

TENTATIVE AGENDA

DELTA COUNTY BOARD OF COMMISSIONERS

March 17, 2015

5:15 p.m.

- I. CALL TO ORDER
- II. PRAYER
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL

**SPECIAL ORDERS OF BUSINESS:**

- V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
  - County Board minutes: 3-3-15
  - Committee of the Whole:
- VI. APPROVAL OF AGENDA
- VII. PRESENTATION OF WRITTEN COMMUNICATIONS
  - A. COMMUNICATIONS RECEIVED
  - B. COMMUNICATIONS FORWARDED
- VIII. REPORTS OF STANDING, STATUTORY, SPECIAL COMMITTEES AND OTHERS
- IX. **PUBLIC COMMENT ON AGENDA ITEMS** (Sign In)
  - Public Hearing for Michigan Recreation Grants Application- UP State Fair**
- X. **COMMITTEE REPORTS**
  - 1. Building and Grounds minutes of 3-5-15
- XI. GENERAL ORDERS OF BUSINESS
  - A. UNFINISHED BUSINESS
  
  
  - B. NEW BUSINESS

1. **Payment of Bills**
2. **Sheriff Request- Supervisory Position**
3. **Pathways- Addendum to Letter of Agreement Jail Diversion Program**
4. **Airport Grant Resolution- Fed. 3-26-0031-3511, MDOT 2011-0530/A1**
5. **Cancel April 7<sup>th</sup> Board Meeting**

XII. GENERAL PUBLIC COMMENT

XIII. COMMISSIONER'S COMMENTS

XIV. MEETING SCHEDULE

- A. Committee of the Whole Meeting on 3-18-15 at 7:00 a.m. in the Service Center Boardroom.
- B. Statutory Board of Commissioners Meeting on 4-14-15 at 5:15 p.m. in the Service Center Boardroom.
- C. Board of Commissioners Meeting on 4-21-15 at 5:15 p.m. in the Service Center Boardroom.

XV. NOTICES

XVI. ADJOURNMENT

\*\*\*\*\*DUE TO THE TIME CONSTRAINTS, THE DELTA COUNTY BOARD OF COMMISSIONERS HAS ADOPTED A POLICY THAT ANY INDIVIDUAL WISHING TO ADDRESS THE BOARD WILL BE ALLOCATED THREE (3) MINUTES. THE THREE MINUTES USED BY THE INDIVIDUAL ARE TO MAKE STATEMENTS. THERE WILL BE NO QUESTION AND ANSWER SESSION FORMAT. THIS WILL STRICTLY BE A STATEMENT TYPE FORMAT. IF YOU WISH TO ADDRESS THE BOARD, PLEASE SIGN YOUR NAME ON THE SIGN UP LIST AVAILABLE FROM THE COUNTY CLERK. SPEAKERS WILL BE CALLED IN ORDER OF SIGN UP.\*\*\*\*\*

THE COUNTY OF DELTA WILL PROVIDE REASONABLE AUXILIARY AIDS AND SERVICES FOR THE HEARING IMPAIRED AND TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON REASONABLE NOTICE TO THE COUNTY OF DELTA. INDIVIDUALS WITH DISABILITIES REQUIRING SERVICES SHOULD CONTACT THE COUNTY OF DELTA ADA COORDINATOR BY WRITING OR CALLING THE FOLLOWING:

Daniel Menacher, DELTA COUNTY ADA COORDINATOR  
310 LUDINGTON STREET  
ESCANABA, MI 49829  
TELEPHONE (906) 789-5189

The Honorable Members of the Delta  
County Board of Commissioners

Dear Commissioners:

A regular meeting of the Delta County Board of Commissioners is scheduled for  
Tuesday, March 17, 2015 at 5:15 p.m. in the Board Room in the Delta County Service Center.

Sincerely yours,

Nancy J. Kolich  
Delta County Clerk

Proposed

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING  
March 3, 2015**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

February 26, 2015

The Honorable Members of the Delta County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday March 3, 2015, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,  
Nancy J. Kolich  
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Malnar, Johnson, Harrington, Moyle, and Rivard.

ABSENT: None.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy Kolich.

SPECIAL ORDERS OF BUSINESS

1. Closed Session.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to move into closed session at 5:18 p.m. for the purpose of discussing contract negotiations, 2 written attorney opinions and pending litigation with Counsel under OMI Section 15.268(8)(c)(e) and(h).

ROLL CALL	MALNAR	YES
	JOHNSON	YES
	MOYLE	YES
	RIVARD	YES
	HARRINGTON	YES

MOTION CARRIED.

Proposed

Moved by Commissioner Rivard and seconded by Commissioner Harrington to reconvene into regular session at 6:17 p.m. MOTION CARRIED.

No actions were taken during closed session

VIII. PUBLIC COMMENT ON AGENDA ITEMS

Karen Alvord, Prosecutor's Crime Victims Advocate, Addressed the Board supporting the reclassification appeal in the Prosecutor's office.

**Public Hearing for MI Trust Fund Grant - UP State Fair.**

**Hearing opened at 6:22 p.m.**

Rory Mattson, Conservation District Director, addressed the Board regarding the MI Trust Fund Grants for the UP State Fair.

Vickie Micheau, Delta County Chamber of Commerce Director, addressed the Board regarding the MI Trust Fund Grants for the UP State Fair.

Tom Elegeert, Brampton Township, addressed the Board with his support regarding the MI Trust Fund Grants for the UP State Fair.

**Hearing closed at 6:28 p.m.**

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve the minutes of the February 17, 2015 meeting. MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve the agenda adding items 7. Board Appointments and 8. Reposting the Administrator's position, under New Business. MOTION CARRIED.

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

A. Received:

1. Letter from US Army Corps of Engineers.
2. Letter from Rapid River Public Schools. (2)
3. Letter from Pathways.
4. Letter from Bergman Law Office, P.C.
5. Letter from Debra Nedeau.

Proposed

6. Letter from Karen Lundquist.
7. Letter from Lakestate Industries.
8. Letter from James Vicenzi.
9. Letter from Darryl and Jill McKnight.
10. Letter from City of Gladstone.

B. Forwarded:

1. Letter to Sharon Niebauer.
2. Letter to Jennifer Heller.

VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

1. Human Services Board minutes of 1-12-15.
2. Central Dispatch minutes of 1-14-15.
3. Concealed Weapons Board minutes of 1-20-15.
4. Board of Public Health minutes of 1-21-15.
5. Pinecrest Board minutes of 1-22-15.
6. Solid Waste Management minutes of 1-27-15.

VIII. REPORTS OF SPECIAL COMMITTEES AND OTHERS.

1. Township Association minutes of 1-22-15.

Moved by Commissioner Moyle and seconded by Commissioner Rivard that the Communications and Reports of Standing and Statutory Committees and the Reports of Special Committees and Others be received and placed on file. MOTION CARRIED.

