

TENTATIVE AGENDA

DELTA COUNTY BOARD OF COMMISSIONERS

August 2, 2016

5:15 p.m.

- I. CALL TO ORDER
- II. PRAYER
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL

SPECIAL ORDERS OF BUSINESS:

- V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - County Board minutes: 7-19-16
 - Committee of the Whole:
- VI. APPROVAL OF AGENDA
- VII. PRESENTATION OF WRITTEN COMMUNICATIONS
 - A. COMMUNICATIONS RECEIVED
 - B. COMMUNICATIONS FORWARDED
- VIII. REPORTS OF STANDING, STATUTORY, SPECIAL COMMITTEES AND OTHERS
- IX. **PUBLIC COMMENT ON AGENDA ITEMS** (Sign In)
- X. **COMMITTEE REPORTS**
 - 1. **Administrators Report**
- XI. GENERAL ORDERS OF BUSINESS
 - A. UNFINISHED BUSINESS
 - B. NEW BUSINESS
 - 1. **Payment of Bills**
 - 2. **Appointment to the Human Services Board- 1 opening**
 - 3. **Drug Court Update- Emily DeSalvo**
 - 4. **Fishdam Bid Opening**

5. **MDOT Written Offer- Escanaba River Bridge Project**
6. **Out of County Travel- MAC Annual Conference**
7. **Correctional Facility Project Discussion**

XIII. GENERAL PUBLIC COMMENT

XIII. COMMISSIONER'S COMMENTS

XIV. MEETING SCHEDULE

- A. Building and Grounds Meeting on 8-3-16 at 9:00 a.m. in room 222 of the Courthouse.
- B. Board of Commissioners Meeting on 8-16-16 at 5:15 p.m. in the Service Center Boardroom.
- C. Board of Commissioners Meeting on 9-6-16 at 5:15 p.m. in the Service Center Boardroom.
- D. Board of Commissioners Meeting on 9-20-16 at 5:15 p.m. in the Service Center Boardroom.

XV. NOTICES

30 day notice of Appointments - DATA Board

XVI. ADJOURNMENT

*****DUE TO THE TIME CONSTRAINTS, THE DELTA COUNTY BOARD OF COMMISSIONERS HAS ADOPTED A POLICY THAT ANY INDIVIDUAL WISHING TO ADDRESS THE BOARD WILL BE ALLOCATED THREE (3) MINUTES. THE THREE MINUTES USED BY THE INDIVIDUAL ARE TO MAKE STATEMENTS. THERE WILL BE NO QUESTION AND ANSWER SESSION FORMAT. THIS WILL STRICTLY BE A STATEMENT TYPE FORMAT. IF YOU WISH TO ADDRESS THE BOARD, PLEASE SIGN YOUR NAME ON THE SIGN UP LIST AVAILABLE FROM THE COUNTY CLERK. SPEAKERS WILL BE CALLED IN ORDER OF SIGN UP.*****

THE COUNTY OF DELTA WILL PROVIDE REASONABLE AUXILIARY AIDS AND SERVICES FOR THE HEARING IMPAIRED AND TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON REASONABLE NOTICE TO THE COUNTY OF DELTA. INDIVIDUALS WITH DISABILITIES REQUIRING SERVICES SHOULD CONTACT THE COUNTY OF DELTA ADA COORDINATOR BY WRITING OR CALLING THE FOLLOWING:

Daniel Menacher, DELTA COUNTY ADA COORDINATOR
310 LUDINGTON STREET
ESCANABA, MI 49829
TELEPHONE (906) 789-5189

The Honorable Members of the Delta
County Board of Commissioners

Dear Commissioners:

A regular meeting of the Delta County Board of Commissioners is scheduled for
Tuesday, August 2, 2016 at 5:15 p.m. in the Boardroom in the Delta County Service Center.

Sincerely yours,

Nancy J. Kolich
Delta County Clerk

Proposed

- A. Received: No communications were received.
- B. Forwarded: No communications were received.

VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

IX. PUBLIC COMMENT ON AGENDA ITEMS:

No public comment.

