement of fingerprints being run on any employees who are paid out of any of their funding in addition to all of the Foster Grandparent and Senior Companion volunteers. No additional funds have been provided to meet this mandate. It was suggested that members representing their county commissions check with their local Sherriff's Dept. to see if they could do the fingerprinting at a lower cost. **KEN PENOKIE MOVED TO ACCEPT THE NATIONAL & COMMUNITY SERVICE MONITORING REPORT OF 9/4/14, SUPPORTED BY MR. LAFOILLE; MOTION CARRIED.**

UPDATE ON ORGANIZATIONAL STANDARDS

The Chair called Bill Dubord who noted that we have been extremely busy so have been moving slowly on the items that need work for the new organizational standards that go in effect in 2016. He indicated that a review of the By-laws and Personnel Policies by an attorney are a couple of the new requirements. He noted that a first draft of the Personnel Policies will be mailed to the committee very soon and a meeting scheduled and the By-laws Committee meeting will be convened in the very near future as well.

EXECUTIVE DIRECTOR'S REPORT

The Chair called on Mr. Dubord who reported that we have begun operating our deliverable fuel fund program that has a great deal more requirements tied to it. Other funds that we will be utilizing also have more requirements that make it a bit more challenging to run.

The Executive Director noted that more efforts are being made at regionalizing services operated by CAA's as well. It is expected that next July the refunding application for Weatherization will be for the entire U.P. Bill reminded the members that in an effort to be prepared for possible regionalization of services, the Upper Peninsula CAA's have formed a non-profit organization called UPCAN. Its board is made up of the Executive Director and a board member from each CAA. Karen Wigand indicated that if another board member would like to serve on this board, she would gladly step down. The Executive Director reported that this group has

Karen Wigand welcomed the following two members to the Finance Committee: Susan Kleikamp and Tom Lippens. **THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM MR. PENOKIE, SUPPORTED BY MR. DORAN; MOTION CARRIED. (see attachment "A")**

NOMINATING COMMITTEE REPORT

The Chair called on Dan LaFoille who reported that the Nominating Committee also met on 11/4/14 to review current vacancies and upcoming term expirations. He noted that they also discussed moving from a 21 member board to 18 as it is getting more and more difficult to find members. This would be done through attrition as we do not want to remove anyone who wants to serve because we have good board members. It was noted that the By-laws will need to be changed but could be worded to the effect of board size being between 15-21 and that would keep the number fluid in the event we have difficulty finding folks that also meet the proper sector requirements (at 1/3 consumer, 1/3 elected and remainder private sector). The board directed Bill to convene the By-laws committee to draft some language to put to the full board. **THE NOMINATING COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY OMER DORAN; MOTION CARRIED. (see attachment "B")**

APPROVAL OF CLYDE THOUNE TO REPRESENT THE MID-COUNTY SENIOR CENTER PAC ON THE GOVERNING BOARD

The Nominating Committee also reviewed a petition from the Mid-County Senior Center appointing Clyde Thoune to represent them on our board. **ANN JOUSMA-MILLER MOVED TO APPROVE THE APPOINTMENT OF CLYDE THOUNE TO REPRESENT THE MID-COUNTY SENIOR CENTER PAC ON OUR GOVERNING BOARD, SECONDED BY SUSNA PHILLIPS; MOTION CARRIED.** It was noted that this is a Menominee County Consumer Sector seat.

SAFETY COMMITTEE REPORT

Karen Wigand called on Tom Lippens who reported that the Safety Committee met today and reviewed two accidents in the Personal Care Program, the first involved an aide hurting her rib while repositioning a client. The board was informed that the aides are trained on a regular basis on proper lifting techniques. The second accident was an employee who bent her finger while cleaning up mud she tracked into the home. The committee also reviewed the accident protocol, particularly, the required use of specific occupational providers when there is a work injury. **MS. JOUSMA-MILLER MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, SECONDED BY MR. LAFOILLE; MOTION CARRIED. (see attachment "C")**

ACCEPTANCE OF SCP MONTHLY REPORT

Members were mailed a copy of the Sept. – Oct. monthly report for their review. There were no questions or comments and **THEY WERE ACCEPTED UPON A MOTION FROM MS. KLEIKAMP, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

ACCEPTANCE OF POLICY ADVISORY COMMITTEE MINUTES

Members received copies of the following PAC minutes for their review: 9/29/14 (Delta) Senior Companion Program, 7/24 (Escañaba) & 9/30/14 (Mid-County) Senior Citizen PAC minutes **AND THEY WERE ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MR. LAFOILLE; MOTION CARRIED.**

just recently accepted MSHDA homeless funding for ten counties in the U.P. They were asked when U.P. Child and Family Services dropped the grant on short notice.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM TOM LIPPENS, SECONDED BY MR. PENOKE; MOTION CARRIED.

PUBLIC COMMENT/OTHER BUSINESS

The Chair called on Ann Jousma-Miller who thanked the staff and board for making her service on the board as an alternate a good experience. (She will no longer be on the Delta Co. Board of Commissioners beginning January 1st).

Ms. Wigand called on Dan LaFoille who strongly suggested folks get themselves educated on the electrical issue in the U.P. as it could have a huge negative effect. He also wished the board and staff a Happy Thanksgiving and Merry Christmas.

ADJOURNMENT

There being no other business **THE MEETING ADJOURNED AT 2:45 WITH A MOTION FROM MR. DORAN, SECONDED BY MS. PHILLIPS; MOTION CARRIED.**

THE NEXT MEETING IS THURSDAY, JANUARY 8, 2015 AT 12:30 P.M. EST.

