

TENTATIVE AGENDA

DELTA COUNTY BOARD OF COMMISSIONERS

June 7, 2016

5:15 p.m.

- I. CALL TO ORDER
- II. PRAYER
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL

SPECIAL ORDERS OF BUSINESS:

- V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - County Board minutes: 5-17-16
 - Committee of the Whole: 5-18-16
- VI. APPROVAL OF AGENDA
- VII. PRESENTATION OF WRITTEN COMMUNICATIONS
 - A. COMMUNICATIONS RECEIVED
 - B. COMMUNICATIONS FORWARDED
- VIII. REPORTS OF STANDING, STATUTORY, SPECIAL COMMITTEES AND OTHERS
- IX. **PUBLIC COMMENT ON AGENDA ITEMS** (Sign In)
- X. **COMMITTEE REPORTS**
 - 1. **Administrators Report**
- XI. GENERAL ORDERS OF BUSINESS
 - A. UNFINISHED BUSINESS
 - B. NEW BUSINESS
 - 1. **Payment of Bills**
 - 2. **U.P Resource Conservation and Development Council**
 - 3. **Plumbing and Mechanical Inspections**
 - 4. **Appointments to the Brownfield Authority (2 openings)**

5. **Darryl Shann, Candidate for House of Representatives**
6. **Out of County Travel-Presentation to the MNRTF Board for Cornell Land Acquisition**
7. **2016 Taxable Value Report**
8. **2016 Summer Millage Request**
9. **MDOT Contract No. 2013-0164/A1 and Resolution**

XII. GENERAL PUBLIC COMMENT

XIII. COMMISSIONER'S COMMENTS

XIV. MEETING SCHEDULE

- A. Board of Commissioners Meeting on 6-21-16 at 5:15 p.m. in the Service Center Boardroom.
- B. Board of Commissioners Meeting on 7-5-16 at 5:15 p.m. in the Service Center Boardroom.
- C. Board of Commissioners Meeting on 7-19-16 at 5:15 p.m. in the Service Center Boardroom.

XV. NOTICES

30 day notice of Appointments

XVI. ADJOURNMENT

*****DUE TO THE TIME CONSTRAINTS, THE DELTA COUNTY BOARD OF COMMISSIONERS HAS ADOPTED A POLICY THAT ANY INDIVIDUAL WISHING TO ADDRESS THE BOARD WILL BE ALLOCATED THREE (3) MINUTES. THE THREE MINUTES USED BY THE INDIVIDUAL ARE TO MAKE STATEMENTS. THERE WILL BE NO QUESTION AND ANSWER SESSION FORMAT. THIS WILL STRICTLY BE A STATEMENT TYPE FORMAT. IF YOU WISH TO ADDRESS THE BOARD, PLEASE SIGN YOUR NAME ON THE SIGN UP LIST AVAILABLE FROM THE COUNTY CLERK. SPEAKERS WILL BE CALLED IN ORDER OF SIGN UP.*****

THE COUNTY OF DELTA WILL PROVIDE REASONABLE AUXILIARY AIDS AND SERVICES FOR THE HEARING IMPAIRED AND TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON REASONABLE NOTICE TO THE COUNTY OF DELTA. INDIVIDUALS WITH DISABILITIES REQUIRING SERVICES SHOULD CONTACT THE COUNTY OF DELTA ADA COORDINATOR BY WRITING OR CALLING THE FOLLOWING:

Daniel Menacher, DELTA COUNTY ADA COORDINATOR
310 LUDINGTON STREET
ESCANABA, MI 49829
TELEPHONE (906) 789-5189

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A regular meeting of the Delta County Board of Commissioners is scheduled for
Tuesday, June 7, 2016 at 5:15 p.m. in the Boardroom in the Delta County Service Center.

Sincerely yours,

Nancy J. Kolich
Delta County Clerk

Proposed

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING
May 17, 2016**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

May 12, 2016

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday May 17, 2016, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,
Nancy J. Kolich
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Malnar, Johnson, Harrington, Moyle and Rivard.

ABSENT: None.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy Kolich.

VIII. PUBLIC COMMENT ON AGENDA ITEMS

None.

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Moyle and seconded by Commissioner Malnar to approve the minutes of the May 3, 2016 meeting and the May 9, 2016 Special meeting. MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner Malnar and seconded by Commissioner Rivard to approve the agenda as amended, adding Item 6. Pioneer Trial Park Disk Golf Discussion. MOTION CARRIED.

Proposed

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

- A. Received: No written communication received.
- B. Forwarded: No letters were forwarded.

VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

None.

IX. PUBLIC COMMENT ON AGENDA ITEMS: No public comment

X. COMMITTEE REPORTS:

1. Administrator's Report.

2. Building and Grounds Minutes of Meeting of 5-11-16.

2. Land Policy.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to adopt the Land Policy, with amendment to Item 9 to state "repeat the process." MOTION CARRIED.

Moved by Commissioner Rivard and seconded by Commissioner Malnar to receive the Building and Grounds minutes of 5-11-16 and place on file. MOTION CARRIED.

X. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Rivard and seconded by Commissioner Johnson to pay bills in the amount of \$563,039.97 and Commissioner expenses in the amount of 2,097.41. MOTION CARRIED.

2. Soldier and Sailor Relief Fund Policy.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to adopt the Soldier and Sailor Relief Fund Policy, as presented. MOTION CARRIED.

Proposed

3. Sale of Fish Dam Property.

Moved by Commissioner Harrington and seconded by Commissioner Johnson to approve obtaining an updated survey of the Fishdam property and to proceed with the process to have the Road Commission abandon the road. MOTION CARRIED.

4. Service Center Parcel.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to allow the Administrator and Building and Grounds Committee to start the negotiation process of the un-used 6 acre parcel on the north side of the Service Center property. MOTION CARRIED.

5. Delta County Brownfield Authority Lawsuit Update.

The County is being represented by the City of Escanaba Attorney.

6. Pioneer Trail Park Disc Golf Course.

Discussion was held on problems at the Pioneer Trail Disc Golf Course. The Delta County Conservation District meets the second Tuesday at 10:00 a.m.

XII. GENERAL PUBLIC COMMENT

Barry King, Escanaba Township resident, addressed the Board with his concerns regarding problems with ORV's on the road right of way between the City of Gladstone and Escanaba Township on the North Bluff near the grocery store.

XIII. COMMISSIONERS CONCERNS

Commissioner Malnar: None.

Commissioner Johnson: None.

Commissioner Moyle: None.

Commissioner Rivard: None.

Commissioner Harrington: None.

XIV. MEETING SCHEDULE

June 7 th	5:15 p.m.	Board meeting.
June 21 st	5:15 p.m.	Board meeting.
July 5 th	5:15 p.m.	Board meeting.
July 19 th	5:15 p.m.	Board meeting.

Proposed

XV. NOTICES

30 day notice of Appointments

XVI. ADJOURNMENT

Moved by Commissioner Rivard and seconded by Commissioner Moyle to adjourn at 6:27 p.m.

Respectfully Submitted,

Nancy J. Kolich, County Clerk

Mary K. Harrington, Board Chair

Proposed

**DELTA COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING
May 18, 2016**

Escanaba, Michigan

A Committee of the Whole meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

May 13, 2016

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A Special Meeting of the Delta County Board of Commissioners is scheduled for Wednesday May 18, 2016, at 1:00 p.m. in Conference Room 222 of the Delta County Courthouse.

Sincerely yours,
Nancy J. Kolich
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Harrington, Malnar, and Rivard.

EXCUSED: Commissioners Johnson and Moyle.

The meeting was called to order at 1:00 p.m. in Conference Room of the Delta County Courthouse by Delta County Chief Deputy Clerk, Hope Rudden.

III. PRESENTATION OF WRITTEN COMMUNICATIONS

None.

VI. NEW BUSINESS

1. Building Permit Fees.

Moved by Commissioner Rivard and seconded by Commissioner Malnar to recommend approving the Revised Building Permit Fees, effective July 1, 2016, as presented.

ROLL CALL	JOHNSON	ABSENT
	MALNAR	YES
	MOYLE	ABSENT
	RIVARD	YES
	HARRINGTON	YES

Proposed

MOTION CARRIED.

2. Electrical Inspections.

Moved by Commissioner Malnar and seconded by Commissioner Harrington to recommend drafting a job description for a contracted employee to serve as Electrical Inspector in Delta County, as presented.

ROLL CALL	JOHNSON	ABSENT
	MALNAR	YES
	MOYLE	ABSENT
	RIVARD	YES
	HARRINGTON	YES

MOTION CARRIED.

VII. PUBLIC COMMENT

None.

VII. ADJOURNMENT

Moved by Commissioner Harrington and seconded by Commissioner Malnar to adjourn at 2:25 p.m.

Respectfully Submitted,

Hope Rudden, Chief Deputy Clerk

Mary Harrington, Board Chair

Delta County Building Permit Fees

Residential, one and two family and additions

\$100.00 Application Fee (includes Certificate of Occupancy)

\$.12 per sq. ft. for the first 1000 square feet (all floors, basement, attached garage, porches and deck)

\$.07 per sq. ft. Additional square feet

Pre manufactured, mobile homes and moved structures multiply .75

Detached accessory buildings and additions

\$100.00 Application Fee (includes Certificate of Occupancy)

\$.10 per sq. ft. for the first 500 square feet

\$.05 per sq. ft. Additional square feet

Commercial

Application Fee (includes Certificate of Occupancy) \$100.00 + square foot + plan review

Building Plan Review \$.075 per Sq. Ft. up 10,000 sq. ft. -\$.02 additional (not less than 100.00)

Groups H, F, M, R, B, A, I, E \$.20 Square Foot up to 10,000 sq.ft. (.05 additional sq. ft.)

Groups S, U \$.10 Square Foot up to 10,000 sq. ft. (.05 additional sq. ft.)

Tower per ft. \$2.50 signs

Flat fees

1/2 Sq. ft. \$ for remodel/ change of occupancy

Minor remodel / Repair / Alteration \$100.00 (includes one inspection)

Additional inspection \$50.00

Demolition \$75.00

Construction Board of Appeals \$400.00

Re-instate a closed permit \$50.00

Administrative/Inspection Fee for work started without a permit \$75.00

Effective July, 1 2015

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197

B1



June 7, 2016

TO: Delta County Board of Commissioners
FR: Ryan Bergman, Administrator
RE: Payment of Bills

I have examined all claims presented, and recommend payment of the following; and that the County Clerk be directed to issue orders on the County Treasurer to the Claimants for the amounts allowed.

Ryan Bergman, Administrator

Date	Amount
05-13-16	6,414.43
05-19-16	584,259.87
05-25-16	124,532.88
Total Report of Claims \$	715,207.18
Total Jury Expense \$	688.78
GRAND TOTAL OF BILLS \$	715,895.96
Commissioner Expenses: \$	1,639.84 Paid

AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
05/13/2016	161891	001151	AT&T	MARCH APRIL PAYMENT-WAITING ON CONTRACT	555.12
05/13/2016	161892	018031	RADIO RESULTS NETWORK	MARKETING GRANT- SPORTS- JAN 2016	400.00
				MARKETING GRANT-SPORTS PKG - FEB 2016	400.00
				MARKETING GRANT SPORTS PKG - MARCH 2016	400.00
				MARKETING GRANT SPORTS PKG - APRIL 2016	400.00
					<u>1,600.00</u>
05/13/2016	161893	019300	STATE OF MICHIGAN	SALES TAX - APRIL 2016	819.31
05/13/2016	161894	CLERK MISC	AMY NANCE	RETURN BALANCE BOND- FOSTER - 16-FH-9256	270.00
05/13/2016	161895	CLERK MISC	BRADLEY BREAUULT	RETURN BOND - 06 DM 18475	650.00
05/13/2016	161896	CLERK MISC	CRYSTAL OWENS	RETURN BALANCE BOND -HARTUNG - 15-FH-922	225.00
05/13/2016	161897	CLERK MISC	JAMES MICHAEL LARSEN	RETURN BALANCE BOND - LARSEN -16-FH-9241	1,800.00
05/13/2016	161898	CLERK MISC	MISTY BEAVER	RETURN BALANCE BOND - HEITZ - 16-FH-9240	225.00
05/13/2016	161899	CLERK MISC	PATRICK MALCHOW	RETURN BALANCE BOND - CASWELL - 16-FH-92	270.00

FIRST TOTALS:

Total of 9 Checks:

Less 0 Void Checks:

Total of 9 Disbursements:

6,414.43
 0.00
6,414.43

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
05/18/2016	161944	013950	MUNICIPAL EMPLOYEES RETIREMENT	RETIREMENT-DEFINED BENEFIT	2,440.00
				RETIREMENT-DEFINED BENEFIT	2,317.00
				RETIREMENT-DEFINED BENEFIT	5,402.00
				RETIREMENT-DEFINED BENEFIT	3,138.00
				RETIREMENT-DEFINED BENEFIT	1,531.00
				RETIREMENT-DEFINED BENEFIT	755.00
				RETIREMENT-DEFINED BENEFIT	2,666.00
				RETIREMENT-DEFINED BENEFIT	3,262.00
				RETIREMENT-DEFINED BENEFIT	2,675.00
				RETIREMENT-DEFINED BENEFIT	851.00
				RETIREMENT-DEFINED BENEFIT	901.00
				RETIREMENT-DEFINED BENEFIT	1,341.00
				RETIREMENT-DEFINED BENEFIT	9,871.00
				RETIREMENT-DEFINED BENEFIT	16,751.00
				RETIREMENT-DEFINED BENEFIT	6,983.00
				RETIREMENT-DEFINED BENEFIT	853.00
				RETIREMENT-DEFINED BENEFIT	881.00
				RETIREMENT-DEFINED BENEFIT	6,655.00
				RETIREMENT-DEFINED BENEFIT	1,947.00
				RETIREMENT-DEFINED BENEFIT	1,188.00
					<u>72,408.00</u>
05/19/2016	161946	002207	BLUE CROSS BLUE SHIELD OF MICHIGAN	HOSPITAL INSURANCE-S CARLSON	1,293.48
				HOSPITAL INSURANCE-N VIAU	538.95
				HOSPITAL INSURANCE-R HOWELL	55.12
					<u>1,887.55</u>
05/19/2016	161947	001061	KAREN S ALVORD	MILEAGE REIMB 4/26/16	69.66
05/19/2016	161948	001151	AT&T	PAST DUE BALANCE - ACCT 906 786-3633 835	458.36
05/19/2016	161949	002070	BARK RIVER TOWNSHIP TREASURER	2015 TAX SETTLEMENT	7,071.95
05/19/2016	161950	002240	ELAINE BOYNE	DHS BOARD- MAY 2016	25.40
05/19/2016	161951	002270	BRAMPTON TOWNSHIP TREASURER	2015 TAX SETTLEMENT	4,746.00
05/19/2016	161952	003058	CBM FOOD SERVICE	FOOD SERVICE 5/5/16 - 5/11/16	3,370.50
				FOOD SERVICE 4/28/16 - 5/4/16	3,366.49
					<u>6,736.99</u>
05/19/2016	161953	003061	CARQUEST AUTO PARTS	GREASE FITTINGS FOR GRASSHOPPER MOWER	16.71
05/19/2016	161954	003120	CITY OF ESCANABA	2015 TAX SETTLEMENT-ESCANABA	242,679.42
05/19/2016	161955	003130	CITY OF ESCANABA	ELECTRICAL SC-P ACCT- 1-06-1720-00	823.38
				UTILITIES - ACCT 1-06-0550-00	197.81
				ELECTRIC/WATER-SCN- ACCT-1-06-0570-01	17.76
				ELECTRICITY - CH - ACCT 1-06-1080-00	4,140.22
				SPRINKLER- SC - ACCT 1-06-0330-00	46.69
				UTILITIES - ACCT 1-06-1500-00	2,243.96
					<u>7,469.82</u>
05/19/2016	161956	003255	CORRECTIONAL HEALTHCARE COMPANIES I	JUNE MEDICAL SERVICES - 2016	16,208.02
05/19/2016	161957	003323	CYCLE CITY	TWO HONDA 250HP OUTBOARD ENGINES WITH CO	39,078.00
05/19/2016	161958	004030	DAILY PRESS	ACCT. #DD0345 CRIME VICTIM'S RIGHTS WEEK	70.00
05/19/2016	161959	004044	DATA BUS	DATA BUS- EMERGENCY ROUND TABLE EXERCISE	20.00
05/19/2016	161960	004261	DELTA COUNTY BUILDERS EXCHANGE	BLUEPRINT COPIES	202.50
05/19/2016	161961	004270	DELTA COUNTY TREASURER	13 JUDGMENT OF FORECLOSURE	130.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
				POSTAGE DUE	0.57
				17 REDEMPPT CERTS	170.00
					<u>300.57</u>
05/19/2016	161962	004331	DELTA SOLID WASTE MANAGEMENT	GARBAGE BASEMENT COURTHOUSE	23.37
05/19/2016	161963	004418	DTE ENERGY	NAT'L GAS - ACCT 4576 012 0006 8	1,183.22
				NAT'L GAS - ACCT: 4576 012 0002 7	75.41
				NAT'L GAS - ACCT: 4576 012 0002 7	148.21
				NAT'L GAS - ACCT 4576 012 0007 6	37.59
				NAT'L GAS - ACCT 4576 012 0006 8	908.32
				NAT'L GAS - ACCT 4576 021 0002 8	2,923.17
					<u>5,275.92</u>
05/19/2016	161964	005110	ESCANABA TOWNSHIP TREASURER	2015 TAX SETTLEMENT	7,347.72
05/19/2016	161965	006022	FASTENAL COMPANY	SUPPLIES FOR MARINE PATROL	11.29
				STAINLESS BOLTS AND NUTS FOR EXHAUST FAN	31.76
				SCREWS AND PARTS FOR BOAT REPAIR	24.42
					<u>67.47</u>
05/19/2016	161966	006080	FORD RIVER TOWNSHIP TREASURER	2015 TAX SETTLEMENT	4,677.78
05/19/2016	161967	006091	FOUR SEASONS, INC.	GRASS HOPPER BROOM SWEEPER WITH KITS (WI	4,356.25
				HYDRAULIC FLUID FOR GRASSHOPPER	23.25
					<u>4,379.50</u>
05/19/2016	161968	006121	FRIENDS OFFICE PRODUCTS	OFFICE SUPPLIES - REFILL INK BLACK	4.99
				OFFICE SUPPLIES - SELF-STICK NOTES / PER	52.35
					<u>57.34</u>
05/19/2016	161969	007067	GENE'S TOWING & RECOVERY	PARTS FOR REPAIR OF DELTA 7, LABOR	575.43
05/19/2016	161970	008031	MARK HANSON	PHONE REIMB - JAN 2016	35.00
				PHONE REIMB - FEB 2016	35.00
				PHONE REIMB - MARCH 2016	35.00
				PHONE REIMB - APRIL 2016	35.00
					<u>140.00</u>
05/19/2016	161971	008083	HEYNSSENS-SELIN'S	CARPET TILE / SUPPLIES	8,626.00
05/19/2016	161972	009042	INTERNATIONAL CODE COUNCIL INC	CODE BOOKS	184.00
05/19/2016	161973	010091	PATRICK JOHNSON	MILEAGE/PHONE REIMB- APRIL 2016	99.26
05/19/2016	161974	010110	JOHNSTON PRINTING & OFFSET	PLACEMATS FOR CRIME VICTIM'S WEEK	220.00
05/19/2016	161975	011021	KIESLER'S POLICE SUPPLY INC	COLTLE692OMP-B COLT M4 CARBINE 16" 5.56	799.21
05/19/2016	161976	011071	KMB BROADCASTING INC	SPOTS SPORTS - MARKETING	350.00
05/19/2016	161977	012016	LAKESTATE INDUSTRIES	SHREDDING	934.60
05/19/2016	161978	012034	LAMMI FIRE PROTECTION INC	FIRE EXTINGUISHERS COURTHOUSE	879.00
05/19/2016	161979	012094	LEXISNEXIS RISK SOLUTIONS	APRIL 2016 - BILLING ID 6684573	50.00
05/19/2016	161980	013169	JAMES MCDONOUGH	BRIDGE FARE REIMB - 5/8/16 - 5/11/16	8.00
05/19/2016	161981	013179	MENARDS	CLEANING SUPPLIES - VINEGAR	23.76
				TOOLS - SWIFFER/PLIER/WRENCH SET/HOSE	98.33
				MISC BOLTS AND PARTS FOR EXHAUST FANS SE	84.66
					<u>206.75</u>
05/19/2016	161982	013200	MICHIGAN ASSOCIATION OF COUNTIES	MAC REG SUMMIT- RIVARD/MALNAR 7-18-16	50.00
05/19/2016	161983	014043	NAPA OF ESCANABA	BELTS FOR EXHAUST FANS SERVICE CENTER	101.52
05/19/2016	161984	014131	NORTHCARE NETWORK	CONVENTION FACILITY PAYMENT-SUB. ABUSE	15,653.50

