

TENTATIVE AGENDA

DELTA COUNTY BOARD OF COMMISSIONERS

April 5, 2016

5:15 p.m.

I. CALL TO ORDER

II. PRAYER

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

**SPECIAL ORDERS OF BUSINESS:**

V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

County Board minutes: 3-15-16

Committee of the Whole:

VI. APPROVAL OF AGENDA

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

A. COMMUNICATIONS RECEIVED

B. COMMUNICATIONS FORWARDED

VIII. REPORTS OF STANDING, STATUTORY, SPECIAL COMMITTEES AND OTHERS

IX. **PUBLIC COMMENT ON AGENDA ITEMS** (Sign In)

X. **COMMITTEE REPORTS**

1. **Finance minutes of 4-4-16**

2. **Personnel minutes of 4-4-16**

XI. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

1. **Appointment to Building Authority**

B. NEW BUSINESS

1. **Payment of Bills**

2. **District Court Updates from Judge Parks**

3. **Housing Rehab Program**

4. **Administrator's Mid-Year Financial Report**
5. **USDA Rural Development Loan Pre-application**
6. **Request to U.P. State Fair Authority**
7. **ARFF Protective Clothing Engineer Contract Approval-  
Authorize Chair to Sign the Engineer Contracts**

XII. GENERAL PUBLIC COMMENT

XIII. COMMISSIONER'S COMMENTS

XIV. MEETING SCHEDULE

- A. Statutory Board of Commissioners Meeting on 4-12-16 at 5:15 p.m. in the Service Center Boardroom.
- B. Board of Commissioners Meeting on 4-19-16 at 5:15 p.m. in the Service Center Boardroom.
- C. Board of Commissioners Meeting on 5-3-16 at 5:15 p.m. in the Service Center Boardroom.

XV. NOTICES

**30 day notice of Appointments**

XVI. ADJOURNMENT

\*\*\*\*\*DUE TO THE TIME CONSTRAINTS, THE DELTA COUNTY BOARD OF COMMISSIONERS HAS ADOPTED A POLICY THAT ANY INDIVIDUAL WISHING TO ADDRESS THE BOARD WILL BE ALLOCATED THREE (3) MINUTES. THE THREE MINUTES USED BY THE INDIVIDUAL ARE TO MAKE STATEMENTS. THERE WILL BE NO QUESTION AND ANSWER SESSION FORMAT. THIS WILL STRICTLY BE A STATEMENT TYPE FORMAT. IF YOU WISH TO ADDRESS THE BOARD, PLEASE SIGN YOUR NAME ON THE SIGN UP LIST AVAILABLE FROM THE COUNTY CLERK. SPEAKERS WILL BE CALLED IN ORDER OF SIGN UP.\*\*\*\*\*

THE COUNTY OF DELTA WILL PROVIDE REASONABLE AUXILIARY AIDS AND SERVICES FOR THE HEARING IMPAIRED AND TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON REASONABLE NOTICE TO THE COUNTY OF DELTA. INDIVIDUALS WITH DISABILITIES REQUIRING SERVICES SHOULD CONTACT THE COUNTY OF DELTA ADA COORDINATOR BY WRITING OR CALLING THE FOLLOWING:

Daniel Menacher, DELTA COUNTY ADA COORDINATOR  
310 LUDINGTON STREET  
ESCANABA, MI 49829  
TELEPHONE (906) 789-5189

The Honorable Members of the Delta  
County Board of Commissioners

Dear Commissioners:

A regular meeting of the Delta County Board of Commissioners is scheduled for  
Tuesday, April 5, 2016 at 5:15 p.m. in the Boardroom in the Delta County Service Center.

Sincerely yours,

Nancy J. Kolich  
Delta County Clerk

Proposed

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING  
March 15, 2016**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

March 10, 2016

The Honorable Members of the Delta  
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday March 15, 2016, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,  
Nancy J. Kolich  
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Malnar, Johnson, Moyle, Harrington, and Rivard.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Chief Deputy Clerk, Hope Rudden.

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Malnar and seconded by Commissioner Moyle to approve the minutes of the February 16, 2016 meeting. MOTION CARRIED.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to accept the prepared agreement with the Courthouse Union for the reclassification of Equalization staff and future reclassification of Building & Zoning Clerk. MOTION CARRIED.

Moved by Commissioner Malnar and seconded by Commissioner Rivard to accept the Committee of the Whole minutes of the February 22, 2016 meeting. MOTION CARRIED.

Proposed

VI. APPROVAL OF AGENDA

Moved by Commissioner Rivard and seconded by Commissioner Malnar to approve the agenda as amended, moving Public Comment and Commissioners Concern before Closed Session. MOTION CARRIED.

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

A. Received:

1. Letter from State of Michigan (3)
2. Letter from Cit of Escanaba
3. Resolution from Antrim County (2)
4. Annual report from Pathways

B. Forwarded:

1. Letter to James Segorski
2. Letter to Robert Berbohm

REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

1. Superior Trade Zone minutes of 10-27-15,12-1-15,2-5-16
2. Airport Advisory Board minutes of 11-16-15
3. Pinecrest Board minutes of 12-17-15, 1-28-16
4. Human Services Board minutes of 1-10-16.
5. Solid Waste Authority minutes of 1-26-16
6. Central Dispatch minutes of 1-10-16.

VIII. REPORTS OF SPECIAL COMMITTEES AND OTHERS.

Moved by Commissioner Moyle and seconded by Commissioner Rivard that the Communications and Reports of Standing and Statutory Committees and the Reports of Special Committees and Others be received and placed on file. MOTION CARRIED.

PUBLIC COMMENT ON AGENDA ITEMS

Vickie Micheau discussed acceptance of grant for fairground and clarified only applying for one Development Grant (refurbishing of Butler Building), at this time. Multi Use Building and the Veterans Museum on hold waiting for match money. Also applying for Recreation Passport Grant that will allow 31 campsites to be relocated near the horse barns.

Proposed

IX. **Public Hearing on Development Grant UP State Fair and the Acquisition of 1,400 Acres:**

Moved by Commissioner Moyle and seconded by Commissioner Harrington to open the Public Hearing at 5:30 p.m. MOTION CARRIED.

Rory Mattson, started discussion on the Acquisition of 1,400 Acres purchasing from Plum Creek in Cornell Twp for recreational purposes and timber revenue. Has concern with Fair relocation of campsites might interfere with payback of loan to county

Vickie Micheau, was asked to wait for the agenda item to rebut.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to close the Public Hearing at 5:35 p.m. MOTION CARRIED

X. COMMITTEE REPORTS:

1. Administrator's Report.

Mr. Bergman gave an update on the Audit. County has stabilized spending. Will present mid-year budget report at next meeting; clarified taxable value of property to Cash Value of property for the upcoming Sheriff's Department Millage; shared Correctional Facility Millage Outreach activities.

2. Building and Grounds Committee minutes of 3-11-16.

Mr. Bergman gave an update on working with the Kennel Club regarding the Animal Shelter Property, and working with CUPPAD on mapping and County property - no recommendation at this time.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to receive the minutes of the Building and Grounds minutes of 3-11-16 and place on file. MOTION CARRIED.

Proposed

X. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

Appointment to Building Authority - still no update

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Moyle and seconded by Commissioner Malnar to approve payment of the bills in the amount of \$ 938,458.55 and Commissioner's expenses of \$1,375.14. MOTION CARRIED.

2. County Credit Card Policy.

Moved by Commissioner Rivard and seconded by Commissioner Harrington to have Mr. Bergman and Mr. Sabor develop a Credit Card policy for the county. MOTION CARRIED.

3. Planning Commissioner Training.

Moved by Commissioner Rivard and seconded by Commissioner Malnar to allow Planning Commission board members to attend Planning Commission training in Menominee using Building and Zoning funds and or scholarship(s).  
MOTION CARRIED.

4. Appointment to the Pathways Board.

Moved by Commissioner Harrington and seconded by Commissioner Moyle to appoint Julie Moker to the Pathways Board.  
MOTION CARRIED. Send letter to Loren Veeseer thanking him for his service.

4a. Moved by Commissioner Harrington and seconded by Commissioner Johnson to sign a resolution to not privatize Mental Health care. MOTION CARRIED.

5. Appointment to Land Bank (2 Appointments).

Moved by Commissioner Rivard and seconded by Commissioner Malnar to appoint Bill Marmalick and reappoint Peter Brock to the Land Bank Authority. MOTION CARRIED. Send letter thanking Sandra Buckland for her service.

Proposed

6. Protest to the Tax Tribunal Appointment.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to write a letter to Protest the Tax Tribunal appointment of Mr. Abood. MOTION CARRIED.

7. UP State Fair - Speed Barn Renovation Agreement /Resolution.

Moved by Commissioner Rivard and seconded by Commissioner Harrington to sign to accept Grant resolution for Speed Barn Renovations. MOTION CARRIED.

AYE - 5  
NAY - 0  
ABSENT - 0

8. UP State Fair - Grant Projects - Ruth Butler Building and Campground Relocation.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to approve \$45,000 Michigan DNR Recreation Passport Grant Application for submission for Campground Relocation at the UP State Fair.

ROLL CALL: Malnar - YES  
Johnson - YES  
Moyle - YES  
Rivard - YES  
Harrington - NO

MOTION CARRIED.

Moved by Commissioner Malnar and seconded by Commissioner Moyle to prepare a Resolution Authorizing the submission of a \$300,000 DNR Recreational Grant application to the Michigan Natural Resources Trust fund to renovate the Ruth Butler Building at the UP State Fair.

ROLL CALL: Malnar - YES  
Johnson - YES  
MOYLE - YES  
Rivard - YES  
Harrington - YES

MOTION CARRIED.

Proposed

XI. PUBLIC COMMENT - no Public Comment

9. Executive Session (land purchase).

Moved by Commissioner Johnson and seconded by Commissioner Moyle to move into closed session at 6:53p.m. for the purpose of discussing potential land purchase under OMI Section 15.268(8)(c) and (d).

ROLL CALL	MALNAR	YES
	JOHNSON	YES
	MOYLE	YES
	HARRINGTON	YES
	RIVARD	YES

MOTION CARRIED.

Moved by Commissioner Harrington and seconded by Commissioner Malnar to convene into regular session at 7:40p.m.  
MOTION CARRIED.

No actions were taken during closed session.

10. Resolution to Support Trust Fund Grant - Acquisition.

Moved by Commissioner Harrington and seconded by Commissioner Moyle to support the submission of a Michigan National Resource Trust Fund Application for acquisition of 1400 acres titled "Cornell Land Acquisition", by the MDNR.

AYE: 5  
 NAY: 0  
 ABSENT: 0

MOTION CARRIED.

XIII. COMMISSIONERS CONCERNS

NONE

XIV. MEETING SCHEDULE

April 5<sup>th</sup>            5:15 p.m. Board meeting.  
 April 12<sup>th</sup>           5:15 p.m. Statutory Board meeting.  
 April 19<sup>th</sup>           5:15 p.m. Board meeting.

XV. NOTICES

30 day notice of Appointments

Proposed

XVI. ADJOURNMENT

Moved by Commissioner Malnar and seconded by Commissioner Johnson to adjourn at 7:50 p.m.

Respectfully Submitted,



Hope I. Rudden, Chief Dep. Clerk

Mary K. Harrington, Board Chair

# DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE  
310 LUDINGTON STREET  
ESCANABA, MICHIGAN 49829  
PHONE: 906-789-5100  
FAX: 906-789-5197



B1

April 5, 2016

TO: Delta County Board of Commissioners  
FR: Ryan Bergman, Administrator  
RE: Payment of Bills

I have examined all claims presented, and recommend payment of the following; and that the County Clerk be directed to issue orders on the County Treasurer to the Claimants for the amounts allowed.

Ryan Bergman, Administrator

Date	Amount
03-25-16	289,374.67
03-30-16	90,575.05
Total Report of Claims \$	379,949.72
Total Jury Expense \$	0.00
GRAND TOTAL OF BILLS \$	379,949.72
Commissioner Expenses: \$	1,245.11 Paid

AUTHORIZED SIGNATURE \_\_\_\_\_  
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AUTHORIZED SIGNATURE \_\_\_\_\_

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
03/22/2016	161092	085540	U.P.B.O.A.	WINTER CONFERENCE, 2016 REGISTRATION - M	175.00
03/22/2016	161093	018079	RED HOLMAN GMC	VEHICLE REPLACEMENT	16,225.95
03/24/2016	161095	002207	BLUE CROSS BLUE SHIELD OF MICHIGAN	HOSPITAL INSURANCE - N VIAU	538.95
				HOSPITAL INSURANCE - S CARLSON	1,293.48
				HOSPITAL INSURANCE - R HOWELL	180.06
					<u>2,012.49</u>
03/25/2016	161101	013950	MUNICIPAL EMPLOYEES RETIREMENT	RETIREMENT-DEFINED BENEFIT	2,440.00
				RETIREMENT-DEFINED BENEFIT	2,317.00
				RETIREMENT-DEFINED BENEFIT	5,402.00
				RETIREMENT-DEFINED BENEFIT	3,138.00
				RETIREMENT-DEFINED BENEFIT	1,531.00
				RETIREMENT-DEFINED BENEFIT	755.00
				RETIREMENT-DEFINED BENEFIT	2,666.00
				RETIREMENT-DEFINED BENEFIT	3,262.00
				RETIREMENT-DEFINED BENEFIT	2,675.00
				RETIREMENT-DEFINED BENEFIT	851.00
				RETIREMENT-DEFINED BENEFIT	901.00
				RETIREMENT-DEFINED BENEFIT	1,341.00
				RETIREMENT-DEFINED BENEFIT	9,871.00
				RETIREMENT-DEFINED BENEFIT	16,751.00
				RETIREMENT-DEFINED BENEFIT	6,983.00
				RETIREMENT-DEFINED BENEFIT	853.00
				RETIREMENT-DEFINED BENEFIT	881.00
				RETIREMENT-DEFINED BENEFIT	6,655.00
				RETIREMENT-DEFINED BENEFIT	1,947.00
				RETIREMENT-DEFINED BENEFIT	1,188.00
					<u>72,408.00</u>
03/25/2016	161102	001023	LEXISNEXIS RISK SOLUTIONS	FEBRUARY 2016 FEE	50.00
03/25/2016	161103	001132	APPLE OFFICE PRODUCTS	UNIVERSAL MAILING LABELS	54.99
03/25/2016	161104	001151	AT&T	PHONE - ACCT: 906 786-5902 665 3	26.69
				PHONE - ACCT 906 786-3633 835 3	501.36
					<u>528.05</u>
03/25/2016	161105	001184	AUTO OWNERS INSURANCE	RESTITUTION - JOHNSON - CLAIM#22-5064-20	10.00
03/25/2016	161106	002032	BRIAN BELMONTI	PER DIEM/MILEAGE 3/14/16	25.94
03/25/2016	161107	002081	BAY COLLEGE	REG DRUG AWARENESS CONF - EMILY DESALVO	30.00
				REG DRUG AWARENESS CONF-BOOKER	30.00
				REG DRUG AWARENESS CONF-KWARCIANY	30.00
				REG DRUG AWARENESS CONF-PARKS	30.00
					<u>120.00</u>
03/25/2016	161108	002082	BAYS DE NOC CONVENTION-VISITOR	BUSINESS DIRECTORY-ADVERTISEMENT	500.00
				BUSINESS DIRECTORY 2016	500.00
					<u>1,000.00</u>
03/25/2016	161109	002151	ROBERT A. BERBOHM	MILEAGE REIMB- REG GOV FEB 2016	70.52
03/25/2016	161110	002159	BICHLER GRAVEL & CONCRETE	AIRFIELD SAND	347.50
				AIRFIELD SAND	347.50

*16/078 - 16/091 - PIR cks - PIR ded*  
*16/094 - PIR cks - PIR ded*  
*16/096 - void*  
*16/097 - 16/100 PIR ded*