LIGHT LUNCH AVAILABLE AT NOON

Approved 11/2/14

THE FINANCE COMMITTEE HAS REVIEWED THE SEPTEMBER 2014 ACCOUNTS PAYABLE SCHEDULES FOR HUMAN RESOURCES AUTHORITY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	\$	123,124
VOLUNTEER PROGRAMS		43,822
NUTRITION		90,062
STATE & LOCAL PROGRAMS		137,760
ENERGY AND HOUSING		13,232
ASSET & LIABILITY ACCOUNTS		74,999
TOTAL	\$	483,000

SIGNED 
(TREASURER)

DATE 11-2-14



MINUTES OF THE
PINECREST BOARD OF TRUSTEES

Date: Thursday, November 20, 2014	Place: Board Room
Presiding: Jeff Naser, Vice-Chairperson	Time: 2:00 p.m. Central time
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: The meeting was called to order at 2:00 p.m. Central Time by Jeff Naser, Vice-Chairperson.

Roll Call: Trustees Present: Debbi Springinsguth, Mary Harrington, Catherine Driscoll, Randall VanGasse, John Degenaer, Jr., Jeff Naser, Gary Eichhorn, Jan Hafeman, and Darlene Smith, Administrator

Trustees Absent: Gerald Smith, Elaine Boyne, and Barbara Oliver.

Leadership Team Members Present: Candace Meintz, CFO and Susan Williamson, DON.

Guests: Rose Trudell, Terry Grondine, Sandi Gauthier

TOPIC	DISCUSSION	OUTCOME
Approval of the November 2014 Agenda	There were no additions or corrections requested for the agenda.	A motion was made by Trustee Degenaer, supported by Trustee Hafeman, to approve the Agenda as presented. Motion carried.
Board Action on the Minutes of the October 23, 2014 Meeting	The minutes had been sent to the Board Members prior to this meeting for review.	A motion was made by Trustee Driscoll, supported by Trustee

		Harrington , to approve the minutes as presented. Motion carried.
Review of Financial Statements for October f2014.	Candace Meintz, CFO, reviewed the Financial Statements with the Board.	A motion was made by Trustee Springinsguth, supported by Trustee Harrington, to approve the Financial Statements as presented. Motion carried.
Board action on the October Manifest of Invoices	The Manifest of Invoices had been sent to the Board Members prior to this meeting for review. Trustee Eichhorn questioned the payment of health insurance for retired Administrator. It was explained that he has taken a Medicare Supplemental Insurance plan instead of remaining on our regular health insurance.	A motion was made by Trustee Driscoll, supported by Trustee Hafeman, to approve the Manifest of Invoices as presented and to pay the bills. Motion carried.
Board Committee Reports Whispering Pines/Powers Activity Center Committee Report	Trustee Driscoll reported on the Whispering Pines Board Meeting held just prior to this meeting. She noted that they welcomed Jeff Naser to the Board. There are septic issues at one facility. The Board approved the write offs for 2012 and 2013. They approved the budget for 2015 and the Capital Budget. Everyone is looking forward to the Holidays. She reported that new officers had been elected, as follows: Katie Driscoll, Chair; Elaine Boyne, Vice-Chair; Lucy Shampo, Secretary. They have an engraved clock for Mary Bradley, which they will send to her. The next meeting will be in January, there will not be a meeting in December.	A motion was made by Trustee Degenauer, supported by Trustee Harrington. Motion carried.
Board Action Items/Resolutions Review and Request for approval of Capital Budget	The Administrator and CFO reviewed the Capital Budget items with the Board. It was noted that over the past 5 years we had been asking for \$200,00 or less Trustee Degenauer asked to	A motion was made by Trustee Degenauer, supported by Trustee Hafeman. Motion carried

address a letter that Board Members had received from an employee addressing the buildings, repairs needed and other concerns she had.

Administrator Smith responded saying that we are asking for funds to replace flooring and other items. She stated that she did meet with this employee during the week to discuss the concerns. We are committed to getting things taken care of here. Trustees suggested having a Committee meet to review the budget(s). Discussion continued and Administrator Smith suggested that the Budget Assumptions be reviewed at this time as well.

Budget Assumptions for 2015 Operating Budget: The Administrator and the CFO reviewed the Budget Assumptions with the Board. There was a request for a room rate increase. Discussion was held regarding the rate increase.

A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the room rate increasing it to \$246.00 per resident day effective January 1, 2015. Motion carried.

Health Care costs are projected to increase approximately \$900,000 next year due to the Affordable Healthcare Act. Trustee VanGasse discussed the increased cost of health care and a wage increase listed on the Assumptions list as well. Administrator Smith noted that we will be

	<p>going into negotiations next year with both Unions and there is always a request for a wage increase. Trustee VanGasse stated that the coverage is a significant amount. Guest, Sandi Gauthier, stated that this amount covers the entire employee base.</p> <p>Trustee Degenauer stated that he would like to see the issue tabled until next month to give the Board Members time to look it over. Trustee Driscoll brought up having the Committees meets. Trustee VanGasse stated that there are standing committees and this is a process. Have one standing committee meet with Candy and go through the process. The Board reviewed the different Committees and it was decided to combine the Finance Committee and the Building Committee. The Executive Secretary will set the meeting and notify the members.</p>	
<p>Unfinished and New Business: Report of Quality Assurance and Resident Council Meetings.</p>	<p>Susan Williamson, DON reported on the Quality Assurance meeting held during the month.</p> <p>She also reported on the Resident Council meetings held at each of the 3 buildings, noting that the abuse policy had been reviewed, the Activity Calendars had been reviewed and use of Christmas decorations, extension cords and care conference meetings had been reviewed. She noted that the main house is starting a restorative</p>	