Check Date	Check	Vendor	Vendor Name	Description	Amount
05/19/2016	161985	014210	NORTHERN PLUMBING & HEATING	NEW TACO HEATING PUMP COURTHOUSE. FILTERS FOR SERVICE CENTER AHUS	955.00 45.38 <u>1,000.38</u>
05/19/2016	161986	014220	NORTHERN STAR PATHOLOGY PC	AUTOPSY- CHRISTOPHER COLLINS	1,450.00
05/19/2016	161987	016032	P & M INSPECTIONS, INC.	PAYROLL 5-2-2016 THROUGH 5-13-2016	1,505.00
05/19/2016	161988	016042	PEARSON ASBESTOS ABATEMENT INC	ASBESTOS AND MOLD ABATEMENT 625 NO 20TH	2,132.53
05/19/2016	161989	016055	JESSICA PELTO	MILEAGE REIMB 4/12/16	400.68
05/19/2016	161990	016069	PERFORMANCE AUDIO & RESTYLING	SIREN, AND SUPPLIES TO SET UP VEHICLE. L PANELS, LOCK TIMER, GUNLOCK AND SHIPPING	3,194.00 1,335.00 <u>4,529.00</u>
05/19/2016	161991	016088	PIONEER QUICK LUBE - 23	OIL CHANGE	55.32
05/19/2016	161992	017009	QUALITY SEW & VAC	VACUUM BAGS	24.70
05/19/2016	161993	017010	QUILL CORPORATION	OFFICE SUPPLIES	74.77
				OFFICE SUPPLIES	38.22
				OFFICE SUPPLIES	58.73
				OFFICE SUPPLIES	60.16
					<u>231.88</u>
05/19/2016	161994	018063	REINHART FOOD SERVICE	POT HOLDERS	24.74
05/19/2016	161995	018067	REAL ESTATE TRF.TAX,DEPT.77627	RE TRANSFER APRIL 2016	38,681.25
05/19/2016	161996	018069	REMY BATTERY	BATTERIES - SPRINKLER SYSTEM CONTROL	4.68
05/19/2016	161997	018110	RICHER REFRIGERATION	BLOWER ASSEMBLY - KITCHEN REPAIR	469.20
				WORK ON BOILERS SERVICE CENTER	344.28
				BOILER TESTING SERVICE CENTER	433.20 <u>1,246.68</u>
05/19/2016	161998	019101	SHERWIN WILLIAMS	PAINT FOR ANNEX AND CELL DOORS & ATTORNE	74.33
05/19/2016	161999	019166	GERALD A SMITH	DHS BOARD- MAY 2016	30.80
05/19/2016	162000	019187	SO'S CUSTOM TAILOR & DRY CLEANING	PANTS SHORTENED	14.00
05/19/2016	162001	019196	STANDARD ELECTRIC COMPANY	FITTINGS FOR HEATING LEAK AT SERVICE CEN	402.53
05/19/2016	162002	019232	STATE OF MICHIGAN	BOILER INSPECTIONS- SERVICE CENTER	730.00
05/19/2016	162003	019305	STATE OF MICHIGAN	GATEWAY TO GATEWAY CONNECTION - ID:564	387.00
05/19/2016	162004	019325	STATE OF MICHIGAN	CIRCUIT, DIST, AND PROB CRT REMITTANCE A	27,711.24
05/19/2016	162005	020010	T & T HARDWARE	PRIMER AND STAIN REMOVER CLERKS OFFICE R	39.98
05/19/2016	162006	020046	TECHNICAL RESOURCE MGMT LLC	FIELD TEST KITS - ACCT FS-8819	598.00
05/19/2016	162007	020087	TITLE CHECK LLC	2014 TAX YEAR CYCLE FORFEITURE MONTHLY F	1,613.70
05/19/2016	162008	021014	THE UPS STORE	SHIPPING CHGS	18.24
				SHIPPING CHGS	13.52 <u>31.76</u>
05/19/2016	162009	021035	UP 9-1-1 AUTHORITY	911 COMPUTER PROGRAMS- FEES	39,150.62
05/19/2016	162010	023070	WELLS TOWNSHIP TREASURER	2015 TAX SETTLEMENT-WELLS	9,293.08
05/19/2016	162011	023121	WJMN-TV3	MARKETING SPOTS	220.00
				GOLF - MARKETING	405.00 <u>625.00</u>
05/19/2016	162012	023140	WRIGHT EXPRESS FINANCIAL SERVICES	IT EQU/SIG&SEND/POSTAGE RATE/REG MERIT	1,963.75
05/19/2016	162013	025000	XEROX CORPORATION	PRINTER - ACCT 718015423	33.46
05/19/2016	162014	PROS MISC	LEE STARNES	WITNESS FEE	6.00
05/19/2016	162015	PROS MISC	KERRY KASPARI	WITNESS FEE	7.60
05/19/2016	162016	PROS MISC	REBECCA GAUTHIER	WITNESS FEE	25.80

4

Check Date	Check	Vendor	Vendor Name	Description	Amount
05/19/2016	162017	PROS MISC	JAMI TAYLOR	WITNESS FEE	17.00
05/19/2016	162018	PROS MISC	WILLIAM LAWRENCE	WITNESS FEE	6.00
05/19/2016	162019	PROS MISC	ROXANNE LAWRENCE	WITNESS FEE	6.00
05/19/2016	162020	PROS MISC	JAMIE ROSE	WITNESS FEE	6.00
05/19/2016	162021	PROS MISC	JENA MCGEARY	WITNESS FEE	11.00
05/19/2016	162022	SHERF MISC	RAY GARDNER	ADHESIVE REMOVER USED TO STRIP CAR BY IN	33.06

FIRST TOTALS:

Total of 78 Checks: 584,259.87
 Less 0 Void Checks: 0.00
 Total of 78 Disbursements: 584,259.87

5

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
05/20/2016	162023	004418	DTE ENERGY	NAT'L GAS - ACCT 4576 012 0006 8 NAT'L GAS - ACCT: 4576 012 0002 7 NAT'L GAS - ACCT 4576 012 0007 6 NAT'L GAS - ACCT 4576 012 0006 8 NAT'L GAS - ACCT 4576 021 0002 8	1,183.22 148.21 37.59 908.32 2,923.17
05/25/2016	162026	002346	BUDGET AUTO SALES	VEHICLE REPLACEMENT	5,200.51
05/26/2016	162030	001027	ADVANCED AUTO PARTS	PARTS FOR THE BOAT MINI BULBS FOR TRUCK	58.82 4.19 63.01
05/26/2016	162031	001052	FRANK ALLEN	RESTITUTION - SINN-JOHNSON - 7968	20.00
05/26/2016	162032	001062	AMATEUR RADIO SOCIETY	EMERG COMMUNICATIONS TRAILER- COMMUNITY	2,000.00
05/26/2016	162033	001132	APPLE OFFICE PRODUCTS	OFFICE SUPPLIES STAPLER	3.48 19.99 23.47
05/26/2016	162034	001156	AT&T ASSET PROTECTION	RESTITUTION -BEAUCHAMP - 07-FH-7823 RESTITUTION - BEAUCHAMP - 07-FH-7823 RESTITUTION - BEAUCHAMP - 7823	10.00 10.00 10.00 30.00
05/26/2016	162035	002070	BARK RIVER TOWNSHIP TREASURER	2015 SPECIAL ASSESSMENTS BARK RIVER TOW INMATE JUMPSUITS	4,620.17 6,780.24
05/26/2016	162036	002073	BOB BARKER CO.	CIRCUIT ATTORNEY FEES - MAY 2016 PROBATE ATTORNEY FEES - MAY 2016	1,979.16 1,742.74 3,721.90
05/26/2016	162037	002142	BERGMAN LAW OFFICE PC	EMERG MGMT SERVICES - MAY 2016 RESTITUTION -LAMBRECHT - 8979	4,408.33 50.00
05/26/2016	162038	002151	ROBERT A. BERBOHM	CIRCUIT ATTORNEY FEES - MAY 2016 PROBATE ATTORNEY FEES - MAY 2016	1,979.16 1,742.74 3,721.90
05/26/2016	162039	002324	BRUTE INDUSTRIES INC	CANVASS MAY 3RD ELECTION RESTITUTION - JACK - 14-FH-9050	36.08 10.00
05/26/2016	162040	003014	TIMOTHY F. CAIN	RESTITUTION -MICHEAU - 13-FH-8845 RESTITUTION - MICHEAU - 8845 RESTITUTION - MICHEAU - 8845	25.00 50.00 50.00 125.00
05/26/2016	162041	003034	MARGARET CARIIGNAN	COPIER MAINTENANCE-BIZHUB 282	144.00
05/26/2016	162042	003137	MAUREEN CARY	RESTITUTION - CAPPAERT - 9088 RESTITUTION - CAPPAAERT- 9088	8.00 50.00 58.00
05/26/2016	162043	003140	CITY OF GLADSTONE	MILEAGE/BRIDGE REIMB- MERIT CONF 5/10-12	472.40
05/26/2016	162044	003240	COOPER OFFICE EQUIPMENT INC.		
05/26/2016	162045	003241	CHRISTOPHER COOPER		
05/26/2016	162046	003267	BRANDON COUVILLION		

162024-162025 PIR Ded

162027-162029 PIR ded

6

Check Date	Check	Vendor	Vendor Name	Description	Amount
05/26/2016	162047	004030	DAILY PRESS	CLOSE OF REG. NOTICE FOR MAY 3 ELECTION NOTICES FOR MAY 3RD ELECTION	515.10 721.14 <u>1,236.24</u>
05/26/2016	162048	004036	MEL DAVIS	REMON SURVEY SERVICES-CORNERS	5,040.00
05/26/2016	162049	004075	DEGRAND, REARDON & HALL P.C.	DISTRICT COURT ATTORNEY FEES - R. HALL -	2,083.33
05/26/2016	162050	004144	DEKETO	MAINTENANCE REGISTER OF DEEDS SOFTWARE	1,098.00
05/26/2016	162051	004270	DELTA COUNTY TREASURER	RECORDING EXPENSES	10.00
				POSTAGE	0.57
				POSTAGE	0.57
					<u>11.14</u>
05/26/2016	162052	004441	JASON DIX	PHONE REIMB - MAY 2016	35.00
05/26/2016	162053	004795	THE EBCO COMPANY	CIVIL FILES	644.00
05/26/2016	162054	004805	ECONOMOPOULOS LAW FIRM PC	DISTRICT ATTORNEY FEES - J. ECONOMOPOULO PROBATE ATTORNEY FEES - MAY 2016	2,083.33 1,742.74 <u>3,826.07</u>
05/26/2016	162055	006022	FASTENAL COMPANY	SHOP PAINT REMOVAL	13.34
05/26/2016	162056	006044	MARY ALICE FINLAN	CANVASS MAY 3RD ELECTION	36.08
05/26/2016	162057	006050	FIRST BANK	RESTITUTION - GUSTAFSON - 06-FH-7609	25.00
				RESTITUTION - GUSTAFSON - 06-FH-7609	25.00
				RESTITUTION - GUSTAFSON - 06-FH-7609	25.00
				RESTITUTION - GUSTAFSON - 06-FH-7609	25.00
				RESTITUTION - EVANS - 14-FH-8969	150.00
				RESTITUTION - EVANS - 14-FH-8969	150.00
				RESTITUTION - EVANS - 14-FH-8969	150.00
				RESTITUTION - EVANS - 14-FH-8969	150.00
				RESTITUTION - EVANS - 14-FH-8969	150.00
				RESTITUTION - EVANS - 14-FH-8969	150.00
				RESTITUTION - OLIVER - 6468	30.00
05/26/2016	162058	006053	FRATERNAL ORDER OF EAGLES	RESTITUTION - BEAUCHAMP - 11-FC-8445	10.00
				RESTITUTION - BEAUCHAMP - 11-FC-8445	5.00
				RESTITUTION - BEAUCHAMP - 11-FC-8445	20.00
				RESTITUTION - BEAUCHAMP - 8056	5.00
				RESTITUTION - BEAUCHAMP - 8445	20.00
					<u>60.00</u>
05/26/2016	162059	006057	FIRST LUTHERAN CHURCH	MILEAGE REIMB 5/11/2016	144.00
05/26/2016	162060	006075	DR. STEVEN FLATH	SESSION/MILEAGE 05/18/2016	304.00 448.00
05/26/2016	162061	006088	DAN FORRESTER	BLADES FOR THE GRASSHOPPER MOWER	63.39
				RESTITUTION - QUICK - 8864- PAID IN FULL	1,000.00
05/26/2016	162062	006091	FOUR SEASONS, INC.	PRECINCT KITS FOR MAY 3RD ELECTION	965.26
05/26/2016	162063	007042	WILLIAM GARTLAND	ADDT'L BALLOTS FOR MARCH 8TH PRIMARY ELE	1,002.13
05/26/2016	162064	007062	GBS INC		

Check Date	Check	Vendor	Vendor Name	Description	Amount
				PRECINCT KITS	84.34
				BALLOTS FOR MAY 3RD ELECTION	4,197.92
					<u>6,249.65</u>
05/26/2016	162065	007084	CHRIS GILL	RESTITUTION - SEYMOUR - 09-FH-8181	10.00
				RESTITUTION - SEYMOUR - 8181	5.00
					<u>15.00</u>
05/26/2016	162066	007130	ROBERT E. GOEBEL JR.	PHONE REIMB - MAY 2016	35.00
05/26/2016	162067	007193	GREAT LAKES METER PROVING INC	2 AVIATION METER PROVE- LOW VOLUME 100	368.00
05/26/2016	162068	007250	GUARDIAN PEST CONTROL, INC.	MONTHLY PEST CONTROL	30.00
05/26/2016	162069	008025	LUKE HAMLIN	PHONE REIMB - APRIL 2016	35.00
05/26/2016	162070	008115	HOUSE ARREST SERVICES INC	GPS TRACKING- DACKO	27.00
				GPS TRACKING- DACKO	221.00
					<u>248.00</u>
05/26/2016	162071	009043	INTERNATIONAL CODE COUNCIL INC	MEMBERSHIP DUES-DANIEL MENACHER	135.00
05/26/2016	162072	011054	ANN KANANEN	RESTITUTION - GRAVES - 12-FH-8675	20.00
				RESTITUTION - GRAVES- 8675	20.00
					<u>40.00</u>
05/26/2016	162073	011070	KOBAS ELECTRIC CO., INC.	BULBS FOR MAX CELLS	4.84
05/26/2016	162074	011072	TIMOTHY KOBASIC	RESTITUTION - ARBOUR - 11-FH-8519	100.00
				RESTITUTION - ARBOUR - 8519	50.00
				RESTITUTION - ARBOUR - 8519	100.00
					<u>250.00</u>
05/26/2016	162075	011080	NANCY KOLICH	PHONE REIMB - FEB 2016	35.00
				PHONE REIMB - MARCH 2016	35.00
				PHONE REIMB - APRIL 2016	35.00
				MILEAGE TO MARQUETTE, BARK RIVER, SERVIC	125.28
					<u>230.28</u>
05/26/2016	162076	011085	ROBERT KOSKI	RESTITUTION - JOHNSON - 09-FH-8156	15.00
05/26/2016	162077	011087	MICHAEL & NANCY KOSSOW	RESTITUTION - IVES- 11-FH-8522	200.00
				RESTITUTION - IVES- 8522	200.00
					<u>400.00</u>
05/26/2016	162078	012022	LUCAS LADOUCEUR	RESTITUTION - MCMILLAN -15-FH-9074	20.00
				RESTITUTION - MCMILLAN - 9074	20.00
					<u>40.00</u>
05/26/2016	162079	012101	ANDREW LOSCALZO	RESTITUTION - PELTIN - 14-FH-9049	50.00
				RESTITUTION - PELTIN - 9049	50.00
					<u>100.00</u>
05/26/2016	162080	012131	PERRY LUND	PHONE REIMB - MAY 2016	35.00
05/26/2016	162081	013028	JAYNE MACKOWIAK	CIRCUIT ATTORNEY FEES-MAY 2016	1,979.16
05/26/2016	162082	013081	MARQUETTE COUNTY DISTRICT COURT	BOND STEVEN PAUL HOLMES	300.00
05/26/2016	162083	013175	MCNAMARA, ANNE B	COURT APPTD. REFEREE - MAY 2016	2,000.00

8

Check Date	Check	Vendor	Vendor Name	Description	Amount
05/26/2016	162084	013179	MENARDS	PARTS FOR EXHAUST FANS HIGH TRAFFIC GRASS SEEDS DUAL AIR CHUCK 1/4" DOOR STOP./SECURITY RAMP AND AIRFIELD P DESK LEGS SPRAY FOAM, SCREWS AND WASH MARKING SAFETY RED RETURN ITEMS	12.74 13.76 4.48 87.31 6.99 20.79 (21.08) <u>124.99</u>
05/26/2016	162085	013190	MEEMIC INSURANCE COMPANY	RESTITUTION - CHILDRSS -11-FH-8531	5.00
05/26/2016	162086	013191	MEIERS SIGNS	REFLECTIVE DECALS	117.50
05/26/2016	162087	013392	STATE OF MICHIGAN	CONCEALED PISTOL LICENSES	7,032.00
05/26/2016	162088	013435	MIDWEST CLAIMS SERVICE	RESTITUTION - GUSTAFSON - 06-FH-7610 RESTITUTION - GUSTAFSON - 06-FH-7610 RESTITUTION - GUSTAFSON - 06-FH-7610	25.00 25.00 25.00
05/26/2016	162089	013447	MILLER'S ACTION OFFICE SUPPLY	ENVELOPE DOUBLE WINDOW	75.00
05/26/2016	162090	013598	MOTION INDUSTRIES	TIGER MOWER PARTS TIGER MOWER PARTS-RETURN	28.94 406.74 (365.48) <u>41.26</u>
05/26/2016	162091	013614	JOHN MYERS	CANVASS MAY 3RD ELECTION	40.40
05/26/2016	162092	014147	NORTHERN MICH EMERG PHYS, LLP	MEDICAL BILL - ACCT 361389	1,366.00
05/26/2016	162093	014210	NORTHERN PLUMBING & HEATING	TOILET SEAT FOR MSU BATHROOM	22.29
05/26/2016	162094	014214	NORTHERN SCREEN PRINTING	EMBROIDERY, KENNEALLY	26.00
05/26/2016	162095	015039	OFFICE PLANNING GROUP	CANON IR5075 USAGE	607.15
05/26/2016	162096	015075	CATHERINE OLSON	RESTITUTION - MCDORMAN- 7084	122.05
05/26/2016	162097	016076	PET PLACE	RESTITUTION - ARTS- 10-FH-8385 RESTITUTION - ARTS- 8385	5.00 5.00 <u>10.00</u>
05/26/2016	162098	016082	HEATHER PETERSON	MILEAGE REIMB - VSU CONF 4/22-23/16	258.12
05/26/2016	162099	016095	LIZA FLOURDE	MEAL REIMB - 4/21 & 5/8/16 - CONFERENCES	26.12
05/26/2016	162100	016140	PUMMILL PRINT SERVICE LLC	10 CASES OF DOUBLE WINDOW ENVELOPES FOR	843.50
05/26/2016	162101	018063	REINHART FOOD SERVICE	PAPER BAGS, CREAMER, CANLINER AND SOUFFL	267.76
05/26/2016	162102	018077	UPPER MICHIGAN LAW	DISTRICT ATTORNEY FEES - J. BRAY - MAY 2 ATTORNEY FEES - LOFQUIST	2,083.33 99.00 <u>2,182.33</u>
05/26/2016	162103	018090	RICHARD'S PRINTING	BIRTH RECORD ENVELOPES	150.00
05/26/2016	162104	018110	RICHER REFRIGERATION	BOILER KITS TO FOR ALL SIX BOILERS LABOR CHARGES-COURTHOUSE TESTING MAINT OF FOUR BOILERS	729.92 160.00 1,336.46 <u>2,226.38</u>
05/26/2016	162105	018204	ROBERT ROSHAK	RESTITUTION - LECLAIRE- 14-FH-9009 RESTITUTION - LECLAIRE - 9009	200.00 200.00 <u>400.00</u>
05/26/2016	162106	019010	ST. ANNE CHURCH	RESTITUTION - BEAUCHAMP - 08-FH-8056 RESTITUTION - BEAUCHAMP - 8056	5.00 5.00 <u>10.00</u>

9

Check Date	Check	Vendor	Vendor Name	Description	Amount
05/26/2016	162107	019016	STAPLES CREDIT PLAN	OFFICE SUPPLIES-ACCT 6011 1000 2034 718	10.00
05/26/2016	162108	019039	LOCKUP USA PRODUCTIONS	21 TRAINING DVD'S	199.99
05/26/2016	162109	019067	CORY SCHROEDER	RESTITUTION - BARTKE - 00-FH-6582	516.50
				RESTITUTION - BARTKE - 00-FH-6582	20.00
				RESTITUTION - BARTKE - 00-FH-6582	20.00
				RESTITUTION - BARTKE - 6582	20.00
				RESTITUTION - BARTKE - 6562	20.00
				RESTITUTION - BARTKE - 6582	20.00
					<u>120.00</u>
05/26/2016	162110	019133	GARY SIMONOVIC	RESTITUTION - KREFT - 15-FH-9075	30.00
				RESTITUTION - KREFT - 15-FH-9075	20.00
					<u>50.00</u>
05/26/2016	162111	019187	SO'S CUSTOM TAILOR & DRY CLEANING	UNIFORM PANT ALTERATION (KENNEALLY)	14.00
05/26/2016	162112	019196	STANDARD ELECTRIC COMPANY	RELIEF VALVES	189.60
05/26/2016	162113	019305	STATE OF MICHIGAN	SEX OFFENDER PAYMENT TO THE STATE	90.00
05/26/2016	162114	019395	SUPERIORLAND ELECTRONICS	ANNUAL FIRE ALARM MONITORING FEES-JAN 20	230.00
05/26/2016	162115	019406	BRIAN SWIFT	RESTITUTION - DUROCHER- 8805	116.69
05/26/2016	162116	020031	BOBBI JO & ROBERT TAYLOR	RESTITUTION - BALDWIN - 8994	40.00
05/26/2016	162117	020045	TELNET WORLDWIDE INC	PHONE - ACCT: CORP-005103	140.69
				PHONE - ACCT: CORP-000861	955.85
					<u>1,096.54</u>
05/26/2016	162118	020102	BARBARA TOMCAL	ATTORNEY FEES AMY SILBERNAGEL	49.50
05/26/2016	162119	021014	THE UPS STORE	ELECTION SHIPMENT TO BUREAU OF ELECTIONS	18.95
05/26/2016	162120	021031	UPPER LAKES TOWING COMPANY	RESTITUTION - JOHNSON - 8324	100.00
05/26/2016	162121	021034	UP HEALTH SYSTEM-MARQUETTE	PHYSICAL - C. WOLFF	180.00
05/26/2016	162122	021048	U.P.S.E.T.	RESTITUTION -MERCIER - 15-FH-9229	30.00
05/26/2016	162123	021060	UPPER PENINSULA FAMILY SOLUTIONS	CARE OF L. PORTER - 1 DAY	17.24
				CARE OF L. PORTER - APRIL 2016	517.20
				CARE OF C. ARCHEY - APRIL 2016	517.20
				CARE OF C. ARCHEY - MARCH 31	17.24
				CARE OF C. ARCHEY - APRIL 2016	517.20
				CARE OF C. ARCHEY - MARCH 31	17.24
					<u>1,603.32</u>
05/26/2016	162124	022025	VERIZON WIRELESS	PHONE - ACCT: 482996167-00001	489.00
				PHONE - ACCT 482996167-00001	457.97
					<u>946.97</u>
05/26/2016	162125	022049	JAMES J VIAU	CIRCUIT ATTORNEY FEES-MAY 2016 (DIMENT)	1,979.16
05/26/2016	162126	023013	WINDER POLICE EQUIPMENT INC	SKID PLATE FOR ROAD PATROL VEHICLE	166.18
05/26/2016	162127	023071	BRENDA WERY	RESTITUTION - 09-FH-8112	15.00
05/26/2016	162128	023076	TAMMY WEITHUHN	PHONE REIMB - MAY 2016	35.00
05/26/2016	162129	023140	WRIGHT EXPRESS FINANCIAL SERVICES	CREDIT CARD BILL	1,775.55
05/26/2016	162130	084614	RENAISSANCE ACADEMY OF BEAUTY	RESTITUTION - LEMIRE- 6745	25.00
05/26/2016	162131	DLQ TAX	VENTIMIGLIA JOE	DLQ TAX REFUND	1.42
05/26/2016	162132	PROBT MISC	ZACHARY JENNINGS	1/ DAY WITNESS FEE PLUS MILEAGE	8.50
05/26/2016	162133	TAX REFUND	UP ENTERPRISES LLC	Sum Tax Refund 051-420-2919-300-028	3,349.03
				Win Tax Refund 051-420-2919-300-028	2,972.35

