

TENTATIVE AGENDA

DELTA COUNTY BOARD OF COMMISSIONERS

September 1, 2015

5:15 p.m.

- I. CALL TO ORDER
- II. PRAYER
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL

**SPECIAL ORDERS OF BUSINESS:**

- V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
  - County Board minutes: 8-18-15
  - Committee of the Whole: 8-25-15
- VI. APPROVAL OF AGENDA
- VII. PRESENTATION OF WRITTEN COMMUNICATIONS
  - A. COMMUNICATIONS RECEIVED
  - B. COMMUNICATIONS FORWARDED
- VIII. REPORTS OF STANDING, STATUTORY, SPECIAL COMMITTEES AND OTHERS
- IX. **PUBLIC COMMENT ON AGENDA ITEMS** (Sign In)

**PUBLIC HEARING ON THE PROPOSED 2015-2016 BUDGET**

- X. **COMMITTEE REPORTS**
  - 1. Administrator' Report
    - a. Proposed Budget Presentation
  - 2. Jail Committee Meeting minutes of 8-25-15
- XI. GENERAL ORDERS OF BUSINESS
  - A. UNFINISHED BUSINESS
    - 1. Jail**
  - B. NEW BUSINESS

1. **Payment of Bills**
2. **Upward Talent Council Agreement**
3. **Waters of the U.S.**
4. **Tobacco Free Parks Initiative**
5. **Tax Tribunal Appeals Cost Sharing Request**
6. **Security Room**
7. **Executive Session**

XII. GENERAL PUBLIC COMMENT

XIII. COMMISSIONER'S COMMENTS

XIV. MEETING SCHEDULE

- A. Personnel Committee Meeting on 9-3-15 at 9:00 a.m. in room 222.
- B. Board of Commissioners Meeting on 9-15-15 at 5:15 p.m. in the Service Center Board room.
- C. Board of Commissioners Meeting on 10-6-15 at 5:15 p.m. in the Service Center Board room.
- D. Statutory Board of Commissioners Meeting on 10-13-15 at 5:15 p.m. in the Service Center Board room.
- E. Board of Commissioners Meeting on 10-20-15 at 5:15 p.m. in the Service Center Board room.

XV. NOTICES

30 day notice of Appointments

XVI. ADJOURNMENT

\*\*\*\*\*DUE TO THE TIME CONSTRAINTS, THE DELTA COUNTY BOARD OF COMMISSIONERS HAS ADOPTED A POLICY THAT ANY INDIVIDUAL WISHING TO ADDRESS THE BOARD WILL BE ALLOCATED THREE (3) MINUTES. THE THREE MINUTES USED BY THE INDIVIDUAL ARE TO MAKE STATEMENTS. THERE WILL BE NO QUESTION AND ANSWER SESSION FORMAT. THIS WILL STRICTLY BE A STATEMENT TYPE FORMAT. IF YOU WISH TO ADDRESS THE BOARD, PLEASE SIGN YOUR NAME ON THE SIGN UP LIST AVAILABLE FROM THE COUNTY CLERK. SPEAKERS WILL BE CALLED IN ORDER OF SIGN UP.\*\*\*\*\*

THE COUNTY OF DELTA WILL PROVIDE REASONABLE AUXILIARY AIDS AND SERVICES FOR THE HEARING IMPAIRED AND TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON REASONABLE NOTICE TO THE COUNTY OF DELTA. INDIVIDUALS WITH DISABILITIES REQUIRING SERVICES SHOULD CONTACT THE COUNTY OF DELTA ADA COORDINATOR BY WRITING OR CALLING THE FOLLOWING:

Daniel Menacher, DELTA COUNTY ADA COORDINATOR  
310 LUDINGTON STREET  
ESCANABA, MI 49829  
TELEPHONE (906) 789-5189

The Honorable Members of the Delta  
County Board of Commissioners

Dear Commissioners:

A regular meeting of the Delta County Board of Commissioners is scheduled for  
Tuesday, September 1, 2015 at 5:15 p.m. in the Board Room in the Delta County Service Center.

Sincerely yours,

Nancy J. Kolich  
Delta County Clerk

Proposed

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING**  
**August 18, 2015**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

August 13, 2015

The Honorable Members of the Delta  
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday August 18, 2015, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,  
Nancy J. Kolich  
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Harrington, Malnar, Johnson, Moyle and Rivard.

EXCUSED: None.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy Kolich.

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Johnson and seconded by Commissioner Malnar to approve the minutes of the August 4, 2015 meeting.  
MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner Malnar and seconded by Commissioner Johnson to amend the agenda to move item 8. Veterans Affairs up to item 1. MOTION CARRIED.

Proposed

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

- A. Received: No communications were received.
- B. Forwarded: No communications were forwarded.

VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

IX. PUBLIC COMMENT ON AGENDA ITEMS

None.

X. COMMITTEE REPORTS:

1. Administrator's Report.

A budget workshop Committee of the Whole meeting will be held at 5:15 p.m. August 25<sup>th</sup> in the Circuit Courtroom. A supervisor training has been scheduled on October 28<sup>th</sup> for the Department Heads and Elected Officials. The Superior Trade Zone Executive Committee will meet on Wednesday August 26 in Marquette.

XI. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

1. Jail.

The Committee will be moving forward with the RFP process for the jail project.

B. NEW BUSINESS

1. Veteran's Affairs Discussion

Jason Allen, Senior Policy Advisor - Veterans Affairs, gave a presentation on Veteran's services and some directions that the County could pursue for expanding the Veteran's services in Delta County. Moved by Commissioner Rivard and seconded by Commissioner Moyle to pursue a full time Veteran's Affairs Officer. MOTION CARRIED.

2. Payment of Bills.

Moved by Commissioner Moyle and seconded by Commissioner Malnar to approve payment of the bills in the amount of \$693,458.63 and Commissioner's expenses of \$1,711.53. MOTION CARRIED.

Proposed

3. FAA Grant Award - Resolution, Assurance & Attorney Signature - Acquire Handicap Passenger Lift Device, Rehab Runway - 09/27 & 18/36, Rehab Taxiway A & B.

Kelly Smith, Airport Manager, gave an update on the grant award. Moved by Commissioner Johnson and seconded by Commissioner Malnar to approve accepting the FAA Grant Award and adopt the Resolution, as presented. MOTION CARRIED.

4. MSU Extension.

Jim Lucas, MSU Extension, gave a update on the U.P. State Fair and the services that the Extension provides. 4H updates, 20 youth from Delta County attended the Clear Lake Camp in Manistique for no cost. New trials for the way fields are looked at, seed potato, Biomass Innovation Center, Agriculture Dispute Resolution Services, listening sessions, looking for an agricultural person to replace the local MSUE Director.

5. 2015 - 911 Millage Tax Rate.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to reduce the 911 Millage Tax Rate from 0.3 mills to 0.2 mills as recommended by the Delta County Central Dispatch Authority. MOTION CARRIED.

6. Interlocal Agreement and Resolution for the Upward Talent Council.

Michigan Works! is divided into three divisions in the U.P. which will be consolidated into one division. Moved by Commissioner Johnson and seconded by Commissioner Malnar to adopt the Interlocal Agreement and Resolution for the Upward Talent Council, as presented. MOTION CARRIED.

7. U.P.S.E.T.

Tom Sabor, Delta County Treasurer, was approached by UP Substance Enforcement Team to be their fiduciary agency and recommends that Delta County handle the financials for UPSET. Moved by Commissioner Rivard and seconded by Commissioner Moyle to become the Fiduciary Agent for UPSET. MOTION CARRIED.

8. Out of County Travel - MAC Annual Conference September 20-22nd.

Moved by Commissioner Moyle and seconded by Commissioner Malnar to approve out of county travel to attend the MAC Conference in Traverse City September 20<sup>th</sup> - 22nd. MOTION CARRIED.

Proposed

Meeting recessed at 6:25 p.m. Commissioner Moyle excused at 6:25 p.m. Meeting reconvened at 7:00 p.m.

9. Landfill Discussion with the Solid Waste Management Authority at 7:00 p.m.

The Board met with Don Pyle, Randy Gorecki, Gary Boudreau, Sr., Steve Rose, Eric Buckman and Ralph Blasier of the Solid Waste Management Authority to discuss the issues facing the Landfill. Moved by Commissioner Johnson and seconded by Commissioner Harrington to appoint a Landfill Steering Committee made up of Commissioners Rivard and Johnson, Administrator Bergman, SWMA Chair Randy Gorecki and SWMA Director Don Pyle. MOTION CARRIED.

XII. PUBLIC COMMENT

None.

XIII. COMMISSIONERS CONCERNS

Commissioner Malnar: None.

Commissioner Johnson: Excited that we're moving forward with the Veteran's Affairs Officer.

Commissioner Moyle: None.

Commissioner Rivard: None.

Commissioner Harrington: None.

XIV. MEETING SCHEDULE

August 25 <sup>th</sup>	5:15 p.m.	Com of the Whole - Budget, Circuit Court.
September 1 <sup>st</sup>	5:15 p.m.	Board meeting.
September 15 <sup>th</sup>	5:15 p.m.	Board meeting.
October 6 <sup>th</sup>	5:15 p.m.	Board meeting.
October 13 <sup>th</sup>	5:15 p.m.	Statutory Board meeting.
October 20 <sup>th</sup>	5:15 p.m.	Board meeting.

Proposed

XVI. ADJOURNMENT

Moved by Commissioner Rivard and seconded by Commissioner Johnson to adjourn at 8:37 p.m. MOTION CARRIED.

Respectfully Submitted,

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Nancy J. Kolich, County Clerk

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Mary Harrington, Board Chair

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING  
COMMITTEE OF THE WHOLE  
August 28, 2015**

Escanaba, Michigan

A Committee of the Whole meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

August 18, 2015

The Honorable Members of the Delta  
County Board of Commissioners

Dear Commissioners:

A Committee of the Whole Meeting of the Delta County Board of Commissioners is scheduled for Tuesday, August 25, 2015, at 5:15 p.m. in the 47<sup>th</sup> Circuit Court courtroom.

Sincerely yours,  
Nancy J. Kolich  
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Malnar, Harrington and Rivard.

ABSENT: Commissioners Johnson and Moyle.

The meeting was called to order at 5:17 p.m. in the 47<sup>th</sup> Circuit Court courtroom by Chief Deputy Clerk, Hope Rudden

ALSO PRESENT: Administrator Ryan Bergman  
Sheriff Oswald  
Kelly Smith, Airport Manager  
Chief Prosecutor, Philip Strom  
Jordan Beck, Daily Press reporter

VI. NEW BUSINESS

1. Preliminary FY 16 Budget Review.

Administrator Bergman discussed line by line changes to the upcoming budget. Commissioner Rivard recommended a new line item for Commissioner Business Expense. Administrator Bergman will look into the legalities of such line item.

2. Veteran Affairs Discussion.

Administrator Bergman recommended partnering with UPward Talent Counsel for a full time position for a Veteran Affairs Representative.

VII. PUBLIC COMMENT

none

VIII. ADJOURNMENT

Moved by Commissioner Malnar and seconded by Commissioner Rivard to adjourn at 6:40 p.m.

Respectfully Submitted,

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Hope Rudden, Chief Deputy Clerk

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Mary Harrington, Board Chairperson

# COUNTY OF DELTA

## PUBLIC HEARING

### 2015-16 PROPOSED BUDGET

A budget hearing for the purpose of discussion of the proposed 2015-16 budget will be held for all interested citizens in Delta County on Tuesday, September 1, 2015 at 5:15 p.m. The budget proposes total revenue and expenditures.

**“The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.”**

The hearing will be held in the Service Center Boardroom, 2920 College Ave, Escanaba. All interested citizens will have the opportunity to give written and oral comment. Senior Citizens are encouraged to attend and comment. The budget is available for public viewing in Room 222 at 310 Ludington St.

This notice is provided by County of Delta,  
310 Ludington Street, Escanaba, MI 49829.  
(906) 789-5100.

Jail Committee Minutes  
August 25, 2015

Members Present: Chairperson Mary Harrington  
Commissioner John Malnar  
Administrator Ryan Bergman  
Prosecutor Phil Strom  
Sheriff Ed Oswald

ATTENDEES: None

The meeting began at 3:00 p.m.

V. New Business

1. **Discussion of Jail Millage**

The Committee discussed possible dates for a jail millage in both 2015 and 2016. The committee discussed drafting a time table for the architectural RFP to ensure that it is completed prior to any potential millage dates. Sheriff Oswald will be attending training the following week where he will seek out input on our process with other Sheriffs. Prosecutor Strom will work on drafting a time table. Administrator Bergman will reach out to bond agencies to research what the millage amounts would look like.

No decisions or recommendations were made at the Committee Meeting.

The meeting adjourned at 3:55 p.m

# DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE  
310 LUDINGTON STREET  
ESCANABA, MICHIGAN 49829  
PHONE: 906-789-5100  
FAX: 906-789-5197



September 1, 2015

TO: Delta County Board of Commissioners  
FR: Ryan Bergman, Administrator  
RE: Payment of Bills

I have examined all claims presented, and recommend payment of the following; and that the County Clerk be directed to issue orders on the County Treasurer to the Claimants for the amounts allowed.

\_\_\_\_\_  
Ryan Bergman, Administrator

Date	Amount
08-19-15	733,424.41
08-26-15	434,920.18
Total Report of Claims \$	1,168,344.59
Total Jury Expense \$	0.00
GRAND TOTAL OF BILLS \$	1,168,344.59
Commissioner Expenses: \$	520.64 Paid

AUTHORIZED SIGNATURE \_\_\_\_\_  
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Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
08/19/2015	158330	001012	A-1 DRAIN CLEANING	PUMPED SEPTIC	155.00
08/19/2015	158331	001022	LEXISNEXIS A DIV OF REED ELSEVIER	SUBSCRIPTION CHARGES-MAY 2015 SUBSCRIPTION CHARGES (JULY, 2015)	300.00 300.00 <u>600.00</u>
08/19/2015	158332	001151	AT&T	PHONE BILL- ACCT 906 786-3633 835 3 PHONE - ACCT 906 786-4902 919 7	470.00 342.44 <u>812.44</u>
08/19/2015	158333	002013	RENEE BARRON	PC MEETING	48.75
08/19/2015	158334	002144	BERTRANDS	SIGNS-"NO RECORDING EQUIPMENT ALLOWED"	28.75
08/19/2015	158335	002151	ROBERT A. BERBOHM	MILEAGE/TRAVEL REIMB-HOMELAND SEC CONF,	1,383.80
08/19/2015	158336	002400	BURKHART, LEWANDOWSKI & MILLER, P.C	OVERTIME ISSUES(CH CONTRACT)	150.00
08/19/2015	158337	003058	CBM FOOD SERVICE	FOOD SERVICE 7/30/15 - 8/5/15	3,123.39
08/19/2015	158338	003061	CARQUEST AUTO PARTS	BRUSH HEAD AND AND POWER CAR WASH PARTS- BUCKET TRUCK BUCKET TRUCK PARTS HOSE FOR BUCKET TRUCK	29.92 47.87 74.97 24.62 <u>177.38</u>
08/19/2015	158339	003110	CITY OF ESCANABA	GASOLINE FOR MARINE PATROL DISPATCHING SERVICES - AUGUST 2015	445.50 63,500.00 <u>63,945.50</u>
08/19/2015	158340	003130	CITY OF ESCANABA	WATER-GARBAGE - ACCT 1-06-0550-00 ELECTRICAL SC-P ACCT- 1-06-1720-00 UTILITIES - ACCT 1-06-1500-00 SPRINKLER- SC - ACCT 1-06-0330-00 UTILITIES - ACCT - 1-06-0570-01 ELECTRICITY - CH - ACCT 1-06-1080-00 UTILITIES - ACCT 1-06-1320-01	200.31 526.52 2,618.89 433.74 17.76 7,887.29 24.94 <u>11,709.45</u>
08/19/2015	158341	003160	CLOVERLAND PAPER CO.	2 PLY TISSUE 2 PLY TISSUE 2 PLY TISSUE	438.10 438.10 219.05 <u>1,095.25</u>
08/19/2015	158342	003170	COMMUNITY ACTION AGENCY	CHK REQUEST 1045412 #6 JULY PROPERTY TAX EOM JULY 2015 HOUSING	3,798.00 46,601.17 45,944.92 <u>96,344.09</u>
08/19/2015	158343	003255	CORRECTIONAL HEALTHCARE COMPANIES I	SEPTEMBER 2015 MEDICAL BILL RECONCILIATION BILL - APR/MAY/JUNE 2015	16,208.02 3,253.02 <u>19,461.04</u>

