

TENTATIVE AGENDA

DELTA COUNTY BOARD OF COMMISSIONERS

March 15, 2016

5:15 p.m.

- I. CALL TO ORDER
- II. PRAYER
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL

SPECIAL ORDERS OF BUSINESS:

- V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - County Board minutes: 2-16-16
 - Committee of the Whole: 2-22-16
- VI. APPROVAL OF AGENDA
- VII. PRESENTATION OF WRITTEN COMMUNICATIONS
 - A. COMMUNICATIONS RECEIVED
 - B. COMMUNICATIONS FORWARDED
- VIII. REPORTS OF STANDING, STATUTORY, SPECIAL COMMITTEES AND OTHERS
- IX. **PUBLIC COMMENT ON AGENDA ITEMS** (Sign In)
 - Public Hearing on Development Grant UP State Fair and the Acquisition of 1,400 Acres**
- X. **COMMITTEE REPORTS**
 - 1. **Administrator's Report**
 - 2. **Building and Grounds minutes of 3-11-16**
- XI. GENERAL ORDERS OF BUSINESS
 - A. UNFINISHED BUSINESS
 - 1. **Appointment to Building Authority**
 - B. NEW BUSINESS
 - 1. **Payment of Bills**

2. **County Credit Card Policy**
3. **Planning Commissioner Training**
4. **Appointment to the Pathways Board (1 appointment)**
5. **Appointment to the Land Bank (2 appointments)**
6. **Protest of Tax Tribunal Appointment**
7. **UP State Fair- Speed Barn Renovation Agreement/Resolution**
8. **UP State Fair-Grant Projects - Ruth Butler Building, Veterans Museum/Chamber of Commerce New Building, and Campground Relocation**
9. **Executive Session**
10. **Resolution to Support Trust Fund Grant-Acquisition**

XII. GENERAL PUBLIC COMMENT

XIII. COMMISSIONER'S COMMENTS

XIV. MEETING SCHEDULE

- A. Board of Commissioners Meeting on 4-5-16 at 5:15 p.m. in the Service Center Boardroom.
- B. Statutory Board of Commissioners Meeting on 4-12-16 at 5:15 p.m. in the Service Center Boardroom.
- C. Board of Commissioners Meeting on 4-19-16 at 5:15 p.m. in the Service Center Boardroom.

XV. NOTICES

30 day notice of Appointments

XVI. ADJOURNMENT

*****DUE TO THE TIME CONSTRAINTS, THE DELTA COUNTY BOARD OF COMMISSIONERS HAS ADOPTED A POLICY THAT ANY INDIVIDUAL WISHING TO ADDRESS THE BOARD WILL BE ALLOCATED THREE (3) MINUTES. THE THREE MINUTES USED BY THE INDIVIDUAL ARE TO MAKE STATEMENTS. THERE WILL BE NO QUESTION AND ANSWER SESSION FORMAT. THIS WILL STRICTLY BE A STATEMENT TYPE FORMAT. IF YOU WISH TO ADDRESS THE BOARD, PLEASE SIGN YOUR NAME ON THE SIGN UP LIST AVAILABLE FROM THE COUNTY CLERK. SPEAKERS WILL BE CALLED IN ORDER OF SIGN UP.*****

THE COUNTY OF DELTA WILL PROVIDE REASONABLE AUXILIARY AIDS AND SERVICES FOR THE HEARING IMPAIRED AND TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON REASONABLE NOTICE TO THE COUNTY OF DELTA. INDIVIDUALS WITH DISABILITIES REQUIRING SERVICES SHOULD CONTACT THE COUNTY OF DELTA ADA COORDINATOR BY WRITING OR CALLING THE FOLLOWING:

Daniel Menacher, DELTA COUNTY ADA COORDINATOR
310 LUDINGTON STREET
ESCANABA, MI 49829
TELEPHONE (906) 789-5189

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A regular meeting of the Delta County Board of Commissioners is scheduled for
Tuesday, March 15, 2016 at 5:15 p.m. in the Boardroom in the Delta County Service Center.

Sincerely yours,

Nancy J. Kolich
Delta County Clerk

Proposed

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING
February 16, 2016**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

February 11, 2015

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday February 16, 2016, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,
Nancy J. Kolich
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Malnar, Johnson, Harrington, Moyle and Rivard.

ABSENT: None.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy Kolich.

VIII. PUBLIC COMMENT ON AGENDA ITEMS

Rick Wilson, Heritage Wind Farms, addressed the Board with Heritage's Plans to build a 1 megawatt, 6 acre solar farm, a \$2.2 million investment in Garden Township. They did receive a resolution of support from the Garden Township Board.

Public Hearing on 5 year Recreation Plan:

Moved by Commissioner Rivard and seconded by Commissioner Johnson to open the Public Hearing at 5:25 p.m. MOTION CARRIED.

Rory Mattson, Delta County Conservation Director, gave an update on the Five Year Recreation Plan.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to close the Public Hearing at 5:34 p.m. MOTION CARRIED.

Proposed

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve the minutes of the February 9, 2016 meeting. MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner Malnar and seconded by Commissioner Rivard to approve the agenda as amended, putting Rick Wilson of Heritage Wind Farms before the Public Hearing. MOTION CARRIED.

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

- A. Received: No communications were received.
- B. Forwarded: No communications were forwarded.

VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

VII. REPORTS OF SPECIAL COMMITTEES AND OTHERS.

VIII. COMMITTEE REPORTS:

1. Administrator's Report.

Mr. Bergman gave an update on the Jail millage and the news that the Governor's State Budget did not cut the County's

portion of Revenue Sharing. The Building and Zoning meeting will be set up for Friday.

X. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

- 1. Appointment to the Building Authority.
Informational.

B. NEW BUSINESS

- 1. Payment of Bills.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to approve payment of the bills in the amount of \$612,885.85 and Commissioner's expenses of \$1,585.35. MOTION CARRIED.

Proposed

2. Jail Consultants Presentation.

Joe Mrak, of RQAW, gave a presentation on the Jail Feasibility Study.

3. Representative to UP911.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to ratify the appointment of Jamie Segorski to the UP911 Committee and Robert Berbohm as the alternate. MOTION CARRIED.

4. Adoption of the Five Year Recreation Plan and Resolution.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to adopt the Resolution of Recreation Plan Adoption, as requested. MOTION CARRIED.

XII. PUBLIC COMMENT

Phil Strom, Prosecuting Attorney, addressed the Board regarding the Jail Project.

Jim Yoder, USDA Rural Development, addressed the Board stating that now is the time to borrow money.

XIII. COMMISSIONERS CONCERNS

Commissioner Malnar: None.

Commissioner Johnson: Thanked the Jail Committee, good project.

Commissioner Moyle: Thanked the Jail Committee, he is willing to do whatever to help sell the project.

Commissioner Rivard: Thanked the Jail Committee, job well done. Asked the community to support the jail millage.

Commissioner Harrington: Worked in the jail 35 years ago and is in support of a new jail for the safety of the corrections officers.

Proposed

XIV. MEETING SCHEDULE

March 1st CANCELLED.
March 15th 5:15 p.m. Board meeting.
April 5th 5:15 p.m. Board meeting.

XV. NOTICES

30 day notice of Appointments

XVI. ADJOURNMENT

Moved by Commissioner Malnar and seconded by Commissioner Johnson to adjourn at 6:36 p.m.

Respectfully Submitted,

Nancy J. Kolich, County Clerk

Mary K. Harrington, Board Chair

Proposed

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING
COMMITTEE OF THE WHOLE
February 22, 2016**

Escanaba, Michigan

A Committee of the Whole meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

February 17, 2016

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Committee of the Whole Meeting of the Delta County Board of Commissioners is scheduled for Monday, February 22, 2016, at 2:30 p.m. in the Conference Room of the Delta County Courthouse.

Sincerely yours,
Nancy J. Kolich
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Malnar, Harrington and Rivard.

EXCUSED: Commissioners Johnson and Moyle.

The meeting was called to order at 2:35 p.m. in the Conference Room of the Delta County Courthouse by County Clerk, Nancy Kolich.

ALSO PRESENT: Administrator Ryan Bergman
Building and Zoning Director Dan Menacher
Pat Besson, Assistant Building and Zoning Adm.
Lee Anne Strand, Equalization Assistant
Sandy Caron, Dep. Treasurer/Equalization Assistant

VI. NEW BUSINESS

1. Building and Zoning Office Location and Support Staff.

Moved by Commissioner Rivard and seconded by Commissioner Malnar to recommend that the Administrator proceed with negotiations with the Courthouse Unit to combine Building and Zoning and Equalization. MOTION CARRIED.

Proposed

2. Electrical Inspections.

Moved by Commissioner Rivard and seconded by Commissioner Malnar to recommend that the Administrator explore hiring an Electrical Inspector. MOTION CARRIED.

3. Permit Costs.

Moved by Commissioner Rivard and seconded by Commissioner Malnar to recommend that the Building Director proceed with proposing a more consistent fee schedule as requested by the Building Director. MOTION CARRIED.

Moved by Commissioner Rivard and seconded by Commissioner Malnar to recommend officially designating Dan Menacher as our Building Official. MOTION CARRIED.

VII. PUBLIC COMMENT

None.

VIII. ADJOURNMENT

Moved by Commissioner Harrington and seconded by Commissioner Malnar to adjourn at 4:15 p.m.

Respectfully Submitted,

Nancy J. Kolich, County Clerk

Mary Harrington, Board Chairperson

read "Right now we need to find water..."

Laurila-Linder did not say that. The quote is a fragment that was inadvertently inserted into the article incomplete.

Girls basketball
Iron Mountain at Gladstone, 7:15
North Central at Mid Peninsula, 7:30
Rapid River at Munising, 7:30
Manistique at Big Bay de Noc, 7:30
N. Dickinson at Carney-Nadeau, 8
Bark River-Harris at Forest Park, 8
Hockey
Negaunee at Escanaba, 7:30

runner in 820 major league games since 2008. He hit 23 home runs in 2010 for Milwaukee, and he hit .287 for the Marlins in 2014, but he's had a hard time staying consistent.

Watersports, Wells, Michigan to operate their water sport rental business out of the Aronson Island Beach House facility for the 2016 and 2017 summer season(s).

2. Approved to retain TelNet Worldwide for continued telephone line service in the City Hall/Library Complex through 2019 in an amount not to exceed \$19,000.

Special Council Meeting, February 10, 2016

1. Approved to retain the Electrical Advisory Committee, revised the scope of duties and Rules of Procedure, reduced its composition to 5 members, with the Mayor appointing/reappointing new members with staggered terms.

Regular Council Meeting, February 18, 2016

1. Held a Public Hearing on the 2016/17 Fiscal year budget, and heard from the Bonifas Arts Center Representatives who asked for continuation of their annual appropriation.

2. Held the first reading of Ordinance No 1166, Payment in lieu of Taxes Ordinance, which would allow Excel Realty Group, Deal 24, LDHA LP to seek funding from the State of Michigan Tax Credit Program for the renovation and upgrading of property located at 223 Ludington Street and 216 1st Avenue South, and further set March 3, 2016 as the second reading, public hearing and approval date.

3. Approved to retain the Rehmann Group of Traverse City, Michigan, in an amount not to exceed and average of \$22,500 per year for mandated audit services through 2019.

4. Approved a Resolution to Terminate the City of Escanaba Economic Development Administration (EDA) Revolving Loan Fund (RLF).

5. Approved to retain M3 Electric of Greenville, WI to provide labor and equipment to install forty-five (45) new electrical distribution poles in an amount not to exceed \$86,000.

6. Approved to purchase four (4) substation reclosers from RESCO of Middleton, WI in an amount not to exceed \$103,500.

7. Approved a project commitment agreement between the City of Escanaba and the American Transmission Company which commits both parties in the construction of the new North substation to be located on City-owned property.

Robert S. Richards, CMC
www.escanaba.org

Public Notice

Delta County, Delta Conservation District and the U.P. State Fair are posting this notice to advise the community that the County of Delta is considering MNRTF grant applications for recreational projects.

U.P. State Fair is proposing two development grants: (1) construction of a multipurpose/multiuse building that will serve as a community center and a hub for business and economic activity located on fairground property adjacent to North Lincoln Road; (2) relocation and expansion of campground, parking improvements and new toilet/shower building to area known as the North Coast on fairground property.

Delta County Parks is proposing an acquisition grant for the County to purchase approx. 1400 acres of forested land for the purpose of outdoor recreational use. If approved this land parcel will be open to the public for hunting, hiking, sight-seeing, bird-watching, cross-country skiing, berry & mushroom picking, etc. Future timber sale revenue will supplement County parks appropriations. This land is located at T41N-R24W, Sec 27 & 28.

Comments can be emailed to parks@delta-county.mi.gov, be mailed or dropped off at the Delta Conservation District, 622 US Highway 2, 41, M35, Gladstone, MI 49830 (Pioneer Trail Park). Information requests: U.P. State Fair projects should be made to Vickie Micheau at the Chamber of Commerce. Parks land acquisition project to Rory Mattson at the Delta Conservation District.

Two forums for public input will also be held: March 8, 2016 during the Delta Conservation District Board meeting at 10:00 a.m. (Pioneer Trail Park) and on March 15, 2016 a public hearing during the Delta County Board of Commissioners meeting at 5:15 p.m. to adopt the application and corresponding resolution (Delta County Service Center).

BUILDING AND GROUNDS MEETING

March 11, 2016

Service Center Boardroom

MEMBERS PRESENT: Commissioner David Rivard
Commissioner John Malnar
Administrator Ryan Bergman

ATTENDEES: Cory Schroeder, Director of Maintenance; Members and representatives of the Bay De Noc Kennel Club; Nathan Fazer, CUPPAD; Steve Lanniker, CUPPAD.

The meeting began at 10:30 a.m.

Agenda Update: The discussion with CUPPAD was moved from agenda item 2 to agenda item 3. The landscaping services agenda item was changed to Maintenance Director updates.

V. New Business:

1. **Discussion with Bay De Noc Kennel Club**

Bay De Noc Kennel Club representative Peter Strom presented a proposed lease agreement to the committee. The Kennel Club is interested in expanding the current lease agreement to the vacant animal shelter building. The Committee discussed the long term options for the property. The committee then discussed additional items that would need to be accounted for in a potential lease agreement, including length, liability, severability, and an automatic purchase provision. An updated lease will be presented for consideration to the committee at a later date. No recommendations to the full board were made.

2. **Maintenance Director Updates**

Cory Schroeder presented the committee with updates on various projects including: problems with a chimney in the courthouse; problems with the second Building Maintenance work truck; the landscaping contract; and the gas metering in the jail. No recommendations to the full board were made.

3. **Discussion with CUPPAD**

The Committee and two members of CUPPAD reviewed the current status of the county parcel project. Maps of all county owned property are being created. The group reviewed current problems and discussed how the county funded GIS hours will assist with the project. No recommendations to the full board were made.

The meeting adjourned at 11:50 a.m.

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197

B1



March 15, 2016

TO: Delta County Board of Commissioners
FR: Ryan Bergman, Administrator
RE: Payment of Bills

I have examined all claims presented, and recommend payment of the following; and that the County Clerk be directed to issue orders on the County Treasurer to the Claimants for the amounts allowed.

Ryan Bergman, Administrator

Date	Amount
02-26-16	478,163.67
02-29-16	61,906.67
03-10-16	1,016.72
03-10-16	395,161.27
Total Report of Claims \$	936,248.33
Total Jury Expense \$	2,210.22
GRAND TOTAL OF BILLS \$	938,458.55
Commissioner Expenses: \$	1,375.14 Paid

AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
02/25/2016	160723	002207	BLUE CROSS BLUE SHIELD OF MICHIGAN	HOSPITAL INSURANCE	1,832.43
02/25/2016	160724	ADMIN MISC	KELLY CHANDLER	RESTITUTION	1,500.00
02/26/2016	160725	013950	MUNICIPAL EMPLOYEES RETIREMENT	RETIREMENT	2,440.00
				RETIREMENT	2,317.00
				RETIREMENT	5,402.00
				RETIREMENT	3,138.00
				RETIREMENT	1,531.00
				RETIREMENT	755.00
				RETIREMENT	2,666.00
				RETIREMENT	3,262.00
				RETIREMENT	2,675.00
				RETIREMENT	851.00
				RETIREMENT	901.00
				RETIREMENT	1,341.00
				RETIREMENT	9,871.00
				RETIREMENT	16,751.00
				RETIREMENT	6,983.00
				RETIREMENT	853.00
				RETIREMENT	881.00
				RETIREMENT	6,655.00
				RETIREMENT	1,947.00
				RETIREMENT	1,188.00
					<u>72,408.00</u>
02/26/2016	160726	013950	MUNICIPAL EMPLOYEES RETIREMENT	RETIREMENT-DEFINED BENEFIT	2,440.00
				RETIREMENT-DEFINED BENEFIT	2,317.00
				RETIREMENT-DEFINED BENEFIT	5,402.00
				RETIREMENT-DEFINED BENEFIT	3,138.00
				RETIREMENT-DEFINED BENEFIT	1,531.00
				RETIREMENT-DEFINED BENEFIT	755.00
				RETIREMENT-DEFINED BENEFIT	2,666.00
				RETIREMENT-DEFINED BENEFIT	3,262.00
				RETIREMENT-DEFINED BENEFIT	2,675.00
				RETIREMENT-DEFINED BENEFIT	851.00
				RETIREMENT-DEFINED BENEFIT	901.00
				RETIREMENT-DEFINED BENEFIT	1,341.00
				RETIREMENT-DEFINED BENEFIT	9,871.00
				RETIREMENT-DEFINED BENEFIT	16,751.00
				RETIREMENT-DEFINED BENEFIT	6,983.00
				RETIREMENT-DEFINED BENEFIT	853.00
				RETIREMENT-DEFINED BENEFIT	881.00
				RETIREMENT-DEFINED BENEFIT	6,655.00
				RETIREMENT-DEFINED BENEFIT	1,947.00
				RETIREMENT-DEFINED BENEFIT	1,188.00
					<u>72,408.00</u>
02/26/2016	160727	0010047	JLW INSTRUMENTS	PRESSURE GAUGE SERVICES	49.00
02/26/2016	160728	001024	AIS MARKETING INC	EQUALIZATION SERVICES- 2ND QTR 2016	23,750.00
02/26/2016	160729	001061	KAREN S ALVORD	INK FOR VICTIM ADVOCATE PRINTER	59.35
02/26/2016	160730	001102	ANDERSON COMMUNICATIONS INC	20 PORTABLE RADIO AND REPEATER IN JAIL	19,315.00
02/26/2016	160731	001132	APPLE OFFICE PRODUCTS	MISC OFFICE SUPPLIES - CALCULATOR RIBBON	11.17
				MISC OFFICE SUPPLIES - INKPAD REFILLS	15.60
				OFFICE SUPPLIES- RUBBER STAMPS	126.59
					<u>153.36</u>

160704 - 160722
Prcks + PRC Ded

Check Date	Check	Vendor	Vendor Name	Description	Amount
02/26/2016	160732	001151	AT&T	PHONE - ACCT 906 786-4902 919 7	314.85
02/26/2016	160733	002023	WENDY BALENGER	REST. PD BY JUV OFFENDER/ B KUBINSKI	217.94
02/26/2016	160734	002071	BARK RIVER TOWNSHIP	FIRE FUND APPROP 2015/16	774.55
02/26/2016	160735	002102	BAY DE NOC LAW FIRM PC	ATTORNEY FEES - SMITH	459.00
02/26/2016	160736	002142	BERGMAN LAW OFFICE PC	PROBATE ATTORNEY FEES - FEBRUARY 2016 CIRCUIT ATTORNEY FEES - FEBRUARY 2016	1,742.74 1,979.16 <u>3,721.90</u>
02/26/2016	160737	002151	ROBERT A. BERBOHM	EMERG MGMT SERVICES - FEB 2016	4,408.33
02/26/2016	160738	002170	BENOIT'S GLASS & LOCK	BROKEN DOOR LOCK ON FRONT DOOR. MAG LOCK ON FRONT DOOR CIRCUIT COURT DOOR LOCK AND HANDLE BROKE	68.50 350.00 50.00 <u>468.50</u>
02/26/2016	160739	002271	BRAMPTON TOWNSHIP FIRE DEPT.	FIRE FUND APPROP 2015/16	774.55
02/26/2016	160740	002320	BRUNETTE & SON, INC	SNOW PLOWING AND SALTING CH - JAN 2016 SNOW PLOWING AND SALTING-SC - JAN 2016	1,245.00 1,680.00 <u>2,925.00</u>
02/26/2016	160741	002344	AUDRA & MATTHEW BUCHMILLER	CARE LOLA TILOT - JAN 2016	534.44
02/26/2016	160742	002400	BURKHART, LEWANDOWSKI & MILLER, P.C	AUDIT MATTERS	160.00
02/26/2016	160743	002407	BYCE & ASSOCIATES INC	JAIL ASSESSMENT AND PLANNING	20,737.50
02/26/2016	160744	003005	C & C SALES	SNACKS FOR REWARDS FOR INMATES	120.30
02/26/2016	160745	003014	TIMOTHY F. CAIN	PROBATE ATTORNEY FEES - FEBRUARY 2016 CIRCUIT ATTORNEY FEES - FEBRUARY 2016	1,742.74 1,979.16 <u>3,721.90</u>
02/26/2016	160746	003058	CBM FOOD SERVICE	FOOD SERVICE 1/28/16 - 2/3/16 FOOD SERVICE 2/4/16 - 2/10/16	3,302.58 3,330.81 <u>6,633.39</u>
02/26/2016	160747	003061	CARQUEST AUTO PARTS	FILLER NIPPLE GREASE GUNS DIESEL EXHAUST FLUID, LEVER ACTION, LITH FLX RATCHET, EXTENSION EGR VALVE FOR 2009 DODGE JOURNEY MAC TRUCK PART ATF DEX/MERC QT OIL FILTER-MAC TRUCK OIL FILTER, FUEL CFI 86357, FUEL 86358 RATCHET SET FOR JOHN/GREASE LIQUID WRENC CHAIN LUBE - WRENCH OIL BRAKE PARTS FOR FORD RANGER TRUCK CARB SPRAY 16 OZ	8.54 106.42 36.14 113.39 59.88 4.55 29.89 62.33 20.20 120.76 4.22 <u>566.32</u>
02/26/2016	160748	003065	COAST TO COAST COMPUTER PRODUCTS	TONER CARTRIDGES - COLOR	494.97
02/26/2016	160749	003130	CITY OF ESCANABA	UTILITIES - ACCT 1-06-1500-00 ELECTRICAL SC-P ACCT- 1-06-1720-00 WATER-GARBAGE - ACCT 1-06-0550-00 SPRINKLER- SC - ACCT 1-06-0330-00 ELECTRICITY - CH - ACCT 1-06-1080-00 ELECTRIC/WATER-SCN- ACCT-1-06-0570-01	2,391.81 795.97 192.89 46.69 3,983.54 17.76 <u>7,428.66</u>

Check Date	Check	Vendor	Vendor Name	Description	Amount
02/26/2016	160750	003153	CLASSIC AUTO COLLISION	REPAIR OF DELTA 16 IN 2014	685.20
02/26/2016	160751	003160	CLOVERLAND PAPER CO.	TOILET PAPER	438.10
				TOILET PAPER	306.67
				TOILET PAPER	350.48
					<u>1,095.25</u>
02/26/2016	160752	003240	COOPER OFFICE EQUIPMENT INC.	BIZHUB C353 USAGE	319.60
02/26/2016	160753	003323	CYCLE CITY	HARNESS AND JUMP STARTER	257.49
02/26/2016	160754	004030	DAILY PRESS	DEC MARKETING GRANT -ACCT DD0179	519.87
				JANUARY 2016 MARKETING GRANT -ACCT DD017	837.32
				COLOR MARKETING GRANTS DEC AND JAN - ACC	240.00
					<u>1,597.19</u>
02/26/2016	160755	004075	DEGRAND, REARDON & HALL P.C.	DISTRICT ATTY FEES - FEBRUARY 2016 - RUS	2,083.33
02/26/2016	160756	004141	DELL MARKETING L.P.	FUSER ASSY	97.99
				BLACK TONER CARTRIDGE	265.96
				PRINTER	191.99
					<u>555.94</u>
02/26/2016	160757	004160	DELTA ANIMAL SHELTER	DISPURSE DONATIONS FUND BALANCE	32,698.09
02/26/2016	160758	004200	DELTA COUNTY CLERK	APPLY BOND \$ TO FINES - RHINES - 15-FH-9	258.00
				APPLY BOND TO FINES & 10% - PILON - 15-9	500.00
					<u>758.00</u>
02/26/2016	160759	004230	DELTA COUNTY ROAD COMMISSION	GASOLINE - JANUARY 2016	2,085.77
				GASOLINE - JAN 2016	240.81
					<u>2,326.58</u>
02/26/2016	160760	004256	DELTA COUNTY AIRPORT	H11 SYLVANIA BASICS CHEVY PICKUP MATERIA	13.49
02/26/2016	160761	004270	DELTA COUNTY TREASURER	22 REDEMPTION CERTS 1/5 TO 2/15/16	220.00
02/26/2016	160762	004408	MARK L DOBIAS P.C.	ATTORNEY FEES RONNIE ROHDE	45.00
02/26/2016	160763	004418	DTE ENERGY	NAT'L GAS - ACCT:4569 786 0001 7	1,158.28
				NAT'L GAS - ACCT:4576 043 0002 2	476.24
				NAT'L GAS - ACCT:4576 043 0003 0	675.07
				NAT'L GAS - ACCT:4576 043 0010 5	851.59
				NAT'L GAS - ACCT: 4576 012 0002 7	78.99
					<u>3,240.17</u>
02/26/2016	160764	004441	JASON DIX	PHONE REIMB - FEB 2016	35.00
02/26/2016	160765	004802	ECOLAB PEST ELIM DIV	ANT PROGRAM	150.00
				PEST CONTROL	150.00
					<u>300.00</u>
02/26/2016	160766	004805	ECONOMOPOULOS LAW FIRM PC	PROBATE ATTORNEY FEES - FEBRUARY 2016	1,742.74
				DISTRICT ATTORNEY FEES - FEB 2016	2,083.33
					<u>3,826.07</u>
02/26/2016	160767	005024	ELAINE BOYNE	DHS BOARD MEETING - FEB 2016	25.60
02/26/2016	160768	005030	ELMER'S COUNTY MARKET	COFFEE FOR WORK VAN (SHERIFF DEPT)	69.90
02/26/2016	160769	005033	WLUC TV-6 & FOX UP	FOOTBALL COMERCIALS - JAN 2016 MARKETING	750.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
02/26/2016	160770	005035	ANN ENGLAND	NFL DIVISIONAL MARKETING-JAN 2016	125.00
02/26/2016	160771	005040	ENSHIGN TOWNSHIP TREASURER	MARKETING - JAN 2016	300.00
02/26/2016	160772	005041	ENSHIGN TOWNSHIP FIRE DEPT.	GOLF OPEN MARKETING - FEB 2016	100.00
02/26/2016	160773	005062	ESCANABA PUBLIC SAFETY DEPT.		1,275.00
02/26/2016	160774	005063	ESCANABA RADIOLOGY ASSOCIATES	MILEAGE 11/30/15 - 02/19/16	25.24
02/26/2016	160775	005111	ESCANABA TOWNSHIP FIRE DEPARTMENT	2014 TAX SETTLEMENT	6,273.03
02/26/2016	160776	006022	FASTENAL COMPANY	FIRE FUND APPROP 2015/16	774.55
02/26/2016	160777	006082	FORD RIVER VOLUNTEER FIRE DEPT	FIRE FUND APPROP 2015/16 INCL CASCADE AN	2,254.55
02/26/2016	160778	006088	DAN FORRESTER	RADIOLOGY BILL - ACCT 5416*98348.1	574.00
02/26/2016	160779	006121	FRIENDS OFFICE PRODUCTS	RADIOLOGY BILL - ACCT 5416*99527.1	38.00
02/26/2016	160780	007012	GALLS, LLC		612.00
02/26/2016	160781	007030	GARDEN TOWNSHIP TREASURER	FIRE FUND APPROP 2015/16	774.55
02/26/2016	160782	007076	NAPA OF ESCANABA	CONCRETE DRILL BITS AND TAPCON DRIVER	119.64
02/26/2016	160783	007112	GLADSTONE PUBLIC SAFETY	FIRE FUND APPROP 2015/16	774.55
02/26/2016	160784	007130	ROBERT E. GOEBEL JR.	MILEAGE - 2/3/16	144.00
02/26/2016	160785	007250	GUARDIAN PEST CONTROL, INC.	TRAVEL/SESSION 01/13-2/10/16	444.00
02/26/2016	160786	008067	HEALTHPORT	PROBATE OFFICE SUPPLIES	28.47
02/26/2016	160787	008124	MATT HUGHES	PROBATE OFFICE SUPPLIES	219.10
02/26/2016	160788	010110	JOHNSTON PRINTING & OFFSET	HOLSTERS, KEY RINGS AND MACE CASES	413.67
02/26/2016	160789	011019	LISA A KEENEY	FIRE FUND APPROP 2015/16	774.55
02/26/2016	160790	011070	KOBAS ELECTRIC CO., INC.	OIL FILTER	13.25
02/26/2016	160791	011071	KMB BROADCASTING INC	BULB, FUNNEL, BREAK CLEAN, NITRILE GLOVE	82.77
02/26/2016	160792	012060	DONALD F. LEMIRE	CRIMSON 2 GRs	94.99
02/26/2016	160793	012131	PERRY LUND		191.01
02/26/2016	160794	012132	TANYA LUND	FIRE FUND APPROP 2015/16	774.50
02/26/2016	160795	013028	JAYNE MACKOWIAK	PHONE REIMB - FEB 2016	35.00
				MEDICAL RECORD REQUEST	30.00
				MILEAGE REIMB - 2/1 - 2/18/16	39.28
				BUSINESS CARDS - LACARTE	115.02
				OFFICE SUPPLIES-BUSINESS CARDS (KWARCIAN	35.00
				SUPPORT CHECK 12/25/2015-12/31/2015	100.00
				BULBS FOR HANGAR-PHOTO CELL FOR 100LL LI	135.00
				MH250 LAMPS	80.46
				SPORTS PACKAGE-MARKETING	82.73
				ATTORNEY FEES FONTAINE MINOR	93.60
				PHONE REIMB - FEB 2016	176.33
				JURY MATRON 01/25/2016	350.00
				ATTORNEY FEES FONTAINE MINORS	371.25
				CIRCUIT ATTORNEY FEES-FEBRUARY 2016	35.00
					320.20
					346.50
					1,979.16
					2,325.66