Check Date	Check	Vendor	Vendor Name	Description	Amount
				Sum Tax Refund 051-420-2919-300-027	6,805.94
				Win Tax Refund 051-420-2919-300-027	6,040.37
					<u>19,167.69</u>
					<u>124,532.88</u>
					<u>0.00</u>
					<u>124,532.88</u>

FIRST TOTALS:

Total of 106 Checks:

Less 0 Void Checks:

Total of 106 Disbursements:

11

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
05/13/2016	161900	CIRCT MISC	SUSAN MARIE WANIC	Juror SUSAN MARIE WANIC	32.80
05/13/2016	161901	CIRCT MISC	MARK WAYNE CASWELL	Juror MARK WAYNE CASWELL	34.36
05/13/2016	161902	CIRCT MISC	JASON BRADLEY WICKLUND	Juror JASON BRADLEY WICKLUND	22.90
05/13/2016	161903	CIRCT MISC	RONALD ALLEN CAYER	Juror RONALD ALLEN CAYER	21.86
05/13/2016	161904	CIRCT MISC	MICHAEL JOHN GROLEAU	Juror MICHAEL JOHN GROLEAU	13.54
05/13/2016	161905	CIRCT MISC	JEFFREY ALDEN AALTO	Juror JEFFREY ALDEN AALTO	13.54
05/13/2016	161906	CIRCT MISC	DAVID JOHN OSBY	Juror DAVID JOHN OSBY	13.02
05/13/2016	161907	CIRCT MISC	SHARRON LYNN HUGHES	Juror SHARRON LYNN HUGHES	19.26
05/13/2016	161908	CIRCT MISC	LAURIE SUE LACARTE-SKROBIAK	Juror LAURIE SUE LACARTE-SKROBIAK	30.20
05/13/2016	161909	CIRCT MISC	VICKY MARIE GIGUERE	Juror VICKY MARIE GIGUERE	25.78
05/13/2016	161910	CIRCT MISC	ALAN RICKEY GILBERT	Juror ALAN RICKEY GILBERT	28.12
05/13/2016	161911	CIRCT MISC	SHAYNE ASHLY LIPPENS	Juror SHAYNE ASHLY LIPPENS	26.80
05/13/2016	161912	CIRCT MISC	GORDON JAMES SEGER	Juror GORDON JAMES SEGER	17.70
05/13/2016	161913	CIRCT MISC	MITCHELL ROBERT BARRON	Juror MITCHELL ROBERT BARRON	30.72
05/13/2016	161914	CIRCT MISC	KAREN MARIE MCKENZIE-CORBETT	Juror KAREN MARIE MCKENZIE-CORBETT	29.16
05/13/2016	161915	CIRCT MISC	CAROL ANN SMOOT	Juror CAROL ANN SMOOT	13.02
05/13/2016	161916	CIRCT MISC	PAMELA JANE MLOSTEK	Juror PAMELA JANE MLOSTEK	32.80
05/13/2016	161917	CIRCT MISC	BRENN ALBERT KURTH	Juror BRENN ALBERT KURTH	38.50
05/13/2016	161918	CIRCT MISC	DESMOND STEVEN SCHULTZ	Juror DESMOND STEVEN SCHULTZ	16.40
05/13/2016	161919	CIRCT MISC	STACEY ANN FLOURDE	Juror STACEY ANN FLOURDE	17.70
05/13/2016	161920	CIRCT MISC	CHERYL ANN STANEK	Juror CHERYL ANN STANEK	17.18
05/13/2016	161921	CIRCT MISC	CHERYL TOUSHAK KOBASIC	Juror CHERYL TOUSHAK KOBASIC	29.68
05/13/2016	161922	CIRCT MISC	BARBARA SUE BALL	Juror BARBARA SUE BALL	16.14
05/13/2016	161923	CIRCT MISC	JAMES ALLEN COURCHAINE	Juror JAMES ALLEN COURCHAINE	16.40
05/13/2016	161924	CIRCT MISC	CRAIG STEVEN NESS	Juror CRAIG STEVEN NESS	29.16
05/13/2016	161925	CIRCT MISC	LINDA LEWIS CALOQUETTE	Juror LINDA LEWIS CALOQUETTE	32.80
05/13/2016	161926	CIRCT MISC	VICTOR IVAN MAJESTIC	Juror VICTOR IVAN MAJESTIC	28.10
05/13/2016	161927	CIRCT MISC	WILLIAM JAMES SHINER	Juror WILLIAM JAMES SHINER	28.12
05/13/2016	161928	CIRCT MISC	DEBRA KAY SKERBECK	Juror DEBRA KAY SKERBECK	13.02

FIRST TOTALS:

Total of 29 Checks:

Less 0 Void Checks:

Total of 29 Disbursements:

688.78

0.00

688.78

18

DELTA COUNTY
TRAVEL EXPENSE VOUCHER

Vendor Number: 13037

Line item: _____

Department _____

Charged: _____

Date: _____

Employee: John Malnar

Address: _____

Period

Covered: From 5-1-2016 to 5-31-2016

Date	\$20.00 0-3 hrs	\$35.00 3-6 hrs	\$50.00 over 6 hrs	Meeting	Meals Other	Comments	Mileage	Mileage \$	Meeting \$
5-3	X			Board Meeting			28		20 ⁰⁰
5-9	X			Board Meeting		Landfill	28		20 ⁰⁰
5-9	X			Namha Township			51		20 ⁰⁰
5-10	X			Rural Transportation		Cuppad	29		20 ⁰⁰
5-10	X			Garden Township			77		20 ⁰⁰
5-11	X	X		Bluiding & grounds			32		35 ⁰⁰
5-10	NC			DCRC					NC
5-16	X			Ed Mc Broom			28		20 ⁰⁰
5-16	X			Brampton Township			15		20 ⁰⁰
5-17	NC			Meet with PRW			30		NC
5-17	X			Board Meeting			28		20 ⁰⁰
5-18	X			Meeting of Whole			32		20 ⁰⁰
5-18	X			Cornell Township			16		20 ⁰⁰
5-19			X	UPACC			56		50 ⁰⁰
5-20		X		UPACC			56		35 ⁰⁰
5-20	15			Mac Transportation					15 ⁰⁰
5-24	X			Cuppad			28		20 ⁰⁰
5-25	X			Baldwin Township			28 12		20 ⁰⁰
5-26		X		WCU Community Correction			189		35 ⁰⁰
5-26	15			Township Assoc.			21		15 ⁰⁰

I hereby certify that all items of expense included in this statement were incurred in the discharge of authorized official business, that the amounts are correct, and that they represent proper charges against the County.

TOTAL PER DIEM: _____

101-101-710.002

TOTAL MILEAGE: _____

101-101-860.001

TOTAL PHONE: _____

101-101-850.000

OTHER: _____

NATURE OF BUSINESS: _____

SIGNED: John Malnar

GRAND TOTAL: _____

APPROVED: _____

15

Delta County Travel Expense Voucher

Employee: David Rivard 18116

Date: April 2016

Date	0-3 hrs	3-6 hrs	over 6 hrs	Meeting	Meals/Other	Comments	Mileage
04/07/2016	X			Airport		Airport seminar	20
04/11/2016	X			Other		Escanaba Township board meeting	8
04/12/2016	X			Road Commission		Workshop:only	8
04/12/2016	X			Board			8
04/13/2016	X			Other		With Escanaba mayor	10
04/14/2016	X			Joint Govt			10
04/19/2016	X			Board			8
04/20/2016	X			Other		Wells Township board	8
04/21/2016	X			Landfill		Special phone meeting	12
04/22/2016	X			Other		Up State fair	8
04/26/2016	X			Road Commission		Workshop only	8
04/27/2016	X	1/2		Building and Grounds			8
04/28/2016	X			Other		Township association	35
04/28/2016	X			Other		MAC parking \$30.00 at hotel Lansing ONLY	0
04/29/2016	X			Building and Grounds			12

280

163
\$88.02

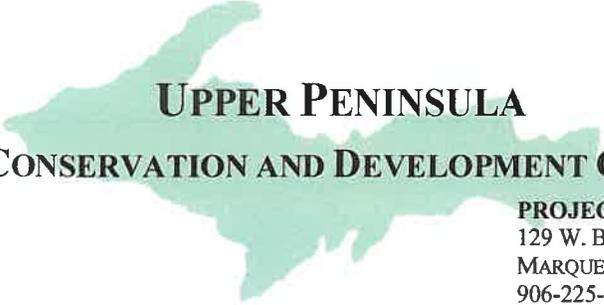
Phone bill ending 5-1-16

I hereby certify that all items of expense included in this statement were incurred in the discharge of authorized official business, that the amounts are correct, and that they represent proper charges against the County.

SIGNED: 


TOTAL PER DIEM 101-101-710.002: 280.00
 TOTAL MILEAGE 101-101-860.001: 88.02
 TOTAL PHONE 101-101-850.000: 35.00
 OTHER: _____
 GRAND TOTAL: 403.02

17



B2

UPPER PENINSULA
RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL

PROJECT OFFICE
129 W. BARAGA AVENUE, SUITE F
MARQUETTE, MICHIGAN 49855
906-225-0215 WWW.UPRCD.ORG

March 22, 2016

TO: Upper Peninsula County Commissions

SUBJECT: 2016 Dues Notice

The Upper Peninsula RC&D Council is requesting **\$350.00** from each county to support the operation of the U.P. RC&D in 2016. Our Council has active projects in all 15 UP Counties, as well as several multi-county projects. The UP RC&D Council tends to keep a pretty low profile, but the impacts of our ability to bring grant funds to the UP, and spend those grant funds to help solve conservation problems have been enormous. In just the past 5 years, we have secured 9 grants totaling \$3,085,830. We have also secured another \$2,901,814 in non-federal matching funds for a total investment of \$5,987,644. We are very proud of the role we have played in bringing tax dollars back to the UP, but we could not have done it without the contributions and expertise that we have received from our project partners. UP County Conservation Districts, and state and federal agency partners have played a major role in securing these grants. Most of our federal grants have required matching non-federal funds, and many of those match contributions have been provided by local county conservation districts. As partners in our projects, we have been able to pass grant funds through to them to conduct landowner education and outreach, invasive species mapping and management activities, followed by native habitat restoration. In those same 5 years, we have passed \$206,630 in grant funds to conservation district partners, and paid contractors another \$342,051 to conduct invasive species treatments across the UP. We have also provided thousands of dollars of supplies and educational materials to our conservation district partners and used additional grant funds to pay our own staff to coordinate and implement these UP-wide projects. The funds passed through to conservation districts help support jobs in their organizations and help them achieve their local county conservation goals. These values will be even more impressive when we finish spending the grant funds we have received in the past two years. Most of those funds have not yet been passed through to partners or invested in treatment, restoration and protection work. Highlights of this work include conducting garlic mustard management on 478 acres throughout the UP, mapping almost 2,000 acres of non-native phragmites, and securing the necessary DEQ permits and landowner permission to treat more than 1,300 of those acres with herbicide, and providing leadership and financial resources to all five Cooperative Invasive Species Management Areas that work throughout the region.

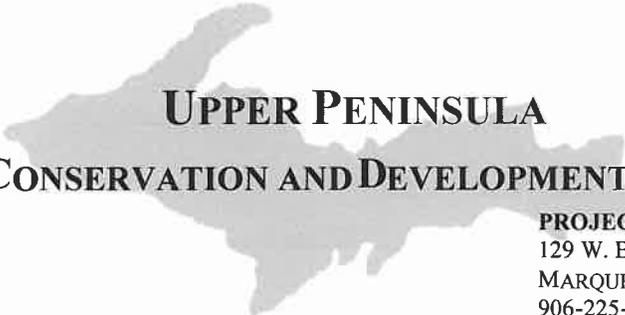
However, most of these grant funds are for specific projects and may not legally be used to cover general council operational expenses. Funds provided by the 15 sponsoring County Board of Commissioners are used for meeting expenses, printing, postage, insurance, office space and administrative assistance. Without the support that we receive from the UP counties in the form of dues, we will not be able to sustain our Council and will not be able to bring these much needed competitive grant funds to the UP to help solve these important ecological problems. When the UP RC&D Council was created back in the 1970s, the counties were the sponsoring entities and at that time we had a Coordinator which was a federal employee, federally funded office space, and other federal support. This federal assistance to our Council was terminated 5 years ago, and we have been in the process of modifying the way we operate since then to find the best format for financial sustainability. The UP Council now meets quarterly with half the meetings being held at the Council office in Marquette, and the remaining meetings held by teleconference call. Your county representative, and all other interested persons, may attend the meetings in person or call in to the meetings. Modifications to our council structure were finalized when we approved changes to our bylaws at the UP RC&D Council meeting on June 6, 2014, and these bylaws are available on our website.

For more information about these UP-wide invasive plant projects and how we are working with your conservation districts and other state and federal partners, visit our website at www.uprcd.org. UP RC&D Council meeting dates for 2016 are June 17 (UP RC&D office), September 9 (teleconference meeting), and December 2 (UP RC&D office), all beginning at 10 am Eastern time. Any changes to these meeting times will be posted on our website, so please check there for any changes to the schedule. Your continued support of the RC&D Program is greatly appreciated. We thank you for your support and interest in local and regional resource conservation activities, and look forward to partnering with the UP counties to seek additional funding for future projects.

Sincerely,



William D. Rice, U.P. RC&D Council Chairman



**UPPER PENINSULA
RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL**

PROJECT OFFICE
129 W. BARAGA AVENUE, SUITE F
MARQUETTE MICHIGAN 49855
906-225-0215 WWW.UPRCD.ORG

INVOICE

Date: March 22, 2016

To: Delta County
Attn: Ryan Bergman

From: UP RC&D Council
129 W Baraga Avenue, Ste F
Marquette, MI 49855

2015 Delta County Dues	\$350.00
2016 Delta County Dues	<u>\$350.00</u>
Total	\$700.00

Make check payable to: UP RC&D Council and mail to the address above.

Thank You!

Darcy Rutkowski
Executive Director

2016 Dues Statement/Invoice

2016 U.P. RC&D Council Dues (All Counties) of \$350 can be made payable and sent to the Council Office at:

**U.P. Resource Conservation & Development Council
129 W. Baraga Avenue, Suite F
Marquette, Michigan 49855**

Please confirm your County's RC&D Appointee and Alternate for 2016. Please include name, address, phone number and e-mail address so that we may update our mailing and e-mail lists.

Appointee: _____

Address: _____

Phone: _____

e-mail: _____

Alternate: _____

Address: _____

Phone: _____

e-mail: _____

Thanks for your support of the U.P. RC&D Council!

B3

To: County Commissioners

June 6, 2016

New Agenda Item 3: Plumbing and Mechanical Inspections

On May 27th the contractual Plumbing and Mechanical Inspector was given notice that effective immediately, he would no longer serve as Delta County's Plumbing and Mechanical Inspector. Since this date, the state has performed all plumbing and mechanical inspections on behalf of the County.

At the June 7th Board Meeting, the County Board will discuss various options for how to proceed with the position(s). While it is certainly in the county's best interest to hire a new Inspector, there are two options on how to immediately proceed in the short-term:

- 1) Allow the state to continue with inspections while pursuing a new Inspector
- 2) Hire an interim contractor to perform inspections while pursuing a long-term Inspector.

Thank you,
Ryan Bergman
Director of Administration and Finance



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

May 27, 2016

County of Delta
Daniel J. Menacher, Building Official & Zoning Administrator
Delta County Building & Zoning
310 Ludington St.
Escanaba, MI 49829

Dear Mr. Menacher:

This is in response to your May 27, 2016, request for state plumbing and mechanical plan review and inspection assistance for Delta County. Please accept this as formal notification that the bureau will provide the requested services until further notice, per your request.

Regarding new projects, the design professionals and contractors shall submit plan review and permit applications directly to the Bureau of Construction Codes. The forms, with complete instructions, are available on our website at www.michigan.gov/bcc. The bureau will issue the construction code plan review approvals and permits. The local unit of government will provide any zoning approvals required.

For any existing permits issued by Delta County; when an inspection is requested a copy of the permit will need to be provided by the County. The BCC inspector will keep track of the work performed and will continue to inspect on the locally issued permit. Billing issues with the County will be handled by our Plan Review and Permits Division (PRPD). PRPD will invoice the county at our fee rates for the itemized services performed for each permit. The county will be responsible for payment and will need to seek reimbursement from the permit holder.

The primary mechanical inspector assigned to your area is Phillip Miron (906) 241-9350 and the primary plumbing inspector is Craig Cole (906) 235-8417. If you have additional questions regarding our services, you may contact the appropriate divisions as indicated below.

Mechanical – (517) 241-9325
Plumbing – (517) 241-9330
Plan Review – (517) 241-9328
Permits – (517) 241-9313

The bureau looks forward to working with you and if you need any additional assistance, please do not hesitate to contact me at (517) 241-6479.

Sincerely,

Dianne Barmes

Dianne Barmes, Administrative Manager
Licensing and Complaints Division
cc: BCC Mechanical, Plumbing, Plan Review, and OMAS

Providing for Michigan's Safety in the Built Environment

LARA is an equal opportunity employer
Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
P.O. BOX 30254 • LANSING, MICHIGAN 48909
www.michigan.gov/bcc • Telephone (517) 241-9302 • Fax (517) 241-9570

B4

June 7, 2016

Honorable Members of the Delta County Board of Commissioners
310 Ludington Street
Escanaba, MI 49829

Dear Commissioners:

These are the Board appointments that will be expiring in the months of April, May, and June. Letters have been sent and these are the responses.

May:	Brownfield Authority	
	Lucas Bradshaw 5-31-16	Yes
	Joel Frizzell 5-31-16	Yes



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



DR. WILLIAM E. MORITZ
DIRECTOR

May 13, 2016

Bb

Mr. Rory Mattson
Delta County
6822 US 2-41 and M-35
Gladstone, MI 49837

Dear Mr. Mattson:

SUBJECT: TF16-0212, Cornell Land Acquisition

On behalf of the Michigan Natural Resources Trust Fund (MNRTF) Board, I would like to extend an invitation to you to make a 10-minute presentation on your land acquisition or development proposal at their next meeting.

The meeting is scheduled for **Wednesday, June 15, 2016**, at the Portage Point Inn, 8567 Portage Point Drive, Onekama, Michigan, and will start at **9:00 AM**.

If you are going to make a PowerPoint presentation, please email the presentation to bayusc@michigan.gov no later than **June 3, 2016**. Please be aware that you will likely need to compress the file in order to send it via email. The attachment size limitation for email to our office is 25 megabytes. We will have your presentation loaded on our laptop to allow for a smooth transition between presentations. We will provide a projector, screen and laptop. An easel will also be available.

We invite a small sample of applicants that have submitted a grant application to present their acquisition or development project to the Board for illustration purposes. The presentation is strictly voluntary, and does not reflect in any way on the quality of your application or the likelihood that it will be recommended for funding. If you are not able to attend the meeting, it will not negatively impact our evaluation of your application.

Your grant coordinator will contact you if there are any specific issues or details staff would like you to discuss in your presentation.

Please contact Ms. Rachel Schumaker at 517-284-7268 (or email schumakerr@michigan.gov) of this office by **May 27, 2016** to confirm your attendance.

We look forward to hearing more about your proposal. If you have any questions regarding this invitation, please feel free to contact me at the telephone number or email address listed below. Our mailing address is: **Grants Management, Department of Natural Resources, P.O. Box 30425, Lansing, MI 48909-7925.**

Sincerely,

Jon Mayes, Acting Manager
Grants Management
517-284-5954
mayesj@michigan.gov

JM:rs
cc. MNRTF Board Members
Grants Management Staff, DNR

(-M) 2016-05-13

B7

June 2, 2016

To: Delta County Board of Commissioners

From: Juli Kolbe, Equalization Director 

Subject: 2016 Taxable Values

The L-4046 is a report of the County's Taxable Value for 2016. Each unit of government is listed by class, real and personal. The reports also includes totals for the Principal Residence Exemption (PRE) and separates out the Commercial and Industrial Personal Properties.