158329 - MR Dad

Check Date	Check	Vendor	Vendor Name	Description	Amount
08/19/2015	158344	003284	CRANE ENGINEERING	GORMAN-RUPP PUMP 02F1-GR - FUEL TRUCK	2,602.96
08/19/2015	158345	003290	CRAWFORD FUNERAL HOME	BURIAL ALLOWANCE - STANLEY KWARCZYNY JR	300.00
08/19/2015	158346	004036	MEL DAVIS	REMON CORNERS	6,900.00
08/19/2015	158347	004050	JOHN R FILORAMO	ATTORNEY FEES (P V FREDRICKSON/15-1998-P ATTORNEY FEES (P V BATCHELOR/14-9025-FC)	175.00 3,200.00 3,375.00
08/19/2015	158348	004200	DELTA COUNTY CLERK	APPLY BOND TO FINES - RAY - 15 FH 9125	498.00
08/19/2015	158349	004225	DELTA COUNTY REGISTER OF DEEDS	70 REDEMPTIONS 7/16 - 8/15/15	700.00
08/19/2015	158350	004230	DELTA COUNTY ROAD COMMISSION	GAS FOR THE MONTH OF JULY 2015 GASOLINE - JULY 2015	367.07 4,359.28 4,726.35
08/19/2015	158351	004331	DELTA SOLID WASTE MANAGEMENT	GARBAGE-GENERAL REFUSE GENERAL REFUSE	23.94 10.00 33.94
08/19/2015	158352	004356	JOHN DENHOLM	BA MEETING	89.00
08/19/2015	158353	004418	DTE ENERGY	NAT'L GAS - ACCT 4569 786 0001 7 NAT'L GAS - ACCT 4576 012 0006 8 NAT'L GAS - ACCT 4576 012 0007 6 NAT'L GAS - ACCT 4576 043 0003 0 - APT G 2920 AIRPORT RD-ACCT 4576 043 0010 5-COM	63.25 212.29 37.60 37.59 123.12 473.85
08/19/2015	158354	005024	ELAINE BOYNE	DHS BOARD- AUGUST 2015	5.60
08/19/2015	158355	005043	DEBBI SPRINGSGUTH	DHS BOARD- AUGUST 2015	19.60
08/19/2015	158356	005044	ENVIRONMENTAL CONSULTING & TECH	WORK PLAN/SPECS/BEA/DUE CARE INV-FLEET M	13,582.50
08/19/2015	158357	005050	EPIC AVIATION LLC	JET FUEL FULL LOAD	15,975.02
08/19/2015	158358	006042	ALFRED E FELEPPA	APPELLATE ATTORNEY FEES (P V GOODCHILD/1	932.04
08/19/2015	158359	006050	FIRST BANK	RESTITUTION - GUSTAFSON - 06-FH-7610	25.00
08/19/2015	158360	006088	DAN FORRESTER	8/12/15 THERAPY, TRAVEL, ASSESSMENT	524.00
08/19/2015	158361	006091	FOUR SEASONS, INC.	SNOWBLOWER FOR COURTHOUSE	1,449.99
08/19/2015	158362	007129	WALLEN GODLEWSKI	BA MEETING	39.55
08/19/2015	158363	008027	HANNAHVILLE TRIBAL COURT	OUT OF COUNTY BOND	650.00
08/19/2015	158364	008080	BENNY HERIOUX	PC MEETING	32.08
08/19/2015	158365	008090	HIAWATHA CHEF SUPPLY	PAPER TOWELS	295.25
08/19/2015	158366	008124	MATT HUGHES	MILEAGE REIMB - AUGUST 2015 PHONE REIMB - JULY 2015	223.66 35.00 258.66
08/19/2015	158367	010091	PATRICK JOHNSON	MILEAGE/PHONE REIMB-JULY 2015	95.10
08/19/2015	158368	010110	JOHNSTON PRINTING & OFFSET	WINDOW ENVELOPES - BILLING POSTAGE FOR JURY COMMISSION YEAR 2015/20 POSTAGE FOR JURY COMMISSION YEAR 2015/20	435.00 450.00 450.00
08/19/2015	158369	011050	K-MART	ICY HOT - FOR INMATES	32.85
08/19/2015	158370	011054	ANN KANANEN	RESTITUTION - GRAVES -12-FH-8675	15.00
08/19/2015	158371	012128	LOU'S GLOVES	X-LARGE GLOVES	243.00
08/19/2015	158372	013081	MARQUETTE COUNTY DISTRICT COURT	OUT OF COUNTY BOND - TREVOR WORTHLEY	250.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
08/19/2015	158373	013179	MENARDS	SUMP PUMP/DRAINAGE KIT - COURTHOUSE PLUMBING SUPPLIES - SERVICE CTR JANITORIAL SUPPLIES - COURTHOUSE SUPPLIES- SERVICE CENTER SUPPLIES COURTHOUSE	137.09 26.61 18.94 120.72 39.08 <u>342.44</u>
08/19/2015	158374	013181	MESSIER-BROULLIER FUNERAL HOME	BURIAL ALLOWANCE - JAMES TATROW	300.00
08/19/2015	158375	013435	MIDWEST CLAIMS SERVICE	RESTITUTION - GUSTAFSON - 06-FH-7609	25.00
08/19/2015	158376	014125	RUSSELL NELSON	BA MEETING	55.65
08/19/2015	158377	014150	DENNIS NESS	BA MEETING	31.50
08/19/2015	158378	014210	NORTHERN PLUMBING & HEATING	SEWAGE PUMP-COURTHOUSE SEWAGE PUMP AND FITTINGS COURTHOUSE	229.09 <u>282.40</u> 511.49
08/19/2015	158379	015025	OFFICE DEPOT	OFFICE SUPPLIES OFFICE SUPPLIES	13.98 146.46 <u>160.44</u>
08/19/2015	158380	015039	OFFICE PLANNING GROUP	CANON IR5075 USAGE	600.90
08/19/2015	158381	016037	MICHAEL PARRETT	BA MEETING	47.60
08/19/2015	158382	016076	PET PLACE	RESTITUTION - ARTS - 10-FH-8385	5.00
08/19/2015	158383	016083	NANCY PETERSON	PC MEETINGS 7/6/15 & 8/3/15	60.00
08/19/2015	158384	016088	PIT STOP QUICK LUBE	OIL CHANGE	47.00
08/19/2015	158385	017009	QUALITY SEW & VAC	JANITORIAL-VACUUM BAGS	26.81
08/19/2015	158386	018064	REDWOOD TOXICOLOGY LABORATORY INC.	JULY 2015 BILLING - ACCT 009431	7.75
08/19/2015	158387	018067	REAL ESTATE TRF.TAX,DEPT.77627	RE TRANSFER JULY 2015	78,138.75
08/19/2015	158388	018077	UPPER MICHIGAN LAW	ATTORNEY FEES (P V SEBECK - 14-FY-560)	599.98
08/19/2015	158389	019042	HAROLD SCHERMER	BA MEETING	26.90
08/19/2015	158390	019073	RANDY SCOTT	PC MEETING	26.90
08/19/2015	158391	019107	JAMES DANIEL SHANAHAN	APPELLATE ATTORNEY FEES (P V DUROCHER/13	3,478.00
08/19/2015	158392	019132	SIMONAR SPORTS INC	REPAIR OF BOAT MOTOR	6,155.57
08/19/2015	158393	019155	SKRADSKI FUNERAL HOME, INC.	BURIAL ALLOWANCE - WALTER GODFREY, JR BURIAL ALLOWANCE - LAWRENCE NELSON BURIAL ALLOWANCE - DANIEL GRENIER	300.00 300.00 300.00 <u>900.00</u>
08/19/2015	158394	019196	STANDARD ELECTRIC COMPANY	ELECTRICAL PARTS- COURTHOUSE	185.26
08/19/2015	158395	019201	STATE OF MICH,ST. EDUCATION TAX	SET & TIR TAX 8/1 - 8/15/15	337,478.56
08/19/2015	158396	019239	STATE OF MICHIGAN	NOTARY FEE - SUSANNE DUBORD	10.00
08/19/2015	158397	019325	STATE OF MICHIGAN	CIRCUIT, DIST, AND PROB CRT REMITTANCE	29,853.28
08/19/2015	158398	019385	SUNLIFE FINANCIAL	LIFE INSURANCE-SEPTEMBER 2015	787.67
08/19/2015	158399	020087	TITLE CHECK LLC	306 PARCELS MONTHLY ADMN FEE 2013 TAX CY	1,496.34
08/19/2015	158400	021004	UNDERGROUND SECURITY CO.	2015-2016 MICROFILM STORAGE FEES	572.10
08/19/2015	158401	021038	UPACC	UPACC DUES- 2015 ( FOR THE BALANCE OF CK	18.00
08/19/2015	158402	022017	JULIAN VANDECAVEYE	PC MEETING	34.95
08/19/2015	158403	023080	THOMSON REUTERS - WEST PAYMENT CTR	SUBSCRIPTION/MONTHLY CHGS - ACCT 1000555	717.10
08/19/2015	158404	084354	ST. ANNE CHURCH	RESTITUTION - BEAUCHAMP - 08-FH-8056	75.53
08/19/2015	158405	084614	RENAISSANCE ACADEMY OF BEAUTY	RESTITUTION - LEMIRE - 01-FH-6745	25.00
08/19/2015	158406	084851	DR. STEVEN FLATH	RESTITUTION - BEAUCHAMP - 1-FC-8445 RESTITUTION - BEAUCHAMP - 11-FC-8449	10.00 75.53 <u>85.53</u>
08/19/2015	158407	084861	VANDERMISSEN & SON	RESTITUTION - GRAVES - 12-FH-8675 - FINA	5.00
08/19/2015	158408	085015	TIMOTHY KOBASIC	RESTITUTION - ARBOUR - 11-FH-8519	150.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
08/19/2015	158409	ADMIN MISC	BILL WIEGAND	BURIAL ALLOWANCE - JAMES WIEGAND	300.00
08/19/2015	158410	ADMIN MISC	MARY HOVEY	BURIAL ALLOWANCE - JOHN HOVEY	300.00
08/19/2015	158411	ADMIN MISC	ARTHUR BEAUVAIS JR	BURIAL ALLOWANCE- ARTHUR BEAUVAIS SR	300.00
08/19/2015	158412	ADMIN MISC	JANET STASEWICH	BURIAL ALLOWANCE - JAMES STASEWICH	300.00
08/19/2015	158413	ADMIN MISC	HELEN BOLM	BURIAL ALLOWANCE - DONALD BOLM	300.00
08/19/2015	158414	ADMIN MISC	DELORES LARSEN	BURIAL ALLOWANCE - CHARLES LARSEN	300.00
08/19/2015	158415	CLERK MISC	VERONICA TATE	RESTITUTION - POFOR - 14-FH-9020	45.00
08/19/2015	158416	CLERK MISC	JODY RAY	RETURN BALANCE BOND - RAY - 15 FH 9125	502.00
08/19/2015	158417	CLERK MISC	MICHAEL HANSON	RETURN BALANCE BOND- HANSON - 15-FH-9117	1,652.00
08/19/2015	158418	CLERK MISC	NICHOLAS BENOIT	RETURN BALANCE OF FILLIATION FEE - WISCO	20.00
08/19/2015	158419	CLERK MISC	WISCONSIN VITAL RECORDS	VOLUNTARY PATERNITY FEE AND ONE CERTIFIE	30.00
08/19/2015	158420	DLQ TAX	GIERKE JOHN	DLQ TAX REFUND	169.81
08/19/2015	158421	DLQ TAX	BECKER MALISSA	DLQ TAX REFUND	489.60
08/19/2015	158422	TAX REFUND	ESKOFSKI ANTHONY R JR	Win Tax Refund 012-183-006-00	1,083.71
08/19/2015	158423	TAX REFUND	DENKINS JAKE N & MICHELLE L	Win Tax Refund 012-441-033-00	983.06
				Win Tax Refund 012-441-034-00	181.80
					<u>1,164.86</u>
08/19/2015	158424	TAX REFUND	BRANDT SHAWN M	Win Tax Refund 001-500-012-00	1,326.78
08/19/2015	158425	TAX REFUND	HERRICK JACK E SR ETAL	Win Tax Refund 001-135-020-00	77.72
08/19/2015	158426	TAX REFUND	BLEAU DAVID A & WILLIAMS ALLAN	Win Tax Refund 041-400-004-00	612.67
08/19/2015	158427	TAX REFUND	MICHEAL AND LISA KEENEY	Win Tax Refund 011-206-026-00	496.59
08/19/2015	158428	TAX REFUND	GIERKE JOHN	Sum Tax Refund 008-054-009-00	62.02
08/19/2015	158429	TAX REFUND	LIPPENS THERESA LE	Win Tax Refund 011-134-012-00	341.74
08/19/2015	158430	TAX REFUND	CARLSON TERRY & KAY	Win Tax Refund 012-182-063-00	832.29
08/19/2015	158431	TAX REFUND	LECLAIRE BARBARA & JANET M	Win Tax Refund 011-030-009-00	644.86
08/19/2015	158432	TAX REFUND	KOSKI RICHARD & MANDY	Win Tax Refund 011-111-001-00	619.22
				Win Tax Refund 011-112-007-00	655.53
					<u>1,274.75</u>
08/19/2015	158433	TAX REFUND	MIRON STEVEN W & TAMMY L	Win Tax Refund 014-666-003-00	504.09
08/19/2015	158434	TAX REFUND	MOORE GARY	Win Tax Refund 012-338-001-00	460.66
				Win Tax Refund 012-338-001-00	705.57
					<u>1,166.23</u>
08/19/2015	158435	TAX REFUND	ROBERTS SANJA T	Win Tax Refund 012-170-034-00	6.54
08/19/2015	158436	TAX REFUND	ARTHUR ROBBEL	Win Tax Refund 011-227-017-00	63.99
				Win Tax Refund 011-227-017-00	62.99
				Win Tax Refund 011-227-017-00	59.83
				Win Tax Refund 011-227-016-00	101.27
				Win Tax Refund 011-227-016-00	106.61
				Win Tax Refund 011-227-016-00	108.29
					<u>502.98</u>
08/19/2015	158437	TAX REFUND	LANAVILLE MICHAEL R	2014 WINT TAX REFUND PRE REINSTATEMENT	240.16
08/19/2015	158438	TAX REFUND	CARLSON TERRY & KAY	2013 WIN TAX REFUND 012-182-063-00	841.83
					<u>841.83</u>

FIRST TOTALS:

Total of 109 Checks:  
 Less 0 Void Checks:

733,424.41  
 0.00  
733,424.41

4

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
08/27/2015	158456	001027	ADVANCED AUTO PARTS	BATTERY FOR D7 - ROAD PATROL CREDIT ON ACCOUNT 6486049287	115.13 (0.81) <u>114.32</u>
08/27/2015	158457	001077	AMERICAN SCREENING CORPORATION	DRUG SCREENING FOR INMATES ON WORK VAN/R	583.50
08/27/2015	158458	001184	AUTO OWNERS INSURANCE	RESTITUTION - JOHNSON - 12-FH-8716	10.00
08/27/2015	158459	002020	BALDWIN TOWNSHIP TREASURER	2014 COMMERCIAL FOREST TAX DISTRIBUTION	1,506.33
08/27/2015	158460	002060	BARK RIVER-HARRIS SCHOOL DIST.	2014 COMMERCIAL FOREST TAX DISTRIBUTION	119.29
08/27/2015	158461	002070	BARK RIVER TOWNSHIP TREASURER	2014 COMMERCIAL FOREST TAX DISTRIBUTION	116.97
08/27/2015	158462	002073	BOB BARKER CO.	FEMALE SANITARY ITEMS	494.09
08/27/2015	158463	002080	BAY DE NOC COMMUNITY COLLEGE	2014 COMMERCIAL FOREST TAX DISTRIBUTION	10,891.66
08/27/2015	158464	002100	BAY DE NOC TOWNSHIP TREASURER	2014 COMMERCIAL FOREST TAX DISTRIBUTION PAYMENT OF 2015 SUMMER TAXES ON SALE OF	139.00 537.13 <u>676.13</u>
08/27/2015	158465	002141	RYAN BERGMAN	MILEAGE REIMB-MAC SUMMIT 7/20/15	63.25
08/27/2015	158466	002142	BERGMAN LAW OFFICE PC	PROBATE ATTORNEY FEES - AUGUST 2015 CIRCUIT ATTORNEY FEES - AUGUST 2015	1,742.74 1,603.33 <u>3,346.07</u>
08/27/2015	158467	002151	ROBERT A. BERBOHM	EMERG MGMT SERVICES - AUGUST 2015	4,408.33
08/27/2015	158468	002160	BIG BAY DE NOC SCHOOL DIST.	2014 COMMERCIAL FOREST TAX DISTRIBUTION	1,042.50
08/27/2015	158469	002164	BILLY ELECTRIC INC	ADD GFI IN BOILER ROOM	83.29
08/27/2015	158470	002400	BURKHART, LEWANDOWSKI & MILLER, P.C.	TEAMSTERS CONTRACT 2014	140.00
08/27/2015	158471	003014	TIMOTHY F. CAIN	PROBATE ATTORNEY FEES - AUGUST 2015 CIRCUIT ATTORNEY FEES - AUGUST 2015	1,742.74 1,603.33 <u>3,346.07</u>
08/27/2015	158472	003058	CBM FOOD SERVICE	FOOD SERVICE 8/6/15 - 8/12/15	3,110.37
08/27/2015	158473	003061	CARQUEST AUTO PARTS	SHOP SUPPLIES/CLAY ABSORBENT/BLUE CORAL TIGER MOWER AND PLOW TRUCK MAINTENANCE	20.38 40.61 <u>60.99</u>
08/27/2015	158474	003120	CITY OF ESCANABA	PAYMENT OF 2015 SUMMER TAXES ON SALE OF	735.82
08/27/2015	158475	003140	CITY OF GLADSTONE	PAYMENT OF 2015 SUMMER TAXES ON SALE OF	1,623.64
08/27/2015	158476	003160	CLOVERLAND PAPER CO.	PAIL HUSKY, ECONO WIPES	112.21
08/27/2015	158477	003170	COMMUNITY ACTION AGENCY	2014 COMMERCIAL FOREST TAX DISTRIBUTION REVISED DISBURSEMENT FOR PROP TAX AND H	1,975.75 47,130.79 <u>49,106.54</u>
08/27/2015	158478	003250	CORNELL TOWNSHIP TREASURER	2014 COMMERCIAL FOREST TAX DISTRIBUTION	1,518.41
08/27/2015	158479	004030	DAILY PRESS	ANNUAL REVIEW-FOC	300.06
08/27/2015	158480	004044	DATA BUS	2014 COMMERCIAL FOREST TAX DISTRIBUTION	167.24
08/27/2015	158481	004075	DEGRAND, REARDON & HALL P.C.	DISTRICT COURT ATTY FEES - AUGUST 2015, B CIRCUIT ATTY FEES-AUGUST 2015 (PARMET)	2,083.33 1,603.33 <u>3,686.66</u>