Check Date	Check	Vendor	Vendor Name	Description	Amount
02/26/2016	160796	013037	JOHN MALNAR	MILEAGE/PHONE REIMB-JAN 2016	429.74
02/26/2016	160797	013049	MICHAEL J. MANNING	BOND ASSIGNMENT - ATY FEES - RHINES - 15	5,000.00
02/26/2016	160798	013120	MASONVILLE TOWNSHIP TREASURER	FIRE FUND APPROP 2015/16	774.55
02/26/2016	160799	013167	MCSSCET	REGISTRATION LEGISLATIVE FORUM- ELAINE B	195.00
02/26/2016	160800	013175	MCNAMARA, ANNE B	COURT APPTD REFEREE - FEB 2016	2,000.00
02/26/2016	160801	013179	MENARDS	RAPID MELT, BAGS, TISSUE, SHOP ITEMS	130.28
				DOORSTOP, SNOWBLOWER PARTS	10.93
				TRASHBAGS - OFFICE	45.88
				VACUUM BAGS	23.96
				SOLDERING EQUIPMENT AND SUPPLIES	134.29
				PARTS FOR PUMP IN DIVE ROOM	53.73
				AHU FILTERS FOR COURTHOUSE	75.72
					<u>474.79</u>
02/26/2016	160802	013180	MEL'S LAWN AND GARDEN, INC.	ICE MELT	799.20
				FAA/OSHA PROTECTIVE GEAR	179.00
					<u>978.20</u>
02/26/2016	160803	013449	MICHAEL MILLER	VETERAN SERVICE OFFICER/MILEAGE - FEB 20	1,784.88
02/26/2016	160804	014040	NAHMA TOWNSHIP TREASURER	FIRE FUND APPROP 2015/16	774.55
02/26/2016	160805	014144	NORTHERN INSURANCE AGENCY INC	NOTARY BOND- DAVID DZIEWIOR	55.00
02/26/2016	160806	014210	NORTHERN PLUMBING & HEATING	TAPE MEASURE	18.13
				SPRAYER FOR KITCHEN	53.47
				SHOWER VALVES FOR JAIL	572.66
					<u>644.26</u>
02/26/2016	160807	014212	NORTHERN UNITED FEDERAL CREDIT UNIO	CREDIT CARD - ACCT 9670	317.45
				JANUARY INCENTIVE OUTING - ACCT 0211	322.80
					<u>640.25</u>
02/26/2016	160808	014214	NORTHERN SCREEN PRINTING	EMBROIDERY AND NAME REMOVAL	16.00
				NAME REMOVAL, EMBROIDERY	56.50
					<u>72.50</u>
02/26/2016	160809	015023	DAVID OEMING - ATTORNEY AT LAW	ATTORNEY FEES FOR ROWLEY	180.00
02/26/2016	160810	015039	OFFICE PLANNING GROUP	CANON IR5075 USAGE	311.06
02/26/2016	160811	016032	P & M INSPECTIONS, INC.	INSPECTIONS 2-8-2016 THROUGH 2-19-2016	1,290.00
02/26/2016	160812	016110	POMP'S TIRE SERVICE INC	TIRE FOR 2009 DODGE JOURNEY (USED)	240.00
				REPLACE SENSOR	55.00
					<u>295.00</u>
02/26/2016	160813	017009	QUALITY SEW & VAC	BELT COVER TO REPAIR VACUUM	7.32
02/26/2016	160814	017010	QUILL CORPORATION	OFFICE SUPPLIES - PENS	77.26
02/26/2016	160815	018041	STACEY RANDALL	DHS BOARD MEETING - FEB 2016	20.00
02/26/2016	160816	018057	RESULTS BROADCASTING	THE MOUNTAIN 106.7 SPONSORSHIP-MARKETIN	200.00
				FROG COUNTRY 101.5 SPONSORSHIP-MARKETING	200.00
					<u>400.00</u>
02/26/2016	160817	018063	REINHART FOOD SERVICE	CREAMER	52.33
02/26/2016	160818	018064	REDWOOD TOXICOLOGY LABORATORY INC.	JANUARY 2016 - ACCT 009431	40.45
02/26/2016	160819	018067	REAL ESTATE TRF.TAX, DEPT.77627	RE TRANSFER JAN 2016	43,822.50
02/26/2016	160820	018069	REMY BATTERY	BATTERIES	55.20

Check Date	Check	Vendor	Vendor Name	Description	Amount
02/26/2016	160821	018077	UPPER MICHIGAN LAW	DISTRICT ATTY FEES - JESSICA BRAY - FEBR ATTORNEY FEES - DROSSART ATTORNEY FEES-BERTRAND	2,083.33 54.75 848.25 <u>2,986.33</u>
02/26/2016	160822	018110	RICHER REFRIGERATION	LABOR FOR CHECKING FREEZER ALARM	120.00
02/26/2016	160823	019010	OSF ST. FRANCIS HOSPITAL	LABS - 2775911201 LABORATORY WORK LABORATORY	468.00 189.00 380.00 <u>1,037.00</u>
02/26/2016	160824	019021	STAPLES	OFFICE SUPPLIES -ACCT 6011 1000 4030 441 OFFICE SUPPLIES - ACCT 6011 1000 4030 44	113.97 39.56 <u>153.53</u>
02/26/2016	160825	019027	LESLIE STANEK-NAULT	PHONE REIMB- JANUARY 2016	35.00
02/26/2016	160826	019036	SAULT STE MARIE TRIBE OF CHIPPEWA	2 DAYS CARE LAURA GALLAGHER 2 DAYS CARE DARRIN LECLAIRE	240.00 240.00 <u>480.00</u>
02/26/2016	160827	019166	GERALD A SMITH	DHS BOARD MEETING-FEB 2016	62.40
02/26/2016	160828	019168	KELLY SMITH	REIMB LODGING/BRIDGE - MAAE CONFERENCE	279.20
02/26/2016	160829	019168	KELLY SMITH	REIMB MILEAGE - MAAE CONFERENCE	406.08
02/26/2016	160830	019196	STANDARD ELECTRIC COMPANY	BULBS AND BALLASTS FOR JAIL LIGHT BULBS FOR MICHIGAN WORKS AREA. BULBS SERVICE MICHIGAN WORKS AREA BULBS FOR SERVICE CENTER MICHIGAN WORKS	255.53 248.16 30.90 169.20 <u>703.79</u>
02/26/2016	160831	019201	STATE OF MICH, ST. EDUCATION TAX	SET & TLR TAX 02/1 - 15/2016	13,158.36
02/26/2016	160832	019232	STATE OF MICHIGAN	ELEVATOR INSPECTION	185.00
02/26/2016	160833	019297	STATE OF MICHIGAN	LOC SPONSOR WILDLIFE HAZARD ASSESSMENT F	2,700.00
02/26/2016	160834	019301	STATE OF MICHIGAN	FILATION - SEYMOUR - 08-19439-DF	40.00
02/26/2016	160835	019373	PHILIP STROM	REIMB MILEAGE/MEAL/HOTEL FEES- PAAM MID-	390.80
02/26/2016	160836	019375	STROPICH OIL COMPANY	WINTER BLEND DIESEL 400 X 1.65	660.00
02/26/2016	160837	019385	SUNLIFE FINANCIAL	LIFE INSURANCE- MARCH 2016	1,045.88
02/26/2016	160838	019397	SYNCB/AMAZON	CARTRIDGES-ACCT 60457 8781 045287 6	25.33
02/26/2016	160839	019887	SUPERIOR FIRE SAFETY	FIRE INSPECTION AND REPORT	307.20
02/26/2016	160840	020012	TRI TOWNSHIP FIRE BOARD	FIRE FUND APPROP 2015/16	774.55
02/26/2016	160841	020045	TELNET WORLDWIDE INC	PHONE - ACCT: CORP-005103 PHONE - ACCT: CORP-000861	96.09 947.22 <u>1,043.31</u>
02/26/2016	160842	020046	TECHNICAL RESOURCE MGMT LLC	FIELD TEST KITS	667.00
02/26/2016	160843	020062	THOMSON REUTERS	MONTHLY SUBSCRIPTION ASSURED PRINT PRICI	337.16
02/26/2016	160844	020087	TITLE CHECK LLC	FEB CERTIFIED MAILING 2014 TAX FORFEITUR JANUARY FEE 2013 TAX CYCLE FEBRUARY MONTHLY FEE 2013 TAX CYCLE	5,626.22 1,496.34 1,496.34 <u>8,618.90</u>
02/26/2016	160845	021012	UNITED PARCEL SERVICE	SHIPPING EQUIPMENT JWL INSTRUMENTS 14 N	16.50
02/26/2016	160846	021034	UP HEALTH SYSTEM-MARQUETTE	PHYSICAL - EMPLOYEE	180.00

6

Check Date	Check	Vendor	Vendor Name	Description	Amount
02/26/2016	160847	021043	UPCAP SERVICES	2016 DUES WORK CREW SERVICES-JANUARY 2016	1,500.00 2,865.16 <u>4,365.16</u>
02/26/2016	160848	021070	U. P. POWER CO.	UTILITIES - ACCT 0420193263-00001	21.30
02/26/2016	160849	022025	VERIZON WIRELESS	PHONE - ACCT: 482996167-00001 PHONE - ACCT 482996167-00001	966.25 437.02 <u>1,403.27</u>
02/26/2016	160850	022049	JAMES J VIAU	CIRCUIT ATTORNEY FEES-FEB-2016 (MORLEY D	1,979.16
02/26/2016	160851	023031	WAL-MART COMMUNITY	SHOE POLISH-ACCT 6032 2020 0060 0594	12.88
02/26/2016	160852	023076	TAMMY WETHUHN	PHONE REIMB - FEB 2016 MILEAGE REIMB - 2/2/2016	35.00 20.52 <u>55.52</u>
02/26/2016	160853	023080	THOMSON REUTERS - WEST PAYMENT CTR	MI COURT RULES STATE PAMPHLET V.1 FULL S	155.00
02/26/2016	160854	023084	WEX BANK	GASOLINE-ACCT 0496-00-165010-0	75.45
02/26/2016	160855	023121	WJMN-TV3	VIDEO PRE-ROLL - MARKETING VIEO PRE ROLL UPMATTERS-MARKETING GOLF PACKAGE 2016 - MARKETING	250.00 125.00 90.00 <u>465.00</u>
02/26/2016	160856	025000	XEROX CORPORATION	COPIER - ACCT 718015423	33.46
02/26/2016	160857	084072	LUKE HAMLIN	PHONE REIMB - JAN 2016	35.00
02/26/2016	160858	084289	MARK D SEYMOUR	CONSULTANT FEES	220.68
02/26/2016	160859	084530	NEIL GERBER	RESTITUTION FROM BRANDON KUBINSKI	831.57
02/26/2016	160860	CLERK MISC	LEWIS BROWN	RETURN BOND - BROWN - 15-FH-9167	25,000.00
02/26/2016	160861	CLERK MISC	MICHAEL PAUL RHINES	RETURN BALANCE BOND - RHINES - 15-FH-921	4,742.00
02/26/2016	160862	DLQ TAX	BEYHANY J CONRAD	OVERPAYMENT ON 2014 PROPERTY TAXES 008-1	79.68
02/26/2016	160863	PROS MISC	LEWIS BROWN	WITNESS FEE	12.00
02/26/2016	160864	PROS MISC	DANIEL KOBASIC	WITNESS FEE	15.00
02/26/2016	160865	PROS MISC	W. THOMAS FISHER	WITNESS FEE	6.00
02/26/2016	160866	PROS MISC	BONNIE JOHNIYAN	WITNESS FEE	6.00
02/26/2016	160867	PROS MISC	DAN CARPENTER	WITNESS/MILEAGE FEE	11.00
02/26/2016	160868	PROS MISC	FRANCIS WILSON	MILEAGE FOR WITNESS	31.50
02/26/2016	160869	PROS MISC	MARILYN DERECK	WITNESS FEE	24.00
02/26/2016	160870	PROS MISC	COLETTE LAAKSO	WITNESS/EXPERT FEES	160.80
02/26/2016	160871	PROS MISC	ALYSSA KING	WITNESS FEE	30.00
02/26/2016	160872	PROS MISC	RAQUEL BRAMBLE	WITNESS/MILEAGE FEE	65.80
02/26/2016	160873	TRERS MISC	LIFE INSURANCE CO OF NORTH AMERICA	REFUND OF DEPOSIT PROB CRT# 10-DE-20801	98,000.00

FIRST TOTALS:

Total of 151 Checks: 550,571.67
 Less 1 Void Checks: 72,408.00
 Total of 150 Disbursements: 478,163.67

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
03/02/2016	160903	020041	TEAMSTERS HEALTH INSURANCE	HEALTH & DENTAL INS. HEALTH & DENTAL INS. HEALTH & DENTAL INS.	9,055.20 578.40 144.60 <u>9,778.20</u>
03/07/2016	160904	001012	A-1 DRAIN CLEANING	EMERGENCY DRAIN CLEANING SERVICES	417.50
03/07/2016	160905	001023	RELX INC DBA LEXISNEXIS	LEXISNEXIS SUBSCRIPTION (01-FEB-2016 -	300.00
03/07/2016	160906	001102	ANDERSON COMMUNICATIONS INC	REPAIR OF RADIO - ROAD PATROL	75.00
03/07/2016	160907	001132	APPLE OFFICE PRODUCTS	MISC OFFICE SUPPLIES - TYPEWRITER	129.99
03/07/2016	160908	002073	BOB BARKER CO.	SHOWER CURTAINS AND TOWELS	680.80
03/07/2016	160909	002102	BAY DE NOC LAW FIRM PC	ATTORNEY FEES - K SMITH	213.75
03/07/2016	160910	002140	BERGER AND KING	FLUSH VALVE 111 SLOAN 1.28 GAL	316.00
03/07/2016	160911	002151	ROBERT A. BERBOHM	EMERG MGMT SERVICES - MARCH 2016	4,408.33
03/07/2016	160912	003058	CBM FOOD SERVICE	FOOD SERVICE 2/11/16 - 2/17/16	3,207.20
03/07/2016	160913	003061	CARQUEST AUTO PARTS	XTREME BLUE-20WWF/HT OSHKOSH FLOW PLUG-PLATINUM, GAP GAUGE, ANTI SEIZE LUB	193.53 30.74 <u>224.27</u>
03/07/2016	160914	003087	CHARTER COMMUNICATIONS	INTERNET - ACCT 8245 12 032 0091915	243.86
03/07/2016	160915	003130	CITY OF ESCANABA	UTILITIES - ACCT: 4-35-3760-00 UTILITIES - ACCT: 4-35-4370-00 UTILITIES - ACCT: 4-35-3750-00 UTILITIES - ACCT: 4-35-3742-00 UTILITIES - ACCT: 4-35-4360-00 UTILITIES - ACCT: 4-35-4310-01 UTILITIES - ACCT: 4-35-3730-00 UTILITIES - ACCT: 4-35-4350-00 UTILITIES - ACCT: 4-35-3761-00 UTILITIES - ACCT: 4-35-3720-00 UTILITIES - ACCT: 4-35-3300-07	33.50 126.90 3,489.15 18.75 374.79 11.68 42.79 24.85 46.69 14.02 1.35 <u>4,184.47</u>
03/07/2016	160916	003160	CLOVERLAND PAPER CO.	TOILET PAPER	40.43
03/07/2016	160917	003240	COOPER OFFICE EQUIPMENT INC.	CONTRACT BASE RATE CHARGE 02/15/2016 TO	170.00
03/07/2016	160918	003332	CTT EQUIPMENT LLC	ANNUAL INSPECTION	250.00
03/07/2016	160919	004038	DAVIS/WANIC LAND SURVEYORS P.C	REMON- SURVEY SERVICES	16,220.00
03/07/2016	160920	004272	DELTA DISPOSAL	GARBAGE DISPOSAL - ACCT: 496	395.00
03/07/2016	160921	004310	DELTA-MENOMINEE HEALTH DEPT.	COURT ORDERED TESTING COURT ORDERED TESTING COURT ORDERED TESTING	376.00 94.00 94.00 <u>564.00</u>
03/07/2016	160922	004418	DTE ENERGY	NAT'L GAS - ACCT 4576 021 0002 8	5,894.65
03/07/2016	160923	004419	STEVEN A. DOSH, M.D.	MEDICAL EXAMINER FEES- MARCH 2016	3,500.00
03/07/2016	160924	006022	FASTENAL COMPANY	FIRE TRUCK SAW, SNOW BLOWER SHEAR PINS SNOW BLOWER SHEAR PINS	39.39 2.54 <u>41.93</u>
03/07/2016	160925	006045	FIDLAR TECHNOLOGIES INC	FORMS-AFFIDAVIT/CLAIM - SMALL CLAIMS / D	331.29
03/07/2016	160926	006088	DAN FORRESTER	SESSION TRAVEL 02/24/2016	144.00
03/07/2016	160927	008031	MARK HANSON	MEAL REIMB - FEBRUARY 2016	49.50

8

Check Date	Check	Vendor	Vendor Name	Description	Amount
03/07/2016	160928	009020	I.C.L.E.	CRIMINAL JURY INSTRUCTIONS CIVIL JURY INSTRUCTIONS MI MODEL CRIMINAL JURY INSTRUCTIONS W/IC MI MODEL CIVIL JURY INSTRUCTIONS NOVEMBE	123.50 103.50 123.50 103.50 <u>454.00</u>
03/07/2016	160929	010047	JLW INSTRUMENTS	FREIGHT CHARGES NOT ON ORIGINAL PAYMENT	16.08
03/07/2016	160930	010110	JOHNSTON PRINTING & OFFSET	BUSINESS CARDS (LACOUNT & ALEXANDRONI)	120.00
03/07/2016	160931	011050	K-MART	EUCERIN CREAM FOR NURSE SELSUN BLUE SHAMPOO FOR NURSE AND CLIPPE HAIRCUT KIT, SUPPLIES FOR NURSE, GATORAD	14.49 44.97 86.50 <u>145.96</u>
03/07/2016	160932	012013	LAKE SUPERIOR BUSINESS MACHINES INC	HP LASERJET TONER LANIER LD016 MAINT CONTRACT	155.00 500.00 <u>655.00</u>
03/07/2016	160933	012078	TRANSUNION RISK AND ALTERNATIVE	INVESTIGATIVE CHECKS-ACCT 363167 INVESTIGATIVE CHECKS - ACCT 363167	25.00 25.00 <u>50.00</u>
03/07/2016	160934	013037	JOHN MALNAR	MILEAGE/PHONE/MEAL REIMB- FEB 2016	424.96
03/07/2016	160935	013049	MICHAEL J. MANNING	ATTORNEY FEES JESSE REID	55.00
03/07/2016	160936	014192	NORWAY SPRINGS INC	WATER	43.20
03/07/2016	160937	014220	NORTHERN STAR PATHOLOGY PC	AUTOPSY- REBECCA BULLIARD	1,450.00
03/07/2016	160938	015025	OFFICE DEPOT	SUPPLIES (JURY COMMISSION) OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES JACKET FILES CREDIT MEMO	56.77 34.16 146.33 54.55 119.88 (13.84) <u>397.85</u>
03/07/2016	160939	016088	PIONEER QUICK LUBE - 23	OIL CHANGE - TRUCK OIL CHANGE AND WIPER BLADES - DELTA 7 OIL CHANGE- ROAD PATROL VEHICLE	58.02 94.45 58.02 <u>210.49</u>
03/07/2016	160940	018063	REINHART FOOD SERVICE	BAGS, PAPER CUPS-FOOD SERVICE SUPPLIES	278.09
03/07/2016	160941	019010	OSF ST. FRANCIS HOSPITAL	MEDICAL RECORDS	21.49
03/07/2016	160942	019027	LESLIE STANEK-NAULT	PHONE REIMB - FEB 2016	35.00
03/07/2016	160943	019168	KELLY SMITH	BRAKE CABLE ASSEMBLY HOBART EQUIPMENT -	284.50
03/07/2016	160944	019187	SO'S CUSTOM TAILOR & DRY CLEANING	VELCRO ADDED TO UNIFORM SHIRTS - LEWIS	25.00
03/07/2016	160945	019238	STATE OF MICHIGAN	FEBRUARY 2016 COLLECTIONS	1,418.62
03/07/2016	160946	019300	STATE OF MICHIGAN	SALES TAX - FEB 2016	1,289.76
03/07/2016	160947	019356	STERICYCLE, INC	HAZARDOUS WASTE PICKUP-ACCT 2235375	153.51
03/07/2016	160948	019375	STROPICH OIL COMPANY	DIESEL WINTER BLEND WITH ADD UNLEADED 164.1 X 1.55	752.50 254.35 <u>1,006.85</u>
03/07/2016	160949	023076	TAMMY WETHUHN	MILEAGE REIMB - GREAT LAKES RECOVERY 2/2	75.60

Check Date	Check	Vendor	Vendor Name	Description	Amount
03/07/2016	160950	023080	THOMSON REUTERS - WEST PAYMENT CTR	MONTHLY CHARGES (12/05/15-01/04/16) MI SCAO APPROVED FORMS	337.16 230.50 <u>567.66</u>
03/07/2016	160951	025000	XEROX CORPORATION	PRINTER MARCH - ACCT 718015423	33.46
03/07/2016	160952	084072	LUKE HAMLIN	TRAVEL 02-04-16-02/25/16	170.10
03/07/2016	160953	CLERK MISC	BRYAN DAVID JOHNSON	RETURN BOND - JOHNSON - 10-DP-20833	500.00
03/07/2016	160954	DLQ TAX	GERALD O GODFREY	PROPERTY TAX OVERPAYMENT 012-181-002-30	220.32
03/07/2016	160955	PROS MISC	TINA MICHAEL	WITNESS FEE	6.00
03/07/2016	160956	PROS MISC	PATTI PALZEWICZ	WITNESS FEE	6.00
03/07/2016	160957	PROS MISC	BONNIE MILLS	WITNESS/MILEAGE FEE	12.00
FIRST TOTALS:					
Total of 55 Checks:					61,906.67
Less 0 Void Checks:					0.00
Total of 55 Disbursements:					<u>61,906.67</u>

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
03/08/2016	160973	ADMIN MISC	KATHI M TOYRA	ELECTRONIC FILING FEE (MCL 600.176) REFUNDS	25.00 31.00
				CIVIL FILING FEE FUND	119.00
					<u>175.00</u>
03/09/2016	160976	020041	TEAMSTERS HEALTH INSURANCE	HEALTH & DENTAL INS - MARCH 2016 OPT OUT	723.00 V
03/09/2016	160977	ADMIN MISC	ALERUS FINANCIAL	MERS 457 CONTRIBUTION	841.72
FIRST TOTALS:					
Total of 3 Checks:					1,739.72
Less 1 Void Checks:					723.00
Total of 2 Disbursements:					<u>1,016.72</u>

160958 - 160972 PIR CKS + PIR DED
160974 - 160975 PIR DED

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
03/10/2016	161016	001012	A-1 DRAIN CLEANING	PUMPED TANK	155.00
03/10/2016	161017	001050	ALGER DELTA ELECTRIC ASSOC.	TOWER POWER ACCT 200500	135.18
03/10/2016	161018	001132	APPLE OFFICE PRODUCTS	OFFICE SUPPLIES	37.25
				OFFICE SUPPLIES-ENVELOPES	19.49
				OFFICE SUPPLIES	39.62
				OFFICE SUPPLIES	28.91
					<u>125.27</u>
03/10/2016	161019	002080	BAY DE NOC COMMUNITY COLLEGE	RENTAL - ELECTION TRAINING SCHOOL	265.00
03/10/2016	161020	002344	AUDRA & MATTHEW BUCHMILLER	CARE OF L TILOT - FEB 2016	499.96
03/10/2016	161021	002407	BYCE & ASSOCIATES INC	JAIL NEEDS ASSESSMENT AND PRELIIM PLANNI	2,762.50
03/10/2016	161022	003058	CBM FOOD SERVICE	FOOD SERVICE 2/18 - 2/14/16	3,348.34
03/10/2016	161023	003075	MASON & JERI COLLINS	CARE T MCCONLOGUE - FEB 2016	499.96
				CARE B MCCONLOGUE - FEB 2016	499.96
					<u>999.92</u>
03/10/2016	161024	003110	CITY OF ESCANABA	DISPATCHING SERVICES- FEB 2016	63,500.00
03/10/2016	161025	003120	CITY OF ESCANABA	FEB 2016 PENAL FINES	2,442.20
03/10/2016	161026	003140	CITY OF GLADSTONE	FEB 2016 PENAL FINES	381.17
03/10/2016	161027	003170	COMMUNITY ACTION AGENCY	FEB 2016 PROPERTY TAXES	228,859.43
03/10/2016	161028	004030	DAILY PRESS	TENATIVE EQUALIZATION RATIOS	558.03
				ELECTION REGISTRATION PUBLICATION	566.61
				PRIMARY ELECTION PUBLICATIONS	721.14
					<u>1,845.78</u>
03/10/2016	161029	004068	SUBURBAN PROPANE - 7848	BULK TANK RENT-GARDEN	48.00
				BULK TANK RENT- DANFORTH SKI HILL	48.00
				BULK TANK RENT- RAPID RIVER	48.00
					<u>144.00</u>
03/10/2016	161030	004144	DEKETO	ROD SOFTWARE MAINTENANCE	962.80
03/10/2016	161031	004200	DELTA COUNTY CLERK	APPLY BOND TO FINES & 10% - EAGLE - 15-F	400.00
				CVR - FEBRUARY 2016	215.98
					<u>615.98</u>
03/10/2016	161032	004241	DELTA COUNTY 4-H COUNCIL	13 PLAT BOOKS	455.00
03/10/2016	161033	004270	DELTA COUNTY TREASURER	POSTAGE REIMB	0.70
				POSTAGE REIMB	29.69
				2-REDEMPPT CERTS	20.00
					<u>50.39</u>
03/10/2016	161034	004360	DEPARTMENT OF STATE	FEBRUARY 2016 NOTARY	6.00
03/10/2016	161035	005030	ELMER'S COUNTY MARKET	COFFEE - SHERIFF DEPT	87.88
03/10/2016	161036	006088	DAN FORRESTER	MILEAGE REIMB - 3/2/16	144.00
03/10/2016	161037	006093	TEISH FOSTER	CARE OF I LEDFORD - 2/1 - 2/10/16	155.16
03/10/2016	161038	007062	GBS INC	MILITARY DISCHARGE DD214 BINDER	128.18
				PRESIDENTIAL PRIMARY PRECINCT KITS	1,026.59
				BALLOTS FOR PRESIDENTIAL PRIMARY	8,646.07