**The total Taxable Value for 2016 is \$1,119,478,987.
A decrease of (7.21 %) over the 2015 taxable values**

The decrease is due to the following factors:

- 1) Phase out of Personal Property
- 2) Tax Tribunal decision for the Escanaba Paper Mill.

I am asking for Board approval of this report. Signature of the Board Chair is required before I can submit the values to the State Tax Commission.

Other values of interest:

The Top 20 Taxpayers for 2016

Industrial Tax Facilities Abatements total for 2016:

New Facilities - \$16,115,097
Rehab Facilities - \$ 3,623,562

TOTAL - \$19,386,659

County receives tax dollars from these IFT's at ½ the county millage rate.

DNR PILT properties for 2016 total \$1,575,642 with the State of Michigan owning over 3,273 acres of land within Delta County.

TAXABLE VALUATIONS

STATEMENT of taxable valuations in the year 2016. File this form on or before the fourth Monday in June.

Real Property Taxable Valuations as of the Fourth Monday in May.
(DO NOT REPORT ASSESSED VALUATIONS OR EQUALIZED VALUATIONS ON THIS FORM.)

Township or City	(Col. 1) Agricultural	(Col. 2) Commercial	(Col. 3) Industrial	(Col. 4) Residential	(Col. 5) Timber- Cutover	(Col. 6) Developmental	(Col. 7) Total Real
001 BALDWIN TOWNSHIP	2,390,834	174,359	320,051	24,058,592	0	0	26,943,836
002 BARK RIVER TOWNSHIP	4,323,215	2,067,948	259,260	30,532,605	0	0	37,183,028
003 BAY DE NOC TOWNSHIP	141,247	0	190,100	27,935,855	0	0	28,267,202
004 BRAMPTON TOWNSHIP	0	206,827	0	26,289,494	0	0	26,496,321
005 CORNELL TOWNSHIP	2,855,092	85,089	604,600	17,019,407	0	0	20,564,188
006 ENSIGN TOWNSHIP	1,005,682	409,056	0	26,405,819	0	0	27,820,557
007 ESCANABA TOWNSHIP	2,257,197	1,766,082	1,012,140	91,334,366	0	0	96,369,785
008 FAIRBANKS TOWNSHIP	2,989,627	129,203	24,549	16,798,669	0	0	19,942,048
009 FORD RIVER TOWNSHIP	1,007,103	2,237,228	72,359	58,859,060	0	0	62,175,750
010 GARDEN TOWNSHIP	2,606,643	1,216,839	8,209	36,256,842	0	0	40,088,533
011 MAPLE RIDGE TOWNSHIP	2,574,713	420,710	125,681	22,005,853	0	0	25,126,957
012 MASONVILLE TOWNSHIP	1,926,142	2,613,647	877,874	45,771,635	0	0	51,189,298
013 NAHMA TOWNSHIP	417,007	546,564	0	30,007,820	0	0	30,971,391
014 WELLS TOWNSHIP	1,454,074	12,989,722	9,479,133	116,156,717	0	52,903	140,132,549
051 CITY OF ESCANABA	0	104,662,581	6,042,168	167,204,971	0	0	277,909,720
Totals for County	25,948,576	143,245,190	23,211,814	812,193,594	0	52,903	1,004,652,077

This form is used to report total Taxable Valuations, broken down by classification, for each township and city within the county. The Taxable Valuations reported here are the final Taxable Valuations as of the fourth Monday in May, NOT the Tentative Taxable Valuations. Final Taxable Valuations may be different from Tentative Taxable Valuations when a township or city receives a county and/or state equalization factor more or less than was used to calculate Tentative Taxable Valuations.

TAXABLE VALUATIONS

STATEMENT of taxable valuations in the year 2016. File this form on or before the fourth Monday in June.

Real Property Taxable Valuations as of the Fourth Monday in May.

(DO NOT REPORT ASSESSED VALUATIONS OR EQUALIZED VALUATIONS ON THIS FORM.)

Township or City name	Col. 8) Ag. Personal	Col. 9) Com. Personal	Col. 10) Ind. Personal	Col. 11) Res. Personal	Col. 12) Util. Personal	Col. 13) Total Personal
001 BALDWIN TOWNSHIP	0	0	3,499	0	6,485,913	6,489,412
002 BARK RIVER TOWNSHIP	0	548,175	83,118	0	1,205,202	1,836,495
003 BAY DE NOC TOWNSHIP	0	0	0	4,565	255,392	259,957
004 BRAMPTON TOWNSHIP	0	68,573	0	0	819,163	887,736
005 CORNELL TOWNSHIP	0	350	0	0	1,249,100	1,249,450
006 ENSIGN TOWNSHIP	0	0	0	0	1,037,022	1,037,022
007 ESCANABA TOWNSHIP	0	91,246	0	0	13,512,671	13,603,917
008 FAIRBANKS TOWNSHIP	0	40,538	0	0	464,873	505,411
009 FORD RIVER TOWNSHIP	0	170,648	8,100	0	1,680,571	1,859,319
010 GARDEN TOWNSHIP	0	66,256	14,143,142	0	7,656,780	21,866,178
011 MAPLE RIDGE TOWNSHIP	0	83,755	78,491	0	2,012,252	2,174,498
012 MASONVILLE TOWNSHIP	0	589,858	2,848,190	0	10,806,080	14,244,128
013 NAHMA TOWNSHIP	0	130,060	0	0	3,466,913	3,596,973
014 WELLS TOWNSHIP	0	1,293,339	3,728,367	0	9,248,194	14,269,900
051 CITY OF ESCANABA	0	13,004,233	3,572,112	0	1,685,292	18,261,637
Totals for County	0	18,660,891	25,333,802	4,565	70,827,652	114,826,910
Print or Type Name of County Equalization Director	Signature			Date		
Print or Type Name of County Board of Commissioners Chairperson	Signature			Date		

TAXABLE VALUATIONS

STATEMENT of taxable valuations in the year 2016. File this form on or before the fourth Monday in June.

Real Property Taxable Valuations as of the Fourth Monday in May.

(DO NOT REPORT ASSESSED VALUATIONS OR EQUALIZED VALUATIONS ON THIS FORM.)

Township or City name	(Col. 14) Real & Pers. Taxable Values	(Col. 15) PRE/Qual Forest & Ag Taxable Values	(Col. 16) Commercial Pers. Prop. Taxable Values	(Col. 17) Industrial Pers. Prop. Taxable Values	(Col. 18) ~PRE, Ag/FR PP excl C&I PP Taxable Values
001 BALDWIN TOWNSHIP	33,433,248	17,528,587	0	3,499	15,901,162
002 BARK RIVER TOWNSHIP	39,019,523	28,792,465	548,175	83,118	9,595,765
003 BAY DE NOC TOWNSHIP	28,527,159	10,682,398	0	0	17,844,761
004 BRAMPTON TOWNSHIP	27,384,057	21,827,572	68,573	0	5,487,912
005 CORNELL TOWNSHIP	21,813,638	13,292,240	350	0	8,521,048
006 ENSIGN TOWNSHIP	28,857,579	18,268,058	0	0	10,589,521
007 ESCANABA TOWNSHIP	109,973,702	83,209,415	91,246	0	26,673,041
008 FAIRBANKS TOWNSHIP	20,447,459	9,862,223	40,538	0	10,544,698
009 FORD RIVER TOWNSHIP	64,035,089	44,627,226	170,648	8,100	19,229,095
010 GARDEN TOWNSHIP	61,954,711	19,768,195	66,256	14,143,142	27,977,118
011 MAPLE RIDGE TOWNSHIP	27,301,455	15,508,086	83,755	78,491	11,631,123
012 MASONVILLE TOWNSHIP	65,433,426	34,632,601	589,858	2,848,190	27,362,777
013 NAHMA TOWNSHIP	34,568,364	9,615,518	130,060	0	24,822,786
014 WELLS TOWNSHIP	154,402,449	108,322,314	1,293,339	3,728,367	41,058,429
051 CITY OF ESCANABA	296,171,357	136,197,469	13,004,233	3,572,112	143,397,543
Totals for County	1,119,478,987	635,297,375	18,660,891	25,333,802	440,186,919

Print or Type Name of County Equalization Director	Signature	Date
Print or Type Name of County Board of Commissioners Chairperson	Signature	Date

DELTA COUNTY TOP 20 TAXPAYERS FOR 2016

	<u>Taxable Value</u>	<u>Purpose</u>	<u>Location</u>
1	\$39,043,353	Manufacturing	Escanaba Twp & Wells Twp
2	\$38,291,348	Utility	County-wide
3	\$14,150,872	Utility	Garden Twp
4	\$8,291,437	Utility	County-wide
5	\$6,938,720	Utility	Baldwin, Ensign, Garden, Maple Ridge, Masonville, & Nahma Twp
6	\$5,378,242	Housing	Escanaba City, Ford River, Gladstone, Wells
7	\$5,183,324		Escanaba City, Wells Twp
8	\$4,834,769	Retail	Escanaba City
9	\$4,822,612	Medical	Escanaba City & Gladstone City
10	\$4,703,979	Manufacturing	Escanaba City
11	\$4,463,134	Retail	Escanaba City
12	\$3,809,152	Utility	County-wide
13	\$3,070,733	Utility	County-wide
14	\$2,857,945	Utility	Baldwin, Garden, Maple Ridge, Masonville, & Nahma
15	\$2,498,990	Shipping	Wells Twp
16	\$2,452,412	Retail	Escanaba City
17	\$2,207,059	Retail	Escanaba City
18	\$2,130,099	Retail	Escanaba City
19	\$1,931,764	Retail	Escanaba City
20	\$1,836,430	Banking	Escanaba Twp, Nahma, Escanaba City & Gladstone

**DELTA COUNTY
2016 INDUSTRIAL FACILITIES TOTALS**

Unit of Government	New		Rehab	
	Real	Personal	Real	Personal
Masonville Township	\$ -	\$ 71,521	\$ -	\$ -
Wells Township	\$ 3,504,000	\$ 9,719,541	\$ 991,850	\$ 2,631,712
City of Escanaba	\$ 2,221,149	\$ 52,029	\$ -	\$ -
City of Gladstone	\$ 419,687	\$ 127,164	\$ -	\$ -
Mid Peninsula Schools 21135	\$ -	\$ 71,521	\$ -	\$ -
Escanaba Schools 21010	\$ 5,725,149	\$ 9,719,541	\$ 991,850	\$ 2,631,712
Gladstone Schools 21025	\$ 419,687	\$ 127,164	\$ -	\$ -
Delta County Totals	\$ 6,144,836	\$ 9,970,255	\$ 991,850	\$ 2,631,712

DELTA COUNTY
Percent Change - 2015 to 2016
Includes New, Loss and Adjustment
By Local Unit

Unit	2015 Equalized Value	2016 Equalized Value	C.E.V. % Change	2015 Taxable Value	2016 Taxable Value	Taxable % Change
TOWNSHIPS						
BALDWIN TOWNSHIP	45,544,784	46,436,815	1.96%	32,302,915	33,433,248	3.50%
BARK RIVER TOWNSHIP	52,013,786	55,945,895	7.56%	38,877,992	39,019,523	0.36%
BAY DE NOC TOWNSHIP	41,168,328	40,138,457	-2.50%	28,456,964	28,527,159	0.25%
BRAMPTON TOWNSHIP	35,685,173	37,502,589	5.09%	26,370,725	27,384,057	3.84%
CORNELL TOWNSHIP	31,554,950	32,857,350	4.13%	21,408,453	21,813,638	1.89%
ENSIGN TOWNSHIP	36,697,529	36,637,022	-0.16%	28,937,500	28,857,579	-0.28%
ESCANABA TOWNSHIP	121,949,739	125,609,879	3.00%	109,839,315	109,973,702	0.12%
FAIRBANKS TOWNSHIP	33,852,792	33,749,916	-0.30%	20,198,379	20,447,459	1.23%
FORD RIVER TOWNSHIP	88,114,334	86,490,919	-1.84%	62,955,971	64,035,069	1.71%
GARDEN TOWNSHIP	76,396,655	75,209,823	-1.55%	62,029,709	61,954,711	-0.12%
MAPLE RIDGE TOWNSHIP	37,181,604	38,051,411	2.34%	26,847,879	27,301,455	1.69%
MASONVILLE TOWNSHIP	79,664,082	82,331,313	3.35%	64,764,503	65,433,426	1.03%
NAHMA TOWNSHIP	50,546,687	52,711,870	4.28%	33,964,123	34,568,364	1.78%
WELLS TOWNSHIP	247,660,894	165,188,825	-33.30%	238,927,727	154,402,449	-35.38%
CITIES						
CITY OF ESCANABA	330,681,713	321,649,562	-2.73%	305,061,158	296,171,357	-2.91%
CITY OF GLADSTONE	118,990,562	118,767,277	-0.19%	105,591,113	106,155,791	0.53%
VILLAGES						
GARDEN VILLAGE	4,780,687	4,779,506	-0.02%	4,067,483	4,052,062	-0.38%

B8

2016 Tax Rate Request (This form must be completed and submitted on or before September 30, 2016)
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes DELTA	2016 Taxable Value of ALL Properties in the Unit as of 5-23-16 1,119,478,987
Local Government Unit Requesting Millage Levy DELTA COUNTY	For LOCAL School Districts: 2016 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2016 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2015 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2016 Current Year "Headlee" Millage Reduction Fraction	(7) 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
ALLOC	OPERATING	8/1976	5.4500	5.0317	1.0000	5.0317	1.0000	5.0317	5.0317		2019
EX VOTED	ROAD PATROL	5/2009	0.9000	0.9000	1.0000	0.9000	1.0000	0.9000			2019
EX VOTED	CAA	5/2009	0.6000	0.6000	1.0000	0.6000	1.0000	0.6000			2019
EX VOTED	911	11/2014	0.7500	0.7500	1.0000	0.7500	1.0000	0.7500			2019

Prepared by J Kolbe	Telephone Number 906-789-5109	Title of Preparer Equalization Director	Date 6/2/16
-------------------------------	---	---	-----------------------

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name	Date 6/2/16
<input type="checkbox"/> Secretary			
<input checked="" type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2016 for instructions on completing this section.	Rate
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

RICK SNYDER
GOVERNOR

KIRK T. STEUDLE
DIRECTOR

May 23, 2016

B9

Kelly Smith, Manager
Delta County Airport
3300 Airport Rd
Escanaba, Michigan 49829

Dear Ms. Smith:

SUBJECT: Delta County Airport
Escanaba, Michigan
AWOS Project Time Extension
MDOT Contract No. 2013-0164/A1 (Amendment)

Enclosed are the original and one copy of the above-described contract amendment between your organization and the Michigan Department of Transportation. Please take time to read and understand this contract. If this contract meets with your approval, please complete the following checklist:

- ___ PLEASE DO NOT DATE THE CONTRACTS. MDOT will date the contracts when they are executed. (A contract is not executed unless both parties have signed it.)
- ___ Secure the necessary signatures on both contracts.
- ___ Include a certified resolution/authorization that specifically names the official(s) authorized to sign the contract. One must be submitted for each contract even though you may have submitted one to us in the past.
- ___ Return both copies of the contract to my attention at the address below for execution by MDOT. In order to meet the scheduled project start date and/or timely processing of project costs, *please return the signed amendments as soon as you have secured local approval*. One fully executed contract will be forwarded to you.

If you have any questions, please call me at (517)335-9960.

Sincerely,

Anu Taneja, Contract Administrator
Office of Aeronautics

Enclosures

cc: Steve Schultz
File
SAB «DAB_Agenda_Date»

MICHIGAN DEPARTMENT OF TRANSPORTATION
DELTA COUNTY BOARD OF COMMISSIONERS
AMENDMENT

This Amendatory Contract is made and entered into this date of _____ by and between the Michigan Department of Transportation (MDOT) and the Delta County Board of Commissioners (AGENCY) for the purpose of amending Contract No. 2013-0164 (CONTRACT), effective June 11, 2013.

Recitals:

The CONTRACT provides for the sharing of expenses and responsibilities for the operation and maintenance of a Weather Briefing System (SYSTEM) at the Delta County Airport in Escanaba, Michigan; and

MDOT has a contract with an outside vendor (Provider) for weather briefing services; and

The AGENCY has changed from a satellite-based version of the SYSTEM to a web access version of the SYSTEM, whereby the AGENCY provides all computer hardware and software; and

The parties desire to revise some CONTRACT provisions and delete one provision to reflect the change to a web access version of the SYSTEM; and

The parties also desire to renew the CONTRACT for one additional year in accordance with the renewal provision of the CONTRACT.

The parties agree that the CONTRACT be and that the same is amended as follows:

1. In order to reflect the change to a web access version of the SYSTEM, Sections 1, 2, 3, 4, and 8 of the CONTRACT are amended to read as follows; Section 9 of the CONTRACT is deleted; Section 10 of the CONTRACT is renumbered as Section 9; Sections 11, 12, and 13 are renumbered as Sections 10, 11, and 12, respectively, and are revised to read as follows; Section 14 is renumbered as Section 13; Section 15 is renumbered as Section 14 and is revised to read as follows; and Sections 16, 17, 18, 19, 20, 21, 22, 23, and 24 are renumbered as Sections 15, 16, 17, 18, 19, 20, 21, 22, and 23, respectively.

- “1. Continue to provide all necessary hardware and software to allow access to the Provider’s secure website and provide a location within the terminal building or

To Whom It May Concern:

Re: MDOT Contract No. 2013-0164/A1
Weather Briefing System Amendatory Contract

At a regular meeting of the Delta County Board of Commissioners held on Tuesday, June 7, 2016, the Board authorizes the Chairperson of the Board, Mary K. Harrington, to sign the above referenced State MDOT contract. Further, the Board authorizes Kelly Smith, Delta County Airport Manager, to sign any and all documents in connection with this contract, requiring only her signature. This will remain in full force and effect until revoked by the Delta County Board of Commissioners.

I, Mary K. Harrington, Chairperson of the Delta County Board of Commissioners do hereby set my hand this 7th day of June, 2016.

Mary K. Harrington, Chairperson
Delta County Board of Commissioners

I, Nancy J. Kolich, Delta County Clerk and Clerk of the Delta County Board of Commissioners do Hereby certify this to be a true and exact copy from the minutes of the regular meeting of the Delta County Board of Commissioners held on June 7, 2016.

I, Nancy J. Kolich, Delta County Clerk do hereby set my hand and seal this 7th day of June, 2016.

Nancy J. Kolich, Delta County Clerk

INFORMATION- 6/7/16

VI. COMMUNICATIONS

A. COMMUNICATIONS RECEIVED:

1. Letter from CUPPAD
2. Letter from Victor and Alice Majestic
3. Letter from Northcare Network

B. COMMUNICATIONS FORWARDED:

1. Letter to the Editor
2. Letter to Greg Haslow
3. Letter to Governor Snyder

VII. REPORTS OF STANDING AND STATUTORY COMMITTEES

1. Pinecrest Board minutes of 2-25-16, 3-31-16, 4-28-16
2. CAA/HRA minutes of 3-10-16, 4-7-16
3. Human Services Board minutes of 4-18-16
4. Solid Waste Authority minutes of 4-26-16
5. Public Health minutes of 4-21-16 & updated schedule

VIII. REPORTS OF SPECIAL COMMITTEES AND OTHERS

1. Township Association minutes of 4-28-16



Central Upper Peninsula Planning And Development Regional Commission
May 3, 2016

2950 College Ave., Escanaba, MI 49829 • www.cuppad.org • cuppad@cuppad.org
Phone: 906-786-9234 • Fax: 906-786-4442 • 800-562-9828

TO: Interested Parties

FROM: Peter Van Steen, Transportation Planner *PVS*

SUBJECT: City of Escanaba Market Place Environmental Review

For your information, the City of Escanaba will be submitting an application to the Michigan Economic Development Corporation for construction of an 8,000 square foot multi-use Market Place facility in downtown Escanaba. This project will advance community development efforts, provide for public space and allow for the city Farmers Market to be relocated to a more visible location. The project also includes the purchase of existing vacant lots. The Escanaba Market Place is proposed to be located at 1501 Ludington Street.

An environmental review of the project has been completed and is on file at the City Clerk office, Escanaba City Hall, 410 Ludington Street, Escanaba, MI 49829. A combined "Notice to Public of No Significant Impact on the Environment and Notice to the Public of Request for Release of Funds" will be published in the Friday, May 6, 2016 issue of The (Escanaba) Daily Press requesting the use of \$487,300 of CDBG funds. There will be an estimated \$660,000 of additional public/private investment associated with the project.

For further information on the specific project, please contact Escanaba Downtown Development Authority Director Edward Legault at 906.789.8696.

Enclosure

Memo Distribution:

Distribution:

Local News Media: (Escanaba) Daily Press, WJMN-TV, WLUC-TV, WBUP-TV, WZMQ-TV, WMNU-TV, WDBC-AM, WYKX-FM, WUPF-FM, WCHT-AM, WGLQ-FM, WGKL-FM,

Delta County Board of Commissioners

Delta County Planning Commission

Public Health, Delta and Menominee Counties

Michigan Department of Environmental Quality

U.S. EPA (Chicago and Washington offices)

Michigan Economic Development Corporation

Delta County Chamber of Commerce/ Delta County Economic Development Alliance

Hannahville Indian Community

Blaine DeGrave, Escanaba Code Enforcement Official

UP Enterprises, LLC

Tribes with Interests in Delta County: Red Cliff Band of Lake Superior Chippewa Indians of Wisconsin, Red Lake Band of Chippewa Indians, Sault Ste. Marie Tribe of Chippewa Indians, Minnesota Chippewa Tribe, Sokaogon Chippewa Community, White Earth Band of the Minnesota Chippewa Tribe, White Earth Band of the Minnesota Chippewa Tribe, Menominee Indian Tribe of Wisconsin, Menominee Indian Tribe of Wisconsin, Miami Tribe of Oklahoma, Lac du Flambeau Band of Lake Superior Chippewa Indians of the Lac du Flambeau Reservation of Wisconsin, Bay Mills Indian Community, Fond du Lac Band of the Minnesota Chippewa Tribe, Grand Portage Band of the Minnesota Chippewa Tribe

**COMBINED NOTICE
NOTICE TO PUBLIC OF NO SIGNIFICANT IMPACT ON THE ENVIRONMENT
AND NOTICE TO PUBLIC OF REQUEST FOR RELEASE OF FUNDS**

Date Published: Friday, May 6, 2016

City of Escanaba
410 Ludington Street
Escanaba, MI 49829
906-786-9402

TO ALL INTERESTED AGENCIES, GROUPS AND PERSONS:

On or about May 24, 2016 the above named City of Escanaba will request the Michigan Strategic Fund to release Federal funds under Title I of the Housing and Community Development Act of 1974 (P.L. 93-383) for the following project:

Escanaba Market Place

Acquisition of seven parcels (1.1 acres) and construction of an 8,000 square foot multi-use facility to be known as "Escanaba Market Place" for use as farmer's market and public space in downtown Escanaba. The Escanaba Market Place is proposed to be located at 1501 Ludington Street.