*158439 - 158455 PIR CKS + PIR Ded*

*5*

Check Date	Check	Vendor	Vendor Name	Description	Amount
08/27/2015	158482	004200	DELTA COUNTY CLERK	APPLY BOND TO FINES - HANSON - 15-FH-911 10% BOND -DELKE - 14-9017-FH	348.00 100.00 <u>448.00</u>
08/27/2015	158483	004256	DELTA COUNTY AIRPORT	CHANGE ORDER 1 FOR CRACKSEAL MARK PROJEC	8.95
08/27/2015	158484	004270	DELTA COUNTY TREASURER	13 FORECLOSURE RECORDINGS	182.00
08/27/2015	158485	004330	DELTA SCHOOLCRAFT INTERMEDIATE SCHO	2014 COMMERCIAL FOREST TAX DISTRIBUTION	7,853.97
08/27/2015	158486	004418	DTE ENERGY	NAT'L GAS - ACCT 4576 021 0002 8	2,129.83
08/27/2015	158487	004438	CORY DITTRICH	BOOT ALLOWANCE 2014-15	127.19
08/27/2015	158488	004802	ECOLAB PEST ELIM DIV	MONTHLY PEST CONTROL, AIRFIELD ONE-SHOT	75.00
08/27/2015	158489	004805	ECONOMOPOULOS LAW FIRM PC	DISTRICT ATTORNEY FEES - AUGUST 2015 JOH PROBATE ATTORNEY FEES - AUGUST 2015	2,083.33 1,742.74 <u>3,826.07</u>
08/27/2015	158490	005040	ENSIGN TOWNSHIP TREASURER	2014 COMMERCIAL FOREST TAX DISTRIBUTION PAYMENT OF 2015 SUMMER TAXES ON SALE OF	127.59 11.14 <u>138.73</u>
08/27/2015	158491	005060	ESCANABA AREA PUBLIC SCHOOLS	2014 COMMERCIAL FOREST TAX DISTRIBUTION	3,294.21
08/27/2015	158492	005110	ESCANABA TOWNSHIP TREASURER	2014 COMMERCIAL FOREST TAX DISTRIBUTION PAYMENT OF 2015 SUMMER TAXES ON SALE OF	268.97 462.62 <u>731.59</u>
08/27/2015	158493	006010	FAIRBANKS TOWNSHIP TREASURER	2014 COMMERCIAL FOREST TAX DISTRIBUTION	14.89
08/27/2015	158494	006080	FORD RIVER TOWNSHIP TREASURER	2014 COMMERCIAL FOREST TAX DISTRIBUTION	109.78
08/27/2015	158495	006088	DAN FORRESTER	8/19/15 MILEAGE	144.00
08/27/2015	158496	006091	FOUR SEASONS, INC.	NEW WHEELS FOR GRASS HOPPER MOWER ROLLER ASSEMBLY FOR GRASS HOPPER MOWER	161.92 25.37 <u>187.29</u>
08/27/2015	158497	006095	4 IMPRINT	50 CONVERTIBLE BAGS STEAM&GAS ENGINE 40T	854.59
08/27/2015	158498	006101	FRAZER'S AUTO REPAIR CO	BRAKES, CAR REPAIR OF DELTA 1 - ROAD PAT	942.26
08/27/2015	158499	007030	GARDEN TOWNSHIP TREASURER	2014 COMMERCIAL FOREST TAX DISTRIBUTION	119.15
08/27/2015	158500	007100	GLADSTONE AREA SCHOOL DISTRICT	2014 COMMERCIAL FOREST TAX DISTRIBUTION	2,204.28
08/27/2015	158501	008080	BENNY HERIOUX	CUPPAD MITG- PER DIEM/MILEAGE REIMB 7/24/ MEAL REIMB - MENTAL TRSPT 8/7/15	95.90 21.75
08/27/2015	158502	010058	DANIEL I. JOHNSON	LETTERHEAD	150.00
08/27/2015	158503	010110	JOHNSTON PRINTING & OFFSET	HP LASERJET P3015 TONER	155.00
08/27/2015	158504	012013	LAKE SUPERIOR BUSINESS MACHINES INC	RESTITUTION - PELTIN - 14-FH-9049	50.00
08/27/2015	158505	012101	ANDREW LOSCALZO	CIRCUIT ATTORNEY FEES-AUGUST 2015	1,603.33
08/27/2015	158506	013028	JAYNE MACKOWIAK	CIRCUIT ATTORNEY FEES-AUGUST 2015	1,503.33
08/27/2015	158507	013036	SARA R. MACGREGOR	2014 COMMERCIAL FOREST TAX DISTRIBUTION	1,501.30
08/27/2015	158508	013060	MAPLE RIDGE TOWNSHIP TREASURER	RESTITUTION - MEYERS - 15-FH-9106	2.00
08/27/2015	158509	013063	STEVE MARCINIAK	2014 COMMERCIAL FOREST TAX DISTRIBUTION	279.05
08/27/2015	158510	013120	MASONVILLE TOWNSHIP TREASURER	COURT APPTD REFEREE - AUGUST 2015	2,000.00
08/27/2015	158511	013175	ANNE B. MCNAMARA		
08/27/2015	158512	013179	MENARDS	WATER FILTER IN MICHIGAN WORKS VACUUMS FOR COURTHOUSE UPSTAIRS AND DOWN	49.99 399.98 <u>449.97</u>
08/27/2015	158513	013200	MICHIGAN ASSOCIATION OF COUNTIES	MAC CONF REG- MOYLE 9/20-22/15 MAC CONF REG- MALNAR 9/20-22/15 MAC CONF REG- BERGMAN 9/20-22/15	375.00 375.00 375.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
08/27/2015	158514	013430	MID PEN SCHOOL DISTRICT	2014 COMMERCIAL FOREST TAX DISTRIBUTION	1,125.00
08/27/2015	158515	013950	MUNICIPAL EMPLOYEES RETIREMENT	ELE/DEPT RETIREMENT-AUGUST 2015	10,018.13
08/27/2015	158516	014040	NAHMA TOWNSHIP TREASURER	2014 COMMERCIAL FOREST TAX DISTRIBUTION	10,262.95
08/27/2015	158517	014192	NORWAY SPRINGS INC	WATER DROP (4 - 5 GALLON JUSG)	1,251.21
08/27/2015	158518	016013	PREINGNEWHOF	CRACK/REMARK/PCN STUDY DESIGN 100%,CONST RBR FINAL CHANGE ORDER CLOSEOUT FOR PASS	28.80
08/27/2015	158519	016032	P & M INSPECTIONS, INC.	PAYROLL 8-10-2015 THROUGH 8-21-2015	1,743.94
08/27/2015	158520	016088	PIT STOP QUICK LUBE	OIL CHANGE	959.38
08/27/2015	158521	017010	QUILL CORPORATION	HI-LITERS PENS AND SECURE A PEN REPLACEMENT FOR VI	2,703.32
08/27/2015	158522	018060	RAPID RIVER SCHOOL DISTRICT	2014 COMMERCIAL FOREST TAX DISTRIBUTION	2,750.27
08/27/2015	158523	018063	REINHART FOOD SERVICE	CUPS AND GARBAGE BAGS	318.42
08/27/2015	158524	018077	UPPER MICHIGAN LAW	DISTRICT ATTORNEY FEES - AUGUST JESSICA	2,083.33
08/27/2015	158525	018110	RICHER REFRIGERATION	AIR CONDITIONED SENSOR, CONTROLLER, ADMIN	788.75
08/27/2015	158526	018116	DAVID RIVARD	MILEAGE/PHONE/PICNIC SUPPLY REIMB- JULY	197.01
08/27/2015	158527	018204	ROBERT ROSHAK	RESTITUTION - LECLAIRE - 14-FH-9009	200.00
08/27/2015	158528	019018	THOMAS SABOR	MILEAGE REIMB - MARQUETTE 8/7/15 - TAX S	78.20
08/27/2015	158529	019168	KELLY SMITH	BOWMONK CALIBRATION UPS MAIL FAA YEARLY	59.34
08/27/2015	158530	019196	STANDARD ELECTRIC COMPANY	PILOT ASSEMBLY FOR JAIL PARTS FOR CELL 6	45.23
08/27/2015	158531	019293	STATE OF MICHIGAN	PARTS FOR FILTER IN MICHIGAN WORKS	4.73
08/27/2015	158532	020015	TRUCK EQUIPMENT		12.69
08/27/2015	158533	020045	TELNET WORLDWIDE INC		62.65
08/27/2015	158534	020062	THOMSON REUTERS	2014 COMMERCIAL FOREST RESERVE DISTRIBUT	103,779.97
08/27/2015	158535	021070	U.P. POWER CO.	1995 COMMERCIAL FOREST TAX DISTRIBUTION	174,753.34
08/27/2015	158536	022025	VERIZON WIRELESS		278,533.31
08/27/2015	158537	023033	ASSET PROTECTION RECOVERY	PHONE - ACCT: 482996167-00001	8.91
08/27/2015	158538	023070	WELLS TOWNSHIP TREASURER	PHONE - ACCT: CORP 005103 PHONE - ACCT: CORP 000861	182.47
08/27/2015	158539	084072	LUKE HAMLIN	SENTENCING GUIDELINES UTILITIES - ACCT 0420193263-00001	939.08
08/27/2015	158540	084072	LUKE HAMLIN	PHONE - ACCT: 482996167-00001 PHONE BILL/EQUIPMENT -ACCT 482996167-000	1,121.55
08/27/2015	158541	084072	LUKE HAMLIN	RESTITUTION - SARNOWSKI - 11-FH-8410	101.00
08/27/2015	158542	084072	LUKE HAMLIN	2014 CFR DISTRIBUTION PAYMENT OF 2015 SUMMER TAXES ON SALE OF	21.22
08/27/2015	158543	084072	LUKE HAMLIN		448.59
08/27/2015	158544	084072	LUKE HAMLIN		649.96
08/27/2015	158545	084072	LUKE HAMLIN		1,098.55
08/27/2015	158546	084072	LUKE HAMLIN		50.00
08/27/2015	158547	084072	LUKE HAMLIN		5.54
08/27/2015	158548	084072	LUKE HAMLIN		349.79
08/27/2015	158549	084072	LUKE HAMLIN		355.33
08/27/2015	158550	084072	LUKE HAMLIN		35.00



Check Date	Check	Vendor	Vendor Name	Description	Amount
08/27/2015	158540	084614	RENAISSANCE ACADEMY OF BEAUTY	MILEAGE REIMB - AUGUST 2015	155.24
08/27/2015	158541	084889	UPPER LAKES TOWING COMPANY		190.24
08/27/2015	158542	085304	GARY PRATT	RESTITUTION - LEMIRE - 01-FH-6745	5.00
08/27/2015	158543	085379	MICHAEL & NANCY KOSSOW	RESTITUTION - JOHNSON - 10-FH-8324	50.00
08/27/2015	158544	DLQ TAX	DELTA COUNTY TREASURER	RESTITUTION - OSTRANDER - 05-FH-7464	50.00
08/27/2015	158545	DLQ TAX	DELTA COUNTY TREASURER	RESTITUTION - IVES - 11-FH-8522	200.00
				DLQ TAX REFUND	253.64
				DLQ TAX REFUND	253.65

FIRST TOTALS:

Total of 90 Checks: 434,920.18  
 Less 0 Void Checks: 0.00  
 Total of 90 Disbursements: 434,920.18



# DELTA COUNTY TRAVEL EXPENSE VOUCHER

Vendor Number: 18116

Line item: \_\_\_\_\_

Department: \_\_\_\_\_  
Charged: \_\_\_\_\_

Date: \_\_\_\_\_

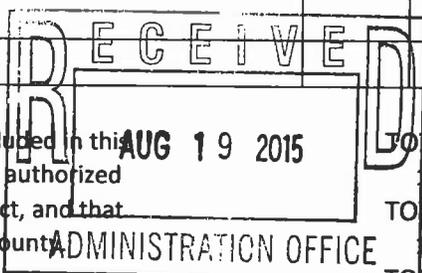
Employee: DAVID RIVARD



Address: \_\_\_\_\_

Period Covered: From July 1 to July 31 2015

Date	\$20.00 0-3 hrs	\$35.00 3-6 hrs	\$50.00 over 6 hrs	Meeting	Meals Other	Comments	Mileage	Mileage \$	Meeting \$
1	X			Building & Grounds			14		
7	X			Reg County Board			8		
8	X			Joint Mbr. Board			12		
10	X			UPCAP Board			14		
13	X			Escombe Twp Board			10		
15	X			Meet w/ Mbrs (UPCAP)			8		
15	X			Well's Twp Board			8		
21	X			Reg County Board			8		
22	X			EOC Board			8		
23	X			Township Ass. Board			8		
24	X			CUAPPAD Board (In Mtg)			—		
28		X		DCRC Board & Workshop			10		
				TOWNSHIP ASS MEETING		\$124.91			
				BUSINESS MEETING		31.78			
	220	35					108	62.10	



I hereby certify that all items of expense included in this statement were incurred in the discharge of authorized official business, that the amounts are correct, and that they represent proper charges against the County.

TOTAL PER DIEM: 255.00  
101-101-710.002  
TOTAL MILEAGE: 62.10  
101-101-860.001  
TOTAL PHONE: \$10.00  
101-101-850.000  
OTHER: 124.91  
101-965-998.880  
GRAND TOTAL: 452.01

NATURE OF BUSINESS: \_\_\_\_\_

SIGNED: David Rivard

APPROVED: \_\_\_\_\_

AP  
197.01

10

B2

To: County Commissioners

August 28, 2015

**Agenda Item 2: Veteran Services Partnership with Upward Talent Council**

Several weeks ago you (Board of Commissioners) showed a unanimous interest in exploring the expansion of our Veteran Affairs department from a part-time position to a full-time position. Over the past three weeks I have had discussions with both Upward Talent Council and UPCAP on expansion of the position. Both organizations are willing to help the County achieve its veteran services goals, despite the cost to them.

If funded in the FY 16 Budget, I am recommending that Delta County initiate negotiations on a partnership with the Upward Talent Council. Although both organizations bring many positives, there are several factors that I feel make Upward Talent Council a better fit, including its fleet, Veteran Disability Coordinators, and leasing of a Delta County building. If you agree with my recommendation, I ask that you make a motion at the September 1 Board Meeting directing me to negotiate a formal contract with the Upward Talent Council for your review.

Thanks,  
Ryan Bergman  
Director of Administration and Finance

B5

To: County Commissioners

August 28, 2015

**Agenda Item 5: Tax Tribunal Appeals Cost Sharing Request**

On August 19, the City of Escanaba sent a formal request to Delta County for assistance with Attorney fees in three outstanding cases: Escanaba County Club, Autozone, and O'Reilly Automotive. The request is for \$11,459.82 and is based on Delta County's share of the total millage bill. Delta County receives 11.6 percent of the property tax revenue of these three businesses.

Although the cost is higher than the annual tax revenue at stake, I recommend approval of the support. The dark store issue is now being used for tax appeals by stores that would not traditionally be considered "big box" stores. It is important that Delta County entities consistently fight the application of this loophole.

Thanks,  
Ryan Bergman  
Director of Administration and Finance

25

Zimbra

tracy@deltacountymi.org

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**Fwd: Michigan Tax Tribunal Appeals - Cost Sharing - Additional Appeals**

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**From :** Ryan Bergman  
<rbergman@deltacountymi.org>

Mon, Aug 24, 2015 03:16 PM

📎 2 attachments

**Subject :** Fwd: Michigan Tax Tribunal Appeals - Cost  
Sharing - Additional Appeals

**To :** Tracy Lantagne <tracy@deltacountymi.org>

This is the actual request.

----- Forwarded Message -----

From: "Jim O'Toole - City Manager" <jotoole@escanaba.org>  
To: "Dr. Laura Coleman" <colemanl@baycollege.edu>, "Ryan Bergman" <rbergman@deltacountymi.org>, "Michele Lemire" <mlemire@eskymos.com>, "Doug Leisenring" <dleisenring@dsisd.k12.mi.us>, "dataadmin" <dataadmin@charter.net>  
Cc: msattem@escanaba.org, rblasier@escanaba.org, rbeauchamp@escanaba.org, mtall@escanaba.org, pbaribeau@escanaba.org, "Daina Norden" <dnorden@escanaba.org>, "Buffy Smith" <bsmith@escanaba.org>  
Sent: Wednesday, August 19, 2015 10:28:59 AM  
Subject: Michigan Tax Tribunal Appeals - Cost Sharing - Additional Appeals

Dear Colleagues:

As you recall you have recently joined with the City of Escanaba in financing an appeal at the Court of Appeals regarding the Menards decision given at the Michigan Tax Tribunal. We appreciate your participation. These appeals affect all of us now and well into the future.

We are again looking at fighting against these appeals because even though the initial cost verses loss seems questionable as to whether or not it would be fiscally responsible to spend the funds to fight these. Keep in mind that these lowered values continue for all future years as well. We feel that hiring legal counsel and an appraiser to fight three upcoming cases is necessary in retaining integrity in the valuations in the City of Escanaba. These three cases are the Escanaba Country Club, O'Reilly's, and Autozone.

With that said, on August 20, 2015 at 7:00 P.M ., the Escanaba

City Council will be meeting to discuss the hiring of an attorney, Jack VanCoevering (our attorney handling the Menards appeal) and an appraiser, James T Hartman of Valbridge Property Advisors to fight these appeals at the beginning stage. The costs we have estimated for these cases are not to exceed \$58,500. Because we all have a horse in this race, I am respectfully requesting each of your organizations consider participating financially in covering these costs if at all possible.

For your information and review, I have attached an estimated cost sharing spreadsheet which outlines each portion of cost being asked from each organization. I have also enclosed a copy of the City Council Agenda along with pertinent background information.

If possible please let me know if you have a willingness to participate in this endeavor.

Respectfully Submitted,

James V. O'Toole  
City Manager  
Escanaba, MI 49829  
(906) 786-9402  
jotoole@escanaba.org

CITY OF ESCANABA E-MAIL CONFIDENTIALITY NOTICE - This transmission may be: (1) subject to the Attorney-Client Privilege, or (2) strictly confidential. If you are not the intended recipient of this message, you may not disclose, print, copy or disseminate this information. If you have received this in error, please reply and notify the sender (only) and delete the message.

----- Original Message -----

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 **Cost sharing millage calc Auto Orei ECC.pdf**  
184 KB

 **TAX LOSS per collector.pdf**  
269 KB

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**Estimate of cost sharing to pay legal fees and hire appraisals associated with Michigan Tax Tribunal appeals**

Appealing entities: Escanaba Country Club  
 Autozone  
 O'Reilly Automotive

Tax years included: 2014  
 2015

	Millage	Percentage of Total	Without the State of Michigan Portion		Amount of Potential Cost Share		\$58,500
			Millage	Percentage of Total	Entity	Portion of Cost Share	
State Ed & School Operating	24.0000	40.76%					
City Services	17.0000	28.88%	17.0000	48.75%	City of Escanaba	\$28,516.62	
Delta County	6.8317	11.60%	6.8317	19.59%	Delta County	\$11,459.82	
Escanaba School	4.7500	8.07%	4.7500	13.62%	Escanaba School	\$7,967.88	
Bay College	3.3076	5.62%	3.3076	9.48%	Bay College	\$5,548.33	
ISD	2.3851	4.05%	2.3851	6.84%	ISD	\$4,000.88	
DATA	0.6000	1.02%	0.6000	1.72%	DATA	\$1,006.47	
	58.8744	100.00%	34.8744	100.00%		\$58,500.00	

### Taxing Entity Revenue Loss Impact Chart - MTT Appeals

Taxing Entity	Millage	Escanaba Country Club		Autozone		O'Reilly Automotive		2014 One Year Impact	Approximate Two Year Impact
		2014 Taxable	521,163	2014 Taxable	268,455	2014 Taxable	390,699		
		MTT Taxable	330,000	MTT Taxable	150,000	MTT Taxable	280,000		
		Difference	(191,163)	Difference	(118,455)	Difference	(110,699)		
		Loss In Revenue	Loss In Revenue	Loss In Revenue					
School Operating	18.0000	(3,440.93)	(2,132.19)	(1,992.58)	\$	(7,565.71)	\$	(15,131.41)	
State Ed	6.0000	(1,146.98)	(710.73)	(664.19)	\$	(2,521.90)	\$	(5,043.80)	
City Services	17.0000	(3,249.77)	(2,013.74)	(1,881.88)	\$	(7,145.39)	\$	(14,290.78)	
Delta County	6.8317	(1,305.97)	(809.25)	(756.26)	\$	(2,871.48)	\$	(5,742.96)	
Escanaba School	4.7500	(908.02)	(562.66)	(525.82)	\$	(1,996.51)	\$	(3,993.01)	
Bay College	3.3076	(632.29)	(391.80)	(366.15)	\$	(1,390.24)	\$	(2,780.48)	
ISD	2.3851	(455.94)	(282.53)	(264.03)	\$	(1,002.50)	\$	(2,005.00)	
DATA	0.6000	(114.70)	(71.07)	(66.42)	\$	(252.19)	\$	(504.38)	
<b>Total Millage</b>	<b>58.8744</b>	<b>\$ (11,254.61)</b>	<b>\$ (6,973.97)</b>	<b>\$ (6,517.34)</b>	<b>\$</b>	<b>(24,745.91)</b>	<b>\$</b>	<b>(49,491.82)</b>	

Zimbra

tracy@deltacountymi.org

---

**Fwd: Revised - BSM Engagement Letter**

---

**From :** Ryan Bergman  
<rbergman@deltacountymi.org>

Mon, Aug 24, 2015 03:15 PM

 2 attachments

**Subject :** Fwd: Revised - BSM Engagement Letter

**To :** Tracy Lantagne <tracy@deltacountymi.org>

This is backup.

----- Forwarded Message -----

From: "Jim O'Toole - City Manager" <jotoole@escanaba.org>  
To: "Escanaba City Council" <council@escanaba.org>, "dataadmin" <dataadmin@charter.net>, "Dr. Laura Coleman" <colemanl@baycollege.edu>, "Doug Leisenring" <dleisenring@dsisd.k12.mi.us>, "tsabor" <tsabor@deltacountymi.org>, "Ryan Bergman" <rbergman@deltacountymi.org>, "Michele Lemire" <mlemire@eskymos.com>  
Cc: "Daina Norden" <dnorden@escanaba.org>  
Sent: Monday, August 24, 2015 2:30:36 PM  
Subject: Revised - BSM Engagement Letter

Attached is a revised letter from our law firm. Below is an excerpt of a message our attorney sent me earlier today that made me feel better:

Jim,

I think the message is getting through. I spoke with Sen. Casperson's Chief of Staff, Marty Fittante this morning . He confirmed that the press coverage has gotten this issue a lot more attention. He advised me that both Rep. Kivela and Sen. Casperson are increasingly receiving requests from the colleagues for more information...and the fall legislative session has not started yet. This morning Bob Robinson, the Eaton County Treasurer advised that Counties are beginning to see a wider impact as the theory is used on other properties.

As other states begin to encounter the Michigan Dark Store Theory, more and more of them are looking for solutions.

Escanaba's leadership on this issue has been very important.

James V. O'Toole  
City Manager  
Escanaba, MI 49829  
(906) 786-9402  
jotoole@escanaba.org

CITY OF ESCANABA E-MAIL CONFIDENTIALITY NOTICE - This transmission may be: (1) subject to the Attorney-Client Privilege, or (2) strictly confidential. If you are not the intended recipient of this message, you may not disclose, print, copy or disseminate this information. If you have received this in error, please reply and notify the sender (only) and delete the message.

----- Original Message -----

From: "Sandra Cameron" <scameron@bsmlawpc.com>  
To: "Daina Norden" <dnorden@escanaba.org>, jotoole@escanaba.org  
Sent: Monday, August 24, 2015 2:08:28 PM  
Subject: BSM Engagement Letter

Daina:

Attached is a new engagement letter listing all three appeals.

Thank you.

Sandra D. Cameron  
Legal Assistant

Description: BSM Logo 2

15 Ionia Ave. SW, Suite 640 Direct Dial (616) 965-9345  
Grand Rapids, MI 49503 Direct Fax (616) 965-9350  
(616) 965-9340 scameron@bsmlawpc.com

Confidentiality Notice: This electronic mail transmission is privileged and confidential and is intended only for review and use by the intended recipient. If you have received this transmission in error, please immediately return it to the sender and delete the message from your system. Unintended transmission of this message shall not constitute waiver of the attorney-client or any other privilege.

Tax Advice Disclosure: IRS regulations require that we inform you that to the extent this communication (or any attachments)

contains any statement regarding federal taxes, that statement was not written or intended to be used, and it cannot be used, by any person for the purpose of avoiding penalties that may be imposed under the Internal Revenue Code, or promoting, marketing or recommending to another person any transaction or matter addressed in the communication.

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BLOOM  
SLUGGETT  
MORGAN

**image003.jpg**  
5 KB

 **SKMBT\_C65415082413050.pdf**  
235 KB

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BLOOM  
SLUGGETT  
MORGAN

COUNSELORS & ATTORNEYS

**Jack Van Coevering**  
Direct Dial (616) 965-9346  
Direct Fax (616) 965-9350  
jvancoevering@bsmlawpc.com

August 24, 2015

James V. O'Toole  
Escanaba City Manager  
City Hall – 2<sup>nd</sup> Floor  
410 Ludington Street  
Escanaba, MI 49829

Dear Mr. O'Toole:

Whenever we are asked to serve as legal counsel, it is our standard practice to send a letter describing the terms of our engagement. Please forgive the formality of this letter; it is the standard form used by the firm.

