

TENTATIVE AGENDA

DELTA COUNTY BOARD OF COMMISSIONERS

February 2, 2016

5:15 p.m.

- I. CALL TO ORDER
- II. PRAYER
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL

SPECIAL ORDERS OF BUSINESS:

- V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - County Board minutes: 1-19-16
 - Committee of the Whole:
- VI. APPROVAL OF AGENDA
- VII. PRESENTATION OF WRITTEN COMMUNICATIONS
 - A. COMMUNICATIONS RECEIVED
 - B. COMMUNICATIONS FORWARDED
- VIII. REPORTS OF STANDING, STATUTORY, SPECIAL COMMITTEES AND OTHERS
- IX. **PUBLIC COMMENT ON AGENDA ITEMS** (Sign In)
- X. **COMMITTEE REPORTS**
 - 1. **Administrator's Report**
 - 2. **Building and Grounds Committee minutes of 1-19-16**
 - 3. **Jail Committee minutes of 1-25-16**
- XI. GENERAL ORDERS OF BUSINESS
 - A. UNFINISHED BUSINESS
 - B. NEW BUSINESS
 - 1. **Payment of Bills**
 - 2. **CUPPAD GIS MOU**

3. **Interim Veteran Affairs Officer**
4. **Additional Hours for Part-time Housekeeper- Jail Project**
5. **Appointment to Building Authority**
6. **Five Year Delta County Recreation Plan**
7. **Donations Special Revenue Fund**

XII. GENERAL PUBLIC COMMENT

XIII. COMMISSIONER'S COMMENTS

XIV. MEETING SCHEDULE

- A. Board of Commissioners Meeting on 2-16-16 at 5:15 p.m. in the Service Center Boardroom.
- B. Board of Commissioners Meeting on 3-15-16 at 5:15 p.m. in the Service Center Boardroom.
- C. Board of Commissioners Meeting on 4-5-16 at 5:15 p.m. in the Service Center Boardroom.

XV. NOTICES

30 day notice of Appointments

XVI. ADJOURNMENT

*****DUE TO THE TIME CONSTRAINTS, THE DELTA COUNTY BOARD OF COMMISSIONERS HAS ADOPTED A POLICY THAT ANY INDIVIDUAL WISHING TO ADDRESS THE BOARD WILL BE ALLOCATED THREE (3) MINUTES. THE THREE MINUTES USED BY THE INDIVIDUAL ARE TO MAKE STATEMENTS. THERE WILL BE NO QUESTION AND ANSWER SESSION FORMAT. THIS WILL STRICTLY BE A STATEMENT TYPE FORMAT. IF YOU WISH TO ADDRESS THE BOARD, PLEASE SIGN YOUR NAME ON THE SIGN UP LIST AVAILABLE FROM THE COUNTY CLERK. SPEAKERS WILL BE CALLED IN ORDER OF SIGN UP.*****

THE COUNTY OF DELTA WILL PROVIDE REASONABLE AUXILIARY AIDS AND SERVICES FOR THE HEARING IMPAIRED AND TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON REASONABLE NOTICE TO THE COUNTY OF DELTA. INDIVIDUALS WITH DISABILITIES REQUIRING SERVICES SHOULD CONTACT THE COUNTY OF DELTA ADA COORDINATOR BY WRITING OR CALLING THE FOLLOWING:

Daniel Menacher, DELTA COUNTY ADA COORDINATOR
310 LUDINGTON STREET
ESCANABA, MI 49829
TELEPHONE (906) 789-5189

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A regular meeting of the Delta County Board of Commissioners is scheduled for
Tuesday, February 2, 2016 at 5:15 p.m. in the Boardroom in the Delta County Service Center.

Sincerely yours,

Nancy J. Kolich
Delta County Clerk

Proposed

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING
January 19, 2016**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

January 14, 2016

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday January 14, 2016, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,
Nancy J. Kolich
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Malnar, Johnson, Harrington, Moyle, and Rivard.

ABSENT: None.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy Kolich.

SPECIAL ORDERS OF BUSINESS

1. Adoption of Rules of Procedure -Add Northwood Rail Transit Commission.

Moved by Commissioner Malnar and supported by Commissioner Moyle to add Northwood Rail Transit Commission to the Rules. Commissioner Rivard and Peter Van Steen are appointed to the Commission. MOTION CARRIED.

4. 2016 Board Assignments - UPWARD Talent Council.

Moved by Commissioner Harrington and seconded by Commissioner Moyle to add UPWARD Talent Council (MI Works!) to the Board of Assignments. Commissioner Johnson is appointed with Commissioner Harrington as the alternate. MOTION CARRIED.

Proposed

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Moyle and seconded by Commissioner Malnar to approve the minutes of the January 5, 2016 meeting. MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner Moyle and seconded by Commissioner Rivard to approve the agenda, as presented. MOTION CARRIED.

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

- A. Received: No communications received.
- B. Forwarded: No communications forwarded.

VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

VII. REPORTS OF SPECIAL COMMITTEES AND OTHERS.

None.

VIII. PUBLIC COMMENT ON AGENDA ITEMS

Andrew Hulbert, Escanaba, addressed the Board regarding his concerns with the 5 year Recreation Plan and the Disc Golf and the tee pads.

Austin Neveau, Escanaba, addressed the Board regarding his concerns with the 5 year Recreation Plan and the Disc Golf and the tee pads.

Dennis Zeigler, Escanaba, addressed the Board regarding his concerns with the 5 year Recreation Plan and the Disc Golf and the tee pads.

Tim Kobasic, Delta County SORVA, addressed the Board regarding his concerns with the 5 year Recreation Plan, SORVA and trails coming into Delta County from other areas.

Keith Lynch, Delta County SORVA, addressed the Board regarding his concerns with the 5 year Recreation Plan, SORVA and Hiawathaland trails and maps and the Rapid River Falls Park and the UP State Fair campgrounds.

IX. COMMITTEE REPORTS:

1. Administrator's Report.

Mr. Bergman presented a 2015-16 budget status report. Dave Dzeiwior, the new Delta County Veteran's Service Officer started on Monday. The County received confirmation of a \$15,000

Proposed

State of Michigan grant for the Veteran's position. John Weber started as Chief Maintenance Technician and Kevin Teal started as the new Airport Operations Specialist. There has been a bill introduced in the legislature to eliminate one of the judgeships in Delta County. Phil Strom has been in contact with Senator Casperson and Rep. McBroom and they are on top of it. The energy auditors met with the Administrator and Building and Grounds Committee to start the energy audit.

2. Jail Committee minutes of 1-12-16.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to Adopt the Resolution to place the Jail Bond Proposal on the May 3 election ballot, as presented. MOTION CARRIED.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to authorize the Administrator to work with USDA Rural Development on preliminary loan documents. MOTION CARRIED.

Moved by Commissioner Harrington and seconded by Commissioner Moyle to receive the Jail Committee minutes of 1-12-16 and place on file. MOTION CARRIED.

X. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Malnar and seconded by Commissioner Johnson to approve payment of the bills in the amount of \$210,464.38 and Commissioner's expenses of \$2,277.18. MOTION CARRIED.

2. Airport Operations Specialist.

Moved by Commissioner Moyle and seconded by Commissioner Rivard to authorize the replacement hire of an Airports Operations Specialist. MOTION CARRIED.

3. MOU - State of Michigan Department of Veterans Affairs.

Moved by Commissioner Rivard and seconded by Commissioner Malnar to approve the Memorandum of Understanding with the State of Michigan for the Vetraspect software for the Veterans office, as presented. MOTION CARRIED.

Proposed

4. Request to Purchase Additional Credited Service - Plourde.

Moved by Commissioner Rivard and seconded by Commissioner Johnson to approve the employee's request to purchase 2 years of service through MERS. MOTION CARRIED.

5. Building and Zoning Work Group.

The Administrator explained the need for a work group to discuss various Building and Zoning issues. This will be done as Committee of the Whole meeting.

6. Corrections Radios.

Moved by Commissioner Moyle and seconded by Commissioner Rivard to approve the purchase of a repeater system for the corrections radios, to be purchased from the Jail Commissary Fund via General Fund transfer and will utilize the State procurement contract. MOTION CARRIED.

7. MMRMA Model Policies.

The Delta County Sheriff's Department policies were recognized by the Michigan Municipal Risk Management Agency's Model Policies.

8. Five Year Delta County Recreation Plan.

Rory Mattson, Director of the Delta County Conservation District, reviewed the draft of the 5 Year Recreation Plan for the Delta County Parks. Vickie Micheau, Delta County Chamber of Commerce gave a review of the UP State Fair's portion of the 5 Year Recreation Plan. A public hearing will be held at the February 16th Board meeting and the final Plan will be adopted on February 16th.

9. Letter of Support for Clean Up of the Escanaba River.

Moved by Commissioner Moyle and seconded by Commissioner Rivard to authorize the Administrator to draft a letter to request back the \$800,000 left from the Escanaba River bridge clean up to continue the clean up from the dam to the mouth. MOTION CARRIED.

10. Out of County Travel - MAC Legislative Conference.

Moved by Commissioner Moyle and seconded by Commissioner Malnar to approve out of county travel for the Commissioners and Administrator to attend the MAC Legislative

Proposed

conference in Lansing on February 29 to March 2, 2016. MOTION CARRIED.

11. March 1st Board Meeting - Keep, Cancel or Change the Date.

Moved by Commissioner Harrington and seconded by Commissioner Moyle to cancel the March 1, 2016 meeting. MOTION CARRIED.

XII. PUBLIC COMMENT

Brian Tourangeau, addressed the Board with his concerns regarding the Escanaba River cleanup.

XIII. COMMISSIONERS CONCERNS

Commissioner Malnar: Would like to commend the Sheriff's Department on the recognition of their policies.

Commissioner Johnson: None.

Commissioner Moyle: Nice to see disc golf people at the meeting. Thank you to Rory Mattson and the Fair Board.

Commissioner Rivard: Good to see all the things happening in our community and the cooperation.

Commissioner Harrington: We have a lot of good people who work for the county.

XIV. MEETING SCHEDULE

February 2 nd	5:15 p.m.	Board meeting.
February 16 th	5:15 p.m.	Board meeting.
March 1 st	5:15 p.m.	CANCELLED.
March 15 th	5:15 p.m.	Board meeting.

XV. NOTICES

XVI. ADJOURNMENT

Moved by Commissioner Moyle and seconded by Commissioner Rivard to adjourn at 7:06 p.m.

Proposed

Respectfully Submitted,

Nancy J. Kolich, County Clerk

Mary K. Harrington, Board Chair

BUILDING AND GROUNDS MEETING

January 19, 2016

MEMBERS PRESENT: Commissioner David Rivard
Commissioner John Malnar
Administrator Ryan Bergman

ATTENDEES: Corey Schroeder, Director of Maintenance; Members and representatives of the Bay De Noc Kennel Club; Representatives of Trane.

The meeting began at 2:30 p.m.

V. New Business:

1. **Discussion with Bay De Noc Kennel Club**

Beth Tardiff from the Bay De Noc Kennel Club addressed the Committee about their lease, and the old animal shelter building. They would like to build a fence on the property and may also be interested in exploring solutions to use of the animal shelter well. The Committee recommended that discussions continue in the coming months. No formal recommendations to the board were made.

2. **Presentation on Energy Audit**

Four representatives from Trane presented preliminary information their in-depth energy audit that was began on January 18th. Jim Krol from Trane anticipates that there will be many opportunities to create long-term energy savings in a project. The company will return in February for a more detailed presentation. No formal recommendations to the board were made.

The meeting adjourned at 4:01 p.m.

LONG TERM LEASE AGREEMENT

2005247

BUTCH, QUINN, ROSEMURGY, JARDIS, BURKHART, LEWANDOWSKI & MILLER, P.C. 816 LUDINGTON STREET, ESCANABA, MICHIGAN 49829-3890 (906) 786-4422

BETWEEN

AND

BAY DE NOC KENNEL CLUB
A Michigan Non-Profit Corporation
4103 15th Rd.
Escanaba, Michigan 49829

DELTA COUNTY, MICHIGAN
310 Ludington Street
Escanaba, Michigan 49829

party of the first part,

party of the second part,

hereinafter referred to as the
"KENNEL CLUB".

hereinafter referred to as the
"COUNTY".

The COUNTY is the owner and operator of the Delta County Animal Shelter.

The KENNEL CLUB is a non-profit Corporation which has offered to construct and operate a training facility, for the mutual benefit of its members and the public, including but not necessarily limited to, citizens of Delta County.

Discussions have taken place relative to a long term lease of land adjacent to the Delta County Animal Shelter, including the construction and operation of this training facility, which all parties desire to reduce to writing:

NOW, THEREFORE, it is mutually stipulated and agreed as follows:

1. The KENNEL CLUB, at its sole expense, will erect a 60 foot by 80 foot building next to the Delta County Animal Shelter, the exact location of which will be subject to mutual agreement of the parties.
2. The building will be subject to all building codes and regulations, including but not limited to the requirements of the Americans with Disabilities Act.
3. The building will have a fenced walkway between the shelter and the KENNEL CLUB building to ensure that dogs from the Delta County Animal Shelter who are brought to the KENNEL CLUB facility for training do not escape.
4. The plans for the building and parking lot will be submitted to the COUNTY for approval and comment, and approval will not be unreasonably withheld.
5. Nothing herein shall be construed as expressly or impliedly requiring the COUNTY to contribute anything of value for the construction or operation of the KENNEL CLUB.
6. The COUNTY agrees to lease the lands on which the KENNEL CLUB facility will be constructed to the KENNEL CLUB for a term of fifty (50) years for the sum of ONE AND NO/100ths (\$1.00) Dollar, subject to the terms and conditions set forth below. In the event the lease is voided or abandoned by the KENNEL CLUB, the County

BUTCH, QUINN, ROSEMURGY, JARDIS, BURKHART, LEWANDOWSKI & MILLER, P.C. 816 LUDINGTON STREET, ESCANABA, MICHIGAN 49829-3890 (906) 786-4422

has the option of accepting the building free of charge or removing it at KENNEL CLUB expense.

7. Except as set forth in paragraph 8, below, the KENNEL CLUB will be solely responsible for all costs and expenses associated with the maintenance of the KENNEL CLUB building and the fenced walkway.

8. As additional consideration for the undertakings of the KENNEL CLUB, the COUNTY agrees it will: (1) provide temporary power for construction activities until the building is occupied; and (2) maintain the grounds adjacent to the KENNEL CLUB facility, including snow removal and lawn mowing.

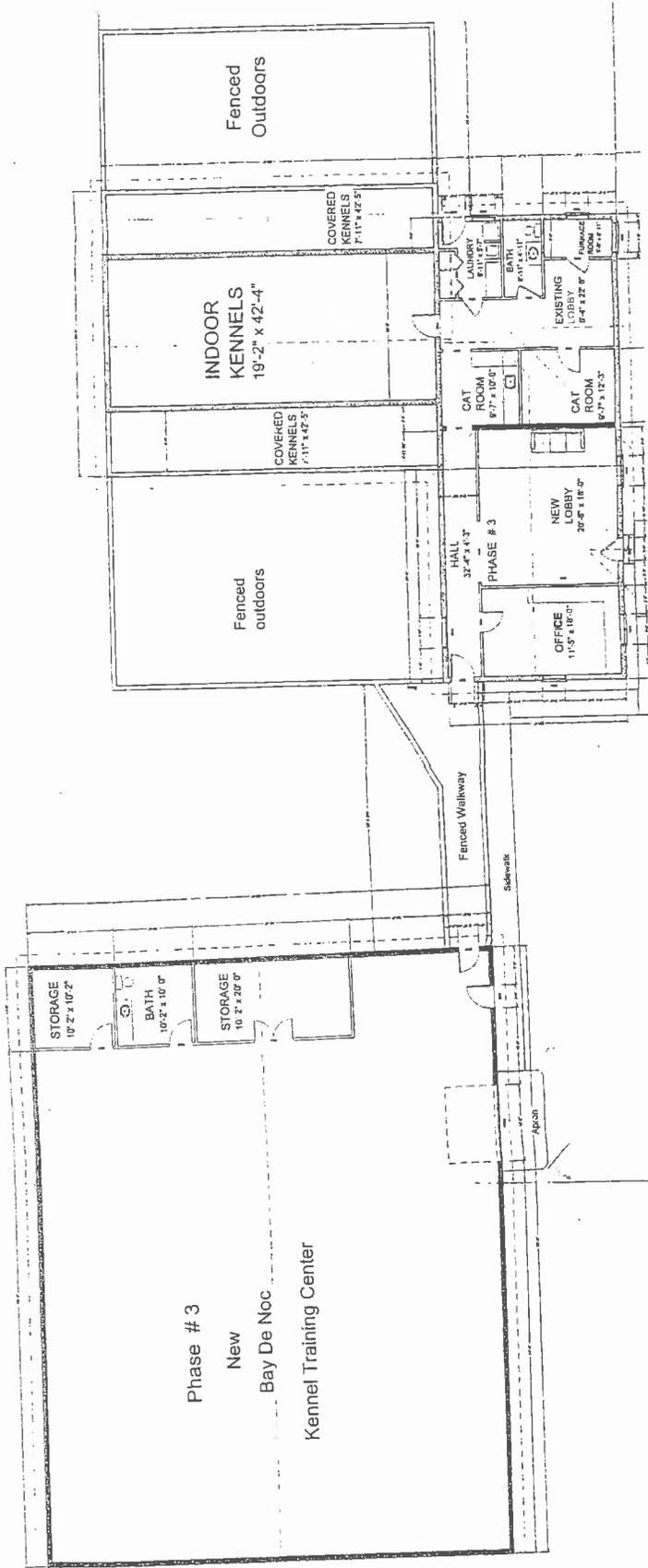
9. Any landscaping other than lawn must be approved in advance by the COUNTY. Such approval shall not be unreasonably withheld. Such landscaping and any expenses associated with such landscaping other than lawn mowing shall be at the sole expense of the KENNEL CLUB, unless otherwise expressly agreed in writing by both parties.

10. Any signage must be approved by the COUNTY and in strict conformity with any applicable laws regarding signage. Such approval shall not be unreasonably withheld.

11. The KENNEL CLUB shall be entitled to use the KENNEL CLUB building for any lawful purpose which is reasonably related to its animal activities, including the training of animals, including shelter dogs, the training of local K9 law enforcement units, KENNEL CLUB organizational activities, and similar animal-related activities.

12. The KENNEL CLUB may lease or sub-lease the KENNEL CLUB building for periods of less than forty eight (48) hours -- but only for lawful purposes dealing with animal-related activities. Any longer leases or subleases must be approved in advance by the COUNTY in writing, and the COUNTY may reject any proposed lease or sublease which would interfere with Animal Shelter operations, or any other COUNTY operations at or near the site.

13. During the term of this lease, the KENNEL CLUB will maintain a policy of Comprehensive General Liability Insurance with a limit of ONE MILLION (\$1,000,000.00) per incident for property damage, bodily injury or death arising out of or related to KENNEL CLUB activities on the site. That policy shall name Delta County as an additional insured with respect to property damage, bodily injury, or death arising out of or relating to KENNEL CLUB activities on the site. The KENNEL CLUB shall present the COUNTY annually with a certificate of insurance which reflects compliance with paragraph, and such certificate shall indicate that such coverage is not subject to cancellation without thirty (30) days advance written notice to the COUNTY. In the event of a casualty loss, the payment of any necessary deductible will be made by the KENNEL CLUB. The KENNEL CLUB will be responsible for payment of the building property insurance through the COUNTY'S insurance carrier. The COUNTY will annually bill the KENNEL CLUB for its proportionate share of the insurance premiums.



Phase # 3
 New
 Bay De Noc
 Kennel Training Center

Delta County Animal Complex

BUTCH, QUINN, ROSEMURGY, JARDIS, BURKHART, LEWANDOWSKI & MILLER, P.C. 816 LUDINGTON STREET, ESCANABA, MICHIGAN 49829-3890 (906) 786-4422

14. Should the KENNEL CLUB dissolve, lose its non-profit status, or be adjudicated in breach of any material provisions of this agreement which it fails to cure after thirty (30) days written notice from the COUNTY, then this agreement shall terminate and be of no further force and effect, and any improvements shall become the sole and absolute property of the COUNTY.

15. Under no circumstances will alcoholic beverages be consumed or allowed on the premises at any time.

16. Under no circumstances will illegal activities of any kind be allowed on the premises.

17. As additional consideration for the undertakings of the COUNTY, the KENNEL CLUB agrees that it will use the facility for the assessment and training of shelter dogs.

18. The KENNEL CLUB agrees that in conducting its operations on site, it will not discriminate against any individuals or groups of individuals with respect to race, color, sex, religion, national origin, protected activity, age, disability, pregnancy, marital status, height, or weight, and shall comply with all federal and state laws regarding equal access to facilities open to the public.

19. The KENNEL CLUB agrees to allow the Sheriff to use the building for training purposes at the Sheriff's sole discretion.

20. The parties agree that a Memorandum of this LONG TERM LEASE AGREEMENT shall be recorded in the Delta County Records with the Delta County Register of Deeds."

The legal description of the entire Delta County Animal Shelter parcel is attached, including a site map showing the land under the building constructed by the KENNEL CLUB in 2005, identified as Phase 3 and depicted as Phase 3 on the attached drawing.

IN WITNESS WHEREOF, the undersigned have executed this Long Term Lease Agreement effective as of the 6th day of September, 2005.

BAY DE NOC KENNEL CLUB

By: Patricia L. Bernat
PATRICIA L. BERNAT
Its TREASURER

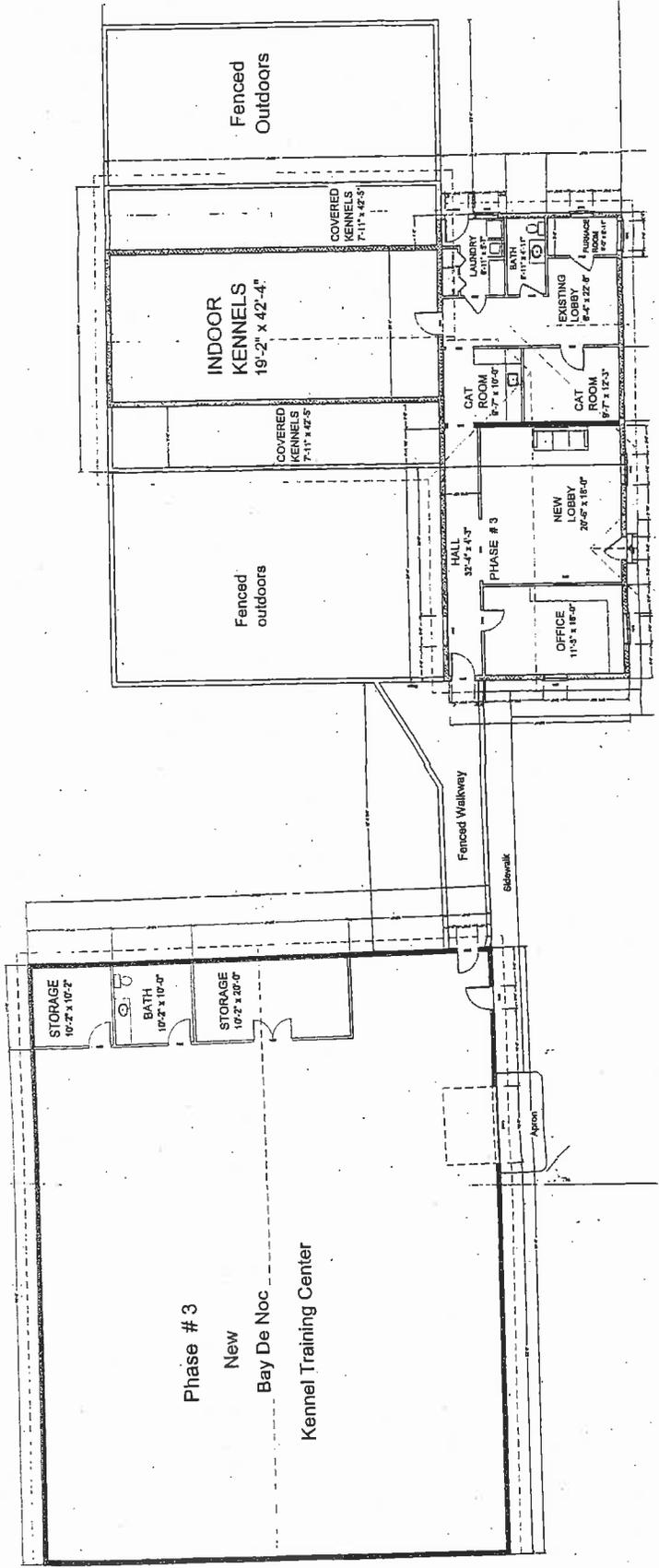
DELTA COUNTY, MICHIGAN

By: Thomas C. Elegeert
Thomas C. Elegeert
Its Chairman

BUTCH, QUINN, ROSEMURGY, JARDIS, BURKHART, LEWANDOWSKI & MILLER, P.C. 816 LUDINGTON STREET, ESCANABA, MICHIGAN 49829-3590 (906) 786-4422

Legal Description

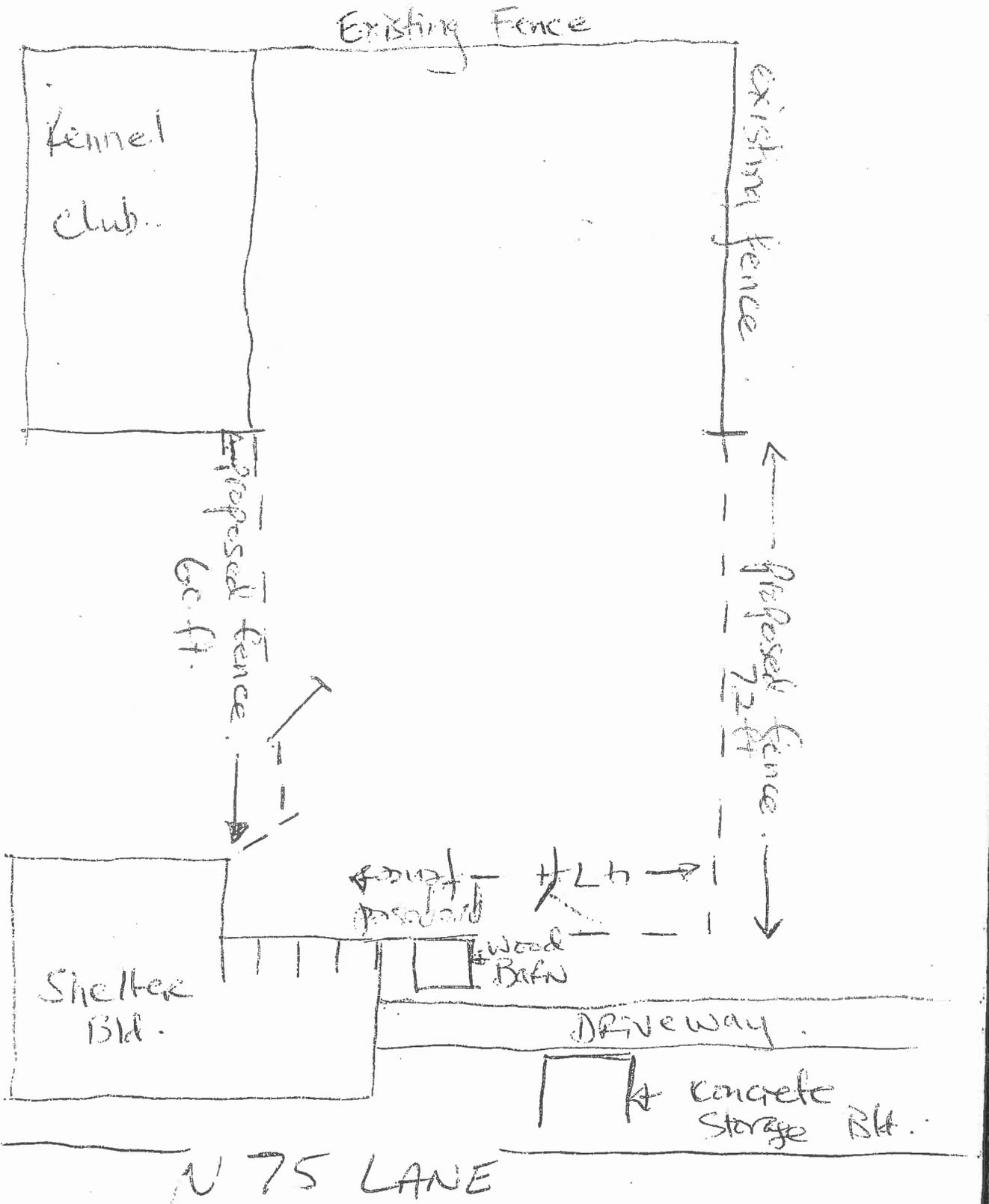
Land located in the Township of Wells, County of Delta and State of Michigan, to-wit:
Commencing at the NE corner of the NW ¼ of the SE ¼, thence South 1° 9' East 141.2', Thence North 89° 51' West 33' to the Point of Beginning, thence North 89° 51' West 285', thence South 1° 9' East 200', thence South 89° 51' East 285', thence North 1° 9' West 200' to the Point of Beginning, all located in Section 12, Township 39 North, Range 23 West.