	<p>sleep program (letting the residents sleep in) and the residents are liking this.</p>	
<p>Safety Committee Meeting</p>	<p>Lois Ball, Safety Committee Secretary reported on the meeting held on November 11th. She stated that they discussed the winter parking restrictions now in place for staff, the reminder to wear proper foot wear for the inclement weather and general housekeeping duties throughout the building such as keeping carts tidy, what to do with new clothing when brought in, etc. A discussion was held at the meeting concerns falls, pressure ulcers, etc. which the QA Team will be working on. All incidents and accidents of residents and employees were reviewed.</p>	
<p>Report on Maple Grove</p>	<p>Administrator Smith reported that all 4 clients have moved into the home now and it is going well. They are community members and the program is through Northpointe.</p>	
<p>Meetings and Conferences Attended</p>	<p>Administrator Smith reported that she had attended the HCAM Meeting in Iron Mountain on 10/29, the Talent Summit in Marquette on 10/30 at which she was a presenter, the OSF Advisory Meeting on 11/4, the MCF Fall Financial Conference on November 6 and 7 with Candy, at which they learned a lot. There was a UPHP Conference Call on 11/12 and a meeting in Iron Mountain on 11/19 which they attended. She noted that they are not ready for us to start this program.</p>	
<p>Public Comments</p>	<p>There were no public comments.</p>	

Reminder of the next meeting	The next meeting is scheduled for December 18 at 4:00 p.m. Central time at the Casino with our Christmas dinner to follow.	
Adjournment	The meeting adjourned at 3:09 p.m.	A motion to adjourn was made by Trustee Degenauer, supported by Trustee Eichhorn. Motion carried.

Elaine Boyne, Secretary

Elaine Boyne

Darlene Smith, Acting Secretary

Darlene Smith, adm 12/18/14



MINUTES OF THE
PINECREST BOARD OF TRUSTEES

Date: Thursday, December 18, 2014	Place: Island Resort and Casino, Harris MI
Presiding: Barbara Oliver, Chairperson	Time: 4:05 p.m. Central time
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: The meeting was called to order at 4:05 p.m.

Roll Call: Trustees Present: Debbi Springinguth, Mary Harrington, Gerald Smith, Elaine Boyne, Catherine Driscoll, Randall VanGasse, Barbara Oliver, John Degenauer, Jr., Jeff Naser, Gary Eichhorn, Jan Hafeman. Also present: Darlene Smith, Administrator.

Leadership Team Members Present: Susan Williamson, DON, Candace Meintz, CFO, Sharline Corrigan, Billing Specialist

Guests: Gerald McCole, Rory Mattson, Diane Mattson

TOPIC	DISCUSSION	OUTCOME
Approval of the December Agenda	Administrator Smith asked that an item be added under number 6: Report from Rory Mattson, Timber Consultant.	A motion was made by Trustee Hafeman, supported by Trustee Degenauer to approve the December Agenda with the addition of Item

		number 6, Report from Rory Mattson, Timber Consultant. Motion carried.
Board Action on Minutes of November 20, 2014 meeting	Minutes had been sent to Board Members prior to this meeting.	A motion was made by Trustee Hafeman, supported by Trustee Degenauer, to approve the minutes as presented. Motion carried.
Review and approval of Financial Statements for November 2014	CFO Meintz reported that due to time constraints, she did not have the Financial Statements to present at today's meeting. Trustee Degenauer suggested that unless there were red flags that the Board would need to be made aware of the Financials could be reviewed at the January meeting.	A motion was made by Trustee Springinsguth, supported by Trustee Boyne, to allow the financial statements to be presented at the January meeting. Motion carried.
Review and approval of the November Manifest of Invoices	The Manifest of Invoices had been mailed to Board Members prior to this meeting for their review.	A motion was made by Trustee Degenauer, supported by Trustee Smith, to approve the Manifest of Invoices and to pay the bills. Motion carried.
Board Committee Reports Whispering Pines Committee	Trustee Driscoll reported that the Whispering Pines Committee did not hold a regular meeting, but did have a special meeting to discuss the issue at Willow Creek regarding a leaking pipe. This issue has been put on hold until spring.	A motion was made by Trustee Boyne, supported by Trustee Smith, to approve the Whispering Pines Committee Report. Motion carried.
Finance and Building Committees Report	Trustee Naser stated that what it boils down to is that we must provide affordable health care to our employees. He deferred the issue to CFO Meintz to explain. She told the Board that currently we have about 55 employees on our health care. In 2015 we will have to offer it to all	A motion was made by Trustee Hafeman, supported by Trustee Degenauer, to approve the 2015 Operational Budget. Motion carried.

	<p>employees who work over 30 hours in a pay period. Our Insurance Agent has been seeing 8 to 10 percent increases, but noted that we have a high usage so ours may be more. She used a 15% increase when working it into the budget. This is why we see a \$697,714.00 loss for next year in the operational budget. This is a projection. Administrator Smith added that we are also going into negotiations with both Union in 2015.</p>	
<p>Board Action Items Request approval of additional 2014 Capital Budget</p>	<p>CFO Meintz explained that in regards to the renovations at the Administrator's house there was a misunderstanding and now Whispering Pines has presented us with a bill for work done by their maintenance person for almost \$11,000. She explained that there is enough money in the Capital Improvement Fund to cover to invoice so it would not come out of operational budget and she would be capitalizing the costs. Trustee VanGasse stated that the Finance Committee had reviewed this and had recommended that this be brought forward to the Board for approval.</p>	<p>A motion was made by Trustee VanGasse, supported by Trustee Smith, to approve the additional amount of \$10,915.52 be paid to Whispering Pines for work done on Maple Grove. Motion carried. .</p>
<p>Request approval of 2015 Capital Budget</p>	<p>Trustee Degenauer stated that the Finance and Building Committees had met 2 weeks ago and went over it, and we understand that we need to make these purchases. Administrator Smith discussed the purchase of a bus. She stated that Trustee Springinsguth had been working with her son-in-law on this item. He owns Checker Transit in Marquette and she</p>	<p>Trustee Degenauer made a motion to approve the 2015 Capital Budget with provisions as discussed. Support was given by Trustee Naser. Roll Call Vote for acceptance as stipulated: Trustee Smith – aye</p>