X. COMMITTEE REPORTS:

1. Administrator's Report.

Reviewing Courthouse security after the incident in Berrien County: the Sheriff's Dept. keeps inmates handcuffed and shackled during transport, also looking at possibility of a second courthouse security officer. Key discussions for the next 6 months funding. First Bank did issue a letter of credit to the Solid Waste Management Authority for a lower rate than they were currently receiving. Ren Zone - can't sell property - can only lease to a possible solar zone. August 3 will kick off the energy program with Trane. The Administrator, Commissioner Malnar and Bob Berbohm will meet with several townships at Ensign Township to discuss Title III funds.

2. Jail Committee minutes of 7-13-16.

Moved by Commissioner Moyle and seconded by Commissioner Malnar to receive the Jail Committee minutes of 7-13-16 and place on file. MOTION CARRIED.

3. Finance Committee meeting of 7-14-16.

1. Capital Outlay Fund.

Moved by Commissioner Moyle and seconded by Commissioner Malnar to de-commit all the funds in the Capital Outlay Fund (\$867,000) other than the water/sewer project funds. MOTION CARRIED.

2. Energy Project.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to use \$535,347 of the de-committed Capital Outlay Funds, requesting \$35,753 from the Building Authority, and applying for a \$400,000 low interest six-year Michigan Saves loan to finance the \$971,000 in project costs. MOTION CARRIED.

Proposed

Moved by Commissioner Moyle and seconded by Commissioner Malnar to receive and the minutes and place on file. MOTION CARRIED.

X. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Moyle and seconded by Commissioner Malnar to pay bills in the amount of \$541,676.76 and Commissioners expenses of \$662.74. MOTION CARRIED.

2. Zoning Case No. 3-16-PC.

Case 3-16-PC, Delta Conservation District, Scott Streichert, Dennis Bourdeau, and Nick Kolich, Cornell Township Township.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to place the letter from the Assistant Building and Zoning Administrator on file. MOTION CARRIED.

Moved by Commissioner Rivard and seconded by Commissioner Johnson to approve the request to rezone from Timber Production to Resource Production, as recommended by the Planning Commission.

ROLL CALL	MALNAR	YES
	JOHNSON	ABSENT
	MOYLE	YES
	RIVARD	YES
	HARRINGTON	YES

MOTION CARRIED.

3. Conservation District Recommendations - Timber Production.

The Conservation District recommends that the County eliminate Timber Production zoning.

4. CUPPAD - Parcel/GIS/Mapping Update.

Nathan Fazer, CUPPAD, gave the Board a presentation update of the GIS/Mapping.

Proposed

5. FY 2016 Emergency Management Performance Grants.

Moved by Commissioner Moyle and seconded by Commissioner Rivard to authorize applying for the FY2016 Emergency Management Performance Grants. MOTION CARRIED.

6. UPCAP Area Agency on Aging.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to adopt the UPCAP Area Agency on Aging Plan Resolution, as presented. MOTION CARRIED.

7. Food Service Contract.

Moved by Commissioner Rivard and seconded by Commissioner Malnar to approve the Food Service Contract with CBM Management Services, as presented. MOTION CARRIED.

8. Waive Permit Fees - UP State Fair Authority Project.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to waive the Building Permit fees for the UP State Fair/Steam and Gas Village to build a church at the Steam and Gas Village, as presented. MOTION CARRIED.

9. Expense Card Recommendation - Kelly Smith.

Moved by Commissioner Malnar and seconded by Commissioner Moyle to approve issuing an expense card to Airport Manager Kelly Smith, with a \$5,000 limit. MOTION CARRIED.

10. Administrator Evaluation Score - Executive Session.

Moved by Commissioner Rivard and seconded by Commissioner Moyle to move into closed session at 6:30 p.m. for the purpose of discussing Written Opinion of Attorney and Administrator's Evaluation at the Administrator's request under OMI Section 15.268(8)(a)(h).

ROLL CALL	MALNAR	YES
	JOHNSON	ABSENT
	MOYLE	YES
	RIVARD	YES
	HARRINGTON	YES

MOTION CARRIED.

Moved by Commissioner Rivard and seconded by Commissioner Harrington to reconvene into regular session at 6:56 p.m. MOTION CARRIED.

No actions were taken during executive session.

Proposed

11. Administrator Contract.

Moved by Commissioner Rivard and seconded by Commissioner Malnar to approve the Administrator's contract, as amended.

ROLL CALL	MALNAR	YES
	JOHNSON	ABSENT
	MOYLE	YES
	RIVARD	YES
	HARRINGTON	YES

MOTION CARRIED.