Check Date	Check	Vendor	Vendor Name	Description	Amount
				AIRFIELD SAND	526.68
					1,221.68
03/25/2016	161111	002164	BILLY ELECTRIC INC	PARKING LOT LIGHT SERVICE CENTER I.T. PANEL UPGRADE	94.58
				UPGRADE PANEL AND TRANSFORMER COURTHOUSE	4,982.00
				THREE NEW CIRCUITS FOR I.T.	4,467.00
				EMERGENCY LIGHTING-COURTHOUSE	1,180.00
				INSTALL SURGE ARRESTOR	3,126.00
				RELOCATE FIXTURES AND RECEPPTS	950.00
					1,169.79
					15,969.37
03/25/2016	161112	002320	BRUNETTE & SON, INC	SNOW REMOVAL COURTHOUSE AND JAIL-FEB 201 SNOW REMOVAL COURTHOUSE - FEB 2016	1,005.00
					2,240.00
					3,245.00
03/25/2016	161113	003058	CBM FOOD SERVICE	FOOD SERVICE 2/25/16 - 3/2/16 FOOD SERVICE 3/3/16 - 3/9/16	3,365.96
					3,471.91
					6,837.87
03/25/2016	161114	003061	CARQUEST AUTO PARTS	FORD TRUCK REPAIRS SHOP SUPPLIES- FLUID PUMP FORD PICKUP REPAIRS FORD PICKUP REPAIRS SHOP SUPPLIES MAINTENANCE LIFT TRUCK MAINTENANCE FORD PICKUP REPAIRS MAINTENANCE BRAKE PARTS FOR 03 FORD RANGER	11.23
					19.18
					53.37
					2.44
					35.10
					17.10
					16.70
					13.24
					168.36
03/25/2016	161115	003065	COAST TO COAST COMPUTER PRODUCTS	TONER	189.99
03/25/2016	161116	003120	CITY OF ESCANABA	COST SHARING TAX TRIBUNAL-OREILLY/AUTOZO	274.95
03/25/2016	161117	003130	CITY OF ESCANABA	UTILITIES - ACCT 1-06-1500-00 ELECTRICAL SC-P ACCT- 1-06-1720-00 WATER-GARBAGE - ACCT 1-06-0550-00 SPRINKLER- SC - ACCT 1-06-0330-00 ELECTRIC/WATER-SCN- ACCT-1-06-0570-01 ELECTRICITY - CH - ACCT 1-06-1080-00	2,229.72
					810.53
					194.53
					46.69
					17.76
					3,929.86
					7,229.09
03/25/2016	161118	003131	WILL CARNE	PER DIEM/MILEAGE - 3/14/16	23.24
03/25/2016	161119	003137	MAUREEN CARY	RESTITUTION - JACK - 14-FH-9050	100.00
03/25/2016	161120	003153	CLASSIC AUTO COLLISION	CAR REPAIR FROM CRASH/ROAD VEHICLE DELTA JANITORIAL-WIPES	5,837.65
03/25/2016	161121	003160	CLOVERLAND PAPER CO.		57.98
03/25/2016	161122	003240	COOPER OFFICE EQUIPMENT INC.	QRTLRY BASE RATE CHG BIZHUB 350 - SERIAL MAINT - BIZHUB C253 MAINT BIZHUB 750 USAGE	168.00
					452.27
					500.00
					1,120.27
03/25/2016	161123	003255	CORRECTIONAL HEALTHCARE COMPANIES I	MONTHLY MEDICAL -APRIL 2016 OVERCAP PAYMENT-OCT/NOV/DEC - OTHER SERV	16,208.02
					9,767.57
					25,975.59

Check Date	Check	Vendor	Vendor Name	Description	Amount
03/25/2016	161124	003287	CRAWFORD COUNTY FOC	BOND-BRITTANY CASWELL 2015001129	500.00
03/25/2016	161125	004030	DAILY PRESS	BRAND BUILDER - MARKETING RENZONE MILLION DOLLAR MILE MARKETING MONTHLY GRANT MARKETING	120.00 545.00 1,127.68 <u>1,792.68</u>
03/25/2016	161126	004035	DALCO	SOAP FOR SOAP DISPENSERS	339.48
03/25/2016	161127	004037	TRACY DAVENPORT	REFUND CC-WRONG PLC	50.00
03/25/2016	161128	004078	TIMOTHY G DECLAIRE	CONTRACT SNOW REMOVAL-FEB 2016 SNOW REMOVAL FEB 2016	750.00 750.00 <u>1,500.00</u>
03/25/2016	161129	004140	DSTECH	ISONAS POWERNET IP READERS/CABLE	2,740.00
03/25/2016	161130	004141	DELL MARKETING L.P.	DELL B2360DN LASER PRINTER	383.98
03/25/2016	161131	004143	TAMMY DELKE	RESTITUTION - DELKE - 14-FH-9028 RESTITUTION - DELKE - 14-FH-9028	30.00 40.00 <u>70.00</u>
03/25/2016	161132	004200	DELTA COUNTY CLERK	10% BOND - LAPALME - 16-FH-9255 RESTITUTION - SUTTON - 07-FH-7813 - APPY 10% BOND - MERCIER - 15-FH-9229	25.00 30.00 100.00 <u>155.00</u>
03/25/2016	161133	004225	DELTA COUNTY REGISTER OF DEEDS	RECORDING EXPENSES-CERT OF FORFEITURE	429.00
03/25/2016	161134	004230	DELTA COUNTY ROAD COMMISSION	GASOLINE - FEB 2016	1,728.22
03/25/2016	161135	004241	DELTA COUNTY 4-H COUNCIL	SALE OF 21 PLAT BOOKS	735.00
03/25/2016	161136	004270	DELTA COUNTY TREASURER	POSTAGE REIMB POSTAGE REIMB- RETURN ADDRESS RECORDING EXPENSES	0.59 0.59 10.00 <u>11.18</u>
03/25/2016	161137	004272	DELTA DISPOSAL	GARBAGE MONTHLY FEB 2016	163.95
03/25/2016	161138	004331	DELTA SOLID WASTE MANAGEMENT	GENERAL REFUSE GENERAL REFUSE-TV TRANSPORT FEE GARBAGE DISPOSAL GENERAL REFUSE GARBAGE DISPOSAL	21.09 109.02 10.83 25.08 19.38 <u>185.40</u>
03/25/2016	161139	004367	EMILY DESALVO BOUGIE	MEAL REIMB DRUG COURT TRAINING 3/14 - 3/ FOC-K MAIER D07-015073-DS	52.93 500.00
03/25/2016	161140	004384	DICKINSON COUNTY FRIEND OF COURT	NAT'L GAS - ACCT 4576 012 0007 6 NAT'L GAS - ACCT 4576 012 0006 8	37.33 1,500.64 <u>1,537.97</u>
03/25/2016	161141	004418	DTE ENERGY	RESTITUTION - DUROCHER - 13-FH-8805	62.40
03/25/2016	161142	004426	PATTI DRINGOLI	MILEAGE REIMB 1/26/16 - 3/11/16 PHONE REIMB - MARCH 2016	206.28 35.00 <u>241.28</u>
03/25/2016	161143	004441	JASON DIX	LODGING REIMB-MVAA ACCRED TRAINING	420.00
03/25/2016	161144	004452	DAVID DZIEWIOR		

3

Check Date	Check	Vendor	Vendor Name	Description	Amount
03/25/2016	161145	006022	FASTENAL COMPANY	FENDER WASHERS	17.00
03/25/2016	161146	006044	MARY ALICE FINLAN	CANVASS OF MARCH 8 PRESIDENTIAL PRIMARY	57.20
03/25/2016	161147	006050	FIRST BANK	RESTITUTION - GUSTAFSON - 06-FH-7609	25.00
				RESTITUTION - GUSTAFSON - 06-FH-7609	25.00
					<u>50.00</u>
03/25/2016	161148	006053	FRATERNAL ORDER OF EAGLES	RESTITUTION - EVANS - 14-FH-8969	150.00
				RESTITUTION - EVANS - 14-FH-8969	150.00
				RESTITUTION - EVANS - 14-FH-8969	150.00
				RESTITUTION - EVANS - 14-FH-8969	150.00
					<u>600.00</u>
03/25/2016	161149	006057	FIRST LUTHERAN CHURCH	RESTITUTION - OLIVER - 99-FH-6468	30.00
03/25/2016	161150	006088	DAN FORRESTER	THERAPY-TRAVEL 3/9/16	224.00
				MILEAGE EXPENSE 3/16/16	144.00
					<u>368.00</u>
03/25/2016	161151	006120	FRIEND OF THE COURT ASSOC.	2016 FOCA DUES	500.00
03/25/2016	161152	007076	NAPA OF ESCANABA	FORD PICKUP REPAIR MAINTENANCE	27.59
03/25/2016	161153	007130	ROBERT E. GOEBEL JR.	PHONE REIMB - MARCH 2016	35.00
03/25/2016	161154	007250	GUARDIAN PEST CONTROL, INC.	MONTHLY PEST CONTROL/ BUG SPRAYING	30.00
03/25/2016	161155	008049	MARY HARRINGTON	MILEAGE/PHONE REIMB-FEB 2016	158.12
03/25/2016	161156	008081	BRIAN HERIOUX	PER DIEM 3/14/16	20.00
03/25/2016	161157	008090	HIAWATHA CHEF SUPPLY	MOP HEADS	12.50
				FLOOR SCRUBBER PADS	37.11
				REPAIR AIR SCOOP VAC	281.21
					<u>330.82</u>
03/25/2016	161158	008126	JACOB HUSTED	RESTITUTION - POTTER - 13-FH-8852	112.54
03/25/2016	161159	009042	INTERNATIONAL CODE COUNCIL INC	RESIDENTIAL CODE BOOK	8.00
03/25/2016	161160	010091	PATRICK JOHNSON	MILEAGE/PHONE REIMB-JAN 2016	120.32
				MILEAGE/PHONE-FEB 2016	72.80
					<u>193.12</u>
03/25/2016	161161	011050	K-MART	EUCERINE CREME - MEDICAL	28.98
				MEDICAL SUPPLIES	30.90
					<u>59.88</u>
03/25/2016	161162	011054	ANN KANANEN	RESTITUTION - GRAVES - 12-FH-8675	20.00
03/25/2016	161163	011070	KOBAS ELECTRIC CO., INC.	24UF 480VAC CAPACITOR PARKING LOT	21.77
				FLAG POLE LIGHTS	96.56
				FUSES - TERMINAL PARKING LOT	114.50
					<u>232.83</u>
03/25/2016	161164	011071	KMB BROADCASTING INC	MARKETING - WDBC	350.00
03/25/2016	161165	012024	LAFORCE	MASTER KEY	20.48
03/25/2016	161166	012034	LAMMI FIRE PROTECTION INC	RECHARGE 2.5T TO 20 POUND FIRE EXT + CHE	47.50
03/25/2016	161167	012073	WILLIAM V MACGILL & CO	OXIMETER, BLOOD PRESSURE CUFFS	743.00
03/25/2016	161168	012101	ANDREW LOSCALZO	RESTITUTION - PELTIN - 14-FH-9049	50.00
03/25/2016	161169	012131	PERRY LUND	PHONE REIMB - MARCH 2016	35.00
03/25/2016	161170	012138	HONORABLE MARK LUOMA	MILEAGE REIMB/ VISITING JUDGE	60.48
03/25/2016	161171	013017	MACT	2016 MACT MEMBERSHIP DUES	150.00

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Check Date	Check	Vendor	Vendor Name	Description	Amount
03/25/2016	161172	013179	MENARDS	CORDS LADDERS - ELECTRICAL SUPPLIES FLOOR FLANGE LA 20 AMP PREMIUM GFCl SHOP SUPPLIES WATER FOUNTAIN PARTS JANITORIAL SUPPLIES PARTS SUPPLIES-CLOCK/ALARM/LOCK BARS JANITORIAL SUPPLIES PARTS- SUPPLIES CONCRETE ANCHORS U BOLTS	153.86 322.13 7.49 13.79 63.83 8.61 23.72 12.04 89.46 14.46 85.41 3.98 6.89 <u>805.67</u>
03/25/2016	161173	013180	MEL'S LAWN AND GARDEN, INC.	SALT SPREADERS	237.98
03/25/2016	161174	013195	MATTHEW BENDER & CO. INC	NVLSV VETERANS BENEFITS MANUAL 2015 ED NVLSV VETERANS BENEFITS MANUAL EBOOK 201	167.20 83.00 <u>250.20</u>
03/25/2016	161175	013330	MICHIGAN DISTRICT JUDGES' ASSOCIATI	MDJA-2016 DUES - HONORABLE STEVEN C PARK	200.00
03/25/2016	161176	013426	MICHIGAN SUPREME COURT	FOC HANDBOOKS	41.00
03/25/2016	161177	013435	MIDWEST CLAIMS SERVICE	RESTITUTION - GUSTAFSON - 06-FH-7610 RESTITUTION - GUSTAFSON - 06-FH-7610	25.00 25.00 <u>50.00</u>
03/25/2016	161178	013614	JOHN MYERS	CANVASS OF MARCH 8 PRES. PRIMARY	66.00
03/25/2016	161179	014192	NORWAY SPRINGS INC	WATER RENTAL-MARCH 2016 WATER RENTAL - FEB 2016	19.90 19.90 <u>39.80</u>
03/25/2016	161180	014210	NORTHERN PLUMBING & HEATING	VALVES - COPPER CAPS PORTA BAND BLADES AND SAWZALL BLADES TAPCONS FOR MOUNTING CABINET IN SECURITY DRIVER BITS NEW SAWZALL W/ TRADE IN SAWZALL AND NEW 18 VOLT DRILL	70.75 111.77 3.14 45.00 272.90 463.30 <u>966.86</u>
03/25/2016	161181	015039	OFFICE PLANNING GROUP	PINK FILE FOLERS 500 -	447.22
03/25/2016	161182	015112	OTIS ELEVATOR CO.	ELEVATOR SERVICE - INSPECTIONS	5,162.22
03/25/2016	161183	016013	PREIN&NEWHOF	ICP PROJECT PFC FUNDS FAA-PROF SERVICES	563.41
03/25/2016	161184	016032	P & M INSPECTIONS, INC.	INSPECTIONS 3/6/16 - 3/19/16	2,537.00
03/25/2016	161185	016110	POMP'S TIRE SERVICE INC	CHEV PICKUP TRUCK TIRES TIRES FOR ROAD VEHICLE	656.63 591.52 <u>1,248.15</u>
03/25/2016	161186	016122	PRIMARY AIRPORT SERVICES LLC	PFC APPLICATION FAA PROJECT HOURS	949.05
03/25/2016	161187	018057	RESULTS BROADCASTING	WJNR-FM - MARKETING WHTO MARKETING	200.00 200.00 <u>400.00</u>

Check Date	Check	Vendor	Vendor Name	Description	Amount
03/25/2016	161188	018063	REINHART FOOD SERVICE	FOOD SERVICE SUPPLIES	135.51
				FOOD SERVICE SUPPLIES	247.32
					<u>382.83</u>
03/25/2016	161189	018067	REAL ESTATE TRF. TAX, DEPT. 77627	RE TRANSFER FEB 2016	16,533.75
03/25/2016	161190	018074	RENT-A-MAID INC	JANITORIAL CONTRACT - MARCH 2016	1,440.92
03/25/2016	161191	018077	UPPER MICHIGAN LAW	ATTORNEY FEES -LOFQUIST -15NA109	241.50
				ATTORNEY FEES - MALCHOW 15NA181	265.00
					<u>506.50</u>
03/25/2016	161192	018115	RIVERSIDE AUTO SALES, INC	TRANSMISSION WORK ON WHITE ROAD VEHICLE	1,039.36
				REPAIR OF 2012 WHITE DODGE - ROAD VEHICLE	2,447.13
					<u>3,486.49</u>
03/25/2016	161193	018204	ROBERT ROSHAK	RESTITUTION - LECLAIRE - 14-FH-9009	200.00
03/25/2016	161194	018211	ROY NESS CONTRACTING & SALES INC	INSTALL NEW FENCE - GATE 2	993.85
03/25/2016	161195	019010	OSF ST. FRANCIS HOSPITAL	AUTOPSY LAB FEES-REBECCA BULLARD	404.91
				LABS WORK	315.00
				LAB WORK	169.00
				LAB WORK	418.00
					<u>1,306.91</u>
03/25/2016	161196	019018	THOMAS SABOR	REIMB POSTAGE STATE OF MI MICHIGAN TAX T	30.84
03/25/2016	161197	019031	SAGINAW COUNTY PROBATE COURT	HEARING FEE -AMY SILBERNAGEL	130.00
03/25/2016	161198	019036	SAULT STE MARIE TRIBE OF CHIPPEWA	2 DAYS CARE LAURA GALLAGHER	240.00
				2 DAYS CARE DARRIN LECLAIRE	240.00
				JARED GRENIER-11 DAYS CARE-FEB 19-29, 20	1,320.00
				LAURA GALLAGHER-4 DAYS CARE-2/1 - 2/5/16	480.00
				DARRIN LECLAIRE 4 DAYS CARE-2/1 - 2/5/16	480.00
					<u>2,760.00</u>
03/25/2016	161199	019067	CORY SCHROEDER	RESTITUTION - BARTKE - 00-FH-6582	20.00
				RESTITUTION - BARTKE - 00-FH-6582	20.00
				RESTITUTION - BARTKE - 00-FH-6582	20.00
				RESTITUTION - BARTKE - 00-FH-6582	20.00
					<u>80.00</u>
03/25/2016	161200	019077	VICKI SCHWAB	PER DIEM/MILEAGE 3/14/16	23.24
03/25/2016	161201	019168	KELLY SMITH	AIRLINE TICKET REIMB TRAVEL FOR MRO TO D	788.70
03/25/2016	161202	019184	SOUTHERN COMPUTER WAREHOUSE	PANASONIC TOUGH PAD/WARRANTY/AND ACCESSOR	2,760.65
				PANASONIC TOUGH PAD/WARRANTY/AND ACCESSOR	129.75
					<u>2,890.40</u>
03/25/2016	161203	019196	STANDARD ELECTRIC COMPANY	FILTERS FOR AHU UNITS COURTHOUSE	85.72
				MOTION SENSOR COURTHOUSE	52.63
				TOILET SEAT - HEALTH DEPT	40.49
				SERVICE CHARGE	3.76
				TOILET REPAIR IN ANNEX	84.01
				PARTS AND MATERIALS FOR NEW SHOWER VALVE	110.68
				CONDUIT AND LED LIGHTS	147.98
				CONDUIT	12.95