	<p>had him look at what we could do. She stated that she would abstain from voting if it concerned her son-in-law. Administrator Smith stated that she had talked with Activities and they use the bus at least once a week, she will investigate the use of the bus further. Trustee Degenauer asked if they could make a motion that if the cost comes in cheaper we would do that, it would change the budget. Trustee VanGasse asked if we could back out of the budget the cost of the bus. Trustee Degenauer ask if we went with renting a bus, it wouldn't be a purchase. They discussed the budget at Committee with the \$65,000 included, if the vote fails we'll take the \$65,000 out. Trustee VanGasse noted that if it is a rental then the budget would have to be amended. Trustee Degenauer recommended that they keep the motion on the floor and that there be a roll call vote.</p>	<p>Trustee Boyne – aye Trustee Springinsguth – aye Trustee Harrington – nay Trustee Oliver – aye Trustee Driscoll – aye Trustee VanGasse – aye Trustee Naser – aye Trustee Eichhorn – nay Trustee Hafeman – aye Chairperson Oliver stated that the budget had been approve as such with the roll call vote. Motion carried.</p>
Request Approval of 2014 Operating Budget	The Operating Budget was approved during the Finance and Building Committees Reports.	
Request approval for Write off of Bad Debts	<p>The Board was asked to approve a Write off of Debts in the amount of \$57,901.93. A lengthy review of what is being done to collect these debts was discussed. Trustee Degenauer stated that he plans to discuss this with Mr. McBroom and Mr. Casperson. The Board acknowledged that the staff is doing the best they can, but needs support from higher up (Legislators).</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Degenauer, to approve the Bad Debt Write Offs in the amount of \$57,901.93. Motion carried.</p>

<p>Report from Rory Mattson, Timber Consultant</p>	<p>Mr. Mattson addressed the Board to tell them that the survey of the land is complete and soon he will be ready to run the lines. He will be asking for money to purchase paint to do that and for stamps to send out bids. He would like to put it up for bids on a scaled sale and put it up this winter, giving the logger 2 to 3 years to finish the cut. Trustees Naser, Smith and Eichhorn are the Board Members who make up the sub-committee to deal with this. The logger will have the receipts and it will be his responsibility to get the receipts to the Committee person in charge of receiving them. Mr. Mattson would like to paint the lines (blue paint). Get bids out by February. He will contact Trustee Naser and come back to the Board when the bid packets have been received.</p>	
<p>Quality Assurance and Resident Council Committee Meetings</p>	<p>Susan Williamson, DON, reported on the Quality Assurance Meeting for December and the Resident Council Meetings at each home for the month of December.</p>	<p>A motion was made by Trustee Degenauer, supported by Trustee Springinsguth, to approve the report as presented. Motion carried.</p>
<p>Report of Safety Committee</p>	<p>Lois Ball, Safety Committee Secretary, reported on the Safety Committee meeting for the month of December. All incidents and accidents of all residents and staff were reviewed at this Safety Committee meeting.</p>	<p>A motion was made by Trustee Degenauer, supported by Trustee Driscoll, to approve the Safety Committee Meeting report as presented. Motion carried.</p>
<p>State Report</p>	<p>Administrator Smith reported that there had been a surveyor in the building to investigate a self-reported incident. We did correct the issue, but at the time we did not have an opening to move the resident and take care of the issue sooner. We did receive a citation for this.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Smith, to approve the reported as presented. Motion carried.</p>

<p>Administrator's Report</p>	<p>Administrator Smith reported that she attended the Water Authority Meeting on December 3rd. On the 8th she and Lois did a conference call with the EDEN Alternative to renew our process with them. On the 10th she attended a HCAM Meeting. UPHP has been moved from a January 1 start up date to March 1, but we still don't know how we will be billing. She noted that we are working with the North Menominee Clinic. We are renting a couple of rooms to them over at Whispering Pines where they see a few clients and are finishing up their paperwork.</p> <p>Tomorrow (Friday, December 19th), she along with Trustees Naser, Smith, and Eichhorn will meet with Neil Palmer from ATC.</p> <p>She did attend services for Mary Bradley on Tuesday and we did send a plant from the Board.</p> <p>There were no comments from the public.</p> <p>The meeting adjourned at 4:55 p.m.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Smith, to approve the Administrator's report. Motion carried.</p>
<p>Comments from the Public</p> <p>Adjournment</p>		<p>A motion was made by Trustee Hafeman, supported by Trustee Harrington, to adjourn the meeting. Motion carried.</p>

Elaine Boyne, Secretary

Darlene Smith, Acting Secretary

Barbara J. Quinn

Darlene Smith Dec 19/15

DELTA COUNTY CENTRAL DISPATCH AUTHORITY MEETING

December 10, 2014-- 9:00 a.m.
Courthouse – Administration Office

1. Call to order 9:00 a.m.

2. Roll Call

AGENCY	MEMBER	YES	NO
Escanaba City	Tall, Marc	X	
Fire Chief's Association	Lundberg, Jim	X	
Gladstone City	Geyer, Paul	X	
Sheriff's Department	Oswald, Ed	X	
State Police	Cunningham, Greg		x
Township Association	Johnson, Greg	X	
Delta County	Viau, Nora	X	
911 Coordinator	Segorski, James	X	
E M Coordinator	Berbohm, Robert	X	

Also present: Mark Seymour, Jon Giese

Election of Officers:

Nancy Kolich called for nominations for Chair. After discussion the slate of officers nominated were as follows:
Ed Oswald Chairperson, Paul Geyer, Vice Chairperson, Greg Cunningham, Secretary and Jim Lundberg Treasurer.

Motion to approve the officers by N. Viau and Supported by G. Johnson. Motion approved unanimously.

3. Adoption of Agenda:

MOTION to adopt the agenda as presented.