IX. COMMITTEE REPORTS:

X. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

1. Reclassification - Intake Clerk, Prosecutor's Office.

Moved by Commissioner Johnson and seconded by Commissioner Rivard to decline the Prosecutor's request for appeal of the reclassification of the Prosecutor's Clerk.

ROLL CALL	MALNAR	YES
	JOHNSON	YES
	MOYLE	NO
	RIVARD	YES
	HARRINGTON	YES

MOTION CARRIED.

Moved by Commissioner Rivard and seconded by Commissioner Johnson to restart the process for reclassification of the Prosecutor's Clerk per the Union Contract.

Proposed

ROLL CALL	MALNAR	YES
	JOHNSON	YES
	MOYLE	NO
	RIVARD	YES
	HARRINGTON	YES

MOTION CARRIED.

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve payment of the bills in the amount of \$372,976.06 and Commissioner's expenses of \$259.70. MOTION CARRIED.

2. Forest Service - Road Easement at Rapid River Falls Park.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to offer an Easement with the Forest Service at Rapid River Falls Park, pending agreeable language, and authorizing the Board Chairperson to sign the paperwork with the County Board having final approval of the Easement. MOTION CARRIED.

3. Parks and Recreation Truck Bid.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve the purchase of a ¾ ton GMC truck for \$28,953. MOTION CARRIED.

4. Florence Cutter.

Had to leave, but left information regarding Pathways Appointment.

5. Pioneer Trail Park New Pavilion Recorded Declaration and Notice.

Moved by Commissioner Johnson and seconded by Commissioner Rivard to authorize Mr. Mattson to work with the Administrator to get a Declaration and Notice recorded in the Deeds office, to allow the County to be reimbursed for the Pioneer Trail Park Pavilion. MOTION CARRIED.

6. Zoning Case No. 3-15-PC.

Case 3-15-PC, Nevin Naser, Wells Township. Moved by Commissioner Moyle and seconded by Commissioner Rivard to approve

Proposed

the request to rezone from Rural Residential to Town Development as recommended by the Planning Commission.

ROLL CALL	MALNAR	YES
	JOHNSON	YES
	MOYLE	YES
	RIVARD	YES
	HARRINGTON	YES

MOTION CARRIED.

7. Board Appointments.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to appoint Brian Belmonti to the Airport Board, Dennis Wiltzius to the Building Authority, Joel Frizzell to the Brownfield Authority. MOTION CARRIED.

Moved Commissioner Johnson and seconded by Commissioner Moyle to re-appoint Florence Cutter and appoint George Botbyl to the Pathways Board.

ROLL CALL	MALNAR	NO
	JOHNSON	YES
	MOYLE	YES
	RIVARD	NO
	HARRINGTON	YES

MOTION CARRIED.

8. Reposting Administrator's Position.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to repost the Administrator's position requiring a Bachelor Degree and extend the posting 2 weeks. MOTION CARRIED.

XII. PUBLIC COMMENT

Howard Haulotte, Delta County Conservation District and Parks volunteer, thanked the Board for approving the purchase of the truck for the Parks.

John Gucky, Delta County Conservation District and Parks volunteer, thanked the Board for their continued support of the Parks and for approving the purchase of the truck for the Parks, so that the work at the parks can get done in a safe manner.

Steve Wery, Parks Manager, thanked the Board for approving the purchase of the truck for the Parks, the equipment at the Parks is well taken care of.

Proposed

XIV. MEETING SCHEDULE

March 6th	8:00 a.m.	Committee of Whole meeting- CANCELLED.
March 17 <sup>th</sup>	5:15 p.m.	Board meeting.
April 7 <sup>th</sup>	5:15 p.m.	Board meeting.
April 14 <sup>h</sup>	5:15 p.m.	Statutory Board meeting.
April 21 <sup>st</sup>	5:15 p.m.	Board meeting.

XV. NOTICES

XVI. ADJOURNMENT

Moved by Commissioner Johnson and seconded by Commissioner Malnar to adjourn at 8:15 p.m.

Respectfully Submitted,

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Nancy J. Kolich, County Clerk

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Mary K. Harrington, Board Chair

## **BUILDING AND GROUNDS MEETING**

March 5, 2015

MEMBERS PRESENT: Commissioner David Rivard  
Commissioner John Malnar  
Administrator Nora Viau

ATTENDEES: Corey Schroeder, Assistant Director of Maintenance, Sheriff Edward Oswald, Deputy Don Brockway, Steve Leadman, Billy Electric

The meeting began at 2:02 p.m.

V. New Business:

### **1. Connect Additional Panels to Generator.**

The Committee was updated on the electric panels that were not connected to the Jail generator that were discovered during the recent power outage. Steve Leadman of Billy Electric explained the work necessary to add the jail panel onto the generator. After discussion, the Committee recommends Board approval of \$13,500 to add the panels. Copy attached.

### **2. Pathways Request to Purchase Electronic Door Locks at Service Center.**

The Committee recommends Board approval of the donation of the locks to Pathways provided that the door frames and door locks are returned to their original state prior to the electronic locks being installed. Copy attached.

### **3. Courthouse Security.**

The Committee discussed overall Courthouse security with the Court Security Officer, Don Brockway and Sheriff Oswald. After discussion, the Committee recommends Board approval to limit the public access points into the Courthouse to the front doors only. The East and West entrances would be locked with signage. Additionally, The Committee recommends that the Court Security Officer and the Emergency Management Director update the Courthouse security assessment and list in priority the cost of security improvements.

Also discussed, were the issues with the parking lot and alley between the buildings.

The meeting adjourned at 2:53 p.m.



VII

Tel: 906-789-5556

Fax: 906-789-5456

3807 19<sup>th</sup> Avenue North

Escanaba, MI 49829

**February 13<sup>th</sup>, 2015**

**To: Delta County**

**Attn: Administration**

**Job Description: Connect additional panels to generator**

**Scope of Work:**

- **Refeed 100A single phase panel in detective area from generator panel in electrical room adjacent to laundry area.**
- **Refeed 200A single phase panel in closet across hall from reception area from generator panel in electrical room adjacent to laundry area.**
- **Refeed 480V panel in jail annex basement on far west wall, southwest corner with 100 amps from 480V generator panel in boiler room. This panel in the annex is its own separate service metered inside the fenced in enclosure on the northwest corner of the courthouse. By refeeding this panel in this manner we can eliminate the separate meter and separate meter fees as well as provide generator power to the two RTU's which provide heat to the Annex. Additional control wiring has to be included in the system (which is included in our cost projection) to prevent air conditioning from working in the event of an outage in the summertime. The reason for this is that the generator is not capable of**

**powering the air conditioning portion of the RTU's, only the heating, along with all the other items the generator has to power. Under normal utility power the RTU's will operate both heat and AC as is. It should be noted that because of the distance, the feeder size has to be increased to compensate for voltage drop.**

**Total Projected Cost: \$ 13,500.00**

**The price is strictly a projected cost of what it will take to complete the above listed work, all parts and labor included. Please feel free to contact me with any questions. Thank You, Steve Leadman**



*Serving our Neighbors with the Greatest Need*

**Alger County**  
**906.387.3611**  
1516 Sand Point Road  
Munising, MI 49862  
Fax: 906.387.4212

**Delta County**  
**906.786.6441**  
2500 7<sup>th</sup> Ave. South  
Suite 100  
Escanaba, MI 49829  
Fax: 906.786.5859

**Luce County**  
**906.293.3284**  
P.O. Box 448  
14126 County Road  
428 West  
Newberry, MI 49868  
Fax: 906.293.3850

**Marquette County**  
**906.225.1181**  
200 West Spring St.  
Marquette, MI 49855  
Fax: 906.225.7203

February 11, 2015

A handwritten signature in black ink, appearing to be 'Nora Viau', is located in the upper right quadrant of the page.