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Check Date	Check	Vendor	Vendor Name	Description	Amount
				LIGHT BULBS	136.20
					674.42
03/25/2016	161204	019201	STATE OF MICH,ST. EDUCATION TAX	SET & TLR TAX 3/1-3/15/16	32,901.19
03/25/2016	161205	019222	STATE OF MICHIGAN	APPLICATION FEE MI NOTARY - SANDRA L CAR	10.00
03/25/2016	161206	019228	STATE OF MICHIGAN	RESTITUTION - GAGNE - 12-FH-8594	50.00
03/25/2016	161207	019232	STATE OF MICHIGAN	MASTER PLUMBERS LICENSE - SCHROEDER	300.00
				2016 PLUMBING LICENSE RENEWAL-SCHROEDER	300.00
					600.00
03/25/2016	161208	019240	STATE OF MICHIGAN	RESTITUTION - PERSONDEK - 15-FH-9127	300.00
03/25/2016	161209	019241	STATE OF MICHIGAN	RESTITUTION - PERSONDEK - 15-FH-9127	100.00
03/25/2016	161210	019385	SUNLIFE FINANCIAL	LIFE INSURANCE- APRIL 2016	874.38
03/25/2016	161211	019395	SUPERIORLAND ELECTRONICS	ANNUAL SYSTEM AND TESTING	276.00
03/25/2016	161212	019406	BRIAN SWIFT	RESTITUTION - DUROCHER - 13-FH-8805	99.34
03/25/2016	161213	019888	SUPERIOR ELECTRIC INC	GENERATOR	855.56
03/25/2016	161214	020010	T & T HARDWARE	KEYS	22.80
				LOCKS - KEYS	74.47
					97.27
03/25/2016	161215	020031	BOBBI JO & ROBERT TAYLOR	RESTITUTION - BALDWIN - 14-FH-8994	30.00
03/25/2016	161216	020045	TELNET WORLDWIDE INC	PHONE - ACCT: CORP-005103	140.75
				PHONE - ACCT: CORP-000861	960.12
					1,100.87
03/25/2016	161217	020046	TECHNICAL RESOURCE MGMT LLC	FIELD TEST KITS - ACCOUNT NO: FS-8819	517.50
03/25/2016	161218	020062	THOMSON REUTERS	MICHIGAN COURT RULES	155.00
				COURT RULES	233.00
					388.00
03/25/2016	161219	020078	TILBERT'S INC.	BRAKES AND ROTORS - SHERIFF'S CAR	925.00
03/25/2016	161220	021008	ULINE	46 X 60 HARD SURFACE MAT NO LIP	143.05
03/25/2016	161221	021012	UNITED PARCEL SERVICE	FAA DOCUMENTS 2016 PREBID	14.39
03/25/2016	161222	021038	UPACC	2016 DUES	180.00
03/25/2016	161223	021048	U.P.S.E.T.	RESTITUTION - VANDEVILLE - 16-FH-9233	20.00
				RESTITUTION - PILON - 13-FH-8729	60.00
					80.00
03/25/2016	161224	021062	UPPER PENINSULA JUDGES ASSOCIATION	2016 MEMBERSHIP DUES - JUDGE PARKS	50.00
03/25/2016	161225	021079	US BANK	COURTHOUSE BOND ADMIN FEE02252016	500.00
03/25/2016	161226	021081	U.S. POST OFFICE	REFILL POSTAGE METER	20,000.00
03/25/2016	161227	022025	VERIZON WIRELESS	PHONE - ACCT: 482996167-00001	332.89
03/25/2016	161228	022046	TERRY'S AUTO REPAIR	VEHICLE REPAIR- GREG FAUST	480.47
03/25/2016	161229	022067	BECKY NOWLIN	RESTITUTION - HALFADAY - 09-FC-8166	10.00
03/25/2016	161230	023076	TAMMY WETTHUHN	PHONE REIMB - MARCH 2016	35.00
03/25/2016	161231	023080	THOMSON REUTERS - WEST PAYMENT CTR	MI RULES OF COURT-ACCT 1000441994	233.00
03/25/2016	161232	023084	WEX BANK	GASOLINE - ACCT 0496-00-165010-0	164.58
03/25/2016	161233	023121	WJMN-TV3	2016 TV 3 GOLF PACKAGE - MARKETING	180.00
				MARKETING GRANT VIDEO PRE-ROLL	250.00
				GRANT MARKETING VIDEO UPDATES - MARKET	125.00
					555.00
03/25/2016	161234	084072	LUKE HAMLIN	PHONE REIMB - FEB 2016	35.00

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Check Date	Check	Vendor	Vendor Name	Description	Amount
03/25/2016	161235	084226	MARGARET CARIGNAN	CANVASS OF MARCH 8 PRES. PRIMARY	57.20
03/25/2016	161236	084614	RENAISSANCE ACADEMY OF BEAUTY	RESTITUTION - LEMIRE - 01-FH-6745	5.00
03/25/2016	161237	084778	JOSEPH BERGEON	RESTITUTION - KOBASIC - 10-FH-8317	10.00
03/25/2016	161238	084851	DR. STEVEN FLATH	RESTITUTION - BEAUCHAMP - 11-FC-8445	25.00
				RESTITUTION - BEAUCHAMP - 11-FC-8445	25.00
					<u>50.00</u>
03/25/2016	161239	084889	UPPER LAKES TOWING COMPANY	RESTITUTION - JOHNSON - 10-FH-8324	100.00
03/25/2016	161240	085015	TIMOTHY KOBASIC	RESTITUTION - ARBOUR - 11-FH-8519	50.00
				RESTITUTION - ARBOUR - 11-FH-8519	100.00
					<u>150.00</u>
03/25/2016	161241	085379	MICHAEL & NANCY KOSSOW	RESTITUTION - IVES - 11-FH-8522	200.00
03/25/2016	161242	085431	MEEMIC INSURANCE COMPANY	RESTITUTION CHILDRESS - CLAIM#01518481-7	5.00
03/25/2016	161243	CLERK MISC	TERRY LEE MERCIER, SR	RETURN BOND - MERCIER - 10% - 15-FH-9229	900.00
03/25/2016	161244	CLERK MISC	DALE LAPALME	RETURN BOND - LAPALME - 16-FH-9255	225.00
03/25/2016	161245	DLQ TAX	DELTA ABSTRACT & TITLE AGENCY INC	OVERPYMT PROPERTY TAXES 014-007-024-00	5.75
03/25/2016	161246	DLQ TAX	UP STATE BANK	OVERPYMT PROPERTY TAXES 052-011-001-00 H	40.00
03/25/2016	161247	DLQ TAX	DENISE M MOORE	OVERPYMT PROPERTY TAXES 012-183-064-30	2.24
03/25/2016	161248	DLQ TAX	NICK RODER	OVERPYMT PROPERTY TAXES 041-252-016-00	5.11
03/25/2016	161249	DLQ TAX	LYLE A TEPPER	OVERPYMT PROPERTY TAXES 010-127-004-00	6.04
03/25/2016	161250	PROS MISC	DANIEL CARTWRIGHT	WITNESS FEE/MILEAGE	11.00
03/25/2016	161251	SHERF MISC	3B DISTRICT COURT	BOND - KRISTY ANNE BICHLER	400.00
03/25/2016	161252	TAX REFUND	MARENGER AMANDA L	Sum Tax Refund 014-066-010-00	107.47
				Win Tax Refund 014-066-010-00	125.95
					<u>233.42</u>

FIRST TOTALS:

Total of 155 Checks:  
 Less 0 Void Checks:

289,374.67  
 0.00

Total of 155 Disbursements:

289,374.67

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Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
03/25/2016	161253	020041	TEAMSTERS HEALTH INSURANCE	HEALTH & DENTAL INS.-JON NORMAN-APRIL 16 HEALTH & DENTAL INS.-ADJ J NORDIN-JAN 16 HEALTH & DENTAL INS.-CREDIT	579.05 490.05 (112.53) <u>956.57</u>
03/31/2016	161254	002142	BERGMAN LAW OFFICE PC	PROBATE ATTORNEY FEES - MARCH 2016 CIRCUIT ATTORNEY FEES - MARCH 2016	1,742.74 1,979.16 <u>3,721.90</u>
03/31/2016	161255	002159	BICHLER GRAVEL & CONCRETE	AIRFIELD SAND	521.25
03/31/2016	161256	002164	BILLY ELECTRIC INC	CHANGE BAD LIGHT BACK COURTHOUSE TO LED	1,392.10
03/31/2016	161257	003014	TIMOTHY F. CAIN	PROBATE ATTORNEY FEES - MARCH 2016 CIRCUIT ATTORNEY FEES - MARCH 2016	1,742.74 1,979.16 <u>3,721.90</u>
03/31/2016	161258	003058	CBM FOOD SERVICE	FOOD SERVICE 3/10/16 - 3/16/16	3,529.43
03/31/2016	161259	003087	CHARTER COMMUNICATIONS	CABLE/INTERNET BILL-ACCT 8245 12 032 009	243.86
03/31/2016	161260	003160	CLOVERLAND PAPER CO.	JANITORIAL SUPPLIES	70.80
03/31/2016	161261	003329	CUPPAD REGIONAL COMMISSION	GIS SERVICES 2/9/16-3/31-16	5,000.00
03/31/2016	161262	004075	DEGRAND, REARDON & HALL P.C.	DISTRICT ATTY FEES - MARCH 2016	2,083.33
03/31/2016	161263	004078	TIMOTHY G DECLAIRE	SNOW REMOVAL - FEB 2016	750.00
03/31/2016	161264	004225	DELTA COUNTY REGISTER OF DEEDS	RECORDING EXPENSE	3,672.00
03/31/2016	161265	004230	DELTA COUNTY ROAD COMMISSION	GASOLINE - ACCT 084-0-0200-0 - FEB 2016	135.28
03/31/2016	161266	004418	DTE ENERGY	NAT'L GAS - ACCT:4569 786 0001 7 NAT'L GAS - ACCT:4576 043 0002 2 NAT'L GAS - ACCT:4576 043 0003 0 NAT'L GAS - ACCT:4576 043 0010 5 NAT'L GAS - ACCT:4576 012 0007 6 NAT'L GAS - ACCT:4576 012 0006 8 NAT'L GAS - ACCT:4576 012 0002 7	892.97 310.87 518.72 581.48 73.26 1,375.53 70.48 <u>3,823.31</u>
03/31/2016	161267	004802	ECOLAB PEST ELIM DIV	MONTHLY PEST CONTROL	150.00
03/31/2016	161268	004805	ECONOMOPOULOS LAW FIRM PC	DISTRICT ATTY FEES - MARCH 2016- J. ECON PROBATE ATTORNEY FEES - MARCH 2016	2,083.33 1,742.74 <u>3,826.07</u>
03/31/2016	161269	006088	DAN FORRESTER	THERAPY 3/26/16	364.00
03/31/2016	161270	006121	FRIENDS OFFICE PRODUCTS	OFFICE SUPPLIES RECORDING SUPPLIES OFFICE SUPPLIES	444.94 18.90 214.57 <u>678.41</u>
03/31/2016	161271	007012	GALLS, LLC	KEY RINGS AND MACE CASES	103.05
03/31/2016	161272	007019	GARCEAU INSURANCE	RENEW POLICY - ACCT 1356	1,178.38
03/31/2016	161273	007201	NAULT'S GREEN LAWN FERTILIZER INC	FERTILIZER WEED CONTROL COURTHOUSE.	557.82
03/31/2016	161274	008027	HANNAHVILLE TRIBAL COURT	BOND/ROBERT T JOHNSON MI5596800 BOND CHELSEA JOHNSON	2,500.00 300.00 <u>2,800.00</u>

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Check Date	Check	Vendor	Vendor Name	Description	Amount
03/31/2016	161275	008090	HIAWATHA CHEF SUPPLY	DETERGENT CLEANING SUPPLIES	300.00 195.20 <u>495.20</u>
03/31/2016	161276	008110	HOLIDAY INN HOTEL & SUITES	HOTEL FOR JON KELL AND KEVIN TEAL FOR AR	1,089.48
03/31/2016	161277	008111	REGINA F. HOWELL	TRANSCRIPT RE THOMPSON MINORS TRANSCRIPTS	72.55 <u>1,705.70</u> 1,778.25
03/31/2016	161278	009046	JESSICA IRVING	PHONE REIMB - JAN 2016 PHONE REIMB - FEB 2016 PHONE REIMB - MARCH 2016	35.00 35.00 35.00 <u>105.00</u>
03/31/2016	161279	010005	J & M AIRCRAFT SUPPLY INCE	18" X 96" WINDSOCK	100.51
03/31/2016	161280	010110	JOHNSTON PRINTING & OFFSET	#10 WINDOW ENVELOPES	310.00
03/31/2016	161281	011070	KOBAS ELECTRIC CO., INC.	BALLASTS, LAMPS, AND PARKING LOT BALLAST	595.10
03/31/2016	161282	012016	LAKESTATE INDUSTRIES	624 LBS OF SHREDDING	112.32
03/31/2016	161283	013027	MAGNETIC CONCEPTS CORP	CALENDAR MAGNETS - ERASE PENS	73.84
03/31/2016	161284	013028	JAYNE MACKOWIAK	CIRCUIT ATTORNEY FEES-MARCH 2016	1,979.16
03/31/2016	161285	013175	MENAMARA, ANNE B	COURT APPTD REFEREE - MARCH 2016	2,000.00
03/31/2016	161286	013179	MENARDS	WINDOW FILM AND APPLICATION KIT 1/4 HP UTILITY PUMP	40.96 54.99 <u>95.95</u>
03/31/2016	161287	013184	MENOMINEE COUNTY DISTRICT COURT	BOND ERIK DROSSART	282.00
03/31/2016	161288	013411	MICHIGAN STATE UNIVERSITY EXTENSION	15/16 APPROPRIATION- 1ST QTR 2016 15/16 APPROPRIATION- 2ND QTR 2016	11,280.00 11,280.00 <u>22,560.00</u>
03/31/2016	161289	013426	MICHIGAN SUPREME COURT	SHIPPING CHGS	9.04
03/31/2016	161290	013449	MICHAEL MILLER	VETERAN SERVICE OFFICER - MARCH 2016	991.60
03/31/2016	161291	013600	DAVID MOYLE	MILEAGE REIMB-OCT 2015 MILEAGE REIMB-NOV 2015 MILEAGE REIMB-DEC 2015 MILEAGE REIMB- JAN 2016 MILEAGE REIMB- FEB AND MARCH 2016	11.50 11.50 3.45 9.72 12.96 <u>49.13</u>
03/31/2016	161292	013906	MGT OF AMERICA INC	DHS-286 BILLINGS JAN. FEB, MAR, 2016	1,426.80
03/31/2016	161293	014210	NORTHERN PLUMBING & HEATING	NEW SLOAN FLUSH VALVES CIRCUIT COURT JUR	243.43
03/31/2016	161294	016013	PREIN&NEWHOF	2016 HGR REDESIGN BIDDING	1,879.41
03/31/2016	161295	016088	PIONEER QUICK LUBE - 23	OIL CHANGE	58.47
03/31/2016	161296	016110	POMP'S TIRE SERVICE INC	DYNAPRO RFL0 AND SCRAP DISPOSAL	149.00
03/31/2016	161297	017010	QUILL CORPORATION	POST IT NOTES, INDEX CARDS, DRY ERASE BO CREDIT - ACCT 1868158	277.90 (10.39) <u>267.51</u>
03/31/2016	161298	018063	REINHART FOOD SERVICE	GLOVES AND FOOD BAGS	87.19
03/31/2016	161299	018077	UPPER MICHIGAN LAW	DISTRICT ATTY FEES - MARCH 2016- J. BRAY	2,083.33