MOTION: Mr. Geyer

SECOND: Ms. Voai

SUPPORT: All

4. Public Comment on Agenda Items: None.

5. Approval of Previous Meeting Minutes (December 10, 2014):

MOTION to approve the December 10, 2014 minutes as presented.

MOTION: Mr. Johnson

SECOND: Mr. Lundberg

SUPPORT: All

6. Communications: None.

7. Committee and Liaison Reports:

a. Coordinator's Report:

1. Call activity report. FYI.

2. Resolution by County Board necessary under FCC to enable Dispatch to receive 911 tests.

MOTION to recommend County Board adoption of resolution.

MOTION: Ms. Viau

SECOND: Mr. Tall

SUPPORT: All

b. **Treasurer's Report:** (as of December 31, 2014)

Beginning Balance:	\$680,335.57
Additions:	\$ 31,993.91
Expenses:	\$ 67,087.91
Ending Balance:	\$645,262.46

c. **Quarterly Budget Report from City of Escanaba:** Two reports were presented for information.

d. **Monthly Budget Status Report:** FYI.

e. **Emergency Management Report:**

1. Concerns for Spring and the high water.
2. Nursing Home to begin emergency plans.

f. **TAC Report:** None.

g. **Mark Seymour Consultant Report:**

1. Still working on NE Tower Communicator.

8. Old Business: None.

9. New Business:

a. **Payment of Bills:** Tabled the suburban propane bills for further investigation.

TOTAL: \$65,728.70

MOTION: Mr. Geyer

SECOND: Mr. Tall

SUPPORT: All

b. **Meeting schedule.** Motion to approve the schedule.

MOTION: Mr. Geyer

SECOND: Mr. Tall

SUPPORT: All

10. Public Comment:

11. Authority Member Comment:

12. Other Items: Next Meeting: February 11, 2015; 9:00 a.m.

13. ADJOURNMENT:

MOTION: Mr. Tall

SECOND: Mr. Lundberg

SUPPORT: All

APPROVAL OF MINUTES:

CHAIR

VICE-CHAIR

DATED: _____

**Delta County
Department of Human Services Board
305 Ludington Street
Escanaba, MI 49829**

BOARD MEMBERS

**GERALD SMITH, CHAIR
ELAINE BOYNE
DEBBI SPRINGINSGUTH**

DIRECTOR

RUSSELL K. SEXTON

Meeting #970

Date: December 15, 2014

A regular meeting of the Delta County Department of Human Services Board was called to order by Gerald Smith, Board Chair, at 10:10 a.m. Eastern Time. The meeting was held in the Delta County Board Room on the second floor of the State Office Building located at 305 Ludington Street, Escanaba.

Present: Gerald Smith, Board Chair; Elaine Boyne, Board Member; Debbi Springinsguth, Board Member; and Russell Sexton, Board Secretary.

Others Present: None

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Ms. Boyne and supported by Ms. Springinsguth. Motion passed without opposition.

APPROVAL OF NOVEMBER 24, 2014 MINUTES:

Minutes of the November 24, 2014 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Springinsguth and supported by Ms. Boyne. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for November 2014 was reviewed. There was \$25.20 in expenditures for DHS Board Meeting attendance; leaving a balance of \$267.05.

A motion to approve the financial report was made by Ms. Boyne and supported by Ms. Springinsguth. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Delta County: There are 5 full time management staff, including 1 tri-county director and four first line supervisors consisting of 1 children's protective services supervisor, 1 foster care supervisor, 1 assistance payments supervisor and 1 general program supervisor who covers some assistance payments staff in Delta county, Indian outreach worker in Menominee county and adult services specialists in Delta,

Dickinson and Menominee counties. There is 1 tri-county community resource coordinator. There are 5 administrative support staff, 4 general and 1 fiscal. There are 5 children's protective services specialists, with one position currently vacant; 5 foster care and foster home licensing specialists, with one position currently vacant, 1 educational planner who serves the entire Upper Peninsula, 1 peer coach who covers the Triad and one Michigan Youth Opportunity Initiative worker. There are 13 assistance payments specialists (two are on a long term military leave); one limited term assistance payments specialist (to alleviate some of the extra work due to the military leaves) and two adult services specialists.

We have 2 Business Service Center staff stationed in our office, which includes 1 contract specialist and 1 child welfare funding specialist.

We have 5 central office personnel stationed in our office, which includes 1 recoupment specialist, 1 Bureau of Child Welfare licensing analyst, 1 maltreatment-in-care specialist and 2 Michigan Rehabilitation Services analysts – 1 full time and 1 part time.

Statewide Director's Meeting Information: No meeting occurred this month.

Collaborative Issues: No new information was provided.

Business Plan Update:

Operational Funds:

- FY 2015 Operating Funds Expenditure Report: Allocation: \$68,742.00. Year-to-date expenditures: \$2,742.90, which constitutes 4% of the allocation expended with 17% of the year elapsed.
- FY 2015 Travel Funds Expenditure Report: Allocation: \$52,332.00. Year-to-date expenditures: \$3,416.96, which constitutes 6.5% of the allocation expended with 17% of the year elapsed.
- Assistance Payments Standard of Promptness: Current data for Delta County is 87%. Business Services Center 1 average is 87% and State average is 86%.
- Family Independence Program Work Participation Rate: Current data is 50% Statewide Goal is 50%.

Miscellaneous:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for September 2014:

- Family Independence Program: 37 cases; 69 recipients; \$10,099.00 in benefits provided.
- Food Assistance Program: 3,027 cases; 5,600 recipients; \$657,291.00 in benefits provided.
- State Disability Assistance: 21 cases; 21 recipients; \$4,280.00 in benefits provided.
- Child Development and Care: 76 cases; 110 recipients; \$33,630.00 in benefits provided.