This will confirm that the City of Escanaba (“City”) has retained us as special legal counsel in connection with property tax litigation and related advice regarding three appeals: Escanaba Country Club, MTT Dk No 14-003330; Autozone Development, MTT Dk No. 14-002976; and O'Reilly Automotive, Inc., MTT Dk. No. 14-004871. Because we are not the Client's general counsel, our acceptance of this engagement is not an undertaking to represent the Client or its interests in any other matter. The scope of our legal services may be changed from time to time by our mutual agreement.

I, Jack Van Coevering, will be principally responsible for managing this engagement. Because this engagement involves multiple appeals and does not involve the same level of complexity as our prior engagement, we have reduced our rates. My time on this engagement will be charged at \$275 per hour. I will be assisted by co-counsel, Chris Jacobson. Chris Jacobson's time will be charged at \$185 per hour. The staffing on this matter is subject to change, based on cost considerations, the workloads of our professional staff members, and the specific tasks to be performed. We will work with the City's Attorney and local assessing personnel. Bloom Sluggett Morgan, P.C. (“BSM”) periodically adjusts the rates of our professional personnel.

Property tax matters often require unique skills and cost-effective use of non-legal, professional consultants, such as appraisers, cost-estimators and even engineers and economists. It is critical to the success of your representation that professionals be engaged at early stages of the litigation. I am initially recommending that you employ an appraiser on two of these matters and will work to negotiate for you an engagement with skilled professional for you to approve. You agree that you will be responsible for the fee agreement with the professional consultants

{19141-001-00042674.1}

and that you will be billed directly. It is your choice whether and when to incur this cost, however, you and I will mutually agree on the consultant.

BSM will bill the City for expenses incurred on its behalf. These expenses could include such things (where applicable) as travel costs, long-distance telephone charges, computer research terminal time and printing costs, photocopying, witness fees, deposition costs, service of process, hand delivery and courier services, mailing charges, facsimile transmission charges, arbitration fees, and filing, record, certification and registration fees charged by the court or governmental agencies (where applicable) among others. In circumstances where substantial costs are involved, BSM may request that the City pay third parties directly. Costs are generally included in monthly invoices, but may be billed as they are incurred.

BSM generally renders statements monthly. Our billings are due and payable upon presentation, but in no event later than 30 days from the date of the invoice. If payment is not received within thirty days from the date of the invoice, BSM charges a 1.5% monthly service fee on all past due amounts. We also reserve the right to suspend work and withdraw as the City's legal counsel if invoices are not timely paid.

BSM makes no representations to the City as to what the overall cost for services might be. BSM will be cost conscious consistent with good practice. BSM does not guarantee any result, but will work hard to accomplish an acceptable result.

The City may terminate its relationship with BSM at any time, with or without cause, by notifying BSM in writing. If the City terminates, BSM will return its original papers and other property of the City in our possession upon our receipt of payment of any outstanding fees and disbursements. BSM will retain its files pertaining to the matter. The City's termination of BSM will not affect its responsibility to pay for legal services performed and costs and disbursements incurred before termination and in connection with an orderly transition of the matter.

BSM reserves the right to withdraw from representing the City. BSM will try to identify in advance and discuss any situation that may lead to withdrawal, and if withdrawal becomes necessary, BSM will promptly give the City notice. If it becomes necessary for BSM to withdraw, the City agrees to perform whatever steps are necessary to complete withdrawal, including the execution of any stipulations for court proceedings or other documents, and to pay for all services performed and expenses incurred on its behalf before the withdrawal.

When BSM's services are concluded or terminated, BSM will close the file. At the time of closing, the City has the right to review the file and remove anything from it that the City wishes to retain, not including the personal notes and memorandums of the attorneys and legal assistants, for its records. Whether the City chooses to remove a document it originally supplied to BSM or that was generated by BSM, the City agrees to pay \$.15 per copy plus a retrieval fee of \$20.00.

If the City owes BSM for costs or attorney's fees, BSM is not required to release the file provided certain ethical requirements are met.

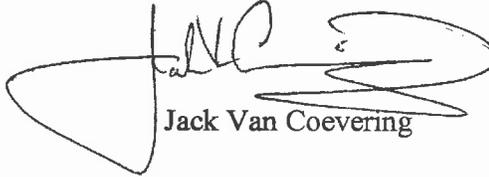
The file will be maintained as long as legally required, but in no case can a client expect BSM will keep the file beyond four years after the representation has ended, or where discrete case files are established, six years after the particular matter has been resolved.

BSM has the right to maintain the City's closed file electronically, only, and to shred the hard copies of the documents in the file at the time the case is closed and any time after the file has been successfully scanned and electronically stored in at least two separate physical locations.

We look forward to working with you and other City officials on this matter. Please confirm the City's agreement to our fee arrangement, our representation of the City, and the other matters outlined in this letter by signing a copy of this letter and returning it to me.

Please call me if you or any other City officials have any questions.

Very truly yours,



Jack Van Coevering

The City agrees to all of the above:

CITY OF ESCANABA

Dated: \_\_\_\_\_, 2015

By: \_\_\_\_\_

James V. O'Toole  
Escanaba City Manager

To: County Commissioners

August 28, 2015

**Agenda Item 6: Security Room**

At the 7-1-15 Building and Grounds Committee meeting, the Building and Grounds Committee recommended converting the former Emergency Management office in the Courthouse to a security room. This recommendation was approved by the full Board of Commissioners at the 7-7-15 regular meeting. Following approval, Assistant Maintenance Director Cory Schroeder asked for and received three quotes on the scope of work.

Quotes were provided by Industrial Maintenance Services (IMS) in Escanaba, Roy Ness in Escanaba, and Meyer in Escanaba. The cheapest quote provided was by IMS. The IMS quote achieves the required scope of work. There are also no negative experiences that would prevent the County from hiring this agency. The Maintenance Department, and Administration supports awarding the work to IMS at a cost of \$12,820.

Thanks,  
Ryan Bergman  
Director of Administration and Finance



**INDUSTRIAL  
MAINTENANCE  
SERVICES, INC.**

Escanaba, MI  
Eveleth, MN

August 5, 2015

Delta County Courthouse  
310 Ludington Street  
Escanaba, MI. 49829

Re: Delta County Courthouse Renovations

Dear Mr. Schroeder:

We are pleased to submit our **LUMP SUM** proposal for the above referenced work for the amount of **TWELVE THOUSAND EIGHT HUNDRED TWENTY AND NO/100 (\$12,820.00) DOLLARS.**

**Our proposal includes supervision, labor, tools, material and equipment for the following**

**SCOPE OF WORK**

- **Area 1:** Installation of rough opening and ¼" mirropane (48" x 96") on west wall of security office. Work includes dust control, removal of finishes and substrates, installation of W8 x 15 W/1/4" plate lintel, mirropane glass, patching of affected walls, prefinished oak trim work both sides of new opening and repainting of the interior west office wall.
- **Area 2:** Install 6" steel stud wall W/ 5/8 drywall, 42" HM frame and door in the basement corridor that leads to the back stairwell outside the courtroom. This includes wall cavity insulation, lever door lock, closure, HM frame prep for owner provided electronic strike, paint and 5' x 6' of standard VCT tile. (Abatement of existing tile and mastic by others)
- **Area 3:** Installation of a rail and gate made of wrought iron railing similar to the existing. This will be fabricated and anchored into the terrazzo floor at top of stair leading to basement behind courtroom.

**INCLUSIONS:**

1. Mobilization in & out
2. Proposal is based on working 8 hour work days Monday thru Friday
3. Daily clean up
4. Dust Protection

**EXCLUSIONS:**

1. Engineering
2. Removal of hazardous materials
3. Holiday or premium pay
4. No electrical, piping, mechanical or testing

We thank you for the opportunity to submit our proposal and we look forward to extending our services to you. Any further questions please call **Jon Gartland** at (906) 789-9021 Ext. 30.

Respectfully,  
Industrial Maintenance Services, Inc.

Brenda S. Soper  
President

SEC ROOM  
HALL DOOR



# ROY NESS

**Contracting & Sales Inc.**

(906) 786-2254 (906) 786-2297

QUALITY CONSTRUCTION  
SINCE 1947

1801 North Lincoln Road Escanaba, Michigan 49829

June 19th, 2015

Delta County Courthouse

Attn: Cory Schroeder

Re: New Window Opening

Cory,

We propose to furnish the labor, material, tools and equipment necessary create a new window opening by the courthouse entrance, as described below, for the sum of Eight Thousand Four Hundred Dollars (\$8,400.00)

Description:

- Removal and disposal of existing plaster, brick, and pyro bar material.
- New window opening approximately 8'x4'
- Framing above window to be steel stud with 5/8" Gypsum
- New oak window sills and trim, stained to match existing
- Paneling on corridor side to be re-used
- Inside wall paint to be touched up and blended to match
- Window to be supplied and installed by others

Thank you for considering Ness Contracting for this project. We look forward to working with you.  
Sincerely,

*Mikayel M. Vietzke*

Mikayel M. Vietzke  
Project Manager



# ROY NESS

**Contracting & Sales Inc.**

(906) 786-2254 (906) 786-2297

QUALITY CONSTRUCTION  
SINCE 1947

1801 North Lincoln Road Escanaba, Michigan 49829

June 3rd, 2015

Delta County Courthouse

Attn: Cory Schroeder

Re: New door installation in basement corridor.

Cory,

We propose to furnish the labor, material, tools and equipment necessary build a new partition equipped with access door in the basement of the courthouse as described below for the sum of Two Thousand Six Hundred Dollars (\$2,600.00)

**Description:**

1. New steel stud partition in basement.
2. New standard 3'-0"x7'-0" HM door with lockset.
3. Lockset to be keyed by owner.
4. Painting of new partition.
5. Does not include any painting of the existing walls.

Thank you for considering Ness Contracting for this project. We look forward to working with you.  
Sincerely,

*Mikayel M. Vietzke*

Mikayel M. Vietzke  
Project Manager



# ROY NESS

**Contracting & Sales Inc.**

(906) 786-2254 (906) 786-2297

QUALITY CONSTRUCTION  
SINCE 1947

1801 North Lincoln Road Escanaba, Michigan 49829

June 3rd, 2015

Delta County Courthouse

Attn: Cory Schroeder

Re: New railing and access gate at top of stairs.

Cory,

We propose to furnish the labor, material, tools and equipment necessary to fabricate and install a new metal railing with access gate at the top of the stairs as described below for the sum of Two Thousand Five Hundred Twenty Five Dollars (\$2,525.00)

**Description:**

1. Railing is to be 42" high.
2. Gate will be 36" wide, set to swing out from the stairs only.
3. Standard lever style door handle on gate.
4. Railing and gate will be fabricated in our shop.

Thank you for considering Ness Contracting for this project. We look forward to working with you.  
Sincerely,

*Mikayel M. Vietzke*

Mikayel M. Vietzke  
Project Manager

Probation

**BENOITS GLASS AND LOCK  
1812 LUDINGTON STREET  
ESCANABA, MICHIGAN 49829  
(906)786-5281/(906)786-0124 FAX  
benoitsglass@gmail.com**

## **ESTIMATE**

Delta County Courthouse  
(Probation Dept)  
310 Ludington Street  
Escanaba, MI. 49829  
ATT: Cory/ Steve

Estimate to remove sliding glass doors and install (1) 96" X 42" bullet resistant glass with 2 drop trays and 2 bullet resistant speak holes installed in existing opening as follows:

- 1- 96" X 42" 9/16" bullet resistant glass With 2 5" holes
- 2- Bullet resistant speak holes
- 2- stainless steel drop trays
- 2- cut drop trays into existing counter top

Installed \$ 5,995.00

Does not include any taxes, any drywall work, any painting or staining, any formica work, any ceiling or flooring work, any interior or exterior trim work, any permits if needed, any materials or labor not listed above.

THANK YOU RICK BENOIT



August 14, 2015

Mr. Cory Schroeder  
Delta County Court House  
310 Ludington Street  
Escanaba, MI 49829

Reference: Install new one way window, new door, & stairway swing gate

Dear Mark:

Per your request and our site visit, CR Meyer is pleased to offer a Lump Sum Price of **Twenty Thousand Seven Hundred Twenty – One and 00/100 Dollars (\$20,721.00)**.

Our estimate includes the labor, materials, tools, equipment and supervision to complete the following based on site visit with Corey Schroeder on 8-3-15:

1. Mobilization/Demobilization.
2. Temporary visqueen (plastic) around area to saw cut.
3. Saw cut 8'x4' opening in 10" masonry wall.
4. Supply and Install (2) new 4'x4' one way 1/4" glass window in an oak trimmed opening.
5. Supply and Install 42" hollow metal half glass door in basement corridor with classroom function lockset.
6. Supply and Install fabricated swing gate handrail at the top of stairway near inmate entrance.
7. Clean up at completion.
8. MI Sales Tax

We have excluded the following items:

1. Permits or plan review.
2. Panic hardware, electric strike, or closer for HM door.
3. Night, weekend, premium, or holiday time.
4. Handling and/or removal of hazardous materials.
5. Dumpster.
6. All electrical or piping work.

Our proposal is contingent on reaching a contract agreement with Delta County Court House.

Thank you for the opportunity to provide this proposal. Please feel free to contact us if you should have any questions.

Respectfully,

W. Paul Johnson  
Project Manager



INFORMATION- 9/1/15

VI. COMMUNICATIONS

A. COMMUNICATIONS RECEIVED:

1. Letter from State of Michigan
2. Letter from City of Escanaba(2)
3. Fact Sheet on the Clean Power Plan

B. COMMUNICATIONS FORWARDED:

1. Letter to EDA

VII. REPORTS OF STANDING AND STATUTORY COMMITTEES

1. Airport Advisory minutes of 3-11-15, 5-13-15
2. CAA/HRA minutes of 5-14-15
3. Central Dispatch minutes of 6-10-15, 7-8-15, 8-12-15
4. Public Health minutes of 7-15-15
5. Human Services Board minutes of 7-20-15
6. Concealed Weapons minutes of 7-21-15

VIII. REPORTS OF SPECIAL COMMITTEES AND OTHERS

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING  
FOR THE CUSTOMERS OF  
DTE GAS COMPANY  
CASE NO. U-17332-R**

- DTE Gas Company requests Michigan Public Service Commission approval to reconcile its 2014-2015 gas cost recovery costs and revenues for the 12-months ending March 31, 2015.
- The information below describes how a person may participate in this case.
- You may call or write DTE Gas Company, One Energy Plaza, Detroit, Michigan 48226, (800) 477-4747, for a free copy of its application. Any person may review the application at the offices of DTE Gas Company.
- The first public hearing in this matter will be held:

**DATE/TIME:** **Thursday, September 3, 2015, at 9:00 a.m.**  
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

**BEFORE:** Administrative Law Judge **Sharon L. Feldman**

**LOCATION:** Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider DTE Gas Company's (DTE Gas) June 29, 2015 application to reconcile its gas cost recovery (GCR) costs and revenues for the 12-month period from April 1, 2014 through March 31, 2015. DTE Gas represents that for the 12-month period ending March 31, 2015, its GCR revenues of \$657 million, its GCR Cost of Gas Sold of \$569 million, \$0.4 million of penalty and fee revenue, \$0.1 million interest expense from 2014-2015 GCR, the roll-in of approximately \$85 million underrecovery related to 2013-2014 GCR, and subtraction of \$1.8 million for the Reservation Charge overrecovery combine to result in a net overrecovery of \$1.0 million that was incurred through reasonable and prudent actions.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by August 27, 2015. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon DTE Gas' Attorney, David S. Maquera, DTE Gas Company, One Energy Plaza, Detroit, Michigan 48226.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of DTE Gas' request may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of DTE Gas Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2015 AC, R 792.10401 et seq.

August 4, 2015



August 10, 2015

BOARD OF APPEALS  
ESCANABA, MI 49829

Dear Property Owner/Occupant:

A called meeting of the Board of Appeals has been scheduled for August 25 2015, at 6:00 p.m. in the Council Chambers of City Hall, 410 Ludington Street, Escanaba, MI 49829. The following item will be on the agenda and may affect your property:

**Public Hearing- 223 Ludington Street-Variance Request -Zoning Ordinance**

A hearing on a request from EXCEL Realty Group, Peter Jobson President, of Beachwood OH, for a dimensional variance on parking requirements for the proposed "House of Ludington" senior housing re-development located at 223 Ludington Street, Escanaba, MI 49829.

You are cordially invited to attend this meeting should you have any comment concerning this agenda item. If you have concerns, but are unable to attend this meeting, please submit your written concerns to the Community Preservation Department prior to August 25, 2015. All written concerns will be read into the record.

The City of Escanaba will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five (5) days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling the Community Preservation Department at (906) 786-9402. A copy of the full application and background paperwork for the referenced case can be viewed at City Hall, Second Floor, 410 Ludington Street, Escanaba, MI, Monday through Friday, 7:30 a.m. to 4:00 p.m.

Sincerely,

Blaine R. DeGrave, Ex-Officio  
Escanaba Board of Appeals  
(906) 786-9402

**PROOF OF SERVICE – MAILING**

This document was enclosed in sealed envelope, first class postage fully prepaid, and deposited in the U.S. Government Mail.