Phase #3
 New
 Bay De Noc
 Kennel Training Center

Delta County Animal Complex

Sent to Delta County Administrator
Ryan Bergman. 12/7/15.



MEMORANDUM OF LONG TERM LEASE AGREEMENT

This MEMORANDUM OF LONG TERM LEASE AGREEMENT is executed this 6th day of September, 2005, between DELTA COUNTY, MICHIGAN, whose address is 310 Ludington Street, Escanaba, Michigan 49829, as LESSOR; and the BAY DE NOC KENNEL CLUB, a Michigan Non-Profit Corporation, whose address is 4103 15th Road, Escanaba, Michigan 49829, as LESSEE. LESSOR and LESSEE do hereby acknowledge that they, on September 6th, 2005, entered into a certain LONG TERM LEASE AGREEMENT with respect to a portion of the premises presently owned by Delta County, identified as follows:

Land located in the Township of Wells, County of Delta and State of Michigan, to-wit: Commencing at the NE corner of the NW ¼ of the SE ¼, thence South 1° 9' East 141.2', Thence North 89° 51' West 33' to the Point of Beginning, thence North 89° 51' West 285', thence South 1° 9' East 200', thence South 89° 51' East 285', thence North 1° 9' West 200' to the Point of Beginning, all located in Section 12, Township 39 North, Range 23 West.

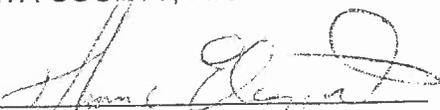
The portion of the premises leased includes only that land under the building constructed by the Bay de Noc Kennel Club in 2005, identified as Phase 3 and depicted as Phase 3 on the attached drawing.

LESSOR and LESSEE executed this MEMORANDUM OF LONG TERM LEASE AGREEMENT to give notice to all and everyone of the existence of the aforementioned Long Term Lease Agreement.

The parties have executed this MEMORANDUM OF LONG TERM LEASE AGREEMENT on the day and year first above written.

Lessor:

DELTA COUNTY, MICHIGAN

By: 
Thomas C. Elegeert
Chairman

Lessee:

BAY DE NOC KENNEL CLUB

By: 
PATRICIA L. BERNAT
Its: TREASURER

BUTCH, QUINN, ROSEMURGY, JARDIS, BURKHART, LEWANDOWSKI & MILLER, P.C.

BUTCH, QUINN, ROSEMURGY, JARDIS, BURKHART, LEWANDOWSKI & MILLER, P.C.

STATE OF MICHIGAN)
) ss.
COUNTY OF DELTA)

Signed and sworn to before me, in Delta County, Michigan, on 'September 6, 2005, by
Thomas C. Elegeert, the Chairman of the Delta County Board of
of Delta County, Michigan. Commissioners

My commission expires:
4-27-11

Nora Viau
Nora Viau
Notary Public, Delta County, Michigan
Acting in Delta County.

STATE OF MICHIGAN)
) ss.
COUNTY OF DELTA)

Signed and sworn to before me, in Delta County, Michigan, on August 26, 2005, by
Patricia L. Bernat, the Treasurer
of the Bay de Noc Kennel Club.

My commission expires:
8-16-06.

Peter W. Strom
Peter W. Strom
Notary Public, Delta County, Michigan
Acting in Delta County.

This Instrument Drafted By:
BUTCH, QUINN, ROSEMURGY, JARDIS,
BURKHART, LEWANDOWSKI & MILLER, P.C.
816 Ludington Street
Escanaba, Michigan 49829
By: Terry F. Burkhart/djm

2005247 MLTLA/djm/8.18.05

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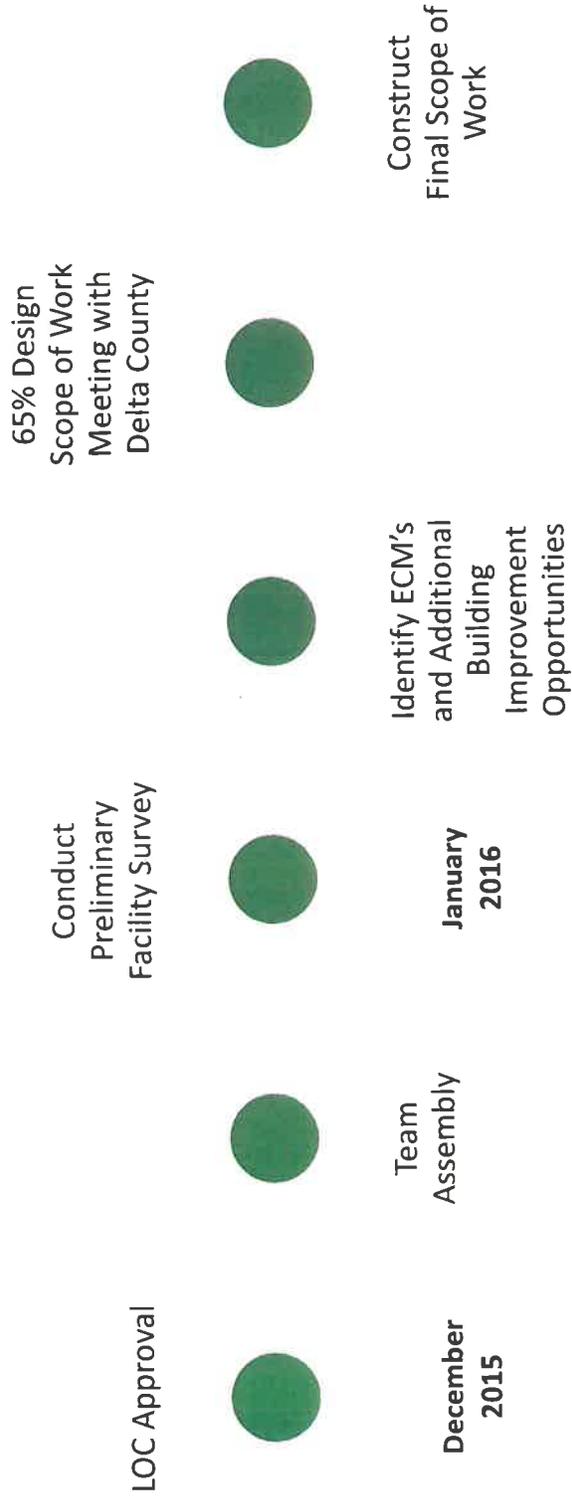
Delta County Energy Project Milestones

Delta County Airport

Delta County Courthouse

Delta County Service Center

Preliminary Milestones



Engineering Bid Process Milestones



Delta County - Investment Grade Audit Kick-Off Meeting Agenda

January 18, 2016

Team Members & Responsibilities:

- **Delta County**
 - Ryan Bergman – Administrator
 - Cory Schneider - Maintenance Supervisor
 - Invited: Delta County Commissioners – Buildings & Grounds
 - o Commissioner Rivard
 - o Commissioner Malnar

- **Trane**
 - Jim Krol – Account Manager
 - Dan Roth – Project Developer/Manager
 - Valerie Mac Alpine – Controls Project Developer
 - Eddie Ratnam, P.E. – Energy Engineer
 - Dave Solberg – Energy Engineer



Project Objectives:

- Energy reduction opportunities
- Alternative Energy:
 - Solar
 - Geothermal
 - Wind
 - Power Purchase Agreements
- Grants and Incentives
- Improve facility environment (infrastructure, comfort, light levels, etc.)
- Other capital project areas
 - Architectural/structural
- Deferred maintenance issues
- Buildings to address:
 - Delta County Courthouse
 - Delta County Airport
 - Delta County Service Center
- Funding Sources:
 - Cooperative Purchasing
- Any remaining issues:
 - New Jail Project

Site Visits:

- Notification procedures?
- Internet addresses & communication?
- Local contacts & phone numbers
 - Personnel familiar with building schedules & occupancy (# of people)
 - Staff contacts for BMS operation & schedules
- Access hours (ability to work nights, weekends)
- Need for keys to access equipment, roofs, etc.?

Delta County - Investment Grade Audit Kick-Off Meeting Agenda

January 18, 2016

- Identification requirements
- Parking
- Local office location

Existing Documentation:

- Reduced scale floor plans for each building
- Plans and specifications for each building
- O&M equipment lists, control drawings
- Scope, timeframe, and detail on any projected renovation projects.
- Existing maintenance programs / Service agreements
- Utility data:
 - Contacts at each utility – electric, gas, fuel oil, water & sewer
 - Copies of typical summer & winter electrical billing
 - Utility monthly historical usage data updates from Preliminary Audit
 - ✓ Electric- 2013 - 2015
 - ✓ Gas – 2013 - 2015
 - ✓ Water – 2013 - 2015
 - Utility Release Authorization - Completed

Miscellaneous:

- Use of data loggers in buildings
- Standards of comfort
 - Any existing standards (or default to industry standards)
 - Light levels
 - Occupied & unoccupied temperatures
 - Any areas with critical humidity/temperature requirements (computer rooms, etc.)
- Contractor access for Delta County
 - Mechanical
 - Controls
 - Electrical
 - Others

Process/Schedule:

- Overview of schedule
 - Mid-Audit Technical Review approximately in mid-March
 - Schedule development for all buildings
- Communication expectations and needs?
- Customer Verification Meetings
 - Every 2 – 3 weeks – which day works
 - Conference call
 - Agenda in advance
- Key dates and/or milestones for Delta County
- Closing questions and/or comments

Jail Committee Minutes
January 25, 2016

Members Present: Chairperson Mary Harrington
Commissioner John Malnar
Administrator Ryan Bergman
Prosecutor Phil Strom
Sheriff Ed Oswald

ATTENDEES: R.Q.A.W and Byce and Associates (Jail Consultants)

The meeting began at 10:35 a.m.

V. New Business

1. Consultant Presentation

Three representatives from the Correctional Facility consultant presented information on the project thus far. A presentation was given and a draft document was presented to each member of the jail committee. The Jail Committee will review the draft document and give feedback to the consultants by February 1st. No recommendations were made at the meeting to the County Board and the Consultants will present to the full board at the February 16th meeting, where all proposed design plans will be made public.

The meeting adjourned at 2:09 p.m.

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



BI

February 2, 2016

TO: Delta County Board of Commissioners
FR: Ryan Bergman, Administrator
RE: Payment of Bills

I have examined all claims presented, and recommend payment of the following; and that the County Clerk be directed to issue orders on the County Treasurer to the Claimants for the amounts allowed.

Ryan Bergman, Administrator

Date	Amount
01-15-16	228,196.17
01-22-16	47,478.92
01-28-16	102,395.64
Total Report of Claims \$	378,070.73
Total Jury Expense \$	0.00
GRAND TOTAL OF BILLS \$	378,070.73
Commissioner Expenses: \$	0.00 Paid

AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
<i>160183 - 160203 PIR + PIR Ded</i>					
01/15/2016	160204	001012	A-1 DRAIN CLEANING	MONTHLY PUMPING OF SEPTIC	155.00
01/15/2016	160205	001023	LEXISNEXIS RISK SOLUTIONS INC	INVESTIGATIONS - ACCT 6684573	1.25
01/15/2016	160206	001141	DEE DEE ANDERSON-SKRADSKI	BRD MTG PER DIEM - NOV 2015	23.45
				AIRPORT BRD MTG AND PERDIEM- 1/11/16	23.24
					<u>46.69</u>
01/15/2016	160207	001151	AT&T	PHONE - ACCT: 906 786-5902 665 3	26.50
				PHONE - ACCT 906 786-3633 835 3	457.15
					<u>483.65</u>
01/15/2016	160208	001156	AT&T ASSET PROTECTION	RESTITUTION - BEAUCHAMP- 07-FH-7823	25.00
				RESTITUTION - BEAUCHAMP - 07-FH-7823	25.00
					<u>50.00</u>
01/15/2016	160209	001184	AUTO OWNERS INSURANCE	RESTITUTION - JOHNSON - 12-FH-8716	10.00
01/15/2016	160210	002021	RAYMOND BAGLEY	RESTITUTION - SUTTON - 07-FH-7813	10.00
01/15/2016	160211	002032	BRYAN BELMONTI	BRD MTG PER DIEM JAN - 1/11/2016	25.94
01/15/2016	160212	002109	BAYVIEW TRUCK & AUTO SERVICE	REPAIR INTAKE MANIFOLD ON BLACK FORD	876.94
01/15/2016	160213	002140	BERGER AND KING	FURNACE SERVICE-JOHN CASEY	147.95
01/15/2016	160214	002270	BRAMPTON TOWNSHIP TREASURER	PRE INTEREST 10/1 TO 12/31/15	43.86
01/15/2016	160215	002304	BROWN COUNTY CLERK OF COURTS	FOR CERTIFIED COPY OF CONVICTION RE: MI	6.25
01/15/2016	160216	002320	BRUNETTE & SON, INC	SNOW REMOVAL COURTHOUSE - 1/29/15	105.00
				SNOW REMOVAL SERVICE CENTER	280.00
					<u>385.00</u>
01/15/2016	160217	002347	BUGAY HEATING	FIX BURNER SEQUENCE-JOHN CASEY	260.00
01/15/2016	160218	003058	CBM FOOD SERVICE	FOOD SERVICE 12/24/15 - 12/30/15	2,961.59
01/15/2016	160219	003080	CHAMBER OF COMMERCE-DELTA COUNTY	DELTA FORCE REGISTRATION - KELLY SMITH	399.00
01/15/2016	160220	003110	CITY OF ESCANABA	MODEMS IN POLICE CARS- OCT-DEC 2015	684.24
				DISPATCHING SERVICES- DEC 2015	63,500.00
					<u>64,184.24</u>
01/15/2016	160221	003120	CITY OF ESCANABA	PRE INTEREST 10/1 TO 12/31/15	579.81
				COST SHARING TAX TRIB APPEAL-OREILLY/AUT	839.39
					<u>1,419.20</u>
01/15/2016	160222	003130	CITY OF ESCANABA	UTILITIES - ACCT 1-06-1500-00	1,844.64
				ELECTRIC/WATER-SCN- ACCT-1-06-0570-01	17.76
				ELECTRICITY - CH - ACCT 1-06-1080-00	3,769.11
				SPRINKLER- SC - ACCT 1-06-0330-00	46.69
					<u>5,678.20</u>
01/15/2016	160223	003131	WILL CARNE	BRD MTG AND PER DIEM - NOV 2015	23.45
				AIRPT BRD MTG AND PERDIEM - 1/11/2016	23.24
					<u>46.69</u>
01/15/2016	160224	003137	MAUREEN CARY	RESTITUTION - JACK - 14-FH-9050	50.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
01/15/2016	160225	003140	CITY OF GLADSTONE	PRE INTEREST 10/1 TO 12/31/15 RESTITUTION - MICHEAU - 13-FH-8845 DATA MODEM JULY-DEC 2015	17.50 10.00 684.18 <u>711.68</u>
01/15/2016	160226	003240	COOPER OFFICE EQUIPMENT INC.	COPY CHARGES - KONICA MINOLTA/C284E KONICA MINOLTA 284E COPIER MAINT CONTRAC	100.14 135.00 <u>235.14</u>
01/15/2016	160227	003241	CHRISTOPHER COOPER	RESTITUTION - CAPPAERT - 15-FH-9088	10.00
01/15/2016	160228	003250	CORNELL TOWNSHIP TREASURER	PRE INTEREST 10/1 TO 12/31/15	69.04
01/15/2016	160229	003255	CORRECTIONAL HEALTHCARE COMPANIES I	MEDICAL SERVICES - FEBRUARY 2016	16,208.02
01/15/2016	160230	004200	DELTA COUNTY CLERK	10% BOND - LONDON - 15-FH-9196 10% BOND - CHAPMAN - 15-FH-9190 APPLY BOND TO FINES & 10% - BERGEON - 15 APPLY BOND \$ TO FINES & 10% - KNIGHT - 15-FH-9 APPLY BOND TO FINES & 10% - LARK - 15-FH 10% BOND - LOFQUIST - 15-FH-9212 APPLY BOND TO FINES & 10% - REUBENS - 15 APPLY TO FINES & 10% - ROWLEY - 15-FH-91 10% BOND - VITEK - 15-FH-9164 10% BOND - TEEPLE - 15-FH-9206	150.00 150.00 1,198.00 500.00 500.00 200.00 500.00 400.00 50.00 100.00 <u>3,748.00</u>
01/15/2016	160231	004240	DELTA COUNTY SHERIFF DEPT.	DATA CARD REIMB- JULY-DEC 2015	1,067.40
01/15/2016	160232	005024	ELAINE BOYNE	DHS BOARD- JAN 2016	25.60
01/15/2016	160233	005030	ELMER'S COUNTY MARKET	COFFEE-JAIL	69.90
01/15/2016	160234	005040	ENSIGN TOWNSHIP TREASURER	PRE INTEREST 10/1 TO 12/31/15	101.78
01/15/2016	160235	005110	ESCANABA TOWNSHIP TREASURER	PRE INTEREST 10/1 TO 12/31/15	22.74
01/15/2016	160236	006010	FAIRBANKS TOWNSHIP TREASURER	REFUND SPECIAL ASSESSMENT	76.00
01/15/2016	160237	006050	FIRST BANK	RESTITUTION - GUSTAFSON - 06-FH-7609 RESTITUTION - GUSTAFSON - 06-FH-7609 RESTITUTION - GUSTAFSON - 06-FH-7609	25.00 25.00 25.00 <u>75.00</u>
01/15/2016	160238	006053	FRATERNAL ORDER OF EAGLES	RESTITUTION - EVANS - 14-FH-8969 RESTITUTION - EVANS - 14-FH-8969	150.00 150.00 150.00 150.00 150.00 150.00 <u>900.00</u>
01/15/2016	160239	006057	FIRST LUTHERAN CHURCH	RESTITUTION - OLIVER - 99-FH-6468 RESTITUTION - OLIVER - 99-FH-6468	30.00 30.00 <u>60.00</u>
01/15/2016	160240	006080	FORD RIVER TOWNSHIP TREASURER	PRE INTEREST 10/1 TO 12/31/15	54.52
01/15/2016	160241	006088	DAN FORRESTER	MILEAGE - 1/6/16	144.00
01/15/2016	160242	008031	MARK HANSON	MEAL REIMB - DEC 2015	49.50
01/15/2016	160243	008061	HERFORD & HOPS RESTAURANT	RESTITUTION - KANG - 15-FH-9191	60.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
01/15/2016	160244	008081	BRIAN HERIOUX	BRD MTG PER DIEM - NOV 2015	20.00
				JAN BOARD MTG, PER DIEM - 1/11/2016	38.36
					<u>58.36</u>
01/15/2016	160245	008116	TINA HOUGHTALING	FOSTER CARE FOR JOSHUA WEGNER-DEC 2015	824.29
01/15/2016	160246	010091	PATRICK JOHNSON	MILEAGE/PHONE REIMB-OCT 2015	34.15
				MILEAGE/PHONE REIMB- DEC 2015	122.40
					<u>156.55</u>
01/15/2016	160247	011054	ANN KANANEN	RESTITUTION - GRAVES - 12-FH-8675	75.00
				RESTITUTION - KC GRAVES - 12-FH-8675	20.00
					<u>95.00</u>
01/15/2016	160248	012101	ANDREW LOSCALZO	RESTITUTION - PELTIN - 14-FH-9049	5.00
01/15/2016	160249	012128	LOU'S GLOVES	GLOVES	324.00
				GLOVES	243.00
					<u>567.00</u>
01/15/2016	160250	013004	MAAE	MAAE ANNUAL WINTER CONFERENCE FEB 2016	200.00
01/15/2016	160251	013028	JAYNE MACKOWIAK	COURT APPT ATTY FEES FOR KARTER URMANSKI	1,312.00
01/15/2016	160252	013037	JOHN MALNAR	MILEAGE/PHONE REIMB-DEC 2015	412.20
01/15/2016	160253	013060	MAPLE RIDGE TOWNSHIP TREASURER	PRE INTEREST 10/1 TO 12/31/15	22.31
01/15/2016	160254	013060	MAPLE RIDGE TOWNSHIP TREASURER	OVERPAYMENT ON PROPERTY TAXES FOR #011-1	13.09
01/15/2016	160255	013079	MEIERS SIGNS	LETTERING TO PATROL VEHICLE	248.40
01/15/2016	160256	013179	MENARDS	HIGH TEMP SILICONE	17.96
				BLADES FOR HOUSE KEEPERS	9.10
					<u>27.06</u>
01/15/2016	160257	013219	MICHIGAN COUNTY SOCIAL SERVICES	2016 DISTRICT 1 MCSSA DUES	150.00
01/15/2016	160258	013435	MIDWEST CLAIMS SERVICE	RESTITUTION - GUSTAFSON - 06-FH-7610	25.00
				RESTITUTION - GUSTAFSON - 06-FH-7610	25.00
				RESTITUTION - GUSTAFSON - 06-FH-7610	25.00
					<u>75.00</u>
01/15/2016	160259	014118	MARILYN NOBLE	REIMB EXPENSE - VSU TRAINING	49.54
01/15/2016	160260	014210	NORTHERN PLUMBING & HEATING	AIR FILTERS COURTHOUSE	106.56
01/15/2016	160261	014250	NU-WAY CLEANERS	DRY CLEANING - DEC 2015	138.40
01/15/2016	160262	015075	CATHERINE OLSON	RESTITUTION - MCDORMAN- 03-FC-7084	264.58
01/15/2016	160263	016076	PET PLACE	RESTITUTION - ARTS - 10-FH-8385	5.00
				RESTITUTION - ARTS - 10-FH-8385	5.00
					<u>10.00</u>
01/15/2016	160264	016088	PIT STOP QUICK LUBE	OIL CHANGE	77.79
01/15/2016	160265	016110	POMP'S TIRE SERVICE INC	TIRES	579.52
				TIRES	582.02
				TIRES	579.52
				TIRES	579.52
					<u>2,320.58</u>
01/15/2016	160266	018041	STACEY RANDALL	DHS BOARD- JAN 2016	20.00
01/15/2016	160267	018063	REINHART FOOD SERVICE	TEST PAPER FOR KITCHEN	14.27

Check Date	Check	Vendor	Vendor Name	Description	Amount
01/15/2016	160268	018064	REDWOOD TOXICOLOGY LABORATORY INC.	DECEMBER 2015 BILLING - ACCT 009431	40.45
01/15/2016	160269	018067	REAL ESTATE TRF.TAX,DEPT.77627	RE TRANSFER DEC 2015	56,670.00
01/15/2016	160270	018077	UPPER MICHIGAN LAW	COURT APPT ATTY FOR KRISTINE RUPRECHT COURT APPOINTED ATTY FOR MICHAEL BERTRAN	13.50 283.50 <u>297.00</u>
01/15/2016	160271	018204	ROBERT ROSHAK	RESTITUTION - LECLAIRE - 14-FH-9009	200.00
01/15/2016	160272	019035	STAPLES CREDIT PLAN	CLOCK, CLIPS AND DRY ERASE BOARD MISC SUPPLIES. DRY ERASE, RULER, MEMOREX RECORDABLE CDS AND CASES	57.97 96.46 229.00 <u>383.43</u>
01/15/2016	160273	019077	VICKI SCHWAB	BRD MTG PER DIEM - NOV 2015 AIRPT BRD MTG JAN - 1/11/2016	23.45 23.24 <u>46.69</u>
01/15/2016	160274	019085	SECON OF NEW ENGLAND LLC	DRUG TEST RESULTS	30.00
01/15/2016	160275	019196	STANDARD ELECTRIC COMPANY	LIGHT BULBS AND BALLASTS FOR ANNEX CELLS	252.94
01/15/2016	160276	019201	STATE OF MICH,ST. EDUCATION TAX	SET & TRL TAX 12/15-31/15	14,399.21
01/15/2016	160277	019228	STATE OF MICHIGAN	RESTITUTION - GAGNE - 12-FH-8594	50.00
01/15/2016	160278	019304	STATE OF MICHIGAN	PRE INTEREST 10/1 TO 12/31/15	1,581.76
01/15/2016	160279	019325	STATE OF MICHIGAN	COURT FEE TRANSMITTALS DECEMBER 2015	23,313.92
01/15/2016	160280	020010	T & T HARDWARE	NUTS, BOLTS AND WASHERS 4" TWIST NOZZLE	12.96 12.98 <u>25.94</u>
01/15/2016	160281	020087	TITLE CHECK LLC	2013 TAX CYCLE MONTHLY FOREFEITURE SERVIC 2013 TAX CYCLE MONTHLY FOREFEITURE SERVIC	1,496.34 1,496.34 <u>2,992.68</u>
01/15/2016	160282	021043	UPCAP SERVICES	WORK CREW SERVICES- DEC 2015	2,212.42
01/15/2016	160283	021060	UPPER PENINSULA FAMILY SOLUTIONS	CARE FOR JORDON POPOLEK-DEC 2015 CARE FOR KALYN JONES - DEC 2015	689.44 534.44 <u>1,223.88</u>
01/15/2016	160284	021069	U.P. ASSESSORS ASSOCIATION	CONTINUING ED - BOARD OF REVIEW SCHOOL - RESTITUTION - SARNOWSKI - 11-FH-8410	30.00 50.00
01/15/2016	160285	023033	ASSET PROTECTION RECOVERY	PRE INTEREST 10/1 TO 12/31/15	192.87
01/15/2016	160286	023070	WELLS TOWNSHIP TREASURER	MILEAGE REIMB - DEC 2015	152.38
01/15/2016	160287	084072	LUKE HAMLIN		
01/15/2016	160288	084614	RENAISSANCE ACADEMY OF BEAUTY	RESTITUTION - LEMIRE - 01-FH-6745 RESTITUTION - LEMIRE - 01-FH-6745	5.00 5.00 <u>10.00</u>
01/15/2016	160289	084668	BRENDA WERY	RESTITUTION - JOHNSON - 09-FH-8156 RESTITUTION - JOHNSON - 09-FH-8112	10.00 25.00 <u>35.00</u>
01/15/2016	160290	085015	TIMOTHY KOBASIC	RESTITUTION - ARBOUR - 11-FH-8519 RESTITUTION - ARBOUR - 11-FH-8519	50.00 50.00 <u>100.00</u>

