

TENTATIVE AGENDA

DELTA COUNTY BOARD OF COMMISSIONERS

November 17, 2015

5:15 p.m.

- I. CALL TO ORDER
- II. PRAYER
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL

SPECIAL ORDERS OF BUSINESS:

- V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - County Board minutes: 11-3-15
 - Committee of the Whole: 11-10-15
- VI. APPROVAL OF AGENDA
- VII. PRESENTATION OF WRITTEN COMMUNICATIONS
 - A. COMMUNICATIONS RECEIVED
 - B. COMMUNICATIONS FORWARDED
- VIII. REPORTS OF STANDING, STATUTORY, SPECIAL COMMITTEES AND OTHERS
- IX. **PUBLIC COMMENT ON AGENDA ITEMS** (Sign In)

- X. **COMMITTEE REPORTS**
 - 1. Administrator' Report
 - 2. Treasurer's Report
 - 3. Building and Grounds Committee Minutes of 11-12-15

- XI. GENERAL ORDERS OF BUSINESS
 - A. UNFINISHED BUSINESS
 - 1. **Jail**
 - 2. **Wind Turbines**

B. NEW BUSINESS

1. **Payment of Bills**
2. **Veterans Affairs Officer Support from UPCAP**
3. **Workers Compensation Fund Dividend**
4. **Part time Person for Register of Deeds Backloading Project**
5. **Resolution for Delta County Trades & Labor Charity Fund**
6. **Executive Session**

XII. GENERAL PUBLIC COMMENT

XIII. COMMISSIONER'S COMMENTS

XIV. MEETING SCHEDULE

- A. Building and Grounds Meeting on 11-23-15 at 1:00 p.m. in Courthouse room 222.
- B. Board of Commissioners Meeting on 12-1-15 at 5:15 p.m. in the Service Center Boardroom.
- C. Board of Commissioners Meeting on 12-15-15 at 5:15 p.m. in the Service Center Boardroom.

XV. NOTICES

30 day notice of Appointments

XVI. ADJOURNMENT

*****DUE TO THE TIME CONSTRAINTS, THE DELTA COUNTY BOARD OF COMMISSIONERS HAS ADOPTED A POLICY THAT ANY INDIVIDUAL WISHING TO ADDRESS THE BOARD WILL BE ALLOCATED THREE (3) MINUTES. THE THREE MINUTES USED BY THE INDIVIDUAL ARE TO MAKE STATEMENTS. THERE WILL BE NO QUESTION AND ANSWER SESSION FORMAT. THIS WILL STRICTLY BE A STATEMENT TYPE FORMAT. IF YOU WISH TO ADDRESS THE BOARD, PLEASE SIGN YOUR NAME ON THE SIGN UP LIST AVAILABLE FROM THE COUNTY CLERK. SPEAKERS WILL BE CALLED IN ORDER OF SIGN UP.*****

THE COUNTY OF DELTA WILL PROVIDE REASONABLE AUXILIARY AIDS AND SERVICES FOR THE HEARING IMPAIRED AND TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON REASONABLE NOTICE TO THE COUNTY OF DELTA. INDIVIDUALS WITH DISABILITIES REQUIRING SERVICES SHOULD CONTACT THE COUNTY OF DELTA ADA COORDINATOR BY WRITING OR CALLING THE FOLLOWING:

Daniel Menacher, DELTA COUNTY ADA COORDINATOR
310 LUDINGTON STREET
ESCANABA, MI 49829
TELEPHONE (906) 789-5189

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A regular meeting of the Delta County Board of Commissioners is scheduled for Tuesday, November 17, 2015 at 5:15 p.m. in the Board Room in the Delta County Service Center.

Sincerely yours,

Nancy J. Kolich
Delta County Clerk

Proposed

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING
November 3, 2015**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

October 29, 2015

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday November 3, 2015, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,
Nancy J. Kolich
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Harrington, Johnson, Malnar, Moyle, and Rivard.

EXCUSED: None.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center of the Delta County Courthouse by Delta County Clerk, Nancy Kolich.

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve the minutes of the October 20, 2015 meeting as corrected. MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner Johnson and seconded by Commissioner Malnar to approve the agenda as presented. MOTION CARRIED.

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

- A. Received:
1. Letter from Heritage Garden Wind Farms.
 2. Letter from Belinda Collins.

Proposed

- B. Forwarded:
1. Letter to UP State Fair Authority.
 2. Letter to William Charon.
 3. Letter to Dennis Wiltzius.
 4. Letter to Tom Pairolero.
 5. Letter to John Winneroski.
 6. Letter to Tom Trudgeon.
 7. Letter to Vicki Schwab.
 8. Letter to Will Carne Jr.
 9. Letter to Harold Schermer.
 10. Letter to Michael Parrett.
 11. Letter to Margaret Carignan.
 12. Letter to Sharyn Caszatt.
 13. Letter to Russell Nelson.

VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

1. CAA/HRA Board minutes of 9-10-15.
2. Concealed Weapons Board minutes of 9-15-15
3. Human Services Board minutes of 9-21-15.
4. Solid Waste Management minutes of 9-22-15.
5. Pinecrest Board of Trustees minutes 8-27-15, 9-23-15.
6. Central Dispatch minutes of 10-14-15.

VIII. REPORTS OF SPECIAL COMMITTEES AND OTHERS.

Moved by Commissioner Rivard and seconded by Commissioner Malnar that the Communications and Reports of Standing and Statutory Committees and the Reports of Special Committees and Others be received and placed on file. MOTION CARRIED.

VIII. PUBLIC COMMENT ON AGENDA ITEMS

Public Hearing on the Proposed Amendments to the Zoning Ordinance (Text Changes to Wind Turbine Wording).

Moved by Commissioner Moyle and seconded by Commissioner Malnar to open the Public Hearing at 5:18 p.m. MOTION CARRIED.

Rory Mattson, Delta County Conservation District, addressed the Board with his concerns regarding the Wind Turbine Ordinance.

Diane Hanson, Hiawathaland Farm Bureau, addressed the Board with her concerns regarding farmers and the Garden Wind Turbines.

Marilyn Kinsey, Delta County EDA, addressed the Board with her concerns regarding the Garden Wind Turbines.

Jon Haindl, Big Bay de Noc School District, addressed the Board with his concerns regarding the Garden Wind Turbines.

Dave Nelson, Masonville Township, addressed the Board with his concerns regarding the Garden Wind Turbines.

Proposed

Benny Herioux, Chairman Planning Commission, addressed the Board with his concerns regarding the Wind Turbine Ordinance.

Rick Wilson, Traverse City, Heritage Wind Farms, addressed the Board with his concerns regarding the Garden Wind Turbines.

Morgan Tatrow, Garden Township, addressed the Board with his concerns regarding the Garden Wind Turbines.

Ron Collins, Fayette, addressed the Board with his concerns regarding the Garden Wind Turbines.

Jim Dalgord, Fayette, addressed the Board with his concerns regarding the Garden Wind Turbines.

Vicki Schwab, Delta County EDA, addressed the Board with her concerns regarding the Garden Wind Turbines.

Michelle Goldi, Garden Township, addressed the Board with her concerns regarding the Garden Wind Turbines.

Tracy Sommer, Garden Township, addressed the Board with her concerns regarding the Garden Wind Turbines.

Bill Goldi, Garden Township, addressed the Board with his concerns regarding the Wind Turbine Ordinance.

Pat Yaeger, Garden Township, addressed the Board with her concerns regarding the Garden Wind Turbines.

Scott Lucas, Garden Township, addressed the Board with his concerns regarding the Wind Turbine Ordinance.

Marlene Winter-Johnson, Garden Township, addressed the Board with her concerns regarding the Garden Wind Turbines.

John Gavre, Garden Township, addressed the Board with his concerns regarding the Wind Turbine Ordinance.

Cristi Currie, Garden Township, addressed the Board with her concerns regarding the Garden Wind Turbines.

Tom Butch, Delta County EDA, addressed the Board with his concerns regarding the Garden Wind Turbines.

Dave Gembel, Fayette, addressed the Board with his concerns regarding the Wind Turbine Ordinance.

Nicole Young, Garden Township, addressed the Board with her concerns regarding the Garden Wind Turbines.

Robert Barron, Escanaba Township, addressed the Board with his concerns regarding the Garden Wind Turbines.

Anna LaBuet, Garden Township, addressed the Board with her concerns regarding the Garden Wind Turbines.

Allen Kestraba, Traverse City, Heritage Wind Farms, addressed the Board with his concerns regarding the Garden Wind Turbines.

Laurie Gembel, Fayette, addressed the Board with her concerns regarding the Garden Wind Turbines.

Jake Nyquist, Escanaba Township, addressed the Board with his concerns regarding the Garden Wind Turbines.

Tyler Lucas, Garden Township, addressed the Board with his concerns regarding the Wind Turbine Ordinance.

Proposed

Moved by Commissioner Moyle and seconded by Commissioner Johnson to close the Public Hearing at 6:32 p.m. MOTION CARRIED.

Public Hearing on the Establishment of a PACE Program and District.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to open the PACE Public Hearing at 6:32 p.m. MOTION CARRIED.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to close the Public Hearing at 6:35 p.m. MOTION CARRIED.

X. COMMITTEE REPORTS:

1. Administrator's Report.

2. Jail Committee minutes of 10-29-15.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to receive the Jail Committee minutes of 10-29-15 and place on file. MOTION CARRIED.

3. Personnel Committee minutes of 11-3-15.

2. Veteran's Affairs Position.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to accept the Veteran's Affairs Position job description as presented. MOTION CARRIED.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve the interview committee to include Administrator Bergman, Michael Bushon, 2 Veteran's Affairs Directors from other counties, Commissioner Rivard as a Veteran and Board representative with the County paying for mileage and lodging if necessary. MOTION CARRIED.

3. Retirement of Director of Maintenance.

The Director of Maintenance, Steve Carlson, will be retiring IN December.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to receive the Personnel minutes of 11-3-15 and place on file. MOTION CARRIED.

Proposed

X. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

1. Jail.

a. Jail Planner RFP.

Moved by Commissioner Malnar and seconded by Commissioner Rivard to approve the RFP, as presented. The RFP's will be opened December 7, 2015. MOTION CARRIED.

2. Wind Turbine.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to reject all the zoning amendment language adopted at the October 20th meeting.

ROLL CALL	MALNAR	YES
	JOHNSON	YES
	MOYLE	YES
	RIVARD	NO
	HARRINGTON	YES

MOTION CARRIED.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to change the amendment to the Zoning Ordinance, 76-2 regarding wind turbine setbacks to 2 times the height of the turbine from the leased boundary line in Residential zoned districts.

ROLL CALL	MALNAR	YES
	JOHNSON	YES
	MOYLE	YES
	RIVARD	YES
	HARRINGTON	YES

MOTION CARRIED.

Moved by Commissioner Johnson and seconded by Commissioner Harrington to change the amendment to the Zoning Ordinance, 76-2 regarding wind turbine setbacks from State Parks to 1.5 times the height of the turbine.