Delta County Commissioners  
Attn: Nora Viau  
310 Ludington Street  
Escanaba, MI 49829

Dear Ms. Viau and County Commissioners,

When Pathways was renting space from the County in the Delta County Services Center, we installed electronic door locks (with the County's permission) to provide an additional level of privacy and security. These door locks were purchased by Pathways and worked off of a software system that is installed on a server located in our Marquette County Office.

These door locks are also installed in our other three county offices and we are, once again, looking to install such a system in the building we own in Delta County.

As you may remember, the door locks were left on the doors when Pathways vacated your building. Since these current door locks are useless without the software program to run them, and Pathways is in need of some additional door locks for our other building, we would like to propose an option we feel would be beneficial to both parties.

Pathways would like to propose that we purchase these door locks from the County. Pathways would be willing to reimburse the County a total of \$500 for these, which our IT Director has indicated is the fair market value of this equipment. Pathways would also be willing to send our IT and Maintenance staff over to remove the equipment from the existing doors to assure no additional expense to the County. Of course, we would work with the County to assure this is done at a time that is convenient for you.

I understand a request of this nature must be directed to the Building and Ground Committee for consideration. Therefore, Pathways will await the County's response.

Sincerely,

Shelly Sundstrom  
HR Director

# DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE  
310 LUDINGTON STREET  
ESCANABA, MICHIGAN 49829  
PHONE: 906-789-5100  
FAX: 906-789-5197

B1



March 17, 2015

TO: Delta County Board of Commissioners  
FR: Nora M. Viau, Administrator  
RE: Payment of Bills

I have examined all claims presented, and recommend payment of the following; and that the County Clerk be directed to issue orders on the County Treasurer to the Claimants for the amounts allowed.

Nora M. Viau, Administrator

Date	Amount
03-05-15	79,058.11
03-13-15	95,546.53
Total Report of Claims \$	174,604.64
Total Jury Expense \$	0.00
GRAND TOTAL OF BILLS \$	174,604.64
Commissioner Expenses: \$	1,355.63 Paid