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Check Date	Check	Vendor	Vendor Name	Description	Amount
03/31/2016	161300	018116	DAVID RIVARD	MILEAGE/PHONE/MEALS/BRIDGE REIMB- FEB 20	351.95
03/31/2016	161301	019036	SAULT STE MARIE TRIBE OF CHIPPEWA	2 DAYS CARE LAURA GALLAGHER 2 DAYS CARE DARIN LECLAIRE 11 DAYS CARE-J GRENIER 2/19-2/29/16 4 DAYS CARE - L GALLAGHER 2/1 - 2/5/16 4 DAYS CARE-D LECLAIRE-2/1-2/5/16	240.00 240.00 1,320.00 480.00 480.00 <u>2,760.00</u>
03/31/2016	161302	019356	STERICYCLE, INC	HAZARDOUS WASTE PICKUP-ACCT 2235375	511.26
03/31/2016	161303	019373	PHILIP STROM	MILEAGE/MEAL/BRIDGE REIMB 3/13-3/16/16	491.37
03/31/2016	161304	019375	STROPICH OIL COMPANY	NO LEAD 148.2 X 1.85 DIESEL 390.9 X 1.70	274.17 664.53 <u>938.70</u>
03/31/2016	161305	019888	SUPERIOR ELECTRIC INC	SA21940 LOW FUEL SWITCH	233.00
03/31/2016	161306	020087	TITLE CHECK LLC	POSTAGE AND PRINTING CERTIFIED NOTICES 2 2013 MONTH ADMINISTRATION FEE DELINQUENT	3,164.31 1,496.34 <u>4,660.65</u>
03/31/2016	161307	020111	TRACTOR SUPPLY COMPANY	DRILL PUMP GW 25 FT RV DRINKING WATER HO	22.98
03/31/2016	161308	021061	U.S. OIL CHECK	SAMPLE TYPES; WATER SOLIDS, WATER AF FUE	60.00
03/31/2016	161309	021062	UPPER PENINSULA JUDGES ASSOCIATION	JUDGES ASSOCIATION DUES 2016	50.00
03/31/2016	161310	021070	U.P. POWER CO.	UTILITIES - ACCT 200052185	20.80
03/31/2016	161311	022049	JAMES J VIAU	CIRCULT ATTORNEY FEES-MARCH 2016(DIMENT)	1,979.16
03/31/2016	161312	023080	THOMSON REUTERS - WEST PAYMENT CTR	MI COURT RULES SUBSCRIPTION CHGS	155.00 233.00 <u>388.00</u>
03/31/2016	161313	PROS MISC	JAMES KANE	WITNESS FEE	6.00

FIRST TOTALS:

Total of 61 Checks:  
 Less 0 Void Checks:

Total of 61 Disbursements:

90,575.05  
 0.00  
90,575.05

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# Delta County Travel Expense Voucher

Employee: Patrick Johnson 10091

Date: February 2016

Date	0-3 hrs	3-6 hrs	over 6 hrs	Meeting	Meals/Other	Comments	Mileage
02/09/2016	X			Board			14
02/16/2016	X			Board			14
02/22/2016	X			Task Force			42

60

70  
37<sup>80</sup>

Need phone bill ending 3/1/16

I hereby certify that all items of expense included in this statement were incurred in the discharge of authorized official business, that the amounts are correct, and that they represent proper charges against the County.

SIGNED: \_\_\_\_\_

*[Handwritten Signature]*  
*[Handwritten Initials]*  
 72

TOTAL PER DIEM 101-101-710.002:

60.00

TOTAL MILEAGE 101-101-860.001:

37.80

TOTAL PHONE 101-101-850.000:

35.00

OTHER:

GRAND TOTAL:

132<sup>80</sup>

13

# Delta County Travel Expense Voucher

Employee: Patrick Johnson 10091

Date: January 2016

Date	0-3 hrs	3-6 hrs	over 6 hrs	Meeting	Meals/Other	Comments	Mileage
01/05/2016	X			Board			14
01/08/2016	X			MI Works			0
01/11/2016	X			Airport			24
01/19/2016	X			Board			14
01/20/2016	X			Public Health			62
01/29/2016	X			Task Force			44

120

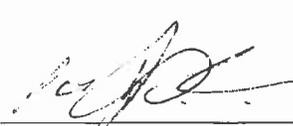
158

85.32

Need phone bill ending 2/1/16

I hereby certify that all items of expense included in this statement were incurred in the discharge of authorized official business, that the amounts are correct, and that they represent proper charges against the County.

SIGNED: \_\_\_\_\_



HP  
120  
85.32

TOTAL PER DIEM 101-101-710.002:

120.00

TOTAL MILEAGE 101-101-860.001:

85.32

TOTAL PHONE 101-101-850.000:

35.00

OTHER:

\_\_\_\_\_

GRAND TOTAL:

240.32



# Delta County Travel Expense Voucher

Employee: David Rivard 18116

Date: February 2016

Date	0-3 hrs	3-6 hrs	over 6 hrs	Meeting	Meals/Other	Comments	Mileage
02/08/2016	X			Other		Escanaba twp	8
02/09/2016		X		Road Commission		Work shop/reg board	8
02/09/2016	X 15			Board		\$15.00 ONLY	8
02/10/2016	X			Joint Govt			12
02/16/2016	X			Board			8
02/17/2016	X			Other		Wells Township board	8
02/18/2016	X			Other		MDOT: re entrance to Pioneer Trail Park	10
02/19/2016	X			UPCAP			16
02/22/2016	X			Committee of the Whole			12
02/23/2016		X		Road Commission		W/work shoop	8
02/25/2016	X			Other		Township Association board meeting	35
02/26/2016			X	CUPPAD		Exec board, regular board meeting, Tour.	32
02/29/2016			X	Other <i>MAC Conf</i>	X	Lunch-\$ 3.44 Dinner-\$ 17.49 Bridge 4.00	370

175    70    100

535

288.90

*Need phone bill ending 3/1/16*

I hereby certify that all items of expense included in this statement were incurred in the discharge of authorized official business, that the amounts are correct, and that they represent proper charges against the County.

SIGNED: 

*HP  
4146  
353-*

TOTAL PER DIEM 101-101-710.002:	<u>345.00</u>
TOTAL MILEAGE 101-101-860.001:	<u>288.90</u>
TOTAL PHONE 101-101-850.000:	<u>35.00</u>
meals 101-101-860.001	25.56
OTHER: Budget 101-101-860.001	4.00
GRAND TOTAL:	<u>353.91</u>

16



# COMMUNITY ACTION AGENCY HUMAN RESOURCES AUTHORITY

B3

Serving Menominee, Delta and Schoolcraft Counties

## Delta County Housing Rehab Program CDBG Funding Source

In response to:

MICHIGAN CONSOLIDATED PLAN  
Public Comment  
3/18/2016

On behalf of Delta County Housing Rehabilitation and Menominee-Delta-Schoolcraft Community Action Agency/Human Resources, Inc. (Agency) as the Third Party Administrator of the CDBG Grant for Delta County, we would like to enter the following comments:

Several areas of need and interest were reviewed in the Draft Michigan Consolidated Plan (Draft) that directly affect the services provided by Delta County and the Agency.

### County Allocation vs. Competitive Award

We have seen several changes over the last two grant cycles that lead us to believe that the CDBG funding will be limited in scope and potentially become non-existent in the smaller rural counties. We were asked to conduct a Targeted Strategy review such that funding would be concentrated in the downtown corridor after three years. After much discussion, it was agreed by all parties concerned that the County Allocation grants would be allowed to be used in a 25% county-wide and 75% city-wide fashion. Targeted cities in Delta County were Escanaba, Gladstone, and the village of Garden based on income and population density.

Most recently, the county allocation formulas have been abandoned, and funds available are now issued in a competitive round. Smaller counties and communities have little or no chance of competing with the larger metropolitan counties/cities for funding. The 2015 competitive round has already been issued, and Delta county, for one, though within the spending guidelines to apply, cannot even be considered due to the fact that all funding for 2015 has been issued.

The Draft eludes to the fact that a majority of the population of Michigan lives in certain densely populated areas, and that future funding might possibly be focused in those areas, potentially leaving the more rural sector (a majority of the land mass of Michigan) with little or no funding for homeowner rehabilitation.

We hope this is not the case. We would encourage the county allocation formula system be re-established for CDBG Homeowner Rehabilitation, and that spending limits be loosened up such that more funds can be used county-wide, and not targeted to a downtown corridor.

*Mission Statement: Providing Opportunities for people of all ages and means to improve their quality of life through advocacy, education, housing, nutrition, volunteerism and support services.*

507 1<sup>st</sup> Avenue North      Escanaba, MI 49829      Phone: 906-786-7080      Fax: 906-786-9423



Serving Menominee, Delta and Schoolcraft Counties

### **Fair Housing:**

MSHDA places great focus on Fair Housing. We would encourage administration to re-consider its use of funds, as mentioned above, in a broader spectrum of county spending (not specific to downtown corridors). Fair Housing provides citizens the right to **choose** where they live. Much of the rural sector is elderly, living in the homes in which they raised their families, and quite possibly, were raised in themselves. It is their “choice” to live in their family homestead. Delta County serves a large elderly population, and while there may not be sufficient multiple housing units in the cities of Escanaba and Gladstone to accommodate all the seniors who wish to live in multiple housing facilities, those that are still able wish to stay in their homes, no matter how far away from community services they live. Walkability and the availability of public transportation is not important to them. Aging in Place has become important to many of the senior sector in many parts of Michigan. We hope that MSHDA will consider their division of funds in this matter.

### **Lead Based Paint/Contractors**

The Upper Peninsula of Michigan has very few Lead Based Paint Abatement Supervisors. My agency is lucky in that the two contractors who have provided consistent and regular service to the program determined it was in their best interest to secure their Abatement Supervisor’s license in order to work on MSHDA Rehab homes at great cost, including the required fees to both the EPA and DEQ/DCH. The new rule recently instituted requires licensed lead abatement supervisors on **all** projects built before 1978 that require window replacement due to lead paint contamination, making it more difficult for UP agencies to secure contractors willing to work on projects. We believe there may be 6 supervisors to serve the entire UP without going out of state, or calling Community Health to supply a supervisor from down-state Michigan. Two of those supervisors will not work on any other agency’s projects, focusing only in their agency, and at least one is very difficult to contact, or, once contacted, does not respond.

While we understand the need to protect the population under 6 and over 70 from lead contamination, we would hope the state understands the difficult situation many rural counties and communities face when looking for qualified lead abatement contractors/supervisors.

### **Leverage**

Leveraging funds to provide a better “bang for the buck” should be encouraged at all levels. However, in rural counties and communities, this becomes difficult at best and almost impossible at worst if the leverage isn’t available. Many residents looking for rehab on their home cannot afford to pay a bank loan to assist in leveraging a project on their own home, thus their need to

*Mission Statement: Providing Opportunities for people of all ages and means to improve their quality of life through advocacy, education, housing, nutrition, volunteerism and support services.*

507 1<sup>st</sup> Avenue North

Escanaba, MI 49829

Phone: 906-786-7080

Fax: 906-786-9423



Serving Menominee, Delta and Schoolcraft Counties

come to community services such as the use of Rehabilitation funds. **If** all state and federal programs had identical income/asset tests and program requirements, with a one-stop application, projects could be better leveraged. However, we know this not to be the case. Weatherization funds and Housing Rehab funds both have different income requirements, and may not have asset tests. USDA Rural Development has yet a different set of guidelines.

Additionally, various contractors may or may not have to be certified in lead based paint methods depending on the program. Some programs require RFQ's to secure contractors, others require the homeowner to secure estimates from contractors, who may not be reputable. For example: USDA RD provided funding to a homeowner to rehab her home in addition to financing the mortgage. The contractor selected provided the lowest responsible bid, but USDA RD never required a license, insurance or certification. Three years later, CDBG Funds were utilized to provide a livable home to this same client because the contractor chosen previously did shoddy workmanship, and never completed the job contracted for. USDA RD had no recourse for insurance or subrogation. And this is not the first time this has occurred.

### In Closing

Delta County and this Agency appreciate the opportunity to provide public comment regarding the Consolidated Plan. With the MEDC/MSHDA merger, we hope the program focus does not change so much that the general population has no opportunity to secure a livable environment, no matter where they choose to live, whether it be in the city center or the rural farm. An individual's choice of where to live should not decide where their tax dollars are being spent.

### Recap

Restore County Allocation formulas and allow flexibility within the county for spending, provide additional training to the rural sector contractors in the areas they serve, lower leveraging requirements and standardize program requirements across the broad spectrum of community services provided through grant funds.

Regards,

Naomi Fletcher, Program Manager  
Delta County Housing

*Mission Statement: Providing Opportunities for people of all ages and means to improve their quality of life through advocacy, education, housing, nutrition, volunteerism and support services.*



Avenue North Escanaba, MI 49829 Phone: 906-786-7080 Fax: 906-786-9423

*Delta County Housing is an Equal Opportunity, Equal Housing Provider*



B5

APPLICATION FOR FEDERAL ASSISTANCE

Version 7/03

1. TYPE OF SUBMISSION: Application <input checked="" type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	Pre-application <input checked="" type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	2. DATE SUBMITTED	Applicant Identifier
		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION

Legal Name: Delta County, Michigan	Organizational Unit: Department: Delta County Administration and Finance
Organizational DUNS: 603785838	Division:
Address: Street: 310 Ludington Street Ste 222	Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: Mr. First Name: Ryan
City: Escanaba	Middle Name Charles
County: Delta	Last Name Bergman
State: MI Zip Code 49829	Suffix:
Country: United States	Email: rbergman@deltacountymi.org

6. EMPLOYER IDENTIFICATION NUMBER (EIN): 38-6004846	Phone Number (give area code) 906-789-5100	Fax Number (give area code) 906-789-5196
--	---	---

8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify)	7. TYPE OF APPLICANT: (See back of form for Application Types) B Other (specify)
	9. NAME OF FEDERAL AGENCY: USDA Rural Development

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): Community Facilities Loan & Grant program 10-766	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Construction and renovation to build a Sheriff's Office and 187 bed county correctional facility
---	---

12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): Escanaba, Michigan; Gladstone, Michigan; Delta County, Michigan
--

13. PROPOSED PROJECT Start Date: 10/01/2016 Ending Date: 06/30/2018	14. CONGRESSIONAL DISTRICTS OF: a. Applicant First b. Project First
--	--

15. ESTIMATED FUNDING: a. Federal \$ 19,900,000.00 b. Applicant In-kind \$ 2,000,000.00 c. State \$ .00 d. Local \$ .00 e. Other Applicant In-Kind \$ .00 f. Program Income \$ .00 g. TOTAL \$ 21,900,000.00	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? a. Yes. <input checked="" type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE: b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW
	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative		
Prefix Mrs.	First Name Mary	Middle Name Kay
Last Name Harrington		Suffix
b. Title Delta County Board Chairperson		c. Telephone Number (give area code) 906-789-5100
d. Signature of Authorized Representative		e. Date Signed

**BUDGET INFORMATION - Construction Programs**

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.

COST CLASSIFICATION	FEDERAL FUNDING		
	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ 2,013,611.00	\$	\$ 2,013,611.00
2. Land, structures, rights-of-way, appraisals, etc.	\$ 2,000,000.00	\$	\$ 2,000,000.00
3. Relocation expenses and payments	\$	\$	\$ 0.00
4. Architectural and engineering fees	\$ 1,410,732.00	\$	\$ 1,410,732.00
5. Other architectural and engineering fees	\$	\$	\$ 0.00
6. Project inspection fees	\$	\$	\$ 0.00
7. Site work	\$ 360,536.00	\$	\$ 360,536.00
8. Demolition and removal	\$ 688,388.00	\$	\$ 688,388.00
9. Construction	\$ 13,759,177.00	\$	\$ 13,759,177.00
10. Equipment	\$ 495,579.00	\$	\$ 495,579.00
11. Miscellaneous	\$ 147,600.00	\$	\$ 147,600.00
12. SUBTOTAL (sum of lines 1 -11)	\$ 20,875,623.00	\$ 0.00	\$ 20,875,623.00
13. Contingencies	\$ 1,024,377.00	\$	\$ 1,024,377.00
14. SUBTOTAL	\$ 21,900,000.00	\$ 0.00	\$ 21,900,000.00
15. Project (program) income	\$	\$	\$ 0.00
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ 21,900,000.00	\$ 0.00	\$ 21,900,000.00
FEDERAL FUNDING			
17. Federal assistance requested, calculate as follows:			
(Consult Federal agency for Federal percentage share.)		Enter eligible costs from line 16c Multiply X _____ 100 _____ %	
Enter the resulting Federal share.		\$ 21,900,000.00	

**ASSURANCES - CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles 11 and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91- 190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-1 33, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE Delta County Board Chairperson
APPLICANT ORGANIZATION Delta County, Michigan	DATE SUBMITTED



*"Serving Delta County for 100 years"*

March 29, 2016

Ryan Bergmann  
County Administrator  
Delta County  
310 Ludington St.  
Escanaba, MI 49829

Dear Mr. Bergmann:

You have requested a quote for a \$ 19,000,000 loan to Delta County. The purpose would be to build a new county jail facility. You have requested terms for a thirty year, fixed rate loan. As you know, Baybank would have to gather participating banks for this request but I think that would be possible.