- State Emergency Relief: 6 cases; \$2,974.00 in benefits provided.
- Unduplicated total: 3,061 cases; 5,643 recipients; \$708,274.00 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1000 cases; 2,086 recipients
- Other Children < Age 21: 235 cases; 264 recipients
- Pregnant Women & Children Under 19: 1,195 cases; 1,975 recipients
- Non-SSI Aged, Blind & Disabled: 1,044 cases; 1,082 recipients
- SSI Aged, Blind & Disabled: 1,069 cases; 1,069 recipients
- Medicaid Eligible Total: 4,195 cases; 6,462 recipients

Healthy Michigan Plan County Enrollment: 1792

Assistance Payments caseloads and financial information can be obtained by anyone at any time by logging onto the DHS public website at www.michigan.gov/dhs, go to Forms and Publications and search the key word: Green Book. There you can look at past years and specific month data.

DHS policy for all programs, as well as a variety of other information one might want to know about DHS can be found at the www.michigan.gov/dhs site.

Child Welfare Data:

CPS Commencement of Investigation: 84%; statewide: 62%
 CPS Investigation face-to-face total: 88%; statewide: 61%
 CPS Investigation face-to-face 24 hour: 80%; statewide: 62%
 CPS Investigation face-to-face 72 hour: 100%; statewide: 61%

Foster Care Initial Medical: 100%; statewide: 56%
 Foster Care Initial Dental: N/A%; statewide: 51%
 Foster Care Periodic Medical: N/A%; statewide: 45%
 Foster Care Periodic Dental: N/A%; statewide: 30%

Board Member Input/Suggestions: None.

A motion to accept the Director's Report was made by Ms. Springinsguth and supported by Ms. Boyne. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

1. Approval of Vouchers:

Vouchers were reviewed and a motion to approve all vouchers was made by Ms. Boyne and supported by Ms. Springinsguth. Motion passed without opposition.

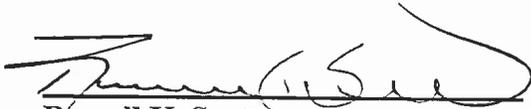
2. **MCSSA:** The next District One meeting will be held on January 15, 2015 at 11:45 Eastern, at the Country Grill in Ishpeming, MI.

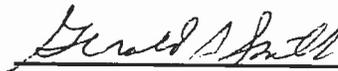
NEW BUSINESS: There was no new business presented.

PUBLIC COMMENT: There were no public comments.

NEXT MEETING: January 12, 2015 at 10:00 a.m. in the Delta County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Ms. Boyne and supported by Ms. Springinsguth. Meeting adjourned at 10:17 a.m.


Russell K. Sexton
Board Secretary


Gerald Smith
Chairperson

Pc: DHS Board Members; Delta County BOC; Delta County DHS Office File

A G E N D A

DELTA COUNTY DEPARTMENT OF HUMAN SERVICES BOARD MEETING

305 Ludington Street, Second Floor Conference Room

February 9, 2015, 10:00 A.M. Eastern Time

- A. Approval of agenda**
- B. Approval of January 12, 2015 minutes**
- C. Financial report**
 - 1. Review of vouchers**
- D. Director's Report**
 - 1. Staffing Information**
 - 2. Statewide Directors Meeting/Information**
 - 3. Collaborative Issues/Information**
 - 4. Director's Portfolio Update**
 - 5. Miscellaneous**
 - 6. Board Member Input/Suggestions**
- E. Unit Reports:**
- F. Board business**
 - 1. Approval of vouchers**
 - 2. MCSSA**
- G. New business**
- H. Public comment (5 minute limit per speaker)**
- I. Next meeting – March 16, 2015 – 10:00 AM**
- J. Adjournment**

“What do we believe? Who do we serve? What do we do?”

Mission:

Improving the quality of life in Michigan by providing services to vulnerable children and adults that will strengthen the community and enable families and individuals to move toward independence.

Vision:

Compassion. Protection. Independence.

COUNTY OF DELTA

NANCY J. KOLICH
COUNTY CLERK AND REGISTER OF DEEDS
310 LUDINGTON ST.
ESCANABA, MICHIGAN 49829

HOPE I. RUDDEN
CHIEF DEPUTY CLERK

SUSANNE DUBORD
DEPUTY CLERK

PHONE: (906) 789-5105
FAX: (906) 789-5196

WEBSITE:
www.deltacountymi.org
dclerk@charterinternet.com

MINUTES OF THE DELTA COUNTY CONCEALED PISTOL LICENSE BOARD

Date: December 16, 2014

Time: 1:30 p.m.

Place: Circuit Courtroom

VOTING MEMBERS PRESENT: Philip Strom, Chief Assistant Prosecutor
Sheriff Ed Oswald
Det. Jeremy Hauswirth, MSP

The meeting was called to order at 1:30 p.m. by Mr. Strom.

Moved by Sheriff Oswald and seconded by Det. Hauswirth to approve the minutes of the November 12, 2014 meeting. Motion carried.

Moved by Sheriff Oswald and seconded by Det. Hauswirth to approve a total of 37 applicants as presented. Motion carried.

7 new licenses were issued with expiration dates 4 years from their next birthday. List attached.

28 renewal licenses were issued, 1 with Pistol Free Exemption. List attached.

Moved by Sheriff Oswald and seconded by Det. Hauswirth to approve Mr. Semashko's application. Motion carried.

Moved by Sheriff Oswald and seconded by Det. Hauswirth to approve Mr. O'Neal's request for Pistol Free Exemption as a corrections officer. Motion carried.

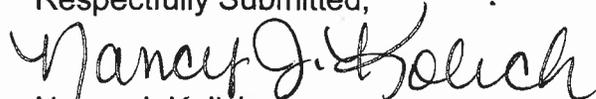
Moved by Mr. Strom and seconded by Det. Hauswirth to reinstate Mr. Williams CPL because the court order against Mr. Williams was dismissed. Motion carried.

Moved by Sheriff Oswald and seconded by Det. Hauswirth to approve the 2015 meeting schedule as presented. Motion carried.