AUTHORIZED SIGNATURE \_\_\_\_\_  
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AUTHORIZED SIGNATURE \_\_\_\_\_

Check Date	Check	Vendor	Vendor Name	Description	Amount
<b>Bank FIRST ALL FUNDS</b>					
02/26/2015	156134	019300	STATE OF MICHIGAN	SALES TAX - JANUARY 2015	1,290.69
02/26/2015	156135	TREAS MISC	STATE OF MICHIGAN	FILING FEE MICH TAX TRIBUNAL DOCUMENTS	25.00
02/27/2015	156136	004367	EMILY DESALVO	TRAVEL - COURT ADMINISTRATOR ORIENTATION	441.77
03/05/2015	156137	0010047	JLW INSTRUMENTS	PRESSURE GAUGE SERVICE, IN ACCORDANCE WI	63.96
03/05/2015	156138	001188	AVLAB	PRIST 5 X 60	449.00
03/05/2015	156139	003058	CBM FOOD SERVICE	FOOD SERVICE - 2/12/15 - 2/18/15	2,981.85
03/05/2015	156140	003060	CDW GOVERNMENT INC	OKI DRUM BLACK AND BLACK TONER	202.79
				OKI TRANSFER BELT FOR PRINTER	211.21
					<u>414.00</u>
03/05/2015	156141	003061	CARQUEST AUTO PARTS	SHOP SUPPLIES	27.25
				DIESEL 911 DE-ICER	36.78
					<u>64.03</u>
03/05/2015	156142	003087	CHARTER COMMUNICATIONS	CABLE & INTERNET - ACCT 8245 12 032 0091	234.64
03/05/2015	156143	003120	CITY OF ESCANABA	FEB 2015 PENAL FINES-ESCANABA	2,592.99
03/05/2015	156144	003140	CITY OF GLADSTONE	FEB 2015 PENAL FINES	188.33
03/05/2015	156145	003170	COMMUNITY ACTION AGENCY	10/1/14 - 9/30/15 TRANSPORT FUNDS 12-007	11,040.00
03/05/2015	156146	003180	PATRICK CONNOR	PC MEETING	22.30
03/05/2015	156147	003267	BRANDON COUVILLION	PHONE REIMB-FEB 2015	45.00
03/05/2015	156148	003283	SHAWNA CRAMER	CISM TRAINING-PAYMENT CAME ELECTRONICALL	150.00
03/05/2015	156149	003292	CHEMWARD	PURPLE K DRY CHEMICAL FIRE EXTINGUISHING	1,580.25
03/05/2015	156150	004030	DAILY PRESS	AD- JOB POSTING- ADMINISTRATOR	144.30
03/05/2015	156151	004038	DAVIS/WANIC LAND SURVEYORS P.C	REMON SURVEY SERVICES	13,320.00
03/05/2015	156152	004141	DELL MARKETING L.P.	DELLB2360DN LASER PRINTER 110 V	223.30
				LATITUDE 15 5000 SERIES	823.21
					<u>1,046.51</u>
03/05/2015	156153	004166	DELTA CONSERVATION DISTRICT	DUMPSTATION-WATERLINE TRENCHING AND SYST	478.00
03/05/2015	156154	004225	DELTA COUNTY REGISTER OF DEEDS	2015 CERTIFICATE OF FORFEITURE RECORDING	4,042.00
03/05/2015	156155	004230	DELTA COUNTY ROAD COMMISSION	GAS FOR THE MONTH OF JANUARY, 2015	304.56
				GASOLINE- JAN 2015	3,329.24
					<u>3,633.80</u>
03/05/2015	156156	004240	DELTA COUNTY SHERIFF DEPT.	CIVIL PROCESS - JAMES B. SMITH	37.60
03/05/2015	156157	004241	DELTA COUNTY 4-H COUNCIL	8 PLAT BOOKS FEB 2015	272.00
03/05/2015	156158	004270	DELTA COUNTY TREASURER	ADDRESS RETURN POSTAGE	0.57
				ADDRESS RETURN POSTAGE 007-300-005-00	0.57
				012-179-019-00 RECORDING 1 REDEMPTION	10.00
				ADDRESS RETURN POSTAGE -OSWALD	0.57
					<u>11.71</u>
03/05/2015	156159	004271	DELTA DOOR COMPANY	REPLACE TORSION SPRING, SERVICE CALL TO	244.00
				TRANSITTERS AND SERVICE CALL	175.50
					<u>419.50</u>
03/05/2015	156160	004272	DELTA DISPOSAL	GARBAGE DISPOSAL - ACCT: 496	395.00
03/05/2015	156161	004356	JOHN DENHOLM	PC MEETING	89.00
03/05/2015	156162	004419	STEVEN A. DOSH, M.D.	MEDICAL EXAMINER FEES-MARCH 2015	3,500.00
03/05/2015	156163	004441	JASON DIX	PHONE REIMB - FEB 2015	35.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
03/05/2015	156164	005030	ELMER'S COUNTY MARKET	COFFEE	128.83
03/05/2015	156165	006022	FASTENAL COMPANY	SCREW DRIVER KIT	72.09
03/05/2015	156166	006088	DAN FORRESTER	TRAVEL AND THERAPY - 2/25/15 MILEAGE EXPENSE - 2/18/15	544.00 144.00 <u>688.00</u>
03/05/2015	156167	007030	GARDEN TOWNSHIP TREASURER	SET-GARDEN COLLECTION FEE	3,405.00
03/05/2015	156168	008080	BENNY HERIOUX	PC MEETING	32.08
03/05/2015	156169	011070	KOBAS ELECTRIC CO., INC.	FREEZER BULBS	28.84
03/05/2015	156170	012027	TRACY LANTAGNE	REIMB-OFFICE SUPPLIES REIMB-OFFICE SUPPLIES MILEAGE - MEAL REIMB - TRAVEL 2/18/15	9.51 2.43 83.48 <u>95.42</u>
03/05/2015	156171	012033	LAMBLE & BAYOT, PLLC	COURT APPT ATTY FOR RAJALA, 03-PMI-033	75.00
03/05/2015	156172	012078	TRANSUNION RISK AND ALTERNATIVE	INVESTIGATIVE CHECKS	7.75
03/05/2015	156173	012087	LIFELOC TECHNOLOGIES	CALIBRATE PBTs AND SOFTWARE UPDATE	146.00
03/05/2015	156174	012131	PERRY LUND	PHONE REIMB - FEB 2015	35.00
03/05/2015	156175	013037	JOHN MAINAR	MILEAGE/PHONE REIMB-FEB 2015	197.45
03/05/2015	156176	013081	MARQUETTE COUNTY DISTRICT COURT	OUT OF COUNTY BOND-ZACHARIA PAUL ERICKSE	250.00
03/05/2015	156177	013179	MENARDS	FEDEX REPAIR DOOR LOCK POST ITS CAR WASH	7.97 5.97 10.58 <u>24.52</u>
03/05/2015	156178	014210	NORTHERN PLUMBING & HEATING	PLUMBING PARTS	4.82
03/05/2015	156179	014250	NU-WAY CLEANERS	DRY CLEANING-FEB 2015	137.00
03/05/2015	156180	015025	OFFICE DEPOT	OFFICE SUPPLIES FILE FOLDERS FILE FOLDERS - RETURNED	90.69 22.89 (22.89) <u>90.69</u>
03/05/2015	156181	015039	OFFICE PLANNING GROUP	1050 GREEN FILE FOLDERS, 1,000 WHITE FIL	1,902.00
03/05/2015	156182	015091	OSF MEDICAL GROUP	MEDICAL BILL FOR STEPNOWSKI	631.00
03/05/2015	156183	016012	POMASL FIRE EQUIPMENT	SMOKE DETECTOR TESTER BREATHING CYLINDER TESTED AND REFILLED	48.38 156.00 <u>204.38</u>
03/05/2015	156184	016074	PAMELA FARROW	RESTITUTION- 11-8463-FH	20.00
03/05/2015	156185	016075	FRANCIS PERLICH	RESTITUTION - RACHELLE GREEN 11-8463-FH	20.00
03/05/2015	156186	016088	PIT STOP QUICK LUBE	OIL CHANGE	74.99
03/05/2015	156187	017010	QUILL CORPORATION	MANUAL PENCIL SHARPENERS FOR JAIL	81.96
03/05/2015	156188	018063	REINHART FOOD SERVICE	INMATE FOOD SERVICE SUPPLIES CREDIT	189.55 (18.79) <u>170.76</u>
03/05/2015	156189	018190	ELIZABETH ANN ROMAN	ADMIN EXP - JAN 2015	50.00
03/05/2015	156190	019018	THOMAS SABOR	POSTAGE REIMB - MI TAX TRIBUNAL POSTAGE FOR MTT CASE DENIAL OF PRINCIPAL	6.70 33.39 <u>40.09</u>

*J*

Check Date	Check	Vendor	Vendor Name	Description	Amount
03/05/2015	156191	019021	STAPLES	OFFICE SUPPLIES-ACCT 6011 1000 4030 441	128.17
03/05/2015	156192	019027	LESLIE STANEK-NAULT	PHONE REIMB - FEB 2015	35.00
03/05/2015	156193	019168	KELLY SMITH	WINTER MAE CONFERENCE LANSING FEB 17 -	759.95
03/05/2015	156194	019196	STANDARD ELECTRIC COMPANY	RPZ BACKFLOW PREVENTER FOR BOILERS AT SE	289.34
03/05/2015	156195	019201	STATE OF MICH,ST.EDUCATION TAX	SET & TLR 2/15 2/28/15	8,805.51
03/05/2015	156196	019237	STATE OF MICHIGAN	INDUSTRIAL SW ANNUAL PERMIT FEE	260.00
03/05/2015	156197	019304	STATE OF MICHIGAN	INTEREST FROM PRE DENIALS DUE STATE	445.76
03/05/2015	156199	020045	SUPERIORLAND ELECTRONICS	ANNUAL FIRE SPRINKLER SYSTEM TESTING AND	276.00
03/05/2015	156200	020048	TELNET WORLDWIDE INC	PHONE BILL- ACCT CORP-005179	8.50
03/05/2015	156201	021041	T.K.L. REPAIR, INC	7X12 TRAILER	1,850.00
03/05/2015	156202	021070	U.P. ACTION NEWS	PC ADS	414.00
03/05/2015	156203	022017	JULIAN VANDECAVEYE	UTILITIES- ACCT 0420193263-00001	46.28
03/05/2015	156204	022062	VIQ SOLUTIONS INC	PC MEETING	34.95
03/05/2015	156205	023076	TAMMY WEITHUHN	VIZ MAINTENANCE-COURTS	5,940.00
03/05/2015	156206	023080	THOMSON REUTERS - WEST PAYMENT CTR	PHONE REIMB - FEB 2015	35.00
03/05/2015	156207	084072	LUKE HAMLIN	MONTHLY SUBSCRIPTION CHARGES	321.10
03/05/2015	156208	084615	MARATHON COUNTY SHERIFF'S DEPT	MONTHLY CHARGES	200.50
03/05/2015	156209	085083	JOHNATHON NORMAN	MI SCAO APPR FORMS	842.70
03/05/2015	156210	ADMIN MISC	ERIC GASMAN	PHONE REIMB - JAN 2015	35.00
03/05/2015	156211	ADMIN MISC	CECELIA KEENAN	MILEAGE REIMB - FEB 2015	120.75
03/05/2015	156212	ADMIN MISC	HENRY KLEIMAN	CIVIL PROCESS ON KYLE DAVID ANDERSON 201	155.75
03/05/2015	156213	ADMIN MISC	ROBERT SCHNEIDER	MEAL REIMB - 2/23/15 - 2/26/15	150.00
03/05/2015	156214	ADMIN MISC	HELEN JEANNE PEARSON	OVERPYMT OF CPL LICENSE FEE	66.29
03/05/2015	156215	DLQ TAX	JEFF MCGILLVIRAY	OVERPYMT OF CPL LICENSE FEE	10.00
03/05/2015	156216	DLQ TAX	RICKIE BRICKERER	OVERPYMT OF CPL LICENSE FEE	10.00
03/05/2015	156217	FOC MISC	CASS COUNTY SHERIFF'S DEPT	OVERPYMT OF CPL LICENSE FEE	10.00
03/05/2015	156218	TREAS MISC	SCOTT JOHN LEE	OVERPAY DLQ 052-353-004-00	135.58
				CIVIL PROCESS BALANCE DUE - GERALD F HAR	2.77
				RETURN OF UNCLAIMED PROPERTY CASE 06-PE-	5.00
					699.66