As for an interest rate quote, fixed for thirty years, Baybank could only offer a rate locked for 10 years. We could amortize the loan over 30 years but it would balloon after 10 years. The rate I would offer would be 4.25% for a tax exempt 10 year balloon loan. The rate would be 6.25% if not tax exempt.

If this interests you, please contact me.

Sincerely,

Donald P. St. Germaine  
President



March 30, 2016

Mr. Ryan Bergman  
Delta County Administrator

RE: Proposed financing for the construction of a new Correctional Facility.

Mr. Bergman:

On behalf of First Bank Upper Michigan, I am pleased to provide you with this proposal for financing the construction of a new Correctional Facility in Escanaba, MI. This is not a commitment, but a summary of the possible terms and conditions that are subject to further due diligence and Board approval. In addition, due to the size of the financing request, First Bank Upper Michigan would need the assistance of other financial institutions for legal lending limit purposes.

Loan Amount: \$19,900,000  
Interest Rate: 5.50% Fixed for 5 Years with a 30 Year Amortization. The interest rate would adjust every 5 years at the prevailing Wall Street Journal Prime Rate plus two percent (2.00%).  
Fees: To be negotiated  
Prepayment: None  
Collateral: Full faith and credit of Delta County  
Financial Information: Annual audit of Delta County

Thank you for this opportunity, should you have any questions, please feel free to contact me at 786-3355, ext. 203. Please note that this proposal is not and cannot be relied upon as a commitment to fund or finance any amount.

Sincerely,

William Jensen  
Sr Vice President – Commercial Banking  
First Bank Upper Michigan

## Availability of Other Commercial Credit Certification

Applicants must certify in writing that they are unable to finance the proposed project from their own resources or through commercial credit at reasonable rates and terms that will allow them to maintain user rates comparable to other similar systems.

Applicants must sign this certification which provides documentation of contact with a lending institution. Offers or denials of commercial credit should be documented below with the name of lending institution, name of contact, rates and terms available and reason why credit would not be available.

Commercial credit financing in the amount of \$19,900,000 was discussed with the following lending institutions:

Lender:	First Bank- Escanaba,MI	Interest Rate:	5.5%+	Term:	30 years
Contact:	William Jensen 906-786-3355				
Lender:	Bay Bank-Gladston MI	Interest Rate:	4.25-6.25%	Term:	30 years
Contact:	Don St. Germaine 906-428-4040				
Lender:		Interest Rate:		Term:	
Contact:					

The undersigned certifies, to the best of their knowledge and belief, that:

1. The organization is unable to finance the proposed project from its own resources or through commercial credit at reasonable rates and terms.
2. No outstanding judgment has been obtained and recorded by the United States of America in a Federal Court (other than in the United States Tax Court).

Delta County, Michigan

\_\_\_\_\_  
Mary Harrington, Board Chairperson

\_\_\_\_\_  
Date

INFORMATION- 4/1/16

VI. COMMUNICATIONS

A. COMMUNICATIONS RECEIVED:

1. Letter from UP State Fair
2. Letter from Cohl, Stoker & Toskey P.C.
3. Letter from State of Michigan(2)
4. Letter from CUPPAD

B. COMMUNICATIONS FORWARDED:

1. Letter to Peter Brock
2. Letter to William Marmalick
3. Letter to Sandra Buckland
4. Letter to Loren Veaser
5. Letter to Julie Moker
6. Letter to Governor Snyder

VII. REPORTS OF STANDING AND STATUTORY COMMITTEES

1. CAA/HRA minutes of 1-7-16
2. Airport Advisory Board minutes of 1-11-16
3. Solid Waste Authority minutes of 2-23-16
5. Public Health minutes of 2-18-16
6. Central Dispatch minutes of 3-9-16

VIII. REPORTS OF SPECIAL COMMITTEES AND OTHERS

1. Township Association minutes of 2-25-16



2401 12<sup>TH</sup> AVE. NORTH  
ESCANABA MI 49829  
(906) 786-4011 | Fax (906) 786-8830  
[www.upstatefair.org](http://www.upstatefair.org)

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March 8, 2016

Dear Friends of the Upper Peninsula State Fair,

Good Morning! I am writing this year on behalf of the Ladies Day Committee of the Michigan State Fair in the Upper Peninsula. Held in Escanaba each year, 2016 marks the 39<sup>th</sup> annual Ladies Day Program, tentatively set for Friday, August 19<sup>th</sup>.

This year we are pleased to showcase an All-American theme. A baking contest featuring our own Michigan Ingredients and a Quilt Block Contest highlighting 'Americana' (red, white & blue) will also be offered.

Approximately 400+ women from throughout the Upper Peninsula and beyond attend the program each year. Each guest is presented a swag bag filled with gifts and promotional brochures. They are also eligible for numerous prizes and gifts awarded throughout the program. We invite you to participate by providing items for the bags to help promote your business. In the past, the bags contained recipes, fans, notepads, pens/pencils, bookmarks, rulers, fly swatters, store/product discounts, and other items that are of interest to the ladies.

We also invite you to contribute a gift for the door prize drawings. Previously, gifts have included cookbooks, crafts and handiwork, tote bags, t-shirts, flower and gardening supplies, groceries, candy and gift certificates.

If you wish to contribute something for the bags, have a gift for the drawing, would like to sponsor, donate or have promotional items contact me at (906) 786-2192 or mail to:

Upper Peninsula State Fair  
Attn: Ladies Day Program  
2401 12<sup>th</sup> Avenue North  
Escanaba, MI 49829

Items for the bags must be received by August 1, 2016 to allow adequate time for filling the bags. Gifts for the door prize drawings should be received by August 11, 2016.

Sincerely,

A handwritten signature in cursive script that reads "Linda Peters".

Linda Peters  
Ladies Day Committee  
[ladiesday@upstatefair.org](mailto:ladiesday@upstatefair.org)

COHL, STOKER & TOSKEY, P.C.  
ATTORNEYS AND COUNSELORS  
601 NORTH CAPITOL  
LANSING, MICHIGAN 48933

PETER A. COHL  
DAVID G. STOKER  
ROBERT D. TOWNSEND  
BONNIE G. TOSKEY  
RICHARD D. McNULTY  
TIMOTHY M. PERRONE  
MATTIS D. NORDFJORD  
GORDON J. LOVE

(517) 372-9000  
FAX (517) 372-1026

March 15, 2016

Mary Harrington, Chairwoman  
Delta County Board of Commissioners  
310 Ludington  
Escanaba, MI 49829

Re: PA 2 Funds for Substance Abuse Treatment Programs

Dear Chairwoman Harrington and Commissioners:

This office represents Northcare Network, which is the regional entity for community mental health services in the Upper Peninsula. Northcare Network is also designated as the substance abuse coordinating agency for the U.P. region.

The purpose of this letter is to clarify that Northcare Network is entitled to receive all PA 2 funds statutorily earmarked for substance abuse treatment programs. For those counties that have complied with the statutory requirements, this letter serves as a courtesy reminder and status update.

Under 1986 PA 2, being MCL 211.24e(11), certain excess property tax revenues in a county shall be used for substance abuse programs in the county. The proceeds received by the taxing unit shall be distributed to the coordinating agency designated in MCL 333.6226, and used only for substance abuse prevention and treatment programs in the county from which the proceeds originated.

MCL 333.6226 was repealed by 2012 PA 500, effective December 28, 2012. All regional substance abuse coordinating agencies were brought under control of community mental health service programs. As of October 1, 2014, Northcare Network has been the designated substance abuse coordinating agency for the entire U.P. region, and is entitled to receive all PA2 funds. MCL 330.1210(2); MCL 330.1287(8).

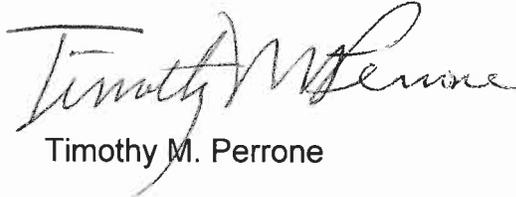
It was brought to our attention that some PA2 funds that were required to be sent directly to NorthCare since October 1, 2014 were instead paid to the Western Upper Peninsula Substance Abuse Coordinating Agency (WUPSACA), which previously served as the regional substance abuse coordinating agency until September 30, 2014. WUPSACA is not a community mental health service program, and thus is no longer eligible to serve as a regional substance abuse coordinating agency. It is therefore not entitled to receive PA2 funds that are required to be distributed to coordinating agencies.

Please be advised that Northcare Network is the correct recipient of all PA2 funds. The payment of PA2 funds to WUPSACA after Northcare Network became the substance abuse coordinating agency for the entire UP region was contrary to law. MCL 330.1287(8). Any PA 2 funds that were erroneously paid to WUPSACA should be recovered and forwarded to Northcare Network. All current and future PA 2 funds must be sent to Northcare Network.

Please contact this office if you have any questions.

Very truly yours,

COHL, STOKER & TOSKEY, P.C.



Timothy M. Perrone

TMP/hrh

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING  
FOR THE NATURAL GAS CUSTOMERS OF  
DTE GAS COMPANY  
CASE NO. U-16999**

- DTE Gas Company requests that the Michigan Public Service Commission review the annual costs of the Company's Main Renewal Program (MRP), Meter Move-out Program (MMO) and Pipeline Integrity Program (PI) and confirm that the Infrastructure Recovery Mechanism (IRM) surcharge that is projected to begin July 1, 2016 can be implemented without downward adjustment.
- The information below describes how a person may participate in this case.
- You may contact DTE Gas Company, One Energy Plaza, Detroit, Michigan 48226, (800) 477-4747, for a free copy of its application. Any person may review the application at the offices of DTE Gas Company.
- A public hearing in this matter will be held:

**DATE/TIME:** **Thursday, April 14, 2016, at 9:30 a.m.**  
This will be a prehearing conference to determine future hearing dates and other procedural matters.

**BEFORE:** Administrative Law Judge **Sharon L. Feldman**

**LOCATION:** Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider DTE Gas Company's (DTE Gas) February 23, 2016 application, which seeks that the Commission: 1) find that the Company spent an annual combined Meter Move-out Program, Main Renewal Program and Pipeline Integrity Program of approximately \$86.8 million for 2015;

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

**NOTICE OF HEARING  
FOR THE NATURAL GAS CUSTOMERS OF  
DTE GAS COMPANY**

**CASE NO. U-17998**

- DTE Gas Company requests Michigan Public Service Commission approval to reconcile its Revenue Decoupling Mechanism for the period November 1, 2014 through October 31, 2015.
- The information below describes how a person may participate in this case.
- You may call or write DTE Gas Company, One Energy Plaza, Detroit, Michigan 48226, (800) 477-4747, for a free copy of its application. Any person may review the application at the offices of DTE Gas Company.
- A public hearing in this matter will be held:

**DATE/TIME:** **Tuesday, April 19, 2016, at 9:00 a.m.**  
This will be a prehearing conference to determine future hearing dates and other procedural matters.

**BEFORE:** Administrative Law Judge **Mark E. Cummins**

**LOCATION:** Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider DTE Gas Company's (DTE Gas) January 29, 2016 application, which seeks approval to reconcile the Company's Revenue Decoupling Mechanism (RDM) for the period November 1, 2014 through October 31, 2015. DTE Gas also seeks Commission approval to: a) adjust its existing retail gas rates so as to surcharge a net amount of \$3.65 million, plus interest; and b) include any residual balance resulting from an over- or under-collection, or an over- or under-refund in subsequent RDM reconciliation filings as described in its filing.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can



*Central Upper Peninsula Planning And Development Regional Commission*

2950 College Ave., Escanaba, MI 49829 • www.cuppad.org • cuppad@cuppad.org  
Phone: 906-786-9234 • Fax: 906-786-4442 • 800-562-9828

March 22, 2016

To: Hannahville Indian Community  
Sault Saint Marie Tribe of Chippewa Indians  
Keweenaw Bay Indian Community  
Vince Bevins, MDOT, Superior Region  
Darrell Harden, MDOT, Lansing  
Chuck Lindstrom, MDOT  
Mike Premo, MDOT-TSC, Crystal Falls  
County Administrators/ County Board Chair

FROM: Peter Van Steen, Transportation Planner 

SUBJECT: 12B Regional Rural Task Force meeting: FAST Act monies

The Delta-Dickinson-Menominee 12B Rural Task Force will convene at:

**Wednesday, March 30, 2016**  
**10:30 A.M. (Eastern Time)**  
**Delta County Road Commission,**  
**3000 32nd Avenue North, Escanaba, MI 49829.**

Because of increased revenues under the FAST Act and bid savings, the Task Force has additional FY 2016 revenues for this fiscal year. The Task Force will review and discuss transportation improvement projects proposed by road and transit agencies within Delta, Dickinson and Menominee counties.

Interested persons are invited to attend this public meeting. Written comments may be submitted to CUPPAD Regional Commission, 2950 College Avenue, Escanaba, MI 49829 or emailed to pvansteen@cuppad.org.

*Please post this memo at your place of businesses.*

Enclosure- agenda

# DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE  
310 LUDINGTON STREET  
ESCANABA, MICHIGAN 49829  
PHONE: 906-789-5100  
FAX: 906-789-5197



March 17, 2016

Mr. Peter Brock  
10697 S.75 Road  
Rapid River, MI 49878

RE: Land Bank Authority

Dear Mr. Brock:

Congratulations on your recent re-appointment to the Land Bank Authority.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office, at the Delta County Courthouse, as soon as possible. For your convenience, a Notary Public is located in the Clerk's office during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The Delta County Board of Commissioners looks forward to working with you in the upcoming years.

Sincerely,

A handwritten signature in black ink that reads "Mary K. Harrington".

Mary K. Harrington, Chairperson  
Delta County Board of Commissioners

Enclosure

# DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE  
310 LUDINGTON STREET  
ESCANABA, MICHIGAN 49829  
PHONE: 906-789-5100  
FAX: 906-789-5197



March 17, 2016

William Marmalick  
427 S 17<sup>th</sup> St  
Escanaba, MI 49829

RE: Delta County Land Bank Authority

Dear William:

Congratulations, At their regular meeting of March 15, 2016, the Delta County Board of Commissioners appointed you to the Delta County Land Bank Authority. Your term will expire on 12-31-2018.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office as soon as possible. For your convenience, a Notary Public is located in the County Clerk's office at the Delta County Courthouse during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The Delta County Board of Commissioners looks forward to working with you during the upcoming year.

Sincerely,

A handwritten signature in black ink that reads "Mary K. Harrington".

Mary K. Harrington, Chairperson  
Delta County Board of Commissioners

Enclosure

# DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE  
310 LUDINGTON STREET  
ESCANABA, MICHIGAN 49829  
PHONE: 906-789-5100  
FAX: 906-789-5197



March 17, 2016

Sandra Buckland  
6811 E Pederson Circle M.3 Dr  
Escanaba, MI 49829

Dear Ms. Buckland :

On behalf of the Delta County Board of Commissioners and the Citizens of Delta County, thank you for your service as a member of the Delta County Land Bank Authority. Your presence will be greatly missed. Good luck in your future endeavors.

Again, thank you for your service.

Sincerely yours,

A handwritten signature in black ink that reads "Mary K. Harrington".

Mary K. Harrington, Chair  
Delta County Board of Commissioners

# DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE  
310 LUDINGTON STREET  
ESCANABA, MICHIGAN 49829  
PHONE: 906-789-5100  
FAX: 906-789-5197



March 17, 2016

Loren Veeseer  
526 S 31<sup>st</sup> St  
Escanaba, MI 49829

Dear Mr. Veeseer :

On behalf of the Delta County Board of Commissioners and the Citizens of Delta County, thank you for your service as a member of the Pathways Mental Health Authority Board. Your presence will be greatly missed. Good luck in your future endeavors.

Again, thank you for your service.

Sincerely yours,

A handwritten signature in black ink that reads "Mary K. Harrington".

Mary K. Harrington, Chair  
Delta County Board of Commissioners

# DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE  
310 LUDINGTON STREET  
ESCANABA, MICHIGAN 49829  
PHONE: 906-789-5100  
FAX: 906-789-5197



March 17, 2016

Julie Moker  
1403 Lake Shore Dr  
Escanaba, MI 49829

RE: Pathways Authority Board

Dear Julie:

Congratulations, At their regular meeting of March 15, 2016, the Delta County Board of Commissioners appointed you to the Pathways Authority Board. Your term will expire on 3-31-2019.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office as soon as possible. For your convenience, a Notary Public is located in the County Clerk's office at the Delta County Courthouse during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The Delta County Board of Commissioners looks forward to working with you during the upcoming year.