Addressee(s): *Property owner/occupant*

*400 feet of project*  
Mailing Date:

*August 10, 2015*

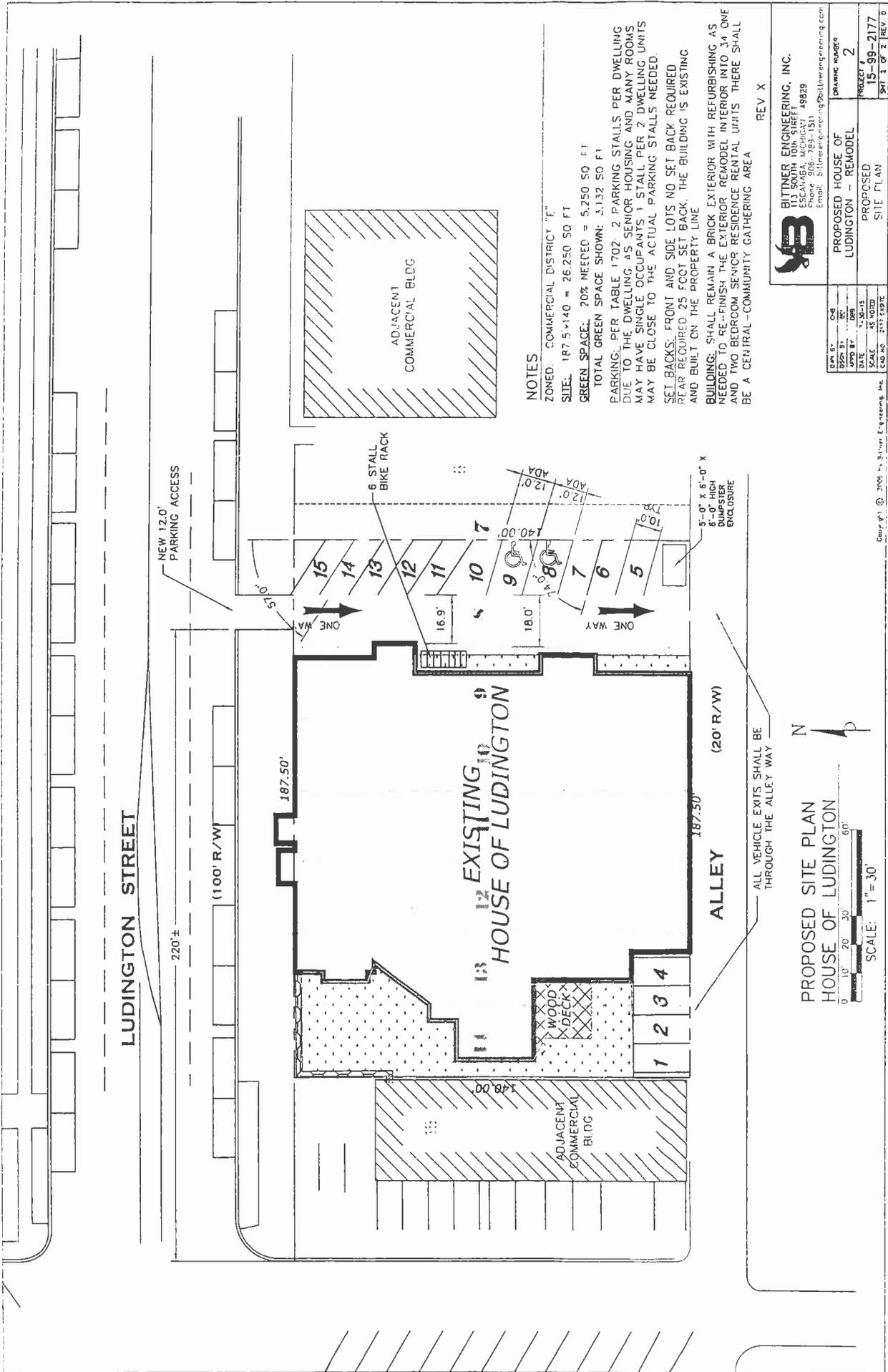
Attested To By:

Buffy L. Smith  
Escanaba City Hall

**Mission Statement:**



Enhancing the enjoyment and livability of our community by providing quality municipal services to our citizens.  
*The City of Escanaba is an equal opportunity employer and provider.*



**NOTES**

ZONED: COMMERCIAL DISTRICT "E"  
 SITE: 187.5' x 140' = 26,250 SQ FT  
 GREEN SPACE: 20% NEEDED = 5,250 SQ FT  
 TOTAL GREEN SPACE SHOWN: 3,132 SQ FT  
 PARKING: PER TABLE 1702 - 2 PARKING STALLS PER DWELLING DUE TO THE DWELLING AS SENIOR HOUSING AND MANY ROOMS MAY HAVE SINGLE OCCUPANTS 1 STALL PER 2 DWELLING UNITS MAY BE CLOSE TO THE ACTUAL PARKING STALLS NEEDED.  
 SET BACKS: FRONT AND SIDE LOTS NO SET BACK REQUIRED REAR REQUIRED 25 FOOT SET BACK. THE BUILDING IS EXISTING AND BUILT ON THE PROPERTY LINE  
 BUILDING: SHALL REMAIN A BRICK EXTERIOR WITH REFURBISHING AS NEEDED TO RE-FINISH THE EXTERIOR REMODEL INTERIOR INTO 34 ONE AND TWO BEDROOM SENIOR RESIDENCE RENTAL UNITS THERE SHALL BE A CENTRAL - COMMUNITY GATHERING AREA

REV X



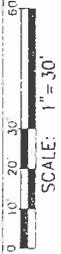
**BITTNER ENGINEERING, INC.**  
 113 SOUTH LOAN STREET  
 ESCAMBA, MICHIGAN 49829  
 Phone: 800-783-1511  
 Email: [bittner-engineering.com](mailto:bittner-engineering.com)

DATE	BY	APP'D BY	DATE	SCALE	DESCRIPTION
7-30-15				AS NOTED	PROPOSED HOUSE OF LUDINGTON - REMODEL
					PROJECT #
					15-99-2177
					SHEET #
					3 OF 2
					REV #
					0

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PROPOSED SITE PLAN  
 HOUSE OF LUDINGTON



ALL VEHICLE EXITS SHALL BE THROUGH THE ALLEY WAY



August 17, 2015

P.O. Box 948 • Escanaba, MI 49829-0948 • (906) 786-0240 • fax (906) 786-4755

TDD (800) 649-3777

ESCANABA PLANNING COMMISSION  
ESCANABA MICHIGAN 49829

Dear Property Owner/Occupant:

A scheduled meeting of the Escanaba Planning Commission has been scheduled for September 10, 2015, at 6:00 p.m. at the City Hall/Library Complex, Room C101 Council Chambers, 410 Ludington Street, Escanaba, MI 49829. The following item(s) will be on the agenda:

**Site Plan Review – 223 Ludington Street – 34 Unit Affordable Senior Housing Project**

**Explanation:** Mr. Peter Jobson, President of Excel Realty Group, is requesting a site plan review for a proposed 34 unit affordable senior housing project at 223 Ludington Street. The Planning Commission will perform a site plan review to ensure the potential development is designed to integrate well with adjacent developments, minimize nuisance impacts on adjoining parcels, ensure safe and functional traffic access and parking and integrates with the various goals and objectives of the various master plans.

**Site Plan Review – 617 and 623 Ludington Street and 608 and 630 1<sup>st</sup>. Avenue South – Mixed Use Commercial and 37 Dwelling Unit Affordable Housing Project.**

**Explanation:** PK Development Group, LLC, is requesting a site plan review for a proposed commercial and residential mixed use project. Under the development concept, approximately 4,500 s.f. of commercial space along with 37 affordable dwelling units would be constructed. The Planning Commission will perform a site plan review to ensure the potential development is designed to integrate well with adjacent developments, minimize nuisance impacts on adjoining parcels, ensure safe and functional traffic access and parking and integrates with the various goals and objectives of the various community plans.

You are cordially invited to attend this meeting should you have any comments concerning these projects. If you have comments, but are unable to attend this meeting, please submit your written comments to the City of Escanaba Planning Commission c/o City Manager James V. O’Toole, P.O. Box 948, 410 Ludington Street, Escanaba, MI 49829 prior to September 10, 2015. All **written** and **signed** comments will be read into the public record.

The City of Escanaba will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five (5) days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling the City of Escanaba at (906) 786-9402. A copy of the proposed site plan for the referenced project can be viewed at City Hall, Second Floor, 410 Ludington Street, Escanaba, MI, Monday through Friday, 7:30 a.m. to 4:00 p.m.

Sincerely,

Patrick Connor, Chairperson  
Escanaba Planning Commission

OUT OF SERVICE — MAILING  
This document was enclosed in  
sealed envelope, first class postage  
fully prepaid, and deposited in the  
U.S. Government Mail.

Addressee (s): Property

Owner/occupant 400

feet of project

Mailing Date: 8-17-15

Attested To By: B.L.S.

Mission Statement:



Enhancing the enjoyment and livability of our community by providing quality municipal services to our citizens.  
The City of Escanaba is an equal opportunity employer and provider.



On August 3, President Obama and EPA announced the Clean Power Plan – a historic and important step in reducing carbon pollution from power plants that takes real action on climate change. Shaped by years of unprecedented outreach and public engagement, the final Clean Power Plan is fair, flexible and designed to strengthen the fast-growing trend toward cleaner and lower-polluting American energy. With strong but achievable standards for power plants, and customized goals for states to cut the carbon pollution that is driving climate change, the Clean Power Plan provides national consistency, accountability and a level playing field while reflecting each state’s energy mix. It also shows the world that the United States is committed to leading global efforts to address climate change.

#### WHAT IS THE CLEAN POWER PLAN?

- The Clean Power Plan will reduce carbon pollution from power plants, the nation’s largest source, while maintaining energy reliability and affordability. Also on August 3, EPA issued final Carbon Pollution Standards for new, modified, and reconstructed power plants, and proposed a Federal Plan and model rule to assist states in implementing the Clean Power Plan.
- These are the first-ever national standards that address carbon pollution from power plants.
- The Clean Power Plan cuts significant amounts of power plant carbon pollution and the pollutants that cause the soot and smog that harm health, while advancing clean energy innovation, development and deployment, and laying the foundation for the long-term strategy needed to tackle the threat of climate change. By providing states and utilities ample flexibility and the time needed to achieve these pollution cuts, the Clean Power Plan offers the power sector the ability to optimize pollution reductions while maintaining a reliable and affordable supply of electricity for ratepayers and businesses.
- Fossil fuels will continue to be a critical component of America’s energy future. The Clean Power Plan simply makes sure that fossil fuel-fired power plants will operate more cleanly and efficiently, while expanding the capacity for zero- and low-emitting power sources.
- The final rule is the result of unprecedented outreach to states, tribes, utilities, stakeholders and the public, including more than 4.3 million comments EPA received on the proposed rule. The final Clean Power Plan reflects that input, and gives states and utilities time to preserve ample, reliable and affordable power for all Americans.

## WHY WE NEED THE CLEAN POWER PLAN

- In 2009, EPA determined that greenhouse gas pollution threatens Americans' health and welfare by leading to long-lasting changes in our climate that can have a range of negative effects on human health and the environment. Carbon dioxide (CO<sub>2</sub>) is the most prevalent greenhouse gas pollutant, accounting for nearly three-quarters of global greenhouse gas emissions and 82 percent of U.S. greenhouse gas emissions.
- Climate change is one of the greatest environmental and public health challenges we face. Climate impacts affect all Americans' lives – from stronger storms to longer droughts and increased insurance premiums, food prices and allergy seasons.
- 2014 was the hottest year in recorded history, and 14 of the 15 warmest years on record have all occurred in the first 15 years of this century. Recorded temperatures in the first half of 2015 were also warmer than normal.
- Overwhelmingly, the best scientists in the world, relying on troves of data and millions of measurements collected over the course of decades on land, in air and water, at sea and from space, are telling us that our activities are causing climate change.
- The most vulnerable among us – including children, older adults, people with heart or lung disease and people living in poverty – may be most at risk from the impacts of climate change.
- Fossil fuel-fired power plants are by far the largest source of U.S. CO<sub>2</sub> emissions, making up 32 percent of U.S. total greenhouse gas emissions.
- Taking action now is critical. Reducing CO<sub>2</sub> emissions from power plants, and driving investment in clean energy technologies strategies that do so, is an essential step in lessening the impacts of climate change and providing a more certain future for our health, our environment, and future generations.

## BENEFITS OF IMPLEMENTING THE CLEAN POWER PLAN

- The transition to clean energy is happening faster than anticipated. This means carbon and air pollution are already decreasing, improving public health each and every year.
- The Clean Power Plan accelerates this momentum, putting us on pace to cut this dangerous pollution to historically low levels in the future.
- When the Clean Power Plan is fully in place in 2030, carbon pollution from the power sector will be 32 percent below 2005 levels, securing progress and making sure it continues.
- The transition to cleaner sources of energy will better protect Americans from other harmful air pollution, too. By 2030, emissions of sulfur dioxide from power plants will be 90 percent lower compared to 2005 levels, and emissions of nitrogen oxides will be 72 percent lower. Because these pollutants can create dangerous soot and smog, the historically low

levels mean we will avoid thousands of premature deaths and have thousands fewer asthma attacks and hospitalizations in 2030 and every year beyond.

- Within this larger context, the Clean Power Plan itself is projected to contribute significant pollution reductions, resulting in important benefits, including:
  - Climate benefits of \$20 billion
  - Health benefits of \$14-\$34 billion
  - Net benefits of \$26-\$45 billion
- Because carbon pollution comes packaged with other dangerous air pollutants, the Clean Power Plan will also protect public health, avoiding each year:
  - 3,600 premature deaths
  - 1,700 heart attacks
  - 90,000 asthma attacks
  - 300,000 missed work days and school days

#### HOW THE CLEAN POWER PLAN WORKS

- The Clean Air Act – under section 111(d) – creates a partnership between EPA, states, tribes and U.S. territories – with EPA setting a goal and states and tribes choosing how they will meet it.
  - The final Clean Power Plan follows that approach. EPA is establishing interim and final carbon dioxide (CO<sub>2</sub>) emission performance rates for two subcategories of fossil fuel-fired electric generating units (EGUs):
    - Fossil fuel-fired electric steam generating units (generally, coal- and oil-fired power plants)
    - Natural gas-fired combined cycle generating units
- To maximize the range of choices available to states in implementing the standards and to utilities in meeting them, EPA is establishing interim and final statewide goals in three forms:
  - A rate-based state goal measured in pounds per megawatt hour (lb/MWh);
  - A mass-based state goal measured in total short tons of CO<sub>2</sub>;
  - A mass-based state goal with a new source complement measured in total short tons of CO<sub>2</sub>.
- States then develop and implement plans that ensure that the power plants in their state – either individually, together or in combination with other measures – achieve the interim CO<sub>2</sub> emissions performance rates over the period of 2022 to 2029 and the final CO<sub>2</sub> emission performance rates, rate-based goals or mass-based goals by 2030.

- These final guidelines are consistent with the law and align with the approach that Congress and EPA have always taken to regulate emissions from this and all other industrial sectors – setting source-level, source category-wide standards that sources can meet through a variety of technologies and measures.

## STATE PLANS

- The final Clean Power Plan provides guidelines for the development, submittal and implementation of state plans that establish standards of performance or other measures for affected EGUs in order to implement the interim and final CO<sub>2</sub> emission performance rates.
- States must develop and implement plans that ensure the power plants in their state – either individually, together, or in combination with other measures – achieve the equivalent, in terms of either or rate or mass, of the interim CO<sub>2</sub> performance rates between 2022 and 2029, and the final CO<sub>2</sub> emission performance rates for their state by 2030.
- States may choose between two plan types to meet their goals:
  - Emission standards plan– includes source-specific requirements ensuring all affected power plants within the state meet their required emission performance rates or state-specific rate-based or mass-based goal.
  - State measures plan– includes a mixture of measures implemented by the state, such as renewable energy standards and programs to improve residential energy efficiency that are not included as federally enforceable components of the plan. The plan may also include federally enforceable source-specific requirements. The state measures, alone or in conjunction with federally enforceable requirements, must result in affected power plants meeting the state’s mass-based goal. The plan must also include a backstop of federally enforceable standards for affected power plants that fully meet the emission guidelines and that would be triggered if the state measures fail to result in the affected plants achieving the required emissions reductions on schedule. States may use the final model rule, which EPA proposed on August 3, for their backstop.
- In developing its plan, each state will have the flexibility to select the measures it prefers in order to achieve the CO<sub>2</sub> emission performance rates for its affected plants or meet the equivalent statewide rate- or mass-based CO<sub>2</sub> goal. States will also have the ability to shape their own emissions reduction pathways over the 2022-29 period.
- The final rule also gives states the option to work with other states on multi-state approaches, including emissions trading, that allow their power plants to integrate their interconnected operations within their operating systems and their opportunities to address carbon pollution.

- The flexibility of the rule allows states to reduce costs to consumers, minimize stranded assets and spur private investments in renewable energy and energy efficiency technologies and businesses.
- States can tailor their plans to meet their respective energy, environmental and economic needs and goals, and those of their local communities by:
  - relying on a diverse set of energy resources;
  - protecting electric system reliability;
  - providing affordable electricity; and
  - recognizing investments that states and power companies are already making.

## EMISSIONS TRADING

- One cost-effective way that states can meet their goals is emissions trading, through which affected power plants may meet their emission standards via emission rate credits (for a rate-based standard) or allowances (for a mass-based standard).
- Trading is a proven approach to address pollution and provides states and affected plants with another mechanism to achieve their emission standards. Emission trading is a market-based policy tool that creates a financial incentive to reduce emissions where the costs of doing so are the lowest and clean energy investment enjoys the highest leverage.
- Market-based approaches are generally recognized as having the following benefits:
  - Reduce the cost of compliance
  - Create incentives for early reduction
  - Create incentives for emission reductions beyond those required
  - Promote innovation, and
  - Increase flexibility and ensure reliability
- In addition to including mass-based state goals to clear the path for mass-based trading plans, the final rule gives states the opportunity to design state rate-based or mass-based plans that will make their units “trading ready,” allowing individual power plants to use out-of-state reductions – in the form of credits or allowances, depending on the plan type – to achieve required CO<sub>2</sub> reductions, without the need for up-front interstate agreements.
- EPA is committed to supporting states in the tracking of emissions, as well as tracking allowances and credits, to help implement multi-state trading or other approaches.

## RELIABILITY ASSURANCE

- The final rule has several features that reflect EPA’s commitment to ensuring that compliance with the final rule does not interfere with the industry’s ability to maintain the reliability of the nation’s electricity supply:

- A long compliance period, and phased-in reduction requirements, providing sufficient time and flexibility for the planning and investment needed to maintain system reliability.
- A basic design that allows states and affected EGUs flexibility to include a large variety of approaches and measures to achieve the environmental goals in a way that is tailored to each state's and utility's energy resources and policies, including trading within and between states, and other multi-state approaches that support electric system reliability.
- A requirement that each state demonstrate in its final plan that it has considered reliability issues in developing its plan.
- A mechanism for a state to seek a revision to its plan in case unanticipated or significant reliability challenges arise.
- A reliability safety valve to address situations where, in the wake of an unanticipated event or other extraordinary circumstances, an affected power plant must provide reliability-critical generation notwithstanding CO<sub>2</sub> emissions constraints that would otherwise apply.
- In addition to the measures outlined in the rule EPA, the Department of Energy (DOE) and the Federal Energy Regulatory Commission (FERC) are coordinating efforts to monitor the implementation of the final rule to help preserve continued reliable electricity generation and transmission.

#### STATE PLAN TIMING

- States will be required to submit a final plan, or an initial state plan with an extension request, 13 months after the final rule, or September 6, 2016.
- Final complete state plans must be submitted no later than September 6, 2018.
- The final rule provides 15 years for full implementation of all emission reduction measures, with incremental steps for planning and demonstration that will ensure progress is being made in achieving CO<sub>2</sub> emission reductions.
- Each state plan must include provisions that will allow the state to demonstrate that the plan is making progress toward meeting the 2030 goal. The Clean Power Plan offers several options for states to show their progress for meeting interim CO<sub>2</sub> emission performance rates or state CO<sub>2</sub> emission interim step goals.
- In addition to offering three multi-year "step down" goals within the interim period, the final rule also allows states to apply measures in a gradual way that they determine is the most cost-effective and feasible.

- During the interim period states are required periodically to compare emission levels achieved by their affected power plants with emission levels projected in the state plan and report results to EPA.

#### HELPING COMMUNITIES BENEFIT FROM CLEAN ENERGY

- The Clean Power Plan gives states the opportunity to ensure that communities share in the benefits of a clean energy economy, including energy efficiency and renewable energy.
- EPA is creating a Clean Energy Incentive Program (CEIP) to reward early investments in wind and solar generation, as well as demand-side energy efficiency programs implemented in low-income communities, that deliver results during 2020 and/or 2021. Through this program, EPA intends to make allowances or emission rate credits (ERCs) available to states that incentivize these investments. EPA is providing additional incentives to encourage energy efficiency investments in low-income communities.

#### COMMUNITY INVOLVEMENT AND ENVIRONMENTAL JUSTICE

- The final rule reflects two years of unprecedented outreach and engagement with stakeholders and the public, and incorporates changes directly responsive to stakeholders' critical concerns and priorities.
- Public engagement was essential throughout the development of the Clean Power Plan, and EPA will continue to engage with communities and the public now that the rule is final.
- To ensure opportunities for communities – particularly low-income communities, minority communities and tribal communities – to continue to participate in decision making, EPA is requiring that states demonstrate how they are actively engaging with communities as part of their public participation process in the formulation of state plans.
- The requirement for meaningful engagement within state plans will provide an avenue for all communities to both hear from the state about strategies that might work best to tackle climate pollution, and to provide input on where possible impacts to low-income communities, minority communities, and tribal communities could occur along with strategies to mitigate those impacts.
- The final rule includes information on communities living near power plants, and EPA will provide additional information to facilitate engagement between communities and states as implementation of the Clean Power Plan moves forward. For example, the agency will provide guidance on strategies states can use to meaningfully engage with communities, along with other resources and information, on a portal web page the agency will develop for communities' use.
- As implementation of the Clean Power Plan goes forward, the agency will conduct air quality evaluations to determine impacts that state plans may have on vulnerable

communities. EPA encourages states to conduct analyses to help states, communities and utilities understand the potential localized and community impacts of state plans.

- To help with these analyses, EPA will ensure emissions data is available and easily accessed through the Clean Power Plan Communities web page. The agency also will provide demographic information and other data, along with examples analyses that states have conducted to assess the impact of other rules.

# DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE  
310 LUDINGTON STREET  
ESCANABA, MICHIGAN 49829  
PHONE: 906-789-5100  
FAX: 906-789-5197



August 5, 2015

EDA – Chicago Regional Office  
111 North Canal Street  
Suite 855  
Chicago, IL 60606

Dear Ms. Tamayo,

On behalf of the Delta County Board of Commissioners, I would like to express wholehearted support for the Superior Watershed Partnership's application – in partnership with CUPPAD Regional Commission- for EDA POWER Planning Assistance funding.