FIRST TOTALS:

Total of 85 Checks: 79,058.11  
 Less 0 Void Checks: 0.00  
 Total of 85 Disbursements: 79,058.11

3

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
03/06/2015	156219	013950	MUNICIPAL EMPLOYEES RETIREMENT	RETIREMENT RETIREMENT RETIREMENT RETIREMENT RETIREMENT RETIREMENT RETIREMENT RETIREMENT	70.11 70.11 70.11 210.33 70.11 70.11 63.72 41.55 <u>9,650.40</u> 10,316.55
03/13/2015	156220	001022	LEXISNEXIS A DIV OF REED ELSEVIER	SUBSCRIPTION CHARGES (FEB. 2015)	300.00
03/13/2015	156221	001050	ALGER DELTA ELECTRIC ASSOC.	TOWER POWER ACCT 200500	134.44
03/13/2015	156222	001172	AUTOMATED BUSINESS EQUIPMENT	SEALING SOLUTION FOR FOLDING MACHINE	28.00
03/13/2015	156223	002024	CANDICE BAKER	FOSTER CARE FOR ISAIAH LEDFORD FOR FEB 2	482.72
03/13/2015	156224	002320	BRUNETTE & SON, INC.	SNOW REMOVAL SERVICE CENTER SNOW REMOVAL/SALTING - COURTHOUSE	585.00 445.00 <u>1,030.00</u>
03/13/2015	156225	002400	BURKHART, LEWANDOWSKI & MILLER, P.C	DELTA CONSERVATION DISTRICT MOU	195.00
03/13/2015	156226	003058	CBM FOOD SERVICE	FOOD SERVICE 2/19 - 2/25/15	3,028.90
03/13/2015	156227	003140	CITY OF GLADSTONE	RESTITUTION - MICHEAU -13-FH-8845	25.00
03/13/2015	156228	003160	CLOVERLAND PAPER CO.	TOILET PAPER	40.43
03/13/2015	156229	003251	GARY AND TRACI CORRIGAN	FOSTER CARE FOR FEB 2015- MALACHI DESCHA FOSTER CARE FOR DREDYN DESCHAIINE FOR FEB	482.72 622.72 <u>1,105.44</u>
03/13/2015	156230	003323	CYCLE CITY	BELT FOR SNOWMOBILE	144.00
03/13/2015	156231	003331	CSM SERVICES	FEB 2015 - JANITORIAL SERVICES	966.88
03/13/2015	156232	004030	DAILY PRESS	TENTATIVE EQUALIZATION RATIOS	541.78
03/13/2015	156233	004078	TIMOTHY G DECLAIRE	SNOW REMOVAL- FEB 2015	625.00
03/13/2015	156234	004240	DELTA COUNTY SHERIFF DEPT.	RESTITUTION - SCHOFIELD - 05-FH-7482 CIVIL PROCESS - DONALD NUERNBERG	30.41 25.00 <u>55.41</u>
03/13/2015	156235	004270	DELTA COUNTY TREASURER	REPLENISH CASH DRAWER 1 OVERPAYMENT 04125201800	0.50 44.70 <u>45.20</u>
03/13/2015	156236	004272	DELTA DISPOSAL	GARBAGE PICK UP- ACCT COM40	163.95
03/13/2015	156237	004367	EMILY DESALVO	PHONE REIMB - JAN 2015 COURT ADMINISTRATOR ORIENTATION -3/2-05/	30.00 218.41 <u>248.41</u>
03/13/2015	156238	006022	FASTENAL COMPANY	SAWZALL BLADES AND SAFETY GLASSES SECURITY DRIVER KITS	33.76 144.18 <u>177.94</u>
03/13/2015	156239	006050	FIRST BANK	RESTITUTION - GUSTAFSON - 06-FH-7609	25.00