4

Check Date	Check	Vendor	Vendor Name	Description	Amount
01/15/2016	160291	085304	GARY PRATT	RESTITUTION - OSTRANDER- 05-FH-7464	150.00
01/15/2016	160292	085379	MICHAEL & NANCY KOSSOW	RESTITUTION - IVES- 11-FH-8522 RESTITUTION - IVES - 11-FH-8522	60.00 200.00 200.00 400.00
01/15/2016	160293	085408	ROBERT KOSKI	RESTITUTION - JOHNSON - 09-FH-8156 RESTITUTION - JOHNSON - 09-FH-8156	10.00 25.00 35.00
01/15/2016	160294	CLERK MISC	ACEA MARGARET DEVERNEY	RETURN BALANCE 10% BOND - TEEPLE - 15-FH	900.00
01/15/2016	160295	CLERK MISC	BRIAN VITEK	RETURN BALANCE BOND - VITEK - 15-FH-9164	450.00
01/15/2016	160296	CLERK MISC	MATTHEW A. NICELY	RETURN BOND - LESS 10% - CHAPMAN - 15-FH	1,350.00
01/15/2016	160297	CLERK MISC	JESSIE LOFOQUIST	RETURN BALANCE BOND - LESS 10% - LOFQUIS	1,800.00
01/15/2016	160298	CLERK MISC	RACHAEL BERGEON	RETURN BALANCE BOND LESS FINES - BERGEON	3,802.00
01/15/2016	160299	DLQ TAX	WHITE WESLEY W & MALLORY L	DLQ TAX REFUND	432.80
01/15/2016	160300	DLQ TAX	DELTA COUNTY TREASURER	DLQ TAX REFUND DLQ TAX REFUND	22.95 24.14 47.09
01/15/2016	160301	DLQ TAX	MARTIN JULIE L TRUST	DLQ TAX REFUND	431.97
01/15/2016	160302	DLQ TAX	JULIE HILLS	OVERPAY 00817501200	10.40
01/15/2016	160303	DLQ TAX	BAYBANK	OVERPAY 0510102929303002	600.59
01/15/2016	160304	DLQ TAX	BETTY WINN	OVERPAY 00510600200 & 00510600300	54.83
01/15/2016	160305	DLQ TAX	JAMES BEAUCHAMP	OVERPAY 007-130-021-00	13.42
01/15/2016	160306	TAX REFUND	JENSEN GREGORY J	Win Tax Refund 051-010-2930-430-006 Win Tax Refund 051-010-2930-430-006	110.65 108.90 219.55
01/15/2016	160307	TAX REFUND	SEGERSTROM TODD & ANN	Sum Tax Refund 013-086-009-00 Win Tax Refund 013-086-009-00 Sum Tax Refund 013-086-009-00 Win Tax Refund 013-086-009-00	206.69 1,367.12 201.37 1,365.48 3,140.66
01/15/2016	160308	TAX REFUND	GASCON JAMES R & RICHARD	Win Tax Refund 014-103-002-10	178.51
01/15/2016	160309	TAX REFUND	WESTERBERG ANTHONY K & MELISSA	Win Tax Refund 051-210-3606-304-004 Win Tax Refund 051-210-3606-304-004	46.37 45.64 92.01
01/15/2016	160310	TAX REFUND	HEIKKINEN ROBERT	Win Tax Refund 007-129-027-00	1,035.58
01/15/2016	160311	TAX REFUND	ROCHON BARBARA & ROCHON JUSTINE M	Win Tax Refund 051-010-2930-483-004	703.44
FIRST TOTALS:					
Total of 108 Checks:					228,196.17
Less 0 Void Checks:					0.00
Total of 108 Disbursements:					228,196.17

5

Check Date	Check	Vendor	Vendor Name	Description	Amount
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01/15/2016	160312	016087	PIONEER QUICK LUBE-23	CAR REPAIR - INVOICE 18787 - OIL CHANGE	77.79
01/22/2016	160313	001132	APPLE OFFICE PRODUCTS	MISC OFFICE SUPPLIES-PENS, PERMANENT MAR MISC OFFICE - POST IT NOTES MISC OFFICE SUPPLIES-TWO WAY CORRECTION	25.98 29.45 143.88
01/22/2016	160314	001151	AT&T	PHONE - ACCT 906 786-4902 919 7	301.23
01/22/2016	160315	002140	BERGER AND KING	BOILER - COUPLER ASSEMBLY	190.08
01/22/2016	160316	002170	BENOIT'S GLASS & LOCK	KEYS - MAINTENANCE KEYS FOR SERVICE CENTER	4.00 4.50
01/22/2016	160317	002213	BOSK EQUIPMENT RENTAL	WELDER, STICK WIRE GENERATOR	29.03
01/22/2016	160318	003058	CBM FOOD SERVICE	FOOD SERVICE 12/31/15 - 1/6/16	3,115.49
01/22/2016	160319	003061	CARQUEST AUTO PARTS	BATTERY FOR TRANSPORT CAR	109.87
01/22/2016	160320	003130	CITY OF ESCANABA	UTILITIES ACCT 2-17-1430-00- VETERAN JO ELECTRICAL SC-P ACCT- 1-06-1720-00 WATER-GARBAGE - ACCT 1-06-0550-00	500.00 504.67 186.34
01/22/2016	160321	003140	CITY OF GLADSTONE	STEPFORWARD-ANDERSON 05206500300 DEC 201	1,191.01
01/22/2016	160322	003142	CHARLES L. CLAPP	COURT APPTD ATTORNEY FOR NICHOLAS TUSSIN	1,274.56
01/22/2016	160323	004038	DAVIS/WANIC LAND SURVEYORS P.C	REMON- SERVEY SERVICES	82.50
01/22/2016	160324	004256	DELTA COUNTY AIRPORT	POSTAGE	20,000.00
01/22/2016	160325	004367	EMILY DESALVO	KLEENEX FOR COURTROOM/OFFICE SUPPLIES	51.35 18.97
01/22/2016	160326	004418	DTE ENERGY	NAT'L GAS - ACCT 4576 012 0006 8 NAT'L GAS - ACCT 4576 012 0007 6	1,243.20 35.23
01/22/2016	160327	004441	JASON DIX	MILEAGE REIMB - JAN 2016	1,278.43
01/22/2016	160328	005033	WLUC TV-6 & FOX UP	NFL SUNDAY, GAME 1, GAME BRIDGE, GAME 2-	172.26
01/22/2016	160329	005050	EPIC AVIATION LLC	JET A 7650 X 1.555	480.00
01/22/2016	160330	006088	DAN FORRESTER	SESSION - TRAVEL - 1/13/16	12,092.69 304.00
01/22/2016	160331	008090	HIAWATHA CHEF SUPPLY	MOP HEADS COURTHOUSE ALUMINUM MOP HANDLES	30.28 48.50
01/22/2016	160332	009026	INDUSTRIAL MARKETING	DOWELS	78.78
01/22/2016	160333	011070	KOBAS ELECTRIC CO., INC.	10 42W/835/A/4P LAMPS	44.24 103.50
01/22/2016	160334	013004	MAAE	MEMBERSHIP 2016 - SUANI NIETO MEMBERSHIP 2016 - KELLY SMITH	70.00 70.00
01/22/2016	160335	013179	MENARDS	CLEANER DOUBLE SIDED TAPE - SCREWS	11.22 21.77
01/22/2016	160336	014143	NORTHERN MICHIGAN EMER PHY LLP	MEDICAL BILL	32.99
01/22/2016	160337	014146	NORTHERN MI LAW ENFORCEMENT TRAININ	2016 MEMBERSHIP - TRAINING	1,273.00 125.00

6

Check Date	Check	Vendor	Vendor Name	Description	Amount
01/22/2016	160338	014210	NORTHERN PLUMBING & HEATING	CORDLESS SMALL SHOP VACUUM	89.10
01/22/2016	160339	017010	QUILL CORPORATION	OFFICE SUPPLIES	67.13
01/22/2016	160340	018063	REINHART FOOD SERVICE	CUPS AND HAIRNETS GARBAGE BAGS AND HAIRNETS GLOVES FOR KITCHEN APRONS FOR KITCHEN WORKERS	59.97 176.59 103.92 33.56 <u>374.04</u>
01/22/2016	160341	018064	REDWOOD TOXICOLOGY LABORATORY INC.	DRUG SCREENS - ACCT 019796	73.75
01/22/2016	160342	018090	RICHARD'S PRINTING	ENVELOPES - BUSINESS CARDS	200.00
01/22/2016	160343	019027	LESLIE STANEK-NAULT	PHONE REIMB - DEC 2015	35.00
01/22/2016	160344	019196	STANDARD ELECTRIC COMPANY	LIGHT BULBS	223.14
01/22/2016	160345	019297	STATE OF MICHIGAN	WEATHER OBS DATA SYS 2016	103.50
01/22/2016	160346	019385	SUNLIFE FINANCIAL	LIFE INSURANCE- FEB 2016	793.95
01/22/2016	160347	019397	SYNCH/AMAZON	FLASHLIGHTS - ACCT 8781 045287 6 CREDIT OF SALES TAX - ACCT 8781 045287 6	642.16 (36.36) <u>605.80</u>
01/22/2016	160348	020045	TELNET WORLDWIDE INC	PHONE - ACCT: CORP-005103 PHONE - ACCT: CORP-000861	215.58 949.43 <u>1,165.01</u>
01/22/2016	160349	020111	TRACTOR SUPPLY COMPANY	BALER BELT 4 IN X 5FT-ACCT 6035 3012 034	61.98
01/22/2016	160350	022025	VERIZON WIRELESS	PHONE - ACCT: 482996167-00001	466.04
01/22/2016	160351	023076	TAMMY WETTHUHN	PHONE REIMB - JAN 2016	35.00
01/22/2016	160352	025000	XEROX CORPORATION	PRINTER DECEMBER 2015 - ACCT 718015423	37.05
01/22/2016	160353	ADMIN MISC	HERBERT & DUSTYROSE STUMPF	RETURN FORFEITURE BOND	361.35
01/22/2016	160354	PROS MISC	CLERK OF THE CIRCUIT COURTT	FOR CERTIFIED COPIES RE: MICHAEL RITTER	12.50

FIRST TOTALS:

Total of 43 Checks:
 Less 0 Void Checks:

Total of 43 Disbursements:

47,478.92
 0.00
47,478.92

7

Check Date	Check	Vendor	Vendor Name	Description	Amount
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	160371	001132	APPLE OFFICE PRODUCTS	INDEX BINDER TABS	43.98
01/28/2016	160372	002018	BADGER MAILING & SHIPPING SYSTEMS	INK, PRINT HEAD, LABELS	599.87
01/28/2016	160373	002141	RYAN BERGMAN	LUNCH REIMB-ALL DAY INTERVIEWS-VETERANS LUNCH REIMB-LONG JAIL COMM MTG	42.96 53.56 <u>96.52</u>
01/28/2016	160374	002142	BERGMAN LAW OFFICE PC	PROBATE ATTORNEY FEES - JANUARY 2016 CIRCUIT ATTORNEY FEES - JANUARY 2016	1,742.74 1,979.16 <u>3,721.90</u>
01/28/2016	160375	002151	ROBERT A. BERBOHM	EMERG MGMT SERVICES - JANUARY 2016	4,408.33
01/28/2016	160376	002170	BENOIT'S GLASS & LOCK	KEYS	12.00
01/28/2016	160377	002213	BOSK EQUIPMENT RENTAL	LIFT -MODEL AIRPLANES	169.34
01/28/2016	160378	002304	BROWN COUNTY CLERK OF COURTS	RECORDS RE: MICHAEL RITTER 10CF746	7.50
01/28/2016	160379	002322	BS&A SOFTWARE	ROD- ELECTRONIC EXPORT	6,000.00
01/28/2016	160380	002324	BRUTE INDUSTRIES INC	RESTITUTIN - LAMBRECHT - 14-8979=FH RESTITUTION - LAMBRECHT - 14-8979-FH RESTITUTION - LAMBRECHT - 14-8979-FH RESTITUTION - LAMBRECHT - 14-FH-8979 RESTITUTION - LAMBRECHT - 14-FH-8979	40.00 20.00 20.00 20.00 15.00 <u>115.00</u>
01/28/2016	160381	003014	TIMOTHY F. CAIN	PROBATE ATTORNEY FEES - JANUARY 2016 CIRCUIT ATTORNEY FEES - JANUARY 2016	1,742.74 1,979.16 <u>3,721.90</u>
01/28/2016	160382	003058	CBM FOOD SERVICE	FOOD SERVICE 1/7/16 - 1/13/16	3,290.82
01/28/2016	160383	003061	CARQUEST AUTO PARTS	DIESEL EXHAUST FLUID, NEW PLOW TRUCK OIL FILTER, MOTOR OIL-CHEVY PICK UP	27.58 47.01 <u>74.59</u>
01/28/2016	160384	003065	COAST TO COAST COMPUTER PRODUCTS	TONER CARTRIDGES	629.91
01/28/2016	160385	003130	CITY OF ESCANABA	UTILITIES - ACCT: 4-35-3750-00 UTILITIES - ACCT: 4-35-4310-01 UTILITIES - ACCT: 4-35-3742-00 UTILITIES - ACCT: 4-35-4360-00 UTILITIES - ACCT: 4-35-3761-00 UTILITIES - ACCT: 4-35-3730-00 UTILITIES - ACCT: 4-35-4350-00 UTILITIES - ACCT: 4-35-3300-07 UTILITIES - ACCT: 4-35-3720-00 UTILITIES - ACCT: 4-35-3760-00 UTILITIES - ACCT: 4-35-4370-00	3,352.89 11.29 19.30 318.28 46.69 22.31 24.66 11.88 14.30 29.67 116.89 <u>3,968.16</u>
01/28/2016	160386	003170	COMMUNITY ACTION AGENCY	REQUEST 1045841 #10 - HOUSING FUNDS	24,360.00
01/28/2016	160387	003240	COOPER OFFICE EQUIPMENT INC.	COPIER - BIZHUB C360 COPIER FEE - BIZHUB 200	338.96 190.00 <u>528.96</u>

8

Check Date	Check	Vendor	Vendor Name	Description	Amount
01/28/2016	160388	003323	CYCLE CITY	GLOVES	528.96
01/28/2016	160389	003329	CUPPAD REGIONAL COMMISSION	HAZARD MITIGATION PLANNING- 1/1/15-9/30/	192.00
01/28/2016	160390	004200	DELTA COUNTY CLERK	APPLY BOND TO FINES & 10% - GIESEL - 15-	2,821.56
01/28/2016	160391	004270	DELTA COUNTY TREASURER	ADDRESS RETURN -POSTAGE	858.00
					1.18
01/28/2016	160392	004418	DTE ENERGY	NAT'L GAS - ACCT:4576 043 0002 2	274.95
				NAT'L GAS - ACCT:4576 043 0003 0	344.61
				NAT'L GAS - ACCT:4576 043 0010 5	505.45
				NAT'L GAS - ACCT:4569 786 0001 7	789.22
					1,914.23
01/28/2016	160393	004805	ECONOMOPOULOS LAW FIRM PC	PROBATE ATTY FEES -JAN 2016- ECONOMOPOUL	1,742.74
01/28/2016	160394	006045	FIDLAR TECHNOLOGIES INC	FORMS	110.97
				FORMS	436.32
					547.29
01/28/2016	160395	006050	FIRST BANK	RESTITUTION - GUSTAFSON - 06-FH-7609	25.00
01/28/2016	160396	006053	FRATERNAL ORDER OF EAGLES	RESTITUTION - EVANS - 14-FH-8969	150.00
01/28/2016	160397	006064	ADAM FLAGSTADT	MEAL REIMB - TRANSPORT 1/12/16	8.50
01/28/2016	160398	007075	NAPA AUTO PARTS	AUTO PART	6.56
01/28/2016	160399	007130	ROBERT E. GOEBEL JR.	PHONE REIMB - JAN 2016	35.00
01/28/2016	160400	007250	GUARDIAN PEST CONTROL, INC.	PEST CONTROL	30.00
01/28/2016	160401	008124	MATT HUGHES	MILEAGE REIMB 1/11 - 1/20/16	126.90
				PHONE REIMB - DEC 2015	35.00
					161.90
01/28/2016	160402	010110	JOHNSTON PRINTING & OFFSET	ENVELOPES	435.00
				LETTERHEAD - ENVELOPES	290.00
					725.00
01/28/2016	160403	011090	KUSTOM SIGNALS INC	K-BAND ANTENNA	1,539.00
01/28/2016	160404	011874	DAN LACARTE	MEAL REIMB - TRAINING 1/18-21/16	40.74
01/28/2016	160405	012101	ANDREW LOSCALZO	RESTITUTION - PELTIN - 14-FH-9049	50.00
01/28/2016	160406	012131	PERRY LUND	PHONE REIMB - JAN 2016	35.00
01/28/2016	160407	013028	JAYNE MACKOWIAK	CIRCUIT ATTORNEY FEES-JANUARY 2016	1,979.16
01/28/2016	160408	013066	MARINETTE COUNTY CLERK OF COURTS	RECORDS SEARCH FOR KRISTI & MICHAEL BERT	10.00
01/28/2016	160409	013100	TONY MARTINEAU	BOOT ALLOWANCE 2015-16	109.00
01/28/2016	160410	013116	RONALD MAYVILLE	RESTITUTION - PHILLIPS-DONOVAN- 14-FH-89	122.00
01/28/2016	160411	013175	ANNE B. MCNAMARA	CT APPOINTED REFEREE - JANUARY 2016	2,000.00
01/28/2016	160412	013179	MENARDS	EPOXY	10.34
				PAPER TOWELS AND WAGNER TEMP	30.94
					41.28
01/28/2016	160413	013180	MEL'S LAWN AND GARDEN, INC.	FAA/OSHA PROTECTIVE GEAR	358.00
01/28/2016	160414	013184	MENOMINEE COUNTY DISTRICT COURT	MENOMINEE CO. TRAFFIC FINE-A GONZALEZ	288.00
01/28/2016	160415	013185	MENOMINEE COUNTY FRIEND OF THE COUR	J FLEURY-FOC WARRANT	500.00
01/28/2016	160416	013200	MICHIGAN ASSOCIATION OF COUNTIES	CONF REGISTRATION- MALNAR/MOYLE 2/29-3/2	600.00
				CONF REG-RIVARD 2/29-3/2/16	300.00
				CONF REG-BERGMAN 2/29-3/2/16	300.00
					1,200.00
01/28/2016	160417	013435	MIDWEST CLAIMS SERVICE	RESTITUTION - GUSTAFSON - 06-FH-7610	25.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
01/28/2016	160418	013449	MICHAEL MILLER	VETERAN SERVICE OFFICER - JAN 2016	1,586.56
01/28/2016	160419	014210	NORTHERN PLUMBING & HEATING	DRILL AND DRIVER SET	27.81
01/28/2016	160420	014214	NORTHERN SCREEN PRINTING	WINTER HATS FOR ROAD PATROL	182.00
				EMBROIDERY	35.50
				NAME REMOVAL AND EMBROIDERY - NORMAN	13.00
				EMBROIDERY - A. WILLIAMS	17.75
					<u>248.25</u>
01/28/2016	160421	016032	P & M INSPECTIONS, INC.	PAYROLL 1-11-2016 THROUGH 1-22-2016	1,247.00
01/28/2016	160422	016059	PENINSULA FEDERAL CREDIT UNION	OVERAGE G COLE (2) PROPERTIES	341.06
01/28/2016	160423	017010	QUILL CORPORATION	TAPE, FOLDER LABELS AND CALENDAR	50.46
01/28/2016	160424	018032	RADISSON HOTEL	LODGING- RIVARD CONF # KG6DMHH 2/29-3/ LODGING- MOYLE CONF #KG01RP2 2/29-3/2/16 LODGING- MALNAR CONF #KG01ZJH 2/29-3/2/1 LODGING- HARRINGTON CONF #KC2S5CL ONE NI LODGING- BERGMAN CONF #KGD6RN4 2/29-3/2/	265.26 265.26 265.26 132.63 265.26
					<u>1,193.67</u>
01/28/2016	160425	018074	RENT-A-MAID INC	GENERAL CLEANING - DEC 2015	1,440.92
01/28/2016	160426	018110	RICHER REFRIGERATION	LABOR-HEATING	80.00
01/28/2016	160427	019010	OSF ST. FRANCIS HOSPITAL	MEDICAL BILL - LABORATORY	189.00
01/28/2016	160428	019010	OSF ST. FRANCIS HOSPITAL	MEDICAL RECORDS REQUEST	57.67
01/28/2016	160429	019201	STATE OF MICH, ST. EDUCATION TAX	SET & TLR TAX 1/1 - 15/16	18,894.52
01/28/2016	160430	019375	STROPICH OIL COMPANY	DIESEL WINTER BLEND 350.1 X 1.75	612.67
01/28/2016	160431	020031	BOBBY JO & ROBERT TAYLOR	RESTITUTION - BALDWIN - 14-FH-8994	20.00
01/28/2016	160432	020046	TECHNICAL RESOURCE MGMT LLC	FIELD TEST KITS - ACCT FS-8819	540.50
01/28/2016	160433	021005	UNISOURCE - APPLETON	WHITE PAPER 8.5 X 11	3,288.00
01/28/2016	160434	021044	U.P. LOGON	WEB HOSTING PKG 2/1/16-8/31/16	109.67
01/28/2016	160435	021048	U.P.S.E.T.	RESTITUTION - PAULSON - 15-FH-9130	9.00
01/28/2016	160436	021070	U.P. POWER CO.	ELECTRICITY - ACCT 0420193263-00001	23.72
01/28/2016	160437	022025	VERIZON WIRELESS	PHONE - ACCT 482996167-00001	381.05
01/28/2016	160438	022049	JAMES J VIAU	CIRCUIT ATTORNEY FEES-JANUARY 2016(MORLE	1,979.16
01/28/2016	160439	023062	RICKI WELLMAN	RESTITUTION - JOSLIN - 13-FH-8728	50.00
01/28/2016	160440	084072	LUKE HAMLIN	PHONE REIMB - DEC 2015	35.00
01/28/2016	160441	084614	RENAISSANCE ACADEMY OF BEAUTY	RESTITUTION - LEMIRE - 01-FH-6745	5.00
				RESTITUTION - LEMIRE - 01-FH-6745	2.50
					<u>7.50</u>
01/28/2016	160442	084851	DR. STEVEN FLATH	RESTITUTION - BEAUCHAMP - 11-FC-8445	25.00
01/28/2016	160443	084903	JOSEPH RAPPETTE	RESTITUTION - MONFILS - 11-FH-8471	5.00
01/28/2016	160444	084992	SAULT TRIBAL COURT	BOND-R SEYMOUR CR 15-77	500.00
01/28/2016	160445	085431	MEEMIC INSURANCE COMPANY	RESTITUTION - CHILDRESS- 11-FH-8531	10.00
01/28/2016	160446	CLERK MISC	DUSTIN GIESEL	RETURN BALANCE OF BOND - GIESEL - 15-FH-	142.00
01/28/2016	160447	DLQ TAX	ROBERT BENSON	OVERPAY 0513702919154004	9.73
01/28/2016	160448	PROS MISC	DAVID GRENFELL	WITNESS FEE	6.00
01/28/2016	160449	PROS MISC	WANDA BREAUPT	WITNESS FEE	12.00
01/28/2016	160450	PROS MISC	NICHOLAS ANDERSON	WITNESS FEE	7.80

FIRST TOTALS:

Total of 80 Checks: 102,395.64
 Less 0 Void Checks: 0.00
 Total of 80 Disbursements: 102,395.64

10

MEMORANDUM OF AGEEMENT FOR GIS SERVICES

This Memorandum of Understanding (MOU), entered into on February 2, 2016 between the **COUNTY OF DELTA, through its Board of Commissioners** (hereinafter referred to as "DELTA"), and the **Central Upper Peninsula Planning & Development Commission**, (hereinafter referred to as CUPPAD.)

WITNESSETH:

FOR AND IN CONSIDERATION of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED** to between the parties as follows:

1. Duties. CUPPAD will establish and operate a Geographic Information System (GIS) on DELTA's behalf. The functions of this system will include:
 - a. Dedicating a minimum of 20 hours of staff time each week on Delta County GIS projects by either the use of existing staff or by hiring additional staff. Although allowable, CUPPAD will not be expected to backfill absences due to normal vacation and sick leave.
 - b. Establishing a functional GIS platform that will be made available to DELTA and all Delta County Townships.
 - c. Working toward a solution of the data, parcel, and mapping problems that are brought to the attention of CUPPAD either by DELTA, Delta County Townships, or other applicable parties.
 - d. Establishing a forum at the county level to identify opportunities and to develop and promote initiatives for the application of GIS, and inform GIS users and the public on the status of GIS activities.
 - e. Identifying, recommending and communicating adequate planning, data standards (using FGDC standards and metadata) and quality controls for the implementation and operations of GIS.
 - f. Serving as the point of contact for county projects that may include GIS work or GIS data requests by contractors and subcontractors.
 - g. Promoting GIS within the county by providing informational meetings and workshops to local elected officials, Township staff, local assessors, and emergency management.
 - h. Participating in educational programs, trainings, workshops, and meetings regarding GIS for the benefit of the Region, County, local units of government, and taxpaying citizens of Delta County.
 - i. Engaging area schools and learning centers on the importance of geographic information and assisting in the development of GIS educational programs and classes.

2. Term of Employment. This agreement between DELTA and CUPPAD will take effect on February 2nd, 2016 and remain in effect until terminated by either party. The Contract may be terminated by the either the County Board of Commissioners or CUPPAD by providing the other party with at least a sixty (60) day written notice.

3. Reservation of Data. In the event of termination by either party, DELTA will receive access to, and own all rights associated with any GIS data that was created as a result of the MOU. Upon termination, CUPPAD may continue to use data obtained through the MOU for regional purposes, provided that it does not distribute the data without consent from DELTA.

4. Data Proceeds. Any cash proceeds from the sale of data, maps, or other information obtained as a result of the MOU will be retained by DELTA through an administrative process mutually agreeable to both CUPPAD and DELTA.

5. Management. The GIS system, and associated staff, will be managed by CUPPAD with input from the Delta County Board of Commissioners, County Administrator, and Equalization Director.

6. Communication Representatives. To provide for consistent and effective communications between CUPPAD and DELTA COUNTY, each party will appoint a principal representative to serve as its central point of contact on matters related to this MOA. The principal representatives are listed below:

DELTA COUNTY: Ryan Bergman, County Administrator
CUPPAD: Steve Lenaker, GIS Coordinator

7. Compensation. DELTA will pay CUPPAD \$8,750 on a quarterly basis on or before the following dates: October 15th, January 15th, April 15th, and July 15th.

IN WITNESS WHEREOF, both parties agree to the terms and conditions of this MOU:

DELTA COUNTY

CUPPAD

Mary Harrington
Chairperson, Board of Commissioners

Joel Schultz
Executive Director, CUPPAD

DATE:

DATE:

To: County Commissioners

January 29, 2016

New Agenda Item 3: Interim Veteran Affairs Officer

When the FY 16 Budget was approved, \$60,000 was included for a 12 month Veteran Affairs Officer. This position was not actually filled until January 18th. Additionally, the employee who was hired has declined healthcare coverage, resulting in an additional reduction in cost. Due to this, there are some savings in the appropriation this fiscal year.

Meanwhile, Mike Miller served as the interim Veteran Affairs Officer during the transition period between Ann Roman and Dave Dziewior. Mike Miller's contractual arrangement ends on February 1st. The training that Mike Miller has provided to Dave Dziewior has been very beneficial to our community's veterans. I am proposing that Dave Dziewior continue to work 12 hours a week in a training capacity, through March 11th when Dave will be state certified as a VSO. As mentioned, this recommendation will not take any additional appropriation.