This opportunity will address the region's top priorities – energy sustainability and workforce development - in order to boost economic development. These priorities have been identified by members of the Upper Peninsula Economic Development Alliance and the Central U.P. Regional Prosperity Collaborative and have also been incorporated into the regional CEDS plan.

This project will result in a plan to leverage the region's assets to promote energy efficiency and clean energy generation as well as the development of a clean-energy jobs pipeline. Energy efficiency has been shown to be an effective economic development and job creation strategy as it boosts local spending and investment.

We firmly believe that this EDA POWER Planning Assistance funding will provide the Central Upper Peninsula region with an opportunity to prepare for a clean energy future.

Sincerely,

A handwritten signature in black ink that reads "Mary K. Harrington".

Mary K. Harrington, Chairperson  
Delta County Board of Commissioners

Delta County Airport Advisory board  
March 11, 2015 8:00 a.m.  
Proposed - Minutes

I. ROLL CALL: The meeting was called to order by Chairman Herioux at 8:00 am

PRESENT: Herioux, Carne, Johnson and Moyle

ABSENT: Schwab and Anderson-Skradski

DISCUSSION HELD regarding County Board member Johnson's choice for the Airport Advisory Board. Brian Belmonti has accepted and County Board has approved. Belmonti will be present at next meeting.

II. APPROVAL OF AGENDA: Moved to approve the agenda of March 11, 2015 by Moyle and supported by Johnson. MOTION CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Carne moved to approve January 28, 2015 minutes, supported by Moyle. MOTION CARRIED UNANIMOUSLY.

IV. PUBLIC COMMENT ON AGENDA ITEMS: None

V. MANAGERS REPORTS:

A. Smith updated Board on the MAAE Conference Bid. Will now be bidding 2017 Fall Conference hoping to be held at the Island Resort and Casino.

B. State of Michigan ARFF grant will end in 2015, not available for 2016.

C. FAA bidding process has now a new step. The review process is being put back into the FAA stage for Plans and Specs. This will mean more time and earlier deadlines for grant applications, with possible delays because of the amount of review the FAA will now have to perform. Concerns were shared at MAAE winter conference, and all were assured by FAA that the 30 working day timeline will be met.

D. Finances:

a. Budget status for thru Jan 2015 was presented and discussed

b. Customer Service: Enplanements and Fuel Gallons sold – thru Jan 2015

VI. OLD BUSINESS:

A. New hangar construction: Surveys were received, and in the decision process.

Awaiting Valley Med Update and One box hangar coming available with heat and elect.

B. Regional Boarding Ramp (RBR) Update – Change order 2

C. AWOS – no issues since new card replaced and Skywest is back to purchasing fuel regularly.

D. Snow Plow – Joystick and control panel solved; fully accepted March 10, 2015

VII. NEW BUSINESS:

ARFF Grant 2015 – Approved. Up to \$2,000; receiving paperwork to accept

Marketing Grant 2015 – State of Michigan, \$20,000 – still awaiting approval

VIII. RenZone Update

A. April 13 – 17<sup>th</sup>, MRO Show in April – Delta County, Sawyer Int'l and Houghton/Smart Zone will attend and share expenses. Delta County has own account – not from Airport Budget

IX. PUBLIC & BOARD MEMBER COMMENTS: None

ADJOURNED: Meeting adjourned at 9:15 am

Respectfully Submitted by:  
Kelly Smith, Airport Manager

Brian Herioux, Board Chair

Delta County Airport Advisory board  
May 13th, 2015 8:00 a.m.  
Approved – Minutes (7/13/15)

- I. ROLL CALL: The meeting was called to order by Chairman Herioux at 8:05 am

PRESENT: Herioux, Carne, Johnson, County Board Chair Harrington, Belmonti  
ABSENT: Schwab and Anderson-Skradski

Chairman Herioux introduced and welcomed Brian Belmonti to the Airport Advisory Board.

- II. APPROVAL OF AGENDA: Moved to approve the agenda of May 13, 2015 by Carne and supported by Johnson. MOTION CARRIED UNANIMOUSLY.
- III. APPROVAL OF MINUTES: None.
- IV. PUBLIC COMMENT ON AGENDA ITEMS: None
- V. MANAGERS REPORTS:
- A. Airport Ops will attend ARFF FAA mandated recurring training on May 27, & 28, 2015, in Houghton. Smith will attend May 27 to attend the Houghton Live Drill to observe.
  - B. Skywest is changing summer schedule. We will be charging the overtime to Skywest. It will be an extra 1 ½ hours; the evening flight will not land until 10:52 pm (approx)
  - C. Projects this year will be 9/27 Sign project, starting in one week; Paint/Crack Seal Project will start June (waiting for warmer weather for paint to adhere) and includes the Passenger Ramp painting for the Airlines.
  - D. ARFF Truck is scheduled to be bid in a few weeks; issues with FAA over the new regulations regarding our Index A airport. They want to drop our 1,500 (water) gallon fire truck to only 500 gallons. This has now been turned over the FAA in Washington D.C. We are not the only airport having this issue. Awaiting on more information. In meantime we will bid the Fire truck assuming business as usual.
  - E. Legislative Information was given to the Board regarding the 2016 AIP funding.
  - F. Partnership for Open and Fair Skies. Smith held a discussion regarding the unfair subsidizes that are being given to the State-owned Airlines in Qatar and the UAE. After much information and added input from Belmonti, a motion was made by Johnson and supported by Belmonti to send letters to our legislation and to the US Secretary of State and the Director of the Department of Transportation requesting they open consultations with these entities ensuring the agreements address the subsidy capacity by them to the United States. Also the Airport Board will send the letter to the County Board for their support in sending the same letter from them . MOTION CARRIED UNANIMOUSLY.
  - G. Honor Flight: The VIII Mission was held April 22, 2015. A very large crowd attending the welcome home here at the Airport. All went well. Next Honor Flight is September 16<sup>th</sup>, 2015.
  - H. Finances:
    - a. Budget status for thru April 2015 was presented and discussed
    - b. Customer Service: Enplanements and Fuel Gallons sold – thru April 2015.

- VI. OLD BUSINESS:
- A. New hangar construction: No answers from Valley Med regarding moving to the Hospital grounds. Local staff is unaware.
  - B. Regional Boarding Ramp (RBR) Completed – except for painting of the lead-in lines and the storage boxes, etc.
  - C. Marketing Grant – approved, and receiving the entire \$20,000. Awaiting contracts in mail then will get approval from County Board and Chairman Harrington's signature
- VII. NEW BUSINESS:
- Discussion was held regarding staffing issues. We have another employee looking to retire after Christmas of 2015. We are still looking to hire our 5<sup>th</sup> employee as well (approved by County last summer 2014) Then we will need another Ops staff to replace our retiree. Michigan Works will once again, pay for the ARFF training needed to apply. More info to follow
- VIII. RenZone Update
- A. Smith gave a report on the MRO in Miami she attended in April with Houghton/Smart Zone and Sawyer Int'l and Telkite Enterprises. Best show, growing yearly, and made great contacts and have followed up with some.
  - B. Delta Green Aerospace/Marine Integrator will hold a Strategic Planning Session later in June. We will get our Steering Committee to regroup, and push ahead. Airport Board members were invited to attend and participate. Will send out info when available.
- IX. PUBLIC & BOARD MEMBER COMMENTS: Consensus from Board Members once again Welcoming Brian Belmonti to the Board.
- X. ADJOURNED: Meeting adjourned at 9:11 a.m.
- Next Board meeting is July 13<sup>th</sup>, 8:00 a.m.

Respectfully Submitted by:

Kelly Smith, Airport Manager

Brian Herioux, Board Chair

*Menominee-Delta-Schoolcraft  
Community Action Agency*

**GOVERNING BOARD MEETING**

*Thursday, May 14, 2015  
511 First Avenue North, Escanaba, MI  
12:30 p.m. (EST)*

**MINUTES**

The meeting was called to order at 12:34 p.m. by Chair Karen Wigand. A quorum was noted with the following in attendance:

**MEMBERS PRESENT**

Karen Wigand, Delta  
Dan LaFoilie, Schoolcraft  
Susan Phillips, Schoolcraft  
Susan Kleikamp, Menominee  
Clyde Thoune, Menominee  
Tom Lippens, Delta  
Lee Robbert, Schoolcraft  
Omer Doran, Schoolcraft  
Myra Croasdell, Delta  
Bernie Lang, Menominee  
Ken Penokie, Delta  
Geri Nelson, Delta

**OTHERS PRESENT**

Bill Dubord, Executive Director  
Naomi Fletcher, Escanana Senior Center  
Kris Thibeault, Finance Director  
Myra Heslip, ECP Director  
Joe Dehlin, Weatherization Director  
Sally Kidd, Senior Services Director  
Sara DeMenter, Receptionist

**MEMBERS ABSENT**

Mari Negro, excused  
David Moyle  
Dave Anthony  
Kristi Wood

**APPROVAL OF APRIL 9, 2015 GOVERNING BOARD MINUTES**

Members received a draft of the April 9, 2015 Governing Board minutes for their review. ***APPROVED BY A MOTION FROM MS. PHILLIPS, SECONDED BY MR. ROBBERT; MOTION CARRIED.***

**FINANCE COMMITTEE REPORT**

The Chair called on Treasurer Dan LaFoilie who reported that the Finance Committee met on 5/05/2015 and reviewed the April Accounts Payable Schedule and recommends approval – ***THIS WAS DONE WITH A MOTION FROM DAN LAFOILLE, SUPPORTED BY KAREN WIGAND; MOTION CARRIED.***  
*(See attachment "A")*

### NOMINATING COMMITTEE REPORT

Mr. LaFoille informed the board of the resignations of Cathy Mercier and Julie Moberg. **MR. LAFOILLE MOTIONED TO ACCEPT THE RESIGNATIONS OF CATHY MERCIER AND JULIE MOBERG, SUSAN PHILLIPS SECONDED THE MOTION; MOTION CARRIED.** Dan LaFoille recommended that the number of board seats be reduced from 21 to 18. Bill Dubord stated how difficult it has been to try to fill the vacancies. Mr. Dubord informed the board that our by-laws would need to change in order for this to occur. **MR. LAFOILLE MOTIONED TO ACCEPT THE RESIGNATIONS OF CATHY MERCIER AND JULIE MOBERG, OMER DORAN SECONDED THE MOTION; MOTION CARRIED. SUSAN KLEIKAMP MOVED TO ACCEPT THE NOMINATING COMMITTEE REPORT; SECONDED BY KEN PENOKIE; MOTION CARRIED. (See attachment "B")**

### PERSONNEL COMMITTEE REPORT

Ms. Wigand called on Geri Nelson who reported that interviews were held on Tuesday, May 12, 2015 for the Executive Director position. There were four applicants interviewed for the position. The Personnel Committee recommends Julie Moberg for the Executive Director position, contingent on a criminal background check, DHS clearance and reference checks. **GERI NELSON MOVED TO APPROVE THE HIRE OF JULIE MOBERG AS EXECUTIVE DIRECTOR CONTINGENT ON THE AFOREMENTION, SUPPORTED BY TOM LIPPENS; MOTION CARRIED. MR. LAFOILLE MOVED TO ACCEPT THE PERSONNEL COMMITTEE REPORT, SECONDED BY MR. ROBERT; MOTION CARRIED. 12 YEA TO 0 NAY.**

### SAFETY COMMITTEE REPORT

Tom Lippens reviewed the Safety Committee report, stating that there were two employee injuries. One injury was from the Personal Care Services. An employee did not use proper safety equipment with a client, resulting in a back injury. The employee received a verbal warning and a re-instruction on the safety equipment. The other was from the Nutrition Program. An employee cut her wrist while using a blade on a box of tin foil. The blade has been secured for future use. **SUSAN KLEIKAMP MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, SUPPORTED BY GERI NELSON; MOTION CARRIED. (See attachment "C")**

### ACCEPTANCE OF 3/18/15 HEAD START POLICY COUNCIL MINUTES

Members were given a copy of the 3/18/15 Head Start Policy Council Minutes for their review. There were no questions or comments. **THEY WERE ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY KEN PENOKIE; MOTION CARRIED.**

### EXECUTIVE DIRECTOR'S REPORT

Karen Wigand called on the Executive Director who reported that the next Governing Board meeting would be held on July 23, 2015 at the Little Nugget in Menominee. Bill Dubord, also made the announcement that Myra Heslip has now officially been given the ECP Director position. Mr. Dubord welcomed the board to sit in on the Head Start Budget meeting that will take place on Thursday, May 21, 2015. Mr. Dubord also spoke about

*CAA Governing Board Minutes*

*Thursday, May 14, 2015*

*Page 3*

making renovations to the Evergreen School in Menominee, as this would be more economically efficient for us.

Mr. Dubord also informed the board that May 18, 2015 is the 50th anniversary of President Johnson signing the Head Start Act. Rose bushes will be planted at the Escanaba, Gladstone, Manistique and Menominee centers on Monday, May 18, 2015 to acknowledge this anniversary. Board members are invited to attend the planting nearest them. ***TOM LIPPENS MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.***

**PUBLIC COMMENT/OTHER BUSINESS**

There were no public comments/other business.

**ADJOURNMENT**

The meeting adjourned at 1:30 p.m. ***WITH A MOTION FROM DAN LAFOILLE, SECONDED BY MYRA CROASDELL; MOTION CARRIED.***

***THE NEXT MEETING IS JULY 23, 2015 AT 12:30 P.M. (EDT)***

Attachment "A"

## FINANCE COMMITTEE MEETING

*Thursday, May 5, 2015*

*10:45 a.m. (EDT)*

The meeting was called to order at noon and the following were present: Dan LaFoilie, Omer Doran, Susan Kleikamp, Tom Lippens, Bill Dubord, Kris Thibeault and Sally Kidd.

Members reviewed the April CAA credit card charges. Two credits relate to a pre-paid hotel for a Head Start conference that was not near enough to the conference. Head Start is working on minimizing credit card use.

Member reviewed the April CAA Accounts Payable Schedule and they ***WERE APPROVED WITH A MOTION FROM TOM LIPPENS, SECONDED BY OMER DORAN; MOTION CARRIED.***

There were no HRA credit charges to review in April 2015.

Members reviewed the April HRA Accounts Payable Schedule and they ***WERE APPROVED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY TOM LIPPENS; MOTION CARRIED.***

In other business, Kris reported that we should have our completed audit by the end of the month of May. Upon receipt, an audit presentation will be set up, for either the Finance Committee or the full board.

Bill reported that the Personnel Committee will be recommending his replacement to the full board. The Finance Committee will meet with the Personnel Committee to discuss how to proceed with the job offer.

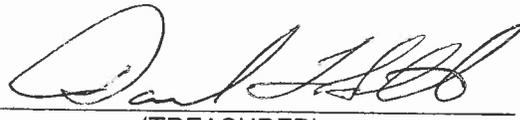
There being no further business ***THE MEETING ADJOURNED AT 11:15 A.M. BY CONSENSUS.***

Attachment "A11"

THE FINANCE COMMITTEE HAS REVIEWED THE APRIL 2015 ACCOUNTS PAYABLE SCHEDULES FOR **MDS COMMUNITY ACTION AGENCY**. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	208,349
EARLY HEAD START		60,263
EARLY-ON CHILDHOOD		640
GSRP		23,694
ASSET & LIABILITY ACCOUNTS		80,683
<b>TOTAL</b>	<b>\$</b>	<b>373,631</b>

SIGNED



(TREASURER)

DATE

5-14-15

## NOMINATING COMMITTEE REPORT

Thursday, May 14, 2015

11:45 a.m.

### MINUTES

The meeting was called to order at 11:45 a.m. with committee members Omer Doran and Dan LaFoille, Board Chair Karen Wigand and Executive Director Bill Dubord in attendance.

Committee voted to accept board resignations from Cathy Mercier and Julie Moberg. Motion made by Mr. LaFoille and seconded by Mr. Doran. Mr. Dubord reported Ms. Mercier is leaving due to a change in her job and Ms. Moberg is leaving because she has applied for the CAA executive director position.

In related discussion, Mr. Dubord and Mr. LaFoille discussed the likelihood that John Stapleton will be reappointed to the board by the Schoolcraft County Transit Authority.

Mr. Dubord reported on continuing challenge of finding new board members and brought up possibility of asking governing board to ask bylaws committee to review a possible change, replacing 21-member board with an 18-member board. The makeup of new board could be six representatives each from the private, consumer and elected sectors, but current bylaws do allow for some flexibility in the private and consumer sectors. Mr. Dubord discussed ongoing challenge of finding board members, with committee mentioning the difficulty of finding members due to board members needing to know about great diversity of agency programs and the timing of meetings conflicting with potential candidates' busy schedules. Committee voted to ask the board to start the process of a possible bylaws change. Motion made by Mr. Doran and seconded by Mr. LaFoille.

There was no other business.

Meeting adjourned at 12:05 p.m.

**SAFETY COMMITTEE MEETING**

**Thursday, May 14, 2015**

**12:15 p.m.**

Present: Omer Doran, Tom Lippens, Pat Royer and Debby Wiltzius.

Two injuries were discussed.

**PERSONAL CARE**

Personal Care Aide in home of client. Client did not have a gait belt on. Client was being lifted out of bed and fell. Aide and client's husband caught her and guided her to the floor. Aide pulled her back out. Had a gait belt been used this would have prevented the injury. Aide has been verbally warned to use a gait belt. Aide was out for about a month and is currently working again.

**SENIOR NUTRITION**

Kitchen worker went to use tin foil and the box slipped out of her hands. She tried to retrieve it and seriously slashed her wrist. She was rushed to the ER and had to be stitched up twice to stop the bleeding. She has seen a hand specialist since the incident and the specialist reported no long term damage was done to the wrist that he can see. Worker has stated it feels better each day. The worker did not miss a day of work. We will be installing a stationary shelf for foil and plastic foil so workers do not need to pull the whole box down, they can just tear off what they need.

Meeting adjourned at 12:30

2014-2015 SURVEY OF RECIPIENTS (HEAT ASSISTANCE)

Name (optional)	Date Received (mo/year)	City Assistance was Received	Respectful	Helpful	Friendly	Easy to Understand	Disrespectful	Nonresponsive	Unfriendly	Confusing	Recommend (Yes or No)	Emergency Solved (Yes or No)	Improvements Suggested	Comments
E.B.	12-14	Escanaba	X	X	X	X					Yes	Yes	Doing just fine.	If it wasn't for you, I would have to move from my home.
S.K.		Stephenson		X	X	X					Yes	Yes		Would like to get wood in October
T.T.	Nov 2014 - Feb 2015	Escanaba	X	X	X	X					Yes	Yes	Can't think of anything.	Thank You
J.R.		Gladstone	X	X	X	X					Yes	Yes	Continue with exactly what your doing.	Your services made it possible to get through this winter after a short seasonal work year. Thank You!!
R.B.	3-15	Wallace	X	X	X	X					Yes	Yes	Keep up the great work!!	Check on your wood supplier cuz they don't bring out what their paid to bring out.
T.B.	2-15	Gladstone	X	X	X	X					Yes	Yes	Great Job!	Very helpful and kind.
K.L.	2-15	Manistique	X	X	X	X					Yes	Yes	Nothing.	
	2-15	Wallace	X			X					Yes	Yes		
M.R.		Gladstone	X	X	X	X					Yes	Yes	You are doing a good job.	Could use more wood.
S.A.B.	Feb - Mar 2015	Rapid River	X	X	X	X					Yes	Yes	I can't think of anything else. Everyone's been great.	
	2-15	Menominee	X	X	X	X					Yes	Yes		
M.B.	1-15	Cooks	X	X	X	X					Yes	Yes	It's just fine the way it is.	
	Nov - Dec 2014	Gladstone	X	X	X	X					Yes	Yes		I'm glad you have different locations to sign up to get help.
	2-15	Escanaba	X	X	X	X					Yes	Yes		
	2-15	Manistique	X	X	X	X					Yes	Yes	Nothing, you guys rock.	