4

Check Date	Check	Vendor	Vendor Name	Description	Amount
03/13/2015	156240	006057	FIRST LUTHERAN CHURCH	RESTITUTION - OLIVER - 99-FH-6468	30.00
03/13/2015	156241	006088	DAN FORRESTER	TRAVEL 3/4/2015	144.00
03/13/2015	156242	006121	FRIENDS OFFICE PRODUCTS	OFFICE SUPPLIES	128.90
03/13/2015	156243	007075	NAPA AUTO PARTS	FREIGHT/ SECOND PAYMENT	8.95
03/13/2015	156244	008024	MARK HAGER	PHONE REIMB - JAN 2015	30.00
03/13/2015	156245	008027	HANNAHVILLE TRIBAL COURT	OUT OF COUNTY BOND	500.00
03/13/2015	156246	008031	MARY HANSON	MEAL REIMB - FEB 2015 - (UPSET)	139.25
03/13/2015	156247	008049	MARY HARRINGTON	MILEAGE/PHONE REIMB-FEB 2015	196.30
03/13/2015	156248	008126	JACOB HUSTED	RESTITUTION - POTTER - 13-FH-8852	287.50
03/13/2015	156249	010054	ABBY JOHNSON	RESTITUTION - AMBROSE - 13-FH-8787	25.00
				RESTITUTION - AMBROSE - 13-FH-8787	50.00
03/13/2015	156250	013028	JAYNE MACKOWIAK	COURT APPT ATTY FOR FONTAINE/NOWAK NEGLE	578.89
				COURT APPT ATTY FOR BARRETT NEGLECT	319.50
				COURT APPT ATTY IN JAXON ROSS NEGLECT	112.50
					<u>1,010.89</u>
03/13/2015	156251	013088	MARQUETTE EMBROIDERY & LETTERING	POLO SHIRTS	190.00
				APPAREL	208.00
					<u>398.00</u>
03/13/2015	156252	013088	MARQUETTE EMBROIDERY & LETTERING	HATS	50.00
03/13/2015	156253	013435	MIDWEST CLAIMS SERVICE	RESTITUTION - GUSTAFSON - 06-FH-7610	25.00
03/13/2015	156254	013447	MILLER'S ACTION OFFICE SUPPLY	BINDERS	265.42
03/13/2015	156255	014118	MARILYN NOBLE	UMBRELLAS AND FLASHLIGHTS FOR VSU DUTY B	15.37
				PAGERS - VSU	120.00
				PAGER CLIPS FOR VSU	39.88
					<u>175.25</u>
03/13/2015	156256	014131	NORTHCARE NETWORK	CONVENTION FACILITIES TAX- 50% PAYMENT	57,452.50
03/13/2015	156257	014212	NORTHERN UNITED FEDERAL CREDIT UNIO	CC CHGS - ACCT 7450 - FEB 2015	10.00
				CC CHGS - ACCT 0211	10.00
					<u>20.00</u>
03/13/2015	156258	015075	CATHERINE OLSON	RESTITUTION - MCDORMAN - 03-FC-7084	130.12
03/13/2015	156259	016032	P & M INSPECTIONS, INC.	PAYROLL 2-23-2015 THROUGH 3-6-2015	1,806.00
03/13/2015	156260	016088	PIT STOP QUICK LUBE	OIL CHANGE	46.00
03/13/2015	156261	018077	UPPER MICHIGAN LAW	COURT APPT ATTY FOR ERIC DROSSART NEGLEC	45.00
				COURT APPOINT ATTORNEY RE RANDALL/COBLE	112.50
					<u>157.50</u>
03/13/2015	156262	018081	AUGUSTUS RAUTANEN	FOSTER CARE FOR BROOKLYN GORDON FOR FEB	576.52
03/13/2015	156263	018190	ELIZABETH ANN ROMAN	ADMIN EXP - FEB 2015	50.00
03/13/2015	156264	019120	SHOPKO	OFFICE SUPPLIES-KLEENEX/PAPER TOWEL	40.49
03/13/2015	156265	019187	SO'S CUSTOM TAILOR & DRY CLEANING	TAPER SHIRTS AND SWEATER - DEBACKER	32.00
03/13/2015	156266	019196	STANDARD ELECTRIC COMPANY	DRAIN ASSEMBLY FOR BACKFLOW PREVENTER SE	64.03
03/13/2015	156267	019228	STATE OF MICHIGAN	RESTITUTION - GAGNE - 12-FH-8594	50.00
03/13/2015	156268	019238	STATE OF MICHIGAN	STATEWARD COLLECTIONS FOR FEB 2015	2,184.42
03/13/2015	156269	019239	STATE OF MICHIGAN	NOTARY RENEWAL / LORI JOHNSON	10.00
03/13/2015	156270	019375	STROPICH OIL COMPANY	BLENDED DIESEL 408X 2.60	1,060.80

5

Check Date	Check	Vendor	Vendor Name	Description	Amount
03/13/2015	156271	019395	SUPERIORLAND ELECTRONICS	UNLEAD 93 X 2.30	213.90
03/13/2015	156272	020114	TRAVELERS INSURANCE	ANNUAL MONITORING FEE - 2015	1,274.70
03/13/2015	156273	021005	UNISOURCE - APPLETON	RESTITUTION - CLAIM EHS69998 - DUNCAN /	35.00
03/13/2015	156274	022025	VERIZON WIRELESS	RESTITUTION - CLAIM EHS69998 - DUNCAN /	35.00
03/13/2015	156275	023084	WEX BANK		70.00
03/13/2015	156276	023117	WUPF FM	8.5X11 WHITE PAPER	2,192.00
03/13/2015	156277	025000	XEROX CORPORATION	PHONE - ACCT 482996167-00001	361.37
03/13/2015	156278	026091	KAMMI YOUNG	FUEL BILL - ACCT 0496-00-166010-0	81.38
03/13/2015	156279	084355	LATITUDE SUBROGATION SERVICES	:30 SEC SPOTS/FEB 2015	349.00
03/13/2015	156280	084794	SHELLEE SODERSTROM	PRINTER - ACCT 718015423	33.46
03/13/2015	156281	084889	UPPER LAKES TOWING COMPANY	FOSTER CARE FOR CALEIGH GORDON FOR FEB 2	744.52
03/13/2015	156282	085015	TIMOTHY KOBASIC	RESTITUTION - BERGEON - 12-FH-8660	500.00
03/13/2015	156283	085083	JOHNATHON NORMAN	RESTITUTION - BREAUULT - 01-FH-6773	2.00
03/13/2015	156284	085317	BRUCE & JENNIFER MESSERSMITH	RESTITUTION - JOHNSON - 10-FH-8324	50.00
03/13/2015	156285	085431	MEEMIC INSURANCE COMPANY	RESTITUTION - ARBOUR - 11-FH-8519	150.00
03/13/2015	156286	085488	CHRIS GILL	MEAL REIMB - 2/16-2/20/15 - TRAINING	48.51
03/13/2015	156287	CLERK MISC	DOUGLAS SIMPSON	KALYN JONES FOSTER CARE FOR FEB 2015	482.72
03/13/2015	156288	DLQ TAX	MARK HILL	JORDON POPIOLEK FOSTER CARE FOR FEB 2015	482.72
03/13/2015	156289	DLQ TAX	BRIAN DONEAU		965.44
03/13/2015	156290	DLQ TAX	DONALD FRAZIER	RESTITUTION CHILDRESS - CLAIM#01518481-7	40.00
03/13/2015	156291	DLQ TAX	RONALD SPENCER	RESTITUTION - SEYMOUR- 09-FH-8181	10.00
03/13/2015	156292	TAX REFUND	LUND HAROLD	RETURN BOND - DUQUETTE - 14-FH-9052	1,500.00
03/13/2015	156293	TREAS MISC	WENDRICK EDWARD	OVERPAY DLQ TAX 00746701800	20.77
			TERRY AND DEBORAH BITTNER	OVERPAY DLQ TAX 007-440-005-00	15.60
				OVERPAY DLQ TAX 01406500700	2.93
				OVERPAYMENT DLQ TAX 01406202500	28.14
				VA Exemption refund 2014 summer tax	457.48
				Sum Tax Refund 002-303-014-40	582.62
				REFUND OVERPAYMENT OF TAXES TERRY BITTNE	97.52

FIRST TOTALS:

Total of 76 Checks: 95,546.53  
 Less 0 Void Checks: 0.00  
 Total of 76 Disbursements: 95,546.53

6









## OFFICE OF DELTA COUNTY SHERIFF

EDWARD L. OSWALD, SHERIFF  
*eoswald@deltacountymi.org*

PHILLIP J. GRIEBEL, UNDERSHERIFF  
*pgriebel@deltacountymi.org*

B2

03-05-2015

Dear Delta County Board,

During our last supervisor meeting, the dayshift Sgt's report that they are having a difficulty with the courts and movement of inmates. They report that due to more hearings, unknown lengths of hearings, different courts that movement of inmates are falling through the cracks. They also still have to run a jail and have the other inmates needs to tend to. One of the problems is that they are on duty two days and then go off duty for two days. The Sgt's report if they took one of the day shift positions and made it a Sgt. Position for the movement of inmates and dealing directly with court they feel that the jail would run more smoothly.