Sincerely,

Mary K. Harrington, Chairperson  
Delta County Board of Commissioners

Enclosure

# DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE  
310 LUDINGTON STREET  
ESCANABA, MICHIGAN 49829  
PHONE: 906-789-5100  
FAX: 906-789-5197



March 22, 2016

Honorable Rick Snyder  
PO Box 30013  
Lansing, MI 48909

Dear Governor Snyder:

On March 15, The Delta County Board of Commissioners approved a motion indicating our strong opposition to the re-appointment of Mr. Marcus Abood to the Michigan Tax Tribunal. Although there have been questions about his qualifications to serve on the tribunal, considering his previous lack of experience as a commercial or industrial appraiser, we are primarily urging you to withdraw his appointment due to the clear bias he has consistently shown toward a methodology that puts Michigan beyond the fringes of reasonableness.

Mr. Abood has shown a very clear bias in favor of the dark store theory of assessment, which has caused significant financial harm to local governments throughout the state. He has been the principal author in a range of cases which has valued newer buildings similar to vacant, deed restricted properties in other parts of the state. This has resulted not only negative tax impacts to local governments, but an unfair playing field for other local businesses.

Regardless of individual opinions on the matter, the issue has at a minimum become highly controversial. With the negative publicity the state has received, and with potential legislative fixes on the horizon, we feel that it is time for your administration to change course. The appointment of a representative who is neutral on the dark store theory would send a message to local governments that you recognize the harm being caused, and that you believe that removing a biased individual from future decisions is the best course of action.

Sincerely,

A handwritten signature in cursive script that reads "Mary K. Harrington".

Mary K. Harrington, Chair

CC: Representative Ed McBroom  
Senator Tom Casperson  
Governor's UP Representative David Nyberg

**Menominee-Delta-Schoolcraft  
Community Action Agency**

**GOVERNING BOARD MEETING  
Thursday, January 7, 2016  
12:30 p.m. (EST)  
511 First Ave. No., Escanaba**

**MINUTES**

The meeting was called to order at 12:32 p.m. by Chair Karen Wigand. A quorum was noted with the following present:

**MEMBERS PRESENT**

Omer Doran, Schoolcraft  
Myra Croasdell, Delta  
Clyde Thoune, Menominee  
Bernie Lang, Menominee  
Susan Kleikamp, Menominee  
Karen Wigand, Delta  
David Moyle, Delta  
Craig Reiter, Schoolcraft  
Lee Robbert, Schoolcraft  
John Stapleton, Schoolcraft  
Tom Lippens, Delta  
Geri Nelson, Delta  
Ken Penokie, Delta

**OTHERS PRESENT**

Julie Moberg, Executive Director  
Cathy Pearson, Executive Assistant  
Theresa Nelson, RSVP Director  
Myra Heslip, ECP Director  
Connie Maule, SCP Director  
Peggy Ramsden, FGP Director  
Joe Dehlin, Weatherization Director  
Sally Kidd, Senior Services Director  
Kris Thibeault, Finance Director

**MEMBERS ABSENT**

Dave Anthony, excused  
Brittany Gustafson

Members received a copy of the November 12, 2015 Governing Board minutes for their review. There were no questions and ***THEY WERE APPROVED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY LEE ROBBERT; MOTION CARRIED.***

**FINANCE COMMITTEE REPORT**

The chair called on Treasurer Susan Kleikamp who reported that the Finance Committee met on 12/8/15 & 1/7/16 and reviewed and recommends approval of the October and November CAA Accounts Payable Schedules. ***DAVE MOYLE MOVED TO APPROVE THE CAA OCT. & NOV. ACCOUNTS PAYABLE SCHEDULES, SECONDED BY GERI NELSON; MOTION CARRIED.*** The committee was also provided with an agency-wide budget as required that the board must approve annually. ***KEN PENOKIE MOVED TO APPROVE THE AGENCY WIDE BUDGET FOR 2015-16, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED. THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM JOHN STAPLETON, SUPPORTED BY OMER DORAN; MOTION CARRIED. (see attachments A 1-8)***

**NOMINATING COMMITTEE REPORT**

Ms. Wigand called on Myra Croasdell who reported that the Nominating Committee met today to discuss filling the three vacancies that we have on the board. Two applications have been received; one from Andrea Raygo which the committee would like to table until staff can gather more information. The second was from Dan LaFoilie and the committee recommends his appointment to fill a vacancy in the Private Sector of Schoolcraft County. **CRAIG REITER MOVED TO APPROVE THE APPOINTMENT OF DAN LAFOILLE IN THE SCHOOLCRAFT COUNTY PRIVATE SECTOR, SECONDED BY OMER DORAN; MOTION CARRIED.** The committee also recommends that Omer Doran fill the remainder of Susan Phillip's term as Secretary and there was consensus of the board. The committee also recommends that a simple background check be done for new board members to ensure they are not on any sex offender registries or have any felonies. **SUSAN KLEIKAMP MOVED TO APPROVE THE MANDATE FOR BACKGROUND CHECKS FOR NEW BOARD MEMBERS, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.** Staff will check with our various programs to see if there are any suggestions for filling the other Consumer Sector vacancy in Schoolcraft County. **OMER DORAN MOVED TO ACCEPT THE NOMINATING COMMITTEE REPORT, SECONDED BY CLYDE THOUNE; MOTION CARRIED. (see attachment "B")**

**PERSONNEL COMMITTEE REPORT**

The Chair called on Geri Nelson who reported that the committee met on 12/30/16 to review the Executive Director's performance for the six months. The committee recommends that Julie Moberg be taken off probationary status as Executive Director effective 1/6/16. **DAVE MOYLE MOVED TO ACCEPT THE PERSONNEL COMMITTEE REPORT, MYRA CROASDELL SUPPORTED THE MOTION; MOTION CARRIED.**

**APPROVAL OF STRATEGIC PLAN**

Members were mailed a copy of the Strategic Plan and Julie Moberg explained that the plan is for 3-5 years and will be reviewed quarterly by staff to ensure that targets are being worked on/met. The members noted that since the plan is just being approved today it should say 2016 rather than 2015. **MYRA CROASDELL MOVED TO APPROVE THE 2016 STRATEGIC PLAN, SECONDED BY DAVE MOYLE; MOTION CARRIED.**

**ACCEPTANCE OF ECP MONTHLY REPORT DATED JANUARY, 2016**

Members were given a copy of the ECP monthly reported dated January, 2016. There were no questions and **IT WAS ACCEPTED WITH A MOTION FROM KEN PENOKIE, SECONDED BY DAVE MOYLE; MOTION CARRIED.**

**ACCEPTANCE OF 11/10/15 HEAD START POLICY COUNCIL MINUTES**

Members were mailed a copy of the 11/10/15 Head Start Policy Council minutes for their review and **THEY WERE ACCEPTED UPON A MOTION FROM JOHN STAPLETON, SECONDED BY GERI NELSON; MOTION CARRIED.**

**ACCEPTANCE OF ENVIRONMENTAL HEALTH & SAFETY MONITORING REPORT DATED 12/18/15**

Ms. Wigand called on ECP Director, Myra Heslip who reported that we met all compliance measures and there were no findings. **THE ENVIRONMENTAL HEALTH & SAFETY MONITORING REPORT DATED 12/18/15 WAS ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

**EXECUTIVE DIRECTOR'S REPORT**

Chair Wigand called on Julie Moberg for her report. She told the members that ECP will be revising their section of the agency's Strategic Plan to reflect updated Program Goals and will be ready to present it to the Board in March.

She reported that staff will begin work on an agency-wide Community Needs Assessment which is another requirement under the organizational standards.

The Executive Director indicated that we are required to provide board training on a regular basis, therefore she would like to begin doing so at each board meeting starting in March. The training part will be for about 10 minutes on various topics that the board needs to stay abreast of. **CRAIG REITER MOTIONED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

**PUBLIC COMMENT/OTHER BUSINESS**

Craig Reiter asked if our staff had done any further checking to see if we might be able to assist with MSHDA funding in Schoolcraft County. The Executive Director noted that our CDBG Mgr. for Delta County has been in contact with the Schoolcraft County Clerk.

**ADJOURNMENT**

There being no further business **THE MEETING ADJOURNED AT 1:05 p.m. WITH A MOTION FROM DAVE MOYLE, SECONDED BY OMER DORAN; MOTION CARRIED.**

***The Next Meeting is Thursday, March 10, 2016***

**FINANCE COMMITTEE MEETING**

**Thursday, December 8, 2015**

**11:00 a.m.**

The Finance Committee meeting began at 11:00 a.m. with the following present: Omer Doran, Tom Lippens, Susan Kleikamp, Bernie Lang, Julie Moberg, Kris Thibeault and Cathy Pearson

The committee reviewed the CAA credit card charges in the amount of \$7032.63 and the open charge accounts.

The committee reviewed the HRA credit card charges of \$763.50 and the open charge accounts.

The committee reviewed the October CAA Accounts Payable Schedule and **THEY WERE APPROVED WITH A MOTION FROM TOM LIPPENS, SECONDED BY OMER DORAN; MOTION CARRIED.**

The committee reviewed the October HRA Accounts Payable Schedules and **THEY WERE APPROVED WITH A MOTION FROM BERNIE LANG, SECONDED BY OMER DORAN; MOTION CARRIED.**

Finance Director Kris Thibeault reviewed the October monthly reports with the committee.

As the committee was notified previously, we have been extremely displeased with the lack of assistance we've received in ACA compliance, timeliness of plan information, etc. from our current agent. The Executive Director informed the members that a staff committee has reviewed information/presentations from 44 North, Garceau Insurance and VAST and recommends we change from Taylor, Lord, Hughes to VAST as our agent of record for our health insurance. Members were given a copy of the score sheet that helped staff in making this recommendation. **(see attachment 1)** Additionally, Dickinson-Iron and Alger-Marquette Community Action Agency's both use VAST and highly recommend them. **TOM LIPPENS MOVED TO APPROVE VAST AS OUR AGENT OF RECORD FOR OUR HEALTH INSURANCE, SECONDED BY OMER DORAN; MOTION CARRIED.** Julie indicated she will send a letter to our current agent notifying them of the change and thanking them for their service over the years.

The committee was reminded that the wage for the senior citizen chartered employees was postponed until further investigation to determine the feasibility of a wage increase. In light of the minimum was being increased to \$8.50 on January 1<sup>st</sup> and to help hire and retain staff, it is recommended that the following chart be revised and wage increase made retroactive to January 1<sup>st</sup>. **(see attachment 2)** **BERNIE LANG MOVED TO RECOMMEND TO THE FULL BOARD ADOPTION OF THE WAGE CHART TO BE EFFECTIVE JANUARY 1, 2016, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

Other Business: A discussion ensued on the suggested donation for the Nutrition meal and whether we should consider increasing it. This will be brought up with Sally Kidd, Senior Services Director.

**The next meeting will be at 11:00 a.m. on Thursday, January 7<sup>th</sup> (same as the board day).**

The meeting adjourned at 12:18 **WITH A MOTION FROM OMER DORAN, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.**

GROUP BENEFITS ADMINISTRATION						
Agency Scorecard						
	44 North	44 North Fees	VAST	VAST Fees	Garceau	Garceau Fees
Health Insurance options reviewed with agency						
ACA Compliance Assistance	Yes	Yes	Yes	No	No	
Assistance with year end 1094 and 1095 forms	Yes	Yes	Yes-instruct	No	No	
Service to agency						
Meetings w administration	Yes		Yes		Yes	
Meetings w employee	Yes		Yes		Yes	
Enrollment of Employees	Portal	Yes	Portal		SBAM	
Open enrollment process	Yes	Yes	Yes	No	Yes	
Agent Certifications include PPACA	Yes		Yes		Yes	
Retained legal counsel	Yes		Yes		No	
Fee structure for services						
purchase health insurance	Commission		Commission		Commission	
HRA/HSA/FSA	For fees		For Fees		For Fees	
teledoc - healthE MD	Yes		No		No	
Legal Support	Yes		Yes		No	
Assist with look back periods	Yes	Yes	Yes	No	No	
COBRA Administration	Yes	Yes	No		No	
Other:						
Day to day claim assistance	Yes		Yes		Yes	
Online employee/employer portal	Yes		Yes		No	
Monthly educational webinars/educational tool	Yes		Yes		No	
Assistance w/Commonly Controlled issue	Yes		Yes		Yes	
Knowledge of non-profit needs	Yes		Yes		Some	
References - local	Yes		Yes		Yes	
Other:						

SENIOR SERVICES PROGRAM										
WAGE CHART Proposed '16 thru '18										
	Entry	90-day	180-day	1-year	2-year	5-year	8-year	10-year	15+ years	
<b>LEVEL I</b>	8.25			8.4	8.5	8.75	9	9.25	9.5	
Kitchen Aide, Center Aide, Janitor										
Jan. 2016	8.5	8.65	8.75	9	9.25	9.5				
Jan. 2017	8.9	9	9.25	9.4	9.6	9.75				
Jan. 2018	9.25	9.4	9.6	9.75	9.85	10				
<b>LEVEL II</b>	8.5	8.65		8.8	9	9.25	9.5	9.75	10	
H/A Aide, Meal Runner, Prep Cook, ADC Aide										
Jan. 2016	9	9.15	9.25	9.5	9.75	10				
Jan. 2017	9.25	9.4	9.6	9.75	10.00	10.25				
Jan. 2018	9.5	9.75	9.9	10.20	10.35	10.5				
<b>LEVEL III</b>	8.75	9		9.25	9.5	9.75	10	10.25	10.5	
Ass't Cook, Bus Driver, Center Ass't										
Jan. 2016	9.25	9.5	9.75	10	10.25	10.50				
Jan. 2017	9.5	9.75	10	10.25	10.5	10.75				
Jan. 2018	9.75	10	10.25	10.5	10.75	11				
<b>LEVEL IV</b>	9.5	9.75	10	10.25	10.5	10.75	11	11.25		
Personal Care Aides										
Jan. 2016	9.5	9.75	10	10.25	10.5	10.75				
Jan. 2017	9.75	10	10.25	10.5	10.75	11				
Jan. 2018	10	10.25	10.5	10.75	11	11.25				

THE FINANCE COMMITTEE HAS REVIEWED THE OCTOBER 2015 ACCOUNTS PAYABLE SCHEDULES FOR MDS COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	291,252
EARLY HEAD START		88,038
EARLY-ON CHILDHOOD		598
GSRP		35,509
ASSET & LIABILITY ACCOUNTS		30,451
TOTAL	\$	445,847

SIGNED

Susan E. Kleibamp  
(TREASURER)

DATE

12-8-2015

THE FINANCE COMMITTEE HAS REVIEWED THE OCTOBER 2015 ACCOUNTS PAYABLE SCHEDULES FOR HUMAN RESOURCES AUTHORITY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	\$	186,936
VOLUNTEER PROGRAMS		57,083
NUTRITION		115,800
STATE & LOCAL PROGRAMS		140,127
ENERGY AND HOUSING		24,807
ASSET & LIABILITY ACCOUNTS		141,484
TOTAL	\$	666,239

SIGNED *Susan E. Klakamp*  
(TREASURER)

DATE 12-8-2015

**FINANCE COMMITTEE MEETING**  
**Thursday, January 7, 2016**  
**11:30 a.m.**

A-6

**MINUTES**

The following were present: Omer Doran, Susan Kleikamp, Tom Lippens, Bernie Lang, John Stapleton, Karen Wigand, Julie Moberg, Kris Thibeault, Cathy Pearson

The committee reviewed the CAA credit card charges for \$3,594.87. The open charge accounts for November were tabled until the February meeting.

The committee reviewed the November CAA Accounts Payable Schedule and **IT WAS APPROVED WITH A MOTION FROM OMER DORAN, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

Members reviewed the HRA credit card charges for \$3598.20. The open charge accounts for November were tabled until the February Finance meeting.

The members also reviewed the November HRA Accounts Payable Schedules and **THEY WERE APPROVED WITH A MOTION FROM JOHN STAPLETON, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.**

Members were reminded that at the December Finance Committee meeting the Committee moved to recommend to the full board that the Senior Citizen chartered positions be given raises effective 1/4/16. This will be brought before the full board at today's meeting.

Finance Director Kris Thibeault reviewed the November finance reports and the new agency-wide budget. Kris explained that part of the Uniform Guidance is that we give the board an agency-wide budget annually.

Other Business: John Stapleton suggested that staff check on getting gas for our vehicles through the Road Commission as we are a private, non-profit and it would bring considerable savings.

The committee was informed that the Personnel Committee has determined that Julie be taken off probation (6 months) and paid \$3,500 over the remaining 6 months as outlined in her engagement agreement. (This is essentially to cover the match she technically is not eligible for until one year of employment).

The Executive Director reported that the Head Start Impasse Policy we currently have needs to be revised as we are no longer required to proceed to arbitration if there is a decision that the board makes that Policy Council does not agree with. This will be revised and brought before the full board.