D.R.	2-15	Wallace	X	X	X	X	X	X	X	Yes	Yes	Thank you for the help with heating.
L. & S. C.	1-15	Manistique	X	X	X	X	X	X	X	Yes	Yes	Everything is really good.
A.M.	2-15	Menominee	X	X	X	X	X	X	X	Yes	Yes	
R.W.	4-15	Menominee	X	X	X	X	X	X	X	Yes	Yes	Lori is absolutely terrific - couldn't be better in her position.
L.V.	4-15	Escanaba	X	X	X	X	X	X	X	Yes	Yes	I was very satisfied & grateful for your help!
G.M.	March - April 2015	Manistique	X	X	X	X	X	X	X	Yes	Yes	You couldn't have had a better person.
	4-15	Escanaba	X	X	X	X	X	X	X	Yes	Yes	Very good.
A.P.		Rapid River	X	X	X	X	X	X	X	Yes	Yes	This area needs this in this country even more now - Thank you so much.
F.K.	1-15	Escanaba	X	X	X	X	X	X	X	Yes	Yes	Very satisfied.
	3-15	Powers	X	X	X	X	X	X	X	Yes	Yes	
D.R.	2-15	Rapid River	X	X	X	X	X	X	X	Yes	Yes	We thank you for all you did, we like to do it ourselves but can't. You were a real stress relief.
N.L.	4-15	Escanaba	X	X	X	X	X	X	X	Yes	Yes	Cindy is great :)

\*\*\*\*Updated 5/14/15\*\*\*\*

Menominee-Delta-Schoolcraft  
Human Resources Authority

GOVERNING BOARD MEETING

*Thursday, May 14, 2015*  
*511 First Avenue North, Escanaba*  
*12:45 p.m. (EST)*

MINUTES

The meeting was called to order at 12:50 p.m. by Chair Karen Wigand. A quorum was noted with the following in attendance:

**MEMBERS PRESENT**

Karen Wigand, Delta  
Dan LaFoille, Schoolcraft  
Susan Phillips, Schoolcraft  
Susan Kleikamp, Menominee  
Clyde Thoune, Menominee  
Tom Lippens, Delta  
Lee Robbert, Schoolcraft  
Omer Doran, Schoolcraft  
Myra Croasdell, Delta  
Bernie Lang, Menominee  
Ken Penokie, Delta  
Geri Nelson, Delta

**OTHERS PRESENT**

Bill Dubord, Executive Director  
Naomi Fletcher, Escanaba Senior Center  
Kris Thibeault, Finance Director  
Myra Heslip, ECP Director  
Joe Dehlin, Weatherization Director  
Sally Kidd, Senior Services Director  
Sara DeMenter, Receptionist

**MEMBERS ABSENT**

Marie Negro, excused  
David Moyle  
Dave Anthony  
Kristi Wood

**ACCEPTANCE OF APRIL 9, 2015 GOVERNING BOARD MINUTES**

Members received a draft of the April 9, 2015 Governing Board minutes for their review. ***APPROVED BY A MOTION FROM MS. PHILLIPS, SECONDED BY MS. KLEIKAMP; MOTION CARRIED.***

**FINANCE COMMITTEE REPORT**

The Chair called on Mr. LaFoille who reported that the Finance Committee met on 5/05/2015 and reviewed the April Accounts Payable Schedules and recommends approval – ***THIS WAS DONE WITH A MOTION FROM DAN LAFOILLE, SECONDED BY KEN PENOKIE; MOTION CARRIED.***

**NOMINATING COMMITTEE REPORT**

Mr. LaFoille informed the board of the resignations of Cathy Mercier and Julie Moberg. ***MR. LAFOILLE MOTIONED TO ACCEPT THE RESIGNATIONS OF CATHY MERCIER AND JULIE MOBERG, SUSAN PHILLIPS SECONDED THE MOTION; MOTION CARRIED.*** Mr. LaFoille recommended that the number of seat on the Governing Board be reduced from the current 21 down to 18. Bill Dubord informed the Governing Board that our by-laws would indeed need to be changed in order for this to occur. ***OMER DORAN MOVED TO ACCEPT THE NOMINATING COMMITTEE REPORT, SECONDED BY MYRA CROASDELL; MOTION CARRIED.***

**PERSONNEL COMMITTEE REPORT**

Karen Wigand called on Geri Nelson who reported that the Executive Director applicants were interviewed on Tuesday, May 12, 2015. There were four applicants that were interviewed for the position. The Personnel Committee recommends Julie Moberg for the position of Executive Director, contingent on a criminal background check, DHS clearance and reference checks. ***GERI NELSON MOVED TO ACCEPT THE PERSONNEL COMMITTEE REPORT, SECONDED BY DAN LAFOILLE; MOTION CARRIED. 12 YEA TO 0 NAY.***

**SAFETY COMMITTEE REPORT**

Mr. Lippens reviewed the Safety Committee report, stating that there two employee injuries. One injury was from Personal Care Services. An employee did not use the proper safety equipment while moving a client, resulting in a back injury. The employee received a verbal warning and a reinstruct on the safety equipment. The other injury was from the Nutrition Program. An employee was injured when a box of tin foil fell and the employee tried to catch it, severely cutting her wrist on the box blade. The box has since been put in a more secure location. ***SUSAN PHILLIPS MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, SECONDED BY KEN PENOKIE; MOTION CARRIED.***

**LETTER OF INTENT TO APPLY FOR AREA AGENCY ON AGING (AAA) FUNDS**

The Chair called on Sally Kidd who explained that we intend to apply for funding for the following grants Congregate Meals, Home Delivered Meals, Home Care Assistance, Homemaker Aide, Respite Care and Adult Day Care Services. ***TOM LIPPENS MOVED TO AUTHORIZE STAFF TO APPLY FOR AAA FUNDS, SECONDED BY MYRA CROASDELL; MOTION CARRIED.***

**AUTHORIZATION TO ACCEPT AREA AGENCY ON AGING CONTRACT**

The Chair called on Mr. Dubord who reminded the members of the lengthy discussion at the last meeting regarding running board members' names through the OIG and SAM databases. Bill and Sally Kidd provided the board an analysis of the ramifications of not signing the amendments and recommends the board sign and allow their names to be run through these databases. He noted that it is highly unlikely that there will be a match and it is required under Medicare regulations. ***DAN LAFOILLE MOVED TO ACCEPT THE AMENDED AAA CONTRACT, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED WITH ONE OBSTAIN FROM MR. PENOKIE.***

**FAIR HOUSING RESOLUTION FOR DELTA COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

The Chair called on Naomi Fletcher who explained the resolution is required annually even though we are in the mid-term of a two year contract. ***MR. PENOKIE MOVED TO APPROVE THE FAIR HOUSING RESOLUTION FOR DELTA COUNTY CDBG, SECONDED BY MR. DORAN; MOTION CARRIED.***

**EXECUTIVE DIRECTOR'S REPORT**

Ms. Wigand called on the Executive Director who reported that the next Governing Board meeting would be held on Thursday, July 23, 2015 at the Little Nugget in Menominee. Bill Dubord announced that Mary Bunnin, Foster Grandparent Program Director is retiring effective June 1, 2015. Peggy Ramsden has been promoted from FGP Supervisor to FGP Director. Mr. Dubord presented the board with a spreadsheet of heat assistance recipients that was created from a survey that was mailed to recipients. The board was pleased with the information collected from the survey. ***(See attachment "D") SUSAN KLEIKAMP MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, SECONDED BY CLYDE THOUNE; MOTION CARRIED.***

**PUBLIC COMMENT/OTHER BUSINESS**

There were no public comments/other business.

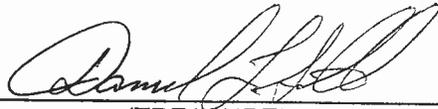
**ADJOURNMENT**

The meeting was adjourned at 1:30 p.m. ***WITH A MOTION FROM DAN LAFOILLE, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.***

***THE NEXT MEETING IS THURSDAY, JULY 23, 2015 AT 12:30 P.M. (EDT)***

THE FINANCE COMMITTEE HAS REVIEWED THE APRIL 2015 ACCOUNTS PAYABLE SCHEDULES FOR **HUMAN RESOURCES AUTHORITY**. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	\$	123,418
VOLUNTEER PROGRAMS		42,170
NUTRITION		100,386
STATE & LOCAL PROGRAMS		129,270
ENERGY AND HOUSING		14,577
ASSET & LIABILITY ACCOUNTS		65,597
<b>TOTAL</b>	<b>\$</b>	<b>475,417</b>

SIGNED   
(TREASURER)

DATE 5-14-15

DELTA COUNTY CENTRAL DISPATCH AUTHORITY MEETING  
June 10, 2015-- 9:00 a.m.  
Courthouse

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**1. Call to order 9:00 a.m.**

**2. Roll Call**

AGENCY	MEMBER	YES	NO
Escanaba City	Tall, Marc	x	
Fire Chief's Association	Lundberg, Jim	x	
Gladstone City	Geyer, Paul	x	
Sheriff's Department	Oswald, Ed	x	
State Police	Seaman, Kirk		x
Township Association	Johnson, Greg	x	
Delta County	Bergman, Ryan	x	
911 Coordinator	Segorski, James	x	
E M Coordinator	Berbohm, Robert	x	

Also present: .

**3. Adoption of Agenda:** Agenda Reviewed , New City of Gladstone Authority Representative  
See Public Comment

MOTION: Paul Geyer  
SECOND: Bob Berbohm  
SUPPORT: ALL

**4. Public Comment on Agenda Items: NONE**

**5. Approval of Previous Meeting Minutes ( May ):**

Meeting header issue!  
Date correct on first page, next pages  
wrong date. Approved with corrections

MOTION: Marc Tall  
SECOND: Jim Lundberg  
SUPPORT: ALL

**6. Communications: NONE**

MOTION to accept  
MOTION:  
SECOND:  
SUPPORT:

## 7. Committee and Liaison Reports:

### A. Coordinator's Report:

1. 911 Coordinator Jamie Segorski, very busy as shown on the call activity report and with the text 911 installed, now accepting text for 911. This is key for rural areas. Jamie shared on his phone example of the text to 911.  
Text for 911 will be publicized after July 4, 2015  
Phase I ( call ) is installed as of now, Phase II shows address
2. State Police numbers on Incident Analysis Report are doubled – citations are listed and possible staff increase .
3. June 17 Jamie Segorski will be attending an AVL Presentation. OSSI, Cad Vendor will be demonstrating MAPS for officers cars. Officer Safety is important. Mapping in cars helps with dispatch knowing where officers are, important for Officers to know where each other are. Goal is to have MAPS in cars.

- B. Treasurer's Report: Ryan Bergman handed out Revenue and Expenditure report for May which is attached. Bank Statement signatures change under mentioned in new business.

Beginning Balance  
Additions  
Expenditures  
Ending balance

- C. Monthly Report -- City of Escanaba:

- D. Monthly Budget Status Report and approval of amendments: May Budget by Ryan Bergman

**E. Emergency Management Report: Bob Berbohm**

1. Exercise ( Ex. Tornado in Gladstone) Operations portion went real well. Glitches in communications, a fix has been submitted at the hospital. Next year full scale exercise.  
Communications with ValuMed & Helecopter. V-Tech 10 radios are suggested, Jamie Segorski commented 1,000 radios would have to be reprogrammed, suggested like the (MOU) DNR - Air to ground.
2. UP 911 Meeting Thursday June 11 – UP Fix
3. Active Shooter Training in July is full, Nine openings in August training, Dispatch sessions waiting to fill up for invoicing by the end of the month.
4. Homeland Security Grant - Boots for Delta County are installed! Two keys for each school. Allocation was 15 per building, Geyer suggested a key in each car.  
Johnson questioned if schools are mandated to follow up – answer No.  
Each Unit is \$70.00 installed and grant covered  
  
Example: Holy Name was given 15 keys and they purchased 20 more on their own to finish the school.  
Escanaba Middle School, only has on principals door
5. Body Cameras for Officers, not approved as of yet, possible Federal Grant

**F. TAC Committee Report: None Pending UP 911 Meeting**

**G. Mark Seymour Report: None, Bill is attached to minutes**

**8. Old Business:**

- A. MDT's Cost Associated with them. Geyer commented that Gladstone is close to Replacing MDT in one car with a tablet style which is cost effective and has an internal modem to be used when mobility is necessary.  
Comment made by Marc Tall that MDT be brought put on agenda again and put on next years budget and the 911 Authority should reimburse for each one.  
Ed Oswald suggested that Revenue Fund Balance money be used for the one MDT.  
A plan is needed to replace each MDT.

Motion to refer TAC Committee for full recommendation on replacement of MDT's

MOTION : Marc Tall

SECOND: Paul Geyer

SUPPORT: ALL

**9. New Business:**

- A. Signatures for Bank Statements need to be changed. Nora Viau and Gary Ballweg needs to be taken off and Ed Oswald and Ryan Bergman need to be added to Bank Statement signatures.

**B. Payment of Bills:** Attached

Question what Alger Delta Bill was, \$39.80 power charge on towers.  
Approved to be added to bills

MOTION to pay bills in the amount of **\$ 64,793.96**

MOTION: Paul Geyer  
SECOND: Greg Johnson  
SUPPORT: All

**10. Public Comment:**

- A. Comment if Delta County Dispatch Authority meeting July 8<sup>th</sup> should be cancelled - will not be cancelled.
- B. Gladstone City Election Joe Maki and Hugo Mattonen not re-elected. City manager Darla Falcon is the new alternate.
- C. Bank Signatures changed Remove Nora & Gary, Add Ed and Ryan.

MOTION: Marc Tall  
SECOND: Paul Geyer  
SUPPORT: ALL

**11. Authority Members Comment: WELCOME RYAN!**

**12. Other Items: Next Meeting: July 8, 2015 9:00 am**

**13. ADJOURNMENT:**

MOTION: Marc Tall  
SECOND: Paul Geyer  
SUPPORT: ALL

**APPROVAL OF MINUTES:**

CHAIRPERSON

VICE-CHAIRPERSON

\_\_\_\_\_

\_\_\_\_\_

DATED: \_\_\_\_\_

DELTA COUNTY CENTRAL DISPATCH AUTHORITY MEETING

July 8, 2015-- 9:00 a.m.

Courthouse

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**1. Call to order 9:00 a.m.**

**2. Roll Call**

AGENCY	MEMBER	YES	NO
EsCANaba City	Tall, Marc	x	
Fire Chief's Association	Lundberg, Jim	x	
Gladstone City	Geyer, Paul	x	
Sheriff's Department	Oswald, Ed	x	
State Police	Cunningham, Greg	x	
Township Association	Johnson, Greg	x	
Delta County	Bergman, Ryan	x	
911 Coordinator	Segorski, James	x	
E M Coordinator	Berbohm, Robert	x	

Also present: . John Giese – Tach Committee & Dale Hongisto, State Police

**3. Adoption of Agenda:**

MOTION: Paul Geyer

SECOND: Marc Tall

SUPPORT: ALL

**4. Public Comment on Agenda Items:** Recommendation by Jamie Segorski - Adjustment to new business: Servicing of Generators

**5. Approval of Previous Meeting Minutes ( June ):**

Approval of minutes with the correction to field #3, Adopt minutes from June should have been Jim Lundberg approving not Bob Berbohm. Will correction motion to approve minutes:

MOTION: Paul Geyer

SECOND: Ed Oswald

SUPPORT: ALL

**6. Communications: NONE**

MOTION to accept

MOTION:

SECOND:

SUPPORT:

## 7. Committee and Liaison Reports:

### A. Coordinator's Report:

1. Incident Analysis Report is consistent
2. Call Garden – Radio Communications/ power outage the signal has been significantly Decreased. Jamie Segorski will be visiting today.
3. Waiting on the Forest Service

### B. Treasurer's Report:

Two insurance checks were received back \$2,070.00 & \$593.00

Beginning Balance	\$ 778,198.14
Additions	\$ 5,448.60
Expenditures	\$ 74,769.39
Ending balance	\$ 708,877.35

### C. Monthly Report -- City of Escanaba:

### D. Monthly Budget Status Report and approval of amendments: June Budget by Ryan Bergman

### E. Emergency Management Report: Bob Berbohm

1. Active Shooter Training in July/ Aug 50 Officers registered, 49 Dispatchers registered

**F. TAC Committee Report: John Giese :**

1. Addressed MDT's - New proposal looked at \$40,000 per year to maintain MDT program (Terminal, Tablet, Mounts, Maintenance, Installation) Marc Tall: When the vehicle wears out do we replace MDT? Brandon: It is not necessary, can be reused
  - A. Upgrades – Life Span is about 3 years
  - B. 911 Board controls the spending of the \$40,000
  - C. 911 Coordinator will be responsible for repairs and maintenance within approved budget
  - D. Switch to MDT's as cars are switched out
  - E. Replace 6 units per year, quotes Brandon received
  
2. Marc Tall made a motion to accept and authorize next years budget of \$40,000, Jim Lundberg 2<sup>nd</sup> motion. Marc Tall's motion was amended to have a replacement schedule over the next three months. \$30,000 this year and \$40,000 next year with remainder back into the fund balance. **Roll Call Vote taken:** All in favor

**Roll Call Vote**

AGENCY	MEMBER	YES	NO
Esanaba City	Tall, Marc	x	
Fire Chief's Association	Lundberg, Jim	x	
Gladstone City	Geyer, Paul	x	
Sheriff's Department	Oswald, Ed	x	
State Police	Cunningham, Greg	x	
Township Association	Johnson, Greg	x	
Delta County	Bergman, Ryan	x	
911 Coordinator	Segorski, James		
E M Coordinator	Berbohm, Robert		

3. Proposal New EOC room
  - A. Up to \$5,000 to purchase 800 Radio booster to improve communications out of EOC room, improve communications with dispatch, officers and responders in the field.
  
  - B. Proposal on frequency available with all agencies to Valley Med - VCall 10/VHF1800 Tim Kobasic is willing to approach board.

G. Mark Seymour Report: **None**, Bill is attached to minutes

**8. Old Business:**

A. Service of Generac Generators is recommended. Cost for tune-up is \$1100.00 for all three generators at all three sites, every two years / 200 hours. Should be budgeted under equipment and repair per Ed Oswald.

MOTION :

SECOND:

SUPPORT:

**9. New Business:**

**A. Payment of Bills:**

MOTION to pay bills in the amount of **\$ 68,469.27**

MOTION: Marc Tall

SECOND: Ryan Bergman

SUPPORT: All

**10. Public Comment:**

MOTION:

SECOND:

SUPPORT:

**11. Authority Members Comment:**

- A. Marc Tall raised the issue of the County Board Minutes – Approved millage 911 already approved. Suggest lowering the fund balance – ask tax payers to pay a little less. We have a healthy fund balance. Next fiscal year should ask for .35 and keep a 10% fund balance. It was recommended a request county set up .25 for 911 in the coming year. Make change in counties numbers prepaid by Ryan for next meeting.
  
- B. 911 Budget has to be approved no later than September.

**12. Other Items: Next Meeting:** August 12, 2015 9:00 am

**13. ADJOURNMENT:**

MOTION: Greg Johnson  
SECOND: Greg Cunningham  
SUPPORT: ALL

**APPROVAL OF MINUTES:**

CHAIRPERSON

VICE-CHAIRPERSON

\_\_\_\_\_

\_\_\_\_\_

DATED: \_\_\_\_\_

**DELTA COUNTY CENTRAL DISPATCH AUTHORITY MEETING**  
August 12, 2015-- 9:00 a.m.  
Courthouse

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**1. Call to order 9:00 a.m.**

**2. Roll Call**

AGENCY	MEMBER	YES	NO
Escanaba City	Tall, Marc	x	
Fire Chief's Association	Lundberg, Jim	x	
Gladstone City	Geyer, Paul	x	
Sheriff's Department	Griebel, Phil	x	
State Police	Cunningham, Greg	x	
Township Association	Johnson, Greg	x	
Delta County	Bergman, Ryan	x	
911 Coordinator	Segorski, James	x	
E M Coordinator	Berbohm, Robert	x	

Also present: John Giese – Tach Committee & Mark Seymour

**3. Adoption of Agenda:**

MOTION: Marc Tall  
SECOND: Greg Johnson  
SUPPORT: All

**4. Public Comment on Agenda Items: NONE**

**5. Approval of Previous Meeting Minutes (July 8, 2015):**

MOTION: Marc Tall  
SECOND: Greg Johnson  
SUPPORT: ALL

**6. Communications: NONE**

## 7. Committee and Liaison Reports:

### A. Coordinator's Report: Presented by Jamie Segorski

1. July is as always a busy month, calls are up by 400 for the month as indicated on the Incident Analysis Report.
2. Rick Malta, Federal Forest Service employee – waiting for him to send back signed special use permit for federal property. Equipment is purchased, we are ahead of the game. 1-2 day project
3. In the process of hiring a full-time dispatcher – receiving many applications, Tom Bell will be moving to part-time
4. Getting ready for the Media Blast for Text to 911
5. Mark Seymour in the process of looking for a company closer to us that can do maintenance on the generators. Suggested to look into a company from Traverse City.