During this same time I have had meetings set up with District Court as to many issues including inmates. Judge Parks asked that if we could have one supervisor Monday through Friday that the courts could call, he feels that court could operate more smoothly. I did ask the Judge if he had talked with somebody here about this due to just hearing the same suggestion in a supervisor meeting. He stated that he did not and that there had been some problems and he felt this would eliminate some of the confusion each day. The Judge reports that Court is very fluid and that the movement of inmates can be unpredictable at times.

I found it interesting that after problems with movement of inmates our supervisors and the Judge came up with the same suggestion.

I am asking to increase a current position of a Corrections Officer to a position of Supervisory with a cost of about \$950 for the rest of this year that can be moved within our budget. This Sgt. Position will be Monday through Friday.

Thank you,  
Ed Oswald  
Sheriff



*Serving our Neighbors with the Greatest Need*

Community Mental Health

**Alger County**  
906/387-3611  
1516 Sand Point Road  
Munising, MI 49862  
Fax: 906/387-4212

**Delta County**  
906/786-6441  
2500 7<sup>th</sup> Ave. S., Suite 100  
Escanaba, MI 49829  
Fax: 906/786-5859

**Luce County**  
906/293-3284  
P.O. Box 448  
Newberry, MI 49868  
Fax: 906/293-3850

**Marquette County**  
906/225-1181  
200 West Spring Street  
Marquette, MI 49855  
Fax: 906/225-7203

B3

March 4, 2015

Delta County Board of Commissioners  
310 Ludington Street  
Escanaba, MI 49829

Enclosed is the most current Letter of Agreement for Jail Diversion services provided by Pathways. There were some changes made in the laws at the state level, that make it necessary to update existing letters of agreement.

After reviewing, please sign and date on the last page and return to Pathways in enclosed envelope. Please contact me if you have any questions, concerns, or objections.

Sincerely,

Michael St. John, LMSW  
Crisis/DDA/MIA Program Supervisor  
(906) 233-1354

ADDENDUM TO LETTER OF AGREEMENT JAIL DIVERSION PROGRAM BETWEEN PATHWAYS COMMUNITY MENTAL HEALTH AND Delta County Board of Commissioners

Recent changes in the law, specifically, MHC Sec 330.1207a, indicates the necessity to update existing letters of agreement. The following is an extract from the Michigan Mental Health Code:

**330.1207a Persons entering criminal justice system; collaborative program to provide mental health treatment and assistance; interagency agreement; rules; funds.**

Sec. 207a. (1) Not later than October 1, 2014, each county shall have a written interagency agreement in place for a collaborative program to provide mental health treatment and assistance, if permitted by law and considered appropriate, to persons with serious mental illness who are considered at risk for 1 or more of the following:

- (a) Entering the criminal justice system.
- (b) Not receiving needed mental health treatment services during a period of incarceration in a county jail.
- (c) Not receiving needed mental health treatment services upon release or discharge from incarceration in a county jail.
- (d) Being committed to the jurisdiction of the department of corrections.

(2) Parties to the interagency agreement referenced in subsection (1) shall include, at a minimum, all of the following:

- (a) The county sheriff's department.
- (b) The county prosecutor's office.
- (c) The community mental health services program that provides services in that county.
- (d) The county board of commissioners.
- (e) A district court judge who serves in that county or, if there is more than 1 district in the county, a district court judge who serves in the county who is designated either by the chief judge of a district court within that county or a chief judge with authority over a district court in that county.
- (f) A circuit court judge who serves in that county who is designated either by the chief judge of the circuit court or by a chief judge with authority over the circuit court in that county.

(3) The interagency agreement referenced in subsection (1) shall, at a minimum, cover all of the following areas:

- (a) Guidelines for program eligibility.
- (b) Interparty communication and coordination.
- (c) Day-to-day program administration.
- (d) Involvement of service consumers, family members, and other stakeholders.
- (e) How the program shall work with local courts.
- (f) How the program shall address potential participants before and after criminal charges have been filed.
- (g) Resource sharing between the parties to the interagency agreement.
- (h) Screening and assessment procedures.
- (i) Guidelines for case management.
- (j) How the program described in subsection (1) will work with county jails.
- (k) Criteria for completing the program described in subsection (1).
- (l) Mental health treatment services that are available through the program described in subsection (1).

- (m) Procedures for first response to potential cases, including response to crises.
- (n) How the administrators of the program described in subsection (1) will report the program's actions and outcomes to the public.

(4) A county that has a written interagency agreement referenced in subsection (1) in place on the effective date of the amendatory act that added this section may maintain that interagency agreement, but must ensure that its interagency agreement contains all of the provisions described in subsection (3).

(5) The department, the state court administrative office, and parties to the interagency agreement may establish additional policies and procedures to be included in the county interagency agreement required under this section.

(6) The department may promulgate rules to implement this section according to the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328.

(7) A county is not required to provide funds for the program described in subsection (1). In implementing the provisions of this section, a county is required to expend funds for the program described in subsection (1) only to the extent appropriated annually by the legislature for the program

#### **PURPOSE OF THIS ADDENDUM**

The purpose of this Addendum is to ensure an interagency agreement is in place for a collaborative program to provide mental health treatment and assistance, if permitted by law and considered appropriate, to persons with serious mental illness who are considered at risk for 1 or more of the following:

- (a) Entering the criminal justice system.
- (b) Not receiving needed mental health treatment services during a period of incarceration in a county jail.
- (c) Not receiving needed mental health treatment services upon release or discharge from incarceration in a county jail.
- (d) Being committed to the jurisdiction of the department of corrections.

#### **ALL PARTIES AGREE TO THE FOLLOWING**

If at any point in the judicial process; arrest, prosecution, trial or incarceration, it is suspected that an individual may have a Severe Mental Illness (SMI), a representative of that agency will initiate a contact with Pathways Community of Mental Health to determine a mutual course of action—including arrangement for screening, assessment, and procedures as appropriate to meet the individual's mental health needs.

Responsibility to identify potential program candidates falls upon all agencies under this agreement.

Pathways Community of Mental Health will base screening, assessment, and treatment recommendations as consistent with the Michigan Mental Health Code.

Direct mental health services may be available through Pathways Community of Mental Health, or any other State of Michigan licensed medical or mental health service provider.