ROLL CALL	MALNAR	YES
	JOHNSON	YES
	MOYLE	YES
	RIVARD	YES
	HARRINGTON	YES

MOTION CARRIED.

Proposed

Moved by Commissioner Malnar and seconded by Commissioner Harrington to change the amendment to the Zoning Ordinance, 76-2 regarding wind turbine setbacks from Roadways and Rightaways to 1.1 times the height of the turbine.

ROLL CALL	MALNAR	YES
	JOHNSON	YES
	MOYLE	YES
	RIVARD	NO
MOTION CARRIED	HARRINGTON	YES

Moved by Commissioner Johnson and seconded by Commissioner Harrington to change the amendment to the Zoning Ordinance, 76-2 regarding wind turbine setbacks in Agricultural Districts to 1.5 times the height of the turbine from the non-participating lease line.

ROLL CALL	MALNAR	NO
	JOHNSON	YES
	MOYLE	NO
	RIVARD	NO
	HARRINGTON	NO

MOTION FAILED.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to hold a Committee of the Whole joint session with the Planning Commission, the Building and Zoning Director and the Administrator and the public. MOTION CARRIED.

Moved by Commissioner Harrington and seconded by Commissioner Johnson to hold the meeting with the Planning Commission on Tuesday November 10 at 6:00 p.m. in the conference room of the Service Center.

ROLL CALL	MALNAR	YES
	JOHNSON	YES
	MOYLE	YES
	RIVARD	YES
	HARRINGTON	YES

MOTION CARRIED.

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve payment of the bills in the amount

Proposed

of \$1,864,976.32 and Commissioners expenses of \$767.23. MOTION CARRIED.

2. Building and Zoning Vehicle.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to authorize the purchase of a 4 wheel drive vehicle for Building and Zoning from the Building and Zoning Fund. MOTION CARRIED.

3. Property Assessed Clean Energy Bill.

Moved by Commissioner Harrington and seconded by Commissioner Moyle to move forward with the PACE (Property Assessed Clean Energy Bill, as presented. MOTION CARRIED.

XII. PUBLIC COMMENT

Janet Daasch, Garden Township, addressed the Board with her concerns regarding the Wind Turbine Ordinance.
Benny Herioux, Chairman Planning Commission, addressed the Board with his concerns regarding the Wind Turbine Ordinance.

XIII. COMMISSIONERS CONCERNS

- Commissioner Johnson: It's a process.
- Commissioner Malnar: None.
- Commissioner Moyle: Has listened to everyone, can call him at 906-235-8427.
- Commissioner Rivard: None.
- Commissioner Harrington: It's been a difficult process.

XIV. MEETING SCHEDULE

November 17 th	5:15 p.m.	Board meeting.
November 23 rd	1:00 p.m.	Building and Grounds meeting.
December 1 st	5:15 p.m.	Board meeting.
December 15 th	5:15 p.m.	Board meeting.

Proposed

XV. NOTICES

30 day Notice of Appointments.

XVI. ADJOURNMENT

Moved by Commissioner Johnson and seconded by Commissioner Moyle to adjourn at 8:26 p.m.

Respectfully Submitted,

Nancy J. Kolich, County Clerk

Mary K. Harrington, Chairperson

Proposed

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING
COMMITTEE OF THE WHOLE
November 10, 2015**

Escanaba, Michigan

A Committee of the Whole meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

November 5, 2015

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Joint Committee of the Whole Meeting of the Delta County Board of Commissioners is scheduled with the Planning Commission for Tuesday November 10, 2015, at 6:00 p.m. in Boardroom of the Delta County Service Center.

Sincerely yours,
Nancy J. Kolich
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Malnar, Harrington, Johnson, Moyle and Rivard.

EXCUSED: None.

The meeting was called to order at 6:00 p.m. in Conference Room of the Delta County Service Center by County Clerk Kolich.

PRESENT: Ryan Bergman, Administrator
Benny Herioux, Planning Commission Chair
Julian Vandecaveye, Planning Commission
Randy Scott, Planning Commission
John Denholm, Planning Commission
Pat Conner, Planning Commission
Excused: Renee Barron, Planning Commission

Proposed

B. NEW BUSINESS

1. Wind Turbine Zoning.

The following recommendations were made:

Setbacks for residential districts of 2.0 times the height of the wind turbine from non-participating lease boundary line and 1320 feet from existing dwellings.

Setback of 1.25 times the height of the wind turbine from property line for all other zoned districts.

Setbacks of 1.1 times the height of the turbine from the public road right of ways.

Waivers available.

Escrow for decommissioning to be handled by 3rd party.

Administrator Bergman and Zoning Director Menacher will present the recommendations in writing at the next Board meeting.

VII. PUBLIC COMMENT:

Marilyn Kinsey, Delta County EDA, addressed the Board with her concerns regarding the Garden Wind Turbines.

Ron Collins, Fairbanks Township, addressed the Board with his concerns regarding the Wind Turbine Ordinance.

Nicole Young, Garden Township, addressed the Board with her concerns regarding the Garden Wind Turbines.

Marty LaGina, Heritage Wind Farms, Traverse City, addressed the Board with his concerns regarding the Wind Turbine Ordinance.

Sue Rochefort, Garden Township, addressed the Board with her concerns regarding the Garden Wind Turbines.

Jim Dalgord, Fairbanks Township, addressed the Board with his concerns regarding the Wind Turbine Ordinance.

Joyce Lexon, Fairbanks Township, addressed the Board with her concerns regarding the Wind Turbine Ordinance.

Janet Daasch, Garden Township, addressed the Board with her concerns regarding the Wind Turbine Ordinance.

Lois Thibeault, Garden Township, addressed the Board with her concerns regarding the Garden Wind Turbines.

Michelle Goldi, Garden Township, addressed the Board with her concerns regarding the Garden Wind Turbines.

Christi Currie, Garden Township, addressed the Board with her concerns regarding the Garden Wind Turbines.

John Garvey, Garden Township, addressed the Board with his concerns regarding the Wind Turbine Ordinance.

Pat Rasmussen, Garden Township, addressed the Board with her concerns regarding the Garden Wind Turbines.

George Lexon, Fairbanks Township, addressed the Board with his concerns regarding the Wind Turbine Ordinance.

Proposed

XIV. MEETING SCHEDULE

November 17 th	5:15 p.m.	Board meeting.
December 1 st	5:15 p.m.	Board meeting.
December 15 th	5:15 p.m.	Board meeting.

XVI. ADJOURNMENT

Moved by Commissioner Rivard and seconded by Commissioner Malnar to adjourn at 8:22 p.m.

Respectfully Submitted,

Nancy J. Kolich, County Clerk Mary Harrington, Board Chair

DELTA COUNTY
CASH, CASH EQUIVALENTS, AND BONDS AS OF
OCTOBER 31, 2015

Bank	Fund	Type	10/31/2015 Balance	Average Annual Interest Rate	Bank Rating as of June 30, 2015 per Bank Rate
Bay Bank	616- Residual	Checking	\$ 486,091.57	0.20%	Performing
First Bank	764-Inmate Trust	Checking	\$ 45,973.28	0.10%	Sound
First Bank	101-General Fund	Cert of Deposit	\$ 264,263.08	0.90%	Sound
First Bank	616-Residual Fund	Cert of Deposit	\$ 724,482.58	0.90%	Sound
First Bank	254-Foreclosure Fund	Cert of Deposit	\$ 556,721.07	0.90%	Sound
First Bank	All Funds	Checking	\$ 5,448,288.14	0.50%	Sound
First Bank	282-911 Authority	Checking	\$ 448,768.12	0.25%	Sound
Morgan Stanley	101-General Fund	Bonds/Securities	\$ 843,950.79	1.79% to 5.79%	Sound
Morgan Stanley	616-Residual Fund	Bonds/Securities	\$ 2,651,604.89	1.79% to 5.79%	Sound
Michigan Class	616-Residual Fund	Money Market	\$ 220,197.40	0.12%	Superior
Northern MI Bank	201-Road Commission	Checking	\$ 916,244.24	0.05%	Below Peer Group
Northern MI Bank	201-Road Commission	Money Market	\$ 1,741,221.45	0.10%	Below Peer Group
Northern MI Bank	616-Residual Fund	Certificate of Deposits	\$ 1,103,391.68	.05% - .065%	Below Peer Group
UP State Bank	516- Delq Tax	Checking	\$ 2,327,106.48	0.15%	Superior
UP State Bank	616-Residual Fund	Certificates of Deposits	\$ 1,552,939.54	.25% - .50%	Superior
Wells Fargo	581-Airport Renzone	Checking	\$ 105,078.93	0.03%	Superior
Wells Fargo	288-Pass. Facility Fund	Checking	\$ 153,637.54	0.03%	Superior
Wells Fargo	205-Road Patrol	Checking	\$ 20,640.00	0.01%	Superior
Wells Fargo	581-Airport	Checking	\$ 927,225.02	0.01%	Superior

Total Cash & Investments

\$ 20,537,825.80

**DELTA COUNTY
2012 TAX YEAR FORECLOSURE LIST RESULTS**

HISTORY OF FORECLOSURES	
Year Sold	Number of Properties Foreclosed
2006	6
2007	10
2008	8
2009	8
2010	15
2011	23
2012	27
2013	11
2014	15
2015	25

Round 1 August Proceeds	\$ 172,400.00
Total Tax & Fees Due Round 1	\$ 43,097.45
Excess Proceeds Round 1	\$ 129,302.55
Round 2 October Proceeds	\$ 2,600.00
Total Tax & Fees Due Round 2	\$ 46,442.06
Excess (Loss) Round 2	\$ (43,842.06)
Total Excess Income for 2012	<u>\$ 85,460.49</u>

BUILDING AND GROUNDS MEETING

November 12, 2015

MEMBERS PRESENT: Commissioner David Rivard
Commissioner John Malnar
Administrator Ryan Bergman

ATTENDEES: Cory Schroeder, Assistant Director of Maintenance; Phil Strom, Prosecutor; Brandon Couvillion, IT Director; Bob Berbohm, Emergency Management Coordinator; Phil Griebel, Undersheriff; Nathan Frasier, CUPPAD; Steve Lenaker, CUPPAD; Honorable Judge Robert Goebel, Probate Court Judge; Perry Lund, Juvenile Director

The meeting began at 3:08 p.m.

V. New Business:

1. **Discussion with CUPPAD on County owned property**

Steve Lenaker and Nathan Frasier presented a preliminary map book of all County owned property using Geographic Information System (GIS) data. The committee went through each property and discussed other properties that are missing. Administration will continue to work with CUPPAD on the project.

2. **Tenurgy Billing Proposal**

The Administrator presented a proposal from Tenurgy, which is a billing evaluation company. The company would review past bills for utilities and telecommunications to find errors in the County's favor. The Administrator did not recommend partnering at this time until he could resolve a concern with the contractual language of the proposal. The committee showed support for partnering with the company if this issue is resolved.