Check Date	Check	Vendor	Vendor Name	Description	Amount
03/10/2016	161039	007083	TERRI GILBERT	CARE OF A DEGRAVES - FEB 2016	9,800.84
03/10/2016	161040	008056	WENDY HATHAWAY	CARE OF K CARPENTER - 2/1 - 2/5/16 CARE OF K DOYEN - 2/1 - 2/5/16 CARE OF K BERTRAND - 2/1 - 2/5/16 CARE OF K URMANSKI - 2/1 - 2/5/16 CARE OF A SODEREGREN - 2/19 - 2/24/16 CARE P SODEREGREN - 2/19 - 2/24/16	499.96
03/10/2016	161041	008090	HIAWATHA CHEF SUPPLY	KLEENEX AND BRUSH COUNTER	173.50
03/10/2016	161042	008116	TINA HOUGHTALING	CARE OF J WEGNER - FEB 2016	771.11
03/10/2016	161043	008124	MATT HUGHES	PHONE REIMB - FEB 2016	35.00
03/10/2016	161044	009018	IDVILLE	INK CARTRIDGES FOR CPL LICENSES	221.41
03/10/2016	161045	009020	I.C.L.E.	2 ESTATE AND PROTECTIVE INDIVIDUAL CODE	238.50
03/10/2016	161046	011019	LISA A KEENEY	SUPPORT FOR 01/01/2016-01/07/2016	80.46
03/10/2016	161047	011080	NANCY KOLICH	PHONE REIMB - DEC 2015 PHONE REIMB - JAN 2016	35.00 35.00
03/10/2016	161048	012027	TRACY LANTAGNE	TOTES FOR PRECINCT ELECTION SUPPLIES	11.98
03/10/2016	161049	012028	AMY LAFAVE	REIMB OFFICE SUPPLIES	81.98
03/10/2016	161050	012091	SANDRA LINSMEYER	CARE OF B GORDON - FEB 2016	30.52
03/10/2016	161051	013179	MENARDS	CABLE TIE FOR DIVE TEAM	597.11
03/10/2016	161052	013392	STATE OF MICHIGAN	CONCEALED PISTOL LICENSES	8.99
03/10/2016	161053	013616	MORPHOTRUST USA	CPL FINGERPRINTING	6,351.00
03/10/2016	161054	014118	MARILYN NOBLE	REIMB FOR VSU JACKETS	48.00
03/10/2016	161055	014250	NU-WAY CLEANERS	DRY CLEANING - FEB 2016	266.32
03/10/2016	161056	016032	P & M INSPECTIONS, INC.	PAY PERIOD 2-22-2016 THROUGH 3-4-2016	187.40
03/10/2016	161057	016088	PIONEER QUICK LUBE - 23	OIL CHANGE	1,333.00
03/10/2016	161058	016120	PROSECUTING ATTORNEY ASSN OF MICHIG	REGISTRATION FOR JES PELTO CSC CONFRENC	62.97
03/10/2016	161059	017010	QUILL CORPORATION	OFFICE SUPPLIES	40.00
03/10/2016	161060	018060	RAPID RIVER SCHOOL DISTRICT	MASONVILLE (DNR) SCHOOL DEBT	176.69
03/10/2016	161061	018063	REINHART FOOD SERVICE	CUPS, BAGS AND CREAMER	50.05
03/10/2016	161062	018115	RIVERSIDE AUTO SALES, INC	WHEEL CENTER	176.21
03/10/2016	161063	018116	DAVID RIVARD	MILEAGE/PHONE REIMB-JAN 2016	60.20
03/10/2016	161064	018178	DAVID SETH RODIUND	ATTORNEY FEES - BULLARD	115.46
03/10/2016	161065	019201	STATE OF MICH,ST. EDUCATION TAX	SET & TLR TAX 2/16- 29/16	154.00
03/10/2016	161066	019305	STATE OF MICHIGAN	SEX OFFENDER PAYMENT TO STATE	14,081.32
03/10/2016	161067	019325	STATE OF MICHIGAN	COURT FEE TRANSMITTALS FEBRUARY 2016	32,457.10
03/10/2016	161068	021004	UNDERGROUND SECURITY CO.	STORAGE FOR 03/01/2016-02/28/2017	492.80
03/10/2016	161069	021043	UPCAP SERVICES	WORK CREW SERVICES- FEBRUARY 2016	3,098.34
03/10/2016	161070	021049	THE UPS STORE	SHIPPING CHARGES	14.15
03/10/2016	161071	021060	UPPER PENINSULA FAMILY SOLUTIONS	CARE OF J POPIOLEK - FEB 2016	644.96
				CARE OF K JONES - FEB 2016	499.96
				CLOTHING ALLOWANCE - K JONES	107.00
				J POPIOLEK CLOTHING ALLOWANCE	107.00
					<u>1,358.92</u>

B

Check Date	Check	Vendor	Vendor Name	Description	Amount
03/10/2016	161072	023140	WRIGHT EXPRESS FINANCIAL SERVICES	CONF REG/COPIER/CABLE/SIGN&SEND/INT SSD/ CREDIT CARD BILL - ACCT 8078	5,555.62 99.70 <u>5,655.32</u>
03/10/2016	161073	026091	KAMMI YOUNG	CARE OF C GORDON - FEB 2016	771.11
03/10/2016	161074	084072	LUKE HAMLIN	INCENTIVE OUTING MONEY	500.00
03/10/2016	161075	DLQ TAX	CARA BROCKWAY	OVERPYMT OF PROPERTY 2015 TAXES 012-167-	7.07
03/10/2016	161076	DLQ TAX	JAMES BEAUCHAMP	OVERPAYMENT 2015 TAX 00713002100	3.32
03/10/2016	161077	TAX REFUND	TRACTOR SUPPLY CO	Sum Tax Refund 051-420-2813-200-007 Win Tax Refund 051-420-2813-200-007	2,610.58 2,317.36 <u>4,927.94</u>
FIRST TOTALS:					
Total of 62 Checks:					395,161.27
Less 0 Void Checks:					0.00
Total of 62 Disbursements:					<u>395,161.27</u>

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
02/29/2016	160874	CIRCT MISC	PETER THOMAS DZANBOZOFF	Juror PETER THOMAS DZANBOZOFF	17.70
02/29/2016	160875	CIRCT MISC	JOHN JAMES ODRISCOLL	Juror JOHN JAMES ODRISCOLL	25.26
02/29/2016	160876	CIRCT MISC	TIMOTHY JACK FOURNIER	Juror TIMOTHY JACK FOURNIER	28.38
02/29/2016	160877	CIRCT MISC	BRADLEY DOUGLAS MANTELA	Juror BRADLEY DOUGLAS MANTELA	17.70
02/29/2016	160878	CIRCT MISC	DAVID LLOYD JONES II	Juror DAVID LLOYD JONES II	26.30
02/29/2016	160879	CIRCT MISC	JEFFREY LYN SPANGENBERG	Juror JEFFREY LYN SPANGENBERG	25.52
02/29/2016	160880	CIRCT MISC	ALVIN GLEN GRABOWSKI	Juror ALVIN GLEN GRABOWSKI	13.02
02/29/2016	160881	CIRCT MISC	DANIEL MICHAEL BLEVINS	Juror DANIEL MICHAEL BLEVINS	13.28
02/29/2016	160882	CIRCT MISC	GAYLE JEAN CHRISTENSEN	Juror GAYLE JEAN CHRISTENSEN	22.90
02/29/2016	160883	CIRCT MISC	SCOTT WAYNE MITCHELL	Juror SCOTT WAYNE MITCHELL	17.70
02/29/2016	160884	CIRCT MISC	JILL MARIE WIESE-MARTIN	Juror JILL MARIE WIESE-MARTIN	30.20
02/29/2016	160885	CIRCT MISC	RICHARD FREDERICK RUSCH	Juror RICHARD FREDERICK RUSCH	13.02
02/29/2016	160886	CIRCT MISC	GERALD DAVID SHAPY	Juror GERALD DAVID SHAPY	25.26
02/29/2016	160887	CIRCT MISC	JAMES LEE WACHTER	Juror JAMES LEE WACHTER	22.90
02/29/2016	160888	CIRCT MISC	PATRICK TIMOTHY MULLIN	Juror PATRICK TIMOTHY MULLIN	14.06
02/29/2016	160889	CIRCT MISC	CAROL SUE HUPY	Juror CAROL SUE HUPY	15.10
02/29/2016	160890	CIRCT MISC	TIMOTHY ALLEN PACH	Juror TIMOTHY ALLEN PACH	32.80
02/29/2016	160891	CIRCT MISC	STEPHANIE LYNN GRZYB	Juror STEPHANIE LYNN GRZYB	14.06
02/29/2016	160892	CIRCT MISC	DEBRA SUE LAVIGNE	Juror DEBRA SUE LAVIGNE	25.26
02/29/2016	160893	CIRCT MISC	BETH ANN BODJANAC	Juror BETH ANN BODJANAC	16.92
02/29/2016	160894	CIRCT MISC	MATTHEW THOMAS HAYEN	Juror MATTHEW THOMAS HAYEN	16.66
02/29/2016	160895	CIRCT MISC	JACOB JOSEPH KING	Juror JACOB JOSEPH KING	15.62
02/29/2016	160896	CIRCT MISC	AMBER JEAN YOUNG	Juror AMBER JEAN YOUNG	30.70
02/29/2016	160897	CIRCT MISC	JACOB RONALD BRUCE	Juror JACOB RONALD BRUCE	25.78
02/29/2016	160898	CIRCT MISC	DEBORAH MAE MITCHELL	Juror DEBORAH MAE MITCHELL	39.30
02/29/2016	160899	CIRCT MISC	BRANDON LEE STROMBERG	Juror BRANDON LEE STROMBERG	25.52
02/29/2016	160900	CIRCT MISC	DEBRA LYNNE HANSEN	Juror DEBRA LYNNE HANSEN	15.10
02/29/2016	160901	CIRCT MISC	STEVEN DIRK BENNETT	Juror STEVEN DIRK BENNETT	36.70
02/29/2016	160902	CIRCT MISC	DAVID JOHN CLEMENT	Juror DAVID JOHN CLEMENT	22.90

FIRST TOTALS:

Total of 29 Checks: 645.62
 Less 0 Void Checks: 0.00

Total of 29 Disbursements: 645.62

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
03/10/2016	160978	CIRCT MISC	DOROTHY J PINEDA	Juror DOROTHY J PINEDA	13.02
03/10/2016	160979	CIRCT MISC	APRIL DANIELLE EAGLE	Juror APRIL DANIELLE EAGLE	13.54
03/10/2016	160980	CIRCT MISC	JEREMIE RICHARD AHLGREN	Juror JEREMIE RICHARD AHLGREN	35.40
03/10/2016	160981	CIRCT MISC	GERALD ALLEN HARDWICK	Juror GERALD ALLEN HARDWICK	22.90
03/10/2016	160982	CIRCT MISC	ROCQUEL ANN BODEN	Juror ROCQUEL ANN BODEN	70.20
03/10/2016	160983	CIRCT MISC	DEREK MARTIN BERNSON	Juror DEREK MARTIN BERNSON	16.40
03/10/2016	160984	CIRCT MISC	TAMMY SUE BINGHAM	Juror TAMMY SUE BINGHAM	67.08
03/10/2016	160985	CIRCT MISC	TERRI LYNN BOWDEN	Juror TERRI LYNN BOWDEN	13.28
03/10/2016	160986	CIRCT MISC	JAMIE KAY BRANDT	Juror JAMIE KAY BRANDT	13.28
03/10/2016	160987	CIRCT MISC	GERALD PATRICK BUSICK	Juror GERALD PATRICK BUSICK	26.56
03/10/2016	160988	CIRCT MISC	ALICE FAYE ROBERTS	Juror ALICE FAYE ROBERTS	80.60
03/10/2016	160989	CIRCT MISC	DAVID WILLIAM GRANT	Juror DAVID WILLIAM GRANT	32.80
03/10/2016	160990	CIRCT MISC	AMY LYNNE PARKER	Juror AMY LYNNE PARKER	17.70
03/10/2016	160991	CIRCT MISC	JOSEPH ANTHONY ROUSSEAU	Juror JOSEPH ANTHONY ROUSSEAU	32.80
03/10/2016	160992	CIRCT MISC	SANDRA LEE HANSON	Juror SANDRA LEE HANSON	111.80
03/10/2016	160993	CIRCT MISC	KRISTA KAY CANNON	Juror KRISTA KAY CANNON	31.24
03/10/2016	160994	CIRCT MISC	JAMIE LEIGH LAFAVE	Juror JAMIE LEIGH LAFAVE	14.06
03/10/2016	160995	CIRCT MISC	CATHERINE CARTWRIGHT OSTLUND	Juror CATHERINE CARTWRIGHT OSTLUND	28.64
03/10/2016	160996	CIRCT MISC	MICHAEL BERNARD MASLOWSKI	Juror MICHAEL BERNARD MASLOWSKI	75.40
03/10/2016	160997	CIRCT MISC	BARBARA JEAN MUEHLHAUS	Juror BARBARA JEAN MUEHLHAUS	66.04
03/10/2016	160998	CIRCT MISC	FRED LOUIS CHARLES	Juror FRED LOUIS CHARLES	85.80
03/10/2016	160999	CIRCT MISC	LINDA LEIGH PYLE	Juror LINDA LEIGH PYLE	18.74
03/10/2016	161000	CIRCT MISC	HEIDI SUE AITTAMA	Juror HEIDI SUE AITTAMA	25.52
03/10/2016	161001	CIRCT MISC	ANDREW JOHN DEGRAND	Juror ANDREW JOHN DEGRAND	75.40
03/10/2016	161002	CIRCT MISC	GARY MARK JOHNSON	Juror GARY MARK JOHNSON	31.76
03/10/2016	161003	CIRCT MISC	AMANDA COLSON MOBERG	Juror AMANDA COLSON MOBERG	27.06
03/10/2016	161004	CIRCT MISC	THOMAS JOHN COUCHENE	Juror THOMAS JOHN COUCHENE	72.80
03/10/2016	161005	CIRCT MISC	RYAN ROBERT SCHOFF	Juror RYAN ROBERT SCHOFF	68.12
03/10/2016	161006	CIRCT MISC	RONALD LEE WINTERS	Juror RONALD LEE WINTERS	28.64
03/10/2016	161007	CIRCT MISC	AMY JOANNA PENEGOR	Juror AMY JOANNA PENEGOR	72.80
03/10/2016	161008	CIRCT MISC	RALPH KENNETH PETERSON	Juror RALPH KENNETH PETERSON	25.52
03/10/2016	161009	CIRCT MISC	LINDA LOUISE HERON	Juror LINDA LOUISE HERON	30.70
03/10/2016	161010	CIRCT MISC	JULIE RENEE CLEMENTS	Juror JULIE RENEE CLEMENTS	14.06
03/10/2016	161011	CIRCT MISC	CORRIE ANN KORPI	Juror CORRIE ANN KORPI	72.80
03/10/2016	161012	CIRCT MISC	GREGORY BRIAN YOUNG	Juror GREGORY BRIAN YOUNG	15.10
03/10/2016	161013	CIRCT MISC	MICHAEL WILLIAM RIEGEL JR	Juror MICHAEL WILLIAM RIEGEL JR	14.06
03/10/2016	161014	CIRCT MISC	AMY SUE VALLIER	Juror AMY SUE VALLIER	77.48
03/10/2016	161015	CIRCT MISC	JAMES ROBERT CANNON	Juror JAMES ROBERT CANNON	25.50

FIRST TOTALS:

Total of 38 Checks:

Less 0 Void Checks:

Total of 38 Disbursements:

1,564.60

0.00

1,564.60

Delta County Travel Expense Voucher

Employee: David Rivard 18116

Date: January 2016

Date	0-3 hrs	3-6 hrs	over 6 hrs	Meeting	Meals/Other	Comments	Mileage
01/05/2016	X			Other		Duplicate delete	0
01/05/2016	X	X		Board			8
01/11/2016	X			Other		Meeting w/ Escanaba. Mayor	12
01/11/2016	X			Other		Escanaba Township board	8
01/12/2016		X		Road Commission		Work shop/ regularly meeting	8
01/14/2016	X			Joint Govt			12
01/14/2016		x30		Other		SET seminar	0
01/19/2016	X			Building and Grounds			12
01/19/2016	X			Board			8
01/21/2016	X			Other		Wells township board meeting	8
01/22/2016	X			CUPPAD			8
01/22/2016		x30		Other		Up state fair board/ Building and grounds	10
01/26/2016	X			Road Commission		Work shop/reg meeting	8
01/26/2016	X			Landfill		Steering committee	0
01/28/2016	X			Other		Meeting with Mayor of Escanaba	12
01/28/2016	X			Other		Township association board	35

246 95

149

80.46

Need phone bill ending 2/1/16

I hereby certify that all items of expense included in this statement were incurred in the discharge of authorized official business, that the amounts are correct, and that they represent proper charges against the County.

TOTAL PER DIEM 101-101-710.002: 335.00
 TOTAL MILEAGE 101-101-860.001: 80.46
 TOTAL PHONE 101-101-850.000: 35.00
 OTHER: _____

SIGNED: _____

GRAND TOTAL: 450.46

AIP
\$115.46

**DELTA COUNTY
TRAVEL EXPENSE VOUCHER**

Page 1 of 2

Vendor Number: 13037

Line item: _____

Department _____

Date: _____

Charged: _____

Employee: John Malnar

Address: _____

Period

Covered: 2-01-16 to 2-29-16

From

Date	\$20.00 0-3 hrs	\$35.00 3-6 hrs	\$50.00 over 6 hrs	Meeting	Meals Other	Comments	Mileage	Mileage \$	Meeting \$
2-1	X			Negotiations			32		20 ⁰⁰
2-1	X	Fillin		Planning & Zoning			32		20 ⁰⁰
2-3	X			Village of Garder			76		20 ⁰⁰
2-5	X			Negotiations			32		20 ⁰⁰
2-8	NC			Gardner school			62		
2-8	X			Nahma Township			51		20 ⁰⁰
2-9	X			Board Meeting			28		20 ⁰⁰
2-10	X			Joint government			32		20 ⁰⁰
2-12	NC			Rapid River School			21		
2-15	X			Ed MaBroom			28		20 ⁰⁰
2-15	X			Brampton Township			14		20 ⁰⁰
2-16	X			Board Meeting			28		20 ⁰⁰
2-17	NC			Gardner School			8		
2-17	X			Cornell Township			16		20 ⁰⁰
2-18	X			Ensign Township			27		20 ⁰⁰
2-18	X			non motorized trail			28		20 ⁰⁰
2-22	X			meeting of a whole			32		20 ⁰⁰
2-23	NC			Escambia High School			31		
2-23	X			Maple Ridge Township			28		20 ⁰⁰
2-24	X			Baldwin Township			14		20 ⁰⁰

I hereby certify that all items of expense included in this statement were incurred in the discharge of authorized official business, that the amounts are correct, and that they represent proper charges against the County.

TOTAL PER DIEM: _____

101-101-710.002

TOTAL MILEAGE: _____

101-101-860.001

TOTAL PHONE: 25⁰⁰

101-101-850.000

OTHER: _____

NATURE OF BUSINESS: _____

SIGNED: John Malnar

GRAND TOTAL: _____

APPROVED: _____

DELTA COUNTY TRAVEL EXPENSE VOUCHER

Vendor Number: _____

Line item: _____

Department _____

Date: _____

Charged: _____

Employee: _____

Address: _____

Period Covered: 02-01-16 to 02-29-16

Date	\$20.00 0-3 hrs	\$35.00 3-6 hrs	\$50.00 over 6 hrs	Meeting	Meals Other	Comments	Mileage	Mileage \$	Meeting \$	
2-25	X			Township Assn.			21		20.00	
2-26	X			Cuppad			32		20.00	
2-29			X	MAC conference					50.00	
2-29				MAC	35.00				35.00	
							:			
							673	363.42		

I hereby certify that all items of expense included in this statement were incurred in the discharge of authorized official business, that the amounts are correct, and that they represent proper charges against the County.

TOTAL PER DIEM: 410.00
101-101-710.002
 TOTAL MILEAGE: 363.42
101-101-860.001
 TOTAL PHONE: 35.00
101-101-850.000
 OTHER: Meals 35.00 26.54
101-101-860.001
 GRAND TOTAL: 834.96

NATURE OF BUSINESS: _____

SIGNED: Joh Malin

APPROVED: _____

AP
424/96

BA

Delta County Sheriff Department Credit Card Policy

A. Sheriff Department Credit Card Management Policy:

1. The Delta County Sheriff Department credit cards will only be issued by the account manager/custodian: Sheriff, Under Sheriff or Lieutenant.
2. Deputies must sign out the credit card with the above supervisors. The credit card must be signed back in within 48 hours of returning to Delta County. By signing you will be accepting responsibility for the credit card.
3. The Delta County Sheriff Department credit card will only be used for out of Delta County travel.
4. Only Department personnel that signs out the credit card will be allowed to utilize the credit card.
5. Deputies must turn in all receipts the credit card was used for at time of signing the credit card back in. Receipts must be explained on the credit card expense report form with reason for travel and use. Expenses occurred on the credit card without receipt may be required to be reimbursed to the county by the employee.
6. Credit cards may not be used for Deputies meals or any other purchases not authorized by Sheriff or Under Sheriff. Deputies will be held responsible for any non-authorized use.

B. The following additional procedures and requirements apply:

1. Employees entrusted with County credit cards are responsible for protection and custody of the card and will immediately notify their respective card account manager if the card is lost or stolen.
2. Not later than the first business day following the purchase of goods/services or the return from official travel, the user of the credit card will return the credit card to the account manager/custodian unless otherwise approved.
3. At the same time the credit card is returned, an itemized Delta County Credit Card Expense Voucher (with receipts for all purchases attached) is to be turned in to the account manager.

C. Inspection of the voucher by Account Manager:

1. Authenticate each expense listed on voucher.
2. Verify that a receipt is included for each expense.
3. Determine the appropriate budget line item that the payment for each item on this voucher is to be charged to and so indicate in the space provided.
4. Reconcile and validate approved departmental vouchers against the monthly credit card account statement when received.
5. Forward the validated monthly credit card account statement (with budget line item delineated for each charge) and expense vouchers to the County General Accounting Office for liquidation.

D. Addition:

1. Upon receipt of the validated monthly credit card account statement from appropriate departments, General Accounting Office will liquidate these monthly credit card bills immediately so as to avoid interest payments necessitated by overdue account balances.
2. The recognized Department oversight authority for credit card account management is the Sheriff. The Sheriff will periodically review departmental management of these accounts to ensure conformance with approved Departmental policy in consultation with the County Administrator.
3. Disciplinary measures consistent with existing law will be taken in the event that Department Credit Cards are used inappropriately or not in consonance with this policy.

Approved 12-6-05

MICHIGAN CITIZEN PLANNER CLASSROOM SERIES

Menominee County

APRIL 5 — MAY 17, 2016 5:30PM—8:30PM (CENTRAL TIME)



Fundamentals of Planning and Zoning Course

A Land Use Training and Certificate Course for
Community Land Use Decision Makers

ABOUT MICHIGAN CITIZEN PLANNER

Michigan Citizen Planner provides time-tested educational programs on important local issues that are proven to be comprehensive without being overwhelming. The program is offered locally to provide a convenient way for busy volunteer community leaders to obtain the latest technical knowledge and information they need to perform their duties more effectively and responsibly.

WHY MICHIGAN CITIZEN PLANNER?

The simple truth is that communities need to change the way they do community planning. Local officials have a responsibility to help their communities manage the impacts of economic change and be part of the solutions to challenges and issues their communities face. Local communities that proactively plan to succeed in the New Economy can improve their quality of life and lead Michigan's recovery and transformation. Michigan Citizen Planner empowers local officials to shape the future of their communities by providing them with the tools and education they need to lead.

Michigan Citizen Planner offers the Fundamentals of Planning and Zoning, a seven-session course leading to a certificate of completion awarded by Michigan State University Extension. The course is intended for local appointed and elected officials, zoning administrators and interested citizens.

Participants may also choose to continue on with the program and earn the Master Citizen Planner (MCP) credential by completing the Fundamentals of Planning and Zoning, an examination and a capstone project. Master Citizen Planners receive course discounts, exclusive training opportunities and other incentives.

CURRICULUM: FUNDAMENTALS OF PLANNING AND ZONING

Instructors for the training program include MSU Extension educators, planners, attorneys and MSU faculty.

1. **Introduction to Planning and Zoning:** Smart Growth and the New Economy, Conflict of Interest and Planning Resources
2. **Legal Foundations of Planning and Zoning:** Cases, Statutes and other Planning Authority
3. **Roles and Responsibilities, Part I:** Master Plan and Planning Process, Sub-Area Plans, and Working with the Public
4. **Roles and Responsibilities, Part II:** Zoning, Site Plans and Zoning Board of Appeals Process
5. **Plan Implementation and Development Controls:** Subdividing Land, Zoning Controls and Non-Regulatory Techniques
6. **Best Practices for Innovative Planning and Zoning:** Green Development, Form-Based Code, Traditional Neighborhood Design and Conservation Design
7. **The Art of Community Planning:** Participation, Effective Meetings and Managing Conflict

Menominee County

APRIL 5 — MAY 17, 2016 5:30PM — 8:30 PM (central time)

COURSE SCHEDULE

Introduction to Planning and Zoning
Tuesday, April 5, 2016
5:30PM—8:30PM

Legal Foundations of Planning and Zoning
Tuesday, April 12, 2016
5:30PM—8:30PM

Roles and Responsibilities, Part I
Tuesday, April 19, 2016
5:30PM—8:30PM

Roles and Responsibilities, Part II
Tuesday, April 26, 2016
5:30PM—8:30PM

Plan Implementation and Development Controls
Tuesday, May 3, 2016
5:30PM—8:30PM

Best Practices for Innovative Planning and Zoning
Tuesday, May 10, 2016
5:30PM—8:30PM

The Art of Community Planning
Tuesday, May 17, 2016
5:30PM—8:30PM

COURSE LOCATION

Pinecrest Medical Care Facility
(multi-purpose room—1st floor)
N-15995 Main Street
Powers, MI 49874

DIRECTIONS

LOCAL CONTACT PERSON

Brad Neumann
(906) 475-5731
neuman36@anr.msu.edu



COURSE FEE

The course fee is **\$295** per participant for the complete core program. Group discounts are available for four or more. The fee covers registration, course materials and refreshments. Participants that complete all seven sessions will receive a certificate of completion.