There is no provision within the Section 207a allowing for additional financial resources. Therefore, the extent of interagency collaboration may be in effect naturally limited, due to currently available state funding provided to each agency, except as can be practical without reduction in any agency's mandated purpose and function. Collaborative interagency resource sharing may improve this program's efficacy.

Day to day program administration, reports on the program's actions and outcomes to the public, involvement of services consumers, family members and other stakeholders, guidelines for case management, and criteria for completion of the program shall be the responsibility of the involved agencies as prescribed by established policies and procedures.

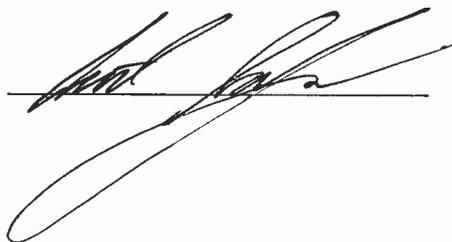
FOR DELTA COUNTY

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Date

FOR PATHWAYS COMMUNITY MENTAL HEALTH:



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3-4-15

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Date

B4

Zimbra

tracy@deltacountymi.org

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**March 17 Brd meeting**

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**From :** Kelly Smith <ksmith@deltacountymi.org> Thu, Mar 12, 2015 09:54 AM  
**Subject :** March 17 Brd meeting 2 attachments  
**To :** Tracy Lantagne <tracy@deltacountymi.org>

Good morning. I need to be on the board meeting next week for a resolution for our Perimeter Fence, Phase 3 Project (this will help to close this project out from 2011)

Attached is the first page of the contract along with the direction sheet, as well as a new written resolution example.

The reason I' m requesting only my signature, is because it will be closed after this amendment gets signed by the state.  
The County Board already approved a resolution back in 2009 for this project and had Connie as the authorized signer, but because she is retired, they need my name formally approved by the board.

Let me know if you have any questions.

Thanks  
Kelly

**Kelly Smith, Manager**  
Delta County Airport  
3300 Airport Road  
Escanaba, MI 49829

**ksmith@deltacountymi.org**  
906-786-4902 (W) 906-786-2583 (Fax)

[www.deltacountymi.org](http://www.deltacountymi.org)



STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION  
LANSING

RICK SNYDER  
GOVERNOR

KIRK T. STEUDLE  
DIRECTOR

March 6, 2015

Kelly Smith, Manager  
Delta County Airport  
3300 Airport Rd  
Escanaba, Michigan 49829

Dear Ms. Smith:

SUBJECT: Delta County Airport  
Escanaba, Michigan  
Fed. Proj. No. 3-26-0031-3511  
MDOT Contract No. 2011-0530/A1 (Amendment)

Enclosed are the original and one copy of the above-described contract amendment between your organization and the Michigan Department of Transportation. Please take time to read and understand this contract. If this contract meets with your approval, please complete the following checklist:

- \_\_\_\_\_ **PLEASE DO NOT DATE THE CONTRACTS.** MDOT will date the contracts when they are executed. (A contract is **not** executed unless both parties have signed it.)
- \_\_\_\_\_ Secure the necessary signatures on both contracts.
- \_\_\_\_\_ **Include a certified resolution/authorization that specifically names the official(s) authorized to sign the contract.** One must be submitted for each contract even though you may have submitted one to us in the past.
- \_\_\_\_\_ Return both copies of the contract to my attention at the address below for execution by MDOT. . In order to meet the scheduled project start date and/or timely processing of project costs, *please return the signed amendments as soon as you have secured local approval.* One fully executed contract will be forwarded to you.

If you have any questions, please call me at (517)335-9960.

Sincerely,

Anu Taneja, Contract Administrator  
Office of Aeronautics

Enclosures

cc: Kelly Crannell  
File

**MICHIGAN DEPARTMENT OF TRANSPORTATION**

**DELTA COUNTY BOARD OF COMMISSIONERS**

**AMENDMENT**

This Amendatory Contract is made and entered into this date of \_\_\_\_\_ by and between the Michigan Department of Transportation (DEPARTMENT) and the Delta County Board of Commissioners (SPONSOR) for the purpose of amending Contract No. 2011-0530 (CONTRACT), dated October 13, 2011.

**Recitals:**

The CONTRACT provides for the construction of perimeter fencing, phase 3, at the Delta County Airport in Escanaba, Michigan; and

The parties desire to amend the CONTRACT to increase the amount in order to cover higher than anticipated costs associated with the construction of the perimeter fencing, phase 3.

The parties agree that the CONTRACT be and that the same is amended as follows:

1. In order to set forth the revised amount, Exhibit 1 of the CONTRACT, dated August 1, 2011, is replaced with Revised Exhibit 1, dated November 8, 2014, attached hereto and made a part hereof, and all references in the CONTRACT to Exhibit 1 will be construed to mean Revised Exhibit 1, dated November 8, 2014.
2. In order to increase the CONTRACT amount by Fifteen Thousand One Hundred Ninety-Six Dollars (\$15,196.00), for a revised total CONTRACT amount of Two Hundred Twenty-One Thousand One Hundred Ninety-Six Dollars (\$221,196.00), Section 11 of the CONTRACT is amended to read as follows:

“11. The PROJECT COST participation is estimated to be as shown below and in Revised Exhibit 1. The PROJECT COST participation given in Revised Exhibit 1 is to be considered an estimate. The actual DEPARTMENT, FAA, and SPONSOR shares of the PROJECT COST will be determined at the time of financial closure of the FAA grant.

Federal Share	\$210,136.00
Maximum DEPARTMENT Share	\$ 5,530.00
SPONSOR	<u>\$ 5,530.00</u>
Estimated PROJECT COST	\$221,196.00”

# DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE  
310 LUDINGTON STREET  
ESCANABA, MICHIGAN 49829  
PHONE: 906-789-5100  
FAX: 906-789-5197



March 17, 2015

To Whom it May Concern:

Re: FED Project NO 3-26-0031-3511  
MDOT Contract No. 2011-0530/A1 (Amendment)

Project Description: Perimeter Fencing, Phase 3

At a regular meeting of the Delta County Board of Commissioners held on Tuesday, March 17, 2015, the Board authorizes Airport Manager Kelly Smith to sign any and all contracts associated with the above referenced Federal and State of Michigan project number, requiring only her signature. This will remain in full force and effect until revoked by the Delta County Board of Commissioners.

I, Mary K. Harrington, Chairperson of the Delta County Board of Commissioners do hereby set my hand this 17th day of March, 2015.

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Mary K. Harrington, Chairperson  
Delta County Board of Commissioners

I, Nancy J. Kolich, Delta County Clerk and Clerk of the Delta County Board of Commissioners do hereby certify this to be a true and exact copy from the minutes of the regular meeting of the Delta County Board of Commissioners held on March 17, 2015.

I, Nancy J. Kolich, Delta County Clerk do hereby set my hand and seal this 17th day of March, 2015.

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Nancy J. Kolich, Delta County Clerk