3. **Work Order Solution**

The Administrator, IT Director, and Assistant Maintenance Director presented a proposal from Facility Dude for work order and planned maintenance software. The software will allow for employees to submit work order requests which can be prioritized and tracked, amongst other things. Escanaba High School currently uses the software and gave a very positive recommendation on the product. The initial cost of the product is \$1,420 with a \$2,070 annual payment. The committee recommends purchasing and implementing the program.

4. **Security Response Discussion**

The Administrator updated the committee on steps taken since the October 30th security incident. Probate Court Judge Robert Goebel and Perry Lund recommended other items to review during the evaluation process. A confidential report of findings will be presented to the full Board of Commissioners in closed session along with an updated security plan that Bob Berbohm, Emergency Management Coordinator has been working on.

The meeting adjourned at 4:25 p.m.



SIMPLE, AFFORDABLE
ONLINE TOOLS TO MANAGE
YOUR FACILITIES.

FACILITY DUDE®

V3

11/5/2015

Ryan Bergman
Delta County
310 Ludington Street
Delta, MI 49829-4057

Dear Ryan,

Thank you for your interest in FacilityDude's affordable suite of powerful, easy-to-use online tools that allow you to save money, increase efficiency, and improve services. FacilityDude is dedicated to providing best in class solutions with unlimited training and support. Ask us about our other affordable online solutions that are built exclusively for organizations just like Delta County. Pricing is based on the total square footage of your facilities.

Total Square Footage of Facilities: 140,000

Item	Term	Investment
MaintenanceEdge	Annual	\$2,070.00
MaintenanceEdge - Quick Start	One Time	\$1,400.00

Total Initial Investment:	\$3,470.00
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Beginning Year 2, the annual renewal amount is \$2,070.00

Terms of Service:

- Proposal has been prepared for Delta County.
- Proposal is valid for 30 days.
- Initial Term: 12 months
- Automatic invoicing of annual fee will occur at the end of each term unless request for non-renewal is received in writing 30 days prior to renewal date.
- Payment: Terms are net 30 days.
- Applicable sales taxes are in addition to the quoted price. If Delta County is tax exempt please email a copy of your Tax Exemption Certificate to accounting@facilitydude.com.
- Please address purchase order to: FacilityDude.com, 11000 Regency Parkway Suite 200, Cary, NC 27518
- Training and startup assistance are available in an online format and through telephone support as indicated on our website.
- Technical Support is available from 8am to 6pm EST. Please call (877)655-3833 for or email support@facilitydude.com for technical support.
- Subscription begins upon written acceptance of terms and conditions of the proposal.
- Data Imports, project management, and onsite training are outside of the scope of this proposal and are available at an additional cost.
- FacilityDude.com's Terms of Use are governed by our online terms of use statement available at: <http://facilitydude.com/privacy-terms-of-use/>.

Payment and Delivery Terms:

- If within 60 days of order you are not completely satisfied, you can cancel your service for a full refund.
- FacilityDude.com solutions are delivered for the client to access within 24 hours of the order.

At FacilityDude, we are happy to work with your yearly budgeting cycle. If you would prefer a pro-rated annual fee based on your budget cycle, please let me know. I will provide you with the pro-rated cost based on the number of months remaining in your fiscal year.

Thanks again for your interest in utilizing our web-native solutions to integrate and more efficiently manage your operations. Please feel free to contact me with any questions at (919) 674-8727 or by email at kevin.leary@facilitydude.com

Sincerely,

Kevin Leary
Account Representative
Cell +1 9842020663
Office (919) 674-8727
kevin.leary@facilitydude.com
Fax 919-827-0693

Dude Facts:



Founded in 1999

SchoolDude/FacilityDude

8,000+ Organizations

3+ Billion ft² Facilities Managed

\$4B/yr Energy Spend Tracked

2.0M+ Users in Active Accounts

1M Work Orders/mo Processed

1 WO per minute 24/7/365

250+ US-Based Employees

Award-Winning Support

Completely based in Cary, NC



FacilityDude Solutions



Maintenance

- >> Maintenance**EDGE**[™]
- >> Inventory**EDGE**[™]
- >> Capital Forecast[™]
- >> Critical Alarm[™] Automation[™]



Energy

- >> Utility**Trac**[™]



Facility Usage

- >> Facility Schedule[™]
- >> Facility Schedule[™] Automation[™]

What is CMMS?

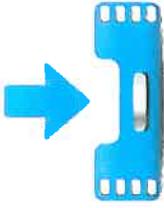
Computerized Maintenance
Management Software

**Software used to track the business
processes around facility maintenance
and energy operations.**

Core Features



Create Work Items
(Manual or Automated)



Prioritize & Assign
Work



Record Transactions
(Labor & Materials)



Report and Analyze

Create

Step 2 Location
BLDG - Administration
Bldg./Unit
Mayor's Office
Area
-- Select Area --
Area/Room Number

Yes, remember my area entries for my next new request entry.

Step 3 Priority:
Medium
Step 4 Select Problem Type:



Maintenance Help Desk: Click on the problem type below that best describes your issue.

- | | | | |
|------------------------|------------------|------------------|---------------------------------------|
| Animal Control | Building Permits | Code Enforcement | Custodial |
| Doors and Hardware | Drainage | Electrical | Equipment Maintenance |
| Facilities Maintenance | Fire | Fleet | Furniture |
| General Maintenance | Graffiti | Grounds | Heating/Ventilation /Air Conditioning |
| Inspections | IT/Technology | Lighting | Parks |
| Pest Control | Playground | Plumbing | Pool |
| Roads/Streets | Sanitation | Security | Sewer |
| Sidewalk/Walkway | Signage | Special Events | Supplies |
| Tree Services | Utilities | Waste Management | Water |

Prioritize

WORK ORDERS BY STATUS

WORK CENTER

Last 10 Work Requests

Period ▼
 This Month

Request Totals

- 6 New Request
- 2 UNASSIGNED
- 1 In Approval Process
- 10 Work In Progress
- 3 PMs
- 17 Complete
- 4 PMs
- 3 Closed Work Orders
- 0 Declined
- 2 Parts on Order
- 1 PMs
- 0 Duplicate Request
- 0 Void
- 0 On Hold
- 0 Waiting More Information
- 0 Open Extended
- 4 Pending
- 3 PMs
- 0 Waiting Funding
- 0 Deferred
- 0 Forwarded

CALENDAR

9/9/2014 WORK (Tuesday)

EMERGENCIES 3

ASSIGNED PM WORK 130

OTHER ASSIGNED WORK 124

TOTAL ASSIGNED WORK 254

SCHEDULED FOR COMPLETION TODAY 1

Work In Process



- New Request
- Work In Progress
- Complete
- Closed Work Orders
- Parts on Order

Information Analysis

- Areas
- Batch Reassign WO
- Budget
- Bldg./Unit
- Classifications
- Crafts

Assign



DEPT - Fleet

Bldg./Unit: Law Enforcement
Equipment: PC-88825

3587 Weekly - Vehicle Maint - Cleaning - Weekly -
Refer to PM schedule details.

Print This! [Email Supervisor](#)

Make a Note

Would like this completed by 8/2/2014
Requested Completion Date: 8/2/2014
Request Age: 39 (in days)
Assigned to: Louis Thibodeaux
Contact: Judy Dahl

Today's Labor Hours
Pending



Medium
Action Taken

BLDG - Administration

Bldg./Unit: Community Hall
3578 lights out in main room

Print This! [Email Supervisor](#)

Make a Note

Requested Completion Date:
Request Age: 40 (in days)
Assigned to: Louis Thibodeaux
Contact: Betty Ann Barnes
Phone: 555-253-5126, Pager:

Today's Labor Hours
Work In Progress



Medium
Action Taken

replaced bulbs

Record

Close this Window!

Work Order History

Filter where: Equipment equals Maintenance Truck #686

WOID	Status	Request Description	Completion Date	Action Taken
1258	Complete	lock needs to be replaced	7/25/2013 1:41:42 PM	replaced lock
1242	Complete	Monthly - Vehicle Maint - PW Truck - Quarterly - Refer to PM schedule details.	6/10/2013 9:04:50 AM	pm completed

Close this Window!

Item Number PW-666TK

* Item Number is a primary sort.
Please use an identifier that will sort your equipment in an understandable way.
You can use characters and/or numbers.

Classification / VEHICLES

Type TRUCK

Description Maintenance Truck #686

Manufacturer Or CHEVROLET

Manufacturer New

Supplier Or -- Select Suppliers --

New Supplier

Date Purchased 1/25/2010

Original Cost 30,000.00

Location FLEET - Public Works

Bldg./Unit -- No Bldg./Unit Available --

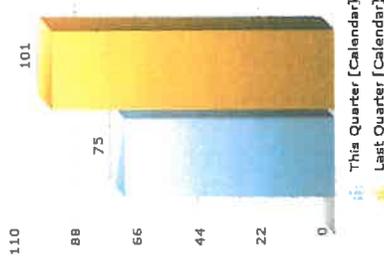
Area -- Select Area --

Area Number

Tag Number 8AS1385BD84AS86GGG

Model Number Silverado 3500HD

Equipment Costs



Note: IE users can right-click on the graph to print.

Total Equipment Cost YTD \$176.06

(Note: Calculations shown on this page represent costs through yesterday. For up-to-date calculations use "Print Your Costs" options.)

[View Work Order History](#)

[View Usage Transaction History](#)