Thank you,
Ryan Bergman
Director of Administration and Finance

To: County Commissioners

January 29, 2016

New Agenda Item 4: Part-Time Housekeeper Hours

At a December meeting, the Board approved a part-time Housekeeper for vacation relief plus 100 hours of additional projects. The 100 hours has come to an end and was used to do considerable work on the floors. The Jail Lieutenant has requested additional hours for the part-time Housekeeper to work on floors in the jail common area that have not been taken care of in many years. This is projected to add 40 hours to her special project total, and is recommended.

Thank you,
Ryan Bergman
Director of Administration and Finance

To: County Commissioners

January 29, 2016

New Agenda Item 7: Donations Special Revenue Fund

The County Treasurer has recently spent considerable work reconciling special revenue funds with the county. One of our special revenue funds is for past donations. Donations related to the animal shelter and animal control were previously held in reserve during the transition of the shelter from a county function to a non-profit function. After discussions with the Auditor, Treasurer, and Chairman of the Finance Committee, we feel that it is time to allocate these resources to the Animal Shelter.

Thank you,
Ryan Bergman
Director of Administration and Finance

INFORMATION- 2/2/16

VI. COMMUNICATIONS

A. COMMUNICATIONS RECEIVED:

1. Letter from City of Escanaba
2. Letter from State of Michigan
3. Letter from CUPPAD
4. Letter from US Army Corps of Engineers
5. Letter from Perry Lund
6. Letter from US Senate

B. COMMUNICATIONS FORWARDED:

1. Letter to Randy Scott
2. Letter to Patrick Connor
3. Letter to Christine Williams
4. Letter to Thomas Elegeert
5. Letter to Regina Howell
6. Letter to Steven Carlson

VII. REPORTS OF STANDING AND STATUTORY COMMITTEES

1. Solid Waste Authority minutes of 1-27-15(annl), 12-15-15
2. CAA/HRA minutes of 11-12-15
3. Public Health minutes of 12-16-15
4. Human Services Board minutes of 12-21-15
5. Central Dispatch minutes of 1-13-16

VIII. REPORTS OF SPECIAL COMMITTEES AND OTHERS

1. Township Association minutes of 10-22-15, 12-4-15



December 24, 2015

ESCANABA PLANNING COMMISSION
ESCANABA MICHIGAN 49829

RE: Review – 223 Ludington Street and 216 1st Avenue South – Traffic Access Plan, Water Management Catch Basin Plan and Property Screening Plan.

Dear Property Owner/Occupant:

A regular scheduled meeting of the Escanaba Planning Commission has been scheduled for January 14, 2016, at 6:00 p.m. at the Escanaba City Hall, 410 Ludington Street. The following item will be on the agenda:

Review - 223 Ludington Street and 216 1st Avenue South – Proposed 34 Dwelling Unit Senior/Elderly Affordable Housing Development with an adjoining parking lot.

Mr. Peter Jobson, President of Excel Realty Group, is requesting the Planning Commission review and approve his proposed Traffic Assessment Plan, Water Management Catch Basin Plan, and Property Screening Plan and was required by the Planning Commission at their September 10, 2015 meeting.

You are cordially invited to attend this meeting should you have any questions or comments concerning this project. If you have comments, but are unable to attend this meeting, please submit your written comments to the City of Escanaba Planning Commission prior to January 14, 2016. All written and signed comments will be read into the public record.

The City of Escanaba will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five (5) days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling the City of Escanaba at (906) 786-9402. A copy of the various referenced plans can be viewed at City Hall, Second Floor, 410 Ludington Street, Escanaba, MI, Monday through Friday, 7:30 a.m. to 4:00 p.m.

Sincerely,

Patrick Connor, Chairperson
Escanaba Planning Commission

PROOF OF SERVICE – MAILING

This document was enclosed in sealed envelope, first class postage fully prepaid, and deposited in the U.S. Government Mail.

Addressee(s): Property Owner/Occupant
300 feet of Project

Mailing Date: December 24, 2015

Mission Statement:



Enhancing the enjoyment and livability of our community by providing quality municipal services to our citizens.
The City of Escanaba is an equal opportunity employer and provider.

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE NATURAL GAS CUSTOMERS OF
DTE GAS COMPANY
CASE NO. U-17999

- DTE Gas Company (DTE Gas) requests Michigan Public Service Commission approval to increase its annual natural gas distribution revenues by a total of approximately \$182.9 million above base levels and several other expense recovery mechanisms.
- **BASED UPON THE \$182.9 MILLION REQUEST, A TYPICAL RESIDENTIAL CUSTOMER'S AVERAGE NATURAL GAS DISTRIBUTION BILL MAY INCREASE BY ABOUT \$7.63 PER MONTH. CURRENT MONTHLY BILL INCLUDES 2016/2017 INFRASTRUCTURE RECOVERY MECHANISM (IRM) CHARGE AND PROPOSED MONTHLY BILL INCLUDES 2017 IRM CHARGE.**
- The information below describes how a person may participate in this case.
- You may contact DTE Gas Company, One Energy Plaza, Detroit, Michigan 48226, (800) 477-4747, for a free copy of its application. Any person may review the application at the offices of DTE Gas Company.
- A public hearing in this matter will be held:

DATE/TIME: **Tuesday, January 19, 2016, at 9:00 a.m.**
This will be a prehearing conference to determine future hearing dates and other procedural matters.

BEFORE: Administrative Law Judge **Mark E. Cummins**

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider DTE Gas' December 18, 2015 application, which requests Commission approval to increase its rates, amend its rate schedules and rules governing the distribution and supply of natural gas and for miscellaneous accounting authority. Therefore, DTE Gas seeks Commission approval for additional annual revenues of approximately \$182.9 million based upon a November 1, 2016 through October 31, 2017 test year with rates effective as soon as possible after November 1, 2016. DTE Gas also requests Commission approval for additional revenues to

pay for the impacts of: 1) the revenue requirement associated with maintaining the integrity of the Company's natural gas pipeline system; 2) increasing customer conservation; 3) decreasing consumption due to gas with increasingly higher system-average heating values; 4) lower projected Midstream revenues resulting from the reduction in transportation value and exchange volume; and 5) increasing operating costs in addition to its request for approval of an infrastructure recovery mechanism.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by January 12, 2016. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon DTE Gas' attorney, Michael J. Solo, Jr., One Energy Plaza, Detroit, Michigan 48226.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of DTE Gas' request may be reviewed on the Commission's website at michigan.gov/mpscedockets, and at the office of DTE Gas Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2015 AC, R 792.10401 et seq.

December 28, 2015

TO: LOCAL UNITS OF GOVERNMENT AND LOCAL AGENCIES *January 13, 2016*

In accordance with Executive Order 12372--Intergovernmental Review of Federal Programs, the CUPPAD Regional Commission is providing the opportunity to comment on a project may have an impact on plans, and programs of your municipality or agency. We invite your review and comment.

A description of the proposed project (Notice of Intent) is attached. The Comment Form below is for your convenience. *If you have comments, please return by February 10, 2016.*

NOTICE OF INTENT COMMENT FORM

PROJECT TITLE: RSVP Menominee/Delta/Schoolcraft (MI) and Marinette (WI)
APPLICANT: MDS Community Action Agency and Human Resources Authority, Inc.
DESCRIPTION: An estimated 300 RSVP volunteers will be served, with 197 volunteers placed in outcome assignments. The primary focus is Education with schools in Gladstone, Escanaba, Rapid River and Bark River-Harris school districts participating.

THIS FORM IS TO BE RETURNED TO THE REGIONAL CLEARINGHOUSE IF ANY OF THE FOLLOWING CONDITIONS APPLY.

PLEASE WRITE ANY COMMENTS ON BACK OF FORM OR SEPARATE PAPER.

___ SUPPORT ONLY WITH CONDITIONS (Indicate below major reservations about the project and the specific substantive changes or modifications desired.)

___ DO NOT SUPPORT (Summarize below the major reasons for recommended disapproval including documentation or references to plans, statutes, regulations, etc. which substantiate disapproval.)

IF YOU WISH TO RECEIVE THE FULL APPLICATION, PLEASE CONTACT: Theresa Nelson, Director, RSVP Program, 906.786.7080

___ THE FULL APPLICATION HAS BEEN REQUESTED. (Please contact Theresa Nelson, Director, RSVP Program, 906.786.7080.)

___ A CONFERENCE WITH THE APPLICANT HAS BEEN REQUESTED. (Please contact Theresa Nelson, Director, RSVP Program, 906.786.7080 to arrange a conference.)

RESPONDENT'S NAME _____

SIGNATURE _____

AGENCY OR L.U.G. _____

DATE _____

Please return any comments by February 10, 2016 to: Peter Van Steen, Federal Review Coordinator
CUPPAD Regional Commission
2950 College Avenue
Escanaba, MI 49829

DRAFT

PART I - FACE SHEET

APPLICATION FOR FEDERAL ASSISTANCE		1. TYPE OF SUBMISSION: Application <input checked="" type="checkbox"/> Non-Construction															
Modified Standard Form 424 (Rev.02/07 to conform to the Corporation's eGrants System)																	
2a. DATE SUBMITTED TO CORPORATION FOR NATIONAL AND COMMUNITY SERVICE (CNCS):		3. DATE RECEIVED BY STATE:															
2b. APPLICATION ID: 16SR180721		4. DATE RECEIVED BY FEDERAL AGENCY:															
		STATE APPLICATION IDENTIFIER: 14825															
		FEDERAL IDENTIFIER:															
5. APPLICATION INFORMATION																	
LEGAL NAME: MDS CAA & HRA, Inc. DUNS NUMBER: 785551831		NAME AND CONTACT INFORMATION FOR PROJECT DIRECTOR OR OTHER PERSON TO BE CONTACTED ON MATTERS INVOLVING THIS APPLICATION (give area codes): NAME: Theresa A. Nelson TELEPHONE NUMBER: (906) 786-7080 FAX NUMBER: (906) 786-9423 INTERNET E-MAIL ADDRESS: tnelson@mdscaa.org															
ADDRESS (give street address, city, state, zip code and county): 507 1st Ave N Escanaba MI 49829 - 3931 County: Delta																	
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 237270048		7. TYPE OF APPLICANT: 7a. Non-Profit 7b. Community Action Agency/Community Action Program															
8. TYPE OF APPLICATION (Check appropriate box). <input type="checkbox"/> NEW <input checked="" type="checkbox"/> NEW/PREVIOUS GRANTEE <input type="checkbox"/> CONTINUATION <input type="checkbox"/> AMENDMENT If Amendment, enter appropriate letter(s) in box(es): <input type="text"/> <input type="text"/> A. AUGMENTATION B. BUDGET REVISION C. NO COST EXTENSION D. OTHER (specify below):																	
		9. NAME OF FEDERAL AGENCY: Corporation for National and Community Service															
10a. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 94.002 10b. TITLE: Retired and Senior Volunteer Program		11.a. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: RSVP Menominee/Delta/Schoolcraft (MI) and Marinette (WI) 11.b. CNCS PROGRAM INITIATIVE (IF ANY):															
12. AREAS AFFECTED BY PROJECT (List Cities, Counties, States, etc): Menominee, Delta, Schoolcraft Counties in Michigan, and Marinette, WI. Opportunity #3																	
13. PROPOSED PROJECT: START DATE: 04/01/16 END DATE: 03/30/19		14. CONGRESSIONAL DISTRICT OF: a.Applicant <input type="text" value="MI01"/> b.Program <input type="text" value="MI01"/>															
15. ESTIMATED FUNDING: Year #: <input type="text" value="1"/>		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? <input checked="" type="checkbox"/> YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE: 12-JAN-16 <input type="checkbox"/> NO. PROGRAM IS NOT COVERED BY E.O. 12372															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">a. FEDERAL</td> <td style="text-align: right;">\$ 66,968.00</td> </tr> <tr> <td>b. APPLICANT</td> <td style="text-align: right;">\$ 29,784.00</td> </tr> <tr> <td>c. STATE</td> <td style="text-align: right;">\$ 22,757.00</td> </tr> <tr> <td>d. LOCAL</td> <td style="text-align: right;">\$ 7,027.00</td> </tr> <tr> <td>e. OTHER</td> <td style="text-align: right;">\$ 0.00</td> </tr> <tr> <td>f. PROGRAM INCOME</td> <td style="text-align: right;">\$ 0.00</td> </tr> <tr> <td>g. TOTAL</td> <td style="text-align: right;">\$ 96,752.00</td> </tr> </table>		a. FEDERAL	\$ 66,968.00	b. APPLICANT	\$ 29,784.00	c. STATE	\$ 22,757.00	d. LOCAL	\$ 7,027.00	e. OTHER	\$ 0.00	f. PROGRAM INCOME	\$ 0.00	g. TOTAL	\$ 96,752.00	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> YES If "Yes," attach an explanation. <input checked="" type="checkbox"/> NO	
a. FEDERAL	\$ 66,968.00																
b. APPLICANT	\$ 29,784.00																
c. STATE	\$ 22,757.00																
d. LOCAL	\$ 7,027.00																
e. OTHER	\$ 0.00																
f. PROGRAM INCOME	\$ 0.00																
g. TOTAL	\$ 96,752.00																
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.																	
a. TYPED NAME OF AUTHORIZED REPRESENTATIVE: Julie Moberg		b. TITLE: <i>Executive Director</i>	c. TELEPHONE NUMBER: (906) 786-7080 152														
d. SIGNATURE OF AUTHORIZED REPRESENTATIVE: <i>Julie Moberg</i>		e. DATE SIGNED: <i>1-12-16</i>															

Narratives

Executive Summary

An estimated 300 RSVP Volunteers will serve. Of this number 197 RSVP Volunteers will be placed in outcome assignments. Some of their activities will include mentoring, transportation & escort service, food collection distribution/support, tutoring, information & referral for health related organizations, and promoting cultural/historical education. The primary focus area of this project is Education. The following Elementary Schools are participating: W.C. Cameron-Gladstone, Rapid River-Rapid River, Lemmer-Escanaba, and Bark River-Harris-Harris. At the end of this three-year grant, participating students in K-2 will have improved academic performance in literacy, number of individuals who have increased social support, increased food security, organizations reporting RSVP Volunteers have helped to make their organizations more effective.

The CNCS Federal investment of \$66,968 will be supplemented by \$22,757 and \$7,027 which equals \$29,784 a 30% required match.

January 12, 2016 8:35 AM

RSVP Menominee/Delta/Schoolcraft (MI) and Marinette (WI)**MDS CAA & HRA, Inc.**

Application ID: 16SR180721

	Total Amt	Budget Dates:		Excess Amount
		CNCS Share	Grantee Share	
Section I. Volunteer Support Expenses				
A. Project Personnel Expenses	50,283	35,945	14,338	0
B. Personnel Fringe Benefits	2,052	1,774	278	0
FICA	4,252	3,116	1,136	0
Health Insurance	14,219	14,043	176	0
Retirement	2,779	2,016	763	0
Life Insurance	0	0	0	0
Total	\$23,302	\$20,949	\$2,353	\$0
C. Project Staff Travel				
Local Travel	1,897	1,897	0	0
Long Distance Travel	1,551	1,000	551	0
Total	\$3,448	\$2,897	\$551	\$0
D. Equipment				
E. Supplies	2,399	2,399	0	0
F. Contractual and Consultant Services				
I. Other Volunteer Support Costs	7,824	2,956	3,810	1,058
Criminal Background Check	120	120	0	0
Total	\$7,944	\$3,076	\$3,810	\$1,058
J. Indirect Costs				
Section I. Subtotal	\$87,376	\$65,266	\$21,052	\$1,058
Section II. Volunteer Expenses				
A. Other Volunteer Costs	4,459	999	3,460	0
Meals	0	0	0	0
Uniforms	0	0	0	0
Insurance	703	703	0	0
Recognition	100	0	100	0
Volunteer Travel	4,114	0	4,114	0
Total	\$9,376	\$1,702	\$7,674	\$0
Section II. Subtotal	\$9,376	\$1,702	\$7,674	\$0
Budget Totals	\$96,752	\$66,968	\$28,726	\$1,058
Funding Percentages		70%	30%	
Required Match		n/a		
# of years Receiving CNCS Funds		n/a		



US Army Corps
of Engineers

Detroit District

Public Notice

Applicant: K&M Industrial

In Reply Refer To: Corps File No. LRE-2014-00518-56

Date: January 26, 2016

Expires: February 14, 2016

Proposed vessel maintenance facility and walleye spawning reef in Lake Michigan at Gladstone, Michigan

Applicant: K&M Industrial, 1401 N 26th Street, Stop 5, Escanaba, MI 49829

Project Location: The project site is located at Delta Avenue, Gladstone, Section 22, Township 40 N, Range 22 W, in Delta County, Michigan, 49837. The mitigation site is located in Lake Michigan approximately 0.5 mile west of the project site, offshore property at Superior Avenue, Railway Avenue, and Rains Drive.

Federal Authority: The applicant has applied for a Department of the Army permit under Section 10 of the Rivers and Harbors Act of 1899 and Section 404 of the Clean Water Act.

State Authority: Section 401 of the Clean Water Act requires that all discharges of dredged or fill material must be certified by the State as complying with applicable effluent limitations and water quality standards. Coastal Zone Management Certification (or waiver thereof) is required from the State of Michigan if this proposed activity would occur within the designated coastal zone.

Project Description: As shown on the attached plans, the applicant proposes to construct a vessel maintenance facility, and as mitigation, a walleye (*Sander vitreus*) spawning reef, with work conducted as follows:

Dredging: Approximately 1,120 linear feet of turbidity curtain would be installed around the work area. The applicant proposes to dredge, by mechanical means, approximately 37,096 cubic yards of material from a 1.84-acre area of lakebed to a bottom elevation 25 feet below LWD 577.5 IGLD 85. Dredging would be performed using a clamshell and dragline staged in uplands on the property supported by equipment staged on a barge that would be anchored near the work area. Dredged material not used as backfill within the dock would be loaded directly into trucks and deposited in an upland area of the site approximately 200 to 400 feet southwest of the proposed dock.

Dock and fill: Approximately 1385 linear feet of steel sheet pile would be installed (956 linear feet of which would be waterward of the Ordinary High Water Mark) to construct a

600-foot-long dock 110 feet in base width and 93 feet in top width. Approximately 35,410 cubic yards of dredged material would be discharged within the sheetpile walls in a 600-foot-long by 110-foot-wide area, up to 21 feet deep, including 34,742 cubic yards of material placed waterward of the OHWM of Lake Michigan and 1,216 cubic yards placed in wetlands. Approximately 1.43 acres of the fill area would be within Lake Michigan and its adjacent wetlands. Approximately 2066 cubic yards of gravel would be discharged over the dredged material in the same 600-foot by 93-foot area, to a depth of 1 foot, and approximately 718 cubic yards of riprap would be discharged in a 2-foot-thick layer at a 2H: 1V slope in an area 17 feet wide and 570 feet long on the southern side of the dock, including 426 cubic yards of riprap placed in Lake Michigan and 194 cubic yards in wetlands. Two lighted buoys extending approximately 3 feet above the water surface would be installed to the east of the dredge area. The proposed work would impact approximately 0.09 acre of wetland within and adjacent to Lake Michigan.

The purpose of the project is to provide a vessel maintenance and repair facility in Little Bay de Noc capable of servicing ships up to 600 feet long.

Walleye Spawning Reef: As compensatory mitigation, the applicant has proposed to construct a walleye spawning reef, located in Lake Michigan approximately 0.5 mile west of the project site. The reef would consist of a total of 3,580 cubic yards of stone placed over 0.81 acre of lakebed in an area approximately 700 feet long and 55 feet wide, with a top elevation of approximately 578.77 feet, IGLD 85. A turbidity curtain approximately 1500 feet in length would be installed around the proposed reef. Approximately 2,387 cubic yards of broken concrete or stone 1 to 3 feet in diameter would form the core of the structure and would be overlaid with 1,193 cubic yards of stone 6 to 12 inches in diameter in a layer 1 foot deep over the core of the reef structure. Stone may originate from the proposed impact site and/or a commercial source. The proposed reef would be located between 85 and 260 feet offshore. The applicant has proposed to install three buoys above the reef, consisting of lighted PVC tubes extending approximately 3 feet above the water surface with a 8"x8"x12" foam block float, for at least two years following construction of the spawning reef.

Avoidance & Minimization: The applicant has stated the following concerning avoidance and minimization of impacts to Waters of the United States: "K&M has revised the project plans to shift the north side of the proposed dock approximately 30 feet north to line up with the north edges of the existing docks at Construction Resource Management (CRM) business approximately 200 feet west, shift the south side of the dock approximately 10 feet north, and eliminate dredging on the south side and part of the east side of the proposed dock... With these revisions, K&M has minimized wetland impacts as much as is practicable. Total impacts have been reduced to less than 0.1 acres." The Corps has not verified the adequacy of the applicant's avoidance and minimization statement at this time.

Compensatory Mitigation: The applicant has stated the following concerning compensatory mitigation for unavoidable impacts to Waters of the United States: Compensatory mitigation for impacts to fish spawning habitat would be provided offsite by creation of a walleye spawning habit reef, as described above. The applicant has stated that compensatory mitigation for wetland impacts is not necessary or appropriate for the proposed work because: "K&M has minimized wetland impacts as much as is practicable. Total impacts have been reduced to less than 0.1 acres. K&M does not propose mitigation for the minimal wetland impacts." The Corps has not verified the adequacy of this mitigation proposal at this time.

Other Authorizations: A permit is required from the Michigan Department of Environmental Quality under applicable provisions of the Natural Resources and Environmental Protection Act (NREPA), 1994 PA 451. The State file number is 14-21-0022-P.

Comments: We are publishing this notice in compliance with Title 33 Code of Federal Regulations Parts 320-332. Comments on the project should be submitted in writing and postmarked or delivered by the expiration date of this public notice. Comments of a positive or negative nature may be submitted. All responses must refer to file number LRE-2014-00518-56. We will interpret a lack of response as meaning that there is no objection to the permit application. Comments should be filed with:

Charles M. Simon
Chief, Permit Evaluation Western Branch
Regulatory Office
Detroit District, Corps of Engineers
477 Michigan Avenue
Detroit, Michigan 48226-2550

Comments may be e-mailed to: Katie.L.Otanez@usace.army.mil but must include a name and mailing address.

Public Hearing: Any person may request, in writing, within the comment period specified in this notice, that a public hearing be held to consider this application. Requests for public hearings shall state, with particularity, the reasons for holding a public hearing.

Evaluation: The decision whether to issue the Department of the Army permit will be based on evaluation of the probable impacts of the proposed activity on the public interest. That decision will reflect the national concerns for both protection and utilization of important resources. The benefit which reasonably may be expected to accrue from the proposal must be balanced against its reasonably foreseeable detriments. All factors which may be relevant to the proposal will be considered including the cumulative effects thereof; among those are conservation, economics,

aesthetics, general environmental concerns, wetlands, historic properties, fish and wildlife values, flood hazards, floodplain values, land use, navigation, shoreline erosion and accretion, recreation, water supply and conservation, water quality, energy needs, safety, food and fiber production, mineral needs, considerations of property ownership, and, in general, the needs and welfare of the people.

The Corps of Engineers is soliciting comments from the public; Federal, State, and local agencies and officials; Indian Tribes; and other interested parties in order to consider and evaluate the impacts of this proposed activity. Any comments received will be considered by the Corps of Engineers to determine whether to issue, modify, condition or deny a permit for this proposal. To make this decision, comments are used to assess impacts on endangered species, historic properties, water quality, general environmental effects, and the other public interest factors listed above. Comments are used in the preparation of an Environmental Assessment and/or an Environmental Impact Statement pursuant to the National Environmental Policy Act. Comments are also used to determine the need for a public hearing and to determine the overall public interest of the proposed activity.

This activity involves the discharge of dredged or fill material into waters of the United States. Therefore, the U.S. Army Corps of Engineers' evaluation of the impact of the activity on the public interest will include application of the guidelines promulgated by the Administrator of the Federal Environmental Protection Agency, under the authority of Section 404(b)(1) of the Clean Water Act.

Endangered Species: We will review this application for the potential impact on threatened or endangered species pursuant to Section 7 of the Endangered Species Act as amended. The following species are, or potentially are present at the project site or vicinity: northern long-eared bat (*Myotis septentrionalis*), and rufa red knot (*Calidris canutus*). We invite information and/or comments regarding the potential presence of, or impacts to, any listed species or critical habitat.

Cultural Resources: The District Staff has reviewed existing information on historic properties potentially affected by the proposed project, including the National Register of Historic Places. There are no recorded historic properties within the permit area. The permit area at the proposed vessel maintenance facility has been so extensively modified by modern development that little likelihood exists for the proposed project to impinge upon an undisturbed historic property. Remnant pilings from the Soo ore dock are located adjacent to the proposed spawning reef. We are not aware of other structures located near the offshore mitigation area. It is our preliminary determination that there are no historic properties in the permit area which may be affected by the proposed work. The District Engineer invites responses to this public notice from federal, state and local agencies, historical and archaeological societies, Indian tribes,

and other parties likely to have knowledge of or concerns with historic properties in the area.

Additional Information: This public notice and drawings are also available for viewing/printing at:

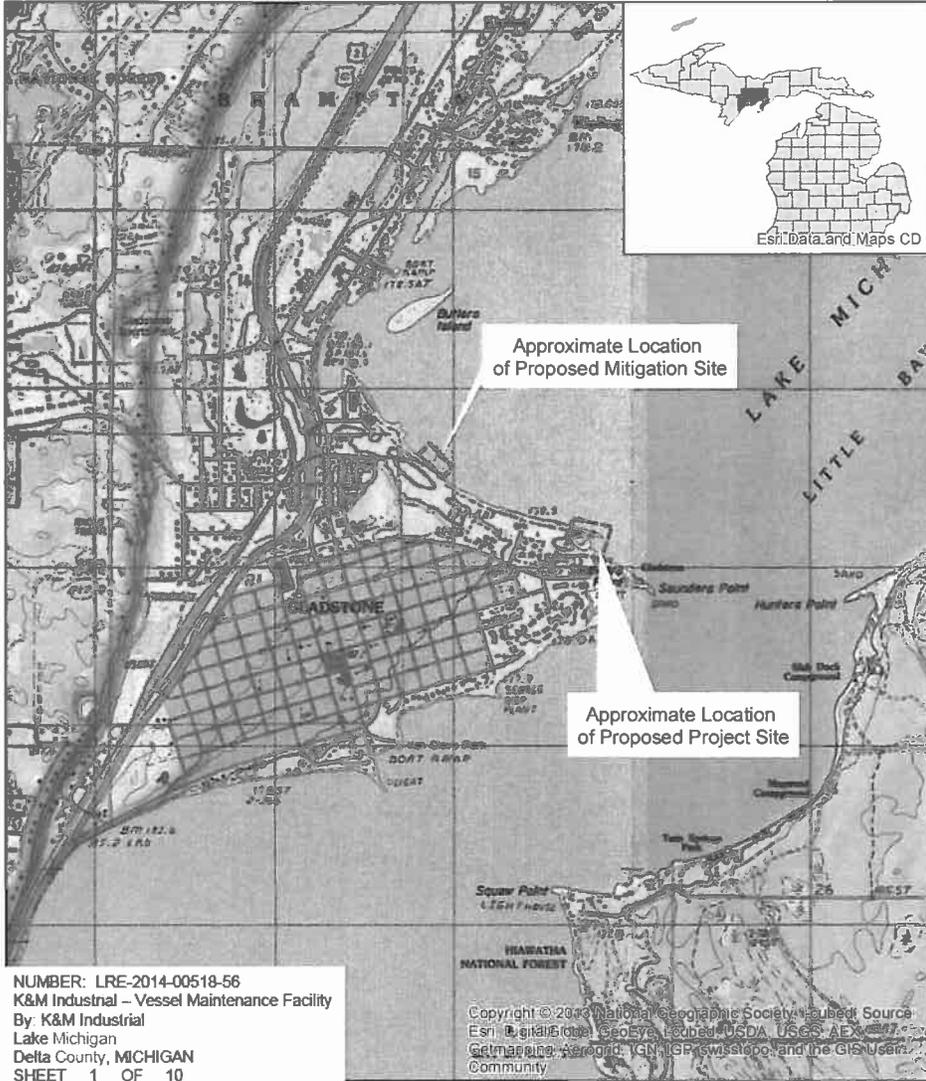
<http://www.lre.usace.army.mil/Missions/RegulatoryProgramandPermits/PublicNotices.aspx>. Questions concerning this application may be directed to Katie Otanez at the Corps of Engineers address listed above, or telephone number 313-226-5479.