**The next Finance Committee meeting will be on Wed., February 10<sup>th</sup> at 11:00 a.m.**

There being no further business **THE MEETING ADJOURNED AT 12:15 p.m. WITH A MOTION FROM TOM LIPPENS, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

A7

THE FINANCE COMMITTEE HAS REVIEWED THE NOVEMBER 2015 ACCOUNTS PAYABLE SCHEDULES FOR MDS COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	201,119
EARLY HEAD START		74,747
EARLY-ON CHILDHOOD		431
GSRP		25,887
ASSET & LIABILITY ACCOUNTS		27,925
<b>TOTAL</b>	<b>\$</b>	<b>330,109</b>

SIGNED *Susan E. Kleibon*  
(TREASURER)

DATE 1-7-2016

A-8

THE FINANCE COMMITTEE HAS REVIEWED THE NOVEMBER 2015 ACCOUNTS PAYABLE SCHEDULES FOR HUMAN RESOURCES AUTHORITY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

<u>SENIOR CITIZENS</u>	<u>\$</u>	<u>128,334</u>
<u>VOLUNTEER PROGRAMS</u>		<u>41,367</u>
<u>NUTRITION</u>		<u>120,420</u>
<u>STATE &amp; LOCAL PROGRAMS</u>		<u>124,587</u>
<u>ENERGY AND HOUSING</u>		<u>21,358</u>
<u>ASSET &amp; LIABILITY ACCOUNTS</u>		<u>45,909</u>
<b>TOTAL</b>	<b>\$</b>	<b><u>481,976</u></b>

SIGNED *Susan C. Kleibonk*  
(TREASURER)

DATE 1-7-2016

**NOMINATING COMMITTEE MEETING**  
**Thursday, January 7, 2016**  
**10:30 a.m.**

**MINUTES**

The meeting began at 10:30 with the following present: Omer Doran, Clyde Thoune, Myra Croasdell, Karen Wigand, Julie Moberg and Cathy Pearson. Dave Anthony, excused

The committee reviewed the three vacancies. It was noted that although Brittany Gustafson lives in Escanaba she is representing the Early Childhood Program for all three counties. We always must maintain **at least one third consumer sector representation**. This means we need at least one more consumer rep in Menominee or Schoolcraft County. We need at least one more Private Sector representative for Menominee and/or Schoolcraft County. We have three vacancies though.

The members were mailed applications from two people interested in serving on the board. One is from Dan LaFoille who served on the board for several years and the other is from Andrea Raygo who works for the Bay Area Medical Center. Mr. LaFoille could fill the Schoolcraft Private Sector vacancy and Ms. Raygo the Menominee Consumer Sector vacancy. The committee suggested that staff check on Ms. Raygo's availability to attend our meetings and see if any of our staff know her. **Clyde Thoune moved to table her appointment until staff can gather more information, seconded by Omer Doran; motion carried.**

The question arose as to whether or not we do background checks on potential board members and it was noted that currently we do not. After discussion **Omer Doran moved to recommend to the board that a background check be done on new board members, seconded by Myra Croasdell; motion carried.**

**Omer Doran moved to recommend that the board reappoint Dan LaFoille to the Governing Board representing the Private Sector of Schoolcraft County, seconded by Myra Croasdell; motion carried.**

Staff will check with the Foster Grandparent, Early Childhood and Client Services Programs to see if there are any recommendations to fill the other vacancy in Schoolcraft County.

Members were reminded that with the resignation of Susan Phillips we do not have anyone named as Secretary. Omer volunteered to fill the Secretary position at least until the July election and **this was approved with a motion from Myra Croasdell, supported by Clyde Thoune; motion carried – to recommend to the full board.**

There being no other business the meeting adjourned at 11:06 **with a motion from Omer Doran, seconded by Myra Croasdell; motion carried.**

**Menominee-Delta-Schoolcraft  
Human Resources Authority**

**GOVERNING BOARD MEETING  
Thursday, January 7, 2016  
12:45 p.m. (EST)  
511 First Ave. No., Escanaba**

**MINUTES**

The meeting was called to order at 1:06 p.m. by Chair Karen Wigand. A quorum was noted with the following present:

**MEMBERS PRESENT**

Omer Doran, Schoolcraft  
Myra Croasdell, Delta  
Clyde Thoune, Menominee  
Bernie Lang, Menominee  
Susan Kleikamp, Menominee  
Karen Wigand, Delta  
David Moyle, Delta  
Craig Reiter, Schoolcraft  
Lee Robbert, Schoolcraft  
John Stapleton, Schoolcraft  
Tom Lippens, Delta  
Geri Nelson, Delta  
Ken Penokie, Delta

**OTHERS PRESENT**

Julie Moberg, Executive Director  
Cathy Pearson, Executive Assistant  
Theresa Nelson, RSVP Director  
Myra Heslip, ECP Director  
Connie Maule, SCP Director  
Peggy Ramsden, FGP Director  
Joe Dehlin, Weatherization Director  
Sally Kidd, Senior Services Director  
Kris Thibeault, Finance Director

**MEMBERS ABSENT**

Dave Anthony, excused  
Brittany Gustafson

**APPROVAL OF NOVEMBER 12, 2015 GOVERNING BOARD MINUTES**

Members received a copy of the November 12, 2015 Governing Board minutes for their review. There were no questions and ***THEY WERE APPROVED WITH A MOTION FROM DAVE MOYLE, SECONDED BY JOHN STAPLETON; MOTION CARRIED.***

**FINANCE COMMITTEE REPORT**

The chair called on Treasurer Susan Kleikamp who reported that the Finance Committee met on 12/8/15 & 1/7/16 and reviewed and recommends approval of the October and November HRA Accounts Payable Schedules. ***CRAIG REITER MOVED TO APPROVE THE CAA OCT. & NOV. ACCOUNTS PAYABLE SCHEDULES, SECONDED BY CLYDE THOUNE; MOTION CARRIED.*** The committee was also provided with an agency-wide budget as required that the board must approve annually. ***DAVE MOYLE MOVED TO APPROVE THE AGENCY WIDE BUDGET FOR 2015-16, SECONDED BY TOM LIPPENS; MOTION CARRIED.*** The committee also recommends approval of an increase for Senior Citizen chartered position effective 1/4/2016. ***JOHN STAPLETON MOTIONED TO APPROVE THE INCREASE IN THE SENIOR CITIZEN CHARTED POSITIONS AS PRESENTED, SUPPORTED BY DAVE MOYLE; MOTION CARRIED. THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SUPPORTED BY TOM LIPPENS; MOTION CARRIED. (see attachments A 1-8)***

### **NOMINATING COMMITTEE REPORT**

Ms. Wigand called on Myra Croasdell who reported that the Nominating Committee met today to discuss filling the three vacancies that we have on the board. Two applications have been received; one from Andrea Raygo which the committee would like to table until staff can gather more information. The second was from Dan LaFoilie and the committee recommends his appointment to fill a vacancy in the Private Sector of Schoolcraft County. **CRAIG REITER MOVED TO APPROVE THE APPOINTMENT OF DAN LAFOILLE IN THE SCHOOLCRAFT COUNTY PRIVATE SECTOR, SECONDED BY JOHN STAPLETON; MOTION CARRIED.** The committee also recommends that Omer Doran fill the remainder of Susan Phillip's term as Secretary and there was consensus of the board. The committee also recommends that a simple background check be done for new board members to ensure they are not on any sex offender registries or have any felonies. **JOHN STAPLETON MOVED TO APPROVE THE MANDATE FOR BACKGROUND CHECKS FOR NEW BOARD MEMBERS, SUPPORTED BY KEN PENOKIE; MOTION CARRIED.** Staff will check with our various programs to see if there are any suggestions for filling the other Consumer Sector vacancy in Schoolcraft County. **OMER DORAN MOVED TO ACCEPT THE NOMINATING COMMITTEE REPORT, SECONDED BY CLYDE THOUNE; MOTION CARRIED. (see attachment "B")**

### **PERSONNEL COMMITTEE REPORT**

The Chair called on Geri Nelson who reported that the committee met on 12/30/16 to review the Executive Director's performance for the six months. The committee recommends that Julie Moberg be taken off probationary status as Executive Director effective 1/6/16. **CRAIG REITER MOVED TO ACCEPT THE PERSONNEL COMMITTEE REPORT, SUSAN KLEIKAMP SUPPORTED THE MOTION; MOTION CARRIED.**

### **APPROVAL OF STRATEGIC PLAN**

Members were mailed a copy of the Strategic Plan and Julie Moberg explained that the plan is for 3-5 years and will be reviewed quarterly by staff to ensure that targets are being worked on/met. The members noted that since the plan is just being approved today it should say 2016 rather than 2015. **CRAIG REITER MOVED TO APPROVE THE 2016 STRATEGIC PLAN, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

### **ACCEPTANCE OF PROGRAM MONTHLY REPORTS**

Members were given copies of the FGP, SCP and Weatherization Program reports for their review and **THEY WERE ACCEPTED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY OMER DORAN; MOTION CARRIED.**

### **ACCEPTANCE OF ADVISORY COMMITTEE MINUTES**

Members were mailed copies of the following Advisory Committee minutes for their review:

- 11/5/15 (Schoolcraft) & 12/4/15 (Delta) FGP Advisory Committee minutes

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- 11/3/15 (Menominee), 12/9/15 (Schoolcraft) & 12/17/15 (Delta) SCP Advisory Committee minutes
- 11/20/15 (M/M) & 11/19/15 (Delta) RSVP Advisory Committee minutes

There were no questions and **THEY WERE ACCEPTED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY GERI NELSON; MOTION CARRIED.**

**AUTHORIZATION TO SUBMIT RSVP 3-YEAR REFUNDING APPLICATION – FEDERAL**

Members were notified that the board needs to authorize staff to submit the RSVP 3 year federal funding application – **THIS WAS DONE WITH A MOTION FROM CRAIG REITER, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

**ACCEPTANCE OF LIHEAP TECHNICAL WEATHERIZATION MONITORING REPORT DATED 1/5/16**

Members were mailed a copy of the LIHEAP Technical Weatherization Monitoring Report dated 1/5/16 **AND IT WAS ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SUPPORTED BY MYRA CROADELL; MOTION CARRIED.**

**EXECUTIVE DIRECTOR'S REPORT**

Chair Wigand called on Julie Moberg who reported that we have contracted with VAST as our insurance agent of record and they will assist with our ACA compliance, health insurance and eventually COBRA administration.

She informed the board that we are waiting for the Request for Proposal for Weatherization providers that will be for a ten year period.

Theresa Nelson, long-time employee and RSVP Director has announced her formal retirement effective May 15, 2016. We have posted the position so that Theresa has ample time to train a new person.

The Perspectives Adult Day Care Program has been moved to the new Memory Care Center behind the Bishop Noa Home. The facility is beautiful and we would like to hold an upcoming board meeting there so that our members can see it.

Our agency will be participating in a Business After Hours on February 11<sup>th</sup> at the North Woods Assisted Living Facility by the Escanaba High School from 4:30-7:00. We encourage all board members to come by and see us.

Julie reminded the board that plans are underway for Walk for Warmth and she called on Cathy Pearson for an update. Cathy announced that the walks will be held on Saturday, February 27, 2016 in Escanaba, Menominee and Manistique. Since this is our agency's major fund-raiser board members are strongly encouraged to support it any way they can. Menominee will be holding Brats for Breakfast again on Fat Tuesday, February 9<sup>th</sup> and Escanaba will be having their Big Brat Sale on

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Thursday, February 18<sup>th</sup>. All of our sponsors are on board and we're looking forward to another successful campaign.

The members were informed that we are required to hold board training on a regular basis, therefore she would like to begin doing so at each board meeting starting in March. The training part will be for about 10 minutes on various topics that the board needs to stay abreast of. **CRAIG REITER MOTIONED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

**PUBLIC COMMENT/OTHER BUSINESS**

There were no public comments or other business.

**ADJOURNMENT**

There being no further business **THE MEETING ADJOURNED AT 1:40 p.m. WITH A MOTION FROM DAVE MOYLE, SECONDED BY OMER DORAN; MOTION CARRIED.**

***The Next Meeting is Thursday, March 10, 2016***



3300 Airport Road  
Escanaba, MI 49829  
Kelly Smith, Manager  
Administration: (906)786-4902; Fax: (906)786-2583  
ksmith@deltacountymi.org www.deltacountymi.org/airport

Brian Herioux, Chairman   Dee Dee Anderson Skradski, V-Chair   Airpt Brd   David Moyle, Cty Brd Rep  
Patrick Johnson, Cty Brd Rep   Will Came, Airpt Brd.   Vickie Schwab, Airpt Brd.   Brian Belmonti, Airpt Brd

### Delta County Airport Advisory board

January 11, 2016 8:00 a.m.

APPROVED

- I.      **ROLL CALL:** The meeting was called to order by Manager Smith at 8:10 am  
  
**PRESENT:**    Herioux, Carne, Schwab, Anderson-Skradski and Johnson, Belmonti,  
                  Moyle and Manager Smith  
**ABSENT:**     None
  
- II.     **ELECTION OF CHAIRMAN FOR 2016.** Smith opened up nominations for Chairman. Herioux was nominated by Johnson; motion made by Johnson and seconded by Moyle to reelect Herioux as Chairman. No other nominations, Smith closed nominations. **MOTION CARRIED.**
  
- III    **ELECTION OF VICE-CHAIRMAN FOR 2016.** Chairman Herioux opened up nominations for Vice-Chairman. Anderson was nominated by Belmonti; motion made by Belmonti and seconded by Moyle to reelect Anderson as Vice-Chairman. No other nominations, Herioux closed nominations. **MOTION CARRIED..**
  
- IV     **APPROVAL OF AGENDA:** Moved by Anderson and seconded by Moyle to approve the agenda. **MOTION CARRIED.**
  
- V      **APPROVAL OF MINUTES:** Moved by Carne and seconded by Moyle to approve the minutes of November 11,2015. **MOTION CARRIED. .**
  
- VI     **PUBLIC COMMENT ON AGENDA ITEMS:** None
  
- VII    **MANAGERS REPORTS:**
  - A. **Meeting Schedule:** Smith handed out the new meeting schedule for 2016. The board will meet every other month, (6 meetings).
  - B. Smith gave an update from the **FAA Operations Inspection** conducted November 23-25, 0215. All went well. No discrepancies. Continuing to work on training schedules.
  - C. **New Hires** were discussed. Kevin Teal will start January 18<sup>th</sup> and Jon Kell will start February 22. Randy Gascon will be back as the Airport trainer.
  - D. **Skywest Schedule Changes:** Smith handed out new changes. Discussion was held. Moved by Johnson and seconded by Moyle to approve Option A, retaining our two direct flights to Detroit, Smith to call Skywest. Smith will also request from Skywest a change in the weekend flights allowing for Saturday flight to be morning schedule and Sunday flight to be late afternoon schedule. **MOTION CARRIED>**

- E. Civil Air Patrol Request: CAP has requested approval to add 20ft to the north onto their existing building. Smith informed the board this would not cause issues with the Hangar building project, or interfere in any way with the existing Community Hangar. Moved by Moyle and seconded by Carne to approve CAP 20ft building extension. MOTION CARRIED.
- F. MAAE FEB: Moved by Anderson and seconded by Johnson to approve travel for Smith to attend the Yearly Winter Michigan Assoc of Airports Executives Conference in Lansing Feb 16 – 18, 2016. MOTION CARRIED.
- G. Finances:
  - a. Budget status for thru December 31 2015 was presented and discussed
  - b. Customer Service: Enplanements and Fuel Gallons – thru December 2015
- IV. OLD BUSINESS:

Hangar Construction: Smith showed the Board the drawings and discussed the area of possible construction. Construction will be for two new hangars, sharing one wall; each to be 36' x 44' as well as the apron and a small taxilane connected to ramp space in front of Community Hgr. Bidding by early March with opening of bids first week of April.
- V. NEW BUSINESS: None
- VI. RENZONE UPDATE: None
- VII. EDA/CHAMBER UPDATE
  - A. Schwab gave update on Events, and economic development news happening in the County: Nov 15 Webster Marble Day; Northern Machine purchased Power Plant; Training Funds thru MiWorks; Bay PTEC Seminar; BAH; Chamber Fire & Ice
- VIII. PUBLIC & BOARD MEMBER COMMENTS: None
- IX. ADJOURNED: Meeting adjourned at 9:10 a.m.

**Next Board meeting is March 14, 16, 8:00 a.m.**

Respectfully Submitted by:

Kelly Smith, Airport Manager

Brian Herioux, Board Chair

**DELTA SOLID WASTE MANAGEMENT AUTHORITY  
REGULAR MEETING  
FEBRUARY 23, 2016  
COUNTY BUILDING, 2950 COLLEGE AVENUE, ESCANABA MI**

**MEMBERS PRESENT:** Randy Gorecki, Steve Rose, Ralph Blasier, Patrick Johnson, Eric Buckman, Steve Viau and Gary Boudreau

**OTHERS PRESENT:** Don Pyle and Kim Peterson

**MEMBERS ABSENT:** None

Meeting was called to order at 7:00 p.m. by Randy Gorecki

**Public Comment** – None

**Secretary's Report – Minutes of January 26, 2016**

**A motion was made by Ralph Blasier, seconded by Steve Rose, to approve the January 26, 2016, meeting minutes. Motion was approved unanimously.**

**Treasurer's Report**

The Authority had Total Landfill Operating Revenues of 106,801 for January. The Total Recycling Operating Revenues in January was \$16,235. The Total Operating Revenues for January was \$123,036, expenses in January was \$150,605.