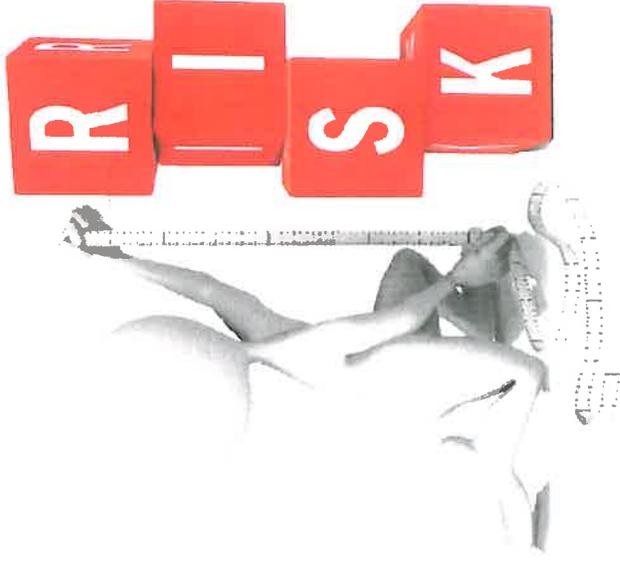
Report and Analyze

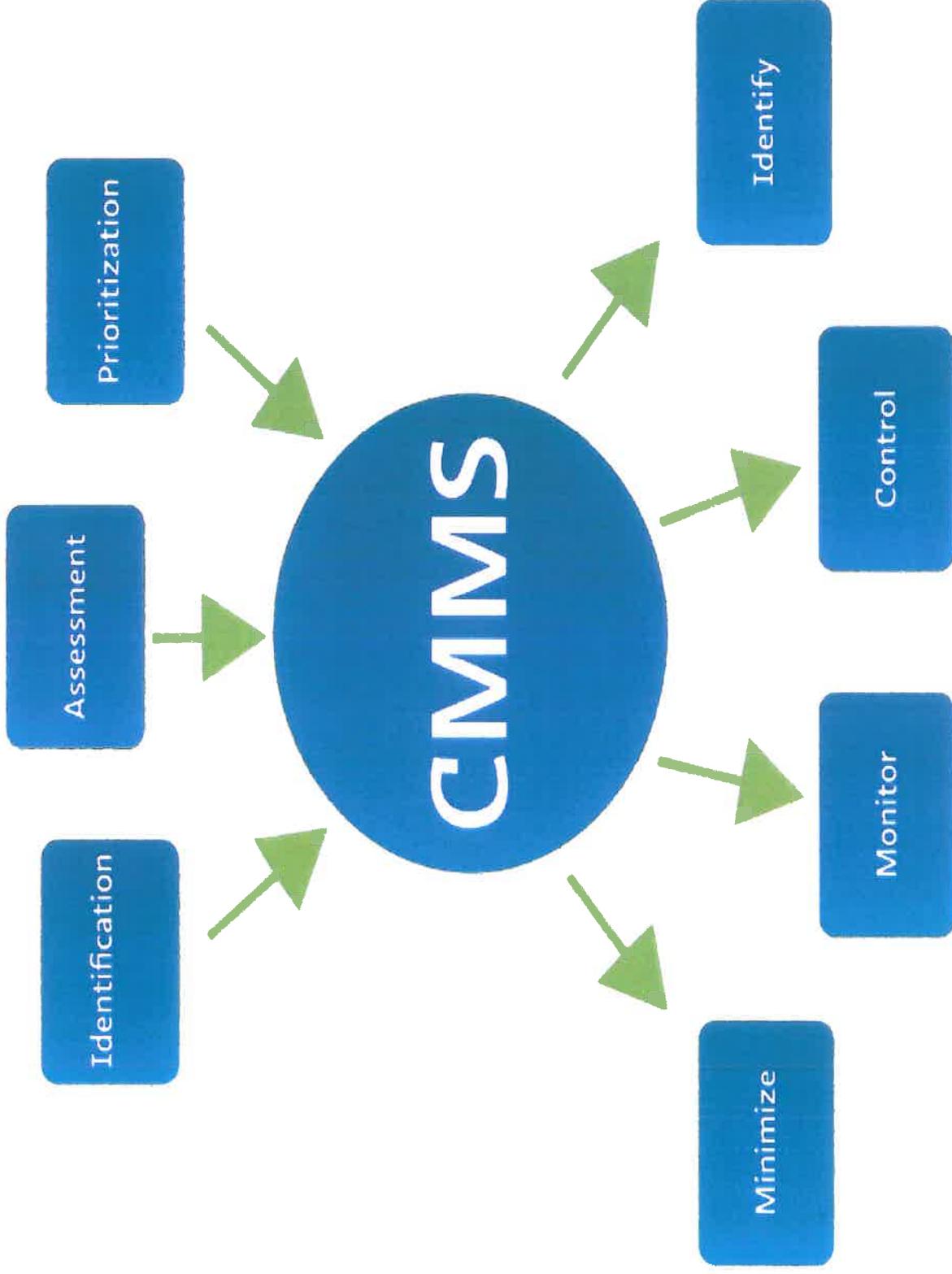
BLDG - Administration

	Labor Hrs	Labor Costs	Material Costs	Sales Tax	Total Costs	WO Count	Avg Hours Per WO	Avg Cost Per WO
Building Permits	4.00	\$100.00	\$9.00	\$0.00	\$109.00	1	4.00	\$109.00
Custodial	19.50	\$487.50	\$127.44	\$0.00	\$614.94	6	3.25	\$102.49
Doors and Hardware	21.35	\$556.25	\$950.01	\$0.00	\$1,506.26	22	.97	\$68.47
Drainage	1.50	\$37.50	\$0.00	\$0.00	\$37.50	2	.75	\$18.75
Electrical	40.75	\$851.25	\$2,426.62	\$23.86	\$3,301.73	40	1.02	\$82.54
Equipment Maintenance	65.25	\$133.75	\$299.00	\$0.00	\$432.75	5	13.05	\$86.55
Facilities Maintenance	24.00	\$678.75	\$913.40	\$0.00	\$1,592.15	6	4.00	\$265.36
Fleet	.50	\$12.50	\$0.00	\$0.00	\$12.50	1	.50	\$12.50
Furniture	15.80	\$400.00	\$794.87	\$0.00	\$1,194.87	21	.75	\$56.90
General Maintenance	127.50	\$3,370.00	\$3,631.30	\$0.00	\$7,001.30	46	2.77	\$152.20
Graffiti	3.50	\$87.50	\$0.00	\$0.00	\$87.50	2	1.75	\$43.75
Grounds	107.75	\$3,410.00	\$6,126.18	\$0.00	\$9,536.18	28	3.85	\$340.58
Heating/Ventilation /Air	302.63	\$7,602.80	\$6,336.42	\$0.00	\$13,939.2	262	1.16	\$53.20
Inspections	6.60	\$171.25	\$0.00	\$0.00	\$171.25	9	.73	\$19.03
IT/Technology	6.00	\$197.50	\$106.95	\$4.20	\$308.65	5	1.20	\$61.73
Lighting	289.39	\$7,120.15	\$4,411.61	\$0.00	\$11,531.7	281	1.03	\$41.04
Pest Control	12.90	\$275.00	\$764.97	\$0.00	\$1,039.97	26	.50	\$40.00
Plumbing	99.08	\$2,565.75	\$1,981.90	\$0.00	\$4,547.65	75	1.32	\$60.64
Roads/Streets	12.50	\$312.50	\$463.13	\$0.00	\$775.63	4	3.13	\$193.91
Security	2.75	\$70.00	\$75.00	\$0.00	\$145.00	2	1.38	\$72.50
Signage	6.50	\$162.50	\$0.00	\$0.00	\$162.50	4	1.63	\$40.63
Special Events	29.00	\$765.00	\$0.00	\$0.00	\$765.00	2	14.50	\$382.50
Water	2.00	\$50.00	\$0.00	\$0.00	\$50.00	1	2.00	\$50.00
Sub Total for Location: BLDG	1,200.7	\$29,417.45	\$29,417.79	\$28.06	\$58,863.30	851	1.41	\$69.14

Basic Risk Management

- Identify
 - Legal, Financial, Accidents, Disaster or Vandalism?
- Assess
 - Cost vs. Effectiveness vs. Pain
- Prioritize
 - Risk level vs. ability to solve it
- Plan
 - Standardize for all operations
- Execute
 - Stick with it, let the process happen
- Maintain
 - Risk level vs. ability to solve it





6 Keys of CMMS / Risk Management Integration

- Adds Value Pain exceeds the gain
- Part of the organizational processes
- Part of the decision making process
- Systematic and structured
- Account for human factors
- Responsive to change

Adds Value

- The value you receive vs. the effort you exert
- 500%+ ROI

Part of the organizational processes

- Tracking of day to day operations
- All departments, all the time
- Creating custom inspection forms
- From mowing schedules to playground inspections.

Part of the decision making process

- Equipment and asset replacement cost accuracy
- Major project prioritization
- Using data to make your decision for you (or at least help)

Systematic and structured

- Standard Operating Procedures (SOPs) for safety inspections and park openings/closings.
- PM Templates
 - Quick training turn-around
 - Documentation
 - Consistency

Responsive to change

- Inspection findings tie to emergency work
- Failures move projects to higher priority

Provide for continual improvement and enhancement

- Don't get complacent
- A CMMS is a LIVE system, it breathes. It needs support
- Garbage in...Garbage out
- Up to date and accurate

CMMS and Risk Areas

- Financial- know what you spend and know what is and is not critical. Equipment replacement at the optimal time. Budgeting. Forecasting
- Legal- documentation, standard process, this was my plan, this is how we did it.
- Accidents- inspections, equipment maintenance
- Disasters- cost tracking for insurance, FEMA claims.
- Vandalism- track our cost and time and damage. Is it worth assessing? If so by how much?

Risk Summary

How Does a CMMS Mitigate Risk?

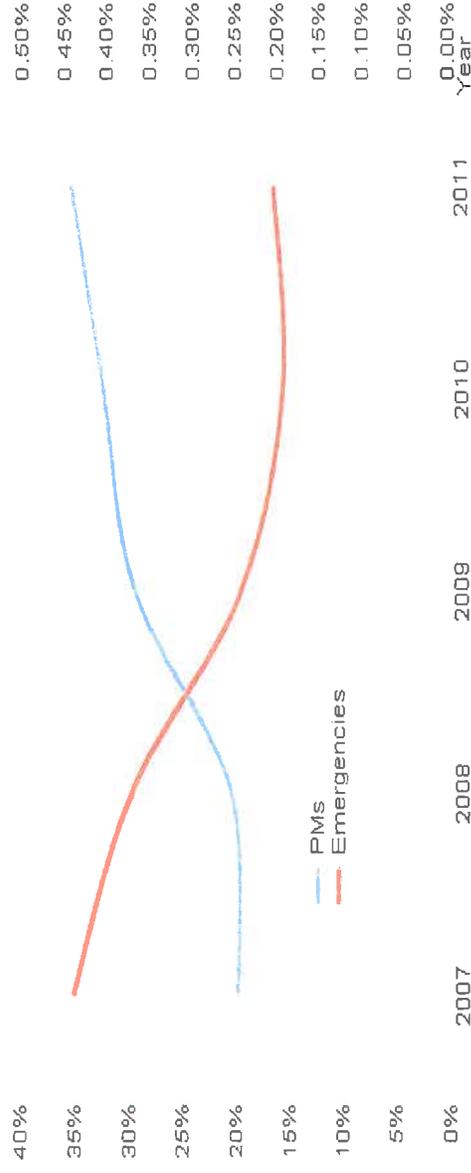
1. Plan
2. Access
3. SOP
4. Data
5. Planned maintenance

Internal PM Study

- Top users of FacilityDude CMMS
- Daily, weekly, monthly, semi, and annual schedules
- Equipment, safety, and inspections
- 5 year time frame of implementation and results

Cost Impact of Consistent Preventative Maintenance

- ▶ 50% - 65% reduction in the rate of emergency work
- ▶ Lower cost per work order with the average cost per work order being 28.6% to 39.3% less



Rate of Emergency Work

Rate of Emergencies Average for Group	Rate of Emergencies for PM Masters	Reduction in Emergencies PM Master Group
---------------------------------------	------------------------------------	--

1.89%

1 out of 53 work orders

0.67%

1 out of 147 work orders

64.5% ↓

In emergency work orders

PM Reduces Corrective Work

- Over a 5-year period, a sampling of PM Masters garnered a 16% reduction in corrective maintenance.
- **Corrective work as a percent of the total work is reduced from 87% to 71% of the total work performed.**

Example

- 10- year old, 7 HP Air Compressor
- Replace- \$32,900 – 25 Year Outlook
- \$472 per year PM Work Order. \$944 per repair
- With PM Program - 20 year lifespan. 1 repair every 4 years at \$944 (\$236/yr) + \$472/yr PM= **\$708/yr maintenance cost. Replaced in year 10. after 25 years= \$50,600**
- Without PM-16 year lifespan. 1 repair every 3 years at \$944 (\$314/yr)= **\$314/yr maintenance cost. Replaced in years 6 and 20. after 25 years= \$73,650**

545% ROI in a PM Program

At the portfolio level, the analysis indicated an NPV of \$2 billion over a 25-year period for a \$39 million per year (\$0.33/sf) PM program. That represents an ROI of 545 percent. The bulk of the return comes from increasing the useful life of equipment. Energy savings account for approximately 7 percent of the return.