FOR THE DISTRICT ENGINEER:

Charles M. Simon
Chief, Permit Evaluation Western Branch
Regulatory Office

NOTICE TO POSTMASTERS:

We request that the above notice be conspicuously and continuously posted for the time period of this notice.



LEGEND

 Approximate Site Limits

NOTES

0 2,050 4,100 8,200 Feet

REFERENCE
NAD_1983_STATEPLANE_MICHIGAN_NORTH_FIPS_2111_FEET

CLIENT
K & M INDUSTRIAL

PROJECT
SAUNDER'S POINT PROJECT
WALLEYE SPAWNING MITIGATION PLAN

TITLE
SITE LOCATION MAP
USGS TOPOGRAPHIC MAP

CONSULTANT	YYYY-MM-DD	2014-09-19
	PREPARED	KPL
	DESIGN	BJH
	REVIEW	
	APPROVED	JBM

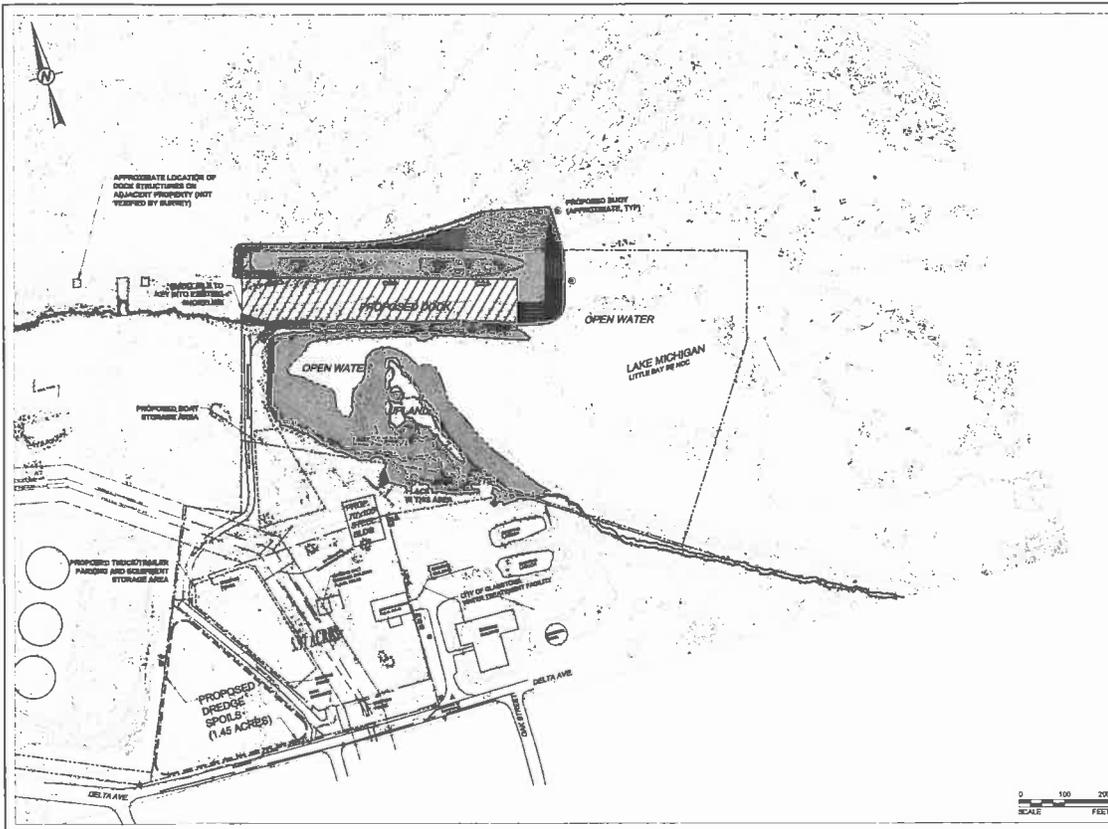
PROJECT No 1407052 CONTROL Rev 2015-08-24 FIGURE 1

NUMBER: LRE-2014-00518-56
K&M Industrial – Vessel Maintenance Facility
By: K&M Industrial
Lake Michigan
Delta County, MICHIGAN
SHEET 1 OF 10

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Community



IF THIS INSTRUMENT DOES NOT MATCH WHAT IS SHOWN ON THE SHEET, THIS SHEET HAS NOT BEEN REPRODUCED FROM THE ORIGINAL.



LEGEND

	WETLAND
	PROPOSED DREDGE LIMITS
	APPROXIMATE LIMITS OF FEDERAL OHMM (EL. 561.5 BOLD BS)
	APPROXIMATE LIMITS OF STATE OF MICHIGAN OHMM (EL. 560.5 GOLD BS)
	APPROXIMATE LIMITS OF OPEN WATER (SEPTEMBER 17, 2014)
	PROPERTY LINE
	TRANSMISSION EASEMENT
	EXISTING TOPOGRAPHY MAJOR CONTOUR (5' INTERVAL)
	EXISTING TOPOGRAPHY MINOR CONTOUR (1' INTERVAL)
	EXISTING OVERHEAD TRANSMISSION LINE
	EXISTING FENCE
	PROPOSED BOTTOM OF DREDGE LIMITS
	PROPOSED LIMITS OF DREDGE (BASED ON ASSUMED ANGLE OF REPOSE)
	PROPOSED SHEET PILE
	PROPOSED TURBIDITY CURTAIN (APPROXIMATE LOCATION)
	PROPOSED BULKY (APPROXIMATE LOCATION)
	PROPOSED POWER CONNECTION (APPROXIMATE LOCATION)
	PROPOSED WATER CONNECTION (APPROXIMATE LOCATION)
	PROPOSED WASTEWATER/SEWER CONNECTION (APPROXIMATE LOCATION)
	EXISTING POWER CONNECTION (APPROXIMATE LOCATION)
	EXISTING WATER CONNECTION (APPROXIMATE LOCATION)
	EXISTING WASTEWATER/SEWER CONNECTION (APPROXIMATE LOCATION)

NOTES

- ALL LOCATIONS SHOWN ARE APPROXIMATE.
- BASE FILE INCLUDING SITE FEATURES AND EXISTING TOPOGRAPHY PROVIDED BY BITTNER ENGINEERING FILE IND121C2 EXISTE DWG TITLED KM INDUSTRIES GLADSTONE MICHIGAN EXISTING SITE PLAN DRAWING NUMBER 2 PROJECT # 1318-212 DATED 1-24-13 IN THE TITLE BLOCK.
- THIS FIGURE IS SIZED FOR 11"X17" ANSI-B PAPER AND ALL SCALES ASSOCIATED MUST BE VERIFIED.

REFERENCE

- BASE FILE INCLUDING SITE FEATURES PROVIDED BY BITTNER ENGINEERING FILE IND121C2 EXISTE DWG TITLED KM INDUSTRIES GLADSTONE MICHIGAN EXISTING SITE PLAN DRAWING NUMBER 2 PROJECT # 1318-212 DATED 1-24-13 IN THE TITLE BLOCK.
- HORIZONTAL DATUM USED: NAD 83 MICHIGAN STATE PLANE COORDINATE NORTH ZONE, INTERNATIONAL FEET.
- VERTICAL DATUM ASSIGNED TO BE SLO 85 (PROVIDED IN BASE FILES FROM BITTNER ENGINEERING) ALL PROPOSED ELEVATIONS ARE SHOWN IN SLD AS EXISTING SURFACE 2012 USAGE NAD83 TOPGRAPHY LEV. DOWN LOADED FROM F11PUCAST NOK-10V.

NOT FOR CONSTRUCTION
DRAFT

NUMBER: LRE-2014-00518-56
K&M Industrial – Vessel Maintenance Facility
By: K&M Industrial
Lake Michigan
Delta County, MICHIGAN
SHEET 2 OF 10

CLIENT	K & M INDUSTRIAL		
	1401 NORTH 28TH STREET #5		
	ESSCANABA, MI 49829		
CONSULTANT	GOLDER ASSOCIATES INC		
	MAC	MAC	B.S.H.
PREPARED	DELON	REVIEW	ATKINSON

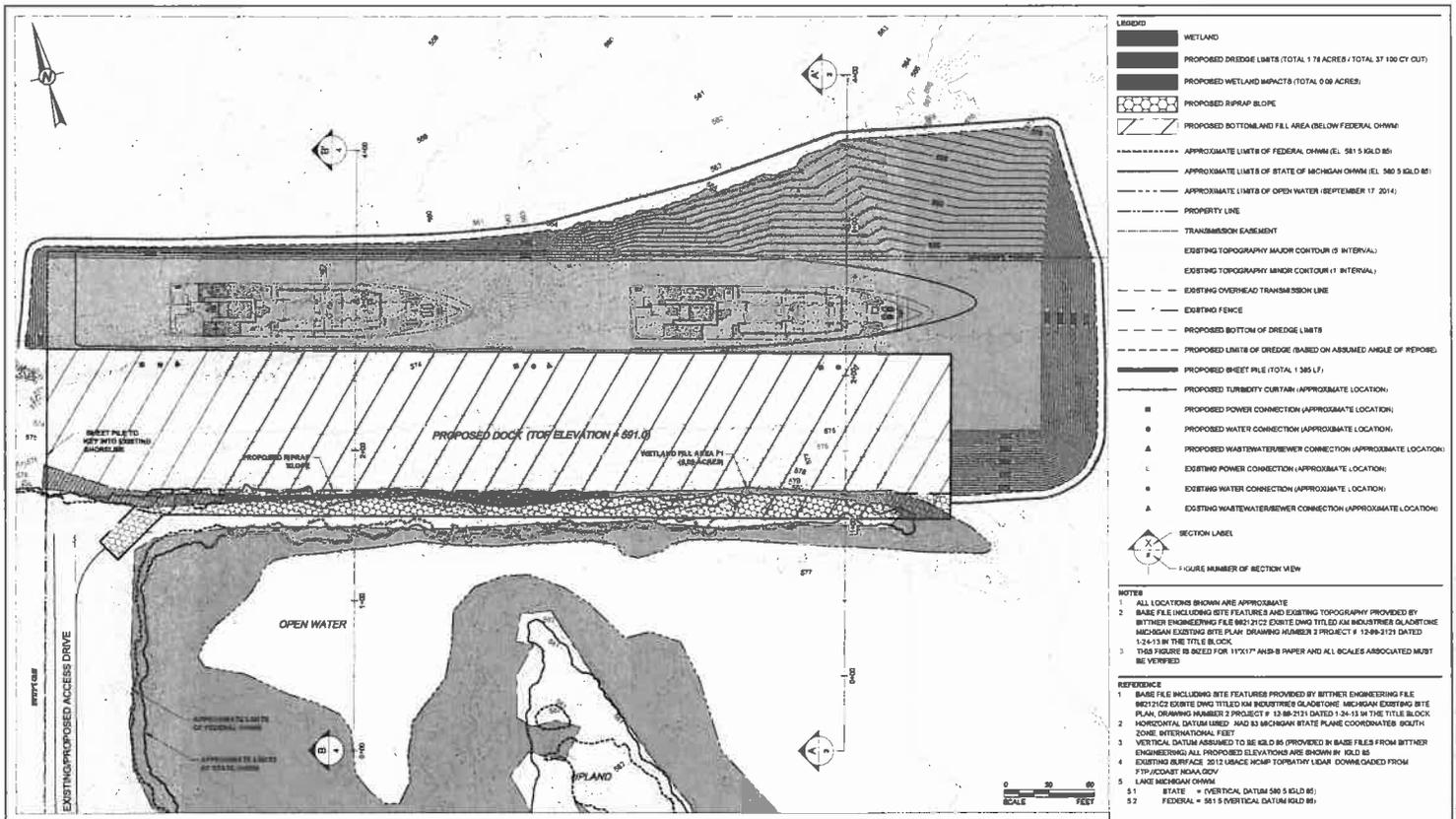
CLIENT
K & M INDUSTRIAL
1401 NORTH 28TH STREET #5
ESSCANABA, MI 49829

CONSULTANT
 GOLDER ASSOCIATES INC
800 DELTA AVENUE
GLADSTONE, MI 49837
USA
1 (800) 435-8410
www.golder.com

PROJECT
SAUNDER'S POINT PROJECT
DREDGE PERMIT
GLADSTONE, MICHIGAN 49829

TITLE
OVERALL SITE PLAN
APPROXIMATE VESSEL PATH FOR INGRESS AND EGRESS TO DOCK

PROJECT NO. 14-07052 DREDGE PERMIT No. 2 FIGURE 1 OF 4



NUMBER: LRE-2014-00518-56
 K&M Industrial - Vessel Maintenance Facility
 By: K&M Industrial
 Lake Michigan
 Delta County, MICHIGAN
 SHEET 3 OF 10

CONSTRUCTION
 AFT

MAC	MAC	S.M.	S.M.
MAC	MAC	S.M.	S.M.
MAC	MAC	S.M.	S.M.

PREPARED: DELCO REVIEW: APPROVED

CLIENT
 K & M INDUSTRIAL
 1401 NORTH 28TH STREET #5
 ESCANABA, MI 49829

OWNER: 1001

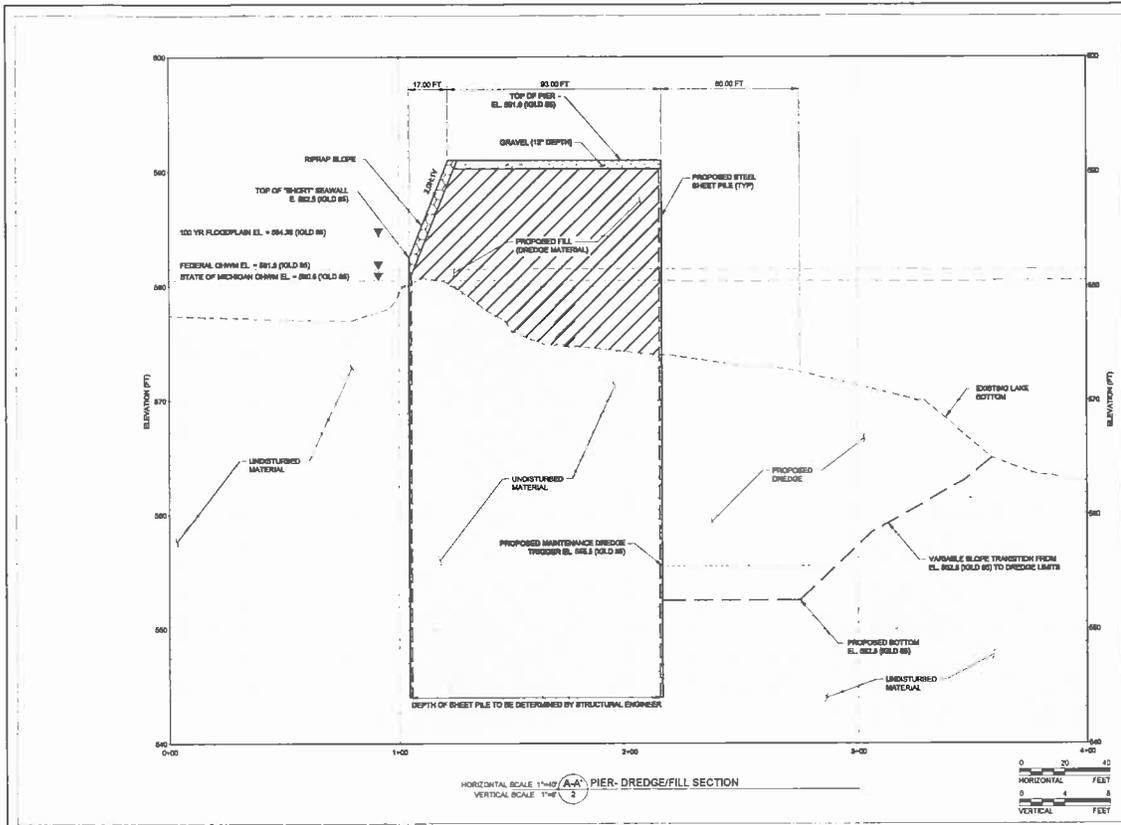
GOLDER ASSOCIATES INC
 808 DELTA AVENUE
 GLADSTONE, MI 49837
 USA
 1 (800) 430-6410
 www.golder.com

PROJECT
 SAUNDER'S POINT PROJECT
 DREDGE PERMIT
 GLADSTONE, MICHIGAN 49829

TITLE
 PROPOSED SITE FEATURES PLAN

PROJECT NO. 14-07052 DREDGE PERMIT 84 2 of 4 FIGURE 2





- LEGEND**
- PROPOSED 12" LAYER OF GRAVEL
 - PROPOSED FILL (DREDGE MATERIAL) (TOTAL 35.00 CY)
 - PROPOSED DREDGE (TOTAL 31' 00" CY)
 - PROPOSED SURPAVE (2" THICK)
 - UNDISTURBED MATERIAL
 - EXISTING GROUND
 - PROPOSED STEEL SHEET PILE
 - PROPOSED DREDGE LIMITS
 - WATER ELEVATION INDICATOR (SEE ANNOTATION FOR INDIVIDUAL DETAIL)

- NOTES**
- 1 ALL LOCATIONS SHOWN ARE APPROXIMATE
 - 2 SCALE OF AERIAL PHOTOGRAPHY IS APPROXIMATE
 - 3 BASE FILE INCLUDING SITE FEATURES AND EXISTING TOPOGRAPHY PROVIDED BY BITTNER ENGINEERING FILE # 8511172 EXISTE DWG TILED KM INDUSTRIES GLADSTONE MICHIGAN EXISTING SITE PLAN DRAWING NUMBER 2 PROJECT # 12-88-2121 DATED 1-24-13 IN THE TITLE BLOCK
 - 4 THIS FIGURE IS SIZED FOR 11"X17" ANSI B PAPER AND ALL SCALES ASSOCIATED MUST BE VERIFIED

- REFERENCE**
- 1 BASE FILE INCLUDING SITE FEATURES PROVIDED BY BITTNER ENGINEERING FILE # 8511172 EXISTE DWG TILED KM INDUSTRIES GLADSTONE MICHIGAN EXISTING SITE PLAN DRAWING NUMBER 2 PROJECT # 12-88-2121 DATED 1-24-13 IN THE TITLE BLOCK
 - 2 VERTICAL DATUM ASSUMED TO BE OLD BS PROVIDED IN BASE FILES FROM BITTNER ENGINEERING; ALL PROPOSED ELEVATIONS ARE SHOWN IN OLD BS
 - 3 EXISTING SURFACE 2012 USACE NCMIP TORBATHY L&AR DOWNLOADED FROM FTP://OASST.NDAA.GOV
 - 4 LAKE MICHIGAN CHANN
 - 5 1 STATE = 580.5 (VERTICAL DATUM OLD BS)
 - 5 2 FEDERAL = 581.8 (VERTICAL DATUM OLD BS)

NOT FOR CONSTRUCTION
DRAFT

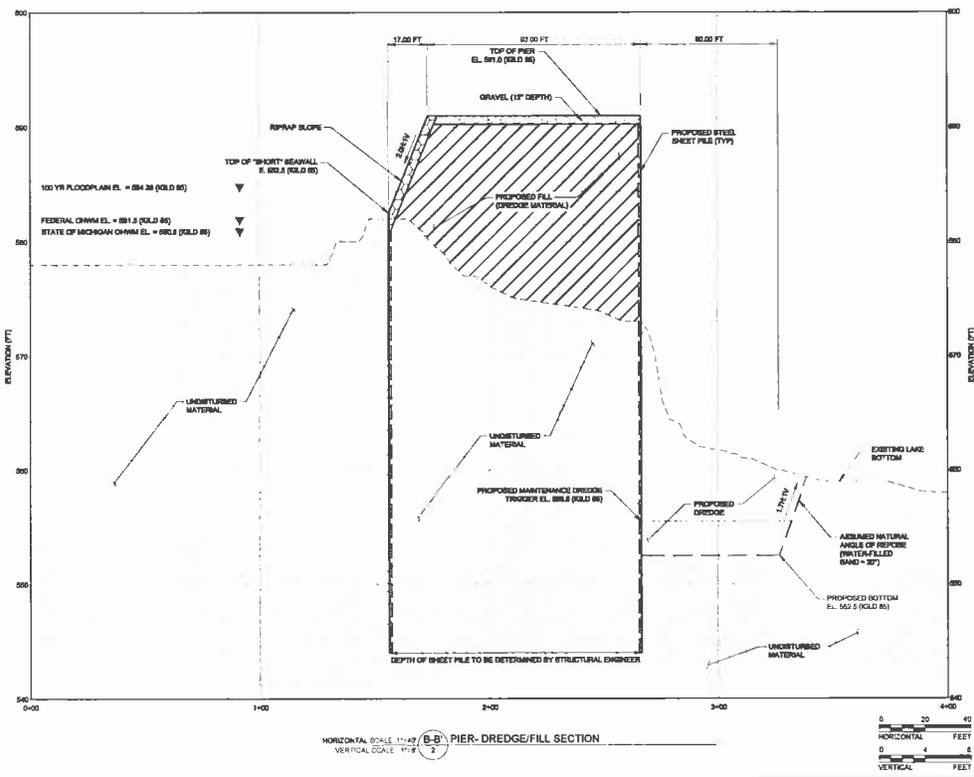
NUMBER: LRE-2014-00518-56
K&M Industrial – Vessel Maintenance Facility
By: K&M Industrial
Delta County, MICHIGAN
SHEET 4 OF 10

CLIENT	K & M INDUSTRIAL 1401 NORTH 20TH STREET #5 ESCANABA, MI 49829			
CONSULTANT	GOLDER ASSOCIATES INC 809 DELTA AVENUE GLADSTONE, MI 49637 USA 1 (800) 420-8410 www.golder.com			
PREPARED	MAC	MAC	BSH	BSH
DESIGN	MAC	MAC	BSH	BSH
REVIEW	MAC	MAC	BSH	BSH
APPROVED				

PROJECT
SAUNDER'S POINT PROJECT
DREDGE PERMIT

TITLE
PIER/WETLAND
DREDGE/FILL SECTION

DWG. NO. 14-07052 DREDGE PERMIT No. 2 OF 4 FIGURE 3



- LEGEND**
- PROPOSED FILL (DREDGE MATERIAL) (TOTAL 35,410 CY)
 - PROPOSED DREDGE (TOTAL 37,100 CY)
 - PROPOSED RIPRAP (2\"/>

- NOTES**
- 1 ALL LOCATIONS SHOWN ARE APPROXIMATE
 - 2 SCALE OF AERIAL PHOTOGRAPHY IS APPROXIMATE
 - 3 BARE FILE INCLUDING SITE FEATURES AND EXISTING TOPOGRAPHY PROVIDED BY BITTNER ENGINEERING FILE 8012122 EXISTING TILED KM INDUSTRIES GLADSTONE MICHIGAN EXISTING SITE PLAN DRAWING NUMBER 2 PROJECT # 12-88-2121 DATED 7/24/13 IN THE TITLE BLOCK
 - 4 EXISTING SURFACE 2012 USACE HCBP TOPOGRAPHY LEGAL DOWNLOADED FROM FTP://COAST.NDIA.GOV
 - 5 LAKE MICHIGAN CHMM
 - 5.1 STATE = 580.5 VERTICAL DATUM (GLD 85)
 - 5.2 FEDERAL = 581.5 VERTICAL DATUM (GLD 85)

- REFERENCE**
- 1 BARE FILE INCLUDING SITE FEATURES PROVIDED BY BITTNER ENGINEERING FILE 8012122 EXISTING TILED KM INDUSTRIES GLADSTONE MICHIGAN EXISTING SITE PLAN DRAWING NUMBER 2 PROJECT # 12-88-2121 DATED 7/24/13 IN THE TITLE BLOCK
 - 2 BARE FILE INCLUDING SITE FEATURES AND EXISTING TOPOGRAPHY PROVIDED BY BITTNER ENGINEERING FILE 8012122 EXISTING TILED KM INDUSTRIES GLADSTONE MICHIGAN EXISTING SITE PLAN DRAWING NUMBER 2 PROJECT # 12-88-2121 DATED 7/24/13 IN THE TITLE BLOCK
 - 3 EXISTING SURFACE 2012 USACE HCBP TOPOGRAPHY LEGAL DOWNLOADED FROM FTP://COAST.NDIA.GOV
 - 4 LAKE MICHIGAN CHMM
 - 5.1 STATE = 580.5 VERTICAL DATUM (GLD 85)
 - 5.2 FEDERAL = 581.5 VERTICAL DATUM (GLD 85)

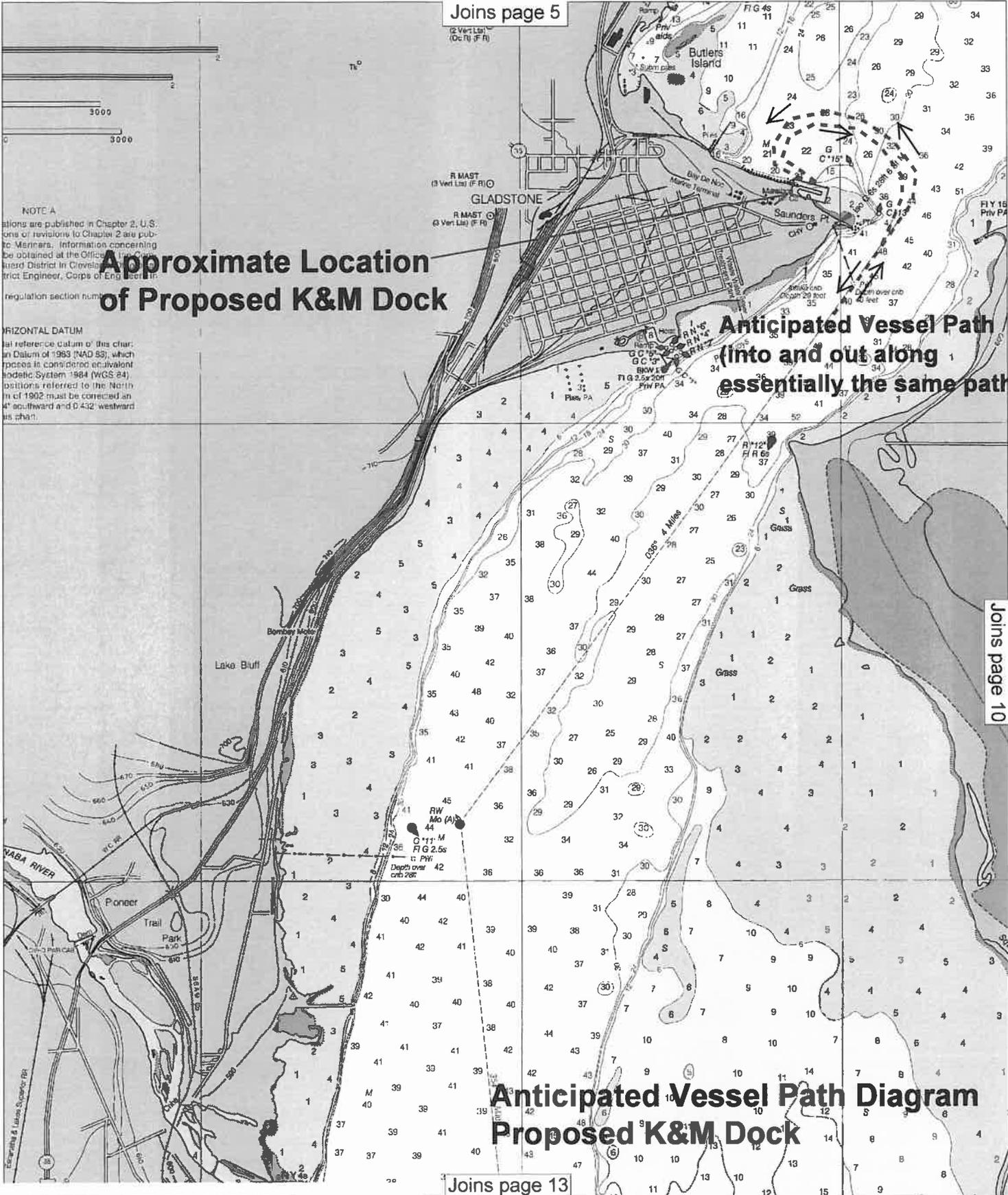
NOT FOR CONSTRUCTION
DRAFT

HORIZONTAL SCALE 1"=40'
VERTICAL SCALE 1"=4'
B-B PIER-DREDGE/FILL SECTION

NUMBER: LRE-2014-00518-56
K&M Industrial – Vessel Maintenance Facility
By: K&M Industrial
Lake Michigan
Delta County, MICHIGAN
SHEET 5 OF 10