The medical marijuana card issues and federal law regarding CPL's discussed.

Moved by Sheriff Oswald and seconded by Det. Hauswirth to adjourn at 2:06 p.m. Motion carried.

Respectfully Submitted,



Nancy J. Kolich
Delta County Clerk



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Wednesday, December 17, 2014

Board Members Present

Bob Burie
Tom Elegeert

Jan Hafeman
Mary Harrington

Larry Schei
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Secretary
Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on December 17, 2014. The meeting was called to order at 2:00 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Executive Secretary, and is recorded above.

2. Approval of Agenda

Ms. Hafeman moved to approve the agenda. Motion was supported by Mr. Schei and carried.

3. Approval of Minutes

Ms. Hafeman moved the minutes from October 15, 2014, be approved. Motion was supported by Mr. Burie and carried.

4. Public Comment

There was no public comment.

5. **Michigan Community Dental Clinics (MCDC) Agreement**

PHDM was approached by MCDC to partner with them in opening a dental clinic at the vacant Northern Menominee Health Center in Spalding. MCDS needs an inter-governmental transfer to collect Medicaid match funding, similar to how the Medical Access Coalition worked. The Delta County Board of Commissioners approved the inter-governmental transfer of up to \$25,000 quarterly, which will be paid back with interest.

This clinic will run on its own; PHDM will not be responsible for any staffing or program responsibilities.

Ms. Harrington moved the contract for MCDC be approved. Motion was supported by Ms. Hafeman and carried.

6. **Personnel Committee**

The Personnel Committee met at Public Health's Delta County office on Monday, December 15, 2014. Mr. Schei and Chairman Trudgeon gave the BOH an overview.

a. **Employee Health Insurance**

Public Act 152 requires PHDM employees to share in the cost of health insurance. There are three options on how the costs can be shared; hard cap, aggregated hard cap, and an 80/20 split. The Personnel Committee recommends the aggregated hard cap option since it distributes the costs most fairly among the employee classifications.

Mr. Schei moved the BOH accept the aggregated hard cap insurance option for FY15. Motion was supported by Ms. Harrington and carried.

b. **Non-union Wage Adjustment**

There are currently 34 non-union employees working for PHDM. The committee agreed to recommend a 2% wage increase for non-union staff for 2015.

Mr. Elegeert moved the 2% wage increase for non-union staff, be approved. Motion was supported by Ms. Hafeman and carried.

c. **MERS 457**

There are currently two 457 programs offered through PHDM. The 457 program is an investment option for employees. MERS also offers a 457 program. Adding the MERS 457 program will not add any additional costs to PHDM.

Mr. Schei moved the MERS 457 program be approved. Motion was supported by Ms. Harrington and carried.

d. Wellness Stipend Survey Results

Ms. Harrington feels the Wellness Stipend is a great benefit PHDM can provide because it encourages employees to get healthy. The stipend cost would remain the same at \$20 per month. Receipts must be submitted for the employee to be reimbursed.

Ms. Harrington moved the addition of Weight Watchers to the Wellness Stipend option be approved. Motion was supported by Mr. Elegeert and carried.

Mr. Burie moved the Wellness Stipend of \$20 a month for 2015 be approved, with the condition that a survey be conducted at the end of the year to measure participation. Motion was supported by Ms. Hafeman and carried.

7. Finance Committee

The Finance Committee met at Public Health’s Delta County office on Monday, December 15, 2014. Ms. Hafeman and Chairman Trudgeon gave the BOH an overview.

a. End of FY14 Report

Chairman Trudgeon asked Ms. Woelffer to give the BOH a brief synopsis of the FY14 Report. She reported the agency did well overall and finished just under budget.

Ms. Hafeman moved the final FY14 Report be approved. Motion was supported by Ms. Harrington and carried.

b. American Express Statements

Ms. Hafeman reported the Finance Committee reviewed the American Express statements and everything looked to be in order.

Ms. Hafeman moved the American Express statements be approved. Motion was supported by Ms. Harrington and carried.

c. Cost-Based Reimbursement

Mr. Snyder reported PHDM has received Cost-Based Reimbursement for FY12.

8. MERS Quarterly Statement

Chairman Trudgeon briefed the BOH on the MERS Quarterly statement.

Mr. Burie moved the MERS Quarterly statement be approved and placed on file. Motion was supported by Mr. Elegeert and carried.

9. Delta County Office Housekeeping Contract

Mr. Snyder explained the SCI cleaning contract for the Delta County office is coming due on January 1, 2015. The new contract has no changes in cost or services.

Ms. Hafeman moved the SCI contract for FY15 be approved. Motion was supported by Mr. Elegeert and carried.

10. PHDM Audit Contract

Mr. Snyder informed the BOH the three year contract with Anderson-Tackman for the department's annual audit ended with the FY13 audit. PHDM did receive a new three year offer, for \$9,500 per year. PHDM has utilized Anderson-Tackman's services for at least 27 years. Delta County uses Anderson-Tackman for their audit and since PHDM is part of Delta County, it makes sense to stay with them.

Mr. Schei moved the new three year contract with Anderson-Tackman, for \$9,500 per year be approved. Motion was supported by Ms. Hafeman and carried.

11. Review and Approval of October & November Check Registers

The Board of Health reviewed the October and November check registers. Questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hafeman moved the October and November check registers, be approved. Motion was supported by Mr. Schei and carried.

12. Medical Director's Report

Dr. Frankovich updated the BOH on Ebola. Local Public Health agencies in Michigan has monitored 54 individuals with exposure risk for Ebola. All but 11 have completed 21 days of monitoring and are no longer designated as at risk. New cases are still arising in West Africa but there have been no additional U.S. cases (total of 4).