HOW TO REGISTER

Online registration is available at <http://events.anr.msu.edu/CPMenom/>. Payment can be made by credit card, check, or invoiced for payment. Group registration is also available online. The registration deadline is **March 29, 2016**. Registrations added after March 29 will have an additional \$50 fee.

GRANTS/SCHOLARSHIPS

A grant program, Risk Reduction Grant Program (RRGP), may be available from your community's liability insurance provider. Michigan Township Participating Plan offers to its municipal members one per community, which covers the complete registration cost for participation in the Michigan Citizen Planner Program. Contact **Rita Evans at 800.783.1370** for more information. For member governments of the Michigan Municipal Risk Management Authority (MMRMA), contact **Cara Kowal at 800.243.1324** for more information regarding grants for education and training through the Risk Avoidance Program (RAP). For municipalities obtaining insurance through Nichel & Saph, Inc. Insurance Agency contact **Stephen R. Saph, Jr. at 586. 463.4573** or stephenjr@nickelsaph.com. Contact your local community liability risk insurance carrier to see if similar grants or scholarships are available.

PERSONS WITH DISABILITIES

Persons with disabilities may request accommodations by calling **Janean Danca (269) 657-8213** two weeks prior to the event to ensure sufficient time to make arrangements. Requests made less than two weeks prior to the event will be met when possible.

MSU is an affirmative-action, equal-opportunity employer. Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status, or veteran status.

B4

March 15, 2016

Honorable Members of the Delta County Board of Commissioners
310 Ludington Street
Escanaba, MI 49829

Dear Commissioners:

These are the Board appointments that will be expiring in the months of January, February and March. Letters have been sent and these are the responses.

January:

February:

March:

Pathways

Loren Veaser 3-31-16 No

Julie Moker - Interested Individual - See
Attached Application

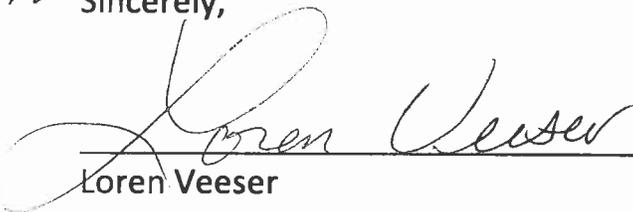
Date: 2/22/16

Dear Board of Commissioners:

Yes, I would like to be reappointed to the Pathways Authority Board .

No, I do not wish to be reappointed to the Pathways Authority Board .
already talked to the County Chair, will provide my replacement.

Sincerely,


Loren Veaser

APPLICATION – DELTA COUNTY BOARD/COMMITTEES

DATE: 2/26/2016

NAME: JULIE MOKER

ADDRESS: 1403 LAKE SHORE DRIVE, ESCANABA MI 49829

OCCUPATION: EDUCATOR, RETIRED

AGE:

HOME TELEPHONE: 906-786-3741

BUSINESS TELEPHONE:

BOARD/COMMITTEE APPLYING FOR:

If applying for more than one Board or Committee list order of preference:

1. Pathways
- 2.
- 3.

What other boards or commissions have you served?

Local Special Olympics Board of Directors
Big Brothers/Big Sisters Board of Directors, Charter Member
President, Council for Exceptional Children, Chapter 937
State Representative for U.P. Council for Exceptional Children
Salem Lutheran Church Teen Leader
Escanaba Public School Technology Committee
Youth Assistance Program

Could you regularly attend scheduled board or committee meetings: Yes No

Time Conflicts: Unsure

Why do you wish appointment to this board/committee?

As a retired special education teacher, I would like to be an advocate for children's mental health issues. I am concerned about shortages of funding and awareness of mental health concerns in general.

1. What are your qualifications/credentials for appointment?
2. 38 years teaching special education at the elementary level
3. Background in leadership and community involvement
4. Experience collaborating with other professionals and community services which offer support to mental health clients and their families.

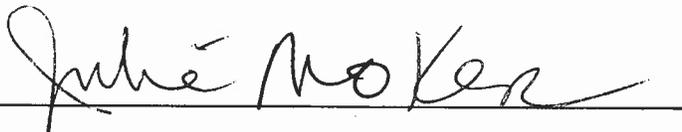
What is your understanding of the mission of this board/committee?

Advocate for promoting awareness and treatment in our community regarding mental health issues.

References (list names, addresses and telephone numbers)

1. Dan Flynn, 318 Lake Shore Drive, Escanaba, MI, 906-786-0882
2. Bruce Hansen, 5683 Portage Point 11.4 Ln, Escanaba, MI, 906-786-1831
3. Will Carne, 2118 20th Avenue South, Escanaba, MI, 906-786-2921

Signature

A handwritten signature in black ink that reads "Julie Moker". The signature is written in a cursive style and is positioned above a horizontal line.

Mail to:

Nancy J. Kolich, Delta County Clerk

310 Ludington Street

Escanaba, MI 49829

789-5105

B5

Zimbra

tracy@deltacountymi.org

Board Agenda Item for next board meeting in March

From : Tom Sabor <tsabor@deltacountymi.org>

Thu, Feb 25, 2016 11:29 AM

Subject : Board Agenda Item for next board meeting in March**To :** Tracy Lantagne <tracy@deltacountymi.org>,
Ryan Bergman
<rbergman@deltacountymi.org>

Appointments to Delta County Landbank Authority for three year term

Pete Brock Delta County Township Representative - renew

Bill Marmalick- Community Representative *New appt.
replacing Sandra Buckland*

Thanks

Thomas J. Sabor MA CPA
Delta County Treasurer
310 Ludington St
Escanaba MI 49829
(906)-789-5152

New appt. 12/31/18

inh



**County of Marquette
BOARD OF COMMISSIONERS**

**Courthouse Complex
Marquette, Michigan 49855
Phone: (906) 225-8151
Fax: (906) 225-8155
www.co.marquette.mi.us**

**Gerald O. Corkin, *Chairman*
Bruce Heikkila, *Vice-Chair*
Karen Alholm
Bill Nordeen
Johnny DePetro
Joe Derocha**

Bl

March 9, 2016

The Honorable Rick Snyder
Governor
P.O. Box 30013
Lansing, MI 48909

Dear Governor Snyder:

It has come to our attention that Marcus Abood was recently reappointed to the Michigan Tax Tribunal. For the reasons discussed below, we oppose this appointment and ask the appointment be withdrawn. We urge you to fill the At Large position with qualified assessors who show an understanding of both residential and commercial assessing.

Mr. Abood was a judge of the decision in *Home Depot v Breitung Township*. In that decision, Mr. Abood approved the use of sales of vacant properties to value a new Home Depot. The Home Depot serves as a regional market and is within a very competitive commercial strip. Yet, the vacant properties that Mr. Abood used were outside of the U.P. and were deed restricted abandoned properties. Mr. Abood reached a valuation for Home Depot stores (\$25 per square foot) that is not found anywhere in the United States. In Home Depot's home state of Georgia, the same stores have an average value of \$65 per square foot, roughly the same average value that is found in Wisconsin.

Mr. Abood has gone further and determined in the *Menards v City of Escanaba* case that seller-imposed deed restrictions do not affect marketing of the property or its sale price. Mr. Abood is the only tax professional, litigant or judge, to have adopted this point of view. This view is contrary to Michigan law.

Mr. Abood is notable for his rejection of traditional methods of assessment, either because he does not understand assessing or because of his bias.

The appointment appears to reject the concerns of local government that the Tribunal has become biased and that Tribunal decisions are far outside the range of reasonable decisions and valuations found anywhere in the United States. These concerns have been voiced in the newspapers in Michigan and outside the state for over a year. We hope that your office simply made a mistake and urge the withdrawal Mr. Abood's appointment.

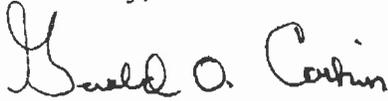
The Honorable Rick Snyder

March 9, 2016

Page Two

We have urged our legislators to have the Senate hold a hearing and deny its consent to Mr. Abood's appointment. The lack of qualified persons in the executive branch of government causes serious damage to local units. The damage done by the policies embraced by Mr. Abood will have a lasting effect on local government throughout the State of Michigan. It is our hope that Mr. Abood does not represent your view of local government or a rejection of the assessment practices from the State Tax Commission. At the point when a legislative fix may be on the horizon, the last thing the State of Michigan needs is to add to the irreparable harm that has already been caused by Mr. Abood.

Sincerely,

A handwritten signature in cursive script that reads "Gerald O. Corkin". The signature is written in dark ink and is positioned to the left of the typed name.

Gerald O. Corkin, Chairman
Marquette County Board of Commissioners



Michigan Department of Natural Resources - Grants Management
**MICHIGAN RECREATION PASSPORT GRANT PROGRAM
DEVELOPMENT PROJECT AGREEMENT**

BT

Project Number: RP15-0091

Project Title: Equestrian Center Improvement - Speed Barn Renovation

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and the Delta County IN THE COUNTY OF Delta County ("GRANTEE"). The DEPARTMENT has authority to issue grants to local units of government for the development of public recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended. The GRANTEE has been approved by the Director of the Department to receive a grant. In 84 of 2015, the Legislature appropriated funds from the Recreation Passport Grant Program (RPGP) to the DEPARTMENT for a grant-in-aid to the GRANTEE. As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the necessary attachments by 03/07/2016.

1. The legal description of the project area (APPENDIX A); boundary map of the project area (APPENDIX B); and Recreation Grant application bearing the number RP15-0091 (APPENDIX C) are by this reference made part of this Agreement. The Agreement together with the referenced appendices constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
2. The time period allowed for project completion is 01/07/2016 through 03/31/2018, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.
3. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management. All reports, documents, or actions required of the GRANTEE shall be submitted through the MiRecGrants website unless otherwise instructed by the DEPARTMENT.
4. The words "project area" shall mean the land and area described in the attached legal description (APPENDIX A) and shown on the attached boundary map (APPENDIX B).
5. The words "project facilities" shall mean the following individual components, as further described in APPENDIX C.
Building Renovation - Siding Replacement
6. The DEPARTMENT agrees as follows:
 - a. To grant to the GRANTEE a sum of money equal to **Seventy-Five (75%) percent of Sixty Thousand (\$60,000.00) dollars**, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **Forty-Five Thousand (\$45,000.00) dollars**.
 - b. To grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:

- i. Payments will be made on a reimbursement basis at **Seventy-Five (75%) percent** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
- ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE on a form provided by the DEPARTMENT which includes an expenditure list supported by documentation as required by the DEPARTMENT, including but not limited to copies of invoices, cancelled checks, and/or list of force account time and attendance records.
- iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
- iv. Final payment will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected a RGP sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE agrees as follows:

- a. To immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **Fifteen Thousand (\$15,000.00) dollars** in local match. This sum represents **Twenty-Five (25%) percent** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. With the exception of engineering costs as provided for in Section 8, to incur no costs toward completion of the project facilities before execution of this Agreement and before written DEPARTMENT approval of plans, specifications and bid documents.
- c. To complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
 - i. All projects with a total project cost of \$15,000 or greater shall retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
 - ii. Within 180 days following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional (Prime Professional is not required for

- grants less than \$15,000).
- iii. Upon written DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$10,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - iv. Upon written DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between \$2,500 and \$10,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - v. Maintain detailed written records of the contracting processes used and submit these records to the DEPARTMENT upon request.
 - vi. Complete construction to all applicable local, state and federal codes, as amended; including the federal Americans with Disabilities Act (ADA) of 2010, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; and the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Acts, Act 453 of 1976, as amended.
 - vii. Bury all new telephone and electrical wiring within the project area.
 - viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.
- d. To operate the project facilities for a minimum of 40 years (useful life of facilities anticipated), to regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
 - e. To provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
 - f. To adopt such ordinances and/or resolutions as shall be required to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such

purposes shall be forwarded to the DEPARTMENT before the effective date thereof.

- g. To separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and recreation program.
 - h. To furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of the project area and/or project facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
 - i. To maintain the premises in such condition as to comply with all federal, state, and local laws which may be applicable and to make any and all payments required for all taxes, fees, or assessments legally imposed against the project area.
 - j. To erect and maintain a sign on the property for the life of the facilities which designates this project as one having been constructed with the assistance of the RGP. A sign will be provided by the DEPARTMENT. Any replacement sign(s) will be at the expense of the GRANTEE.
 - k. To conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony to the local media. The use of the program logo and a brief description of the program are strongly encouraged in brochures related to public recreation produced by the GRANTEE. Upon the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.
8. Only eligible costs and expenses incurred toward completion of the project facilities after execution of the Project Agreement shall be considered for reimbursement under the terms of this Agreement. Eligible engineering costs incurred toward completion of the project facilities beginning January 1, 2016 and throughout the project period are also eligible for reimbursement. Any costs and expenses incurred after the project period shall be the sole responsibility of the GRANTEE.
9. To be eligible for reimbursement, the GRANTEE shall comply with the DEPARTMENT requirements. At a minimum, the GRANTEE shall:
- a. Submit a written progress report every 180 days during the project period.
 - b. Submit complete requests for partial reimbursement when the GRANTEE is eligible to request at least 25 percent of the grant amount and construction contracts have been executed or construction by force account labor has begun. For grants \$15,000 or less, reimbursement should be submitted for entire amount at completion of the project.
 - c. Submit a complete request for final reimbursement within 90 days of project completion and no later than 6/30/2018. If the GRANTEE fails to submit a complete final request for reimbursement by 6/30/2018, the DEPARTMENT may audit the project costs and expenses

and make final payment based on documentation on file as of that date or may terminate this Agreement and require full repayment of grant funds by the GRANTEE.

10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, during the life of the facilities, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area.
11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in APPENDIX C and this Agreement.
12. The project area and all facilities provided thereon and the land and water access ways to the project facilities shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof on the basis of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.
13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title acquired shall not be subject to: 1) any possibility of reverter or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) any reservations or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
 - a. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
 - b. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.
14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.
15. During the life of the facilities, none of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE

shall regulate the use of the project area to the satisfaction of the DEPARTMENT .

16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and commits the project area to Michigan's recreation estate for the useful life of the project facilities, therefore:
 - a. The GRANTEE agrees that, during the life of the facilities, the project area or any portion thereof will not be converted to other than public recreation use without prior written approval by the DEPARTMENT and implementation of mitigation approved by the DEPARTMENT, including but not limited to replacement with land and/or project facilities of similar recreation usefulness and fair market value.
 - b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT .
 - c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.
17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with recreation lands and project facilities of equal or greater fair market value, and of reasonably equivalent usefulness and location. The DEPARTMENT shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other recreation properties and project facilities of equal or greater fair market value and of reasonably equivalent usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
18. The GRANTEE acknowledges that:
 - a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
 - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and
 - c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing same.

19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts 451 of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give written approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
 - a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;or
 - b. If any portion of the project area is a facility, documentation that Department of Environmental Quality-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public recreation use and/or the resource protection values of the project area.
22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.
23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT

to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.

25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.
28. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT may, in addition to any other remedy provided by law, :
 - a. Terminate this Agreement; and/or
 - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT ; and/or
 - c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the RPGP, Michigan Natural Resources Trust Fund, and Land and Water Conservation Fund; and/or
 - d. Require repayment of grant funds already paid to GRANTEE.
 - e. Require specific performance of the Agreement.
29. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and the net increase in the quality of public recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.
30. Prior to the completion of the project facilities, the GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this

Agreement.

31. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, familial status or disability that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
32. The DEPARTMENT shall terminate and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Labor and Economic Growth pursuant to Public Act No. 278 of 1980.
33. The GRANTEE agrees to assist DEPARTMENT personnel in promotion of the Recreation Passport Program by distributing marketing materials provided by the DEPARTMENT.
34. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
35. The rights of the DEPARTMENT under this Agreement shall continue for the anticipated life of the project facilities as stated in Section 7(d).
36. The Agreement may be executed separately by the parties. This Agreement is not effective until:
 - a. The GRANTEE has signed the Agreement and returned both copies together with the necessary attachments within 60 days of the date the Agreement is issued by the DEPARTMENT, and

b. The DEPARTMENT has signed the Agreement. IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, on this date.

Approved by resolution (true copy attached) of the _____
(date)
_____ meeting of the _____
(special or regular) (name of approving body)

GRANTEE

WITNESSED BY

SIGNED

By _____

1) _____

Print Name: _____

Title _____

2) _____

Date _____

Grantee's Federal ID#

38-6004846

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED

WITNESSED BY

By _____

1) _____

Title: Manager, Grants Management

2) _____

Date _____

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



RESOLUTION

WHEREAS, the Delta County Board of Commissioners supports the submission of an application to the Michigan Natural Resources Trust Fund for development of the Upper Peninsula State Fairgrounds at 2401 12th Avenue North, Escanaba, MI 49829; and

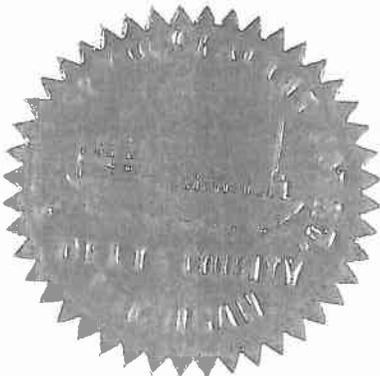
WHEREAS, the proposed projects are included in the Delta County 5-Year Parks and Recreation Plan; and,

WHEREAS, the proposed projects, when completed, will be a benefit to the Delta County community. The projects are: 1. Relocate existing electrical lines underground, 2. Upgrade outdoor public address system and 3. Development of the equestrian center.

NOW THEREFORE, BE IT RESOLVED that the Delta County Board of Commissioners supports the submission to the DNR a Michigan Natural Resources Trust Fund Application for the Upper Peninsula State Fairgrounds projects in the amount of \$300,000.

I, Nancy Kolich, Delta County Clerk and Clerk of the Delta County Board of Commissioners do hereby certify that the foregoing is a true and exact copy from the minutes of the regular meeting of the Delta County Board of Commissioners held on March 17, 2015.

I, Nancy Kolich, Delta County Clerk and Clerk of the Delta County Board of Commissioners do hereby set my hand and seal this 17th day of March, 2015.



A handwritten signature in cursive script, reading "Nancy Kolich". The signature is written in black ink and is positioned above a horizontal line.

Nancy Kolich, Delta County Clerk and Clerk of the
Delta County Board of Commissioners

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



RESOLUTION

WHEREAS, the Delta County Board of Commissioners supports the submission of an application to the Michigan Recreational Grants Program- Recreational Passport Grant for development of the Upper Peninsula State Fairgrounds at 2401 12th Avenue North, Escanaba, MI 49829; and

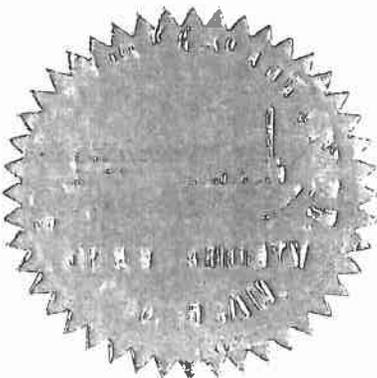
WHEREAS, the proposed projects are included in the Delta County facility improvement plan and,

WHEREAS, the proposed projects, when completed, will be a benefit to the Delta County community. The project is an Equestrian Center improvement-replace siding on the speed barn.

NOW THEREFORE, BE IT RESOLVED that the Delta County Board of Commissioners supports the submission to the DNR a Michigan Department of Natural Resources Application for the Upper Peninsula State Fairgrounds project in the amount of \$45,000.

I, Nancy Kolich, Delta County Clerk and Clerk of the Delta County Board of Commissioners do hereby certify that the foregoing is a true and exact copy from the minutes of the regular meeting of the Delta County Board of Commissioners held on March 17, 2015.

I, Nancy Kolich, Delta County Clerk and Clerk of the Delta County Board of Commissioners do hereby set my hand and seal this 17th day of March, 2015.



Nancy J. Kolich

Nancy Kolich, Delta County Clerk and Clerk of the
Delta County Board of Commissioners

38

Facility: Ruth Gibson Butler Exhibition Building (Building 3)

Facility Size: 24,000 sq. ft.

Assessment:

- This building is designated as an emergency shelter and reception area in the Delta County Emergency Management Plan.
- Roof structure leaks. Needs replacement and insulation.
- Fire suppression system is similar to grandstand system. Replace with a permanently charged system.
- Paint building exterior.
- Overall condition is good.
- Heating system is aged and inefficient. Furnaces should be replaced.
- Fire suppression system needs upgrading to reduce long-term maintenance costs.
- Electrical system is adequate.
- Light system is old and inefficient. Upgrade lighting to more energy efficient system would reduce annual utility cost.
- The water/sewer service to the building is adequate.

Building #3 Ruth Butler Building	2017 - 2020
Replace roof with insulated/rubberized system	\$350,000
Replace Furnaces Lobby and Restrooms	\$10,000
Exterior Painting	\$12,000
Replace inefficient lighting with high efficient compact florescent	\$25,000
New venting system	\$20,000
Construct a portable and storable wet bar, complete with water, sinks, refrigeration, taps, beverage container storage, back display wall, and beverage and ice storage	\$1,500
Ruth Butler Exhibition Building #3 Total	\$418,500

Facility: Proposed Multi Use Building to include Upper Peninsula Veteran’s Museum

Assessment:

- The Upper Peninsula State Fair Authority has identified a need for a multipurpose building on the fairgrounds, which could possibly house the Delta County Commerce Center and an Upper Peninsula Veteran’s Museum. The building would serve as a tourist information center, offer support to the Steam and Gas Engine Village as well as provide a much needed location for an Upper Peninsula Veteran’s Museum.

The present Delta County Commerce Center building is located adjacent to Ludington Park along the Bay de Noc shoreline. The Commerce Center houses the Chamber of Commerce, Delta County Economic Development Alliance and the Convention and Visitors Association. As most of the vehicle traffic is located on the Lincoln Road corridor, these entities desire a more visible location.

The Delta County Commerce Center is the hub for business and economic activity in the area. The Delta County Chamber of Commerce, Convention and Visitors Bureau, Builders Exchange, UP State Fair Managing Agent and the Delta County Economic Development Alliance are by design all collocated in the same building as a best practice in community collaboration. The building currently sits on land that is owned by the City of Escanaba that is leased for \$1 per year. The Chamber owns the 1961 building which needs major renovation to continue operation. The group would like to move to an area that is more visible and easier for tourists and businesses to find on North Lincoln Road. This location is adjacent to the UP Steam and Gas Engine Village on the U.P. State Fairgrounds.

The new building will capture the history of the area and be designed like a railroad depot. There will be incubator space and resources available for small business startups. Moving to the new location would enable the Commerce Center to arrange for volunteer staffing of the UP Steam and Gas Engine Village to provide access and enjoyment year round.

As part of its ongoing resolve to preserve our American heritage, the U.P. Steam and Gas Engine Association, with the support of the U.P. State Fair Authority, have developed an Antique Village. Evoking the feel of a by-gone era, the Antique Village offers visitors an interactive learning experience. Local artisans demonstrate traditional handicrafts such as glass blowing, knitting, weaving, quilting, pottery and woodcarving. The Village also features a blacksmith shop, granary, barber shop, general store, cook shack and ice cream parlor. Exhibits include a steam-powered saw mill, railroad depot, schoolhouse and an 80-ton Fairbanks diesel engine. The Association desires to add a museum to honor Upper Peninsula Veterans. Military related items of historical and social significance will be exhibited in the museum, offering educational opportunities for tourists and residents.

Multipurpose/Multiuse Building	2017 - 2020
New building construction	\$1,200,000
Multipurpose/Multiuse Building total	\$1,200,000

Facility: Proposed Construction of Campgrounds on South East corner to North Coast area

Assessment:

- Development to include construction to relocate campground to the four acre portion of the North Coast area on the fairgrounds. This campground development project is adjacent Michigan's Iron Belle Trail. It includes the relocation of existing campsites to full service sites, parking improvements to meet ADA requirements, and new toilet/shower building to fully meet the needs of the expanded campsites.

North Coast Campground	2017 - 2020
Electric and water service	\$30,000
Restroom with Shower	\$80,000
Dump station and sewer connection	\$8,000
North Coast Campground Total	\$118,000

INFORMATION- 3/15/16

VI. COMMUNICATIONS

A. COMMUNICATIONS RECEIVED:

1. Letter from State of Michigan(3)
2. Letter from City of Escanaba
3. Resolution from Antrim County(2)
4. Annual Report from Pathways

B. COMMUNICATIONS FORWARDED:

1. Letter to James Segorski
2. Letter to Robert Berbohm

VII. REPORTS OF STANDING AND STATUTORY COMMITTEES

1. Superior Trade Zone minutes of 10-27-15, 12-1-15, 2-5-16
2. Airport Advisory Board minutes of 11-16-15
3. Pinecrest Board minutes of 12-17-15, 1-28-16
4. Human Services Board minutes of 1-10-16
5. Public Health minutes of 1-20-16
6. Solid Waste Authority minutes of 1-26-16
7. Central Dispatch minutes of 2-10-16

VIII. REPORTS OF SPECIAL COMMITTEES AND OTHERS

1. Township Association minutes of 1-28-16

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE CUSTOMERS OF
DTE GAS COMPANY
CASE NO. U-17941**

- DTE Gas Company seeks Michigan Public Service Commission approval of its Gas Cost Recovery (GCR) Plan and to implement a maximum base GCR factor of \$3.44 per thousand cubic feet (Mcf), that may be increased by a monthly New York Mercantile Exchange (NYMEX)-based contingency factor matrix, beginning April 1, 2016 through March 31, 2017. The Company is also seeking approval to implement a Supplier of Last Resort (SOLR) Reservation Charge to be billed to both GCR and Gas Customer Choice (GCC) customers.
- The information below describes how a person may participate in this case.
- You may call or write DTE Gas Company, One Energy Plaza, Detroit, Michigan 48226, (800) 477-4747, for a free copy of its application. Any person may review the application at the offices of DTE Gas Company.
- The first public hearing in this matter will be held:

DATE/TIME: **Wednesday, February 10, 2016, at 9:00 a.m.**
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

BEFORE: Administrative Law Judge **Mark D. Eyster**

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider DTE Gas Company's (DTE Gas) December 30, 2015 application for approval of a GCR plan, 5-year forecast and monthly GCR factor for the 12-month period from April 1, 2016 through March 31, 2017. DTE Gas proposes to implement a maximum base GCR factor of \$3.44 per Mcf that can be adjusted to a new maximum GCR rate by the monthly NYMEX-based contingency factor matrix, to be reflected in DTE Gas's monthly gas customer billings beginning April 1, 2016, and continuing through March 31, 2017. DTE Gas is also requesting the approval of a SOLR Reservation Charge of an additional \$0.28 per Mcf that is billed to both GCR and GCC customers. DTE Gas also requests Commission approval to replace 75 MDth/d of existing transportation capacity with 75 MDth/d of NEXUS pipeline transportation capacity beginning in 2017.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by e-mail at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by February 3, 2016. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon DTE Gas' Attorney, David S. Maquera, DTE Gas Company, One Energy Plaza, Detroit, Michigan 48226.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of DTE Gas' request may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of DTE Gas Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in 1982 P.A. 304 proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2016 AC, R 792.10401 et seq. R 792.10401 et seq.