CLIENT	K & M INDUSTRIAL 1401 NORTH 26TH STREET #5 ESCANABA MI 49829			
CONSULTANT	GOLDOR ASSOCIATES INC 818 DELTA AVENUE GLADSTONE MI 49837 USA 1-906-420-8410 www.goldor.com			
PREPARED	DESIGN	REVIEW	APPROVED	
MAC	MAC	SRH	SRH	
MAC	MAC	SRH	SRH	
MAC	MAC	SRH	SRH	

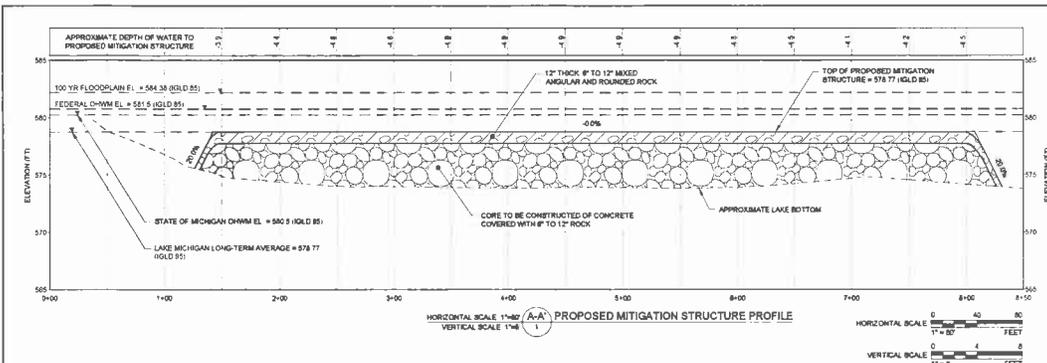
PROJECT	SAUNDER'S POINT PROJECT DREDGE PERMIT		
TITLE	PIER/WETLAND DREDGE/FILL SECTION		
FIGURE NO.	DREDGE PERMIT	Rev.	4 of 4
14-07052		2	4



Approximate Location of Proposed K&M Dock

Anticipated Vessel Path (into and out along essentially the same path)

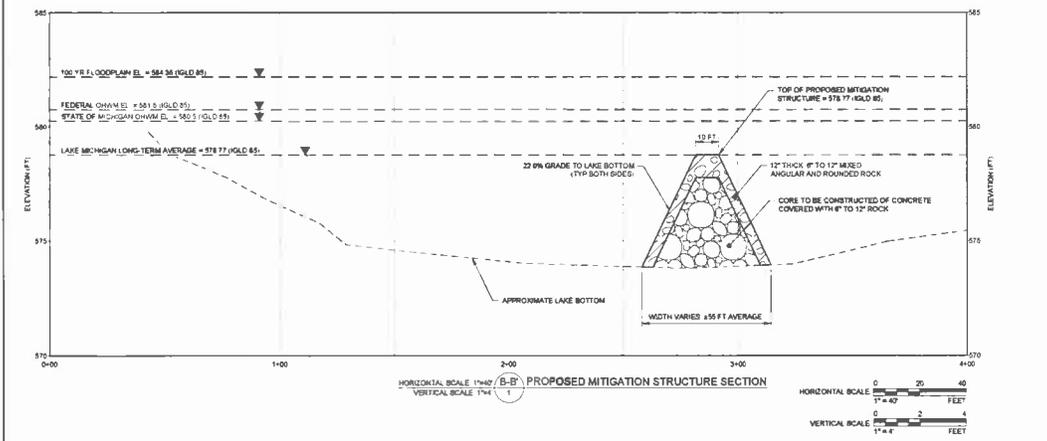
Anticipated Vessel Path Diagram Proposed K&M Dock



- LEGEND**
- 6\" TO 12\" MIXED ANGULAR AND ROUNDED ROCK (APPROXIMATELY 1.182 CY)
 - CONCRETE COVERED WITH 6\" TO 12\" ROCK (APPROXIMATELY 2.381 CY)
 - APPROXIMATE TOTAL VOLUME OF MATERIAL = 5,588 CY
 - EXISTING GROUND/LAKE BOTTOM
 - WATER ELEVATION INDICATOR (SEE ANNOTATION FOR INDIVIDUAL DETAIL)

- NOTES**
- 1 ALL LOCATIONS SHOWN ARE APPROXIMATE
 - 2 NO DIMENSIONS OR QUANTITIES ARE TO BE SCALED OR DEVELOPED FROM THIS FIGURE
 - 3 THIS FIGURE IS SIZED FOR 11\"/>

- REFERENCES**
- 1 LAKE BOTTOM ELEVATIONS SHOWN DEVELOPED FROM THE UNITED STATES ARMY CORPS OF ENGINEERS IN COOPERATION WITH NOAA AND THE CANADIAN HYDROGRAPHIC SERVICE (RE AT LAKE'S WATER LEVELS AND GOLDEN SURVEY DATA FROM WATER SURFACE TO LAKE BOTTOM)
 - 2 HORIZONTAL DATUM USED: MADS MICHIGAN STATE PLANE COORDINATES NORTH ZONE US FEET
 - 3 VERTICAL DATUM USED: GOLD 85
 - 4 LAKE MICHIGAN CHMM
 - 4.1 STATE = 580.9 VERTICAL DATUM (GOLD 85)
 - 4.2 FEDERAL = 581.5 VERTICAL DATUM (GOLD 85)



NOT FOR CONSTRUCTION

NUMBER: LRE-2014-00518-56
 K&M Industrial – Vessel Maintenance Facility
 By: K&M Industrial
 Lake Michigan
 Delta County, MICHIGAN
 SHEET 8 OF 10

CLIENT: K & M INDUSTRIAL
 1401 NORTH 28TH STREET #5
 ESCANABA, MI 49829

CONSULTANT: GOLDER ASSOCIATES INC
 475 S. HURON RD. SUITE A
 BAY CITY MI 48708
 USA
 1 (888) 436-1070
 www.golder.com

MAC	MAC	B.H.	B.H.
MAC	MAC	B.H.	B.H.
MAC	MAC	B.H.	B.H.

DATE: 12/10/14
 PREPARED: []
 REVIEWED: []
 APPROVED: []

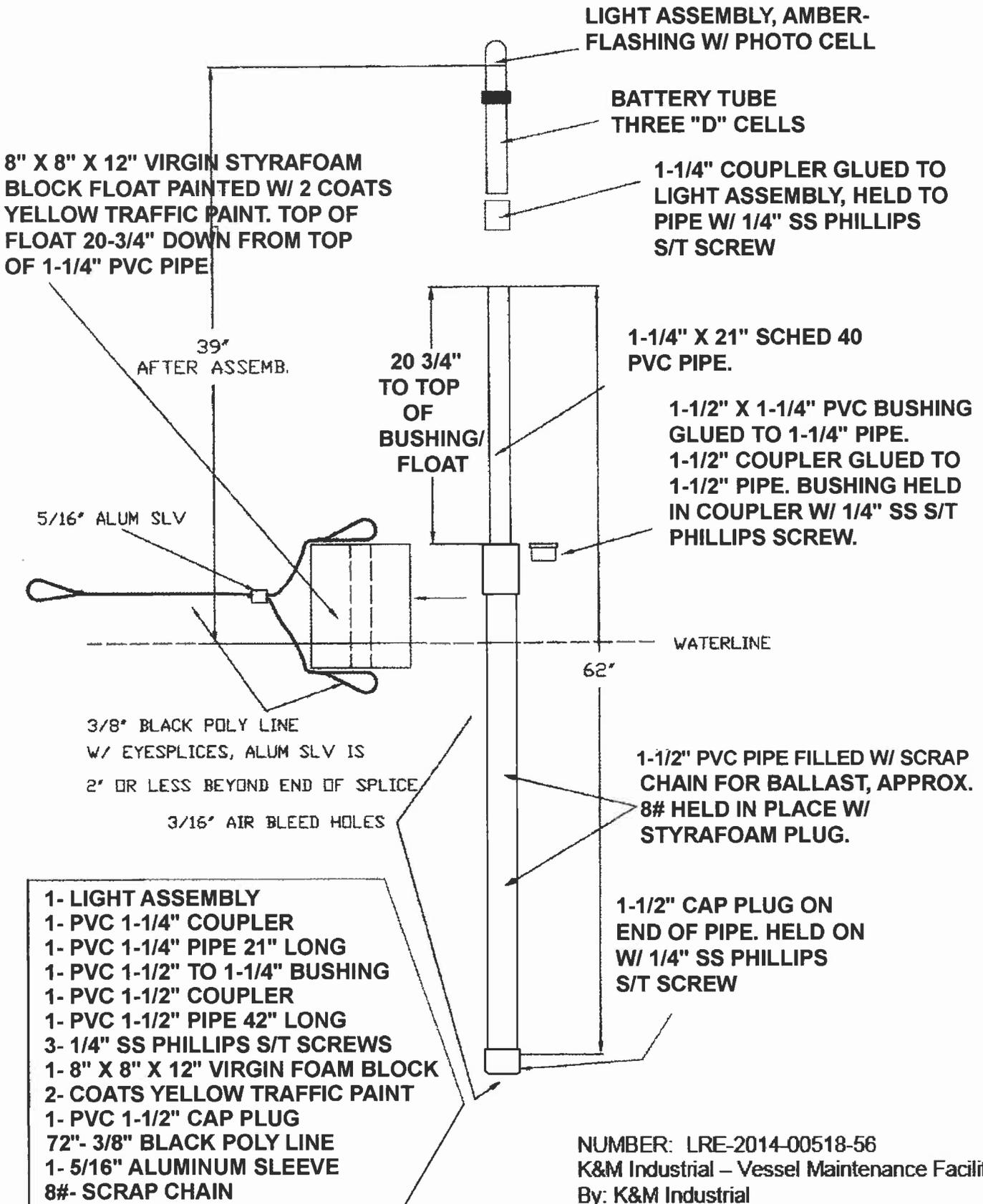
PROJECT: SAUNDER'S POINT PROJECT
 PROPOSED WALLEYE MITIGATION PLAN
 GLADSTONE, MICHIGAN 49829

TITLE: CONCEPTUAL PROFILE AND SECTION VIEWS

PROJECT NO: 14-07052
 SHEET: A
 DATE: 2/12
 SHEET: 2

FIGURE 3B

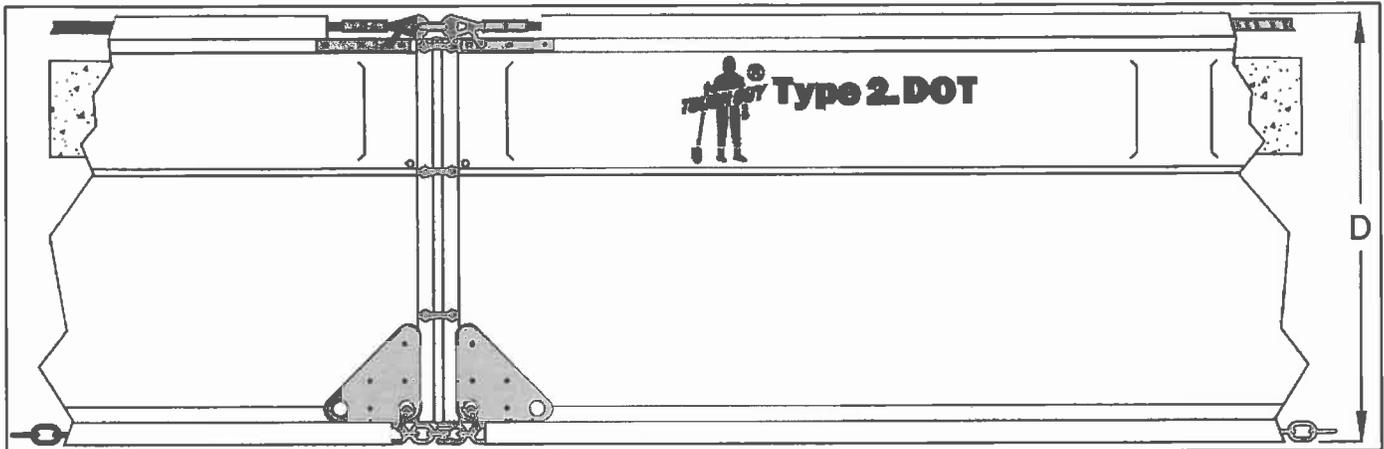
LIGHTED BUOY



NUMBER: LRE-2014-00518-56
 K&M Industrial – Vessel Maintenance Facility
 By: K&M Industrial
 Lake Michigan
 Delta County, MICHIGAN
 SHEET 9 OF 10

AER-FLO®

4455 18th Street East, Bradenton, FL 34203
800.823.7356 • www.aerflo.com



Tough-Guy® Floating Turbidity Barrier Type 2.DOT

Specifications

Fabric: 18oz. nominal PVC coated polyester	
Base Fabric (100% Polyester)	1000D x 1000D / 9 x 9
Weight (FS-191-5041)	18oz./yard ²
Tensile Strength, Grab (ASTM 4632)	325 lbs x 310 lbs
Tear Strength, Tongue (ASTM 2261)	55 lbs x 45 lbs
Elongation (ASTM 4632)	21% x 21%
Adhesion Strength (ASTM 751)	17 x 17 lbs/inch
Abrasion Resistance (ASTM 4833)	325 cycles
Hydrostatic Resistance (ASTM 751)	At least 660 lbs/inch ²
UV Resistance (Weather-O-Meter)	Not excessive fading after 1000 HRS
Cold Crack Resistance (ASTM 2136)	-40° F
High Temperature Resistance (ASTM 2136)	180° F (Does not Block)
Flame Resistance	Pass
Special Treatment(s)	Anti Mildew

All seam heat sealed

5/8" diameter poly rope reinforced vertical edges

#5 brass grommets

5/16" galvanized steel 7x19 load cable with PVC coating in top, 10,000 lb. break strength

5/16" galvanized chain ballast

Aluminum stress plates at cable and chain terminations

EPS flotation foam: 8" x 8" (standard. Increases to 10" x 10" and 12" x 12" - Based on curtain depth), 26.7 lb./ft. buoyancy in fresh water and 28.4 lb./ft. buoyancy in saltwater

MADE IN THE USA

NUMBER: LRE-2014-00518-56
K&M Industrial – Vessel Maintenance Facility
By: K&M Industrial
Lake Michigan
Delta County, MICHIGAN
SHEET 10 OF 10

AER-FLO

manufactured by Aer-Flo, Inc.
Bradenton, FL

© 2015 Aer.Flo, Inc.

Ryan Bergman



ROBERT E. GOEBEL, JR.
JUDGE OF PROBATE
PRESIDING JUDGE
FAMILY DIVISION OF CIRCUIT COURT
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829

(906) 789-5112
FAX: (906) 789-5140

REGINA F. HOWELL
REGISTER OF PROBATE
PROBATE COURT ADMINISTRATOR

TAMMY J. WETTHUHN
PROBATION SUPERVISOR

PERRY R. LUND
JUVENILE HEARING OFFICER
JUVENILE COURT ADMINISTRATOR

LINDSEY LAMARCH
DEPUTY REGISTER

TRUDI FORVILLY
DEPUTY JUVENILE REGISTER

Senator Tom Casperson
P.O. Box 30036
Lansing, MI 48909-7536

January 20, 2016

Representative Ed McBroom
S-1487 House Office Building
P.O. Box 30014
Lansing, MI 48909

Dear Sen. Casperson and Rep. McBroom:

The purpose of this letter is in regard to Senate Bill 709 introduced by Senator Jones on January 14, 2016. As you are aware, this Bill, among other things, calls for the elimination of one judgeship in Delta County. Judge Goebel and I were involved in the fight to save this judgeship previously when legislation was proposed to do the same. Judge Goebel ended up appearing before the House Judiciary Committee and gave compelling testimony to save the judgeship. Your efforts were instrumental in helping save the judgeship for Delta County. We once again ask for your help in taking all action necessary to exempt Delta County from Senate Bill No. 709.

I realize that this matter is only in its infancy but it is never too early to start addressing it. All the previous reasons for saving the judgeship remain, along with some additional ones, not the least of which is the increase in case loads. Our Court's 2015 cases were up again from 2014. We currently have a number of neglect/abuse cases that have jury trials pending. The increase in neglect/abuse case in part has to do with the 2014 Michigan Supreme Court case *In re Sanders*, which abolished what was known as the "one-parent doctrine". Prior to that ruling, in neglect/abuse cases, the court acquired jurisdiction over the children based on adjudication of one parent. That meant if one parent came before the court and pled to the allegations contained in the petition or had either a jury or bench trial resulting in jurisdiction, the adjudicative phase was over and the case proceeded to the dispositional

phase. Prior to the 2014 ruling, the other parent lost the right to a trial and adjudication. After *In re Sanders*, the court now must conduct adjudication on all respondent parents. That means now, with a family, you might have two separate trials and two separate hearing processes. This increases the court's workload tremendously. I'm speaking from personal experience in regard to our Court; I can also state that I believe District Court and Circuit Court are also busier than ever.

In conclusion, I want to take this opportunity to thank both of you for your past work on saving the judgeship in Delta County and ask that you take the necessary action once again to defeat Senate Bill 709 regarding the elimination of a judgeship in Delta County. Judge Goebel and I are available any time whether the need is to provide supporting documentation or to address any committees or panels. Please contact us with any questions or if you need any information regarding this matter. Thank you.

Respectfully submitted,



Cc: Ryan Bergman
Delta County Administrator

Delta County Commissioners

Perry R. Lund P53248
Delta County Juvenile Referee/Court Administrator

DEBBIE STABENOW
MICHIGAN

COMMITTEES
AGRICULTURE, NUTRITION, AND FORESTRY
BUDGET
ENERGY AND NATURAL RESOURCES
FINANCE

United States Senate
731 HART SENATE OFFICE BUILDING
WASHINGTON, DC 20510-2204

December 10, 2015

Mary Harrington
Delta County Board Of Commissioners
Administration Office
310 Ljddington Street
Escanaba, MI 49829

Dear Friend,

Thank you for contacting me about your support for the law enforcement officers serving our communities and cities. I appreciate that you have taken the time to communicate your views and concerns with me.

I share your respect for our nation's brave men and women who work tirelessly to protect our communities and am proud to serve Michigan's police and first responders. I will continue working to make sure that they have the necessary equipment, training, and resources to protect our communities and ensure their own safety.

Thank you again for contacting me. Please continue to keep me informed about issues of concern to Delta County.

Sincerely,



Debbie Stabenow
United States Senator

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



January 7, 2016

Mr. Randy Scott
7023 Gra-Al Shores S.5 Lane
Rapid River, MI 49878

RE: Planning Commission

Dear Mr. Scott:

Congratulations on your recent re-appointment to the Planning Commission.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office, at the Delta County Courthouse, as soon as possible. For your convenience, a Notary Public is located in the Clerk's office during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The Delta County Board of Commissioners looks forward to working with you in the upcoming years.

Sincerely,

A handwritten signature in black ink that reads "Mary K. Harrington". The signature is written in a cursive style.

Mary K. Harrington, Chair
Delta County Board of Commissioners

Enclosure

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



January 7, 2016

Mr. Patrick Connor
3405 8th Ave S
Escanaba, MI 419829

RE: Planning Commission

Dear Mr. Connor:

Congratulations on your recent re-appointment to the Planning Commission as an alternate.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office, at the Delta County Courthouse, as soon as possible. For your convenience, a Notary Public is located in the Clerk's office during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The Delta County Board of Commissioners looks forward to working with you in the upcoming years.

Sincerely,

A handwritten signature in black ink, reading "Mary K. Harrington", written in a cursive style.

Mary K. Harrington, Chair
Delta County Board of Commissioners

Enclosure

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



January 7, 2016

Christine Williams
2721 Lake Shore Dr
Escanaba, MI 49829

RE: Delta County Planning Commission

Dear Christine:

Congratulations, At their reorganizational meeting of January 5, 2016, the Delta County Board of Commissioners appointed you to the Planning Commission. Your term will expire on 12-31-18.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office as soon as possible. For your convenience, a Notary Public is located in the County Clerk's office at the Delta County Courthouse during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The Delta County Board of Commissioners looks forward to working with you during the upcoming year.

Sincerely,

A handwritten signature in black ink, reading "Mary K. Harrington", written in a cursive style.

Mary K. Harrington, Chair
Delta County Board of Commissioners

Enclosure

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



January 12, 2016

Thomas Elegeert
5698 25th Road
Gladstone, MI 49837

Dear Mr. Elegeert :

At their re-organizational meeting of January 5, 2016, the Delta County Board of Commissioners decided to appoint another individual to the U.P. State Fair Authority.

The Board would like to thank you for the leadership and dedicated service you have provided to the citizens of Delta County, while a member of the U.P. State Fair Authority, and wishes you the best of luck in your future endeavors.

Again, thank you for your service.

Sincerely yours,

A handwritten signature in black ink that reads "Mary K. Harrington".

Mary K. Harrington, Chairperson
Delta County Board of Commissioners

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



January 15, 2016

Regina Howell
155-29th Street Lot 106
Gladstone, MI 49837

Dear Ms. Howell:

On behalf of the Delta County Board of Commissioners, I extend my sincere congratulations to you on your upcoming retirement. The Board wishes to thank you for your dedicated and loyal service while you were an employee of Delta County.

We wish you many happy, fruitful, and healthy retirement years.

Sincerely,

A handwritten signature in black ink that reads "Mary K. Harrington".

Mary Harrington, Chairperson
Delta County Board of Commissioners

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



January 15, 2016

Steven Carlson
6460 L.5 Rd
Escanaba, MI 49829

Dear Mr. Carlson:

On behalf of the Delta County Board of Commissioners, I extend my sincere congratulations to you on your recent retirement. The Board wishes to thank you for your dedicated and loyal service while you were an employee of Delta County.

We wish you many happy, fruitful, and healthy retirement years.

Sincerely,

A handwritten signature in black ink that reads "Mary K. Harrington".

Mary Harrington, Chairperson
Delta County Board of Commissioners

**DELTA SOLID WASTE MANAGEMENT AUTHORITY
ANNUAL MEETING
JANUARY 27, 2015, AT 7:00 P.M., County Building 2950 College Ave. Escanaba**

MEMBERS PRESENT: Randy Gorecki, Steve Rose, Ralph Blasier, Gary Boudreau and Patrick Johnson

MEMBERS ABSENT: Hugo Mattonen, Representative from the City of Gladstone

OTHERS PRESENT: Don Pyle, Kim Peterson, Cindy Rivers and Lawrence VanEffen

Meeting was called to order at 7:00 p.m. by Chairman Randy Gorecki, followed by the Pledge of Allegiance.

Secretary's Report – Minutes of January 27, 2014

A motion was made by Steve Rose, seconded by Gary Boudreau, to approve the January 27, 2015 meeting minutes. Motion was approved unanimously.

Treasurer's Report

The authority had revenue of \$1,720,625.00 (unaudited) for 2014, with expenses of \$1,518,656.00 (unaudited) for an income of \$201,969.00 (unaudited). When compared to 2013, revenue is down and expenses are down. Revenue in 2013 was \$1,828,698.00 and expenses were \$1,608,777.00. Tonnage in 2014 was 38,760 and 2013 was 48,450.

A motion was made by Gary Boudreau, seconded by Ralph Blasier, to accept the Treasurer's Report. Motion was approved unanimously.

Annual Report

Don Reviewed the annual report lightly. It will be looked at in more depth at the regular meeting. The landfill has remained in compliance with all state and federal regulations in the last year.

A motion was made by Steve Rose, seconded by Gary Boudreau, to accept the annual report. Motion was approved unanimously.

Other Transactions of Business That Come Before the Authority – None.

A motion was made by Gary Boudreau, seconded by Steve Rose, to adjourn the meeting with the time being 7:15 p.m. Motion was approved unanimously.

ANNUAL MEETING

DELTA SOLID WASTE MANAGEMENT AUTHORITY

JANUARY 26, 2016

The annual meeting of the Delta Solid Waste Management Authority will be held on Tuesday January 26, 7:00 p.m. in the County Building at 2950 College Avenue in Escanaba. Enter the door on the south side of the building at the west end. The regular monthly Authority Board meeting will immediately follow the annual meeting.

AGENDA:

Pledge of Allegiance:

Secretary report: (minutes of January 27, 2015 annual meeting will be available at this meeting for review)

Treasurer report: (will be available at the annual meeting in the Annual Report).

Annual report: (will be available at the meeting. If you are unable to attend the annual meeting, a copy of the approved annual report will be sent to you after the meeting).

Other business that may come before the Authority.

Randy Gorecki
Chairman

THE REGULAR MONTHLY BOARD MEETING AGENDA WILL BE
MAILED OUT TO BOARD MEMBERS ON JANUARY 21, 2016.

REGULAR MEETING
DELTA SOLID WASTE MANAGEMENT AUTHORITY
JANUARY 26, 2016

The regular meeting of the Delta Solid Waste Management Authority will be held on Tuesday, January 26, 2016 at 7:00 p.m. in the County Building at 2950 College Avenue in Escanaba. (Following the Annual meeting).

Pledge of Allegiance (at annual meeting)
Public comment
Secretary report
Treasurer report
Payment of bills
Additions to agenda

AGENDA:

1. Election of officers.
2. Review Annual budget (in Annual report).
3. Approve the meeting schedule for 2016
4. Manager report.
5. Board comments.

Randy Gorecki
Chairman

**DELTA SOLID WASTE MANAGEMENT AUTHORITY
REGULAR MEETING
DECEMBER 15, 2015, AT 7:00 P.M.
GLADSTONE CITY HALL, 1100 DELTA AVENUE, GLADSTONE**

MEMBERS PRESENT: Steve Rose, Ralph Blasier, Gary Boudreau and Eric Buckman

OTHERS PRESENT: Don Pyle, Kim Peterson, Cindy Rivers and Lawrence VanEffen

MEMBERS ABSENT: Randy Gorecki, Steve Viau and Patrick Johnson

Meeting was called to order at 7:00 p.m. by Gary Boudreau.