\$487,300 CDBG
\$500,000 Escanaba Downtown Development Authority
\$160,000 Public/private sources

Finding of No Significant Impact

It has been determined that such request for release of funds will not constitute an action significantly affecting the quality of the human environment and accordingly the above-named City has decided not to prepare an Environmental Impact Statement (EIS) under the National Environmental Policy Act of 1969 (P.L. 91-190).

The reasons for such decision not to prepare an EIS are as follows:

1. No serious environmental adverse impacts or hazards were identified in the course of the environmental review process.
2. Thresholds of 24 CFR 58.31 will not be exceeded.

An Environmental Review Record respecting the proposed project has been made by the above-named City, which documents the environmental review of the project, and more fully sets forth the reasons why an EIS is not required. This Environmental Review Record is on file at the Escanaba City Hall, 410 Ludington Street, Escanaba, MI 49829 and is available for public examination and copying upon request at the City Clerk's Office during normal office hours of 7:30 a.m. to 4:00 p.m. No further environmental review of such project is proposed to be conducted prior to the request for release of federal funds.

Public Comments on Finding

All interested agencies, groups, and persons disagreeing with this decision are invited to submit written comments for consideration by the City of Escanaba to Blaine DeGrave, Code Enforcement Official, City Hall, 410 Ludington Street, Escanaba, MI 49829 on or before May 23, 2016. All such comments so received will be considered and the City of Escanaba will not request the release of federal funds or take any administrative action on the proposed project prior to the date specified in the preceding sentence.

Release of Funds

The City of Escanaba will undertake the project described above with Community Development Block Grant funds from the Michigan Strategic Fund under Title I of the Housing and Community Development Act of 1974. The City of Escanaba is certifying to the Michigan Strategic Fund that the City of Escanaba and Ronald Beauchamp, Certifying Officer for the City of Escanaba in his official capacity as Mayor Pro Tem, consent to accept the jurisdiction of the federal courts if an action is brought to enforce responsibilities in relation to environmental reviews, decision-making, and action; and that these responsibilities have been satisfied. The legal effect of the certification is that upon its approval, the City of Escanaba may use the Block Grant funds and the Michigan Strategic Fund will have satisfied its responsibilities under the National Environmental Policy Act of 1969.

Objections to Michigan Strategic Fund Release of Funds

The Michigan Strategic Fund will accept an objection to its approval only if it is on one of the following bases:

- (a) The certification was not in fact executed by the responsible entity's Certifying Officer
- (b) The responsible entity has failed to make one of the two findings pursuant to 58.40 or to make the written determination required by 58.35, 58.47 or 58.53 for the project, as applicable.
- (c) The responsible entity has omitted one or more of the steps set forth at subpart E of this part for the preparation, publication and completion of an EA.
- (d) The responsible entity has omitted one or more of the steps set forth at subparts F and G of this part for the conduct, preparation, publication and completion of an EIS.
- (e) The recipient or other participants in the development process have committed funds, incurred costs or undertaken activities not authorized by this part before release of funds and approval of the environmental certification by HUD or the state.
- (f) Another Federal agency acting pursuant to 40 CFR part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality.

Objections must be prepared and submitted to the Michigan Strategic Fund, c/o Michigan Economic Development Corporation, 300 North Washington Square, 4th Floor, Lansing, Michigan 48913.

Objections to the release of funds on bases other than those stated above will not be considered by the Michigan Strategic Fund. No objection received after June 8, 2016 will be considered by the Michigan Strategic Fund.

Ronald Beauchamp
Certifying Officer
Mayor Pro Tem, City of Escanaba
410 Ludington Street
Escanaba, MI 49829
906-786-9402

May 19, 2016

Rapid River, Me 49829

Dear Mr. Bergman

On May 18, 2016 we had an appointment with, David Dziemior, Veterans Service Officer, for Delta County.

After 1 $\frac{3}{4}$ hours we came away with all the information we needed. He was so patient and helpful.

Delta County can be proud to have such a very dedicated Veterans Service Officer.

Victor & Alice Majestic

9685 BB Road

Rapid River, Me 49878

906 474 9031

NorthCare Network

200 West Spring Street - Suite 2
SUD Services
Marquette, Michigan 49855

May 20, 2016

Delta County Board of Commissioners
Mary Harrington, Board Chair
310 Ludington St.
Escanaba, MI 49829

Dear Delta Board of Commissioners:

Enclosed please find a summary of the FY15 (10/1/14-9/30/15) Substance Use Disorder services for Delta county that were paid by NorthCare with Community Block Grant, Healthy Michigan or Medicaid funding. The summary also includes the organizations that provided the services. Contact NorthCare if you would like to receive information more frequently. NorthCare staff are also available to attend a future Board of Commission meeting to make a presentation about the Substance Use Disorder (SUD) programming and services in our region.

David Rivard is the county appointed member of the NorthCare SUD Policy Board. As a member of the NorthCare SUD Policy Board, he receives meeting information, reviews proposed substance use disorder budgets, network programming and provides feedback from the county. The NorthCare website (www.northcare-up.org) may be a helpful resource. Meeting minutes, reports and information about services are available on the website. Contact me by phone or email with questions or to arrange a presentation. My phone number is (906) 225-7286 and email address is: jbrugman@northcarenetwork.org

Sincerely,



Judi Brugman
SAPT Director/Contract Manager

Enc

Cc: D. Rivard



Phone: 906.225.7222 Toll-Free: 800-305-6564
www.northcare-up.org



FY15 SUD Treatment Services Funded for Delta County Residents by NorthCare

Payor	Detox	Outpatient	Residential	Total
Block Grant	\$2,350.00	\$23,636.00	\$46,477.00	\$72,463.00
Healthy Michigan	\$6,275.00	\$30,224.00	\$45,704.00	\$82,203.00
Medicaid	\$5,500.00	\$31,625.00	\$60,967.00	\$98,092.00
Total Funding	\$14,125.00	\$85,485.00	\$153,148.00	\$252,758.00

of Clients Served = 190

Provider Agencies

Outpatient

Catholic Social Services

Escanaba

Marquette

Great Lakes Recovery Centers-

Escanaba

Marquette

Schoolcraft

Marquette General Hospital

Residential/Detox

DOT Caring Centers

Great Lakes Recovery Centers-Marquette

Great Lakes Recovery Centers-Youth

Great Lakes Recovery New Hope Men

Great Lakes Recovery New Hope Women

Phoenix House

Prevention activities for 527 individuals were reported for Delta county

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



Support Corrections Officers and our Justice System

The current Correctional Facility was built 52 years ago. A band-aid expansion was added 17 years ago, without the use of a millage, to house minimum security inmates and buy some additional time. The useful life of this facility has depleted and expansion or renovation at this site is simply not feasible. Delta County needs a Justice System that can adequately face 21st century needs and guide our community through the next half century. We feel that the May 3rd Bond Proposal, which if approved would cost the average residential homeowner a projected \$37 per year, is both fiscally responsible and sorely needed.

The State of Michigan, through sentencing and prison reforms, has limited the options available to our Judges and Prosecutor. They no longer have the discretion to send many individuals to state prison. An increase in crime, reforms on sentencing, and an increase in the average length of stay has resulted in an overcrowding situation that limits our local justice system and often times prevents full sentences from being served.

Aside from the justice system, the other aspect to consider is employee safety. There are currently 20 Corrections Officers who work in the Delta County Jail. For more than ten years they've been told that we as a County are reviewing options to get them into a more suitable facility. The current jail is antiquated and unsafe, with linear designs and outdated security measures. A new facility would provide increased line-of-site, modern designs, updated securities, and an overall safer place to work.

The time to act is now. The Manager of the local Rural Development Office stated that this is the best time he's seen to borrow money for a public construction project. Due to repurposing an existing building, an efficient design has been proposed that keeps the cost to taxpayers less than one mill annually. This is much less than various other downstate counties currently seeking a millage. We're also exploring ways to further reduce this cost, including federal loans and using grant funds to avoid demolition costs.

Although we recognize the difficulties in any additional burden on the citizen, as a Board we unanimously feel that this Bond Proposal serves the needs of the community and strengthens both our law enforcement and criminal justice systems. We feel this is a project that Delta County citizens will stand behind. For more information, please visit the Delta County website where all consultant reports and project information is publicly displayed in an effort to ensure the process is as transparent as

possible. The Sheriff's Office will also be hosting a town hall event on the proposal at 5:30 p.m. on April 26th at the Besse Theatre.

Delta County Board of Commissioners:

Mary Harrington Mary K. Harrington
Patrick Johnson P. Johnson
John Malnar John Malnar
David Meyle David Meyle
David Rivard David Rivard

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



May 4, 2016

Greg Haslow
420 S 18th St
Escanaba, MI 49829

RE: Delta County Building Authority

Dear Greg:

Congratulations, At their regular meeting of May 3, 2016, the Delta County Board of Commissioners appointed you to the Delta County Building Authority. Your term will expire on 11-01-2016.

Enclosed is an Oath of Office. Please sign this document in front of a Notary Public and return it to the County Clerk's Office as soon as possible. For your convenience, a Notary Public is located in the County Clerk's office at the Delta County Courthouse during the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

The Delta County Board of Commissioners looks forward to working with you during the upcoming year.

Sincerely,

A handwritten signature in cursive script that reads "Mary K. Harrington".

Mary K. Harrington, Chairperson
Delta County Board of Commissioners

Enclosure

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



May 9, 2016

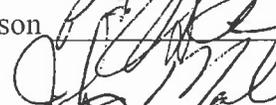
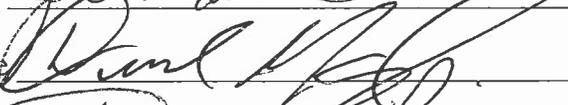
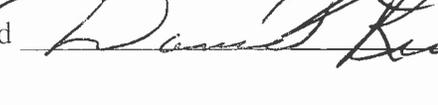
Honorable Governor Snyder,

The Delta County Board of Commissioners strongly encourages you to sign HB 5578 into law if presented with the opportunity. The Dark Store assessment strategy has created a clearly uneven business playing field, resulting in a further commercial dependence of local economies on big box stores, which are primarily headquartered out-of-state.

Aside from creating unfair problems for small businesses, the resulting loss in local tax revenue from the Dark Store theory has forced some local governments to turn to rate hikes and bond proposals to provide for the same mandated services, and/or to make long overdue infrastructure improvements. This has a negative effect on those same small businesses, and perhaps worse, on the major industries that provide so many of our local jobs. What may be considered a business friendly proposal for big-box stores is likely to result in a rate and tax increase for many of the state's job creators.

Although it doesn't fix everything, or perhaps even enough, HB 5578 takes a conservative approach to at least stop the bleeding that Michigan local governments are facing. Please help ensure that all tax-payers pay their fair share. Please help stabilize the financial future of the citizen's most accessible form of government.

Sincerely,
Delta County Board of Commissioners

Mary Harrington 
Patrick Johnson 
John Malnar 
David Moyle 
David Rivard 

CC: Representative Ed McBroom
Senator Tom Casperson
David Nyberg



MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES

Date: Thursday, February 25, 2016	Place: Board Room
Presiding: Jeff Naser, Chairperson	Time: 2:02 p.m. Central Time
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: Chairperson Naser called the meeting to order at 2:02 p.m. Central Time

Roll Call:
Trustees Present: Gerald Smith, Mary Harrington, Barbara Oliver, John Degenaer, Jr., Jeff Naser, Gary Eichhorn, Jan Hafeman and Darlene Smith, Administrator.
Trustee Absent: Elaine Boyne, and Catherine Driscoll.
Leadership Team Members Present: Candace Meintz, CFO and Susan Williamson, Director of Nursing
Guests: Todd Flath, Terry Grondine and Jessica Boucher.

TOPIC	DISCUSSION	OUTCOME
Approval of February 2016 Agenda	Trustee Hafeman requested that the Finance Committee Report be added to the Agenda. It was added under Board Committee Reports as item "c".	A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the Agenda with the amendments. Motion carried.
Board action on Minutes of the January 2016 meeting	The minutes had been sent to the Trustees for their review prior to this meeting.	A motion was made by Trustee Hafeman, supported by Trustee Degenaer. Motion carried.

<p>Board action on the January Manifest of Invoices</p>	<p>In the absence of the Board Secretary, the Chairperson will sign the minutes. The Manifest of Invoices had been sent to Trustees for their review prior to this meeting. Trustee Eichhorn questioned what "Nursing Home Provider Tax" was. CFO Meintz explained that this is money the facility pays to the State based on last years cost report for each day for those that are not on the Medicare program. Trustee Hafeman asked the \$409,000 for Capital Improvement. CFO Meintz explained that the Board had approved the funding for the Capital Improvement and this deposit is for that funding.</p>	<p>A motion was made by Trustee Degenaer, supported by Trustee Oliver. Motion carried.</p>
<p>Board action on Financial Statements</p>	<p>CFO Meintz reviewed the Financial Statements with those present.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Harrington, to approve the Financial Statements as presented. Motion carried.</p>
<p>Board Committee Reports a. Whispering Pines/Powers Activity Center Committee Report b. Timber Committee Report</p>	<p>Jessica Boucher reported that the Committee had met prior to this meeting. The Board approved the Admission/Discharge policies, the Organizational Chart, the annual authorization letters for evacuation were approved. There will not be a meeting in March. Trustee Smith reported that the Timber Committee met today. They recommend</p>	<p>A motion was made by Trustee Smith, supported by Trustee Hafeman, to approve the report as presented. Motion carried. A motion was made by Trustee Degenaer, supported by Trustee Eichhorn, to</p>

	<p>to the Board that a \$100 Gift Certificate be given to Rory Mattson in appreciation for the work he has done for us. A discussion was held. The Gift Certificate was approved.</p> <p>Trustee Smith also discussed the Timber Contract that we have with Chad LaFave. The Committee recommended to the Board that an extension be given to him for the cutting of the timber due to the weather conditions this year. We will add 2017-2018 to the contract for purposes of allowing him to have a longer time to finish the cutting. It was also recommended to the Board that we accept a Letter of Credit from Chad LaFave in lieu of the Performance Bond that had been requested.</p>	<p>approve giving the \$100 Gift certificate to Rory Mattson. Motion carried.</p> <p>A motion was made by Trustee Degenaer, supported by Trustee Eichhorn, to approve the recommendations of the Timber Committee regarding the contract with Chad LaFave. Motion carried.</p>
<p>c. Finance Committee</p>	<p>CFO Meintz reviewed the amended 2016 Budget, noting that the final enrollment in health care changed the budget by \$660,000 and changed the loss from \$1,561,651 to \$901,651 for 2016.</p> <p>CFO Meintz explained to the Board that there had been a part time Public Relations position approved with the budget. Due to Sharline Corrigan's announcement that she plans to retire</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Smith, to approve the amended budget for 2016. Motion carried.</p> <p>A motion was made by Trustee Smith, supported by Trustee Hafeman, to approve the extra \$18,000 to bring this position to full time. Motion carried.</p>

	<p>within the next 2 years, we were asking the Board to approve the change for this position to become full time and allow us to find someone to come in and learn the accounts receivable job. This person will need to learn all the billing procedures, etc. Discussion was held regarding this position.</p> <p>Administrator Smith stated someone in administration was asking for a raise. A discussion followed.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Oliver, to table this issue until after negotiations.</p>
<p>Board Action Items/Resolutions a. Write Off Request</p>	<p>CFO Meintz reviewed the write-offs requested which amounted to \$10,431.09.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Hafeman, to approve the Write Offs in the amount of \$10,431.09. Motion carried.</p>
<p>Unfinished and New Business a. Report of Quality Assurance and Resident Council Committee</p>	<p>Susan Williamson, Director of Nursing, reported on the Resident Council Meetings held at each home. She noted that there was a large concern among the residents regarding the cable TV channels now being provided. She stated that she will let Administrator Smith discuss this in her report.</p> <p>Mrs. Williamson also reviewed the Quality Assurance Report for February and stated that we are doing well.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Oliver, to approve the Quality Assurance and Resident Council Committee Meetings.</p>

<p>b. Safety Committee Meeting</p>	<p>Lois Ball reported that the Committee had met. She stated that an employee had found a shard of glass on the floor and they had used this to do a mini inservice on what to do when you find a piece of glass. She stated that all incidents and accidents for residents and employees had been reviewed. She noted that on March 8th, Ken Smylie from York Risk Services, our Workers Comp carrier, will be here to present inservices regarding Global Harmony/Hazard Communications to all staff.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Smith, to approve the report as presented. Motion carried.</p>
<p>c. Request for travel, lodging and meals allowance i</p>	<p>Administrator Smith requested \$300 for her and Susan Williamson to travel to the Joint Provider Meeting in Lansing on April 5th.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Harrington, to approve the requested travel allowance of \$300.00. Motion carried.</p>
<p>d. House Committee Meeting</p>	<p>There will be a House Committee Meeting to hear 2 grievances from Local 854 immediately following this meeting.</p>	
<p>Administrator's Report</p> <p>a. Report on Packerland Broadband Cable TV</p>	<p>Administrator Smith explained to the Board that with the new Cable TV package our residents pay \$10.00 per month for basic TV. They get channels 1-13. Several residents were not happy with the limited channel selection, but to have extended cable service, the cost rose to \$78.95 per month. Since our</p>	

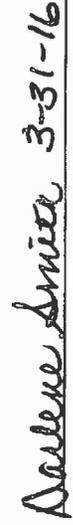
<p>b. Circle Meeting with Management and Union</p>	<p>residents do not receive that much money each month for personal needs, she has opted to put extended cable in the 8 common areas (this includes the Groves and our Multipurpose room) so residents can watch TV in those areas. The Board Members felt that this was a good thing to do for the residents.</p> <p>Administrator Smith explained that to address the employee's letter written to the Board last month there was a Circle Meeting held this past Monday. Our Nurse Consultant led the meeting. A lot of it was they (Union) wanted everyone moved every so often. We are focusing on person centered care. After discussion it was narrowed down to a day shift problem. We are planning to start meetings with the nursing staff, then add housekeeping and dietary. On 2nd floor 30 out of 47 residents are feeders. We have more people going up to help serve/feed, someone from the Unit is going out to help as well as someone from 1st floor. When asked, Terry Grondine, dietary aide stated that today it was really good.</p> <p>Laurie Britton, Union Local 854 President, stated that she didn't think the meeting was productive. Amy Lantagne, Chief</p>	
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	<p>Steward, stated that the meeting fell apart...Administrator Smith stated that we have to start somewhere. A discussion followed regarding the work and working together. Todd Flath, AFSCME Union Representative discussed having Labor/Management Meetings and suggested that we bring Don Maki in to facilitate. He will contact Mr. Maki to set up some dates. Discussion followed. Administrator Smith requested that Todd ask Mr. Maki to call her to set up some dates.</p>	
<p>Comments from the Public</p>	<p>Amy Lantagne asked if the plow truck that we used to have was sold and if so if sold on bid. Discussion held.</p>	<p>Administrator Smith contacted our Maintenance Supervisor. There were 3 bids received for this and it was sold in this way. The Board suggested that we make a policy and stick to it.</p>
<p>Adjournment</p>	<p>The meeting adjourned at 2:57 p.m.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Eichhorn, to adjourn. Motion carried.</p>

Catherine Driscoll, Secretary



Darlene Smith, Acting Secretary

 3-31-16



MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES

Date: Thursday, March 31, 2016	Place: Board Room
Presiding: Jeff Naser, Chairperson	Time: 2:00 p.m. Central Time
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: Chairperson Naser called the meeting to order at 2:00 p.m. Central Time

Roll Call:
Trustees present: Gerald Smith, Mary Harrington, Barbara Oliver, John Degenaer, Jr., Jeff Naser, Gary Eichhorn, Jan Hafeman and Darlene Smith, Administrator
Trustees Absent: Elaine Boyne and Catherine Driscoll
Leadership Team Members present: Candace Meintz, CFO and Susan Williamson, Director of Nursing
Guests: Terry Grondine

TOPIC	DISCUSSION	OUTCOME
Approval of March 2016 Agenda	There were no additions or deletions to the agenda.	A motion was made by Trustee Eichhorn, supported by Trustee Degenaer, to approve the Agenda as presented. Motion carried.
Board action on Minutes of the February 2016 meeting.	The minutes had been sent to the Trustees for their review prior to this meeting.	A motion was made by Trustee Smith, supported by Trustee Harrington, to approve the minutes as presented. Motion carried.
Board action on the March Manifest of invoices.	The Manifest of Invoices had been sent to the Trustees for their review prior to this	A motion was made by Trustee Hafeman, supported by Trustee Degenaer, to