**A motion was made by Gary Boudreau, seconded by Ralph Blasier, to approve the Treasurer's Report. Motion was approved unanimously.**

**Payment of Bills**

Bills are from January 21<sup>st</sup> to February 19<sup>th</sup>.

**A motion was made by Gary Boudreau, seconded by Patrick Johnson, to approve payments of the bills in the amount of \$109,644.38. Motion was approved unanimously.**

**Additions to Agenda** – None.

**Medical Safety Allowance for Employees (Boot Allowance**

Employees are required to wear steel toed, impenetrable sole boots while working in the landfill. In the past employees received up to \$200 every other year for such boots. Current costs are in the \$260-\$280 range. Employees charge the boots and the Authority pays the bill.

**A motion was made by Ralph Blasier, seconded by Gary Boudreau, to approve work boots for employees not to exceed \$301 per employee. Motion was approved unanimously.**

**Dissemination Agent Contract**

Kathy Schultz with Public Financial Management, Inc. contacted us to update the agreement for acting as the dissemination agent for the Annual Continuing Disclosure Reporting. This company is needed for the bond accounting. We will check on the additional costs to see if they had a figure.

**A motion was made by Ralph Blasier, seconded by Patrick Johnson, to pay the agreement contract not to exceed \$1,040. Motion was approved unanimously.**

**Composting Site Discussion**

The current composting practices for accepting material was discussed. Concerns on operation and how we might cover costs were discussed. Preventing after hours large loads was discussed. Installing a high-quality camera to determine who was not paying and/or leaving the stumps and brush behind was presented. Jim McNeil of Delta Force PI submitted a quote of \$4,792 for a high definition camera.

We discussed stockpiling the stumps and brush. Also suggested digging a hole, burying the stumps and using the sand for cover.

The board would like a fee schedule by weight, truck load, etc. No action taken as this will be tabled until next month's regular meeting.

**Resolution**

A resolution is needed if we want to consider going for a recycling millage. The millage would likely be for .30 mills to support the activities of the landfill and to continue to provide environmental responsibility for Delta County residents.

Steve Viau would like to see the number of years the millage would be in effect. The actual ballot language would determine this and come with further discussions.

**A motion was made by Gary Boudreau, seconded by Eric Buckman, to approve the Recycling Millage Resolution and submit to Delta County. Motion was approved unanimously.**

**Manager Report**

A pre-bid meeting would be taking place on February 25<sup>th</sup> at 9:00 a.m. to review the capping on the north side. The Authority and County Steering Committee has been meeting. First quarter well testing is taking place.

**A motion was made by Ralph Blasier, seconded by Steve Viau, to accept the Manager's Report. Motion was approved unanimously.**

**Board Comments** – None.

**Adjournment**

**A motion was made by Steve Viau, seconded by Ralph Blasier, to adjourn the meeting with the time being 8:12 p.m. Motion was approved unanimously.**

**REGULAR MEETING**  
**DELTA SOLID WASTE MANAGEMENT AUTHORITY**  
**March 22, 2016**

The regular meeting of the Delta Solid Waste Management Authority will be held on Tuesday, March 22, 2016 at 7:00 p.m. in the County Building at 2950 College Avenue in Escanaba.

Pledge of Allegiance  
Public comment  
Secretary report  
Treasurer report  
Payment of bills  
Additions to agenda

**AGENDA:**

1. South Side Final Capping Bids
2. Northstar demolition interest (CNN Dredging Material)
3. Composting Site Discussion
4. Ash Discussion
5. Manager report.
6. Board comments.

Randy Gorecki  
Chairman



# Public Health Delta & Menominee Counties



## Board of Health Meeting

Pinecrest Medical Care Facility  
Powers, MI

### Meeting Minutes

Thursday, February 18, 2016

#### Board Members Present

Bob Burie

Jan Hafeman  
Larry Schei

Mary Harrington  
Tom Trudgeon

#### Public Health Staff

Mike Snyder, Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Kim Gustafson, Assistant Program Coordinator

#### 1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on February 18, 2016. The meeting was called to order at 1:00 p.m. CST by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Patrick Johnson was unable to attend the meeting. Mary Harrington had to leave the meeting at 2:13 p.m. CST.

#### 2. Approval of Agenda

**Ms. Hafeman moved to approve the February 18, 2016 agenda as presented. Motion was supported by Mr. Schei and carried.**

#### 3. Approval of Minutes

**Ms. Hafeman moved the minutes from January 20, 2016, be approved. Motion was supported by Ms. Harrington and carried.**

#### 4. **Public Comment**

There was no public comment.

#### 5. **2015 Annual Report**

Mr. Snyder informed the BOH on some highlights in the 2015 Annual Report.

#### 6. **Finance Committee**

The Finance Committee meeting took place on Monday, February 15, 2016.

##### a. **FY2016 First Quarter Report**

Chairman Trudgeon gave a brief synopsis regarding the FY2016 First Quarter Report. Mr. Snyder answered questions asked by BOH members.

##### b. **American Express Statements**

Ms. Hafeman informed the BOH on the American Express Statements from October, November, and December 2015, and January 2016.

#### 7. **Letter of Support for U.P. Cross Jurisdictional Sharing Grant Application**

Mr. Snyder informed the BOH on the purpose behind the Letter of Support for U.P. Cross Jurisdictional Sharing Grant Application.

**Ms. Hafeman moved the Letter of Support for the U.P. Cross Jurisdictional Sharing Grant Application be signed. Motion was supported by Ms. Harrington and carried.**

#### 8. **Review and Approval of January Check Register**

The Board of Health reviewed the January check register. Questions were answered by Mr. Snyder.

**Ms. Harrington moved the January check register be approved. Motion was supported by Ms. Hafeman and carried.**

**9. Presentation: PHDM 2015 Community Health Assessment – Mike Snyder**

Over the past two years, PHDM has been working on the Community Health Needs Assessment. Mr. Snyder noted the importance of PHDM knowing what the needs of the community are so they can be addressed. A total of 4,000 surveys (2,000 to each county), went out; 1,279 were returned, which is a 32% return rate.

The results of the assessment showed three main themes:

- ✓ Impacts of aging population – Delta/Menominee have a higher percentage of people 65 years old and above than state and national averages.
- ✓ Importance of prevention – Cardiovascular disease, cancer, and diabetes are leading causes of mortality and morbidity in Delta and Menominee Counties. These diseases can be partially prevented through personal choice.
- ✓ Effects on Income and Education on Health Status – socioeconomic status, (income and education levels) strongly correlate to health status.

The assessment has eight chapters: Demographics; Vulnerable Populations; Access to Care; Maternal, Infants, and Child Health; Infectious Disease; Chronic Disease and Mortality; Substance Abuse and Public Safety; and Local Survey Findings.

Ms. Harrington left during the presentation, which resulted in lack of quorum due to only one board member from Delta County.

**10. MERS Healthcare Savings Program**

Chairman Trudgeon noted that due to lack of a quorum, this agenda item will be moved to the March BOH agenda.

**11. Medical Director's Report**

Dr. Frankovich informed the BOH that the flu season has been mild to date. She also discussed the Zika virus. Zika is a mild, limited illness for most people. Of most concern is the possible link between viral infection during pregnancy and birth defects, microcephaly in particular. Researchers are trying to determine if Zika is actually causing these defects. Since there is no vaccine to prevent Zika, the CDC is recommending pregnant women consider avoiding travel to areas with Zika transmission. If they do travel, diligent mosquito avoidance, including use of repellents, is recommended. Some testing for Zika is being offered for pregnant women with possible exposure and for all travelers who develop symptoms of Zika. Area clinicians have been instructed to contact their LHD to get approval for test specimens to be sent to the State of Michigan Bureau of Laboratories.

Mr. Snyder noted that PHDM has been in contact with local travel agencies so the agents can notify travelers of the possible testing. Bay College has also been contacted so they can inform their students preparing for spring break travels.

**12. Health Officer's Report**

- Mr. Snyder informed the BOH that the Maternal & Infant Health Program had completed the certification process at the end of January. There were five indicators that were not met. A Corrective Plan of Action will be created and the state will be returning in July 2016 to assure the corrections have been implemented.
- MCDC – Dental Clinic opened March 2015. So far they have reported 2,400 office visits; of those 43% were Delta County residents and 34% were from Menominee County.
- Mr. Snyder informed the BOH they should be receiving questionnaires in the mail soon regarding the PHDM audit that is currently taking place.

**13. Public Comment (three minutes maximum)**

No public comment.

**14. Board Member Comments**

- Ms. Hafeman commended PHDM on the job well done on the Community Health Assessment.

**15. Adjournment**

**Due to lack of a quorum, the meeting had to be officially adjourned at 2:13 p.m. CST. The remaining BOH members stayed to hear the Medical Director and Health Officer Reports.**

*Thomas Rudgen 3-17-16*

Chairperson

:kg

*Approved 3-17-16*  
*J.J.*

DELTA COUNTY CENTRAL DISPATCH AUTHORITY MEETING  
March 9, 2016 -- 9:00 a.m.  
Courthouse

---

**1. Call to order 9:00 a.m.**

**2. Roll Call**

AGENCY	MEMBER	YES	NO
Escanaba City	Tall, Marc	x	
Fire Chief's Association	Lundberg, Jim	x	
Gladstone City	Geyer, Paul	x	
Sheriff's Department	Oswald, Ed	x	
State Police	Cunningham, Greg		x
Township Association	Johnson, Greg	x	
Delta County	Bergman, Ryan	x	
911 Coordinator	Segorski, James	x	
E M Coordinator	Berbohm, Robert	x	

Also present:

**3. Adoption of Agenda:**

A.

Motion to approve agenda:

MOTION:  
SECOND:  
SUPPORT: ALL

**4. Public Comment on Agenda Items: NONE**

## 5. Approval of Previous Meeting Minutes (February 10, 2016):

Motion to accept minutes

MOTION: Ryan Bergman  
SECOND: Marc Tall  
SUPPORT: ALL

## 6. Communications:

- A. Great Lakes Radio email on two proposals from Todd Noordy. Todd would like to, buy tower or buy a lifetime lease with us. No interest in leasing or selling.

## 7. Committee and Liaison Reports:

- A. Coordinator's Report: Given by Jamie Segorski

- 1. **Incident Analysis Report** – February always lowest numbers

- 2. **Dispatcher Training Fund Application Approved**

- 3. **UP 911 Meeting** – Friday March 4, 2016.

- A. **IPAWS** (Integrated Public Alert Warning System) - proposing system that all counties will be linked together. Persons can call 211 for ongoing emergency, being talked about on a regional level  
**Berbohm** - More of a partnership with 911. Concern that anytime you expend this amount of funds, what is the maintenance costs? How can we sustain the maintenance? Mutual aid with all 15 counties. Partnership fills in a large void.
    - B. **AVL** - (Automatic Vehicle Locator System) Expense for CAD and components for dispatch center, using 2015 grant, large expense end user and maintenance \$156,750 project  
Purchase license about \$1100 per device.  
Continue to get more information on project, some counties have already declined

4. **Multiline System Rule-** As of Jan 1, 2016 now into effect. Designed for buildings or businesses with 7000 sq. ft. or more with multiline telephone systems. Businesses are required now to meet requirement of changing to meet this requirement of phone system - altering what room the call is coming from.

B. Treasurer's Report:

Beginning Balance	\$ 410,080.69
Additions	\$ 140,083.37
Expenditures	\$ - 64,500.59
<b>Ending balance</b>	<b>\$ 485,663.47</b>

C. Monthly Report -- City of Escanaba: **NONE**

1.

D. Monthly Budget Status Report and approval of amendments: Presented by Ryan Bergman

1. **Project Reimbursement** - Tax seems to be strong, will keep us from using too much of our Fund Balance
2. **Expenditures** - Low did couple of payments to City of Escanaba that are not listed

E. Emergency Management Report: Bob Berbohm

1. **2014 Grant** - Surplus of \$12,000. Apply to lockdown devices to hit more schools, schools will have to install themselves, 22 per county; Delta County still needs about 100, goal is to have schools finish project. \$34.00 per piece.
2. **Active Shooter**- Active Shooter Training here in April. Goal is to train 3 officers per county. Also hit other venues that are requesting this.  
Stratigos - do an active shooter training for school bus drivers while he is here  
Have not heard back from schools as of yet
3. **Ebola Technical Response** - May – Hospital is having Ebola Technical Response visit.  
Zika is overseeing Ebola now.
4. **Water levels below normal** - snow is melting fast, month and a half early, wild fire season early
5. **May exercises and drills** - County wide exercise is to crash OSF Radio communications  
UP Wide request to tie into state
6. **Public Health** - Resurgent in Flu, few hospitals have closed to visitors

F. TAC Committee Report: John Giese: Jamie Segorski

1. **New Fire Chief Named** - Ford River Fire Department has named Brian Nelson as a  
Fire Chief.

2. **Fire Chief Meeting** - April

G. Mark Seymour Report: **NONE**

1.

8. **Old Business:** **NONE**

A.

9. **New Business:**

**A. Payment of Bills: Attached to Minutes**

MOTION to pay bills in the amount of **\$ 68,303.51**  
Southern Computer warehouse bill - Brandon pays as we receive.

MOTION: Paul Geyer  
SECOND: Greg Johnson  
SUPPORT: ALL

**10. Public Comment: NONE**

**11. Authority Members Comment:**

**A. Audit Contract** - Working Anderson Tackman, same dollar amount countywide

Motion to accept Audit Contract

MOTION: Marc Tall  
SECOND: Paul Geyer  
SUPPORT: ALL

**B. Jail Project** - Started outreach, Presenting at the end of April to boards. Hold is on legislation.  
Win law enforcement support from unions.  
County website has all information, design

C. **Public Meeting Room** - If it happens again where we need to move meeting pick a more public room

**12. Other Items: Next Meeting:** April 13, 2016 9:00 am

**13. ADJOURNMENT:**

MOTION: Ed Oswald  
SECOND: Greg Johnson  
SUPPORT: ALL

**APPROVAL OF MINUTES:**

CHAIRPERSON

VICE-CHAIRPERSON

\_\_\_\_\_

\_\_\_\_\_

DATED: \_\_\_\_\_

**DELTA COUNTY TOWNSHIPS ASSOCIATION**

The regular meeting of the Delta County Townships Association was held on February 25, 2016 at the Tri-Township School in Rapid River. President Ginny Dahlin led in the Pledge of Allegiance.

Townships that were represented were: Bark River, Bay de Noc, Cornell, Ensign, Escanaba, Ford River, Garden Maple Ridge and Masonville. Representing the Delta County Commissioners was John Malnor and David Rivard. Also present was Jody Norman, Delta County Road Commission and Mark Tall mayor of Escanaba.

A motion to accept the minutes from the January 28, 2016 meeting was made by Gary Boudreau and supported by Greg Johnson. Motion carried.

The Treasurer's Report was given. A motion to accept the treasurer's report was made by Steve Rose and supported by Gary Boudreau. Motion carried.

Old Balance: (1-28-2016).....	\$4711.75	Picnic Fund.....	\$897.14
INCOME:			
2016 Dues:.....	\$188.10		
EXPENSES:			
Salaries.....	\$110.00		
Lunch.....	\$15.60		
CUPPAD AND 911 MEETINGS....	\$708.50	NEW TOTAL.....	\$5608.89

UNFINISHED BUSINESS: None

NEW BUSINESS: None

**SPEAKERS:** County Administrator Ryan Bergman, Prosecutor Philip Strom and Sheriff Ed Oswald spoke about the necessity for a new jail and the millage it will need to bring it to fruition.

The old jail is deteriorating and is too small for today's needs. The new complex will be built near the old Health Department location, using some of the existing structure as well as constructing an additional building to house 184 inmates.

They explained that the construction would cost \$19.9 million to complete. The millage election will be held in May 2016. If it passes, it would receive .93 mil for 30 years. The average cost per taxpayer would be between \$ 40. and \$60. per year.

They are asking for the Townships to display a Resolution of Support at the township offices.

The three of them will be attending as many Township Board meetings as possible in order to

The three of them will be attending as many Township Board meetings as possible in order to get the information to as many people as possible.

The next regular meeting will be Thursday, March 24, 2016, 7pm, at the Tri-Township School, Rapid River, MI.

Cornell Township is in charge of refreshments!

Respectfully Submitted.

*Linda Trombley-Robitaille*

Linda Trombley-Robitaille

Recording Secretary