Public Comment – None.

Secretary's Report – Minutes of November 24, 2015

A motion was made by Steve Rose, seconded by Ralph Blasier, to approve the November 24, 2015, meeting minutes. Motion was approved unanimously.

Treasurer's Report

The landfill in November had operating revenue of \$320,576 with a year to date revenue of \$2,116,181. Total operating expenses of \$151,387 for a total year to date \$1,371,213. Operating income for November was \$169,189 for a year to date of \$744,968. This year totals are ahead of last year by approximately \$300,000.

Discussions took place on depreciation values and bond payments.

A motion was made by Steve Rose, seconded by Ralph Blasier, to accept the Treasurer's Report. Motion was approved unanimously.

Payment of Bills

Don Pyle stated SBAM (Small Business Association of Michigan) is through the Chamber of Commerce and is for health insurance benefits by Blue Cross/Blue Shield in the amount of \$17,513.24. Heritage is the household hazardous waste disposal provider. This bill is not paid until proper proof of disposal is made.

A motion was made by Ralph Blasier, seconded by Steve Rose, to approve payment of bills in the amount of \$127,671.96. Motion was approved unanimously.

Additions to Agenda – None.

ICMA Employee Retirement Plan Trust Agreement

Don Pyle inquired if the members had a chance to review the agreement and asked for questions, which there were none.

A motion was made by Ralph Blasier, seconded by Eric Buckman, to adopt the ICMA Employee Retirement Plan Trust Agreement as presented. Don Pyle was authorized to represent the Landfill Authority and sign the agreement. Motion was approved unanimously.

2016 Rate Increases

Don Pyle would like the board to think about and review current rates for 2016. He stated this is an annual discussion.

Gary Boudreau questioned how long the rates have been in effect. Don Pyle stated rate increases took place last March with some rate increases being as early as June.

Current rates were reviewed.

Discussion took place on the compost site. The paper mill will no longer take ground fuel wood. This would be an expense to the landfill as we are not aware of anyone who wants the stumps or grindings. The board was in agreement to meet with the City of Gladstone, who has the other compost site in the county, so they are on the same page. Gary Boudreau suggested having a rate increase discussion with the County Board that meets with Don Pyle.

Lawn and landscaping businesses are charged \$250/year fee. There are less than ten commercial permits purchased annually. The rest come after hours to avoid paying. Revenues from the compost site this year are \$1,859. The landfill will be getting Christmas trees soon. Some of the chips could be used for daily cover.

No action was taken.

Manager's Report

Don Pyle reviewed the meeting dates for November and December 2016 and it was agreed to have the meetings held on November 22, 2016, and December 27, 2016.

Board Comments – None.

A motion was made by Gary Boudreau, seconded Ralph Blasier, to adjourn the meeting with the time being 7:47 p.m. Motion was approved unanimously.

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, November 12, 2015
511 First Ave. No., Escanaba MI
12:30 p.m. (EST)**

MINUTES

The meeting was called to order at 12:30 p.m. by Vice-Chair Myra Croasdell. A written roll call was taken and a quorum noted with the following in attendance:

MEMBERS PRESENT

Clyde Thoune, Menominee
Susan Kleikamp, Menominee
Craig Reiter, Schoolcraft
Susan Phillips, Schoolcraft
Myra Croasdell, Delta
Brittany Gustafson, Delta
Bernie Lang, Menominee
Tom Lippens, Delta
David Moyle, Delta
Ken Penokie, Delta
Lee Robbert, Schoolcraft
Omer Doran, Schoolcraft
John Stapleton, Schoolcraft

OTHERS PRESENT

Julie Moberg, Executive Director
Myra Heslip, ECP Director
Cathy Pearson, Executive Assistant
Peggy Ramsden, FGP Director
Kris Thibeault, Finance Director
Joe Dehlin, Weatherization Director
Connie Maule, SCP Director
Sally Kidd, Senior Services Director

MEMBERS ABSENT

Karen Wigand, excused
Geri Nelson, excused
Dave Anthony

Vice-Chair Croasdell introduced Brittany Gustafson, the new Early Childhood Program/Head/Start Policy Council Chair.

APPROVAL OF OCTOBER 8, 2015 GOVERNING BOARD MINUTES

Members were mailed a draft of the October 8, 2015 Governing Board minutes for their review and **THEY WERE APPROVED WITH A MOTION FROM DAVE MOYLE, SECONDED BY OMER DORAN; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Ms. Croasdell called on Treasurer Susan Kleikamp who reported that the Finance Committee reviewed credit card and open charges. They also reviewed the September Accounts Payable Schedule and recommends their approval. **TOM LIPPENS MOVED TO APPROVE THE SEPTEMBER ACCOUNTS PAYABLE SCHEDULE, SECONDED BY OMER DORAN; MOTION CARRIED.** The committee also discussed some issues with our health insurance. **THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM DAVE MOYLE, SECONDED BY JOHN STAPLETON; MOTION CARRIED. (see attachment "A")**

NOMINATING COMMITTEE REPORT

The Vice-Chair called on Julie Moberg for the report. She told the board that the committee reviewed a

handout on guidance for recruiting low income board members. *(see attachment "B")* The committee also recommends acceptance of Mari Negro's resignation. **KEN PENOKIE MOVED TO ACCEPT MARI NEGRO'S RESIGNATION WITH REGRET, SECONDED BY JOHN STAPLETON; MOTION CARRIED.** The committee also recommends acceptance of Susan Phillips' resignation. **KEN PENOKIE MOVED TO ACCEPT SUSAN PHILLIPS' RESIGNATION WITH REGRET, SECONDED BY JOHN STAPLETON; MOTION CARRIED.** The committee also recommends the approval of Brittany Gustafson to represent the ECP Policy Council on the Governing Board. **JOHN STAPLETON MOVED TO APPROVE BRITTANY GUSTAFSON TO REPRESENT THE ECP/HEAD START POLICY COUNCIL ON THE GOVERNING BOARD, REPLACING KRISTI WOOD. THIS WAS SUPPORTED BY SUSAN PHILLIPS; MOTION CARRIED. THE NOMINATING COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED. (see attachment "C")**

PERSONNEL COMMITTEE REPORT

Myra Croasdell informed the board that the Personnel Committee reviewed two changes to the draft of the personnel policies that were given to the board members at the October meeting. They involve language changes to accommodate the Affordable Care Act provisions as well as disciplinary action for violations of the conflict of interest policy. **KEN PENOKIE MOVED TO APPROVE THE PERSONNEL POLICY REVISION EFFECTIVE 12/3/2015, SUPPORTED BY DAVE MOYLE; MOTION CARRIED. SUSAN PHILLIPS MOTIONED TO ACCEPT THE PERSONNEL COMMITTEE REPORT, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

APPROVAL OF PROPOSED BOARD MEETING SCHEDULE FOR 2016

Members received a draft board meeting schedule for their review and **IT WAS APPROVED WITH A MOTION FROM CRAIG REITER, SUPPORTED BY CLYDE THOUNE; MOTION CARRIED. (see attachment "D")**

ACCEPTANCE OF AUDIT RESPONSES FROM THE ADMINISTRATION FOR CHILDREN, YOUTH & FAMILIES FOR THE AUDIT YEARS ENDING 9/30/11 & 9/30/12

Members were mailed copies of the acceptance of audit responses from the ACYF for audit years ending 9/30/11 & 9/30/12 **AND THEY WERE ACCEPTED WITH A MOTION FROM DAVE MOYLE, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.**

ACCEPTANCE OF ECP MONTHLY REPORT DATED 10/28/15

Members were mailed a copy of the Early Childhood Program report dated 10/28/15 for their review and **IT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

ACCEPTANCE OF 9/23/15 HEAD START POLICY COUNCIL MINUTES

Members were mailed a copy of the 9/23/15 Head Start Policy Council minutes for their review and **THEY WERE ACCEPTED UPON A MOTION FROM DAVE MOYLE, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

APPROVAL OF RECORD RETENTION POLICY

Members received a draft of the Record Retention Policy for their review and ***IT WAS APPROVED WITH A MOTION FROM CRAIG REITER, SUPPORTED BY JOHN STAPLETON; MOTION CARRIED.***

EXECUTIVE DIRECTOR'S REPORT

Myra Croasdell called on Executive Director Julie Moberg who noted that the members have before them a copy of the Organizational Standards. She asked that members take a look at all the standards, but particularly the section on board governance. She indicated that board members will be given more information such as the Meal Reimbursement Report as a result of the standards.

Federal monitors were in earlier this week to review Health and Environmental areas in the Early Childhood Program. Rather than conduct an in-depth monitoring for an entire week they are now breaking the reviews into three sections at three different times.

The Policy Council had their recognition dinner this week and are excited about the new parent involvement.

The Executive Director told the board that groups have been assigned to formulate action plans based on focus items that are a result of the Strategic Planning Session held in November.

Ms. Moberg also reported that our health insurance plan was dropped and changed without a 90 day notice. We are working many hours to assure we are compliant with all of the Affordable Care Act requirements but have received little guidance from our current insurance agent. We are looking at other insurance services being offered to assist our agency with the new ACA regulations.

We are having an all staff training at the Island Resort Convention Center on December 3rd at which time we will update our staff on all the new policies. ***THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY TOM LIPPENS; MOTION CARRIED.***

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business.

ADJOURNMENT

There being no other business ***THE MEETING ADJOURNED AT 1:00 P.M. WITH A MOTION FROM DAVE MOYLE, SECONDED BY CLYDE THOUNE; MOTION CARRIED.***

NEXT MEETING THURSDAY, JANUARY 7, 2016

FINANCE COMMITTEE MEETING
Tuesday, November 10, 2015
11:00 a.m.

MINUTES

The following were present: Tom Lippens, Susan Kleikamp, Omer Doran, John Stapleton, Bernie Lang, Karen Wigand, Julie Moberg, Kris Thibeault, and Cathy Pearson

The members reviewed the CAA September credit card charges in the amount of \$3,030.20. Due to a new funding requirement the committee also reviewed the CAA September open charge accounts.

The members reviewed the HRA September credit card charges in the amount of \$711.95. The committee also reviewed the HRA September open charge accounts.

Members reviewed the CAA September Accounts Payable Schedule **and they were approved with a motion from John Stapleton, seconded by Tom Lippens; motion carried.**

Members reviewed the HRA September Accounts Payable Schedules **and they were approved with a motion from Tom Lippens, seconded by Omer Doran; motion carried.**

Members were mailed a copy of the September budget vs. expenditure report for their review.

Members were mailed a draft of the Record Retention Policy for their review. Kris indicated that she thinks some of the Financial/Accounting records can be kept less than the draft policy reflects. Staff will see if there are any changes. **John Stapleton moved to recommend approval of the record retention policy with the final changes to the full board at the 11/12/15 meeting, seconded by Tom Lippens; motion carried.**

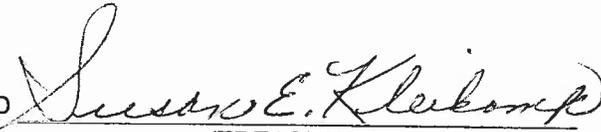
Julie reported that we have been having some issues with our current health insurance agent. She reported that a change was made to our plan effective 10/1/2015 and we were not given 90 days' notice. Additionally, the Health Reimbursement Account was not allowed with the new plan. We are not confident that our current carrier is knowledgeable about the Affordable Care Act and/or able to assist in our agency meeting the requirements for compliance so we do not incur fines. Therefore, we would like to have presentations from two other businesses that appear to provide much more customer support to ensure compliance with the complicated ACA requirements and consider a change in our agent of record. We are also considering offering two plans, to ensure we are meeting the affordability requirement for our lower wage earners. Julie indicated we would like to have the insurance issue resolved and new plans in place by April 1, 2016.

The committee asked that Julie and her committee review the information and bring suggestions to the December Finance Committee meeting which will be held on **Tuesday, December 8th at 11:00 a.m.**

The meeting adjourned at 12:30 **with a motion from Omer Doran, seconded by Tom Lippens; motion carried.**

THE FINANCE COMMITTEE HAS REVIEWED THE SEPTEMBER 2015 ACCOUNTS PAYABLE SCHEDULES FOR MDS COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	171,562
EARLY HEAD START		63,538
EARLY-ON CHILDHOOD		466
GSRP		15,773
ASSET & LIABILITY ACCOUNTS		27,190
TOTAL	\$	278,530

SIGNED 
(TREASURER)

DATE 11-18-2015

THE FINANCE COMMITTEE HAS REVIEWED THE SEPTEMBER 2015 ACCOUNTS PAYABLE SCHEDULES FOR HUMAN RESOURCES AUTHORITY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	\$	115,825
VOLUNTEER PROGRAMS		40,520
NUTRITION		81,174
STATE & LOCAL PROGRAMS		82,212
ENERGY AND HOUSING		69,953
ASSET & LIABILITY ACCOUNTS		40,982
TOTAL	\$	<u>430,666</u>

SIGNED *Susan E. Klekamp*
(TREASURER)

DATE 11-10-2015

Reminders

Updated CSPM Items

CSPM items for and by
 the Commission will be
 posted on the website.

CSPM items will be
 posted on the website
 and will be available
 for review on the website.

CSPM items will be
 posted on the website
 and will be available
 for review on the website.

SOE Information

SOE information will be
 posted on the website
 and will be available
 for review on the website.

SOE information will be
 posted on the website
 and will be available
 for review on the website.

BCAEO Website

Remember to visit
 the BCAEO website for
 the most current
 information and
 resources such as:

• Current monitoring
 schedule

• State Plan

• Commission info
 and more

www.michigan.gov/bcaeo



Difficulty Filling Low-Income Representation on the Board

(Tips from CAPLAW)

Low-income people in the community served by the CAA must have input at some point in the selection process. For this reason, low-income sector board members should not simply be chosen by the CAA's executive director or tripartite board, nor should they be staff of another low-income service provider chosen by the executive director or board of that other organization (unless low-income people make up a majority of that board and that board selects the CAA board member).

No requirement exists that low-income representatives be low-income themselves. However, as noted above, the intent of the low-income representative requirement is to represent the voice of the low-income people served because they will most likely know best what their needs are. Thus, it is important for CAAs to have as many low-income individuals as possible serve as low-income representative board members.

For nonprofit CAAs, there is no general residency requirement for low-income representatives. However, the federal CSBG Act requires low-income representatives to live in a specific neighborhood if they were selected to represent that neighborhood. Thus, if a CAA's bylaws require low-income representatives to represent a specific neighborhood or geographic area, then the representatives must reside in those designated neighborhoods or areas.

Below are a few examples of democratic selection procedures for obtaining low-income representatives:

- Ask CAA staff to assist with finding potential low-income representatives by identifying clients who have shown leadership potential while participating in CAA programs or who have performed well in the CAA programs. Staff could inform the client of the opportunity to participate on the CAA board and direct the client to the executive director for more information about this opportunity. The executive director could explain the democratic selection process to the client and consider inviting the client to a board meeting. The board governance committee and/or executive director could also meet individually with the client to describe the responsibilities of CAA board members. If the client is interested in serving on the board, he/she could request to be added as a candidate in the next democratic selection process;
- Conduct an election where ballots are cast by CAA clients and/or by other low-income people in the CAA's service area (ballots may be cast, for example, at designated polling place(s) in the service area, at the CAA's offices, at the offices of other organizations providing services to low-income people or via the Internet);
- Take a vote at a community meeting of low-income people (attendance may be improved if the meeting serves to not only select low-income representatives but also to address a topic of interest to low-income people in the community);
- Designate community groups composed predominantly of and representing low-income people in the service area (for example, a Head Start policy council, low-income housing tenant association, or the board of a federally-qualified community health center) to elect members from within their group to the CAA's board or whose boards will choose someone from among their elected officers/board members to serve on the CAA's board.

Attachment "C"

NOMINATING COMMITTEE MEETING
Thursday, November 12, 2015
11:30 a.m.

MINUTES

The meeting was called to order at 11:30 a.m. and the following were present: Clyde Thoune, Omer Doran, Myra Croasdell, Susan Phillips, Julie Moberg and Cathy Pearson.

Members were given a copy of the low income board recruitment guidance. The committee discussed ways to improve and recruit new members, particularly the low income. Julie noted the guidance refers to a "democratic selection process". She indicated the board can decide on what that involves.

Mari Negro has resigned from the board due to other commitments. ***Susan Phillips moved to accept Mari Negro's resignation, seconded by Clyde Thoune; motion carried.***

Susan Phillips submitted her letter of resignation and explained that she is unable to give the time commitment necessary to be an effective board member. She was representing the Early Childhood Program. She indicated she may have some leads on a candidate or two to replace her - One is the Great Start Parent Body Chair or if more appropriate, that person could recommend a parent from that group if the Nominating Committee determines it's an appropriate seat. It was noted that Susan also held the office of Secretary.

The members were informed that Brittany Gustafson has been appointed by the HS/EHS Policy Council to represent them on the Governing Board, replacing Kristi Wood. ***Susan Phillips motioned to approve the appointment of Brittany Gustafson, seconded by Myra Croasdell, motion carried.*** It was noted that Brittany resides in Delta County but represents all of the counties as the Policy Council representative. Members were reminded that we strive to keep geographic balance, but can't always do so. We always must ensure that we have ***at least*** one-third consumer representatives (we can always have more).

Members were given a copy of the board roster in effect prior to this meeting. It was noted that there are three vacancies; one of them a long-time vacancy in the Menominee County Consumer Sector. The committee discussed ways to recruit new board members and it was suggested that news releases (rather than paying for an ad) be put in the "free" papers. It was suggested that staff develop a form letter/letter of introduction that Nominating Committee members can use to recruit potential new members. Any inquiries and follow-up would be handled through Cathy and/or Julie and then brought before the Nominating Committee.

The board committees will be reviewed with the board chair, as she makes the appointments. Additionally, we have some members who just left and some new ones just coming on.

There being no further business the meeting adjourned at 12:20 P.M. ***with a motion from Clyde Thoune, seconded by Omer Doran; motion carried.***

SCHEDULE OF 2016 CAA/HRA BOARD MEETINGS

The board of the Menominee-Delta-Schoolcraft Community Action Agency & Human Resource Authority, Inc. of Escanaba announces the following schedule of regular meetings during the calendar year of 2016.

The meetings are held @ 12:30 p.m. eastern time except for the July meeting (time to be announced later).

Thursday, January 7, 2016

Thursday, March 10, 2016

Thursday, April 7, 2016

Thursday, May 12, 2016

Thursday, July 14, 2016 (Manistique)

Thursday, September 8, 2016

Thursday, October 6, 2016

Thursday, November 10, 2016

The Governing Board meetings are held @ 511 First Avenue North in the conference room (office adjacent to our admin. office); with the exception of the July meeting that is held in either Menominee or Manistique.

Any change in the above meetings and any special meetings will be posted at least three day in advance.

**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
Thursday, November 12, 2015
511 First Ave. No., Escanaba MI
12:45 p.m. (EST)**

MINUTES

The meeting was called to order at 1:01 p.m. by Vice-Chair Myra Croasdell. A written roll call was taken and a quorum noted with the following in attendance:

MEMBERS PRESENT

Clyde Thoune, Menominee
Susan Kleikamp, Menominee
Craig Reiter, Schoolcraft
Susan Phillips, Schoolcraft
Myra Croasdell, Delta
Brittany Gustafson, Delta
Bernie Lang, Menominee
Tom Lippens, Delta
David Moyle, Delta
Ken Penokie, Delta
Lee Robbert, Schoolcraft
Omer Doran, Schoolcraft
John Stapleton, Schoolcraft

OTHERS PRESENT

Julie Moberg, Executive Director
Myra Heslip, ECP Director
Cathy Pearson, Executive Assistant
Peggy Ramsden, FGP Director
Kris Thibeault, Finance Director
Joe Dehlin, Weatherization Director
Connie Maule, SCP Director
Sally Kidd, Senior Services Director

MEMBERS ABSENT

Karen Wigand, excused
Geri Nelson, excused
Dave Anthony

Vice-Chair Croasdell introduced Brittany Gustafson, the new Early Childhood Program Policy Council Chair.

APPROVAL OF OCTOBER 8, 2015 GOVERNING BOARD MINUTES

Members were mailed a draft of the October 8, 2015 Governing Board minutes for their review and ***THEY WERE APPROVED WITH A MOTION FROM LEE ROBBERT, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.***

FINANCE COMMITTEE REPORT

Ms. Croasdell called on Treasurer Susan Kleikamp who reported that the Finance Committee reviewed credit card and open charges. They also reviewed the September Accounts Payable Schedules and recommends their approval. ***DAVE MOYLE MOVED TO APPROVE THE SEPTEMBER ACCOUNTS PAYABLE SCHEDULES, SECONDED BY BERNIE LANG; MOTION CARRIED.*** The committee also discussed some issues with our health insurance. ***THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM DAVE MOYLE, SECONDED BY JOHN STAPLETON; MOTION CARRIED. (see attachment "A")***

NOMINATING COMMITTEE REPORT

The Vice-Chair called on Julie Moberg for the report. She told the board that the committee reviewed a handout on guidance for recruiting low income board members. ***(see attachment "B")*** The committee also recommends acceptance of Mari Negro's resignation. ***KEN PENOKIE MOVED TO ACCEPT MARI NEGRO'S RESIGNATION WITH REGRET, SECONDED BY DAVE MOYLE; MOTION CARRIED.*** The committee also recommends acceptance of Susan Phillips' resignation. ***KEN PENOKIE MOVED TO ACCEPT SUSAN***

PHILLIPS' RESIGNATION WITH REGRET, SECONDED BY DAVE MOYLE; MOTION CARRIED. The committee also recommends the approval of Brittany Gustafson to represent the ECP/Head Start Policy Council on the Governing Board. **JOHN STAPLETON MOVED TO APPROVE BRITTANY GUSTAFSON TO REPRESENT THE ECP POLICY COUNCIL ON THE GOVERNING BOARD, REPLACING KRISTI WOOD. THIS WAS SUPPORTED BY OMER DORAN; MOTION CARRIED. THE NOMINATING COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM KEN PENOKIE, SECONDED BY CRAIG REITER; MOTION CARRIED.** (see attachment "C")

PERSONNEL COMMITTEE REPORT

Myra Croasdell informed the board that the Personnel Committee reviewed two changes to the draft of the personnel policies that were given to the board members at the October meeting. They involve language changes to accommodate the Affordable Care Act provisions as well as disciplinary action for violations of the conflict of interest policy. **KEN PENOKIE MOVED TO APPROVE THE PERSONNEL POLICY REVISION EFFECTIVE 12/3/2015, SUPPORTED BY CRAIG REITER; MOTION CARRIED. SUSAN PHILLIPS MOTIONED TO ACCEPT THE PERSONNEL COMMITTEE REPORT, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

APPROVAL OF PROPOSED BOARD MEETING SCHEDULE FOR 2016

Members received a draft board meeting schedule for their review and **IT WAS APPROVED WITH A MOTION FROM JOHN STAPLETON, SUPPORTED BY SUSAN KLEIKAMP; MOTION CARRIED.** (see attachment "D")

ACCEPTANCE OF MONITORING REPORTS

Members were mailed copies of the following monitoring reports for their review: DHS Comprehensive Financial Review Report dated 10/13/15 and UPCAP Desk Review dated 9/30/2015. There were no questions or comments and **THEY WERE ACCEPTED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

AUTHORIZATION FOR A MASTER AGREEMENT & PROJECT AUTHORIZATION RESOLUTION FOR MDOT

Members were informed that this is protocol when there is a change in leadership. **JOHN STAPLETON MOVED TO AUTHORIZE THE MASTER AGREEMENT AND PROJECT AUTHORIZATION RESOLUTION FOR THE MICHIGAN DEPT. OF TRANSPORTATION, SUPPORTED BY CRAIG REITER; MOTION CARRIED.**

ACCEPTANCE OF PROGRAM MONTHLY REPORTS

Members were given copies of the FGP & SCP Sept./Oct. monthly report and the Senior Services year-end report for their review. **THEY WERE ACCEPTED WITH A MOTION FROM DAVE MOYLE, SECONDED BY OMER DORAN; MOTION CARRIED.**

ACCEPTANCE OF ADVISORY COMMITTEE MINUTES

Members were mailed copies of the following Advisory Committee minutes for their review:

- 9/3/15 (Delta) & 10/16/15 (Menominee) Foster Grandparent Program Advisory Committee minutes
- 9/8 (M/M) & 9/17/15 (Delta) Retired & Senior Volunteer Program Advisory Committee minutes

- 7/28 (Escanaba) & 9/28/15 (Hermansville) Senior Center Advisory Committee minutes
THE ADVISORY COMMITTEE MINUTES WERE ACCEPTED UPON A MOTION FROM BERNIE LANG, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.

APPROVAL OF RECORD RETENTION POLICY

Members received a draft of the Record Retention Policy for their review and **IT WAS APPROVED WITH A MOTION FROM KEN PENOKIE, SUPPORTED BY JOHN STAPLETON; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

The Vice-Chair called on the Executive Director who reported that she and Sally Kidd have been meeting with personnel from Bishop Noa Home to work out the lease with the Memory Care Board of Directors. There will be an open house December 14th and 15th and board members are encouraged to attend. Our Perspectives staff will move to their new location in January.

Our deliverable fuel assistance program is up and running. We were allocated \$207,060 for direct assistance and have spent approximately \$79,000 in three weeks.

We have received our FY 2016 State funding awards for all of the senior volunteer programs and also for Weatherization. Additionally we have received federal Community Services Block Grant funding.

The Executive Director told the board that groups have been assigned to formulate action plans based on focus items that are a result of the Strategic Planning Session held in November.

Ms. Moberg also reported that our health insurance plan was dropped and changed without a 90 day notice. We are working many hours to assure we are compliant with all of the Affordable Care Act requirements but have received little guidance from our current insurance agent. We are looking at other insurance services being offered to assist our agency with the new ACA regulations.

We are having an all staff training at the Island Resort Convention Center on December 3rd at which time we will update our staff on all the new policies. **THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

PUBLIC COMMENT/OTHER BUSINESS

Ms. Croasdell called on Ken Penokie who commented on how delicious the meal was today (that was made in our Escanaba kitchen and is the meal the seniors are served).

ADJOURNMENT

There being no other business **THE MEETING ADJOURNED AT 1:25 P.M. WITH A MOTION FROM DAVE MOYLE, SECONDED BY CRAIG REITER; MOTION CARRIED.**

NEXT MEETING THURSDAY, JANUARY 7, 2016



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Wednesday, December 16, 2015

Board Members Present

Bob Burie
Patrick Johnson

Jan Hafeman
Larry Schei

Mary Harrington
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Assistant

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on December 16, 2015. The meeting was called to order at 4:30 p.m. CST by Chairman Trudgeon. Roll call was taken by the Executive Assistant, and is recorded above.

2. Approval of Agenda

Ms. Hafeman moved to approve the December 16, 2015 agenda as presented. Motion was supported by Ms. Harrington and carried.

3. Approval of Minutes

Ms. Hafeman moved the minutes from November 4, 2015, be approved. Motion was supported by Mr. Johnson and carried.

4. Public Comment

There was no public comment.

2473

5. Personnel Committee

a. Employee Health Insurance – P.A. 152

Mr. Snyder informed the BOH on the upcoming changes in the Employee Health Insurance and the options for complying with P.A. 152. The Personnel Committee recommends the Aggregated Hardcap option be adopted in order to remain consistent with what the BOH have approved in the past.