	<p>meeting. Trustee Smith questioned a payment to a Lock Box. It was explained that this is Aramark and the charges are for floor mats. Trustee Hafeman asked about a payment to the State of MI for a Nursing Home Provider Tax. It was explained that the facility must pay this each month based on the residents who are not on Medicare.</p>	<p>approve the Manifest of Invoices and to pay the bills. Motion carried.</p>
<p>Board action on Financial Statement for March 2016.</p>	<p>CFO Meintz reviewed the Financial Statement for February.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Hafeman, to approve the financial Statement as presented. Motion carried.</p>
<p>Board Committee Reports a. Finance Committee Report</p>	<p>Trustee Hafeman had been appointed Chairperson of the Finance Committee in the absence of Committee Chair, Trustee Driscoll. Trustee Hafeman reported that both AFSCME and SEIU contracts had been negotiated and AFSCME has ratified theirs. Both parties will receive a 2% increase SEIU will bring their contract to the full group next week for a vote. It was asked that the Board ratify this contract as well as AFSCME's, so if the SEIU group ratifies their contract next week, they could be given their wage increase with the next pay period following the ratification.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Oliver, to approve the wage increases for AFSCME, SEIU, and the Management Group; as well as approve the Administrator's contract. Motion carried.</p>

<p>Board Action Items/Resolutions</p> <ul style="list-style-type: none"> a. Ratify Contract with AFSCME b. Selection of Officers for April 1, 2016 through March 31, 2017. c. Request for Write –Offs 	<p>The insurance, which has changed to BCBSM, now has a \$4000 deductible and a \$2350 co-pay.</p> <p>The Committee also reviewed the Administrator’s contract. This is a 1 year contract. As well as the management group which will also receive a 2% increase.</p> <p>The Finance Committee recommended to the Board that both contracts be ratified, the Management Group’s wage increase and the Administrator’s contract be approved.</p>	
	<p>See Finance Committee Report, above</p> <p>A discussion and selection of Officers was held.</p> <p>Trustee Hafeman motioned that Trustee Elaine Boyne be selected as Board Chair, Trustee Driscoll be selected as Board Vice-Chair. Trustee Degenauer motioned that Trustee Eichhorn be selected as Board Secretary.</p> <p>Board Chairperson Naser thanked everyone for their cooperation during the year that he served as Chairperson.</p> <p>CFO Meintz reviewed the Write Off Request in the amount of \$9,983.53.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Harrington, to approve the selections as made. Motion carried.</p> <p>A motion was made by Trustee Smith, supported by Trustee Oliver, to approve the Write Off Request in the amount of \$9,983.53. Motion carried.</p>

<p>Unfinished and New Business:</p> <p>a. Report of Quality Assurance and Resident Council Committee</p>	<p>Trustee Degenaer stated that he had talked with Representative Ed McBroom and that Representative McBroom is willing to try to help us and will address the issue. Administrator Smith stated that we do write off the amount, but we still keep working on trying to collect the money. CFO Meintz stated that the Medicaid auditor was here this week and we are doing well. Plante and Moran will be here next week and will present to the Board in April. Administrator Smith thanked the office staff for all of their work during these audits.</p>	
	<p>Susan Williamson reported on the Resident Council Meetings held at each home. There were no concerns, they each requesting items for spring planting as well as the main home residents requested several outings, which have been scheduled and some already taken.</p> <p>She also reported on the Quality Assurance Meeting for the month of March. We continue to prepare for the State inspection as we are in our time period for them to come in. She and Darlene will be at the Joint Provider Meeting next week.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Oliver, to approve the reports as presented. Motion carried.</p>

<p>b. Report of Safety Committee</p>	<p>Lois Ball reported that all incidents and accidents were reviewed. She is trying to bring something to each meeting to review and in April she is planning to bring in the extra notes that David Kausak had put in with the Fire Safety Inservice that was required to be done on our Relias Learning for March.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Smith, to approve the Safety Committee Report.</p>
<p>c. Request for cost of travel, lodging and meals for Cheryl Rochon</p>	<p>Administrator Smith requested \$200.00 for Ms. Rochon's travel and lodging to attend the MAAP Spring conference April 14 and 15 in Mount Pleasant.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Smith, to approve the cost of \$200.00 for Ms. Rochon to attend this conference. Motion carried.</p>
<p>d. Administrator's Report</p>	<p>Administrator Smith reported that negotiations with AFSCME were held February 27th and we have settled that contract. They have voted and ratified that contract. We also negotiated with SEIU (today) and have settled that contract. They will be voting next Thursday for ratification. We negotiated for one-half day each time and so had Attorney Girard present but only for a half day each time.</p> <p>On March 1st we did a talent tour with Whispering Pines and had about 80 kids from the ISD come through. We showed them all of our buildings, showing them through everything. The kids were</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Smith, to approve the Administrator's report. Motion carried.</p>

impressed and we got good feedback from them. Since then we have a bigger awareness of our places and we have had more applications for aides.

Davey had a group come through from MI State University to tour our boiler program. We are one of few in the country. There are places in Virginia and the Carolinas who are planning to send reps out here to tour our set up.

From last month's meeting – we did have 3 bids for the truck that we sold.

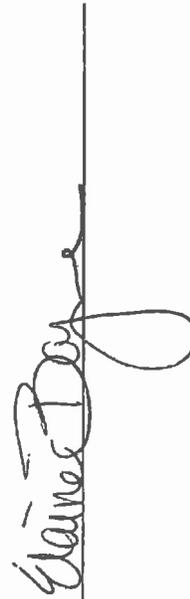
Administrator Smith then asked the Board what type of policy they would like to set for the sale of used items. Trustee Eichhorn stated that it could be that it is offered to employees first, but vehicles we should request bids – anything titled. Trustee Smith agreed that this sounded like a good policy.

Administrator Smith noted that we did get a card and the gift card for Rory Mattson.

Trustee Harrington asked if the cable TV issue was taken care of. Administrator Smith reported that there is cable in the big rooms (common rooms) now. Trustee

	<p>Degenauer stated that he had received a call from a resident's family member who was asking about the cable. Trustee Degenauer explained it to the individual.</p> <p>Trustee Oliver asked what had come of the letter that the Board had received the prior month. Administrator Smith stated that she is waiting for dates for a meeting between her, Todd Flath and Don Maki to sit down and establish ground rules for the meetings with staff.</p>	
<p>Comments from the Public</p> <p>Adjournment</p>	<p>There were no comments from the public</p> <p>The meeting adjourned at 2:35 p.m.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Hafeman, to adjourn the meeting. Motion carried.</p>

Gary Eichhorn, Secretary



Darlene Smith, Acting Secretary





MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES

Date: Thursday, April 28, 2016	Place: Pinecrest Multipurpose Room
Presiding: Elaine Boyne, Chairperson	Time: 2:00 p.m. Central Time
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: The meeting was called to order at 2:00 p.m. Central Time by Chairperson Boyne

Roll Call:
 Trustees present: Elaine Boyne, Mary Harrington, Barbara Oliver, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Jan Hafeman.
 Trustees absent: Gerald Smith, Gary Eichhorn
 Leadership Team Members Present: Candace Meintz, CFO
 Guests: J. Eric Conway, CPA, from Plante and Moran; Terry Grondine, Gerald McCole

TOPIC	DISCUSSION	OUTCOME
Approval of the April 2016 Agenda	There were no additions or deletions to the agenda.	A motion was made by Trustee Hafeman, supported by Trustee Oliver, to approve the agenda as presented. Motion carried.
Plante and Moran presentation – review of 2015 financial audit.	Eric Conway presented an overview of the 2015 financial audit. He discussed UPHP and our dual enrolled residents, payments from integrated care organizations, the provider tax we pay each month, facility expenses and making operations work (we do not receive MOE or millage from our counties), the future	A motion was made by Trustee Hafeman, supported by Trustee Oliver, to approve the audit report as presented by Mr. Conway. Motion carried.

	needs for our building, occupancy, which we have been doing a good job of keeping well up above the 85%, he stated that we do have a strong financial balance sheet.	
Board Action on the minutes of the March 2016 Meeting	The minutes had been sent to the Trustees for their review prior to this meeting.	A motion was made by Trustee Hafeman, supported by Trustee Naser, to approve the minutes as presented. Motion carried.
Board action on the March Manifest of Invoices	The Manifest of Invoices had been sent to the Trustees for their review prior to this meeting.	A motion was made by Trustee Degenaer, supported by Trustee Harrington, to approve the Manifest of Invoices as presented and to pay the bills. Motion carried.
Board Action on Financial Statements for March 2016.	CFO Meintz reviewed the financial statements with those present. A discussion was held concerning projected versus actual budgets. Mr. Conway explained that municipals can't have deficit budgets, but we are enterprising – our rates fluctuate depending on census and payments.	A motion was made by Trustee Hafeman, supported by Trustee Degenaer, to approve the financial statement as presented. Motion carried.
Board Committee Reports: Whispering Pines Committee Reports	Trustee Driscoll reported that the Committee had met prior to this meeting. All areas of Whispering Pines are doing well, especially Iron Mountain, there were a couple of policies that were changes and so reviewed by the Committee, and Committee appointments were made for the next	A motion was made by Trustee Hafemen, supported by Trustee Degenaer, to approve the report as presented. Motion carried.

	<p>year. Trustee Catherine Driscoll will continue as Chairperson and Trustee Lucy Shampo will serve as Secretary.</p>	
<p>Board Action Items/Resolutions</p> <p>a. Request for Write – Offs</p> <p>b. Request for Administrator and Director of Nursing to attend UP Education Days May 4-5 in Marquette. Hotel and meal requests of \$200.00</p> <p>c. Requesting permission for Administrator and Director of Nursing to attend the Annual Spring Conference in Boyne.</p>	<p>Administrator Smith reported that there were no write-offs to present this month.</p> <p>The conference will be held June 6-9. Administrator Smith requested \$1,200.00 for lodging, and meals for her and the Director of Nursing to attend this event. She asked if any Board Members were interested in attending this conference.</p>	<p>A motion was made by Trustee Driscoll, supported by Trustee Harrington, to approve the \$200.00 meals and hotel for the Administrator and Director of Nursing to attend UP Education Days. Motion carried.</p> <p>A motion was made by Trustee Driscoll, supported by Trustee Hafeman, to approve \$1,200 for the Administrator and Director of Nursing to attend the Annual Spring Conference at Boyne Highlands June 6-9. Motion carried.</p>
<p>Unfinished and New Business:</p> <p>a. Report of Quality Assurance and Resident Council Committee Meetings</p> <p>b. Report of Safety Committee Meeting</p>	<p>Administrator Smith reported on behalf of Susan Williamson, Director of Nursing.</p> <p>Lois Ball reported that all incidents and accidents for residents and staff were reviewed. She stated that they discussed watching for bed cords under the locking</p>	<p>A motion was made by Trustee Harrington, supported by Trustee Driscoll, to approve the reports as presented. Motion carried.</p> <p>A motion was made by Trustee Hafeman, supported by Trustee Naser, to approve the Safety Committee Report as presented. Motion carried</p>

<p>c. Administrator's Report</p>	<p>mechanisms of beds and to check the rooms before leaving for other items out of place.</p> <p>Administrator Smith reported that she and Susan Williamson attended the Joint Provider Meeting April 4-5, the contracts for AFSCME and SEIU have both been signed. She attended the HCAM –SNF Symposium in Marquette. We had a Labor/Management meeting. After the letter from the President of the Union we have started to have meetings and will have monthly meetings to see what can be worked out. She attended the Alzheimer Advisory Board Meeting – they have moved to over by Bishop Noa. Bishop Noa owns the building but the group works through UPCAP and have very little funding. This group is a feeder for our Alzheimer's Unit.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Oliver, to approve the Administrator's Report as presented.</p>
<p>d. Board Committee Assignments</p>	<p>Chairperson Boyne reviewed the Board assignments for the year April 2016 through March 2017, noting that many were changed, so please take a look at the assignments.</p> <p>There were no comments from the public as this time.</p>	<p>A motion was made by Trustee Degenaer, supported by Trustee Naser, to approve the new assignments. Motion carried.</p>
<p>Comments from the Public</p>		

Adjournment	The meeting adjourned at 3:26 p.m.	A motion was made by Trustee Hafeman, supported by Trustee Oliver, to adjourn the meeting. Motion carried.
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Gary Eichhorn, Secretary



Darlene Smith, Acting Secretary





**COMMUNITY ACTION AGENCY &
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Search

Navigation

Home

Our Governing Board

Meeting Notices

Board Agendas

Board Minutes

April 7, 2016 minutes

March 10, 2016 minutes

CAA

HRA

Jan. 7, 2016 board minutes

Nov. 12, 2015 Board Minutes

Oct. 8, 2015 Board Minutes

Sept. 10, 2015 Board Minutes

July 23, 2015 Board Minutes

May 14, 2015 Board Minutes

April 9, 2015 Board Minutes

March 12, 2015 Board Minutes

Jan. 8, 2015 Board Minutes

Nov. 8, 2014 Board Minutes

Oct. 9, 2014 Board Minutes

Sept. 4, 2014 Board Minutes

July 24, 2014 Board Minutes

May 8, 2014 Board Minutes

April 10, 2014 Board Minutes

Message from the Director

Our Programs

In the news

Brochures

Contact us

Food Distribution

Links to Other Agencies

Annual Report 2013/14

MDSCAA Calendars

Client Services: Please Call Ahead

Walk for Warmth 2015

Walk for Warmth 2016

Statements

Employee Notices

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CAA

Menominee-Delta-Schoolcraft Community Action Agency GOVERNING BOARD MEETING

**Thursday, March 10, 2016
12:30 p.m. (Eastern Time)
511 First Avenue North, Escanaba**

MINUTES

Chair Karen Wigand called the meeting to order at 12:30 p.m. and a quorum was noted with the following in attendance:

MEMBERS PRESENT

Omer Doran, Schoolcraft

Myra Croasdell, Delta

Susan Kleikamp, Menominee

Craig Reiter, Schoolcraft

Karen Wigand, Delta

Clyde Thoun, Menominee

David Anthony, Menominee

Dan LaFoille, Schoolcraft

Bernie Lang, Menominee

Lee Robbert, Schoolcraft

Tom Lippens, Delta
Finance

John Stapleton, Schoolcraft

OTHERS PRESENT

Brandy Olson,
Anderson, Tackman & Co.
Julie Moberg,
Executive Director

Theresa Nelson, RSVP
Director

Sarah Cantrell, RSVP
Director Trainee

Debby Wiltzius, In-
Home Services Mgr.

Joe Dehlin,
Weatherization Director

Myra Heslip, ECP
Director

Peggy Ramsden, FGP
Director

Connie Maule, SCP
Director

Cathy Pearson,
Executive Assistant

Kris Thibeault,
Director

Angie Gardner, Family
Partnership Mgr. – ECP

Sally Kidd, Senior
Services Director

MEMBERS ABSENT

Geri Nelson, excused

Ken Penokie, excused

APPROVAL OF JANUARY 7, 2016 GOVERNING BOARD MINUTES

Members received a copy of the January 7, 2016 Governing Board minutes for their review and **THEY WERE APPROVED WITH A MOTION FROM DAVE MOYLE, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

PRESENTATION/ACCEPTANCE OF THE AUDIT FOR THE FY ENDING 9/30/15

The Chair called on Kris Thibeault who introduced Brandy Olson, Audit Manager from Anderson, Tackman, & Co. Members were mailed a copy of the audit for the fiscal year ending 9/30/15. She reported that there were no deficiencies or material weaknesses and we received an unmodified opinion – which is the best one can get. She commended Kris Thibeault, Finance Director, for doing a very good job preparing the financial statements. **THE AUDIT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SUPPORTED BY DAVE MOYLE; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Ms. Wigand called on Treasurer Susan Kleikamp who reported that the Finance Committee met on 2/10 & 3/3/16. The committee recommends approval of the CAA December and January Accounts Payable Schedules and **THEY WERE APPROVED WITH A MOTION FROM DAVE MOYLE, SUPPORTED BY OMER DORAN; MOTION CARRIED.** The committee also recommends a wage increase for the ECP Managers and Administrative Assistant. **JOHN STAPLETON MOVED TO AUTHORIZE THE RECOMMENDED WAGE INCREASES, SECONDED BY DAVE MOYLE; MOTION CARRIED. THE FINANCE COMMITTEE REPORT WAS ACCEPTED UPON A MOTION FROM TOM LIPPENS, SECONDED BY CRAIG REITER; MOTION CARRIED. (see attachments A1-A9)**

NOMINATING COMMITTEE REPORT

Clyde Thoun reported that the Nominating Committee met today and recommends the approval of Andrea Raygo to represent the Menominee County Consumer Sector on our Governing Board. **DAVE MOYLE MOVED TO APPROVE ANDREA RAYGO TO FILL THE MENOMINEE COUNTY CONSUMER SECTOR SEAT, SUPPORTED BY SUSAN KLEIKAMP; MOTION CARRIED.** The committee also recommends the approval of Amanda Ely to replace Brittany Gustafson as the Head Start Policy Council representative on the board. **DAVE MOYLE MOVED TO APPROVE AMANDA ELY TO REPLACE BRITTANY GUSTAFSON AS THE POLICY COUNCIL REPRESENTATIVE ON THE GOVERNING BOARD, SECONDED BY TOM LIPPENS; MOTION CARRIED.** Mr. Thoun reminded the members that we have had a vacancy in the Schoolcraft Consumer Sector for quite some time. It is allowable for us to have the seat filled in the Menominee County Private Sector instead since we already have the six required consumer sector seats filled. **THE NOMINATING COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM OMER DORAN, SECONDED BY DAVE ANTHONY; MOTION CARRIED. (See attachment "B")**

PERSONNEL COMMITTEE REPORT

Myra Croasdell reported that the Personnel Committee met on March 3, 2016 to discuss an employee labor matter. **CLYDE THOUN MOVED TO ACCEPT THE PERSONNEL COMMITTEE REPORT, SUPPORTED BY TOM LIPPENS; MOTION CARRIED. (see attachment "C")**

APPROVAL OF REVISED IMPASSE POLICY

Members were mailed a draft of the revised Impasse Policy to address how to resolve issues between Head Start Policy Council and the Governing Board. **CRAIG REITER MOVED TO APPROVE THE REVISED IMPASSE POLICY, SECONDED BY JOHN STAPLETON; MOTION CARRIED. (see attachment "D")**

APPROVAL OF PUBLIC COMMENT POLICY UPDATE

Members were mailed a draft of the revised Public Comment Policy. The Executive Director indicated these revisions are a result of recommendations from our attorney. **JOHN STAPLETON MOVED TO APPROVE THE REVISED PUBLIC COMMENT POLICY, SECONDED BY DAVE MOYLE; MOTION CARRIED. (see attachment "E")**

AUTHORIZATION TO SUBMIT REFUNDING APPLICATIONS FOR 2016-17

The Chair noted that each year we need authorization from the board to submit refunding applications. **SUSAN KLEIKAMP MOTIONED TO AUTHORIZE THE SUBMISSION OF REFUNDING APPLICATIONS FOR 2016-2017, SECONDED BY CRAIG REITER; MOTION CARRIED.**

CHANGE IN JULY MEETING DATE FROM 7/14 TO 7/6/2-16

It was noted that key staff have a scheduling conflict on 7/14/16 and we would like to bring the Policy Council and board together at the July meeting. **SUSAN KLEIKAMP MOTIONED TO CHANGE THE JULY MEETING TO JULY 6, 2016, SECONDED BY CLYDE THOUNE; MOTION CARRIED.**

BOARD TRAINING ON ERSEA

The Chair called on Angie Gardner, Family Partnership Mgr., who provided training to the board on eligibility, recruitment, selection, enrollment and attendance policies for the Early Childhood Program. She reviewed all of the policies that were mailed to the board for their review. **CRAIG REITER MOVED TO APPROVE THE ERSEA POLICIES, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

APPROVAL OF ECP REPORT DATED 2/9/2016

Members were mailed a copy of the ECP report dated 2/9/2016. There were no questions and **THE ECP REPORTED DATED 2/9/16 WAS APPROVED WITH A MOTION FROM DAVE MOYLE, SUPPORTED BY CRAIG REITER; MOTION CARRIED.**

APPROVAL OF POLICY COUNCIL BY-LAWS

Members were mailed a copy of the proposed Policy Council By-laws. There were no questions or comments and **THEY WERE APPROVED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

ACCEPTANCE OF ANNUAL PROGRAM INFORMATION REPORTS (PIR)

Members were mailed copies of the Head Start and Early Head Start PIR reports for their review and **THEY WERE ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

APPROVAL OF PROGRAM GOALS

Members were mailed a copy of the program goals and the ECP Director, Myra Heslip, reviewed the major items. **DAN LAFOILLE MOVED TO APPROVE THE ECP PROGRAM GOALS, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

APPROVAL OF WORK PLANS

Members were also mailed a copy of the work plans and Ms. Heslip reviewed them with the members. **CRAIG REITER MOVED TO APPROVE THE WORK PLANS, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

ACCEPTANCE OF THE EXECUTIVE DIRECTOR'S REPORT

Chair Wigand called on Julie Moberg who reported that our ECP Director has been busy working on the reorganization of the program structure in the administrative area.

She also reported that federal monitors will be here to do fiscal and ERSEA compliance the week of 3/14/16 for the Early Childhood Program.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SUPPORTED BY LEE ROBBERT; MOTION CARRIED.

OTHER BUSINESS

There was no other business.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

The meeting adjourned at 1:40 p.m. **WITH A MOTION FROM DAVE MOYLE, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

THE NEXT MEETING IS THURSDAY, APRIL 7, 2016 AT 12:30 p.m.