Accurate projection of replacement and extended
asset life

LOWER OVERALL COST OF OWNERSHIP

Challenges and 3 keys to change

- Paper, paper, paper
- Lack of communication and conversation
- Repetitive work
- Lack of data and a way to share information

Get Organized

- GET IT TOGETHER! Notes everywhere, multiple software packages, projects out of control, paper all over, post it notes....
- Centralize, prioritize, organize



Automate Routine Tasks

- Remove the grunt work, the boring stuff and the redundant tracking
- Create standard schedule and stick to it
- Inspections reduce cost. Early warning & preventative work

Maintain a history

- Cannot predict the future if we do not interpret the past
- How do I know if I am inefficient today if I have no idea what I was doing previously?

Summary

PM Program

- Lower Risk
- 500%+ ROI
- TIME

Type Expenditures Summary

Dudeville

All Dates Selected

Type	Labor Hrs	Labor Costs	Material Costs	Sales Tax	Total Costs	WO Count	Avg Hours Per WO	Avg Cost Per WO
AHU	146.31	\$3,429.80	\$1,167.78	\$0.00	\$4,597.58	112	1.31	\$41.05
AIR COMPRESSOR	13.25	\$373.75	\$0.00	\$0.00	\$373.75	5	2.65	\$74.75
BOILER	115.77	\$2,623.00	\$310.56	\$0.00	\$2,933.56	70	1.65	\$41.91
EXHAUST FAN	1.25	\$31.25	\$0.00	\$0.00	\$31.25	1	1.25	\$31.25
FAN MOTOR	8.00	\$200.00	\$0.00	\$0.00	\$200.00	1	8.00	\$200.00
PACKAGE UNIT	.00	\$0.00	\$1,249.00	\$0.00	\$1,249.00	1	.00	\$1,249.00
RTU	5.75	\$152.50	\$34.05	\$0.00	\$186.55	3	1.92	\$62.18
Grand Totals	290.33	\$6,810.30	\$2,761.39	\$0.00	\$9,571.69	193	1.50	\$49.59



Equipment Expenditures Summary

Dudeville

All Dates Selected

Classification: HVAC

Type: AHU

Item Number Description	Maintenance Costs					Preventive Maintenance Costs						
	Labor Hrs	Labor Costs	Material Costs	Sales Tax	Total Costs	Labor Hrs	Labor Costs	Material Costs	Sales Tax	Total Costs	% Cost	% Cost
AHU-01-PDW Air Handling Unit	5.5	\$137.50	\$270.85	\$0.00	\$408.35	100.00%	0	\$0.00	\$0.00	\$0.00	0%	0%
AHU-02-ABW AHU In Administration Building West	0	\$0.00	\$0.00	\$0.00	\$0.00	0%	4.5	\$115.00	\$0.00	\$115.00	100.00%	100.00%
AHU-0872 40 Ton Unit, Serves Courtroom 1	31.5	\$547.50	\$1,843.25	\$0.00	\$2,390.75	62.64%	45	\$1,185.00	\$240.71	\$1,425.71	37.36%	37.36%
AHU-14568-FS3 AC Unit #5	0	\$0.00	\$0.00	\$0.00	\$0.00	0%	1.5	\$40.00	\$0.00	\$40.00	100.00%	100.00%
AHU-25438-FS2 AC	3.5	\$87.50	\$87.58	\$0.00	\$175.08	111.81%	3.6600	\$91.50	(\$110.00)	(\$18.50)	-11.81%	-11.81%
AHU-25768-PDW AC Unit #10	0	\$0.00	\$0.00	\$0.00	\$0.00	0%	2.25	\$56.25	\$25.00	\$81.25	100.00%	100.00%
AHU-65146-AB AC Unit #1	72	\$0.00	\$0.00	\$0.00	\$0.00	0%	8.75	\$218.75	\$0.00	\$218.75	100.00%	100.00%

Preventive Maintenance Schedule Analysis

Selected Period Date Range: 9/1/2014 - 8/31/2015

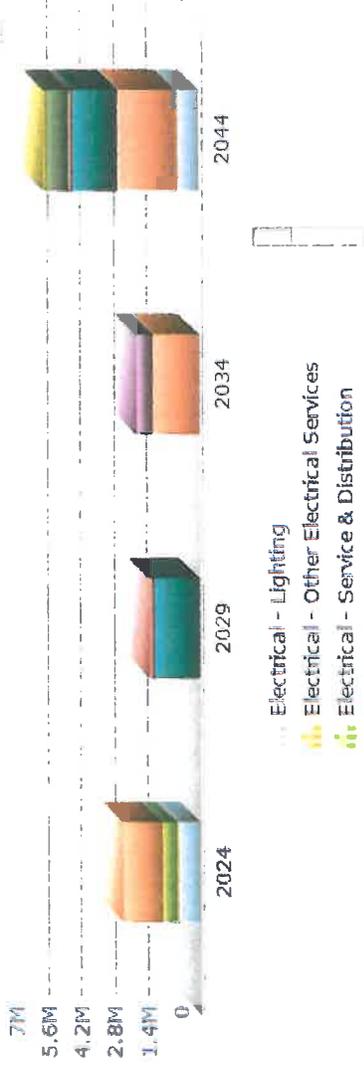
PM Schedule	Period		Completed PM WO's			Generated PM WO's			Performance Indexes			
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(D/E)	(G/B)	(C/F)	(F/A)	
	Scheduled Occurrences	Scheduled Est. Costs	Actual Occurrences	Actual Costs	Estimated Costs	Expected Occurrences	Expected Costs	Actual Costs	Scheduled Costs	PM WO Completion	Scheduled/Expected	
101 Water Treatment - Primar	2	\$50.00	0	\$0.00	\$0.00	0	\$0.00	0%	0%	0%	0%	
102 Smoke Alarm Insp - Admi	12	\$150.00	0	\$0.00	\$0.00	0	\$0.00	0%	0%	0%	0%	
103 AHU Insp-GE-Qtly	20	\$205.00	0	\$0.00	\$0.00	0	\$0.00	0%	0%	0%	0%	
105 Boiler Maintenance - Mont	20	\$0.00	0	\$0.00	\$0.00	0	\$0.00	0%	0%	0%	0%	
105 Generator Test - H20 Tre	26	\$162.50	0	\$0.00	\$0.00	2	\$12.50	0%	7.69%	0%	7.69%	
107 AHU Insp-Courthouse-Qtr	6	\$271.28	0	\$0.00	\$0.00	0	\$0.00	0%	0%	0%	0%	
108 Vehicle Maint - Cleaning -	52	\$1,950.00	0	\$0.00	\$0.00	1	\$37.50	0%	1.92%	0%	1.92%	
110 Ball Field Maint-Wkly	53	\$3,975.00	0	\$0.00	\$0.00	2	\$150.00	0%	3.77%	0%	3.77%	
116 Fire Safety Training - Ann	1	\$0.00	0	\$0.00	\$0.00	0	\$0.00	0%	0%	0%	0%	
119 Vehicle Maint - PD - Quart	0	\$0.00	0	\$0.00	\$0.00	0	\$0.00	0%	0%	0%	0%	
121 zzz - Discontinued-PM cre	0	\$0.00	0	\$0.00	\$0.00	0	\$0.00	0%	0%	0%	0%	
124 Vehicle Maint - PW Truck	4	\$379.24	0	\$0.00	\$0.00	0	\$0.00	0%	0%	0%	0%	

PM Schedule		Last PM WO				Estimates							
Location	Craft	ID	Description	Occurrence	Created	ID Status	Completed On	Next PM	# PM	Labor Hrs	Labor	Supply	
PARKS - Athletic Ft Grounds		110		Weekly	9/7/2014	3790 Running		9/15/2014	0	75	\$3.00	\$0.00	
PARKS - Athletic Ft Grounds		168		Weekly	9/2/2014	3766 Running		9/17/2014	0	450	\$15.00	\$0.00	
BLDG - Courthouse Inspections		231		Monthly	8/15/2014	3683 Running	8/21/2014 8:37:2	9/16/2014	0	22.5	\$0.75	\$0.00	
PARKS - Knox Lak Not Applicable		132		Daily	2/8/2013	623 Running	2/8/2013 3:21:45		0	0	\$0.00	\$0.00	
Subtotal for Number of PM Schedules										4	Subtotal for Estimates		\$18.75

PM Schedule		Last PM WO				Estimates							
Location	Craft	ID	Description	Occurrence	Created	ID Status	Completed On	Next PM	# PM	Labor Hrs	Labor	Supply	
BLDG - Administrat General Mainte		196		Yearly	12/11/2013	2108 Running	12/13/2013	12/12/2014	0	45	\$1.50	\$0.00	
DEPT - Public Wor General Mainte		198		Monthly	9/1/2014	3765 Running		10/7/2014	0	750	\$30.00	\$0.00	
Subtotal for Number of PM Schedules										2	Subtotal for Estimates		\$31.50

PM Schedule		Last PM WO				Estimates							
Location	Craft	ID	Description	Occurrence	Created	ID Status	Completed On	Next PM	# PM	Labor Hrs	Labor	Supply	
BLDG - WASTE#2 Sewer		244		Monthly	8/10/2014	3645 Running	8/12/2014 9:45:2	11/11/2014	0	100	\$4.00	\$0.00	
BLDG - WASTE#2 Waste Manage		159		Weekly	1/1/2014	2194 Running			0	0	\$0.00	\$0.00	
Subtotal for Number of PM Schedules										2	Subtotal for Estimates		\$4.00

Needs Forecast by System



Upcoming Replacements

Year: 2015 | Fiscal Year: Calendar Year | View

1 - 4 of total 4 listed | Items Per Page: 25 | 50 | 75 | 100 | Previous 25 | Next 25

Equipment or Building Component Description	Est. Replace Date	Est. Replace Cost
EQ-MOWER-601	4/1/2015	\$9,000.00
Kubota Zero Turn Mower	6/1/2015	\$38,000.00
AHU-0872	6/24/2015	\$15,000.00
40 Ton Unit	10/1/2015	\$95,000.00
EQ-GATOR		
6-Wheel Gator		
AHU-PREFAB1		
40 Ton Unit Air Handling Unit		

Print to PDF | Print to Excel

Ordinance No. _____

An Ordinance to amend Delta County Zoning Ordinance 76-2, pursuant to authority granted in the Michigan Zoning Enabling Act 110 of 2006.