January 11, 2016



**State of Michigan
Department of Environmental Quality**

Water Resources Division
Upper Peninsula District Office
1504 West Washington Street
Marquette, MI 49855
906-228-4853

Site Name: 21-US-2/41, M-35 Escanaba River Bridge JN115866 at Escanaba River

Application Number: 2D6-WS7S-VM7E

Date: February 16, 2016

PUBLIC NOTICE

The Michigan Department of Transportation, 1818 3rd Avenue North, Escanaba, Michigan 49829, has applied to this office for a permit under authority of Part 301, Inland Lakes and Streams, Part 303, Wetlands Protection, and Part 31, Water Resources Protection, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA). The applicant proposes to replace the existing 70 feet wide, 312 feet, 7 span, 16.7 feet rise, concrete I-beam bridge and install a 118 feet wide, 334 feet, 3 span, 18.2 feet rise, concrete I-beam bridge. A pedestrian path is also proposed. The project includes the following:

1) There is an existing rail road bridge located south of this proposed project. This rail road bridge must be reconstructed in order to improve the existing safety conditions. Currently, the existing road bridge traffic is able to travel under this rail road bridge. As previously mentioned the safety of the proposed highway bridge will be improved by raising the road grade elevation and improving the horizontal and vertical curve geometrics. By accomplishing this safety improvement, the existing rail road bridge will not function properly. The road alignment will be higher and therefore the bridge does not allow for this increase in elevation. The proposed rail road bridge will be reconstructed at a higher elevation and will be placed just south of the existing alignment. AT station 51+50 replace the existing 34 feet long, 36 inch diameter corrugated metal culvert and a 31 feet long, 36 inch diameter concrete culvert with a 30 feet long, 3 feet diameter concrete culvert and a 45 feet long, 3 feet diameter concrete culvert respectively. Place riprap at each end.

2) A total of four temporary access roads will be constructed to allow the contractor to reach the existing piers and bridge deck for removal as well as the construction of the new piers and deck. These temporary haul roads will also allow the contractor to reach these constructed piers for the placement of the 125 foot long bridge beams. These temporary access roads will be used for two years. Stage 1 will occur in 2017 and two temporary access roads will be constructed in the north west and south west quadrants of the bridge. Traffic will be shifted to the existing east/north bound lanes. The existing western "half" of the bridge will be removed and the new western "half" of the bridge will be built. Stage 2 will occur in 2018 and two temporary access roads will be constructed in the north east and south east bridge quadrants. All traffic will be shifted to the new western "half" of the bridge.

3) Storm Water outlets

- a) # 3- remove the existing 100+ feet long, 1.5 feet diameter concrete culvert and install a 100+ feet long, 36 inch diameter outlet culvert and headwall.
- b) #4- Install a new 100+ feet long, 12 inch diameter outlet culvert and headwall.
- c) #5- remove the existing 100+ feet long, 12 inch diameter concrete culvert and install a 100+ feet long, 3 feet diameter concrete culvert

4) Culverts

- a) #1- remove the existing 41 feet long, 2 feet diameter corrugated metal culvert and install a 135 feet long, 4 feet diameter concrete culvert.
- b) #2- install a new 13 feet long, 4 feet diameter concrete culvert.

5) Total permanent wetland impacts include the excavate of 13,757 cubic yards of material and the placement of 27,301 cubic yards of fill impacting 0.69 acres of wetland broken down as follows:

- a) NE Quad US-2- bridge excavate 191 cubic yards of material, place 226 cubic yards of fill impacting 734 square feet. of wetland.
- b) SW Quad US-2 bridge- excavate 100 cubic yards of material, place 332 cubic yards of fill impacting 1,530 square feet of wetland.
- c) SE Quad US-2 bridge- place 26 cubic yards of fill impacting 206 square feet of wetland.
- d) Pioneer Park - place 81 cubic yards of fill impacting 724 square feet of wetland.
- e) County C-45 area- excavate 15 cubic yards of material, place 45 cubic yards of fill impacting 147 square feet of wetland.
- f) Railroad- excavate 13,425 cubic yard of peat, place 26, 282 cubic yards of fill impacting 26,717 square feet of wetland.

6) Temporary wetland impacts temporary haul roads include the following:

- a) NE Quad- place 42 cubic yards of stone aggregate impacting 760 square feet of emergent wetland.
- b) NW Quad- place 35 cubic yards of stone aggregate impacting 630 square feet of emergent wetland.
- c) SE Quad- place 63 cubic yards of stone aggregate impacting 1133 square feet of emergent wetland.
- d) SW Quad- place 32 cubic yards of stone aggregate impacting 570 cubic yards of emergent wetland.

7) Wetland Mitigation- The applicant is proposing to place 6.93 acres of high quality existing wetland under a permanent conservation easement. The site is located in Garfield Township, Mackinac County (T43N, R9W, Section 30)

The project is located in T39N, R22W, Section 07/12, Escanaba Township, Delta County, Michigan, in accordance with plans attached to this notice.

THIS NOTICE IS NOT A PERMIT

The proposed project may also be regulated by one or more additional parts of the NREPA that are administered by the Michigan Department of Environmental Quality (MDEQ), Water Resources Division (WRD). The requirements of all applicable parts are considered in determining if a permit can be issued.

When a permit application is received requesting authorization to work in or over the inland waters of the State of Michigan, pursuant to Part 301, Part 303, and Part 31, of the NREPA, the NREPA provides that the MDEQ submit copies for review to the department of public health; the city, village, or township and county where the project is to be located; the local soil conservation district; any local watershed council organized under Part 311, Local River Management, of the NREPA. Additional notification is provided to certain persons as required by statute or determined by the MDEQ.

Those persons wanting to make comments on the proposed project shall furnish this office with their written comments no later than 20 days from the date of this notice. Written comments will be made part of the record and should reference the above file number. Objections must be factual, specific, and fully describe the reasons upon which any objection is founded. Unless a written request is filed with the MDEQ within the 20-day public comment period, the MDEQ may make a decision on the application without a public hearing. The determination as to whether a permit will be issued or a public hearing held will be based on an evaluation of all relevant factors, including the public comments received and the effect of the proposed work on the public trust or interest, including navigation, fish, wildlife, and pollution. The specific permit decision criteria can be found in the Parts of NREPA applicable to this application and listed above. Copies of these Parts of NREPA are at www.michigan.gov/jointpermit. Public comments received will also be considered.

The entire copy of the public notice package may be viewed at the WRD's district office listed on the top of this public notice or online at: <https://miwaters.deq.state.mi.us/miwaters/#/external/publicnotice/search>. To access the public notice page online, search for the public notice by location or applicant name, and view by clicking on the "Documents" tab. Comments may be sent electronically by clicking on the "Add Comment" tab. A hard copy of the public notice may be requested by calling the above number.

cc: Dan Hamlin, MDOT, Applicant	USACE
Bob Doepker, MDNR, Wildlife Division	Ginny Pennala, MDEQ-WRD
Darren Kramer, MDNR, Fisheries Division	John Gustafson, MDEQ-WRD
Delta County Clerk	Sheila Meier, MDEQ-WRD
Escanaba Township Clerk	Mitch Koetje, MDEQ-WRD
Delta County Drain Commissioner	Ryan McCone, MDEQ-WRD
Delta County Health Department	UP Power Company
Delta County Conservation District	Lloyd & Alice Jensen
Local Postmaster	Paul Pinar
John & Leona Kroll	Rosemary Palmcook
Beatrice & Kevin Jacobsen	



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



DR. WILLIAM E. MORITZ
DIRECTOR

February 24, 2016

Mary Harrington
Chair
Delta County Board of Commissioners
310 Ludington St.
Escanaba, MI 49829

Dear Ms. Harrington:

This letter is to inform you of a land transaction in Maple Ridge Township involving privately owned land offered to the State of Michigan. A private individual has offered the State of Michigan two forty acre parcels in Delta County Michigan for the acquisition of an eighty acre parcel in Menominee County. Enclosed is a map showing the locations of the parcels involved in this land transaction. The Department of Natural Resources is supportive of this land exchange.

The parcels offered to the State will guarantee access across a parcel of land that has a department maintained road and bridge located on them. In addition, this transaction will eliminate the need to maintain 2.5 miles of property line and the potential for trespass issues. This will make managing state owned land more efficient.

If you have any questions or concerns regarding this proposed land exchange, please contact me by March 11, 2016, at 906-789-8231; thompsons3@michigan.gov; Michigan Department of Natural Resources, 6833 US Highway 2, 41 & M-35, Gladstone, MI 49837-2552.

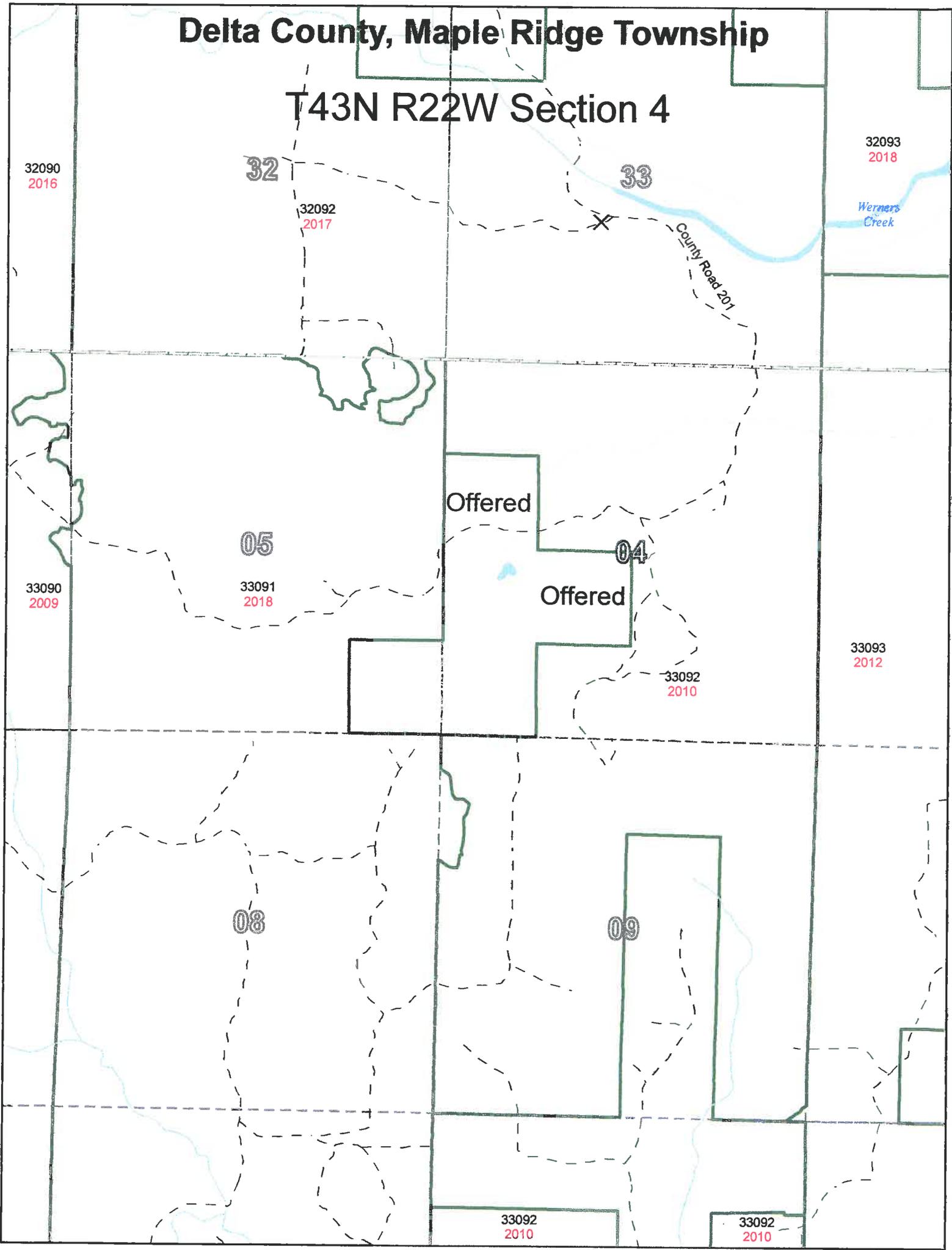
Sincerely,

Eric W. Thompson, Unit Manager
Escanaba Management Unit
Forest Resource Division

Enclosures

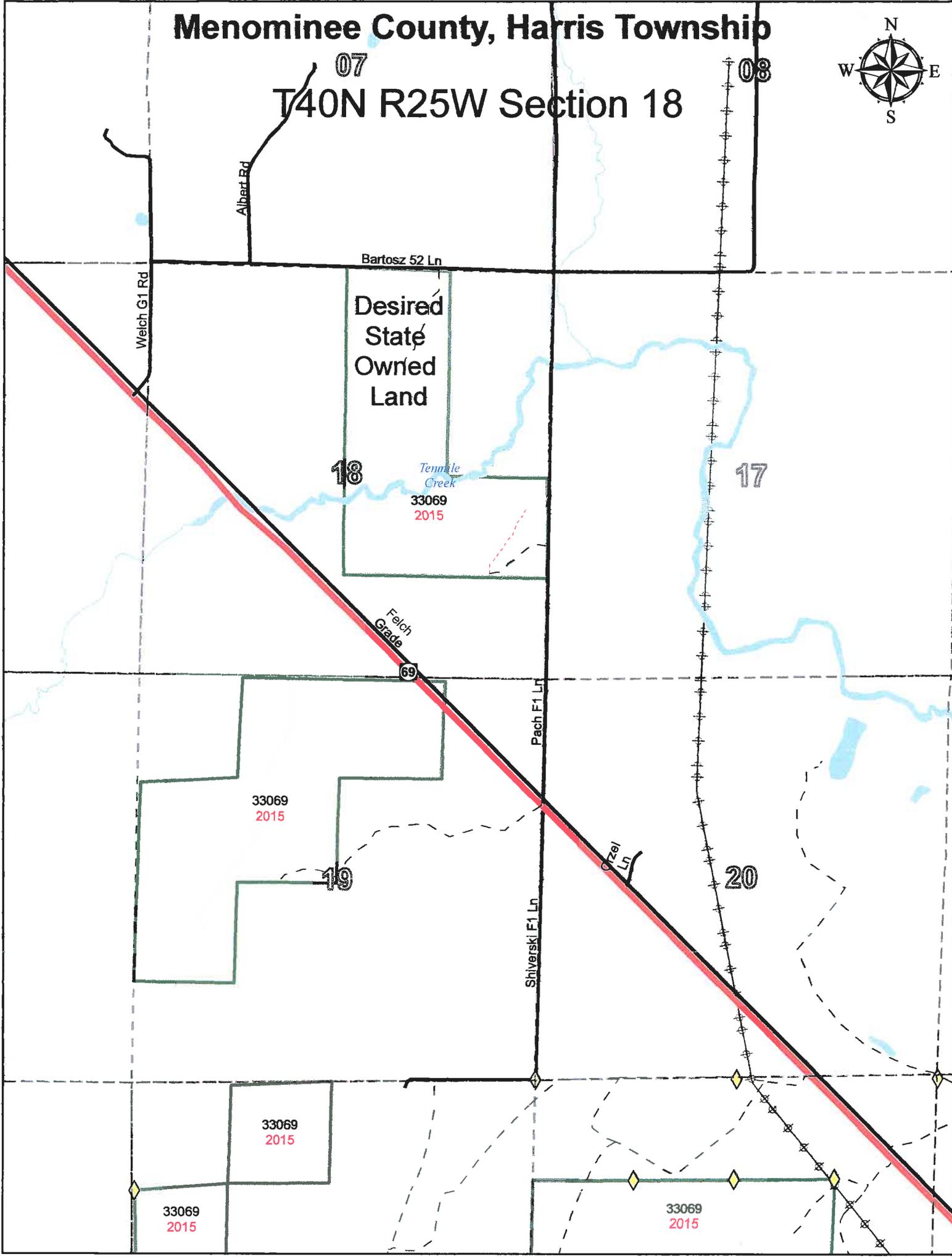
Delta County, Maple Ridge Township

T43N R22W Section 4



Menominee County, Harris Township

07
T40N R25W Section 18





February 19, 2016

ESCANABA PLANNING COMMISSION
ESCANABA MICHIGAN 49829

RE: Site Plan Review – Bay de Noc Community College – Academic Library Addition

Dear Property Owner/Occupant:

A meeting of the Escanaba Planning Commission has been scheduled for March 10, 2016, at 6:00 p.m. at the Escanaba City Hall, 410 Ludington Street. The following item will be on the agenda:

Site Plan Review – 2001 North Lincoln Road
Bay de Noc Community College Academic Library Addition

Bay de Noc Community College is requesting the Planning Commission review and approve a proposed site plan for a 8,650 square foot planned addition to their academic library.

You are cordially invited to attend this meeting should you have any questions or comments concerning this project. If you have comments, but are unable to attend this meeting, please submit your written comments to the City of Escanaba Planning Commission prior to March 10, 2016. All written and signed comments will be read into the public record.

The City of Escanaba will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five (5) days notice to the City of Escanaba. Individuals with disabilities requiring auxiliary aids or services should contact the City of Escanaba by writing or calling the City of Escanaba at (906) 786-9402. A copy of the various referenced plans can be viewed at City Hall, Second Floor, 410 Ludington Street, Escanaba, MI, Monday through Friday, 7:30 a.m. to 4:00 p.m.

Sincerely,

Patrick Connor, Chairperson
Escanaba Planning Commission

PROOF OF SERVICE – MAILING

This document was enclosed in sealed envelope, first class postage fully prepaid, and deposited in the U.S. Government Mail.

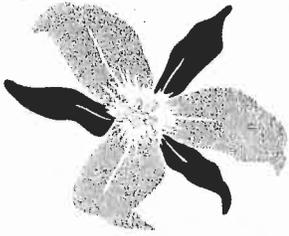
Addressee(s): Property Owner/Occupant
300 feet of Project

Mailing Date: February 19, 2016

Mission Statement:



Enhancing the enjoyment and livability of our community by providing quality municipal services to our citizens.
The City of Escanaba is an equal opportunity employer and provider.



ANTRIM COUNTY
BOARD OF COMMISSIONERS
P.O. Box 520
Bellaire, Michigan 49615
Phone (231) 533-6353
Fax (231) 533-6935
Chairman: Michael Crawford

February 17, 2016

At the February 11, 2016 meeting of the Antrim County Board of Commissioners, the following Resolution was offered:

RESOLUTION #09-2016 By Ed Boettcher, seconded Laura Stanek

WE, the **LEGISLATIVE COMMITTEE**, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, in 2015, the Center of Public Integrity and Global Integrity conducted a national study of state ethics and transparency laws and safeguards, in which the State of Michigan was ranked last; and

WHEREAS, some of the reasons cited for the State's poor ranking was weak public records laws and the absence of laws requiring personal financial disclosures by lawmakers and top state officials; and

WHEREAS, another glaring issue cited was the exemption of the governor and the legislature from state open records laws; and

WHEREAS, the State has required transparency from local municipalities through EVIP and CIP, yet the State has chosen to not take the opportunity to lead by example; and

WHEREAS, this Board feels it is time that State lawmakers and top officials stop exempting themselves from the laws that they expect others to follow; now

THEREFORE, BE IT RESOLVED that the Antrim County Board of Commissioners urges State lawmakers and top officials to stop the hypocrisy of exempting themselves from the laws that they enact for the governance of the State of Michigan, of which they are included; and

RESOLUTION #09-2016 continued.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all Michigan counties, Senator Wayne Schmidt, Representative Triston Cole, Governor Rick Snyder, and the Michigan Association of Counties.

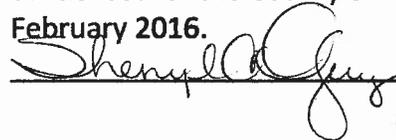
Yes – David Heeres, Bob Wilson, Karen Bargy, Ed Boettcher, Bryan Smith, Michael Crawford, Laura Stanek, Chuck Johnson, Christian Marcus;

No – None;

Absent – None.

RESOLUTION #09-2016 DECLARED ADOPTED.

ANTRIM COUNTY CLERK, BELLAIRE MI
STATE OF MICHIGAN, COUNTY OF ANTRIM,ss
I, Sheryl A. Guy, Clerk of Antrim, do certify
the above is a true and exact copy of the
original record now remaining in this office.
IN TESTIMONY WHEREOF, I have set my hand and
official seal of the County of Antrim this 18th day of
February 2016.

 County Clerk



ANTRIM COUNTY
BOARD OF COMMISSIONERS
P.O. Box 520
Bellaire, Michigan 49615
Phone (231) 533-6353
Fax (231) 533-6935
Chairman: **Michael Crawford**

February 18, 2016

At the February 11, 2016 meeting of the Antrim County Board of Commissioners, the following Resolution was offered:

RESOLUTION #10-2016 By Ed Boettcher, seconded by David Heeres

WHEREAS, SB 703 would amend 1976 PA 388, entitled " Michigan campaign finance act" by amending section 57 (MCL 169.257), as amended by 2015 PA 269; and

WHEREAS, the proposed amendment would remove the unreasonable restriction that was included in 2015 PA 269, that being the inability to discuss ballot questions during the period of 60 days before the election in which the ballot question will appear; and

WHEREAS, SB 571 as it was presented to Governor Snyder, which included that a public body shall not discuss local ballot issues during the period 60 days prior to the election in which the issue appears on the ballot; and

WHEREAS, in signing the bill, Governor Snyder called for a "trailer" measure to clarify what is proper and improper communications; now

THEREFORE, BE IT RESOLVED that the Antrim County Board of Commissioners support SB 703 to remove this restriction on how County officials communicate with their constituents about local ballot questions; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all Michigan Counties, Representative Triston Cole, Senator Wayne Schmidt, Governor Snyder, and the Michigan Association of Counties.

Yes – David Heeres, Bob Wilson, Karen Bargy, Ed Boettcher, Bryan Smith, Michael Crawford, Laura Stanek, Chuck Johnson, Christian Marcus;

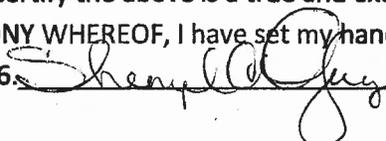
No – None;

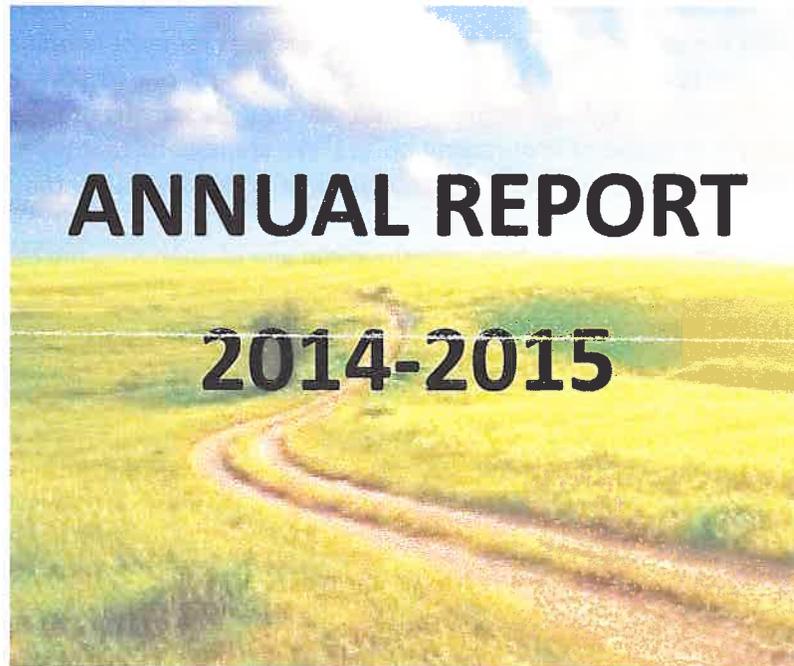
Absent – None.

RESOLUTION #10-2016 DECLARED ADOPTED.

ANTRIM COUNTY CLERK, BELLAIRE MI STATE OF MICHIGAN, COUNTY OF ANTRIM, ss

I, Sheryl A. Guy, Clerk of Antrim, do certify the above is a true and exact copy of the original record now remaining in this office. IN TESTIMONY WHEREOF, I have set my hand and official seal of the County of Antrim this 18th day of February 2016.

 County Clerk



We'll do our best to help you get connected to services that meet your needs at Pathways or with other community resources.

Central Access for Services

Mental Health: 1 (888) 906-9060

Board of Directors

Alger

Cathy Pullen

Delta

George Botbyl

Florence Cutter

Mary Harrington

Loren Veaser

Luce

Nancy Morrison

Marquette

Elizabeth Brotherton

Patricia Bureau

Bill Davie

Dominic Dennis

Rudy Kemppainen

Pat Mayer

MISSION

**WE SERVE AND EMPOWER PEOPLE WITH SEVERE MENTAL ILLNESS,
SEVERE EMOTIONAL DISTURBANCES, OR DEVELOPMENTAL DISABILITIES
TO ENHANCE THEIR QUALITY OF LIFE.**

We started the year out with the very tough job of discontinuing services for most people who didn't have Medicaid or Healthy Michigan. This was due to a cut in our general fund dollars of nearly one million dollars; general funds are our "safety net" funds from the State. Through the efforts of our dedicated staff, many of the people whose services were discontinued were linked to other supports in our communities. We are hopeful that we might eventually be able to reverse course and start providing a limited benefit to once again provide services for those with the highest needs.

Throughout the year we've been aligning ourselves with the triple aim of improving the health of the people we serve while providing an improved experience of care at a better value. This triple aim is one of the foundations of the strategic plan that our Board of Directors developed this year. The Board chose the following focus areas:

Board of Directors

Objective A: Committed and knowledgeable Board Members.

Objective B: Advocate for Pathways consumers and staff at the local, regional, and State levels.

Finance

Objective A: Pathways will maximize use of resources.

Customer/Consumer

Objective A: Improve the overall health of the people that we serve.

Operational Excellence

Objective A: Develop operational excellence within the organization.

People

Objective A: Improve the longevity of staff.



Mary Swift
Pathways CEO

We have organized cross sectional groups of staff to develop the action plan for each area of focus. It's very exciting to see the creativity and commitment shown by these determined groups.

As an organization, we have been struggling to start a Clubhouse Model within the Pathways service area. We were very fortunate to obtain a generous grant from Superior Health Foundation to assist with the training and start-up costs for the program. Clubhouse is a community-based approach that is innovative in that Clubhouse members work side-by-side with paid staff and participate in its governance. Clubhouse is for people with severe mental illness. With this model we can help people to rebuild their lives and have better relationships. In talking about Clubhouse, a potential member said *"you feel a part of something more at Clubhouse... I can't wait for us to have Clubhouse here. I hope I can be a part of it!"*

Another exciting event was being chosen to participate in the Dartmouth InSHAPE learning collaborative program. InSHAPE is an evidence-based nutrition/exercise/health support and training program for adults with severe mental illness. This program will begin in 2016, with one of our nurses being trained as a health mentor. We're looking forward to this great opportunity to improve the health of people we serve.