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 Search

Navigation

- Home
- Our Governing Board
 - Meeting Notices
 - Board Agendas
 - Board Minutes
 - April 7, 2016 minutes
 - March 10, 2016 minutes
 - CAA
 - HRA
 - Jan. 7, 2016 board minutes
 - Nov. 12, 2015 Board Minutes
 - Oct. 8, 2015 Board Minutes
 - Sept. 10, 2015 Board Minutes
 - July 23, 2015 Board Minutes
 - May 14, 2015 Board Minutes
 - April 9, 2015 Board Minutes
 - March 12, 2015 Board Minutes
 - Jan. 8, 2015 Board Minutes
 - Nov. 8, 2014 Board Minutes
 - Oct. 9, 2014 Board Minutes
 - Sept. 4, 2014 Board Minutes
 - July 24, 2014 Board Minutes
 - May 8, 2014 Board Minutes
 - April 10, 2014 Board Minutes

- Message from the Director
- Our Programs
- In the news
- Brochures
- Contact us
- Food Distribution
- Links to Other Agencies
- Annual Report 2013/14
- MDSCAA Calendars
- Client Services: Please Call Ahead
- Walk for Warmth 2015
- Walk for Warmth 2016
- Statements
- Employee Notices
- HELP WANTED
- Request for Proposals

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HRA

Menominee-Delta-Schoolcraft
Human Resources Authority
GOVERNING BOARD MEETING

Thursday, March 10, 2016
12:45 p.m. (Eastern Time)
511 First Avenue North, Escanaba

MINUTES

Chair Karen Wigand called the meeting to order at 1:41 p.m. and a quorum was noted with the following in attendance:

MEMBERS PRESENT

-
- Omer Doran, Schoolcraft
- Myra Croasdell, Delta
- Susan Kleikamp, Menominee
- Craig Reiter, Schoolcraft
- Karen Wigand, Delta
- Clyde Thoune, Menominee
- David Anthony, Menominee
- Dan LaFoille, Schoolcraft
- Bernie Lang, Menominee
- Lee Robbert, Schoolcraft
- Tom Lippens, Delta Finance
- John Stapleton, Schoolcraft

OTHERS PRESENT

- Brandy Olson,
Anderson, Tackman & Co.
- Julie Moberg,
Executive Director
- Theresa Nelson, RSVP
Director
- Sarah Cantrell, RSVP
Director Trainee
- Debby Wiltzius, In-
Home Services Mgr.
- Joe Dehlin,
Weatherization Director
- Myra Heslip, ECP
Director
- Peggy Ramsden, FGP
Director
- Connie Maule, SCP
Director
- Cathy Pearson,
Executive Assistant
- Kris Thibeault,
Director
- Angie Gardner, Family
Partnership Mgr. – ECP
- Sally Kidd, Senior
Services Director

MEMBERS ABSENT

Geri Nelson, excused

Ken Penokie, excused

APPROVAL OF JANUARY 7, 2016 GOVERNING BOARD MINUTES

Members received a copy of the January 7, 2016 Governing Board minutes for their review and **THEY WERE APPROVED WITH A MOTION FROM CRAIG REITER, SECONDED BY DAN LAFOILLE; MOTION CARRIED.**

PRESENTATION/ACCEPTANCE OF THE AUDIT FOR THE FY ENDING 9/30/15

The Chair called on Kris Thibeault who introduced Brandy Olson, Audit Manager from Anderson, Tackman, & Co. Members were mailed a copy of the audit for the fiscal year ending 9/30/15. She reported that there were no deficiencies or material weaknesses and we received an unmodified opinion – which is the best one can get. She commended Kris Thibeault, Finance Director, for doing a very good job preparing the financial statements. **THE AUDIT WAS ACCEPTED WITH A MOTION FROM TOM LIPPENS, SUPPORTED BY JOHN STAPLETON; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

-

Ms. Wigand called on Treasurer Susan Kleikamp who reported that the Finance Committee met on 2/10 & 3/3/16. The committee recommends approval of the HRA December and January Accounts Payable Schedules and **THEY WERE APPROVED WITH A MOTION FROM CLYDE THOUNE, SUPPORTED BY OMER DORAN; MOTION CARRIED.** The committee also recommends a wage increase for the ECP Managers and Administrative Assistant. **THE FINANCE COMMITTEE REPORT WAS ACCEPTED UPON A MOTION FROM TOM LIPPENS, SECONDED BY CRAIG REITER; MOTION CARRIED.** (see attachments A1-A8)

NOMINATING COMMITTEE REPORT

Clyde Thoun reported that the Nominating Committee met today and recommends the approval of Andrea Raygo to represent the Menominee County Consumer Sector on our Governing Board. **SUSAN KLEIKAMP MOVED TO APPROVE ANDREA RAYGO TO FILL THE MENOMINEE COUNTY CONSUMER SECTOR SEAT, SUPPORTED BY CRAIG REITER; MOTION CARRIED.** The committee also recommends the approval of Amanda Ely to replace Brittany Gustafson as the Head Start Policy Council representative on the board. **DAN LAFOILLE MOVED TO APPROVE AMANDA ELY TO REPLACE BRITTANY GUSTAFSON AS THE POLICY COUNCIL REPRESENTATIVE ON THE GOVERNING BOARD, SECONDED BY MYRA CROASDELL; MOTION CARRIED.** Mr. Thoun reminded the members that we have had a vacancy in the Schoolcraft Consumer Sector for quite some time. It is allowable for us to have the seat filled in the Menominee County Private Sector instead since we already have the six required consumer sector seats filled. **THE NOMINATING COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM OMER DORAN, SECONDED BY DAVE ANTHONY; MOTION CARRIED.**

PERSONNEL COMMITTEE REPORT

Myra Croasdell reported that the Personnel Committee met on March 3, 2016 to discuss an employee labor matter. **CRAIG REITER MOVED TO ACCEPT THE PERSONNEL COMMITTEE REPORT, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.**

-

APPROVAL OF PUBLIC COMMENT POLICY UPDATE

Members were mailed a draft of the revised Public Comment Policy. The Executive Director indicated these revisions are a result of recommendations from our attorney. **JOHN**

STAPLETON MOVED TO APPROVE THE REVISED PUBLIC COMMENT POLICY, SECONDED BY MYRA CROASDELL; MOTION CARRIED.

AUTHORIZATION TO SUBMIT REFUNDING APPLICATIONS FOR 2016-17

The Chair noted that each year we need authorization from the board to submit refunding

applications. **TOM LIPPENS MOTIONED TO AUTHORIZE THE SUBMISSION OF**

REFUNDING APPLICATIONS FOR 2016-2017, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.

CHANGE IN JULY MEETING DATE FROM 7/14 TO 7/7/16

It was noted that key staff have a scheduling conflict on 7/14/16 and we would like to bring the Policy Council and board together at the July meeting. **CLYDE THOUNE MOTIONED TO CHANGE THE JULY MEETING TO JULY 7, 2016, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

ACCEPTANCE OF ADVISORY COMMITTEE MINUTES

Members were mailed copies of the following advisory committee minutes for their review:

•

1/18 (Mid-County) & 2/19/16 (Schoolcraft) Foster Grandparent Program Advisory Committee minutes

•

1/28/16 (Menominee) Senior Companion Program Advisory Committee minutes

•

10/22/15 (Esanaba) Senior Center Advisory Committee minutes

THE ADVISORY COMMITTEE MINUTES WERE ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SUPPORTED BY JOHN STAPLETON; MOTION CARRIED.

ACCEPTANCE OF PROGRAM MONTHLY REPORTS

Members received copies of the FGP and SCP January-February monthly reports for their review and **THEY WERE ACCEPTED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY OMER DORAN; MOTION CARRIED.**

WALK FOR WARMTH UPDATE

The Chair called on Cathy Pearson who reported that the 2016 Walk for Warmth campaign was very successful. To date Delta County has raised \$42,200, Menominee County - \$22,270 and Schoolcraft \$4,200 with funds still coming in. We received excellent coverage through television, radio and newspaper media. Cathy thanked the board and staff for all of their support for this important agency fundraiser.

ACCEPTANCE OF THE EXECUTIVE DIRECTOR'S REPORT

-

Chair Wigand called on Julie Moberg who reported that we have received our Community Services Block Grant carry forward funding approval and our CSBG Discretionary fund approval. The discretionary dollars support the senior centers helping with tax credit assistance and some training expenses.

The Executive Director told the board that she continues work on the Organizational Standards. We should be monitored on our progress with the standards in April.

The members were reminded that our long-time RSVP Director, Theresa Nelson, is retiring this coming May. The new RSVP Director that will replace her, Sarah Cantrell, was introduced.

She also told the board that we have interviewed for Randy Dagneault's replacement as the Adult Day Services Director as he has resigned. We are finalizing proper documentation and will announce his replacement at the April meeting.

The Executive Director reported that the Alger-Marquette Community Action Agency did not get their Weatherization grant application in by the deadline in February so the Bureau of Community Action & Equal Opportunity (BCAEO) have asked us if we would be interested in running the program for those counties. There were many questions and much discussion on feasibility, long-term consequences, etc. The board instructed staff to determine whether or not the agency should do so and then report back to the board.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM DAVE MOYLE, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.

OTHER BUSINESS

Karen Wigand extended best wishes to Randy Dagneault and thanked him for getting the Adult Day Services Program to where it is today.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

The meeting adjourned at 2:15 p.m. **WITH A MOTION FROM JOHN STAPLETON, SECONDED BY DAVE MOYLE; MOTION CARRIED.**

THE NEXT MEETING IS THURSDAY, APRIL 7, 2016 AT 12:45 p.m.

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**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
511 First Avenue North, Escanaba MI
Thursday, April 7, 2016
12:30 p.m.**

MINUTES

5

The Chair called the meeting to order at 12:30 p.m. and a quorum was noted with the following present:

BOARD MEMBERS

Omer Doran, Schoolcraft
Karen Wigand, Delta
Myra Croasdell, Delta
Susan Kleikamp, Menominee
Dan LaFoilie, Schoolcraft
Amanda Ely, Delta
Andrea Raygo, Menominee
Lee Robbert, Schoolcraft
Tom Lippens, Delta
Geri Nelson, Delta
John Stapleton, Schoolcraft
Ken Penokie, Delta
Bernie Lang, Menominee
Clyde Thoune, Menominee

OTHERS

Julie Moberg, Executive Director
Cathy Pearson, Executive Assistant
Myra Heslip, Early Childhood Director
Theresa Nelson, RSVP Director
Sarah Cantrell, RSVP Director Trainee
Kris Thibeault, Finance Director
Peggy Ramsden, FGP Director
Connie Maule, SCP Director

MEMBERS ABSENT

David Moyle, excused
Dave Anthony
Craig Reiter, excused

Chair Wigand introduced and welcomed our two new board members, Andrea Raygo (Menominee Co.) and Amanda Ely (Delta Co.).

APPROVAL OF MARCH 10, 2016 GOVERNING BOARD MINUTES

Members received a draft of the 3/10/16 Governing Board minutes for their review. There were no questions and ***THEY WERE APPROVED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY OMER DORAN; MOTION CARRIED.***

FINANCE COMMITTEE REPORT

The committee reviewed the CAA February accounts Payable Schedule and recommends their approval. ***THEY WERE ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY OMER DORAN; MOTION CARRIED.*** The committee also reviewed and revised the agency's cost allocation plan. ***JOHN STAPLETON MOTIONED TO ACCEPT THE FINANCE COMMITTEE REPORT, OMER DORAN SUPPORTED THE MOTION; MOTION CARRIED.***

NOMINATING COMMITTEE REPORT

Karen Wigand called on Clyde Thoun who told the board that the Nominating Committee met today and reviewed the application of Peter Thoun to fill the vacancy in the Private Sector of Menominee County, representing the financial institution and they recommend his approval. **DAN LAFOILLE MOVED TO APPROVE THE APPOINTMENT OF PETER THOUNE TO REPRESENT THE BANKING INSTITUTION IN THE PRIVATE SECTOR OF MENOMINEE COUNTY, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.** The committee also discussed having the board officer terms made longer than one year. **THE NOMINATING COMMITTEE REPORT WAS ACCEPTED UPON A MOTION FROM OMER DORAN, SUPPORTED BY GERI NELSON; MOTION CARRIED.**

APPROVAL OF 2/23/16 HEAD START POLICY COUNCIL MINUTES

Members were mailed a copy of the 2/23/2016 Head Start Policy Council minutes for their review and **THEY WERE APPROVED WITH A MOTION FROM LEE ROBBERT, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

ACCEPTANCE OF 3/14/16 EHS/HS MONTHLY REPORT

Members were mailed a copy of the 3/14/16 EHS/HS monthly report and **IT WAS ACCEPTED WITH A MOTION FROM CLYDE THOUNE, SUPPORTED BY GERI NELSON; MOTION CARRIED.**

APPROVAL OF ERSEA & DISABILITIES WORK PLANS

Members received a copy of the Early Childhood Program ERSEA and Disabilities Work Plans and **THEY WERE APPROVED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

APPROVAL OF EXECUTIVE DIRECTOR'S REPORT

Karen Wigand called on Julie Moberg who reported that federal monitors were here recently to complete the ERSEA and fiscal monitoring in the Early Childhood Program and that went well. The next review is scheduled for the week of 4/25/16 and will involve the classroom activities.

The Executive Director announced that this year is the 50th Anniversary of our local Head Start Program (nationally the program was introduced 51 years ago) and various activities are taking place to commemorate this milestone.

She also reported that one of our ECP classrooms took 4th place in the national "Head Start Read Aloud" challenge. The board asked that congratulations and kudos be passed along to all involved.

Lastly the Early Childhood Program will be holding an event on 6/1/16 to provide information on data in the program. All board members will be mailed information on the event.

PUBLIC COMMENT

There were no public comments.

OTHER BUSINESS

There was no other business

ADJOURNMENT

There being no further business the meeting ***ADJOURNED AT 12:50 P.M. WITH A MOTION FROM OMER DORAN, SECONDED BY DAN LAFOILLE; MOTION CARRIED.***

THE NEXT MEETING IS THURSDAY MAY 12, 2016 AT 12:30 P.M.

FINANCE COMMITTEE REPORT

Tuesday, April 5, 2016

11:00 a.m.

MINUTES

The following were present: Susan Kleikamp, Omer Doran, Bernie Lang, Tom Lippens, Dan LaFoilie, Karen Wigand, Julie Moberg, Kris Thibeault and Cathy Pearson

The committee reviewed the CAA credit card charges in the amount of \$6,551.61 open charge accounts for February.

The committee reviewed the CAA February Accounts Payable Schedule and **it was approved with a motion from Tom Lippens, seconded by Omer Doran; motion carried.**

The committee reviewed the HRA credit card charges in the amount of \$609.09 and open charge accounts for February.

The HRA February Accounts Payable Schedules were reviewed and **Dan LaFoilie moved to approve them, seconded by Bernie Lang; motion carried.**

Finance Director, Kris Thibeault, reviewed the February Finance report. She also reviewed the cost allocation plan that was mailed to the members and explained that this is the methodology for charging grants the appropriate amount for shared costs. The revised Cost Allocation Plan **was approved with a motion from Bernie Lang, supported by Tom Lippens; motion carried.** It was noted that this is another item that should be reviewed annually.

At the previous two Finance Committee minutes the ECP wage adjustments were reviewed and approved, but staff forgot to request that the adjustment be retroactive to 1/4/16. The committee was assured that the budget can afford the retroactive amount. After much discussion, **Bernie Lang moved to approve the ECP Wage Adjustments retroactive to 1/4/16, Tom Lippens seconded the motion but the motion did not carry.**

Approval of a wage adjustment for the HR Manager/Data Systems Administrator. Members were mailed a rationale for the increase and the wage recommendation for their review. **Dan LaFoilie moved to approve the wage adjustment of the HR Mgr./Data Systems Administrator as proposed, seconded by Bernie Lang; motion carried.** The Executive Director reminded the Finance Committee, per the financial policies, wage adjustments only need to be approved by the Finance Committee and not the whole board.

Other Business:

Members were given the following copies: 1) 2/16/16 letter from the MI Dept. of Licensing & Regulatory Affairs 2) 3/25/16 letter to Attorney Terry Burkhardt from the National Labor Relations Board 3) 3/29/16 letter from the Wage and Hour Division of the Dept. of Labor. It was noted that these letters will be given to the full board and they will be notified that we have incurred attorney fees of approximately \$10,000 and that we may have more liability down the line.

The meeting adjourned @ 12:32 **with a motion from Tom Lippens, seconded by Omer Doran; motion carried.**

THE FINANCE COMMITTEE HAS REVIEWED THE FEBRUARY 2016 ACCOUNTS PAYABLE SCHEDULES FOR **MDS COMMUNITY ACTION AGENCY**. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

<u>HEAD START</u>	\$	<u>219,161</u>
<u>EARLY HEAD START</u>		<u>71,814</u>
<u>EARLY-ON CHILDHOOD</u>		<u>848</u>
<u>GSRP</u>		<u>22,484</u>
<u>ASSET & LIABILITY ACCOUNTS</u>		<u>24,837</u>
TOTAL	\$	<u><u>339,145</u></u>

SIGNED *Susan E. Kleibamp*
(TREASURER)

DATE 4-5-16

NOMINATING COMMITTEE MEETING
Thursday, April 7, 2016
11:30 a.m.

MINUTES

The following were present: Omer Doran, Clyde Thoune, Myra Croasdell, Dave Anthony, Karen Wigand, Julie Moberg, Cathy Pearson

The committee reviewed the application from Peter Thoune to fill the vacancy in the Private Sector of Menominee County. Mr. Thoune is the Vice-President of Wells Fargo Bank and will be representing the financial community. ***Myra Croasdell moved to approve the appointment of Peter Thoune, seconded by Omer Doran. (Clyde Thoune abstained as he is related.)***

The committee also reviewed the election process for the July 7th annual board meeting. It was suggested that when the by-laws are reviewed that consideration be given to making the terms of officers more than one year.

The meeting adjourned at 11:45 with a ***motion from Omer Doran, seconded by Myra Croasdell; motion carried.***

**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
511 First Avenue North, Escanaba MI
Thursday, April 7, 2016
12:45 p.m.**

MINUTES

The Chair called the meeting to order at 12:51 p.m. and a quorum was noted with the following present:

BOARD MEMBERS

Omer Doran, Schoolcraft
Karen Wigand, Delta
Myra Croasdell, Delta
Susan Kleikamp, Menominee
Dan LaFoille, Schoolcraft
Amanda Ely, Delta
Andrea Raygo, Menominee
Lee Robbert, Schoolcraft
Tom Lippens, Delta
Geri Nelson, Delta
John Stapleton, Schoolcraft
Ken Penokie, Delta
Bernie Lang, Menominee
Clyde Thoune, Menominee

OTHERS

Julie Moberg, Executive Director
Cathy Pearson, Executive Assistant
Myra Heslip, Early Childhood Director
Theresa Nelson, RSVP Director
Sarah Cantrell, RSVP Director Trainee
Kris Thibeault, Finance Director
Peggy Ramsden, FGP Director
Connie Maule, SCP Director

MEMBERS ABSENT

David Moyle, excused
Dave Anthony
Craig Reiter, excused

Chair Wigand introduced and welcomed our two new board members, Andrea Raygo (Menominee Co.) and Amanda Ely (Delta Co.).

APPROVAL OF MARCH 10, 2016 GOVERNING BOARD MINUTES

Members received a draft of the 3/10/16 Governing Board minutes for their review. There were no questions and ***THEY WERE APPROVED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY MYRA CROASDELL; MOTION CARRIED.***

FINANCE COMMITTEE REPORT

The committee reviewed the HRA February accounts Payable Schedule and recommends their approval. ***THEY WERE ACCEPTED WITH A MOTION FROM CLYDO THOUNE, SECONDED BY OMER DORAN; MOTION CARRIED.*** The committee also reviewed and revised the agency's cost allocation plan. ***JOHN STAPLETON MOTIONED TO ACCEPT THE FINANCE COMMITTEE REPORT, OMER DORAN SUPPORTED THE MOTION; MOTION CARRIED.***

NOMINATING COMMITTEE REPORT

Karen Wigand called on Clyde Thoun who told the board that the Nominating Committee met today and reviewed the application of Peter Thoun to fill the vacancy in the Private Sector of Menominee County, representing financial institutions and they recommend his approval. **DAN LAFOILLE MOVED TO APPROVE THE APPOINTMENT OF PETER THOUNE TO REPRESENT FINANCIAL INSTITUTIONS IN THE PRIVATE SECTOR OF MENOMINEE COUNTY, SECONDED BY OMER DORAN; MOTION CARRIED.** The committee also discussed having the board officer terms made longer than one year. **THE NOMINATING COMMITTEE REPORT WAS ACCEPTED UPON A MOTION FROM OMER DORAN, SUPPORTED BY GERI NELSON; MOTION CARRIED.**

APPROVAL OF ADVISORY COMMITTEE MINUTES

Members received copies of the following Advisory Committee minutes for their review:

- 2/26/16 Senior Companion Program Advisory Committee minutes
- 1/7/16 (Delta) & 2/9/16 (M/M) Retired & Senior Volunteer Program Advisory Committee minutes
- 3/8/16 (Mid-Co.) Senior Center Advisory Committee minutes

THEY WERE APPROVED WITH A MOTION FROM LEE ROBBERT, SECONDED BY MYRA CROASDELL; MOTION CARRIED.

ACCEPTANCE OF PROGRAM MONTHLY REPORTS

Members were mailed copies of the Senior Services and Weatherization Feb./March monthly program reports and **THEY WERE ACCEPTED WITH A MOTION FROM KEN PENOKIE, SUPPORTED BY SUSAN KLEIKAMP; MOTION CARRIED.**

ACCEPTANCE OF CSBG ANNUAL REPORT FOR FY ENDING 9/30/2015

The Chair called on Julie Moberg who reviewed the CSBG Annual report for the fiscal year that ended 9/30/2015. **THE CSBG ANNUAL REPORT WAS ACCEPTED WITH A MOTION FROM KEN PENOKIE, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

APPROVAL OF MDS TO ADMINISTER THE WEATHERIZATION PROGRAM FOR ALGER & MARQUETTE COUNTIES

Karen Wigand called on the Executive Director who reminded the board that at the last meeting the possibility of us administering the Alger-Marquette Community Action Agency's Weatherization Program was discussed. After much consideration and an assurance from the Bureau of Community Action and Economic Opportunity that we would not lose slots in our counties as a result of this, we have decided to administer this program. The grant cycle is for 3 years with two 3 year extensions beyond that. Mr. LaFoilie suggested that we notify the county boards regarding this change. **MR. LAFOILLE MOVED TO APPROVE MDS TO**

ADMINISTER THE WEATHERIZATION PROGRAM FOR ALGER & MARQUETTE COUNTIES, SUPPORTED BY KEN PENOKIE; MOTION CARRIED.