The County of Delta, Michigan hereby ordains:

Section 701-5 of the Delta County Zoning Ordinance shall be amended to read as follows:

Section 701-5 UTILITY GRID WIND ENERGY SYSTEM, ON-SITE WIND ENERGY SYSTEM OVER 100 FEET HIGH AND ANEMOMETER TOWERS OVER 100 FEET HIGH

An utility grid wind energy system, on-site wind energy system over 100 feet high and anemometer towers over 100 feet high shall meet the following standards in addition to the general conditional use standards:

A) Property Setback:

1. Anemometer tower over 100 feet setback shall be the greater distance of the following:
 - a. A distance equal to 1.1 times the height of the tower including the top of the blade in its vertical position from the road right-of-way;
 - b. A distance equal to 1.1 times the height of the tower including the top of the blade in its vertical position from the lease unit boundary.
2. Utility grid and on-site wind energy systems over 100 feet shall meet the following setback requirements:
 - a. A distance equal to 1.1 times the height of the tower including the top of the blade in its vertical position measured from the center of the Utility Grid or on-site wind energy system to a road right-of-way.
 - b. A distance equal to 2 times height of the tower including the top of the blade in its vertical position measured from the center of the Utility Grid or on-site wind energy system to a lease unit boundary line of or within a R-1, R-2, R-3, R-4, RR, LS/R, LS/R-2 or TD zoning district.
 1. The Planning Commission shall reduce the setback to 1.25 times the height of the tower including the top of the blade in its vertical position measured from the center of the utility grid or on-site wind energy system on the above zoning districts if the affected property owner(s) consent in writing to the reduced setback requirement.
 - c. A distance equal to 1.25 times the height of the tower including the top of the blade in its vertical position measured from the center of the utility Grid or on-site wind energy system to a lease boundary line of or within zoning districts not listed under 2(b)
 - d. A distance equal to 1,000' measured from the center of the utility grid or on-site wind energy system to dwellings in legal existence at the time a conditional use

- permit application is submitted, on participating parcels.
- e. A distance equal to 1,320' measured from the center of the utility grid or on-site wind energy system to dwellings in legal existence at the time a conditional use permit application is submitted, on non-participating parcels.
3. An Operations and Maintenance Office building, a substation, or ancillary equipment shall comply with any property setback requirement of the respective zoning district.
- B) Sound Pressure Level: The sound pressure level shall not exceed either 55 dB(A) measured at the property lines or the lease unit boundary, whichever is farther from the source of the noise, or 45 dB(A) measured at an existing dwelling, whichever measurement is less. This sound pressure level shall not be exceeded for more than three minutes in any hour of the day. If the ambient sound pressure exceeds 55 dB(A), the standard shall be ambient dB(A) plus 5 dB(A).
- C) Safety: Shall be designed to prevent unauthorized access to electrical and mechanical components and shall have access doors that are kept securely locked at all times when service personnel are not present. All spent lubricants and cooling fluids shall be properly and safely removed in a timely manner from the site of the wind energy system. A sign shall be posted near the tower or Operations and Maintenance Office building that will contain emergency contact information. Signage placed at the road access shall be used to warn visitors about the potential danger of falling ice. The minimum vertical blade tip clearance from grade shall be 20 feet for a wind energy system employing a horizontal axis rotor.
- D) Post-Construction Permits: Construction codes, towers and interconnection standards shall comply with all applicable state construction and electrical codes and local building permit requirements.
- E) Pre-Application Permits:
1. Utility Infrastructure: Shall comply with Federal Aviation Administration (FAA) requirements, the Michigan Airport Zoning Act (Public Act 23 of 1950, as amended), the Michigan Tall Structures Act (Public Act 259 of 1959, as amended), and local jurisdiction airport overlay zone regulations. The minimum FAA lighting standards shall not be exceeded. All tower lighting required by the FAA shall be shielded to the extent possible to reduce glare and visibility from the ground. The tower shaft shall not be illuminated unless required by the FAA. Utility grid wind energy systems shall comply with applicable utility, Michigan Public Service Commission and Federal Regulatory Commission interconnection standards.
 2. Environment:
 - a. The site plan and other documents and drawings shall show mitigation measures to minimize potential impacts on the natural environment including, but not limited to wetlands and other fragile ecosystems, historical and cultural sites, and antiquities, as identified in the Environmental Analysis.
 - b. Comply with application parts of the Michigan Natural Resources and Environmental Protection Act (Act 451 of 1994) including but not limited to;
 1. Part 31 Water Resources Protection.
 2. Part 91 Soil Erosion and Sedimentation Control.
 3. Part 301 Inland Lakes and Streams.
 4. Part 303 Wetlands.

5. Part 323 Shoreland Protection and Management.
6. Part 325 Great Lakes Submerged Lands.
7. Part 353 Sand Dunes Protection and Management as shown by having obtained each respective permit with requirements and limitations of those permits reflected on the site plan.

F) Performance Security: Performance security, pursuant to Section 523 of this Ordinance shall be provided for the applicant making repairs to public roads damaged by the construction of the wind energy system.

G) The following standards apply only to utility grid wind energy systems:

1. Visual Impact: Utility grid wind energy system projects shall use tubular towers and all utility grid wind energy systems in a project shall be finished in a single, non-reflective matte finished color. A project shall be constructed using wind energy systems of similar design, size, operation and appearance throughout the project. No lettering, company insignia, advertising or graphics shall be on any part of the tower, hub or blades. Nacelles may have lettering that exhibits the manufacturer's and/or owner's identification. The applicant shall avoid state or federal scenic area and significant visual resources listed in Delta County's Master Plan.
2. Avian and Wildlife Impact: Site plan and other documents and drawings shall show mitigation measures to minimize potential impacts on avian and wildlife, as identified in the Avian and Wildlife Impact Analysis.
3. Shadow Flicker: Site plan and other documents and drawings shall show mitigation measures to minimize potential impacts from the shadow flicker, as identified in the Shadow Flicker Impact Analysis. Shadow flicker shall not exceed 30 hours per year on any non-participating dwelling.
4. Decommissioning: A Planning Commission approved decommissioning plan indicating:
 - a. The anticipated life of the project,
 - b. The estimated decommissioning costs based on:
 1. Ground preparation activities in order to access the site and provide room for disassembly.
 2. Dismantling of the project components which include the tower and operating components, the concrete foundations, any underground or overhead cabling, and electrical substation or switching equipment.
 3. Transportation issues including creating load sizes that meet height, width and weight restrictions. Traffic control issues necessary to create egress of components to the disposal points must also be considered.
 4. Site reclamation includes the removal and disposal of contaminated soils. The materials for remediation of the site to match the surrounding land use and form.
 5. Salvage value of materials
 - c. The method of ensuring that funds will be available for decommissioning shall be one or more of the following:
 1. A surety bond equal to the estimated costs in favor of Delta County
 2. Cash equal to the estimated costs payable to Delta County

3. An escrow plan approved by the Planning Commission to be paid over time to Delta County or to an escrow agent acceptable to Delta County. An escrow account may be converted to a surety bond at any time by the applicant.
 5. Complaint Resolution: A Planning Commission approved process to resolve complaints from nearby residents concerning the construction or operation of the project. Two complete copies and sufficient executive summaries for Planning Commission members of a description of the complaint resolution process developed by the applicant to resolve complaints from nearby residents concerning the construction or operation of the project. The process may use an independent mediator or arbitrator and shall include a time limit for acting on a complaint. The process shall not preclude the local government from acting on a complaint. During construction and operation the applicant shall maintain and make available to nearby residents a telephone number where a project representative can be reached during normal business hours.
 - a. Complaints shall be forwarded to the owner/operator and the Delta County Building and Zoning Office on a form prescribed by the Delta County Planning Commission.
 - b. A reasonable effort by the owner/operator shall be made to respond to a complaint within 24hrs.
 - c. All responses shall be forwarded to complaining parties and the local permitting office.
 - d. A reasonable effort shall be made by the owner/operator to investigate all complaints within 10 days of receipt of a complaint and propose a resolution within 15 days. The resolution shall include a time frame to correct any violation that may be found.
 - e. If at any time Delta County or the Delta County Planning Commission finds that a complaint is not being addressed in a timely manner, they may initiate their own investigation utilizing any means they deem necessary. Expenses incurred from such an investigation may be assessed to the owner/operator if it is found that a violation existed or to the complaining party if it is found that a violation does not exist.
 6. Electromagnetic Interference: No utility grid wind energy system shall be installed in any location where its proximity to existing fixed broadcast, retransmission or reception antennae for radio, television, or wireless phone or other personal communication systems would produce electromagnetic interference with signal transmission or reception unless the applicant provides a replacement signal to the affected party that will restore reception to at least the level present before operation of the wind energy system. No utility grid wind energy system shall be installed in any location within the line of sight of an existing microwave communications link where operation of the wind energy system is likely to produce electromagnetic interference in the link's operation unless the interference is insignificant.
- H) Procedural Requirements: Prior to making any order authorizing a conditional use permit, the Planning Commission may obtain the opinion and recommendation of a third party consultant. The Planning Commission shall proceed pursuant to Section 105 of the

Ordinance and the opinion and recommendation of the third party consultant shall be made part of the written record.

Ordinance No.

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An Ordinance to amend Delta County Zoning Ordinance 76-2, pursuant to authority granted in the Michigan Zoning Enabling Act 110 of 2006.

The County of Delta, Michigan hereby ordains:

Section 701-5 of the Delta County Zoning Ordinance shall be amended to read as follows:

Section 701-5 UTILITY GRID WIND ENERGY SYSTEM, ON-SITE WIND ENERGY SYSTEM OVER 100 FEET HIGH AND ANEMOMETER TOWERS OVER 100 FEET HIGH

An utility grid wind energy system, on-site wind energy system over 100 feet high and anemometer towers over 100 feet high shall meet the following standards in addition to the general conditional use standards:

A) Property Setback;

1. Anemometer tower over 100 feet setback shall be the greater distance of the following;

- a. A distance equal to 1.1 times the height of the tower including the top of the blade in its vertical position from the road right-of-way;
- b. A distance equal to 1.1 times the height of the tower including the top of the blade in its vertical position from the lease unit boundary.

2. Utility grid and on-site wind energy systems over 100 feet shall meet the following setback requirements shall be the greater distance of the following;

- a. A distance equal to 1.1 times the height of the tower including the top of the blade in its vertical position measured from the center of the Utility Grid or on-site wind energy system to a road right-of-way;
- b. A distance equal to 1.1 times height of the tower including the top of the blade in its vertical position measured from the center of the Utility Grid or on-site wind energy system to a lease unit boundary line of or within a R-1, R-2, R-3, R-4, RR, LS/R, LS/R-2 or TD zoning district.

1. The Planning Commission shall reduce the setback to 1.25 times the height of the tower including the top of the blade in its vertical position measured from the center of the utility grid or on-site wind energy system on the above zoning districts if the affected property owner(s) consent in writing to the reduced setback requirement.

- b. A distance equal to 1.25 times the height of the tower including the top of the blade in its vertical position measured from the center of the utility Grid or on-site wind energy system to a lease boundary line of or within zoning districts not listed under 2(b) A distance equal to 1,000' from existing dwellings on participating parcels and 1,320' from existing dwellings on non-participating parcels.