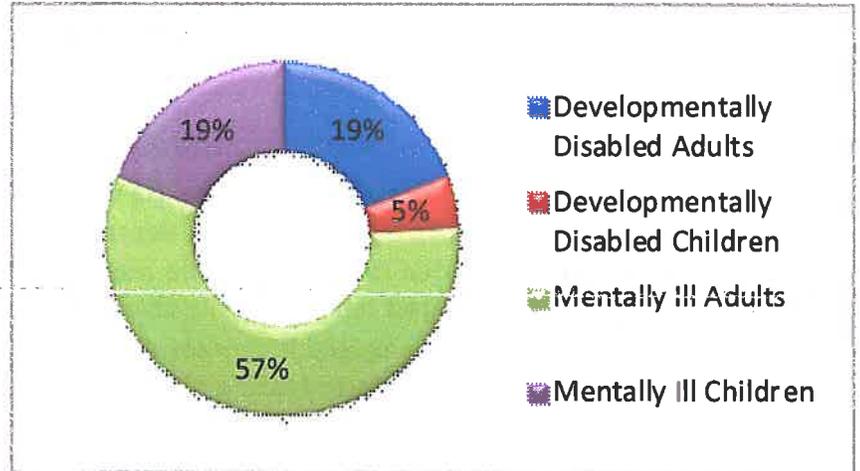
As I reflect on the past year, I am proud of all the accomplishments we've made in spite of the challenging times in public mental health. This has been another year that the Pathways community has proven our passion for serving and empowering people with severe mental illnesses, severe emotional disturbances, or developmental disabilities to enhance their quality of life.



2014-2015

WHO WE SERVED

Developmentally Disabled Adults—	511
Developmentally Disabled Children—	127
Mentally Ill Adults—	1500
Mentally Ill Children—	511



REVENUE AND EXPENSE DATA

October 1, 2014—September 30, 2015



EXPENSE DATA

Clinical Expense	\$31,016,956.51
Administration	\$3,876,047.44
Local Match Transfer to MDCH	\$556,224.00
Total Expenses	\$35,449,227.95

REVENUE DATA

Medicaid	\$29,570,041.18
Healthy Michigan Plan	\$1,856,722.33
State General Fund	\$1,622,676.00
Charges for Services	\$866,115.62
Grants	\$275,902.49
Contracts and Other	\$1,277,50505.88
Total Revenue	\$35,468,963.50
Net Revenue (Expense)	19,735.55

Success Story



Jeff came to Pathways for services a few years ago. He moved to Escanaba, from out of state, to be closer to his family. Jeff had been suffering from years of depression and anxiety. Untreated, he was growing increasingly paranoid and started to believe that he was being followed and messed with on a continual basis. These symptoms prevented Jeff from being able to find or hold a job. After listening to his families suggestions, he sought help. He engaged in therapy and began seeing the psychiatrist. In time, Jeff began to form trusting relationships. He started taking his medications daily and looking forward to therapy. After a year and a half of Jeff focusing on his needs, he is no longer impacted by his negative mental health symptoms. He was able to find local employment and is still holding a fulltime job. He has now been able to receive treatment through his family doctor and no longer needs the level of services offered by Pathways.

*Name was changed to protect privacy



Serving our Neighbors with the Greatest Need

Community Mental Health serves approximately 3,000 people in Alger, Delta, Luce and Marquette counties in the Upper Peninsula of Michigan.

Crisis Hotline
Around the Clock
Crisis Support Services
Call 1-888-Pathway
(1-888-728-4929)
Available to all
citizens in Alger, Delta,
Luce & Marquette
counties

Our Values

- Excellent clinical services
- Incorporate evidence based practices

Welcoming environment

- Offer an inclusive and respectful community
- Utilize a recovery orientation and person centered approach



Quality Improvement

By Stephenie Taskey, QI Coordinator

In the course of FY15 Pathways was involved in various audits, including the 3 year CARF accreditation survey, the NorthCare Network Audit, as well as the Michigan Department of Health and Human Services audit.

The MDHHS audit focused on HAB Support Waiver, Children's Waiver and SED Waiver. Thirteen consumers were selected and their charts reviewed and interviews conducted. There was also a review of personnel files and training logs. Pathways did very well and the auditors were generally complimentary of the work that was evidenced.

During the NorthCare audit that was held on 8/27/2015 the auditors did a combination of desk audits, onsite audits, and program audits. Pathways scored an overall 88.1% compliance which was an increase of 1.7% compliance from the previous year audit which received an 86.4%. During this audit persons served spoke highly of the services they received from Pathways. Some of the comments received are as follows:

"Pathways is always there if I need help with anything."

"I think you guys know what you are doing. If it weren't for you I wouldn't be having a job right now."

"Everything they do is an excellent job. Everything is very good."

Our CARF survey took place on June 1-3, 2015. During this time we had one administrative surveyor as well as four program surveyors to visit our four counties. The following programs/services were surveyed and received a three year accreditation which is the highest accreditation awarded by CARF.

- ✓ Assertive Community Treatment: Mental Health (Adults)
- ✓ Case Management/Services Coordination: Mental Health (Adults, Children, and Adolescents)
- ✓ Community Integration: Mental Health (Adults, Children, and Adolescents)
- ✓ Crisis Intervention: Mental Health (Adults, Children, and Adolescents)
- ✓ Intensive Family-Based Services: (Children and Adolescents)
- ✓ Outpatient Treatment: Mental Health (Adults, Children, and Adolescents)



During the survey Pathways had many strengths that were identified, here are just a few of those highlights pointed out by the CARF surveyors:

Pathways has a long-established history and an excellent reputation in the community for responding to the needs of consumers and other stakeholders and for providing high quality, excellent services.

Pathways has a cadre of caring, competent, and committed staff that takes obvious pride in its work. Its enthusiasm and skills in all programs contribute much to the development and provision of high quality programming for which the persons served are truly appreciative.

VISION

PATHWAYS WILL OPERATE AT THE FOREFRONT OF NATIONAL STANDARDS OF EXCELLENCE FOR PROVIDING COMMUNITY MENTAL HEALTH SERVICES.

Consumer Survey Results

Total Surveys Mailed Out: 2032
 Total Surveys Returned: 295
 Return Rate: 15%



Question	# of Responses	% Satisfied
Appointments are scheduled at times that work best for me.	288	96%
I am informed of my rights.	285	98%
I feel better because of the services received.	289	94%
I know what to do if I have a concern or complaint.	289	92%
Staff are sensitive to my cultural/ethnic background.	282	98%
I was able to get the type of services I needed.	289	92%
My wishes about who is and who is not given information about my treatment are respected.	291	98%
My wishes about who is and who is not involved in my treatment are respected.	289	97%
I am satisfied with the telephone crisis service when calling the crisis line after 5pm on weekdays and/or on weekends.	83	86%
I would recommend these services to a friend or relative.	273	95%

"You're truly life savers"

"Very happy with my case worker. She listens to my concerns and helps with suggestions on how to deal with my problems. The Dr. listens to my needs and asks questions makes me feel like my needs are met. I am very happy with both!"

"Pathways helped save my life. Because of the services I received, I was able to recover and was introduced to aids that have helped me change my whole life around. I cannot be more thankful to the staff and the programs for working so hard to be there for us. Words cannot express how grateful I am!"

"For the first time in my life I understand myself!"

Ray of Sunshine

The Ray of Sunshine endowment began in 1998 when a local anonymous family partnered with Pathways with a goal of helping enrich the lives of local adults with mental illness. These awards are distributed to those who do not have the resources to pay for "extra" items on their own. Items that have been requested include: fishing equipment, craft supplies, books, winter coats, dinner and a movie, bicycles and more.

Every fall, from September 15th to October 15th, any adult with a mental illness at Pathways can turn in a grant request form. This year we had a total of 110 requests. We were able to fill 66 of those for a total of \$4025.

Since the beginning of rewarding grant requests we have been able to fulfill 663 requests totaling \$37,678.83!!

Ray of Sunshine

Donation Form

Donor Name(s) _____

Address _____

If donation is a gift:

_____ In honor of _____

_____ In memory of _____

Make checks payable to Ray of Sunshine and return with this portion to:

Ray of Sunshine
2500 7th Ave S. Suite 100
Escanaba, MI 49829



This fund is supported and monitored by Pathways Board of Directors

MAJOR DONOR COMMUNITIES

As of January 2016

Shining Star Community—Donations of \$10,000 or more

Anonymous, Upper Peninsula Family
The Ray of Sunshine Fundraising Committee

Beams of Light Community—Donations of \$5,000 or more

Pathways Community Mental Health
Books Are Fun—Book Fairs since 2001 Supported by Pathways' Staff

Golden Ray Community—Donations of \$2,500 or more

Dr. Kelley Mahar
Douglas Morton
Employee Benefits Agency
John Basse

Sunburst Community—Donations of \$1,000 or more

Pam Allsopp	St. Michael's Parish	Jean Pavlov
Terry Marcoe	Dianna Seymour	Elise Bunce
Laurel Kniskern	Mary Swift	Barbara Paltzer
Juanita Marble	Lucy Wilcox	Ray Hasenauer
In Loving Memory of Eleanor, by Kris Ellis	Nicole Porter	Community Covenant Church of Carlshend
	Rhonda Ingebrigtsen	

Sunrise Community—Donations of \$500 or more

Adult Learning Systems	Kiwanis Club of Marquette
Don Johnson Agency	David Kurtz
Escanaba Noon Kiwanis	Michael Wellborn
Golden K Kiwanis—Escanaba	Charles & Claudia Johnson
Donna Hemmila	Sharon Niebauer
Joseph F. Lavey II, PC	In Memory of David Schultz, by Pathways' Board & Staff (former and present staff)
Jan St. Vincent	
Denise Clark	

Horizon Community—Donations of \$300 or more

All Saint's Catholic Church	Cyndi Schaffer
Raymond Ball	Ed Sloan
Charter Communications	Sajid Hussain
Gail Hall	Ethel Sundberg
Gladstone Kiwanis	Deb Wayne
Shelley Ovink	We Energies
Linda Anderson	Shelly Sundstrom
Sally Olson	Rapid River Quilt Guild
Cathy Young	Danette Harju

All donations, big and small, are appreciated. We sincerely thank donors who have not been mentioned above for their generous contributions

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE

310 LUDINGTON STREET

ESCANABA, MICHIGAN 49829

PHONE: 906-789-5100

FAX: 906-789-5197



February 18, 2016

James Segorski
1900 3rd Ave N
Escanaba, MI 49829

RE: Upper Peninsula 911 Authority Board

Dear James:

Congratulations, At their regular meeting of February 16, 2016, the Delta County Board of Commissioners appointed you to the Upper Peninsula 911 Authority Board. Your term will expire on 12-31-2018.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office as soon as possible. For your convenience, a Notary Public is located in the County Clerk's office at the Delta County Courthouse during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The Delta County Board of Commissioners looks forward to working with you during the upcoming year.

Sincerely,

A handwritten signature in black ink that reads "Mary K. Harrington". The signature is written in a cursive style.

Mary K. Harrington, Chairperson
Delta County Board of Commissioners

Enclosure

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



March 9, 2016

Mr. Robert Berbohm
Escanaba, MI 49829

RE: Upper Peninsula 911 Authority Board

Dear Mr. Berbohm:

Congratulations on your recent appointment to the Upper Peninsula 911 Authority Board as an alternate.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office, at the Delta County Courthouse, as soon as possible. For your convenience, a Notary Public is located in the Clerk's office during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The Delta County Board of Commissioners looks forward to working with you in the upcoming years.

Sincerely,

A handwritten signature in black ink that reads "Mary K. Harrington".

Mary K. Harrington, Chair
Delta County Board of Commissioners

Enclosure

**SUPERIOR TRADE ZONE
REGULAR MEETING
October 27, 2015**

A meeting of the Superior Trade Zone was held on Tuesday, October 27, 2015, at 9:00 a.m. at the Maple Ridge Township Hall, 3892 West Maple Ridge, Rock, MI 49880.

PRESENT: City of Escanaba City Assessor Daina Norden, City of Gladstone City Manager Darla Falcon, Maple Ridge Township Supervisor Judy Trudell, Delta County Commissioner Patrick Johnson, Ford River Township Gary Boudreau, Forsyth Township Supervisor Joe Minelli.

ALSO PRESENT: City of Escanaba City Manager Jim O'Toole, City of Escanaba Executive Assistant Buffy Smith, Delta County Administrator Ryan Bergman, Chippewa County Commissioner Don McClain, Eric Wedesky with EUP Regional Planning, and Chippewa County EDC President Tom Ewing.

ABSENT: Marquette County Administrator Scott Erbisch, Bark River Township Supervisor Gregg Johnson, Chocolay Township Supervisor Gary Walker, City of Marquette Commissioner Sarah Reynolds, Ely Township Supervisor Carl Hosang, Garden Township Supervisor Ray Young, Ishpeming Township Supervisor James Nankervis, Marquette County Chairman Gerald Corkin, Nahma Township Supervisor Warren Groleau, Richmond Township Supervisor Scott Mills, and Wells Township Supervisor Robert Therrian.

ROLL CALL

Executive Assistant Buffy Smith conducted the roll call.

NO QUORUM

Meeting began at 9:20 a.m. Roll call was taken. Official meeting was adjourned due to lack of quorum.

INFORMAL DISCUSSION/UPDATE:

1. BOARD BY-LAWS:

Jim O'Toole began the informal discussion stating that at the last meeting a draft of the Board By-Laws was distributed. He suggested adding the Pledge of Allegiance to the rules and procedures. This addition will be reviewed for action as unfinished business at the next monthly meeting. No other changes or suggestions were made.

2. MARKETING PLAN/BUSINESS ATTRACTION:

Jim O'Toole stated Scott Erbisch met with the MEDC representative about the marketing grant that the MEDC had available, unfortunately due to budget cuts, the MEDC is no longer operating that program. He said website and logo design needs to be researched as a group. All Board members reviewed the I-69 International Trade Corridor website on screen as an example. Suggested links on our webpage will include success stories, available sites and buildings, and a regional summit. The Superior Trade Zone (STZ) will incorporate international symbols instead of words. The STZ website will be the front door to the Superior Trade Zone. The Board will have to hire someone to do the website design. Mr. O'Toole suggested working with MDOT on Marquette and Delta County regional entrance signs, stating a welcome to our region with the Superior Trade Zone website address listed. Once you enter Marquette or Delta Counties, the STZ website address will be located on the bottom of the sign creating awareness. Having billboards was another idea, which could create awareness for current businesses and businesses looking at coming into the area. Going forward, Board Members will be split into groups to talk to businesses to get their input on interests/needs and to promote the Superior Trade Zone at the same time.

Gladstone City Manager Darla Falcon questioned if all trade zones have a website and if there is a standard home page. Mr. O'Toole stated they do and creation of the website is dependent on what each region wants.

Ryan Bergman questioned if the Superior Trade Zone would RFP for the creation of the website and then hand over the responsibilities for updating and editing. Mr. O'Toole replied yes, to get the website built and then take over the day to day updates. He stated the website needs to be user friendly and will be created with the two (2) click rule. Also marketing the Superior Trade Zone to local businesses needs to be done with public service announcements using TV 6, the radio, and the newspaper. Gary Boudreau stated interface with real estate is a good idea.

Ryan Bergman suggested an invite should be offered to the 6 County Employment Alliance to attend a meeting in the future.

Mr. O'Toole commented the importance of getting volunteers involved to help with the website project.

Darla Falcon asked if a secure web address has been made. Ryan Bergman stated he secured superiortradezone.org.

Mr. O'Toole stated the seed money totaling \$40,000 by the cities of Escanaba and Marquette, and counties of Delta and Marquette have been forwarded to Marquette County and will be working capital to begin the zone.

3. MEMBERSHIP ADMISSION:

In the course of developing the Superior Trade Zone, two (2) townships have requested to join the Board; those being Humboldt and Negaunee.

4. AUTHORITY/STAFF COMMENT AND ANNOUNCEMENTS:

Mr. O'Toole stated the next meeting will be December 1st at 9:00 a.m. at the Maple Ridge Hall in Rock, MI located at 3892 West Maple Ridge.

At the meeting, guests from Chippewa County introduced themselves. Chairman of the Economic Development Committee for Chippewa County Don McClaine stated he met with Senator Tom Casperson to discuss and pitch the idea of international trade. Senator Casperson suggested Mr. McClaine connect with the Superior Trade Zone Board. Mr. McClaine is looking at economic development across the entire Upper Peninsula and he is looking into options beyond the steps already taken. He would like to know if the STZ will extend their way in the future. They are an international airport; they can offer strengths, and a lot of opportunities for the Superior Trade Zone. He would like to work together to help and benefit each other if possible.

Mr. O'Toole stated state law would have to be reviewed to see if this is possible. The law was introduced and written by Senator Casperson. The law is narrowly scoped for the central region. Mr. O'Toole would like to get established and obtain experience first.

Tom Ewing stated he would like to work together, which would be a benefit for everyone involved. On their webpage they could link the Superior Trade Zone website and market the Superior Trade Zone on their Facebook as well. He is amazed at all the Upper Peninsula has to offer. When people think of Michigan, they think of Lower Michigan. Creating awareness in the U.P is important and he would like to be involved with the Superior Trade Zone if there is a place. Because the STZ Board is in the early stages of development, it would be best to follow the progress for now and see if and where they fit in the future.

Mr. O'Toole stated the Superior Trade Zone will focus on creating businesses and jobs within the region.

Mr. O'Toole and Scott Erbisch are hoping to get the MEDC representative to attend the next month's meeting to give an update on what is happening with the MEDC with the recent layoff of workforce and restructuring, and to meet the new representative. And to also learn if there are initiatives coming that will fit with the Superior Trade Zone.

Ryan Bergman stated he would like a financial menu complete for the next meeting, showing what incentives the Superior Trade Zone will allow a business to do and how the STZ can give incentives to entice businesses. This will help guide the Superior Trade Zone toward their goal.

Daina Norden stated once the Superior Trade Zone meets with the MEDC representative, we can find out how many Renaissance zones a district can have. This is a large tax incentive for businesses. She also stated that on the STZ web page, we could include current businesses operating in the U.P. to create awareness of everything offered in the area, to help promote current businesses to work together, and to promote growth.

Mr. O'Toole suggested a manufacturing round table meeting can be looked at in the future, with the possibility of meeting one (1) or two (2) times per year. The Superior Trade Zone would be a networking hub and allow businesses to work together.

No additional comments were made.

Meeting ended at 10:10 a.m.

**SUPERIOR TRADE ZONE
REGULAR MEETING
December 1, 2015**

A meeting of the Superior Trade Zone was held on Tuesday, December 1, 2015, at 9:00 a.m. at the Maple Ridge Township Hall, 3892 West Maple Ridge, Rock, MI 49880.

PRESENT: City of Escanaba Assessor Daina Norden, City of Gladstone Manager Darla Falcon, Maple Ridge Township Supervisor Judy Trudell, Delta County Commissioner Patrick Johnson, Ford River Township Gary Boudreau, City of Marquette Commissioner Sarah Reynolds, Ishpeming Township Supervisor James Nankervis, Marquette County Administrator Scott Erbisch.

ALSO PRESENT: City of Escanaba Executive Assistant Buffy Smith and Richmond Township Bill Leutzow.

ABSENT: Bark River Township Supervisor Gregg Johnson, Chocolay Township Supervisor Gary Walker, Ely Township Supervisor Carl Hosang, Forsyth Township Supervisor Joe Minelli, Garden Township Supervisor Ray Young, Nahma Township Supervisor Warren Groleau, Richmond Township Supervisor Scott Mills, and Wells Township Supervisor Robert Therrian.

ROLL CALL

Executive Assistant Buffy Smith conducted the roll call.

NO QUORUM

Meeting began at 9:00 a.m. Roll call was taken. The official meeting was adjourned due to lack of quorum.

CORRECTION(S) TO MINUTES: Regular Meeting, September 24, 2015 & Work Session Meeting, October 27, 2015

Marquette County Administrator Scott Erbisch stated a motion cannot be made on the previous month's minutes and asked if there were any revisions to be made for the next monthly meeting. No recommended changes were made.

ADJUSTMENTS TO THE AGENDA

Marquette County Administrator Scott Erbisch questioned if there were any additional agenda items to discuss. No recommended items were added to the agenda.

INFORMAL DISCUSSION/UPDATE:

1. BOARD BY-LAWS:

Marquette County Administrator Scott Erbisch began discussion asking for any changes, additions, or revisions to the Board By-Laws. City of Gladstone Manager Darla Falcon stated on page two (2) she asked if the Board can change the number of people needed for a quorum. Mr. Erbisch stated he was informed the quorum regulations cannot be changed. He was informed that recommendations can be made to the Board at meetings without a quorum and the Board can continue to move forward. City of Escanaba Assessor Daina Norden asked if the same person could be allowed to represent multiple townships. Marquette County Administrator Scott Erbisch replied he will have to look into this with the Civil Council. Daina Norden also questioned if townships could be removed if they do not show up for any meetings. City of Gladstone Darla Falcon recommended a letter be sent to those townships that haven't attended a meeting asking what their intentions are and if they want to maintain voting rights,

attendance is necessary. Marquette County Administrator Scott Erbisich stated he will draft a letter stressing the importance of participation and if the primary is unable to attend, to inform the alternate to be present. Darla Falcon stated it looks poorly to the state if monthly meetings are conducted without a quorum.

Marquette County Administrator Scott Erbisich questioned on page three (3) the duties of all Board members in regards to whom, what administration, would be doing the site inspections. He believes the language should be more precise and will modify the Board By-Laws.

Marquette County Administrator Scott Erbisich questioned the section on special meeting notices as to what is an acceptable timeframe for notices of special meetings. Ishpeming Township Supervisor James Nankervis suggested eighteen (18) hours is acceptable. This will be recommended to the Board at the next meeting.

2. MARKETING PLAN/BUSINESS ATTRACTION/WEBSITE DESIGN:

Marquette County Administrator Scott Erbisich stated \$40,000 is available as a unit and a portion of the money could be used for the creation of the website. City of Escanaba Assessor Daina Norden suggested an RFP for the creation of the website. Marquette County Administrator Scott Erbisich stated he could hold a conference call to discuss an RFP concept. City of Escanaba Assessor Daina Norden stated the City of Escanaba would like to participate in the conference call. Mr. Erbisich stated that a conference call will be conducted and the recommendations will be presented to the group.

Marquette County Administrator Scott Erbisich stated he spoke to the MEDC representative and he would like to have this person join via video conference at the next meeting if possible. Our representative could discuss incentives, ways to create awareness for the Superior Trade Zone, and answer any questions the Board has.

3. QUORUM DEFINITION:

Marquette County Administrator Scott Erbisich will check into the quorum requirements for the Board. City of Gladstone Manager Darla Falcon questioned if the Board should have legal counsel. Marquette County Administrator Scott Erbisich replied the Board has in house staff.

4. MEMBERSHIP ADMISSION:

Marquette County Administrator Scott Erbisich stated Humboldt and Negaunee Townships would like to be added as new members, but due to a lack of quorum, they cannot be added at this time. At the next monthly meeting, Mr. Erbisich suggested the Board approve adopting Humboldt and Negaunee Townships. Ishpeming Township Supervisor James Nankervis and City of Escanaba Assessor agreed with the recommendation.

5. ADDITIONAL COMMENTS:

Marquette County Administrator Scott Erbisich recommended setting a set date, time, and location for the monthly meetings. The Board agreed the Maple Ridge Township Hall located in Rock is the best location. Maple Ridge Township Hall Supervisor Judy Trudell stated the two (2) possible days and times available are Tuesdays in the morning and anytime on Fridays. Discussion will continue at the next monthly meeting. The Board agreed Tuesday, January 12th at 9:30 a.m. at Maple Ridge Township Hall would be the next scheduled meeting.

Maple Ridge Township Hall Supervisor Judy Trudell questioned the process behind the website creation. Marquette County Administrator Scott Erbisich stated a professional company will be hired to create the website and logo.

Marquette County Administrator Scott Erbisich stated the meetings can be held quarterly once the Board can move forward once decisions/motions have been made.

City of Marquette CFO Gary Simpson questioned if the Board can allow Houghton and Baraga to become members. Marquette County Administrator Scott Erbisch replied the intent was always to reach those areas and that the Board should get established before looking into expansion. He replied he will stay in contact with them in the meantime. He suggested that the agenda and minutes be emailed to the additional people until their memberships are approved. City of Marquette Commissioner Sarah Reynolds and City of Gladstone Manger Darla Falcon both agreed with the recommendation.

- The meeting ended at 9:38 a.m.

**SUPERIOR TRADE ZONE
REGULAR MEETING
February 5, 2016**

A meeting of the Superior Trade Zone was held on Friday, February 5, 2016, at 9:30 a.m. at the Maple Ridge Township Hall, 3892 West Maple Ridge 37th Road, Rock, MI 49880.

PRESENT: Bark River Township Supervisor Gregg Johnson, City of Escanaba Assessor Daina Norden, City of Gladstone City Manager Darla Falcon, City of Marquette Commissioner Sarah Reynolds, Delta County Commissioner Patrick Johnson, Ely Township Supervisor Carl Hosang, Ford River Township Alternate Gary Boudreau, Ishpeming Township Supervisor James Nankervis, Maple Ridge Township Supervisor Judy Trudell, Marquette County Administrator Scott Erbisch, and Richmond Township Supervisor Scott Mills.

ALSO PRESENT: City of Escanaba Executive Assistant Buffy Smith, City of Escanaba City Manager Jim O'Toole, and Richmond Township Bill Leutzow.

VIA CONFERENCE: Michigan Strategic Fund Administrator for the MEDC, Andrea Robach.

ABSENT: Chocolay Township Supervisor Gary Walker, Forsyth Township Supervisor Joe Minelli, Garden Township Supervisor Ray Young, Nahma Township Supervisor Warren Groleau, and Wells Township Supervisor Robert Therrian.

Marquette Administrator Scott Erbish called the meeting to order at 9:30 a.m.

ROLL CALL

Executive Assistant Buffy Smith conducted the roll call.

APPROVAL/CORRECTION(S) TO MINUTES: Regular Meeting, September 24, 2015 & Work Session Meetings, October 27, 2015 & December 1, 2015.

A motion was made by City of Escanaba Assessor Daina Norden, seconded by City of Marquette Commissioner Sarah Reynolds, to approve the meeting minutes as submitted. Ayes were unanimous.

APPROVAL/ADJUSTMENTS TO THE AGENDA

A motion was made by Ishpeming Township Supervisor James Nankervis, seconded by Delta County Commissioner Patrick Johnson, to amend the February 5, 2016 agenda to move new business item number one (1), a discussion with Michigan Strategic Fund Administrator for the Michigan Economic Development Corporation Andrea Robach, as the first item of discussion, and to add new business agenda item number three (3), the discussion of the draft budget. Ayes were unanimous.

NEW BUSINESS

1. Update/Discussion – Michigan Economic Development Corporation Program Options:

Andrea Robach, the Michigan Strategic Fund Administrator for the Michigan Economic Development Corporation, joined the meeting via teleconference. She began discussion stating the Michigan Strategic Fund (MSF) is the center of the economic development tools available. The MSF is in charge of all the available incentives. The Superior Trade Zone came before the Michigan Strategic Fund to have the Next Michigan Development Corporation improved. Once potential services are offered to a company that is a qualified entity, the Board would present the entity before the Michigan Strategic Fund to request approval of the recommendation. Andrea Robach stated the Public Act 270 of 1984, as amended outlines the MSF Act, which explains everything the MSF and the Board have the power to do for the State of

Michigan and the economic development state. Incentives include a cash incentive, business development funding, community development funding, and a variety of entrepreneur capital venture funds. The MEDC and the Michigan Strategic Fund work closely together; they have a memorandum of understanding that the MEDC staff can administer the Michigan Strategic Fund program, including all incentives ranging from attraction, retention, completion of a project, compliance, and other due diligence. Andrea Robach stated the MSF is responsible for monitoring and delivering any Federal money that the state receives for economic development.