AUTHORIZATION TO APPLY TO ADMINISTER THE SCHOOLCRAFT COUNTY CDBG HOUSING PROGRAM

The Chair called on Julie Moberg who informed the board that last fall we were approached by the Chair of the Schoolcraft County Commissioners to see if it would be feasible for our agency to administer the CDBG Housing Program for Schoolcraft County as they have had difficulty in finding an administrator to run the program effectively. Mr. LaFoilie indicated that some of the old liens and paperwork from the previous grants may not be in good order. The Executive Director noted that Naomi Fletcher, who administers the Delta County CDBG Grant has been in contact with the Schoolcraft County contact person and feels it is manageable. **MR. LAFOILLE MOVED TO AUTHORIZE OUR AGENCY TO APPLY (WITH CAUTION) TO ADMINISTER THE SCHOOLCRAFT COUNTY CDBG HOUSING PROGRAM, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

BOARD TRAINING: ROLES & RESPONSIBILITIES OF GOVERNING BOARD MEMBERS

Karen Wigand called on Julie Moberg who reviewed the handout given to members on Roles and Responsibilities of board members as well as explaining the tripartite board requirements.

APPROVAL OF EXECUTIVE DIRECTOR'S REPORT

Karen Wigand called on Julie Moberg who reported that we have received another \$50,000 in deliverable fuel funds and another \$5,000 to assist with heat and utilities.

The Executive Director reminded the members that our current Adult Day Services Director has submitted his resignation and we have made an offer to Kristine Scheider-Trotter to fill the position.

She told the board that we continue to work through issues with the Personal Care Program. We are now working with three government agencies on complaints from one past employee. They are: US Wage and Hour, the State OSHA Dept. for Wage and Hour and the National Labor Relations Board. If any board member would like more detail on these complaints, feel free to see the Executive Director. She asked for guidance from the board on allocating an amount to cover attorney fees and indicated we have already incurred \$10,000 in attorney fees. It was noted that we have Errors and Omissions Insurance but the deductible is \$25,000. The board authorized the Executive Director to use her discretion in continuing to utilize our attorney as needed and just keep the board updated.

Members were given a handout from the Dept. of Labor noting that regulations regarding what qualifies someone as an exempt or non-exempt (salaried or hourly) employee is changing in July and this will affect several of our employees.

***TOM LIPPENS MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT,
SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.***

PUBLIC COMMENT

There were no public comments.

OTHER BUSINESS

The Chair called on Clyde Thoun who asked for an explanation regarding the role of Advisory Committees and was told they are advisory only and not policy makers.

ADJOURNMENT

There being no further business the meeting ***ADJOURNED AT 1:42 P.M. WITH A MOTION
FROM JOHN STAPLETON, SECONDED BY MYRA CROASDELL; MOTION CARRIED.***

THE NEXT MEETING IS THURSDAY MAY 12, 2016 AT 12:30 P.M.

THE FINANCE COMMITTEE HAS REVIEWED THE FEBRUARY 2016 ACCOUNTS PAYABLE SCHEDULES FOR **HUMAN RESOURCES AUTHORITY**. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	\$	125,913	\$
VOLUNTEER PROGRAMS		40,639	
NUTRITION		97,815	
STATE & LOCAL PROGRAMS		89,576	
ENERGY AND HOUSING		7,505	
ASSET & LIABILITY ACCOUNTS		39,012	
TOTAL	\$	400,460	

SIGNED *Susan E. Klebanoff*
(TREASURER)

DATE 4-5-16

**Delta County
Department of Health and Human Services Board
305 Ludington Street
Escanaba, MI 49829**

BOARD MEMBERS

**GERALD SMITH, CHAIR
ELAINE BOYNE
STACEY RANDALL**

DIRECTOR

**RUSSELL K. SEXTON
906-789-7217**

Meeting #986

Date: April 18, 2016

The regular meeting of the Delta County Department of Health and Human Services Board was called to order by Gerald Smith, Board Chair, at 10:04 a.m. Eastern Time. The meeting was held in the Delta County Board Room on the second floor of the State Office Building located at 305 Ludington Street, Escanaba.

Present: Gerald Smith, Board Chair; Elaine Boyne, Board Member; Stacey Randal, Board Member, and Russell Sexton, Board Secretary.

Others Present: None.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Ms. Boyne and supported by Ms. Randall. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the February 16, 2016, Board Meeting were reviewed and discussed (there was no March meeting due to a lack of a quorum). A motion to accept the minutes was made by Ms. Boyne and supported by Ms. Randall. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for February and March 2016 were reviewed. There were \$108.00 in February expenditures and \$51.20 in March expenditures for DHS Board Meeting attendance; leaving a balance of \$2,676.60.

A motion to approve the financial report was made by Ms. Boyne and supported by Ms. Randall. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Delta County: There are 5 full time management staff, including 1 tri-county director and four first line supervisors consisting of 1 children's protective services supervisor, 1 foster care supervisor, 1 assistance payments supervisor and 1 general program supervisor who covers some assistance payments staff in Delta County

and an Indian outreach worker in Menominee County (this position was eliminated, but will remain until the person in the position is transferred or finds a new position). There is 1 tri-county community resource coordinator. There are 5 administrative support staff, 4 general and 1 fiscal (one of these positions was eliminated, but will remain until one of them transfers or finds a new position). There are 6 children's protective services specialists with two of those positions vacant at this time, 6 foster care and foster home licensing specialists, 1 educational planner who serves the entire Upper Peninsula and 1 MiTeam Analyst who covers the Triad. There are 12 assistance payments specialists (two are on a long term military leave, one position is vacant). There is currently a hiring freeze in effect for the Assistance Payments and Administrative Support areas and it is anticipated to last throughout fiscal year 2016.

We have 4 Business Service Center 1 staff stationed in our office, which includes 1 contract specialist, 1 child welfare funding specialist and 2 Adult Services Specialists.

We have 2 central office personnel stationed in our office - both Michigan Rehabilitation Services analysts – 1 full time and 1 part time.

Statewide Director's Meeting Information: Mr. Sexton reviewed his notes from three meetings with the board, discussing various items such as: staffing; data; audit findings; child welfare licensing changes; Trauma Informed Care; the Implementation Sustainability and Exit Plan for child welfare and pending legislation of significance to DHHS.

Collaborative Issues: No new information was provided.

Business Plan Update:

- Assistance Payments Standard of Promptness: Current data for Delta County is 94%. Business Services Center 1 average is 96% and State average is 96%.
- Family Independence Program Work Participation Rate: Current data is 75% Statewide Goal is 50%. Year to date average for Delta County is 71%.

Miscellaneous:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for December 2015:

- Family Independence Program: 37 cases; 78 recipients; \$11,339.00 in benefits provided.
- Food Assistance Program: 2,858 cases; 5,320 recipients; \$594,160.00 in benefits provided.
- State Disability Assistance: 19 cases; 20 recipients; \$4,108.00 in benefits provided.
- Child Development and Care: 70 cases; 96 recipients; \$23,578.00 in benefits provided.
- State Emergency Relief: 19 cases; \$9,874.00 in benefits provided.

- Unduplicated total: 2,906 cases; 5,386 recipients; \$643,059.00 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,237 cases; 2,474 recipients
- Other Children < Age 21: 270 cases; 299 recipients
- Pregnant Women & Children Under 19: 977 cases; 1,612 recipients
- MiChild: 122 Cases; 187 recipients
- Non-SSI Aged, Blind & Disabled: 1,076 cases; 1,110 recipients
- SSI Aged, Blind & Disabled: 1,063 cases; 1,063 recipients
- Medicaid Eligible Total: 4,275 cases; 6,741 recipients

Healthy Michigan Plan County Enrollment: 2247+

Assistance Payments caseloads and financial information can be obtained by anyone at any time by logging onto the DHHS public website at www.michigan.gov/dhhs, go to Forms and Publications and search the key word: Green Book. There you can look at past years and specific month data.

DHHS policy for all programs, as well as a variety of other information one might want to know about DHHS can be found at the www.michigan.gov/dhhs site.

Board Member Input/Suggestions: None.

A motion to accept the Director's Report was made by Ms. Boyne and supported by Ms. Randall. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

1. **Approval of Vouchers:**
Vouchers for February and March were reviewed and a motion to approve all vouchers was made by Ms. Boyne and supported by Ms. Randall. Motion passed without opposition.
2. **MCSSA:** Elaine Boyne attended the Statewide Legislative Conference on March 22 and 23, 2016, and she provided the board with a synopsis of her experience.

The District One meetings for 2016 are: April 27th, July 27th and October 26th. All meetings are in Marquette at the Landmark Inn and start at 1130 Eastern. MCSSA State President will be coming to the U.P. in June and the U.P. DHHS Boards may get together to meet with him – more information to follow.

NEW BUSINESS: One contract was presented for review:

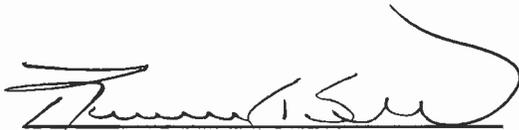
WAP16-21018. Contractor – Menominee-Delta-Schoolcraft Community action agency. Contract is for Weatherization services for low income households. Three year contract with first year funding of \$319,413.00 from 6/1/16 through 7/31/17. Years two and three have no funding attached as that has yet to be determined. Contract ends 7/31/19.

Ms. Boyne made a motion to signify review of the contract, which was supported by Ms. Randall. Motion passed without opposition.

PUBLIC COMMENT: There were no public comment.

NEXT MEETING: May 16, 2016 at 10:00 a.m. in the Delta County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Ms. Boyne and supported by Ms. Randall. Meeting adjourned at 10:51 a.m.



Russell K. Sexton
Board Secretary



Gerald Smith
Chairperson

Pc: DHHS Board Members;
Delta County BOC;
Delta County DHHS Office File

A G E N D A

DELTA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD MEETING

305 Ludington Street, Second Floor Conference Room

June 20, 2016, 10:00 A.M. Eastern Time

- A. Approval of agenda**
- B. Approval of May 16, 2016 minutes**
- C. Financial report**
 - 1. Review of vouchers**
- D. Director's Report**
 - 1. Staffing Information**
 - 2. Statewide Directors Meeting/Information**
 - 3. Collaborative Issues/Information**
 - 4. Director's Portfolio Update**
 - 5. Miscellaneous**
 - 6. Board Member Input/Suggestions**
- E. Unit Reports:**
- F. Board business**
 - 1. Approval of vouchers**
 - 2. MCSSA**
- G. New business**
- H. Public comment (5 minute limit per speaker)**
- I. Next meeting – July 18, 2016 – 10:00 AM**
- J. Adjournment**

“What do we believe? Who do we serve? What do we do?”

Mission:

The Michigan Department of Health and Human Services provides opportunities, services, and programs that promote a healthy, safe, and stable environment for residents to be self-sufficient.

Vision:

Develop and encourage measurable health, safety and self-sufficiency outcomes that reduce and prevent risk, promote equity, foster healthy habits, and transform the health and human services system to improve the lives of Michigan families.

**DELTA SOLID WASTE MANAGEMENT AUTHORITY
REGULAR MEETING
APRIL 26, 2016
COUNTY BUILDING, 2950 COLLEGE AVENUE, ESCANABA MI**

MEMBERS PRESENT: Randy Gorecki, Steve Rose, Ralph Blasier, Patrick Johnson, Eric Buckman, Steve Viau and Gary Boudreau

OTHERS PRESENT: Don Pyle and Kim Peterson

MEMBERS ABSENT: None

Meeting was called to order at 7:00 p.m. by Randy Gorecki

Public Comment – None

Secretary's Report – Minutes of March 22, 2016

A motion was made by Gary Boudreau, seconded by Steve Rose, to approve the March 22, 2016, meeting minutes. Motion was approved unanimously.

Treasurer's Report

Don Pyle stated the Authority had Total Operating Revenues of \$156,638. The Total Recycling Operating Revenues was \$16,000. The Total Operating Income was \$14,233. The Total Operating Expenses was \$142,405. March was a typical month with no large expenses.

Discussion took place on breaking down recycling revenues and expenses. The Authority agreed they would like to see a breakdown of utilities, to include the recycling center.

A motion was made by Gary Boudreau, seconded by Steve Viau, to approve the Treasurer's Report. Motion was approved unanimously.

Payment of Bills

A motion was made by Gary Boudreau, seconded by Patrick Johnson, to approve payments of the bills in the amount of \$128,626.43. Motion was approved unanimously.

Additions to Agenda – None

South Side Final Capping CQA Proposals

The Contractor Quality Assurance (CQA) proposal is for hiring a firm to watch and document the capping of the south side in order to provide information to DEQ. Three proposals were received with Don Pyle recommending the low bid to Bittner Engineering at a cost of \$41,595. The work will be complete by July 4, 2016.

A motion was made by Gary Boudreau, seconded by Ralph Blasier, to accept the low bid from Bittner Engineering at a cost of \$41,595. Motion was approved unanimously.

Language Document

Since the Landfill Authority has no taxing power, the landfill millage for the landfill and/or recycling center has to be a county millage. The County Commissioners will have to make the final decision as the Landfill Authority can make a Language recommendation.

A motion was made by Ralph Blasier, seconded by Gary Boudreau, to support and adopt the following language, “Shall Delta County, as provided for by (filled in later), levy a new millage of up to 0.3 mil (\$.30 on \$1,000 of State Taxable Value) on all property for a period of ten (10) years, 2016 through 2025 inclusive, for the purpose of the Delta County Solid Waste Authority to continue its recycling, composting, and household hazardous waste disposal programs at the Delta County Landfill.” Motion was approved unanimously.

Ongoing Composting Site Discussion

A wood grinding fee was submitted by Ron and Doug Sanville from Cornell for \$6,000 (30 hours), General discussion took place on raising the costs for commercial users or possibly having a \$10 flat rate to come across the scale with large wood loads and/or stumps. This will be further discussed in the fall.

A motion was made by Ralph Blasier, seconded by Eric Buckman, to hire Ron and Doug Sanville at a cost not to exceed \$6,000 (30 hours of work) to grind up the wood pile. Motion was approved unanimously.

Manager Report

Dickinson County in Iron Mountain is opening their county solid waste plan up to include every county in the Upper Peninsula. Alger County is the only community listed in their plan to date. Don Pyle will confirm that the Delta County Landfill can be placed in this plan, however, the Landfill doesn't have to agree to take items

Don Pyle told the Authority to keep the haul truck in mind as this needs to be replaced soon. A new haul truck costs approximately \$350,000 and it is hoped they can purchase used for approximately \$100,000

Don Pyle would like to take vacation the week of the June meeting, June 28th. Discussion took place on moving the meeting date up a week. The June regular meeting will be held on June 21st at the Civic Center in the Main Meeting Room at 7:00 p.m.

Board Comments

Steve Rose stated he is starting to see illegal dumping in Cornell.

Steve Viau stated they are starting to see bags of leaves/grass being dumped in the garbage receptacles throughout the City of Gladstone parks.

Adjournment

A motion was made by Gary Boudreau, seconded by Steve Viau, to adjourn the meeting with the time being 8:22 p.m. Motion was approved unanimously.

REGULAR MEETING
DELTA SOLID WASTE MANAGEMENT AUTHORITY
May 24, 2016

The regular meeting of the Delta Solid Waste Management Authority will be held on Tuesday, April 26, 2016 at 7:00 p.m. in the County Building at 2950 College Avenue in Escanaba.

Pledge of Allegiance
Public comment
Secretary report
Treasurer report
Payment of bills
Additions to agenda

AGENDA:

1. City Concerns on Compost Site (Ralph Blasier)
2. Millage discussion
3. Capping Construction up-date
4. Manager report.
5. Board comments.

Randy Gorecki
Chairman



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Thursday, April 21, 2016

Board Members Present

Bob Burie

Jan Hafeman

Mary Harrington

Larry Schei

Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator

Kim Gustafson, Assistant Program Coordinator

Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on April 21, 2016. The meeting was called to order at 1:00 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Patrick Johnson was not able to attend and had been excused.

2. Approval of Agenda

Ms. Hafeman moved to approve the April 21, 2016 agenda as presented. Motion was supported by Ms. Harrington and carried.

3. Approval of Minutes

Ms. Hafeman moved the minutes from March 17, 2016, be approved. Motion was supported by Ms. Harrington and carried.

4. Public Comment

There was no public comment.

5. By-Laws of the Delta Menominee District Board

There was some discussion regarding the Health Officer being an ex-officio member of the board and whether or not he/she has the right to vote.

Ms. Hafeman moved the By-Laws of the Delta Menominee District Board be amended to add “without voting rights” to Article 3, Section 4. Motion was supported by Mr. Burie and carried. Approval of the By-Laws was tabled until the May meeting.

6. Finance Committee

The Finance Committee met on Wednesday, April 20, 2016.

a. PHDM Audit

Chairman Trudgeon gave the Board of Health an overview of the FY2015 PHDM audit report. He commented there were no findings again this year.

Ms. Hafeman moved the PHDM Audit be acknowledged and placed on file. Motion was supported by Ms. Harrington and carried.

b. FY2016 Second Quarter Report

Chairman Trudgeon gave an overview of the FY2016 Second Quarter Report.

Chairman Trudgeon moved the FY2016 Second Quarter Report be acknowledged and placed on file. Motion was supported by Mr. Shei and carried.

c. American Express Statements

Ms. Hafeman briefed the Board of Health on the American Express Statements.

7. Review and Approval of March Check Register

The Board of Health reviewed the March check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hafeman moved the March check register be approved. Motion was supported by Mr. Burie and carried.

8. Health Officer's Report

- Mr. Snyder informed the Board of Health on a report regarding a high lead level in a drinking water supply in the Rapid River area. Environmental Health staff followed up with the water testing and found the lead level in the water was below the USEPA and State of Michigan Action Level. Mr. Snyder has been in contact with Representative McBroom's office, MDEQ, MDHHS, and USEPA regarding this situation.
- The Every 15 Minutes Program was presented at the Stephenson High School on April 6th and 7th by the Prevention Staff. Staff work closely with other emergency agencies in the area to make this powerful program happen.

9. Public Comment (three minutes maximum)

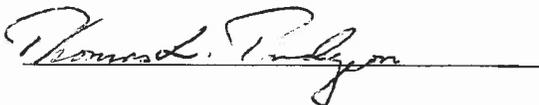
No public comment.

10. Board Member Comments

There were no Board Member comments.

11. Adjournment

There being no further business, Mr. Burie made a motion the meeting be adjourned at 2:19 p.m. CDT. Motion was supported by Ms. Hafeman and carried.



Chairperson

:kg

Approved May 26, 2016
kg



Public Health Delta & Menominee Counties



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BOARD OF HEALTH

Meeting Schedule - 2016

Except as indicated, meetings will be held
at Pinecrest Medical Care Facility, Powers, MI
1:00 p.m. CST
2:00 p.m. EST

January 20, 2016

February 18, 2016

March 17, 2016

April 21, 2016

~~May 19, 2016~~

May 26, 2016
(Harris Twp. Hall – 12:00 p.m. CST/1:00 p.m. EST)

June 16, 2016

July 21, 2016 (Delta County office)

August 18, 2016 (Menominee County office)

September 15, 2016

November 3, 2016

December 15, 2016

DELTA COUNTY TOWNSHIPS ASSOCIATION

The regular meeting of the Delta County Townships Association was held on Thursday, April 28, 2016 at the Tri-Township School in Rapid River. President Ginny Dahlin led in the Pledge of Allegiance.

Townships represented were: Baldwin, Bark River, Bay de Noc, Cornell, Ensign, Escanaba, Ford River, Garden, and Maple Ridge. Also present were County Commissioners: David Rivard and John Malnor.

A motion to accept the minutes from the February 25, 2016 meeting was made by Gary Boudreau and supported by Steve Rose. Motion carried.

The Treasurer's Report was given. A motion to accept the report was made by Greg Johnson and supported by Gary Boudreau. Motion carried.

OLD BALANCE:(2-25-16).....	\$4711.75	PICNIC FUND:.....	\$897.14
INCOME:2016 Ducs.....	494.71		
Reimbursement for Ads.....	1364.03		
EXPENSES:Salaries.....	220.00		
Lunch.....	28.33		
U.P. Action News Ad.....	1932.40		
NEW BALANCE:(4-28-16).....	\$4389.76		

UNFINISHED BUSINESS: The Annual Summer Picnic was discussed. It will be held on Thursday, July 28, 2016. The location will be announced at the May meeting.

NEW BUSINESS: It was brought to our attention that Donald Hannula, long time agent for Michigan Par Plan Insurance, had passed away. The Hannula family has supported our Annual meeting and Picnic functions with their donations of all refreshments. Greg Johnson made a motion to send \$100., from the Picnic Fund, to the Hannula Family as a Memorial. The motion was supported by Gary Boudreau. Motion Carried.

Due to the fact that our March meeting had to be cancelled at the last minute, Steve Rose suggested that we use the 'School Closings' announcement as our guide as well. Linda Robitaille made that into a motion and Gary Boudreau supported it. Motion carried.

GUEST SPEAKER: Peter Klieman, Supervisor of Harris Township, and District 3 Representative to the Michigan Townships Association. He also serves as Secretary of the MTA. He spoke about the importance of local township officials staying up to date and involved with changes in state legislation that affect the local townships. There will be a Spring Conference at the Island Resort and Casino in Harris, Michigan on June 7,8,9, 2016. Hot topics this year will be: Revenue Sharing, Road Funding, Disabled Veterans Exemption and Personal Property Exemption.

The next meeting will be on May 26, 2016 at the Tri-Township School, Rapid River, Michigan at 7:00pm.

Motion to adjourn was made by Gary Boudreau and supported by Greg Johnson. Motion carried.

Respectfully submitted:

Linda Trombley-Robitaille