Flu season is upon us and the Influenza A's H3N2 strain is the predominant strain being seen so far this year. About half of the circulating H3N2 viruses tested by the CDC match the current vaccine strain and about half have mutated and are no longer a good match. In spite of this, vaccine is still recommended to protect against the other circulating strains and because it is likely to provide some cross-protection against even the mismatched strain, hopefully decreasing the risk of serious flu complications. Those at higher risk should also seek medical care early in their illness so that they may receive anti-viral medication as appropriate.

13. Health Officer's Report

- Mr. Snyder announced out of the 4,000 surveys PHDM sent out for the Community Health Needs Assessment, 1,279 were returned. The data has been sent to MPH to be analyzed, and expected to be returned in February 2015. PHDM will compile a report on the findings to be distributed when completed.
- Discussion continues about the regionalization of the health departments. The U.P. Health Officers sent a letter to Mark Miller at MDCH expressing their displeasure on how this issue has been communicated with local health departments.
- The Brown County BOH passed a resolution declaring the wind farm in Glenmore, WI, a Human Health Hazard. The resolution was based on studies and information provided by the county residents. Mr. Snyder wanted to bring this to the BOH's attention because he feels this issue may come before the BOH regarding the windmills on the Garden Peninsula.

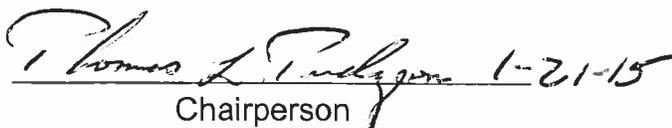
14. Public Comment—None

15. Board Member Comments

- Mr. Schei wanted to let everyone know how much they appreciate the hard working employees at PHDM.
- Mr. Elegeert thanked the BOH for the plaque.

16. Adjournment

There being no further business, Mr. Burie made a motion the meeting be adjourned at 3:46 p.m. CDT. Motion was supported by Mr. Elegeert and carried.


Chairperson 1-21-15



Public Health Delta & Menominee Counties



2920 College Avenue
Escanaba, Michigan 49829
Ph:(906)786-4111 - Fax:(906)786-7004

www.phdm.org

909 Tenth Avenue
Menominee, Michigan 49858
Ph:(906)863-4451 - Fax:(906) 863-7142

BOARD OF HEALTH

Meeting Schedule - 2015

Except as indicated, meetings will be held
at Pinecrest Medical Care Facility, Powers, MI

4:30 p.m. CST

5:30 p.m. EST

January 21, 2015

2:00 p.m. CST/3:00 p.m. EST

February 18, 2015

March 18, 2015

April 15, 2015

May 20, 2015

June 17, 2015

July 15, 2015 (Delta County office)

August 19, 2015 (Menominee County office)

September 23, 2015

November 4, 2015

December 16, 2015

DELTA COUNTY TOWNSHIP ASSOCIATION

The regular meeting of the Delta County Townships Association was held on Thursday October 23, 2014.

The meeting was opened by President Gregg Johnson. He led in the pledge of Allegiance.

Representing the County Commissioners was David Rivard. Townships present were, Bark River, Bay de Noc, Cornell, Ensign, Escanaba, Ford River, Masonville, Maple Ridge and Nahma. Jody Norman, Delta County Road Commission, was also present.

The minutes from the September 25, 2014 meeting were presented. A motion to accept was made by Gary Boudreau, supported by Peter Brock. Motion carried.

The Treasurer's report was read. A motion to approve was made by Gary Boudreau and supported by Ginny Dahlin. Motion carried.

Balance 5-22-14	\$3441.15		
<u>Income :</u>	. 00		
<u>Expenses:</u>			
<u>Salaries</u>	<u>110.00</u>		
Balance 10-23-14	\$ 3331.15	Picnic Fund	526.34

Unfinished Business:

There was news about the Equalization Department. There was a meeting on October 21, 2014 at the Road Commission Office. Attendees were assured they will be given a list of new guidelines from the Equalization Department at the January 2015 Township Association meeting.

Dennis Maufort suggested that we should form a committee of association members to determine what we think we should be getting for the "Service and Counseling" fees we are being assessed. Much of the information the Equalization Dept uses, is prepared by Assessors that are being paid by individual townships. Are we paying twice for the same information? Steve Rose supported the Motion. Motion carried. David Rivard thought that Nora Viau and County Commissioners should be invited as well. Mary Wilson will notify them of the day and time.

New Business:

Committees were chosen for the Annual Meeting. The Nominating Committee will be comprised of Mary Wilson, Judy Trudell and Linda Robitaille. The Awards Committee will be Ginny Dahlin, John Wolf and Peter Brock. Gregg Johnson mentioned that townships could invite former officials if they choose. Each township is asked to bring a door prize.

Guest Speaker:

Don Pyle, manager of the Delta County Landfill, spoke about the fact that they have capped off a large portion of the landfill but still have 5 acres open plus the new north side area. They have added new methane wells to burn off gases. Over the last five years tipping fees have only gone up from \$ 49.00 to \$51.75 per ton of refuse. He also explained recycling and wanted our support for

DELTA COUNTY TOWNSHIP ASSOCIATION

putting a letter in with the February assessment notices describing how to properly recycle. It would help save space in the landfill.

Rhiannon Haller, CUPPAD Commission Planner, stated that all Township Supervisors had received a letter inviting them to submit ideas for projects and that their office would work on the financing and feasibility options. January 31, 2015 is the deadline for submitting project permission forms.

Jody Norman from the Road Commission spoke briefly about their financial status for 2015. He asked that the townships have their wish lists in by February. The sooner they get them the earlier they can prepare their spring and summer schedules.

Public Comment: Bill Huebbler

The next regular meeting is January 22, 2015 at Rapid River Tri Township School at 7:00 p.m.

The motion to adjourn was made by Ginny Dahlin and supported by Gary Boudreau. Motion carried.

Respectfully Submitted,

Linda Trombley-Robitaille, Recording Secretary