Scott Erbisch stated the status of the Superior Trade Zone, Next Michigan Development Corporation, to Andrea Robach, which includes working on the basics such as By-Laws, the RFP, advertising, and creation of a website.

Andrea Robach stated there is a lot of technical assistance available, a lot of match making opportunities available, a full list of providers all over the state for Pro bono or reduced cost services, from marketing to legal services. Mrs. Robach stated along with the external benefits, there are a lot of internal skill sets available including marketing design, technical assistance, or any other way they can create awareness of what the STZ Michigan Economic Development Corporation goals are.

Scott Erbisch stated branding can be a challenge and asked for resources from Andrea Robach so that when a steering committee is in place they would be moving in the right direction with branding.

Mrs. Robach stated the value and opportunity that they can provide to have our STZ successful. Andrea Robach will be providing Scott Erbisch material on the Next Michigan Development Act which highlights why people should live in Michigan, have a business in Michigan, and what incentives our corporation can provide to the potential businesses. The MEDC has the authority to grant what is determined as a qualifying entity that a corporation presents from their Renaissance Zone which can provide up to 100% on lien for real and personal property taxes; there is local development financing, personal property tax exemptions, and industrial facility tax exemptions available as well. Mrs. Robach stated this really gives our designation the authority to provide to these businesses that we are trying to attract. This is a good relationship for investment commitment from both the community and the developer. A local government or a corporation that is willing to grant shows the community is very invested, investments going into property will increase the value of the property offering more tax revenue for the community, and will allow the business owner or developer to use the tax capture to reinvest in their project to help pay for certain items. All incentives are designed to attract businesses to relocate in our area and take advantage of the tax exemptions available to them.

City of Escanaba City Manager Jim O'Toole questioned how many Renaissance Zones are allowed within the Next Michigan Superior Trade Zone. Andrea Robach stated she believes twelve (12) is the maximum but she will confirm this number.

City of Escanaba City Manager Jim O'Toole also asked about the Delta County Renaissance Zone located within the City of Escanaba which is set to expire next year. He questioned Andrea Robach if they would be able to re-apply to get that Ren Zone designation again if it was enrolled as a Superior Trade Zone Renaissance Zone. Andrea Robach believes it would be possible to do so under this designation, but will follow up with this question.

UNFINISHED BUSINESS

1. Discussion/Approval - Board By-Laws:

Marquette County Administrator Scott Erbisch began discussion regarding the draft Board By-Laws, asking if there are any changes to be made to the draft document.

A motion was made by Ishpeming Township Supervisor James Nankervis, seconded by City of Marquette Commissioner Sarah Reynolds, to approve the draft Board By-Laws with one revision to have the language be more precise on page three (3) under the duties of all Board members section in regards to whom, what administration, would be doing the site inspections. Ayes were unanimous.

2. Discussion/Approval – Website Design Request for Proposal:

Marquette County Administrator Scott Erbisich began discussion regarding the draft RFP, asking if there are any changes to be made to the draft document.

As part of the question of how the project would be funded, City of Escanaba City Manager Jim O'Toole stated there is \$40,000 budgeted part of which can be used toward the creation of the website (Delta County, Marquette County, City of Escanaba, and the City of Marquette all contributed \$10,000 and have committed to doing so for 3 years). Jim O'Toole will be providing a digital copy of the RFP to all jurisdictions for distribution once finalized.

A motion was made by City of Escanaba Assessor Daina Norden, seconded by City of Gladstone City Manager Darla Falcon, to approve the draft RFP as presented and post and distribute with one change, the word "authority" be changed to "corporation". Ayes were unanimous.

NEW BUSINESS

2. Discussion – Quorum Definition and Executive Committee Formation:

Marquette County Administrator Scott Erbisich stated the STZ has had quorum challenges with the past two (2) meetings. After group discussion, it was determined that the location continue to be the Maple Ridge Hall located in Rock, MI, the date of the meetings will be the third (3rd) Tuesday of every month, the time to be 9:30 a.m.

City of Escanaba City Manager Jim O'Toole suggested rotating meetings per month, one month the full Board would meet, the following month the Executive Board would meet and rotate going thereafter. He further suggested that should an Executive Board be created, the Executive Board consist of one member from Delta County, Marquette County, a Delta County member City, a Marquette County member City, and a Township representative for Delta County, and the Township representative for Marquette County.

Marquette Commissioner Sarah Reynolds suggested the Executive Committee rotate locations between Marquette and Escanaba.

Also discussed was the possibility of scheduling a regular monthly meeting date such as the 3rd Tuesday of each month at 9:30 a.m. beginning April 19, 2016 with the location being the Maple Ridge Hall in Rock. This was the agreed next meeting date/time.

A motion was made by City of Marquette Commissioner Sarah Reynolds, seconded by Delta County Commissioner Patrick Johnson, to approve rotating the meetings per month with the full Board meetings to be held on the third (3rd) Tuesday of the month at 9:30 a.m. in Rock, and the Executive Committee meetings to be held the third (3rd) Tuesday of every other month at 9:30 a.m. with the possibility of a different location of Marquette or Escanaba. Ayes were unanimous.

Marquette County Administrator Scott Erbisich stated in Section 7.01, Executive Committee, it states by a two-thirds vote of the voting members of the Corporation Board then serving in office, the Corporation may establish an Executive Committee with such powers, duties, rules, and procedures as may be set forth in the resolution of the Board establishing the Executive Committee. Until such time as an Executive Committee is established and empowered by the Corporation Board, the Corporation Board shall be the sole governing body of the Corporation.

A motion was made by Delta County Commissioner Patrick Johnson, seconded by Bark River Township Supervisor Gregg Johnson, to appoint one representative from - the City of Escanaba, the City of Marquette, Delta County, Marquette County, and one Township Representative from Delta and Marquette Counties. Ayes were unanimous.

Marquette County Administrator Scott Erbisich stated the specific representatives for the Executive Committee members will be selected at the April 19, 2016 meeting.

3. Discussion – Membership Admission:

Marquette County Administrator Scott Erbisich stated that three townships have requested to be added to the Next Michigan Superior Trade Zone Corporation. Those being Humboldt Township of Marquette County, Negaunee Township of Marquette County, and Masonville Township of Delta County. The Interlocal Agreement states under Section 10.01, Procedure, that following the effective date, a public agency may become a Party by submitting a written request to the Corporation Board pursuant to guidelines established by the Corporation Board, payment of the then applicable membership fees, and in accordance with law. The Corporation Board shall approve or deny the request. Approval of this agreement shall be by resolution of the entity seeking to become a Party.

A motion was made by Delta County Commissioner Patrick Johnson, seconded by City of Escanaba Assessor Daina Norden to accept Negaunee Township of Marquette County, Humboldt Township of Marquette County, and Masonville Township of Delta County into the Next Michigan Superior Trade Zone Corporation effective immediately. Ayes were unanimous.

4. Discussion – Review of the Draft Budget

Marquette County Administrator Scott Erbisich reviewed the draft budget for period ending 1/31/2016 (see attached).

A motion was made by Ishpeming Township Supervisor James Nankervis, seconded by Ely Township Supervisor Carl Hosang, to approve the draft budget as submitted. Ayes were unanimous.

PUBLIC COMMENT

None.

AUTHORITY/STAFF COMMENT AND ANNOUNCEMENTS

None.

ADJOURNMENT

A motion was made by City of Escanaba Assessor Daina Norden, seconded by City of Marquette Commissioner Sarah Reynolds, to adjourn the meeting. The meeting adjourned at 10:29 a.m. Ayes were unanimous.

Scott Erbisich, Chairperson
Marquette County Administrator

Patrick Johnson, Secretary
Delta County Commissioner



3300 Airport Road
Escanaba, MI 49829
Kelly Smith, Manager
Administration: (906)786-4902; Fax: (906)786-2583
ksmith@deltacountymi.org www.deltacountymi.org/airport

Brian Herioux, Chairman Dec Dee Anderson Skradski, V-Chair Airt Brd David Moyle, Cty Brd Rep
Patrick Johnson, Cty Brd Rep Will Carne, Airt Brd Vickie Schwab, Airt Brd Brian Belmonti, Airt Brd

Delta County Airport Advisory board
November 16, 2015 8:00 a.m.
APPROVED

- I. ROLL CALL: The meeting was called to order by Chairman Herioux at 8:10 am

PRESENT: Herioux, Carne, Schwab, Anderson-Skradski and Johnson
ABSENT: Moyle, Belmonti
- II. APPROVAL OF AGENDA: Moved to approve the agenda of November 16, 2015 by Anderson-Skradski and supported by Carne. MOTION CARRIED UNANIMOUSLY.
- III. APPROVAL OF MINUTES: Moved to approve the Sept 24, 2015 minutes as presented by Anderson-Skradski, seconded by Johnson. MOTION CARRIED UNANIMOUSLY.
- IV. PUBLIC COMMENT ON AGENDA ITEMS: None
- V. MANAGERS REPORTS:
 - A. AIP Grant – All paperwork is complete and our carrier over amount for next year's projects is approx \$500,000. We are looking at a total for 2016 around \$1,500,000.
 - B. Airport will be hosting our Certification Inspector Gordon Howard on November 23 - 25 for the airport's yearly inspection.
 - C. Van Rooy hangar was named, and sign is up. The cost of the sign was \$2,304, and this including installation. Looks great. Lee and Barb Van Rooy were absolutely thrilled, appreciative and thanked all involved.
 - D. New Hire:
 1. Airport Personnel Committee went through resumes and interviewed 9 individuals have offered the job to Jon Kell. He is currently going through the County new hire process. Start date expected is November 30, 2015.
 2. 2nd New Hire Request: Smith handed out a information report requesting the Airport Advisory Board recommend to the County Board to hire another Ops Staff employee to replace John Weber when he retires. After discussion Carne motioned to recommend the 2nd new hire to the County Personnel Committee then to the County Finance Committee then to the County Board. This way all are involved in the decision and have made their committee recommendations to the full County Board. Motion seconded by Anderson-Skradski. MOTION CARRIED UNANIMOUSLY. Smith will send on the recommendation to Administrator Bergman.

- E. Smith handed out the comment letter sent to the State of Michigan Aeronautics Air Service Committee regarding the Policy Plan for Michigan Air Service. The Committee has tabled the vote until they can receive any more comments through December 30, 2015 and then will hold more discussions and a possible vote at their January 2016 Commission meeting. The 9 EAS airports in the State will be having a conference meeting discussing more information and send on to Commission
- F. Finances:
 - a. Budget status for thru October 2015 was presented and discussed
 - b. Customer Service: Enplanements and Fuel Gallons sold – thru October 2015

VI. OLD BUSINESS:

- 1. New hangar construction: No new information. Building four, bids out after board meeting in January 2016. Request for Smith to provide the board with new map and layout of where they will be, for a better understanding of the GA Hangar area.
- 2. Smith also informed Board Valley Med might be leaving the Airport, building their new facility at the hospital by July 2016. They have paid hangar rent through June 30, 2016 already. Smith has spoken to them and requested knowing plans as they happen and kept in the loop because of the hangar project; the Airport does not want to build 4 new ones and end up with other space available to rent.

VII. NEW BUSINESS:

- A. 100LL Bulk Sale Policy: Smith handed out a policy draft of selling 100LL and Jet fuel at a 500 gallon bulk purchase. The Airport in the past has sold in bulk of 1,000 gallons. That has become too much fuel to purchase from 100LL users because of the time it takes to use up the inventory. After discussion, Anderson-Skradski motioned to accept the new policy of 500 gallons for a bulk purchase as written, seconded by Carne. MOTION CARRIED UNANIMOUSLY.

VIII. RENZONE UPDATE

- A. Strategic Planning session for the Steering Committee is still being worked on. Allan Barr was our contact to do the planning session through his company; now is involved with projects in Manistique, and might need to find someone else. More info to follow.

IX. EDA/CHAMBER UPDATE

- A. Schwab gave update on Events, and economic development news happening in the County: Restaurant in Garden, Nahma Township Save the Burner Project, New Knife Company, Wells Township infrastructure needs focus group, Escanaba Power Plant sale to local business owner, Dollar General opening in Rapid River, Verso hiring new Director of Communications and new Human Resources Director, Chamber Annual Dinner, Marble Webster Day declared by State of Michigan – November 15th.

County Wind Zoning Update and Upper Hand Christmas Time Beer is out and oats from the Upper Peninsula were used in the making of this beer.

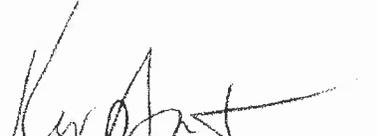
X. PUBLIC & BOARD MEMBER COMMENTS: None

XI. ADJOURNED: Meeting adjourned at 9:20 a.m.

Next Board meeting is January 11, 8:00 a.m.

HAPPY THANKSGIVING AND MERRY CHRISTMAS TO ALL!

Respectfully Submitted by:



Kelly Smith, Airport Manager



Brian Herioux, Board Chair



MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES

Date: Thursday, December 17, 2015	Place: Island Resort and Casino
Presiding: Jeff Naser, Chairperson	Time: 4:00 p.m. Central Time
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: The meeting was called to order by Chairperson Naser at 4:00 p.m. Central Time.

Roll Call:
Trustees Present: Gerald Smith, Elaine Boyne, Mary Harrington, Barbara Oliver, Catherine Driscoll, John Degenauer, Jr. (joined the meeting at 4:07 p.m.), Jeff Naser, Gary Eichhorn, Jan Hafeman, Darlene Smith Administrator.
Leadership Team Members Present: Candace Meintz, CFO
Guests: Gerald McCole, Jessica Boucher

TOPIC	DISCUSSION	OUTCOME
Approval of the December 2015 Agenda	Administrator Smith noted that the CFO had been able to complete the Financial Statements in time for this meeting. She asked that Review of the Financials be added to the Agenda. "Review of Financial Statements" was added to the Agenda after the review of the Manifest of Invoices.	A motion was made by Trustee Eichhorn, supported by Trustee Oliver, to approve the Agenda as amended. Motion carried.

<p>Board action on Minutes of the November 2015 meeting</p>	<p>The minutes had been sent to Trustees prior to this meeting for review.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Boyne, to approve the minutes as presented. Motion carried.</p>
<p>Board action on the November Manifest of Invoices</p>	<p>Trustee Hafeman asked what the Ameritas Life insurance payment was for. Lois explained that this is the Dental and Vision coverage for employees. Trustee Degenauer asked why the boiler shut down was now in December. Administrator Smith explained that the shutdown began in October and is ongoing until we have it repaired.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Hafeman, to approve the Manifest of Invoices and to pay the bills. Motion carried.</p>
<p>Review and request for approval of the November Financial Statement</p>	<p>Candace Meintz, CFO, reviewed the Financial Statements with the Board.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Oliver, to approve the Financial Statements as presented. Motion carried.</p>
<p>Board Committee Reports</p> <ul style="list-style-type: none"> a. Whispering Pines/Powers Activity Center Committee b. Timber Committee Report 	<p>There was no meeting held for the Whispering Pines/Powers Activity Center Committee in December.</p> <p>Committee Chairperson Smith reported that the bids had been opened and we will be awarding the bid preparing the contract next week. We got higher than minimum required prices on just about everything. Administrator Smith added that the official letter should go out on Monday and then we have 21 days to</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Oliver, to approve the Timber Report and awarding of bid. Motion carried.</p>

	get the contract done. The successful bidder was Chad LaFave.	
Review of By-Laws	<p>Trustees gave suggestions on revisions to the By-Laws.</p> <p>The wording for Department of Health and Human Services should be rolled back to old language for the early. It needs to mention that the appointed County Health and Human Service members are members of the Trustees along with 1 County Commissioner from each county.</p> <p>In the 2nd paragraph, Section 2, DHHS... suggested wording taken from Jan Hafeman. Wording in Section 2 was questioned – the word “instrumentality”. The word was Googled and the meaning of the word is appropriate language for this section. This item was tabled until the January Board Meeting when the members can review it again.</p>	
Review and Request for approval of Write-Offs	Candace Meintz, CFO reviewed the Write off request of \$25,746.43 and explained the circumstances around this claim.	A motion was made by Trustee Boyne, supported by Trustee Smith, to approve the Write-off in the amount of \$25,746.43. Motion carried.
Unfinished and New Business Report of Quality Assurance and Resident Council Committees	Administrator reported that the QA Committee is working on citation tags F323 and F241. Resident Council Committees did meet at each home, they reviewed the activity	A motion was made by Trustee Driscoll, supported by Trustee Boyne, to approve the reports as presented. Motion carried.

	calendars, resident rights. Decorations are being put up with nothing on the ceilings and everything being sprayed so that we are complying with the Fire Marshal.	
Safety Committee Report	Lois Ball reported that the Safety Committee Meeting was held this month. Davey Vandermissen attended and discussed decorations, what we can and cannot do. We reviewed winter parking restrictions. All incidents and accidents for residents and employees were reviewed. Lois stated that she feels the staff is doing a good job of working safely.	A motion was made by Trustee Smith, supported by Trustee Degenaer, to approve the Safety Committee Report.
Update on Employee Health Insurance	Lois stated that all employees currently enrolled in Consumers Mutual Insurance have been census enrolled into the Blue Cross Blue Shield plan. We are waiting for Blue Cross to give us final rates and to receive the necessary paperwork in order to start an open enrollment period.	A motion was made by Trustee Smith, supported by Trustee Oliver, to approve the report as presented. Motion carried.
Update on Packerland Cable TV	Administrator Smith reported that Packerland did an upgrade to their cable system, and with that came an upgrade in their pricing. She told the Trustees that we negotiated with them and we brought the price down to \$9.43 for each person to get basic cable. They had wanted to charge for all TV hookups in the building but we will them a number each month of TV's being used and they will charge us accordingly. Charter is on the other side of	A motion was made by Trustee Eichhorn, supported by Trustee Smith, to accept the Update on Packerland Cable TV. Motion carried.

	<p>the road but to come up the hill to us it would cost us thousands.</p> <p>She also told the Board that Packerland is offering an enhanced package to residents with a cost of about \$27.00 per month for 140 channels. Packerland would bill the resident directly for this service. Packerland is also looking at a package for internet for us. She was asked if it was for the facility and/or residents. It would be for both. Right now we have Charter. Merit runs along the highway and we are looking at that. Packerland is going to sell us at their cost the fiber need for running the cable and will fix the bad spots in the facility. This will be a 3 year contract.</p>	
<p>Administrator's Report</p>	<p>Administrator Smith reported that she attended the Water Authority Meeting on 11/26 and will be attending the Village Board Meeting about our water and sewer rates.</p> <p>The YMCA in Escanaba will be coming out to start a Wellness Program. They have a grant from Hannahville for this. They started by doing employee surveys. She also discussed the day care area with them.</p> <p>The monthly HCAM meeting was cancelled.</p> <p>We had a MISOHA visit this week. There was not a complaint, not an accident that caused the visit. A few years ago we had received a</p>	<p>A motion was made by Trustee Smith, supported by Trustee Degenaer, to approve the Administrator's report. Motion carried.</p>

	<p>couple of citations and then you are on the docket for a revisit 2 to 3 years later. The inspector went through the whole building, went outside, looked at our 300 Logs. We received no citations. The Board congratulated everyone for a good job.</p> <p>Administrator Smith discussed the difficult time we are having to get employees. She discussed sponsoring a couple of employees to go through the Nurse Aide Training Class at Bay College. Paying upfront, having them sign a contract with us. She would like to sponsor 4 people into the class (which starts January 21st) She noted that other facilities are doing this as well. Rob Arndt, from the Job Force, would help us with this. We have been going to the high schools and colleges looking for applicants.</p> <p>Jessica Boucher explained that she is part of a team that goes out to the schools through the Job Force to talk to students about careers in the health field and about how drug arrests and felonies kids get while in high school follow them and prevent them from working in the health care field.</p>	
Comments from the Public	There were no comments from the Public at this time.	
Adjournment	The meeting adjourned at 4:41 pm.	A motion was made by Trustee Eichhorn, supported by Trustee

		Smith, to adjourn the meeting. Motion carried.
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Catherine Driscoll, Secretary

Catherine Driscoll

Darlene Smith, Acting Secretary

Darlene Smith 1/28/16



MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES

Date: Thursday, January 28, 2016	Place: Board Room
Presiding: Elaine Boyne, Vice-Chairperson	Time: 2:00 p.m. Central Time
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: The meeting was called to order at 2:00 p.m. Central Time by Elaine Boyne, Vice-Chairperson

Roll Call:
 Trustees Present: Elaine Boyne, Mary Harrington, Barbara Oliver, Catherine Driscoll, John Degenaer, Jr., Gary Eichhorn, Jan Hafeman, Darlene Smith, Administrator.
 Trustees Absent: Gerald Smith, Jeff Naser
 Leadership Team Members present: Candace Meintz, CFO and Susan Williamson, Director of Nursing
 Guests: Gerald McCole, Todd Flath, Terry Grondine

TOPIC	DISCUSSION	OUTCOME
Approval of January 2015 Agenda	Trustee Eichhorn requested that a letter received by Board Members be addressed. It was agreed to put this item on the Agenda under Unfinished and New Business as item "F"	A motion was made by Trustee Eichhorn, supported by Trustee Degenaer, to approve the agenda as amended. Motion carried.
Board Action on Minutes of the December 2015 meeting	The minutes had been sent to Trustees prior to this meeting for review.	A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to

	<p>Board action on the December Manifest of Invoices</p>	<p>The Manifest of Invoices had been sent to Trustees prior to this meeting</p>	<p>approve the Minutes as presented. Motion carried.</p> <p>A motion was made by Trustee Degenaer, supported by Trustee Hafeman, to approve the Manifest of Invoices as presented and to pay the bills. Motion carried.</p>
<p>Board Committee Reports</p> <p>a. Whispering Pines/Powers Activity Center Committee</p>	<p>Trustee Driscoll reported that the Whispering Pines Board had met just prior to this meeting. All homes are doing well. There are no maintenance issues at this time. They reviewed 2016 needs, the mission, vision and goals statements, along with the Code of Ethics and a couple of policy changes from Great Northern Home Care.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Oliver, to approve the report as presented. Motion carried.</p>	
<p>b. Timber Committee Report</p>	<p>Trustee Eichhorn reported that the Timber Committee accepted the bid from Chad LaFave, the contract looks in order, but he will not start cutting this winter due to the weather. Trustee Harrington requested that the Board approve a donation to the Delta County Soil Conservation District for all of the work that Rory Mattson did for this Timber sale. This request will be brought back to the Timber Committee for discussion.</p>	<p>A motion was made by Trustee Degenaer, supported by Trustee Hafeman, to approve this report. Motion carried.</p>	

<p>c. Financials for December 2015</p>	<p>It was brought to attention that the Review of Financial Information was not on the Agenda. It was agreed to add this item to the Agenda under Board Committee Report as Item "C".</p> <p>Candace Meintz, CFO reviewed the Financials for December 2015 with those present. She noted that these are the figures that she has sent to the auditors who will be here next week.</p> <p>Trustee Degenauer asked about Combined Time Off and how it is accounted for. This was explained to the Board and met with their approval.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Harrington to approve of the amendment to the Agenda. Motion carried.</p> <p>A motion was made by Trustee Eichhorn, supported by Trustee Oliver, to approve the Financial Statements as presented. Motion carried.</p>
<p>Board Action Items/Resolutions</p> <p>a. Review of By-laws</p>	<p>The revised By-laws had been sent to Trustees for review prior to this meeting. The Board approved the By-laws as revised. They approved Vice-Chair Boyne signing the revised document in lieu of Chairperson Naser who was absent for this meeting.</p>	<p>A motion was made by Trustee Driscoll, supported by Trustee Hafeman, to approve the revised By-laws. Motion carried.</p>
<p>b. 2016 Standard mileage rates - \$0.54/per mile</p>	<p>The facility received notice from the State regarding the change in mileage reimbursement to \$0.54/per mile.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Driscoll, to approve the change in the mileage rate. Motion carried.</p>

<p>c. Review and permission for write-off request.</p>	<p>Candace Meintz, CFO, reviewed the request for write-offs in the amount of \$11,147.59. A discussion was held on aged-out accounts.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Driscoll, to approve the write off request of \$11,147.59. Motion carried.</p>
<p>Unfinished and New Business</p> <p>a. Report of Quality Assurance and Resident Council Committees</p> <p>b. Safety Committee Report</p>	<p>Susan Williamson, Director of Nursing, reported on the monthly Quality Assurance Meeting and the Departments that presented reports at this meeting. She noted that earlier this week, we had a State inspector here to review an incident that we had self-reported. The inspector cleared us of this incident. Today, the inspector was back to review and complaint and we were just cleared of that incident.</p> <p>She then reviewed the Resident Council Minutes for each home.</p> <p>Lois Ball, Safety Committee Chairperson, reported that the meeting was held for January. All incidents and accidents for residents and employees were reviewed. There were no major issues brought to the meeting.</p> <p>Ken Smylie, from York, our Workers Compensation Carrier, will be here in March to present inservices on Global Harmony (hazard communication).</p>	<p>A motion was made by Trustee Driscoll, supported by Trustee Oliver, to approve the reports as presented. Motion carried.</p> <p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the report as presented. Motion carried.</p>

<p>c. Update on Employee Health Insurance</p>	<p>Lois Ball reported that we are working on making corrections and adjusting the final census on employee health insurance enrollment. At this time we have 92 employees on the insurance. Candy will be adjusting the budget accordingly once we do have a final count. She also reported that Blue Cross Blue Shield had done a good job of getting us enrolled and getting cards to employees. Our insurance agents had also worked very diligently in helping us through this. They would get insurance numbers and information to employees who needed medications or appointments before they had received their cards. We have had no real problems to date.</p>	
<p>d. Update on Packerland Cable TV</p>	<p>Administrator Smith detailed the work we have been doing to bring cable TV into the building for our residents. She noted that Packerland has agreed to offer basic TV, which the facility will bill the residents the \$10.00 per month, but if a resident wants extended channels Packerland will directly bill them (or their family) at a cost of \$78.95 per month.</p>	
<p>e. Administrator's Report</p>	<p>Administrator Smith reported that we have started a "Well/Fit" challenge here with the YMCA coming in to facilitate it.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Harrington, to</p>

	<p>After that we may have a set of nutrition classes for employees, etc. We had quite a few interested employees who signed up for this.</p> <p>Administrator Smith reported that she attended the following meetings: OSF Home Health and Hospice on Jan. 5th HCAM on Jan 20th where getting paid from Medicaid and UPHP were the main topics</p> <p>Iron Mountain Networking – Jan. 14th</p> <p>A letter to the Board, from employee, Laurie Britton, was addressed. Trustee Eichhorn stated that he felt it needed to be addressed but should be brought to a Committee for this purpose. After discussion, it was decided that the House Committee would address the employee's concerns. The House Committee Members agreed to stay after this meeting to meet regarding this issue.</p> <p>There were no comments from the public</p> <p>The meeting adjourned at 2:32 p.m.</p>	<p>approve the Administrator's Report as presented. Motion carried.</p>
<p>Comments from the Public</p> <p>Adjournment</p>		<p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to adjourn this meeting. Motion carried.</p>

Catherine Driscoll, Secretary



Darlene Smith, Acting Secretary



**Delta County
Department of Health and Human Services Board
305 Ludington Street
Escanaba, MI 49829**

BOARD MEMBERS

**GERALD SMITH, CHAIR
ELAINE BOYNE
STACEY RANDALL**

DIRECTOR

**RUSSELL K. SEXTON
906-789-7217**

Meeting #983

Date: January 10, 2016

The regular meeting of the Delta County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 10:04 a.m. Eastern Time. The meeting was held in the Delta County Board Room on the second floor of the State Office Building located at 305 Ludington Street, Escanaba.

Present: Elaine Boyne, Board Member; Stacey Randal, Board Member, and Russell Sexton, Board Secretary.