### B. Treasurer's Report: As of July 31

Beginning Balance	\$ 708,877.35
Additions	\$ 22,643.08
Expenditures	\$ 133,263.23
Ending balance	\$ 598,257.20

Ryan Bergman stated that the fund balance is higher = a year worth of operating expenses

MOTION: Marc Tall  
SECOND: Greg Johnson  
SUPPORT: ALL

**D. Monthly Budget Status Report and approval of amendments:**

**Presented by Ryan Bergman**

1. Budget Transfer was made to pay the City of Escanaba bill through the remainder of the year. Updating project reimbursement, \$240,000 expected in revenue but we already received \$299,000. Recognizing additional revenue, increasing the expenditure side. If we spend every dollar in the budget, we would use \$38,000 from the fund balance this year. Expenditure Budget has to be discussed, will be discussed in old business along with the millage.

MOTION to Accept: Jim Lundberg  
SECOND: Phil Griebel  
SUPPORT: ALL

**E. Emergency Management Report: Presented by Bob Berbohm**

1. Bob's Office has moved - in the Pathways Building
2. Active Shooter Training for Officers has been completed for officers, and 8 hour session for dispatchers. Evaluations nothing but positive!
3. Requiring local law enforcement to train the trainer, for officers to go into Schools, Court Houses Hospitals and do the training, same presentation that Bob had done. Looking at 3 officers per County, March/April tentative training date. 5 day course - \$795.00 tuition, 2 year certification.
4. Body Cams - would officers be interested. 7- 10 per county, send an email to Bob if interested.

F. TAC Committee Report: Presented by John Giese

1. MDT Project Rolling - One has been ordered to outfit a Gladstone Public Safety vehicle

G. Mark Seymour Report:

1. Visited towers several times for other reasons
  - A. DNR Tower will need new roof which is a maintenance issue. Will be getting a price on the cost to fix the roof on the tower.
2. Garden Tower has a reception problem, will be getting a permit – installed and re-evaluate

**8. Old Business:**

- A. Millage amount for 911. ( prelim budget, not a formal proposal) Budget update on 2<sup>nd</sup> page. City of Escanaba contract, based on current monthly cost which recently went up plus added extra \$10,000.  
Equipment Budget = \$70,000 agreed that it is sufficient per Jamie Segorski.  
Training Expense = \$ 5,000 911 dollars  
Total = \$75,000

One more meeting before we formally approve the budget for next year

Project Reimbursement: Recommendations ? \$200,000 or more the last 3 years  
Expect for at least next year  
No regional projects expected  
Question for Ray LaMarche

- B. State Wireless Issue – consistent

C. Millage

Last year .5 millage approved, stayed at .3

Millage should be contingent on project reimbursement money, see how much fund balance we use at each of these levels.

A recommendation should be made to change the millage right, pending project reimbursement.

1. Marc Tall moves to request to the County Board to authorize .15 mills that would reduce our projected fund balance 12 months from now to \$810,000

MOTION to Accept .15 mills: NONE Support failed, lack of support  
 SECOND:  
 SUPPORT

2. Greg Cunningham moves to request to the County Board to authorize to reduce the current millage ~~by~~ to .2 mills

MOTION to Accept decrease to .2 mills : Greg Johnson  
 SECOND: Ryan Bergman  
 SUPPORT ALL

**Roll Call Vote**

AGENCY	MEMBER	YES	NO
Escanaba City	Tall, Marc	x	
Fire Chief's Association	Lundberg, Jim	x	
Gladstone City	Geyer, Paul	x	
Sheriff's Department	Griebel, Phil	x	
State Police	Cunningham, Greg	x	
Township Association	Johnson, Greg	x	
Delta County	Bergman, Ryan	x	
911 Coordinator	Segorski, James	x	
E M Coordinator	Berbohm, Robert	x	

- D. V-Call 10, Installation of Radios, no new information – should have by next TAC meeting. Users: How to put within template

## **9. New Business:**

### **A. Payment of Bills:**

MOTION to pay bills in the amount of **\$69,146.99**

MOTION: Paul Geyer  
SECOND: Marc Tall  
SUPPORT: ALL

## **10. Public Comment:**

Congratulations to Jamie Segorski and his team on representing Escanaba well!!!

## **11. Authority Members Comment: NONE**

**12. Other Items: Next Meeting:** September 9, 2015 9:00 am

**13. ADJOURNMENT:**

MOTION: Greg Johnson  
SECOND: Greg Cunningham  
SUPPORT: ALL

**APPROVAL OF MINUTES:**

CHAIRPERSON

VICE-CHAIRPERSON

\_\_\_\_\_

\_\_\_\_\_

DATED: \_\_\_\_\_



# Public Health Delta & Menominee Counties



## Board of Health Meeting

Public Health, Delta & Menominee Counties  
Escanaba, MI

### Meeting Minutes

Wednesday, July 15, 2015

#### Board Members Present

Bob Burie  
Patrick Johnson

Jan Hafeman  
Larry Schei

Mary Harrington  
Tom Trudgeon

#### Public Health Staff

Mike Snyder, Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Kim Gustafson, Executive Assistant  
Lynn Woelffer, Director of Finance

#### 1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on July 15, 2015. The meeting was called to order at 2:31 p.m. EDT by Chairman Trudgeon. Roll call was taken by the Executive Assistant, and is recorded above.

#### 2. Approval of Agenda

**Ms. Hafeman moved to approve the July 15, 2015 agenda. Motion was supported by Ms. Harrington and carried.**

#### 3. Approval of Minutes

Questions were answered by Mr. Snyder.

**Mr. Schei moved the minutes from May 27, 2015, be approved. Motion was supported by Ms. Hafeman and carried.**

**4. Public Comment**

There was no public comment.

**5. Finance Committee****a) FY2015 3<sup>rd</sup> Quarter Report**

Chairman Trudgeon gave the BOH a brief overview on the FY2015 3<sup>rd</sup> Quarter Report. He highlighted grant monies PHDM has received, Cost-Based Reimbursement, and the contract with Bellin for the new Nurse Practitioner. Chairman Trudgeon also noted the new trucks are in and the cars will be arriving shortly. Questions were answered by Mr. Snyder and Ms. Woelffer.

**Ms. Hafeman moved the FY2015 3<sup>rd</sup> Quarter Report be accepted. Motion was supported by Ms. Harrington and carried.**

**b) MMRMA Net Asset Distribution**

Mr. Snyder gave the BOH information and amount on the MMRMA Net Asset Distribution and State Pool Distribution.

**c) Cost-Based Reimbursement Update**

Mr. Snyder briefed the BOH on the Cost-Based Reimbursement monies owed to PHDM; FY2012 has been paid in full and FY2013 will be arriving within the next month. The money can be deferred for up to one year before it has to be completely spent. Ms. Woelffer will be sending a letter to the state requesting deferral of the FY2013 Cost-Based Reimbursement payment once it arrives.

**d) American Express Statements**

Ms. Hafeman gave an overview to the BOH on the American Express Statements.

**e) MERS Annual Actuarial Valuation Report**

Chairman Trudgeon briefed the BOH on the MERS Annual Actuarial Valuation Report and stated PHDM is doing well.

**Mr. Burie moved the MERS Annual Actuarial Valuation Report be acknowledged and accepted. Motion was supported by Ms. Hafeman and carried.**

**f) Potential Purchases**

Mr. Snyder discussed potential purchases PHDM could make, now that they have received the Cost-Based Reimbursement money. The following motions were made and approved by the BOH:

**Ms. Hafeman moved \$53,990 be moved into PHDM's fund balance. Motion was supported by Mr. Johnson and carried.**

**Ms. Hafeman moved approximately \$41,000 be used to replace/purchase 37 computers and other necessary IT equipment. Motion was supported by Ms. Harrington and carried.**

**Ms. Harrington moved an additional 4% to the MERS employer contribution, effective the next payroll and extending through FY2016, be accepted. Motion was supported by Ms. Hafeman and carried.**

**6. Review and Approval of May and June Check Registers**

The Board of Health reviewed the May and June check registers. Questions were answered by Mr. Snyder and Ms. Woelffer.

**Ms. Hafeman moved the May and June check registers be approved. Motion was supported by Mr. Johnson and carried.**

**7. Medical Director's Report**

Dr. Frankovich updated the BOH on Ebola and stated there are now over 27,000 cases and have been over 11,000 deaths, primarily in West Africa. There is a vaccine trial currently being tested in Sierra Leone but no results have been reported at this time.

MERS CoV was also discussed. It is considered the "Middle East respiratory Syndrome." It originated in Saudi Arabia but South Korea has recently had an outbreak of over 160 cases. Only two cases have been reported in the U.S. and were in health care providers that had been working in Saudi Arabia.

Avian (Bird) Flu has been a hot topic since December. Millions of birds have been culled in domestic poultry flocks that have been infected. However, no human cases have been reported in the U.S. A few wild birds have tested positive in Southeast Michigan; none in the Upper Peninsula. Local Public Health has been charged with monitoring individuals with exposure to avian influenza.

**8. Health Officer's Report**

- Mr. Snyder thanked the BOH for moving the meeting up to an earlier time.
- Mr. Snyder and Ms. Woelffer met with Ryan Bergman, the new Delta County Administrator, to inform him more about PHDM and what it has to offer.

- The four new trucks have arrived and the new cars should arrive by the end of July.
- Ms. Woelffer is working on the FY2016 budget and plans on submitting it to the BOH for approval at the September meeting. She is also working on the amended FY2015 budget that will be brought before the Finance Committee prior to the August BOH meeting.
- Mr. Snyder mentioned a couple legislative items that are upcoming at the state level and could result in possible changes to the food service program in the EH department at PHDM.
- The August BOH meeting will be held in the Menominee Office.

**9. Public Comment (three minutes maximum)**

No public comment.

**10. Board Member Comments**

- Chairman Trudgeon acknowledged the student nurse that was in attendance at the BOH meeting.
- Chairman Trudgeon announced there has been no recent news regarding the Garden Peninsula wind turbines.
- Chairman Trudgeon would like to thank everyone on the BOH for their service and for doing an outstanding job.

**11. Adjournment**

**There being no further business, Ms. Hafeman made a motion the meeting be adjourned at 4:14 p.m. EDT. Motion was supported by Ms. Harrington and carried.**

*Thomas L. Trudgeon 8-19-15*  
Chairperson

:kg

**Delta County  
Department of Health and Human Services Board  
305 Ludington Street  
Escanaba, MI 49829**

**BOARD MEMBERS**

**GERALD SMITH, CHAIR  
ELAINE BOYNE  
DEBBI SPRINGINSGUTH**

**DIRECTOR**

**RUSSELL K. SEXTON  
906-789-7217**

**Meeting #977**

**Date: July 20, 2015**

A regular meeting of the Delta County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 10:00 a.m. Eastern Time. The meeting was held in the Delta County Board Room on the second floor of the State Office Building located at 305 Ludington Street, Escanaba.

Present: Gerald Smith, Board Chair; Elaine Boyne, Board Member; Russell Sexton, Board Secretary.

Absent: Debbi Springinsguth, Board Member

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Smith and supported by Ms. Boyne. Motion passed without opposition.

**APPROVAL OF JUNE 15, 2015 MINUTES:**

Minutes of the June 15, 2015, Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Smith and supported by Ms. Boyne. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for June 2015 was reviewed. There was \$36.40 in expenditures for DHS Board Meeting attendance; leaving a balance of \$87.85.

There were no expenditures from the Child Care Fund with the balance remaining \$3,098.73.

A motion to approve the financial report was made by Ms. Boyne and supported by Mr. Smith. Motion passed without opposition.

**DIRECTOR'S REPORT:**

**Staffing Information:** Delta County: There are 5 full time management staff, including 1 tri-county director and four ~~first~~ line supervisors consisting of 1 children's protective

services supervisor, 1 foster care supervisor, 1 assistance payments supervisor and 1 general program supervisor who covers some assistance payments staff in Delta County and an Indian outreach worker in Menominee County. There is 1 tri-county community resource coordinator. There are 5 administrative support staff, 4 general and 1 fiscal. There are 5 children's protective services specialists, with one position currently vacant, 5 foster care and foster home licensing specialists, with one position currently vacant, 1 educational planner who serves the entire Upper Peninsula and 1 MiTeam Analyst who covers the Triad. There are 13 assistance payments specialists (two are on a long term military leave).

We have 4 Business Service Center 1 staff stationed in our office, which includes 1 contract specialist, 1 child welfare funding specialist and 2 Adult Services Specialists.

We have 2 central office personnel stationed in our office - both Michigan Rehabilitation Services analysts – 1 full time and 1 part time.

**Statewide Director's Meeting Information:** No meeting occurred this month.

**Collaborative Issues:** No new information was provided.

**Business Plan Update:**

**Operational Funds:**

- FY 2015 Operating Funds Expenditure Report: Allocation: \$68,742.00. Year-to-date expenditures: \$20,589.27, which constitutes 30% of the allocation expended with 75% of the year elapsed.
- FY 2015 Travel Funds Expenditure Report: Allocation: \$52,332.00. Year-to-date expenditures: \$26,391.27, which constitutes 56.2% of the allocation expended with 75% of the year elapsed.
- Assistance Payments Standard of Promptness: Current data for Delta County is 95.09%. Business Services Center 1 average is 95.20% and State average is 94.07%.
- Family Independence Program Work Participation Rate: Current data is 40% Statewide Goal is 50%.

**Miscellaneous:**

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for January 2015:

- Family Independence Program: 49 cases; 112 recipients; \$16,242.00 in benefits provided.
- Food Assistance Program: 3,116 cases; 5,832 recipients; \$688,547.00 in benefits provided.
- State Disability Assistance: 24 cases; 24 recipients; \$5,135.00 in benefits provided.

- Child Development and Care: 75 cases; 111 recipients; \$22,126.00 in benefits provided.
- State Emergency Relief: 39 cases; \$15,622.00 in benefits provided.
- Unduplicated total: 3,164 cases; 5,906 recipients; \$747,673.00 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 987 cases; 2,170 recipients
- Other Children < Age 21: 193 cases; 200 recipients
- Pregnant Women & Children Under 19: 1,510 cases; 2,537 recipients
- Non-SSI Aged, Blind & Disabled: 1,013 cases; 1,045 recipients
- SSI Aged, Blind & Disabled: 1,084 cases; 1,084 recipients
- Medicaid Eligible Total: 4,416 cases; 7,012 recipients

Healthy Michigan Plan County Enrollment: 1792+

Child Welfare Data:

Delta Direct Cases: In June Delta County had 18 direct foster care cases, 1 direct YAVFC cases and 1 direct JJ case.

- 8 are in unlicensed relative homes
- 2 are in U of M hospital
- 5 are in licensed foster homes/unrelated
- 2 are in their adoptive home
- 1 in Detention
- 1 in independent living
- 1 is placed with the non-custodial parent (not a respondent on the petition)

POS Cases: 33 Foster care and 1 YAVFC case

- Catholic Social Services – 6
- 4 placed with a licensed relative.
- 1 in licensed foster home.
- 1 placed with parent (removed from one parent)

Child and Family Services -1  
1 in unlicensed relative home

- Up Family Solutions – 10
- 4 placed in licensed foster homes.
- 5 placed in licensed relative home.
- 1 placed in Hospital

UP Kids – 1  
1 in licensed foster home (unrelated)

Benoji Tribe – 12  
7 returned home  
4 placed with licensed relative  
1 placed with unlicensed relative

Teaching Family Homes – 3 foster care cases and 1 YAVFC  
2 placed with unlicensed relatives  
1 placed with father  
1 YAVFC living independently

Adoptions:  
No Adoptions were completed in June.

Assistance Payments caseloads and financial information can be obtained by anyone at any time by logging onto the DHHS public website at [www.michigan.gov/dhhs](http://www.michigan.gov/dhhs), go to Forms and Publications and search the key word: Green Book. There you can look at past years and specific month data.

DHHS policy for all programs, as well as a variety of other information one might want to know about DHHS can be found at the [www.michigan.gov/dhhs](http://www.michigan.gov/dhhs) site.

**Board Member Input/Suggestions:** None.

A motion to accept the Director's Report was made by Ms. Boyne and supported by Mr. Smith. Motion passed without opposition.

**UNIT REPORT:** None

**BOARD BUSINESS:**

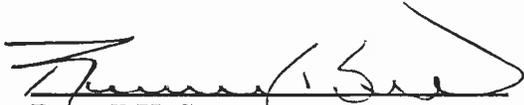
1. **Approval of Vouchers:**  
Vouchers were reviewed and a motion to approve all vouchers was made by Mr. Smith and supported by Ms. Boyne. Motion passed without opposition.
2. **MCSSA:** Ms. Boyne wants to continue to work with the Delta County Board of Commissioners in an attempt to secure funds for payment of MCSSA dues. MCSSA statewide dues for this fiscal year and next would be \$1,273.46 per year. MCSSA District One dues are \$150.00.

**NEW BUSINESS:** None

**PUBLIC COMMENT:** There were no public comments.

**NEXT MEETING:** August 17, 2015 at 10:00 a.m. in the Delta County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mr. Smith and supported by Ms. Boyne. Meeting adjourned at 10:19 a.m.

  
**Russell K. Sexton**  
**Board Secretary**

  
**Gerald Smith**  
**Chairperson**

Pc: DHS Board Members;  
Delta County BOC;  
Delta County DHS Office File

# **A G E N D A**

## **DELTA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD MEETING**

**305 Ludington Street, Second Floor Conference Room**

**September 21, 2015, 10:00 A.M. Eastern Time**

- A. Approval of agenda**
- B. Approval of August 17, 2015 minutes**
- C. Financial report**
  - 1. Review of vouchers**
- D. Director's Report**
  - 1. Staffing Information**
  - 2. Statewide Directors Meeting/Information**
  - 3. Collaborative Issues/Information**
  - 4. Director's Portfolio Update**
  - 5. Miscellaneous**
  - 6. Board Member Input/Suggestions**
- E. Unit Reports:**
- F. Board business**
  - 1. Approval of vouchers**
  - 2. MCSSA**
- G. New business**
- H. Public comment (5 minute limit per speaker)**
- I. Next meeting – October 19, 2015 – 10:00 AM**
- J. Adjournment**

“What do we believe? Who do we serve? What do we do?”

Mission:

Improving the quality of life in Michigan by providing services to vulnerable children and adults that will strengthen the community and enable families and individuals to move toward independence.

Vision:

Compassion. Protection. Independence.

# COUNTY OF DELTA

NANCY J. KOLICH  
COUNTY CLERK AND REGISTER OF DEEDS  
310 LUDINGTON ST.  
ESCANABA, MICHIGAN 49829



PHONE: (906) 789-5105  
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[www.deltacountymi.org](http://www.deltacountymi.org)  
[clerk@deltacountymi.org](mailto:clerk@deltacountymi.org)

## MINUTES OF THE DELTA COUNTY CONCEALED PISTOL LICENSE BOARD

Date: July 21, 2015

Time: 1:30 p.m.

Place: Probate Courtroom

VOTING MEMBERS PRESENT: Philip Strom, Prosecuting Attorney  
Sheriff Ed Oswald  
Det. Sgt. Belanger, MSP

The meeting was called to order at 1:30 p.m. by Mr. Strom.

Moved by Sheriff Oswald and seconded by Det. Belanger to approve the minutes of the June 16, 2015 meeting. Motion carried.

Moved by Sheriff Oswald and seconded by Det. Belanger to approve a total of 49 applicants as presented. Motion carried.

18 new licenses were issued with expiration dates 4 years from their next birthday. List attached.

31 renewal licenses were issued, one with Pistol Free Exemption. List attached.

Moved by Mr. Strom and seconded by Sheriff Oswald to approve Mr. Gustafson's CPL application. Motion carried.

Mr. Balenger was informed that his gun rights were not restricted, as he did not have a specified felony as defined by MCL.750.224f.

Moved by Mr. Strom and seconded by Sheriff Oswald to adjourn at 2:37 p.m. Motion carried.

Respectfully Submitted,

Nancy J. Kolich  
Delta County Clerk