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d. A distance equal to 1,000' measured from the center of the utility grid or on-site wind energy system to dwellings in legal existence at the time a conditional use permit application is submitted, on participating parcels.

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e. A distance equal to 1,320' measured from the center of the utility grid or on-site wind energy system to dwellings in legal existence at the time a conditional use permit application is submitted, on non-participating parcels.

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3. An Operations and Maintenance Office building, a substation, or ancillary equipment shall comply with any property setback requirement of the respective zoning district.

B) Sound Pressure Level: The sound pressure level shall not exceed either 55 dB(A) measured at the property lines or the lease unit boundary, whichever is farther from the source of the noise, or 45 dB(A) measured at an existing dwelling, whichever measurement is less. This sound pressure level shall not be exceeded for more than three minutes in any hour of the day. If the ambient sound pressure exceeds 55 dB(A), the standard shall be ambient dB(A) plus 5 dB(A).

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C) Safety: Shall be designed to prevent unauthorized access to electrical and mechanical components and shall have access doors that are kept securely locked at all times when service personnel are not present. All spent lubricants and cooling fluids shall be properly and safely removed in a timely manner from the site of the wind energy system. A sign shall be posted near the tower or Operations and Maintenance Office building that will contain emergency contact information. Signage placed at the road access shall be used to warn visitors about the potential danger of falling ice. The minimum vertical blade tip clearance from grade shall be 20 feet for a wind energy system employing a horizontal axis rotor.

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D) Post-Construction Permits: Construction codes, towers and interconnection standards shall comply with all applicable state construction and electrical codes and local building permit requirements.

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E) Pre-Application Permits:

1. Utility Infrastructure: Shall comply with Federal Aviation Administration (FAA) requirements, the Michigan Airport Zoning Act (Public Act 23 of 1950, as amended), the Michigan Tall Structures Act (Public Act 259 of 1959, as amended), and local jurisdiction airport overlay zone regulations. The minimum FAA lighting standards shall not be exceeded. All tower lighting required by the FAA shall be shielded to the extent possible to reduce glare and visibility from the ground. The tower shaft shall not be illuminated unless required by the FAA. Utility grid wind energy systems shall comply with applicable utility, Michigan Public Service Commission and Federal Regulatory Commission interconnection standards.

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2. Environment:

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a. The site plan and other documents and drawings shall show mitigation measures to minimize potential impacts on the natural environment including, but not limited to wetlands and other fragile ecosystems, historical and cultural sites, and antiquities, as identified in the Environmental Analysis.

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b. Comply with application parts of the Michigan Natural Resources and Environmental Protection Act (Act 451 of 1994) including but not limited to:

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1. Part 31 Water Resources Protection.

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2. Part 91 Soil Erosion and Sedimentation Control.

3. Part 301 Inland Lakes and Streams,	Formatted	... [1]
4. Part 303 Wetlands,	Formatted	... [2]
5. Part 323 Shoreland Protection and Management,	Formatted	... [3]
6. Part 325 Great Lakes Submerged Lands,	Formatted	... [4]
7. Part 353 Sand Dunes Protection and Management as shown by having obtained each respective permit with requirements and limitations of those permits reflected on the site plan,	Formatted	... [5]
F) Performance Security: Performance security, pursuant to Section 523 of this Ordinance shall be provided for the applicant making repairs to public roads damaged by the	Formatted	... [6]
F) construction of the wind energy system,	Formatted	... [7]
G) The following standards apply only to utility grid wind energy systems;	Formatted	... [8]
1. Visual Impact: Utility grid wind energy system projects shall use tubular towers and all utility grid wind energy systems in a project shall be finished in a single, non-reflective matte finished color. A project shall be constructed using wind energy systems of similar design, size, operation and appearance throughout the project. No lettering, company insignia, advertising or graphics shall be on any part of the tower, hub or blades. Nacelles may have lettering that exhibits the manufacturer's and/or owner's identification. The applicant shall avoid state or federal scenic area and significant visual resources listed in Delta County's Master Plan,	Formatted	... [9]
2. Avian and Wildlife Impact: Site plan and other documents and drawings shall show mitigation measures to minimize potential impacts on avian and wildlife, as identified in the Avian and Wildlife Impact Analysis,	Formatted	... [10]
3. Shadow Flicker: Site plan and other documents and drawings shall show mitigation measures to minimize potential impacts from the shadow flicker, as identified in the Shadow Flicker Impact Analysis. Shadow flicker shall not exceed 30 hours per year on any non-participating dwelling.	Formatted	... [11]
4. Decommissioning: A Planning Commission approved decommissioning plan indicating;	Formatted	... [12]
a. The anticipated life of the project,	Formatted	... [13]
b. The estimated decommissioning costs net of salvage value in current dollars based on;	Formatted	... [14]
1. Ground preparation activities in order to access the site and provide room for disassembly,	Formatted	... [15]
2. Dismantling of the project components which include the tower and operating components, the concrete foundations, any underground or overhead cabling, and electrical substation or switching equipment,	Formatted	... [16]
3. Transportation issues including creating load sizes that meet height, width and weight restrictions. Traffic control issues necessary to create egress of components to the disposal points must also be considered.	Formatted	... [17]
4. Site reclamation includes the removal and disposal of contaminated soils. The materials for remediation of the site to match the surrounding land use and form.	Formatted	... [18]
b.5. Salvage value of materials;	Formatted	... [19]
c. The method of ensuring that funds will be available for decommissioning and shall be one ore more of the following;	Formatted	... [20]
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1. A surety bond equal to the estimated costs in favor of Delta County

2. Cash equal to the estimated costs payable to Delta County

3. An escrow plan approved by the Planning Commission to be paid over time to Delta County or to an escrow agent acceptable to Delta County. An escrow account may be converted to a surety bond at any time by the applicant.

restoration,

d. The anticipated manner in which the project will be decommissioned and the site

restored.

5. Complaint Resolution: A Planning Commission approved process to resolve complaints from nearby residents concerning the construction or operation of the project. Two complete copies and sufficient executive summaries for Planning Commission members of a description of the complaint resolution process developed by the applicant to resolve complaints from nearby residents concerning the construction or operation of the project. The process may use an independent mediator or arbitrator and shall include a time limit for acting on a complaint. The process shall not preclude the local government from acting on a complaint. During construction and operation the applicant shall maintain and make available to nearby residents a telephone number where a project representative can be reached during normal business hours.

a. Complaints shall be forwarded to the owner/operator and the Delta County Building and Zoning Office on a form prescribed by the Delta County Planning Commission.

b. A reasonable effort by the owner/operator shall be made to respond to a complaint within 24hrs.

c. All responses shall be forwarded to complaining parties and the local permitting office.

d. A reasonable effort shall be made by the owner/operator to investigate all complaints within 10 days of receipt of a complaint and propose a resolution within 15 days. The resolution shall include a time frame to correct any violation that may be found.

e. If at any time Delta County or the Delta County Planning Commission finds that a complaint is not being addressed in a timely manner, they may initiate their own investigation utilizing any means they deem necessary. Expenses incurred from such an investigation may be assessed to the owner/operator if it is found that a violation existed or to the complaining party if it is found that a violation does not exist.

6. Electromagnetic Interference: No utility grid wind energy system shall be installed in any location where its proximity to existing fixed broadcast, retransmission or reception antennae for radio, television, or wireless phone or other personal communication systems would produce electromagnetic interference with signal transmission or

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reception unless the applicant provides a replacement signal to the affected party that will restore reception to at least the level present before operation of the wind energy system. No utility grid wind energy system shall be installed in any location within the line of sight of an existing microwave communications link where operation of the wind energy system is likely to produce electromagnetic interference in the link's operation unless the interference is insignificant.

- H) Procedural Requirements: Prior to making any order authorizing a conditional use permit, the Planning Commission may obtain the opinion and recommendation of a third party consultant. The Planning Commission shall proceed pursuant to Section 105 of the Ordinance and the opinion and recommendation of the third party consultant shall be made part of the written record.

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DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197

BI



November 17, 2015

TO: Delta County Board of Commissioners
FR: Ryan Bergman, Administrator
RE: Payment of Bills

I have examined all claims presented, and recommend payment of the following; and that the County Clerk be directed to issue orders on the County Treasurer to the Claimants for the amounts allowed.

Ryan Bergman, Administrator

Date	Amount
11-04-15	41,974.91
Total Report of Claims \$	41,974.91
Total Jury Expense \$	0.00
GRAND TOTAL OF BILLS \$	41,974.91
Commissioner Expenses: \$	1,363.96 Paid

AUTHORIZED SIGNATURE _____
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Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
	159362 - 159376		<i>PIRcks + PIRRed</i>		
11/05/2015	159377	001022	LEXISNEXIS A DIV OF REED ELSEVIER	SUBSCRIPTION CONTENT FEATURE (10-01-2015	300.00
11/05/2015	159378	002013	RENEE BARRON	PC MEETING	48.75
11/05/2015	159379	002322	BS&A SOFTWARE	ANNUAL SUPPORT- BUILDING DEPT/FIELD INSP 1	3,802.00
11/05/2015	159380	003057	CCI SYSTEMS - NETWORKS	SMARTNET RENEWAL 11/28/15-11/27/16	448.56
11/05/2015	159381	003058	CBM FOOD SERVICE	FOOD SERVICE 10/15/15 - 10/21/15	3,242.25
11/05/2015	159382	003170	COMMUNITY ACTION AGENCY	HOUSING PROG FRUNDS-LENBERG/SIMON	6,440.00
11/05/2015	159383	003180	PATRICK CONNOR	PC MEETING	22.30
11/05/2015	159384	003267	BRANDON COUVILLION	PHONE REIMB- OCT 2015	45.00
11/05/2015	159385	004200	DELTA COUNTY CLERK	BOND - BORK - 10% AND FINES 15-FH-9161	358.00
				APPLY BOND TO FINES & 10% - BUFE - 15-FH	1,198.00
				APPLY BOND TO FINES - HIGHLUND - 14-FH-9	1,000.00
				10% BOND - LARSON - 15-FH-9168	15.00
				APPLY BOND TO FINES & 10% - OLSEN - 15-F	398.00
				APPLY BOND TO FINES - WELLMAN - 15-FH-91	698.00
				APPLY BOND TO FINES & 10% - EMMI - 15-FH	500.00
				APPLY BOND TO FINES - CLAUSEN - 15-FH-90	698.00
					<u>4,865.00</u>
11/05/2015	159386	004205	DELTA COUNTY FRIEND OF THE COURT	RETURN BOND - MARSH - 09-20298-DP	500.00
				FOC BOND - LANAVILLE - 12-DM-21740	500.00
				FOC BOND - KETCHAM - 10-DS-20694	500.00
				FOC BOND - VEESER - 04-DM-17795	150.00
					<u>1,650.00</u>
11/05/2015	159387	004272	DELTA DISPOSAL	GARBAGE DISPOSAL - ACCT: 496	395.00
11/05/2015	159388	004356	JOHN DENHOLM	PC MEETING	89.00
11/05/2015	159389	004419	STEVEN A. DOSH, M.D.	MEDICAL EXAMINER FEES-NOVEMBER 2015	3,500.00
11/05/2015	159390	004795	THE EBCO COMPANY	RED FILE FOLDERS	140.00
11/05/2015	159391	006088	DAN FORRESTER	THERAPY - 10/21/15	464.00
				TRAVEL 10/18/15	144.00
					<u>608.00</u>
11/05/2015	159392	007012	GALLS, LLC	VELCRO BELT - ACCT 4223899	39.21
				RAINCOAT - ACCT 4223899	68.60
				REPLACEMENT BULBS FOR FLASH LIGHTS-ACCT	81.51
				KEY RING WITH FLAP - ACCT 4223899	78.10
					<u>267.42</u>
11/05/2015	159393	008080	BENNY HERIOUX	PC MEETING	32.08
11/05/2015	159394	010051	THE JAMAR COMPANY	REPAIR OF CELL - BARS	3,118.34
11/05/2015	159395	012131	PERRY LUND	PHONE REIMB - OCTOBER 2015	35.00
11/05/2015	159396	013179	MENARDS	CLEANING SUPPLIES	50.81
				BOARD TO SET UP NURSE COMPUTER	9.39
					<u>60.20</u>
11/05/2015	159397	014250	NU-WAY CLEANERS	DRY CLEANING-OCTOBER 2015	213.73
11/05/2015	159398	016032	P & M INSPECTIONS, INC.	PAYROLL 10-19-2015 THROUGH 10-30-2015	2,021.00
11/05/2015	159399	016088	PIT STOP QUICK LUBE	OIL CHANGE	56.00
11/05/2015	159400	018090	RICHARD'S PRINTING	ACTION/DISPOSITION CARDS	45.00
11/05/2015	159401	018300	HOPE RUDDEN	MEAL REIMB 10/19-10/23- JOURNAL TECHNOLO	58.62
11/05/2015	159402	019018	THOMAS SABOR	MILEAGE REIMB - MARQUETTE 10/23/15	78.20