Absent: Gerald Smith, Board Chair.

Others Present: Mark Kwarcianny, Family Independence Manager.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Ms. Boyne and supported by Ms. Randall. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the December 21, 2015, Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Boyne and supported by Ms. Randall. Motion passed without opposition.

FINANCIAL REPORT:

The Delta County Board of Commissioners provided the Board with an allocation of \$3,000.00 for FY 2016.

Mr. Sexton met with the Delta County Administrator about the DHHS Board allocation. The allocation was raised from \$500.00 to \$3,000.00 to ensure that mileage and per diems could be paid to the board members for their participation on the board. Further, board members can participate in MCSSA District One and Statewide activities and can submit those bills directly to the Administrator for payment.

The financial report for December 2015 was reviewed. There were \$76.80 in expenditures for DHS Board Meeting attendance; leaving a balance of \$2,881.40.

A motion to approve the financial report was made by Ms. Randall and supported by Ms. Boyne. Motion passed without opposition.

Mr. Sexton presented the board with a bill that was received from MCSSA District One for FY 2016 Dues of \$150.00. A motion was made by Ms. Randall to pay the dues. Motion supported by Ms. Boyne. Motion passed without opposition. Ms. Boyne will take the bill to the County Administrator for payment.

DIRECTOR'S REPORT:

Staffing Information: Delta County: There are 5 full time management staff, including 1 tri-county director and four first line supervisors consisting of 1 children's protective services supervisor, 1 foster care supervisor, 1 assistance payments supervisor and 1 general program supervisor who covers some assistance payments staff in Delta County and an Indian outreach worker in Menominee County. There is 1 tri-county community resource coordinator. There are 5 administrative support staff, 4 general and 1 fiscal. There are 6 children's protective services specialists, 6 foster care and foster home licensing specialists, 1 educational planner who serves the entire Upper Peninsula and 1 MiTeam Analyst who covers the Triad. There are 12 assistance payments specialists (two are on a long term military leave, one position is vacant). There is currently a hiring freeze in effect for the Assistance Payments and Administrative Support areas and it is anticipated to last throughout fiscal year 2016.

We have 4 Business Service Center 1 staff stationed in our office, which includes 1 contract specialist, 1 child welfare funding specialist and 2 Adult Services Specialists.

We have 2 central office personnel stationed in our office - both Michigan Rehabilitation Services analysts - 1 full time and 1 part time.

Statewide Director's Meeting Information: No information provided.

Collaborative Issues: No new information was provided.

Business Plan Update:

- Assistance Payments Standard of Promptness: Current data for Delta County is 95.95%. Business Services Center 1 average is 96.58% and State average is 95.93%.
- Family Independence Program Work Participation Rate: Current data is 100% Statewide Goal is 50%. Year to date average for Delta County is 56.67%.

Miscellaneous:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for January 2015:

- Family Independence Program: 39 cases; 77 recipients; \$9,672.00 in benefits provided.
- Food Assistance Program: 2,895 cases; 5,350 recipients; \$598,416.00 in benefits provided.
- State Disability Assistance: 16 cases; 16 recipients; \$3,295.00 in benefits provided.
- Child Development and Care: 75 cases; 109 recipients; \$26,646.00 in benefits provided.
- State Emergency Relief: 7 cases; \$2,426.00 in benefits provided.
- Unduplicated total: 2,938 cases; 5,410 recipients; \$640,456.00 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,256 cases; 2,513 recipients
- Other Children < Age 21: 281 cases; 315 recipients
- Pregnant Women & Children Under 19: 1,136 cases; 1,813 recipients
- Non-SSI Aged, Blind & Disabled: 1,037 cases; 1,076 recipients
- SSI Aged, Blind & Disabled: 1,113 cases; 1,113 recipients
- Medicaid Eligible Total: 4,337 cases; 6,816 recipients

Healthy Michigan Plan County Enrollment: 2247

Assistance Payments caseloads and financial information can be obtained by anyone at any time by logging onto the DHHS public website at www.michigan.gov/dhhs, go to Forms and Publications and search the key word: Green Book. There you can look at past years and specific month data.

DHHS policy for all programs, as well as a variety of other information one might want to know about DHHS can be found at the www.michigan.gov/dhhs site.

Board Member Input/Suggestions: None.

A motion to accept the Director's Report was made by Ms. Randall and supported by Ms. Boyne. Motion passed without opposition.

UNIT REPORT: Mark Kwarciany, Family Independence Manager, provided the board members with a comprehensive report on Assistance Payments Unit activities and answered several questions. Mr. Kwarciany also provided the following data:

Delta County SOP for the month of December with a total registrations of 888

- Total SOP 95.95%
- FIP 87.88%
- SDA 95.05%
- MA 98.62%
- CDC 100%
- FAP 96.95%

- EFAP 93.59%
- SER 94.87%

Caseload statistics: as of 1-4-16

- FIP cases – 39
- FAP cases – 2656
- Medicaid – 8464
- SDA – 19
- CDC – 98

October stats from the Green Book:

Total FIP cases 41 with 78 recipients, expenditures of \$11,123

Total SDA cases 20 with 20 recipients, expenditures of \$3966

Total FAP cases 2921 with 5375 recipients, expenditures of \$595,766

FAP demographics: Adults 3450; children 1925

Medicaid recipients 6725 and an additional 2247 with HMP for a total of 8972

Total SER cases 3 costing \$1409.

Total CDC cases 79 for 144 children costing \$39,363

Average caseload size per worker:

Non-FIS – 633

LTC worker – 534

We have moved several hundred cases to each of our tri county partners and have workers in those counties processing ongoing work for approx. 880 total cases in other counties. We have 597 in Dickinson County with a dedicated worker and about 283 in Menominee for a worker who has a split load of Delta and Menominee cases. The departure of two fulltime workers this past year plus the two fulltime workers on Military leave for the last several years are the main reasons for trying to spread the work out among all three counties so that caseloads are not overly high in just one county but are more balanced in all three.

BOARD BUSINESS:

1. **Approval of Vouchers:**

Vouchers were reviewed and a motion to approve all vouchers was made by Ms. Boyne and supported by Ms. Randall. Motion passed without opposition.

2. **MCSSA:** No new information presented. Board members asked Mr. Sexton to find out when the next District One meeting is.

NEW BUSINESS: None

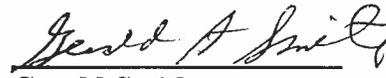
PUBLIC COMMENT: There were no public comments.

NEXT MEETING: February 8, 2016 at 10:00 a.m. in the Delta County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Ms. Boyne and supported by Ms. Randall. Meeting adjourned at 10:53 a.m.



Russell K. Sexton
Board Secretary



Gerald Smith
Chairperson

Pc: DHS Board Members; Delta County BOC; Delta County DHS Office File

A G E N D A

DELTA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD MEETING

305 Ludington Street, Second Floor Conference Room

March 21, 2016, 10:00 A.M. Eastern Time

- A. Approval of agenda**
- B. Approval of February 16, 2015 minutes**
- C. Financial report**
 - 1. Review of vouchers**
- D. Director's Report**
 - 1. Staffing Information**
 - 2. Statewide Directors Meeting/Information**
 - 3. Collaborative Issues/Information**
 - 4. Director's Portfolio Update**
 - 5. Miscellaneous**
 - 6. Board Member Input/Suggestions**
- E. Unit Reports:**
- F. Board business**
 - 1. Approval of vouchers**
 - 2. MCSSA**
- G. New business**
- H. Public comment (5 minute limit per speaker)**
- I. Next meeting – April 18, 2016 – 10:00 AM**
- J. Adjournment**

“What do we believe? Who do we serve? What do we do?”

Mission:

The Michigan Department of Health and Human Services provides opportunities, services, and programs that promote a healthy, safe, and stable environment for residents to be self-sufficient.

Vision:

Develop and encourage measurable health, safety and self-sufficiency outcomes that reduce and prevent risk, promote equity, foster healthy habits, and transform the health and human services system to improve the lives of Michigan families.



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Wednesday, January 20, 2016

Board Members Present

Bob Burie

Patrick Johnson

Jan Hafeman

Larry Schei

Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator

Dr. Terry Frankovich, Medical Director

Kim Gustafson, Assistant Program Coordinator

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on January 20, 2016. The meeting was called to order at 4:36 p.m. CST by Mr. Snyder. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Ms. Harrington was not able to attend the meeting and was excused prior to the start.

2. Approval of Agenda

Ms. Hafeman moved to approve the January 20, 2016 agenda as presented. Motion was supported by Mr. Trudgeon and carried.

3. Public Comment

There was no public comment.

4. Annual Meeting Business

a. Election of Chair

Mr. Schei nominated Mr. Trudgeon as Chairman of the Board, with support from Mr. Burie. No other nominations were made. A role call was taken by the Assistant Program Coordinator and is recorded as follows:

**Mr. Burie - Yes
Ms. Hafeman - Yes
Mr. Johnson - Yes
Mr. Schei - Yes
Mr. Trudgeon – Yes**

From this point on, the meeting was chaired by Chairman Trudgeon.

b. Election of Vice Chair

Ms. Hafeman nominated Mr. Burie as Vice-Chair of the Board. Mr. Burie declined the nomination. Mr. Burie nominated Ms. Hafeman as Vice-Chair, with support from Mr. Schei. A role call was taken by the Assistant Program Coordinator and is recorded below:

**Mr. Burie - Yes
Ms. Hafeman - Yes
Mr. Johnson - Yes
Mr. Schei - Yes
Mr. Trudgeon – Yes**

c. Committee Assignments

Chairman Trudgeon appointed the following committee assignments for 2016:

- i. Finance – Jan Hafeman and Tom Trudgeon**
- ii. Personnel – Mary Harrington and Larry Schei**
- iii. Building and Grounds – Bob Burie and Patrick Johnson**

d. Approval of 2016 Meeting Schedule

Ms. Hafeman moved the 2016 Meeting Schedule listing the meeting dates on the third Thursday of the month, at 1:00 pm CST / 2:00 pm EST, be approved. Motion was supported by Mr. Johnson and carried.

5. Approval of Minutes

**Ms. Hafeman moved the minutes from December 16, 2015, be approved.
Motion was supported by Mr. Johnson and carried.**

6. Board of Health Policies

Mr. Snyder briefed the Board of Health members on the four policies listed below that required updating and explained the minimal changes that had been made.

a. Accessibility Policy

**Ms. Hafeman moved the Accessibility Policy be approved, as presented.
Motion was supported by Mr. Schei.**

Mr. Burie moved the Accessibility Policy should state it will be reviewed annually. Motion was supported by Mr. Johnson and carried. The original motion made by Ms. Hafeman and supported by Mr. Schei was amended to include Mr. Burie's motion and carried.

b. Sexual Harassment Policy

Chairman Trudgeon moved the Sexual Harassment Policy, with the addition of "by Administration" be added to the Complaint Procedure section under bullet three, be approved. Motion was supported by Ms. Hafeman and carried.

c. Corporate Compliance Policy

Mr. Schei moved the Corporate Compliance Policy be approved, as presented. Motion was supported by Chairman Trudgeon and carried.

d. Legal Requirements

Ms. Hafeman moved the Legal Requirements Policy be approved, as presented. Motion was supported by Mr. Johnson and carried.

7. Review and Approval of December Check Register

The Board of Health reviewed the December check register. Questions were answered by Mr. Snyder.

**Chairman Trudgeon moved the December check register be approved.
Motion was supported by Ms. Hafeman and carried.**

8. Medical Director's Report

Dr. Frankovich reported to the board on the current public health crisis with Flint's water supply. The issue began when Flint elected to change their water supply from Detroit City Water to water from the Flint River as a temporary source while transitioning to a new pipeline system from Lake Huron. Unfortunately, the Flint River water is highly corrosive, has been plagued with bacterial contamination problems and has also had problems with elevated levels of a carcinogen, TTHM.

The corrosiveness of the water caused leaching of lead, copper, iron and bacteria from the lining of old pipes and residents have endured odorous, discolored water that has also been found to have toxic levels of lead. Review of children's lead level data in the city of Flint has demonstrated a near doubling in the number of children with elevated lead levels. There has also been a large increase in the number of legionella cases since the change in water supply that is not yet understood but has caused more than ten deaths. A state of emergency was called by the Governor after a long delay in recognizing the scope of the problem in spite of researchers and local public health's efforts to engage the state. What began as a cost-savings measure, has now resulted in a huge cost in the public's health, law suits and an expensive "rescue" package of funding from the state.

9. Health Officer's Report

- Mr. Snyder informed the Board of Health members on the upcoming presentation in February regarding the Community Health Assessment. He thanked Dr. Frankovich for all her hard work in writing up the results of the surveys. Each Board member was provided a copy of the Community Health Assessment.
- The Michigan Department of Health and Human Services will be at PHDM's Escanaba office to review the Maternal and Infant Health Program January 26-27, 2016. Mr. Snyder will bring the results of the review as soon as they become available.
- Mr. Snyder informed the Board of Health about the Wage and Salary Administration Policy that will also need updating.
- The Code of Ethics for the Board of Health will need to be reviewed and Board approved.
- Mr. Snyder would also like the Board to look at the Board of Health By-Laws in case there is anything that needs to be updated.

10. Public Comment (three minutes maximum)

No public comment.

11. Board Member Comments

- Chairman Trudgeon updated the Board of Health on the letter received in regards to the Cycle 6 Accreditation that PHDM achieved in 2015. He commended the hard work of the administration and employees of PHDM for the repeated success in becoming accredited and the high scores they achieve.
- Mr. Schei commented on the productivity of the Board of Health and hopes it continues in 2016.
- Ms. Hafeman commented the Board and PHDM are doing a wonderful job.

12. Adjournment

There being no further business, Mr. Schei made a motion the meeting be adjourned at 5:47 p.m. CST. Motion was supported by Mr. Burie and carried.

Thomas L. Redgen 2-18-2016

Chairperson

:kg

**DELTA SOLID WASTE MANAGEMENT AUTHORITY
REGULAR MEETING
JANUARY 26, 2016
COUNTY BUILDING, 2950 COLLEGE AVENUE, ESCANABA MI**

MEMBERS PRESENT: Randy Gorecki, Steve Rose, Ralph Blasier, Steve Viau and Gary Boudreau

OTHERS PRESENT: Don Pyle, Kim Peterson, Dennis Maufort, Todd Beauchamp and Mary Harrington

MEMBERS ABSENT: Patrick Johnson and Eric Buckman

Meeting was called to order at 7:18 p.m. by Randy Gorecki

Public Comment – Todd Beauchamp spoke before the Authority on behalf of Chris Doyle of Doyle Enterprises. Mr. Doyle previously rented to Sergeant's Recycling (Jim Smith is the lessee) at 2501 Danforth Road. Mr. Doyle evicted Mr. Smith and numerous attempts were made to have Mr. Smith remove the pile of items left behind and collect money due. Mr. Doyle did take approximately ten loads to the landfill at his own expense of \$3,497. There are approximately 15-20 loads remaining. Mr. Beauchamp asked the Authority to consider a reduction in rate of \$57/ton to \$22/ton for wood items.

Don Pyle stated the Authority has reduced rates two times in sixteen years for contaminated soil projects.

Mr. Beauchamp will put a formal request in writing to Don Pyle so this can be further discussed.

Discussed Verso and they are not currently looking for boiler fuel.

Secretary's Report – Minutes of December 15, 2015

A motion was made by Gary Boudreau, seconded by Ralph Blasier, to approve the December 15, 2015, meeting minutes. Motion was approved unanimously.

Treasurer's Report

Don Pyle stated the Treasurer's Report is a draft and will be approved when a final audit is conducted.

Don Pyle stated the Authority had Total Landfill Operating Revenues of 187,840 for December, with year to date of \$2,150,630. The Recycling Operating Revenues for old cardboard was \$28,366 in December with a year to date of \$109,430. The Total Recycling Operating Revenues for December was \$36,163 and a year to date of \$189,552. The Total Operating Expenses in December was \$249,859 with a year to date of \$1,714,261.

A motion was made by Ralph Blasier, seconded by Gary Boudreau, to table the December Treasurer's Report until an audit can be conducted. Motion was approved unanimously.

Payment of Bills

Don Pyle stated the City of Escanaba payment of \$15,918.89 was for two months of leachate. There was over seven inches of rain in November and December 2015.

A motion was made by Gary Boudreau, seconded by Ralph Blasier, to approve payments of the bills in the amount of \$90,897.91. Motion was approved unanimously.

Election of Officers

A motion was made by Ralph Blasier, seconded by Steve Viau, to repeat the slate of officers being: Chairman Randy Gorecki, Vice Chairman Gary Boudreau, Secretary Patrick Johnson and Treasurer Steve Rose. Motion was approved unanimously.

Review Annual Budget

Don Pyle reviewed the proposed budget for 2016. Total Revenue being projected is just under \$1.7 million. Depreciation budgeted amount is \$400,000. Total Expenses being projected is \$1.8 million.

A discussion took place on tree stumps being placed in the compost site area and the possibility of putting a gate in place. Since Verso is no longer taking wood chips to burn fuel, the landfill will have to pay to remove tree stumps, brush, limbs, etc. Commercial businesses are supposed to pay a fee to dump items at the compost site, however if they come at nights or weekends there is no staff on site. Discussed the possibility of getting security cameras and/or posting appropriate signs. The City of Gladstone grinds their brush and Don Pyle will meet with them and make a recommendation to the Authority at next month's meeting. The City of Gladstone may be interested in hiring/renting out their grinder as the landfill has a smaller one.

Don Pyle stated the Extraordinary and Capital Expenses for 2016 include south side closure at a cost of \$750,000; recertifying the north side cell 5 soil layer at a cost of \$20,000; wetland mitigation maintenance at a cost of \$8,000; mileage expenses at a cost of \$20,000; and bomag wheels at a cost of \$40,000. The total line item is \$838,000.

A motion was made by Ralph Blasier, seconded by Gary Boudreau, to accept the Annual Operations Report of 2015. Motion was approved unanimously.

Approve the Meeting Schedule for 2016

A motion was made by Steve Rose, seconded by Ralph Blasier, to accept the meeting schedule of 2016. Motion was approved unanimously.

Manager Report

Don Pyle stated the March meeting will have a bid packet for capping the South Side Site and it is anticipated that a pre-bid meeting take place in mid-February with bids going out the first part of March. Currently the leachate on the south side of the landfill gets pumped to two tanks before going to the Wastewater Department. These tanks were installed in 1985 and are double wall steel tanks. It would be beneficial to remove these tanks since a contractor would already be there and eliminate the liability down the road. There is a heated pump house with three pumps that are in place at all times and there is

Page 3

the ability to now take the steel tanks out replace with a plastic 12' manhole like what was done on the north side. The steel tanks would be pulled and eliminated.

Don Pyle stated he has been meeting with the County Boardmembers and the mileage is moving forward. The ballot in August is being looked at with the primary election. The Delta County Jail mileage will be on the May ballot. The mileage language must be submitted to the City Clerk's Office by April.

A motion was made by Ralph Blasier, seconded by Gary Boudreau, to accept the Manager's Report. Motion was approved unanimously.

Board Comments

The Board discussed the request from Mr. Beauchamp on behalf of Mr. Doyle with the reduction of tonnage rate from \$57 to \$22. It is the opinion of the Board to give no breaks at this time and to stick with past practice.

Adjournment

A motion was made by Ralph Blasier, seconded by Gary Boudreau, to adjourn the meeting with the time being 8:14 p.m. Motion was approved unanimously.

REGULAR MEETING
DELTA SOLID WASTE MANAGEMENT AUTHORITY
February 23, 2016

The regular meeting of the Delta Solid Waste Management Authority will be held on Tuesday, February 23, 2016 at 7:00 p.m. in the County Building at 2950 College Avenue in Escanaba.

Pledge of Allegiance (at annual meeting)
Public comment
Secretary report
Treasurer report
Payment of bills
Additions to agenda

AGENDA:

1. Medical Safety Allowance for employees. (Boot Allowance)
2. Dissemination agent contract.
3. Composting site discussion.
4. Resolution.
5. Manager report.
6. Board comments.

Randy Gorecki
Chairman

DELTA COUNTY CENTRAL DISPATCH AUTHORITY MEETING
February 10, 2016-- 9:00 a.m.
Courthouse

1. Call to order 9:00 a.m.

2. Roll Call

AGENCY	MEMBER	YES	NO
Escanaba City	Tall, Marc	x	
Fire Chief's Association	Lundberg, Jim	x	
Gladstone City	Geyer, Paul	x	
Sheriff's Department	Oswald, Ed	x	
State Police	Cunningham, Greg	x	
Township Association	Johnson, Greg	x	
Delta County	Bergman, Ryan	x	
911 Coordinator	Segorski, James	x	
E M Coordinator	Berbohm, Robert	x	

Also present:

3. Adoption of Agenda:

- A. Change – UP 911 Conference Authority - need representative for county to be added to new business

Motion to approve agenda:

MOTION:
SECOND:
SUPPORT: ALL

4. Public Comment on Agenda Items: NONE

5. Approval of Previous Meeting Minutes (January 13, 2016):

- A. Under authority member comments - ITech - Change to lytek, leave off, it is now Lexis Nexis

Motion to accept minutes with changes above

MOTION: Marc Tall
SECOND: Paul Geyer
SUPPORT: ALL

6. Communications:

- A. **Letter from State 911 Committee on 911 surcharge** - another option other than millage, County board can approve a surcharge. Jamie Segorski does paperwork – due in May
Jamie stated surcharge will remain the same as last year.
Jamie will investigate and review the changes on the letter, and is confident that the same paperwork will be submitted and accepted.

7. Committee and Liaison Reports:

- A. Coordinator's Report: Given by Jamie Segorski

1. Incident Analysis Report - Numbers speak for themselves. December, January, February Slow. March busy
2. Dispatcher training funds – application submitted
3. Working on request for surcharge due in May, filled out - not complete as of this meeting
4. Dispatcher Brian Nelson – training
5. Moving Dispatch within Public Safety – investigate the cost. Larger space is needed away from the front window for security reasons, use system like Gladstone with call box system.
Reduction of noise, space needed for resources with approval from the City

B. Treasurer's Report:

Beginning Balance	\$ 479,947.36
Additions	\$ 79,409.98
Expenditures	\$ 149,276.65
Ending balance	\$ 410,080.69

C. Monthly Report -- City of Escanaba: NONE

1.

2.

D. Monthly Budget Status Report and approval of amendments: Presented by Ryan Bergman

1. \$355,000 Revenue

215,000 Expenses through Tuesday February 9 No Concerns

2. Annual 911 Bills presented at next meeting, around \$50,000, maintenance agreements CAD etc.

E. Emergency Management Report: Bob Berbohm

1. Notification project approved and moving forward, concern is continuing pay for upgrades And maintenance fees. Originally under impression 911 funds could be used to support that, should know by next meeting if funds can be used. Outstanding project (example - something happening in Bark River can be just dispatched to Bark River (isolate alert)), would be UP Wide. Basically a reverse 911 (Amber Alerts, Power Outage, Floods) Power Outage, Floods) Messages to any cell phone holder (public) Tower based Total cost of project for UP \$165,000, maintenance and upgrades \$65,000 / 15

2. Cell phone forensic project - approved and paired with Alger County

3. Active Shooter - Three people per county Session 1 April 18-22 Session 2 April 25-29 for schools
Training court houses, city hall whoever is requesting training

4. 14 Grant - \$12,000 under budget, reworked / project idol - lock devices (schools)
Try and get more locks for the schools that are short

5. Rivers settling down and level off,

F. TAC Committee Report: John Giese: Jamie Segorski

1. New procedure for dispatch, Valley Med Flight, forwarded to everyone – what they should do.

2. Frequency for LZ – not as of now, policy people on ground will identify frequency
VHF / 800's used for now with no problems

G. Mark Seymour Report: **NONE**

1.

8. Old Business:

- A. Partnered with CUPPAD & GIS - 20 hours per week for county, service with software is cloud based. 60 day contract that constantly renews
Contract \$35,000 per year bringing old system up to date
Suggestion was made to have maps with fire numbers for EMS, Fire halls, Fire trucks – hard copy, something that can be printed as of now request maps through Ryan Bergman, each department pays printing costs of maps

9. New Business:

A. Payment of Bills: Attached to Minutes

MOTION to pay bills in the amount of **\$ 64,500.59**

MOTION: Marc Tall
SECOND: Paul Geyer
SUPPORT: ALL

10. Public Comment: NONE

11. Authority Members Comment:

A. UP 911 Representative - recommendation needs to be submitted to board

Motion to appoint Jamie Segorski as 911 representative and Bob Berbohm the alternate

MOTION: Paul Geyer
SECOND: Jim Lundberg
SUPPORT: ALL

Letter to be drafted up for the UP 911 Board next Tuesday

12. Other Items: Next Meeting: March 9, 2016 9:00 am

13. ADJOURNMENT:

MOTION: Marc Tall
SECOND: Jim Lundberg
SUPPORT: ALL

APPROVAL OF MINUTES:

CHAIRPERSON

VICE-CHAIRPERSON

DATED: _____

DELTA COUNTY TOWNSHIPS ASSOCIATION

The regular meeting of the Delta County Townships Association was held on January 28, 2016 at the Tri-Township School in Rapid River. President Ginny Dahlin led in the Pledge of Allegiance.

Townships that were represented were: Baldwin, Bark River, Bay de Noc, Cornell, Ensign, Escanaba, Ford River, and Masonville. Representing the Delta County Commissioners was John Malnor and David Rivard. Also present was Delta County Treasurer Tom Sabor as well as Richard Smith from CUPPAD.

A motion to accept the minutes from the October 22, 2015 meeting was made by Gary Boudreau and supported by Steve Rose. Motion carried.

The Treasurer's Report was given. A motion to accept the treasurer's report was made by Gary Boudreau and supported by Greg Johnson. Motion carried.

Old Balance: (12-4-2015).....\$4027.08	Picnic Fund.....\$696.14
INCOME: Annual Dinner\$1335.00	50/50.....\$201.00
2016 Dues:.....\$1539.60	TOTAL.....\$897.14
EXPENSES.....Salaries.....\$110.00	
Annual Dinner.....\$1433.93	
NEW BALANCE.....\$5357.75	TOTAL of all Funds...\$6254.89

COMMUNICATIONS: There was a request from Tom Sabor to appoint Peter Brock to the Land Bank Authority. Steve Rose made a motion to appoint Peter Brock supported by Gary Boudreau. Motion carried.

UNFINISHED BUSINESS: There was discussion on the schedule for Lunch responsibilities for each meeting. Escanaba Township will have the February lunch.

NEW BUSINESS: Newspaper Advertisements. With the increasing costs of advertising Peter Brock made a motion to advertise the Board of Review and Budget Hearing dates, for all of the townships, only in the Action Paper. Jamie Hanson supported the motion. Motion carried.

SPEAKER: Ryan Bergman, Delta County Administrator, gave a brief update on the progress of the study being done by the Delta County Jail Committee. It is no longer a question of remodeling the existing jail. That building is a hazard. He hopes to have a draft report from the committee to share with the Association at the February meeting. He anticipates the cost to be about \$20 Million, but that would include all the latest updated equipment and it should last 30 to 50 years. Millage for the jail project will be put to the voters at the May 3rd election.

He also answered questions pertaining to the purchase of 1400 acres of land in Cornell Township. It is presently owned by Plum Creek Holdings. If Delta County purchases it as an investment it would be a detriment to the tax base in Cornell Township. He mentioned the possibility of selling some land in Garden.

The next regular meeting will be held 7:30p.m. Thursday, February 25, 2016. at the Tri-Township School in Rapid River.

Respectfully Submitted:

Linda Trombley-Robitaille

**Linda Trombley-Robitaille,
Recording Secretary**