Ms. Harrington moved the Aggregated Hardcap option for the Employee Health Insurance, be approved. Motion was supported by Mr. Johnson and carried. A roll call vote was taken by the Executive Assistant and is recorded as follows:

- Bob Burie – Yes**
- Jan Hafeman – Yes**
- Tom Trudgeon – Yes**
- Mary Harrington – Yes**
- Patrick Johnson – Yes**
- Larry Schei – Yes**

b. Non-Union Wage Adjustment

Mr. Snyder briefed the BOH on the current wage adjustments for Union and Non-Union employees. The Personnel Committee recommended a 2% wage increase for non-union employees.

Mr. Schei moved a 2% increase to the Non-Union Wage Adjustment effective January 1, 2016, be approved. Motion was supported by Ms. Harrington and carried. A roll call vote was taken by the Executive Assistant and is recorded as follows:

- Bob Burie – No**
- Jan Hafeman – Yes**
- Tom Trudgeon – Yes**
- Mary Harrington – Yes**
- Patrick Johnson – Yes**
- Larry Schei - Yes**

c. Wage Range Adjustments

Mr. Snyder informed the BOH the Director of Nursing at PHDM has capped out on the wage range for that position. Mr. Snyder recommended adjusting the range to \$50,000 to \$65,000.

Ms. Harrington moved the Wage Range for the Director of Nursing position be adjusted to \$50,000 to \$65,000. Motion was supported by Mr. Schei and carried. A roll call vote was taken and is recorded as follows:

**Bob Burie – Yes
Larry Schei – Yes
Patrick Johnson – Yes
Mary Harrington – Yes
Tom Trudgeon – Yes
Jan Hafeman – Yes**

Mr. Schei and Ms. Harrington briefed the BOH on the Health Officer wage/salary and what it took for Mr. Snyder to obtain the required credentials to become a fully qualified Health Officer. The Personnel Committee recommended the wage/salary for the Health Officer be increased to \$83,500.

Mr. Schei moved the Health Officer wage/salary be increased to \$83,500, effective January 1, 2016, without the 2% wage adjustment, be approved. Motion was supported by Ms. Harrington. A roll call vote was taken by the Executive Assistant and is recorded as follows:

**Larry Schei – Yes
Patrick Johnson – No
Mary Harrington – No
Tom Trudgeon – No
Jan Hafeman – No
Bob Burie – Yes**

Motion fails on a 2-4 vote.

Ms. Harrington moved the Health Officer wage/salary be increased to \$84,500, effective January 1, 2016, without the 2% adjustment, be approved. Motion was not supported.

Chairman Trudgeon moved the Health Officer wage/salary be increased to \$84,000, effective January 1, 2016, without the 2% adjustment, be approved. Motion was supported by Mr. Johnson. A roll call vote was taken by the Executive Assistant and is recorded as follows:

**Tom Trudgeon – Yes
Patrick Johnson – Yes
Bob Burie – No
Jan Hafeman – Yes
Larry Schei – Yes
Mary Harrington - Yes**

Motion carried on a 5 -1 vote.

d. Wellness Stipend

Mr. Snyder informed the BOH that there are currently 19 PHDM employees that take advantage of the Wellness Stipend. The Personnel Committee recommended the \$20 Wellness Stipend continues for 2016.

Ms. Harrington moved to continue the Wellness Stipend of \$20 each month, be approved. Motion was supported by Mr. Schei and carried. A roll call vote was taken by the Executive Assistant and is recorded as follows:

Mary Harrington – Yes

Larry Schei – Yes

Patrick Johnson – Yes

Tom Trudgeon – Yes

Jan Hafeman – Yes

Bob Burie - Yes

6. MERS Quarterly Statement

Chairman Trudgeon moved the MERS Quarterly Statement be acknowledged and placed on file. Motion was supported by Ms. Hafeman and carried.

7. Temporary Food Fee Proposal

Mr. Snyder educated the BOH regarding a new law that has been recently passed regarding low-risk, temporary food licenses. Individuals/groups that want to provide low-risk foods would be allowed to have an in-office consultation instead of the health department doing an on-site inspection. The U.P. Environmental Health Directors agreed to propose the same fee of \$25 to their BOH's for the in-office consultations/licenses.

Ms. Harrington moved the Temporary Food Fee Proposal, be approved. Motion was supported by Mr. Johnson and carried.

8. Delta County Housekeeping Contract

SCI Cleaning Maintenance has been providing house cleaning services at PHDM (Delta County office) since November 1, 2013. The new contract price for 2016 remains the same as previous years.

**Mr. Johnson moved the SCI Cleaning Maintenance contract, be approved.
Motion was supported by Ms. Hafeman and carried.**

9. Review and Approval of October and November Check Registers

The BOH reviewed the October and November check registers. Questions were answered by Mr. Snyder.

Chairman Trudgeon moved the October and November check registers be approved. Motion was supported by Ms. Hafeman and carried.

10. Medical Director's Report

Dr. Frankovich informed the BOH the flu is still sporadic and the U.P. is not seeing very much; February is usually the peak time. The vaccine appears to be a good match to the flu strain that is circulating nationally right now.

There have been several recent chicken pox outbreaks downstate with some children hospitalized. The outbreaks are due to inadequate vaccination levels. The vaccination itself has been highly effective in reducing disease. Legislation is being proposed to override the recent vaccination waiver policy changes at the state level requiring parents to receive education about vaccination before waiving them for their children. This clearly would undermine good public health practice and increase risk for members of our community.

PHDM and all U.P. health departments will be receiving some new funding for suicide prevention through a grant to Dial Help from the Superior Health Foundation. Dial Help, based out of Houghton, offers over the phone and on-line case management or intervention services for suicidal or "in crisis" individuals. Local public health will provide the "boots on the ground" to work on building local suicide prevention coalitions and increasing awareness utilizing health educators. Three U.P. counties have the highest suicide rates in the state.

11. Health Officer's Report

- Mr. Snyder informed the BOH that PHDM will no longer be contracting their Emergency Preparedness Coordinator, Dayna Kapp, with LMAS as of March 2, 2016.
- Mr. Snyder wished the BOH Happy Holidays and looks forward to seeing them all back in 2016.

2477

12. Public Comment (three minutes maximum)

No public comment.

13. Board Member Comments

- Ms. Harrington wished everybody Merry Christmas.

14. Adjournment

There being no further business, Ms. Hafeman made a motion the meeting be adjourned at 5:58 p.m. CST. Motion was supported by Mr. Burie and carried.

Thomas R. Paulsen 1-20-16
Chairperson

:kg Approved January 20, 2016



Public Health Delta & Menominee Counties



2920 College Avenue
Escanaba, Michigan 49829
Ph:(906)786-4111 - Fax:(906)786-7004

www.phdm.org

909 Tenth Avenue
Menominee, Michigan 49858
Ph:(906)863-4451 - Fax:(906) 863-7142

BOARD OF HEALTH

Meeting Schedule - 2016

Except as indicated, meetings will be held
at Pinecrest Medical Care Facility, Powers, MI
1:00 p.m. CST
2:00 p.m. EST

January 20, 2016

February 18, 2016

March 17, 2016

April 21, 2016

May 19, 2016

June 16, 2016

July 21, 2016 (Delta County office)

August 18, 2016 (Menominee County office)

September 15, 2016

November 3, 2016

December 15, 2016

**Delta County
Department of Health and Human Services Board
305 Ludington Street
Escanaba, MI 49829**

BOARD MEMBERS

**GERALD SMITH, CHAIR
ELAINE BOYNE
DEBBI SPRINGINSGUTH**

DIRECTOR

**RUSSELL K. SEXTON
906-789-7217**

Meeting #982

Date: December 21, 2015

The regular meeting of the Delta County Department of Health and Human Services Board was called to order by Gerald Smith, Board Chair, at 10:12 a.m. Eastern Time. The meeting was held in the Delta County Board Room on the second floor of the State Office Building located at 305 Ludington Street, Escanaba.

Present: Gerald Smith, Board Chair, Elaine Boyne, Board Member; Stacey Randal, Board Member, and Russell Sexton, Board Secretary.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Ms. Boyne and supported by Ms. Randall. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the November 23, 2015, Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Boyne and supported by Ms. Randall. Motion passed without opposition.

FINANCIAL REPORT:

The Delta County Board of Commissioners provided the Board with an allocation of \$500.00 for FY 2016.

The financial report for November 2015 was reviewed. There were \$25.20 in expenditures for DHS Board Meeting attendance; leaving a balance of \$458.20.

The Child Care Fund balance of \$3,098.73 was returned to the county by the state. Any future allocation should be contained within the Family Division of Circuit Court budget.

A motion to approve the financial report was made by Ms. Boyne and supported by Ms. Randall. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Delta County: There are 5 full time management staff, including 1 tri-county director and four first line supervisors consisting of 1 children's protective services supervisor, 1 foster care supervisor, 1 assistance payments supervisor and 1 general program supervisor who covers some assistance payments staff in Delta County and an Indian outreach worker in Menominee County. There is 1 tri-county community resource coordinator. There are 5 administrative support staff, 4 general and 1 fiscal. There are 6 children's protective services specialists, 6 foster care and foster home licensing specialists, 1 educational planner who serves the entire Upper Peninsula and 1 MiTeam Analyst who covers the Triad. There are 12 assistance payments specialists (two are on a long term military leave, one position is vacant). There is currently a hiring freeze in effect for the Assistance Payments and Administrative Support areas and it is anticipated to last throughout fiscal year 2016.

We have 4 Business Service Center 1 staff stationed in our office, which includes 1 contract specialist, 1 child welfare funding specialist and 2 Adult Services Specialists.

We have 2 central office personnel stationed in our office - both Michigan Rehabilitation Services analysts - 1 full time and 1 part time.

Statewide Director's Meeting Information:

Mr. Sexton provided the board with a brief overview of the statewide director's meeting that took place on December 9, 2015. Mr. Sexton discussed the Modified Settlement Agreement, Overtime for workers, staffing for fiscal year 2016 and various issues in the Assistance Payments area.

Collaborative Issues: No new information was provided.

Business Plan Update:

Operational Funds:

- FY 2016 Operating Funds Expenditure Report: Allocation: \$12,449.00. Year-to-date expenditures: \$2,856.50 which constitutes 22.9% of the allocation expended with 8% of the year elapsed.
- FY 2016 Travel Funds Expenditure Report: Allocation: \$49,619.00. Year-to-date expenditures: \$0, which constitutes 0% of the allocation expended with 8% of the year elapsed.
- Assistance Payments Standard of Promptness: Current data for Delta County is 96.96%. Business Services Center 1 average is 96.38% and State average is 96.42%.
- Family Independence Program Work Participation Rate: Current data is 60% Statewide Goal is 50%.
- Hearings Standard of Promptness: 100% with a 2015 average of 96%

Miscellaneous:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for January 2015:

- Family Independence Program: 41 cases; 78 recipients; \$11,123.00 in benefits provided.
- Food Assistance Program: 2,921 cases; 5,375 recipients; \$595,766.00 in benefits provided.
- State Disability Assistance: 20 cases; 20 recipients; \$3,966.00 in benefits provided.
- Child Development and Care: 79 cases; 116 recipients; \$39,363.00 in benefits provided.
- State Emergency Relief: 3 cases; \$1,409.00 in benefits provided.
- Unduplicated total: 2,959 cases; 5,427 recipients; \$651,627.00 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,228 cases; 2,445 recipients
- Other Children < Age 21: 275 cases; 313 recipients
- Pregnant Women & Children Under 19: 1,127 cases; 1,797 recipients
- Non-SSI Aged, Blind & Disabled: 1,041 cases; 1,081 recipients
- SSI Aged, Blind & Disabled: 1,105 cases; 1,105 recipients
- Medicaid Eligible Total: 4,305 cases; 6,725 recipients

Healthy Michigan Plan County Enrollment: 1792+

Assistance Payments caseloads and financial information can be obtained by anyone at any time by logging onto the DHHS public website at www.michigan.gov/dhhs, go to Forms and Publications and search the key word: Green Book. There you can look at past years and specific month data.

DHHS policy for all programs, as well as a variety of other information one might want to know about DHHS can be found at the www.michigan.gov/dhhs site.

Child Welfare Data:

CFC Plan Approvals	100%
CFC Service Plans	100%
CPS Commencement	100%
CPS Face-to-Face	97%
CPS Plan Approvals	100%
CPS Service Plans	96%
Dental	100%
Medical	100%
Worker/Child Visits	80%
Worker/Supervisor	88%

Adult Services:

APS 24 Hour SOP	100%
APS 72 Hour SOP	100%
APS 30 Day SOP	100%
APS Ongoing Contacts	66.7%

Board Member Input/Suggestions: None.

A motion to accept the Director's Report was made by Ms. Boyne and supported by Ms. Randall. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

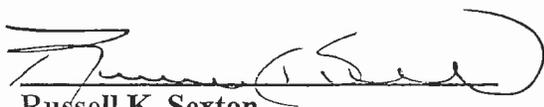
1. **Approval of Vouchers:**
Vouchers were reviewed and a motion to approve all vouchers was made by Ms. Boyne and supported by Ms. Randall. Motion passed without opposition.
2. **MCSSA:** No new information presented.
3. **Appointment of New Member:** An appointment letter was received from the State on November 24, 2015, appointing Ms. Stacey Randall as the State Appointee to the Delta County DHHS Board with a term of service starting November 1, 2015 through October 31, 2018.
4. **Board Allocation, Board Member Per Diems, Board Member Travel:** Ms. Boyne related that she discussed these issues with the Delta County Board of Commissioners Chair and was told that there will be funds available for per diems and MCSSA related activities. Mr. Sexton stated that he would discuss this with the County Administrator.

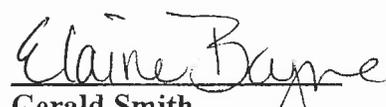
NEW BUSINESS: None

PUBLIC COMMENT: There were no public comments.

NEXT MEETING: January 11, 2016 at 10:00 a.m. in the Delta County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Ms. Boyne and supported by Ms. Randall. Meeting adjourned at 10:43 a.m.


Russell K. Sexton
Board Secretary


Gerald Smith
Chairperson

Pc: DHS Board Members; Delta County BOC; Delta County DHS Office File

A G E N D A

DELTA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD MEETING

305 Ludington Street, Second Floor Conference Room

January 11, 2016, 10:00 A.M. Eastern Time

- A. Approval of agenda**
- B. Approval of December 21, 2015 minutes**
- C. Financial report**
 - 1. Review of vouchers**
- D. Director's Report**
 - 1. Staffing Information**
 - 2. Statewide Directors Meeting/Information**
 - 3. Collaborative Issues/Information**
 - 4. Director's Portfolio Update**
 - 5. Miscellaneous**
 - 6. Board Member Input/Suggestions**
- E. Unit Reports: Assistance Payments Supervisor**
- F. Board business**
 - 1. Approval of vouchers**
 - 2. MCSSA**
- G. New business**
- H. Public comment (5 minute limit per speaker)**
- I. Next meeting – February 8, 2016 – 10:00 AM**
- J. Adjournment**

“What do we believe? Who do we serve? What do we do?”

Mission:

The Michigan Department of Health and Human Services provides opportunities, services, and programs that promote a healthy, safe, and stable environment for residents to be self-sufficient.

Vision:

Develop and encourage measurable health, safety and self-sufficiency outcomes that reduce and prevent risk, promote equity, foster healthy habits, and transform the health and human services system to improve the lives of Michigan families.

A G E N D A

**DELTA COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES
BOARD MEETING**

305 Ludington Street, Second Floor Conference Room

February 8, 2016, 10:00 A.M. Eastern Time

- A. Approval of agenda**
- B. Approval of January 11, 2015 minutes**
- C. Financial report**
 - 1. Review of vouchers**
- D. Director's Report**
 - 1. Staffing Information**
 - 2. Statewide Directors Meeting/Information**
 - 3. Collaborative Issues/Information**
 - 4. Director's Portfolio Update**
 - 5. Miscellaneous**
 - 6. Board Member Input/Suggestions**
- E. Unit Reports: Foster Care Supervisor**
- F. Board business**
 - 1. Approval of vouchers**
 - 2. MCSSA**
- G. New business**
- H. Public comment (5 minute limit per speaker)**
- I. Next meeting – March 21, 2016 – 10:00 AM**
- J. Adjournment**

“What do we believe? Who do we serve? What do we do?”

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DELTA COUNTY CENTRAL DISPATCH AUTHORITY MEETING
January 13, 2016-- 9:00 a.m.
Courthouse

1. Call to order 9:00 a.m.

2. Roll Call

AGENCY	MEMBER	YES	NO
Escanaba City	Tall, Marc	x	
Fire Chief's Association	Lundberg, Jim	x	
Gladstone City	Geyer, Paul	x	
Sheriff's Department	Oswald, Ed	x	
State Police	Cunningham, Greg	x	
Township Association	Johnson, Greg	x	
Delta County	Bergman, Ryan	x	
911 Coordinator	Segorski, James	x	
E M Coordinator	Berbohm, Robert		x

Also present: Hope Rudden, Chief Deputy Clerk of Delta County Michigan

3. Adoption of Agenda: Election of Officers 2016

A. Call for Nominations for Chair: Motion by Marc Tall & 2nd Ryan Bergman to nominate Ed Oswald, with Marc Tall withdrawing his nomination

Motion by Paul Geyer & 2nd Ed Oswald nominate Ryan Bergman

MOTION to Elect Ryan Bergman as 2016 Chair: Marc Tall
SECOND: Paul Geyer
SUPPORT: ALL

B. Call for Nominations for Vice Chair:

MOTION: to Elect Ed Oswald as 2016 Vice Chair: Jim Lundberg
SECOND: Greg Johnson
SUPPORT: ALL

C. Call for Nominations for Secretary:

MOTION: to Elect Greg Cunningham as 2016 Secretary: Paul Geyer
SECOND: Ed Oswald
SUPPORT: ALL

D. Call for Nominations for Treasurer:

MOTION: to Elect Jim Lundberg as 2016 Treasurer: Ed Oswald
SECOND: Greg Cunningham
SUPPORT: ALL

Motion to approve agenda:

MOTION: Paul Geyer
SECOND: Ed Oswald
SUPPORT: ALL

4. Public Comment on Agenda Items: NONE

5. Approval of Previous Meeting Minutes (December):

A. Page 5 had date of December 9, 2015

Motion to accept minutes with changes above

MOTION: Paul Geyer
SECOND: Greg Johnson
SUPPORT: ALL

6. Communications:

A. Ed Oswald questioned Trans National Communications Bankruptcy Court letter
- Jamie Segorski stated Trans National Communications is going out of business
and a letter is sent to every vendor.

7. Committee and Liaison Reports:

A. Coordinator's Report: Given by Jamie Segorski

1. Incident Analysis Report - Calls have gone up significantly. Staying busy, there are two Dispatchers 24/7. Dispatcher funds submit for approval at the end of the month.

Lundberg - Increase in travelers calling in? Jamie – continuous calls, enormous cell phone contact

Cunningham – Increase in assaults/domestic violence 2015 by State Police

Segorski - Assaults are being called in with cell phone in the "heat" of the moment, unreported assaults are now being reported. Cell phones contribute to report of crime.

2. In-Car Equipment - Bergman questioned if everything is still on track.
Geyer- Gladstone has 1st in service, so far so good.
moving from lab tops to tablets
Lien diagrams changed

Escanaba has ordered one

Cunningham - Are docking stations used? Tablet from car to

Stations to save costs -work great!

Sheriff Dept. - looking at bond on computers in office, credit card bonds on the road

B. Treasurer's Report:

Beginning Balance	\$ 454,347.13
Additions	\$ 25,600.23
Expenditures	\$ -0-
Ending balance	\$ 479,947.36

C. Monthly Report -- City of Escanaba: **NONE**

1.

2.

D. Monthly Budget Status Report and approval of amendments: Presented by Ryan Bergman

1. Wireless tax dollars staying at a higher level, which is good keeping us from using fund balance

2. Expenditure – no surprises so far

E. Emergency Management Report: Bob Berbohm **NONE**

1.

2.

F. TAC Committee Report: John Giese: **NONE**

G. Mark Seymour Report: **NONE**

1.

2.

8. Old Business:

A.

9. New Business:

A. Payment of Bills: Attached to Minutes

MOTION to pay bills in the amount of **\$ 70,011.58**

One correction - some bills wait until meeting to be paid. There was a duplicate bill
Federal Signal \$5400.00, do not have to pay

MOTION: To pay bills with the exception of Federal Signal: Marc Tall
SECOND: Ed Oswald
SUPPORT: ALL

10. Public Comment: NONE

11. Authority Members Comment:

- A. Ryan Bergman - address points in townships, solutions?, How big for 911 to set up?, Matching grant ?,
Fix and move forward? Use Title I funds? Uniform address signs are needed for ambulance, police
fire departments
Cunningham has packet as to what other counties are doing for township association meeting and will
present to 911 board.
Lundberg stated Ensign, Nahma address signs are on Rt. side of drive can see 1/2 – ¾ miles down rd.
Title I funds used
Oswald stated Delta is easiest because of grid system
- B. I Tech (Lexis Nexis) – software used for State Police electronic citations in patrol cars.
Print off – no handwritten anymore.

C. Tim McKee - 911 Chippewa Co. retired December. Michelle Robbins – new coordinator

D. Jail board meeting, Tuesday January 19, 2016, millage for jail, meet with Gladstone, Escanaba councils, Township Assoc, etc.

12. Other Items: Next Meeting: February 10, 2016 9:00 am

13. ADJOURNMENT:

MOTION: Ed Oswald
SECOND: Paul Geyer
SUPPORT: ALL

APPROVAL OF MINUTES:

CHAIRPERSON

VICE-CHAIRPERSON

DATED: _____

DELTA COUNTY TOWNSHIPS ASSOCIATION

The regular meeting of the Delta County Townships Association was held on October 22, 2015 at the Tri-Township School in Rapid River. President Steve Rose led in the Pledge of Allegiance.

Townships that were represented were: Bark River, Bay de Noc, Cornell, Ensign, Escanaba, Fairbanks, Ford River, and Garden. Representing the Delta County Commissioners was John Malnor.

A motion to accept the minutes from the September 24, 2015 meeting was made by Gary Boudreau and supported by Greg Johnson. Motion carried.

The Treasurer's Report was given. A motion to accept the treasurer's report was made by Ginny Dahlin and supported by Gary Boudreau. Motion carried.

Old Balance: (9/24/15).....\$4355.08	Picnic Fund.....\$696.14
Income0	
Expenses.....Salaries.....\$110.00	
New Balance.....\$4245.08	Total of all Funds...\$4941.22

COMMUNICATIONS: None

UNFINISHED BUSINESS:

The two openings on the DATA Board have been filled by Judy Lauria and Connie Fuller.

The Annual Meeting/Christmas Party will be held at Bay de Noc Township on December 4, 2015.

A committee to choose an award recipient for 2015 was formed. They are John Wolf, Ginny Dahlin and Peter Brock.

The committee to find new volunteers to run for Township Association offices will be made up of Steve Rose, Mary Wilson and Linda Robitaille.

SPEAKERS:

RICHARD SMITH, CUPPAD, spoke on Zoning in Delta County. Zoning in Delta County demands that there be zoning; except where the individual townships have their own. It is only for "land use" which protects peoples property. The 2006 Enabling Zoning Act updated the law in Michigan. For other issues that might involve land use the townships must create their own ordinances, such as Blight, Outdoor Wood Stoves, Wind Turbines, Noise Etc.

DAN MANACHER, DELTA COUNTY BUILDING AND ZONING ADMINISTRATOR, also spoke about zoning in Delta and Menominee Counties. Land use can mean something different to each individual. He stated that Delta County has an Animal Ordinance, ATV Ordinance and a Noise Ordinance and they are hard to inforce.

He addressed the creation of the 911 Addressing Signage in 1985. Even though it is important for

emergency vehicles, he believes it should be at the discretion of the property owner whether they want to post their home, camp or business. Emergency service personnel would not be responsible for not finding the proper location in the event of an emergency.

MIKE PARRETT, DELTA/SCHOOLCRAFT COMMUNITY LABOR COUNCIL, "Save Delta/Save Michigan" Initiative, shared the creation of "Dark Store" Educational Forum to protect the tax base for all of the local entities. Loopholes are allowing businesses to cut their property tax bills by 2/3, which greatly reduces local tax revenues for schools, roads etc. There will be an open forum on Tuesday October 27, 2015 at 7pm at Bay de Noc Community College, Room 525.

The Annual Meeting will be December 4, 2015, Stonington Community Hall. The next regular meeting will be January 28, 2016 at the Tri-Township School in Rapid River.

The motion to adjourn was made by Gary Boudreau and supported by Greg Johnson. Motion carried.

Respectfully Submitted by;

Linda Trombley-Robitaille

Linda Trombley-Robitaille, Recording Secretary

DELTA COUNTY TOWNSHIPS ASSOCIATION

The annual meeting of the Delta County Townships Association was held on December 4, 2015 at the Bay de Noc Township Hall. President Steve Rose led in the Pledge of Allegiance. Everyone enjoyed a great dinner served by the Stonington Booster Club.

Representing the County Board of Commissioners was Administrator Ryan Bergman, David Rivard, Mary Harrington and John Malnor. Delta County Clerk, Nancy Kolich, and Delta County Treasurer Tom Sabor were both present. The Delta County Road Commission was represented by Dennis Stanek, Randy Bjork, and Mike Larabee as well as Jody Norman and Van Marenger. Don Pyle was present from the Delta County Landfill Authority.

A motion to accept the minutes from the December 5, 2014 meeting was made by Greg Stevenson and supported by Peter Brock. Motion carried.

The Treasurer's Report was given. A motion to accept was made by Gary Boudreau and supported by Randy Gorecki. Motion carried.

BUDGET REVIEW 2015

INCOME

Starting Balance.....\$3111.15
Picnic Fund.....526.34
2015 Dues2963.20
Reimb, Advert.....3146.83
Annual Dinner.....1485.00
50/50....Dec. and July.....317.00

Total Income.....\$11,549.52

Total Expenses.....6,826.30

BALANCE4,027.08

PICNIC FUND.....696.14

EXPENSES

Salaries.....\$1320.00
Monthly Lunches.....64.79
Annual Dinner.....1530.00
Annual Dinner Supplies.....71.40
Expenses for July Picnic.....73.00
Daily Press/Action News.3095.43
Reimbursement overpay.....51.48

COMMUNICATIONS: NONE

UNFINISHED BUSINESS:

There was a motion made by Mary Wilson, supported by Mark Depudyt to leave the same three members on the Waste Management Authority for the next year. They will include Steve Rose, Gary Boudreau and Randy Gorecki.

NEW BUSINESS:

Special Recognition was noted for David Rivard, County Commissioner, honoring him for his dedicated attendance and support for township government.

For the Election of new Officers there was no opposition for any positions. Peter Brock made a motion to have a Vote of Acclamation, supported by Julien Vandecayve. Motion carried.

Officers for 2016 will be: President- Ginny Dahlin, Vice-President-Greg Johnson, Treasurer-John Wolf, Recording Secretary-Linda Robitaille and Corresponding Secretary-Mary Wilson

Treasurer John Wolf requested permission to change the depository to the bank in Rapid River. A motion was made by Julien Vandecayve to move to BayBank, and supported by Linda Robitaille. Motion carried.

Julien Vandecayve made a motion to drop the Rate of Membership from .20 per capita to .15 per capita. The move was supported by Gary Boudreau. Motion carried.

The motion to adjourn was made by Julien Vandecayve and supported by Mary Wilson. Motion carried.

Respectfully Submitted,

Linda Trombley-Robitaille, Recording Secretary