Check Date	Check	Vendor	Vendor Name	Description	Amount
11/05/2015	159403	019073	RANDY SCOTT	PC MEETING	52.20
11/05/2015	159404	019155	SKRADSKI FUNERAL HOME, INC.	BURIAL ALLOWANCE - FRANCIS WEINGARTNER	300.00
11/05/2015	159405	019156	SKRADSKI FUNERAL HOME	BURIAL ALLOWANCE - JOSEPH STROZESKI	300.00
11/05/2015	159406	019196	STANDARD ELECTRIC COMPANY	WIRE LIGHT BULBS FOR FRONT OFFICE REPAIR CONDUIT IN JAIL FITTINGS FOR NEW SHOWER VALVE THERMOSTAT FOR JAIL OFFICE	146.52 74.58 54.27 155.25 165.20 595.82
11/05/2015	159407	019356	STERICYCLE, INC	MEDICAL WASTE PICKUP-ACCT 2235375	153.51
11/05/2015	159408	022017	JULIAN VANDECAVEYE	PC MEETING	34.95
11/05/2015	159409	084072	LUKE HAMLIN	MILEAGE REIMB - OCTOBER 2015	271.98
11/05/2015	159410	CLERK MISC	DENNIS Q WELLMAN	RETURN BALANCE BOND - WELLMAN - 15-FH-91	702.00
11/05/2015	159411	CLERK MISC	SHAWN BORK	RETURN BALANCE OF BOND - BORK - 15-FH-91	642.00
11/05/2015	159412	CLERK MISC	JOHN PAUL ATTWOOD	RETURN CASH BOND - ATTWOOD	3,000.00
11/05/2015	159413	CLERK MISC	TERRI LARSON	RETURN BALANCE OF BOND - LARSON - 15-FH-	135.00
11/05/2015	159414	CLERK MISC	JESSE BUFE	RETURN BALANCE OF BOND - BUFE - 15-FH-90	3,802.00
11/05/2015	159415	CLERK MISC	BRIAN EDWARD OLSEN	RETURN BALANCE BOND - OLSEN - 15-FH-9113	102.00
11/05/2015	159416	CLERK MISC	DANIEL CLAUSEN	RETURN BALANCE BOND - CLAUSEN - 15-FH-90	302.00

FIRST TOTALS:

Total of 40 Checks: 41,974.91
 Less 0 Void Checks: 0.00
 Total of 40 Disbursements: 41,974.91

DELTA COUNTY TRAVEL EXPENSE VOUCHER

Vendor Number: 13037
 Department _____
 Charged: _____

Line item: _____
 Date: _____

Employee: John Malvar

Address: _____

Period Covered: 10-01-15 to 10-29-15

Date	\$20.00 0-3 hrs	\$35.00 3-6 hrs	\$50.00 over 6 hrs	Meeting	Meals Other	Comments	Mileage	Mileage \$	Meeting \$	
10-2	X			Building & grounds			32		20 ⁰⁰	
10-2	X			meeting w Ryan & Brian M.			—		20 ⁰⁰	
10-5	X			District Circuit court negotiation			32		20 ⁰⁰	
10-6	X			BOARD meeting			28		20 ⁰⁰	
10-7		X		Village of Gardner			77		35 ⁰⁰	
10-12	X			Nahma Township			52		20 ⁰⁰	
10-13				BOARD meeting			28		20 ⁰⁰	
10-14	X			Building & grounds			32		20 ⁰⁰	
10-15			X	TRANS asset management			111		50 ⁰⁰	
10-16	X			meeting with Heritage			32		20 ⁰⁰	
10-19	X			Brampton Township			14		20 ⁰⁰	
10-20		X		BOARD meeting			28		35 ⁰⁰	
10-21	X			Ensign Township			27		20 ⁰⁰	
10-22	X			Township Assn			21		20 ⁰⁰	
10-23	X			MAC Transportation Comm.			32		20 ⁰⁰	
10-23		X ³⁰		Cuppa Regional Comm			110		35 ⁰⁰	
10-27	X			Maple Ridge Township			30		20 ⁰⁰	
10-28	X			Baldwin Township			13		20 ⁰⁰	
10-29	X			Negotiation Circuit Court			32		20 ⁰⁰	
10-29	X			Jail meeting			—		20 ⁰⁰	
							300	100	50	
							731	420.33		

I hereby certify that all items of expense included in this statement were incurred in the discharge of authorized official business, that the amounts are correct, and that they represent proper charges against the County.

TOTAL PER DIEM: 450.00
 101-101-710.002
 TOTAL MILEAGE: 420.33
 101-101-860.001
 TOTAL PHONE: 10.00
 101-101-850.000
 OTHER: _____

NATURE OF BUSINESS: _____

SIGNED: John Malvar

APPROVED: _____

GRAND TOTAL: 880.33

AP
430.33

5

To: County Commissioners

November 13, 2015

B2

New Agenda Item 2: Veteran Service Officer Support from UPCAP

Jonathan Mead from UPCAP has informed Delta County that his organization will provide a check for \$8,000 to assist with expanding the County's Veteran Affairs Office. There are no requirements attached to the funds. I especially would like to thank Commissioner Rivard who made the initial request to UPCAP, and worked with Mr. Mead on the issue. On Tuesday, I'd suggest we pass a resolution thanking UPCAP for their support.

Thanks,
Ryan Bergman
Director of Administration and Finance

County of Delta
Nancy J. Kolich
Register of Deeds
310 Ludington Street Suite 104
Escanaba, MI 49829

B4

Rob Buchler, Chief Deputy
Connie Friets, Deputy Register

Phone 906-789-5116
Fax 906-789-5196

November 12, 2015

Honorable Members of the Delta County Board of Commissioners
310 Ludington Street
Escanaba, Michigan 49829

Dear Commissioners:

I will be hiring a part-time person to work up to 29 hours per week in the Deeds office to scan and index paper documents that are not currently on computer. We currently have all documents back to 1974 scanned and indexed on the computer. We will continue to backlog, as long as the Automation Fund is in effect. We have utilized a part-time person in this capacity for several years in the past. LeeAnne Strand and Ann England both worked part-time on this project. The part-time employee will not receive any benefits and will not be entitled to retirement. The wages will be paid completely from the Automation Fund.

The Automation Fund was established in 2003 to allow for technology improvements in the Register of Deeds office. The balance in the fund is over \$60,000 and the fund takes in \$40,000 per year. The maintenance for the software is paid from this fund at a cost of about \$16,000 per year. The cost of the deputy backloading project is \$13,000 and the cost of the part-time person backloading project will be \$15,000, for a total maximum cost per year of \$44,000.

Sincerely,



Nancy J. Kolich
Delta County Clerk and Register of Deeds



RICK SNYDER
GOVERNOR

State of Michigan
Bureau of State Lottery
101 E. Hillsdale • P.O. BOX 30023 • Lansing, Michigan 48909
www.michigan.gov/cg • (517) 335-5780 • FAX (517) 267-2285



M. Scott Bowen
COMMISSIONER

B5

October 26, 2015

Organization ID: 138488

Travis Cary
Delta County Trades & Labor Charity Fund
PO Box 732
Escanaba, MI 49829



Dear Travis Cary:

We have received documentation to qualify your organization as a Local Civic organization to conduct licensed gaming events as allowed by Act 382 of the Public Acts of 1972, as amended.

To complete the qualification process, please submit the following information:

1. A copy of the organization's current bylaws or constitution, including membership criteria, signed and dated by your principal officer.
2. A copy of the letter from the IRS stating the organization is exempt from federal income tax under IRS code 501(c) or copies of one bank statement per year for the previous five years, excluding the current year, from 10/26/2010 to 10/26/2014.
3. If incorporated, a complete filed copy of your Articles of Incorporation, including all amendments.
4. A provision in your bylaws, constitution, or Articles of Incorporation that states should the organization dissolve, all assets, and real and personal property will revert: A. If exempt under 501(c)3, to another 501(c)3 organization. B. If not exempt under 501(c)3, to the local government.
5. A copy of a resolution passed by the local government stating the organization is a recognized nonprofit organization in the community; form enclosed.
6. A revenue and expense statement for the previous 12 month period to prove all assets are used for charitable purposes, i.e. 990's, treasurer's report, audit. Do not send check registers or cancelled checks. Explain the purpose of each expenditure made to an individual. Once the organization has conducted licensed gaming events, the Bureau may require the organization to provide additional proof that all assets are being used for charitable purposes.
7. A provision in the bylaws, constitution, or Articles of Incorporation indicating the organization will remain nonprofit forever.
8. A written statement defining your membership criteria, if any. The charitable gaming rules require the licensed gaming event chairperson(s) be a bona fide member for 6 months. If you do not have general membership criteria, your chairperson(s) must be members of your board of directors.
9. Proof of a current bank account in the name of the organization.



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL.432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from Delta County Trades + Labor Charity Fund of Escanaba,
NAME OF ORGANIZATION CITY

county of Delta, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for Annual fundraiser.
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.
 BSL-CG-1153(R6/09)