XII. GENERAL PUBLIC COMMENT

Joe Frizzell, Cornell Township Deputy Supervisor, addressed the Board with his concerns regarding the Delta Conservation District and rezoning the Cornell Property.

Rory Mattson, Delta Conservation District Director, addressed the Board regarding the Delta Conservation District and the Cornell Property.

XIII. COMMISSIONERS CONCERNS

Commissioner Malnar: None.

Commissioner Johnson: Absent.

Commissioner Moyle: None.

Commissioner Rivard: None.

Commissioner Harrington: Get out and vote.

XIV. MEETING SCHEDULE

August 2nd 5:15 p.m. Board meeting.

August 16th 5:15 p.m. Board meeting.

XV. NOTICES

30 day notice of Appointments

XVI. ADJOURNMENT

Moved by Commissioner Moyle and seconded by Commissioner Rivard to adjourn at 7:00 p.m.

Respectfully Submitted,

Proposed

Nancy J. Kolich, County Clerk

Mary K. Harrington, Board Chair

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



Bl

August 2, 2016

TO: Delta County Board of Commissioners
FR: Ryan Bergman, Administrator
RE: Payment of Bills

I have examined all claims presented, and recommend payment of the following; and that the County Clerk be directed to issue orders on the County Treasurer to the Claimants for the amounts allowed.

Ryan Bergman, Administrator

Date	Amount	
07-21-16	251,179.86	
Total Report of Claims	\$ 251,179.86	
Total Jury Expense	\$ 0.00	
GRAND TOTAL OF BILLS	\$ 251,179.86	
Commissioner Expenses:	\$ 1,429.71	Paid

AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____
AUTHORIZED SIGNATURE _____

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
07/21/2016	162733	001151	AT&T	PHONE - ACCT 906 786-3633 835 3 PHONE - ACCT: 906 786-5902 665 3	536.76 26.52 <u>563.28</u>
07/21/2016	162734	002073	BOB BARKER CO.	SMALL PENCILS FOR INMATES	64.50
07/21/2016	162735	002164	BILLY ELECTRIC INC	TROUBLE WIRING FOR EXHAUST FANS.	325.00
07/21/2016	162736	002320	BRUNETTE & SON, INC	DEMO 625 NO 20TH ST ESCANABA	7,600.00
07/21/2016	162737	003058	CBM FOOD SERVICE	FOOD SERVICE 6/30/16 - 7/6/16	3,453.75
07/21/2016	162738	003061	CARQUEST AUTO PARTS	GREASE AND COMPRESSOR OIL	43.53
07/21/2016	162739	003110	CITY OF ESCANABA	MARINE PATROL GASOLINE - JUNE 2016	1,167.54
07/21/2016	162740	003130	CITY OF ESCANABA	UTILITIES - ACCT: 4-35-3742-00 CAP 2908 WATER-GARBAGE - ACCT 1-06-0550-00 ELECTRICAL SC-P ACCT- 1-06-1720-00 ELECTRIC/WATER-SCN- ACCT-1-06-0570-01 ELECTRICITY - CH - ACCT 1-06-1080-00 SPRINKLER- SC - ACCT 1-06-0330-00 UTILITIES - ACCT 1-06-1500-00 DANFORTH TOWER ELECT- ACCT 1-06-1320-01	19.30 208.90 1,313.02 8.19 7,194.46 480.08 2,738.34 25.13 <u>11,987.42</u>
07/21/2016	162741	003240	COOPER OFFICE EQUIPMENT INC.	COPIER MAINT - BIZHUB 200	120.00
07/21/2016	162742	004200	DELTA COUNTY CLERK	APPLY BOND TO FINES & 10% - LOWNDS - 16-	450.00
07/21/2016	162743	004230	DELTA COUNTY ROAD COMMISSION	GASOLINE - JUNE 2016	2,489.45
07/21/2016	162744	004240	DELTA COUNTY SHERIFF DEPT.	CIVIL PROCESS - JOSHUA MYERS	30.05
07/21/2016	162745	004270	DELTA COUNTY TREASURER	RECORDING EXP 009-175-001-50 CANCEL FRE-	10.00
07/21/2016	162746	004331	DELTA SOLID WASTE MANAGEMENT	GENERAL REFUSE	10.00
07/21/2016	162747	004418	DTE ENERGY	NAT'L GAS - ACCT 4576 021 0002 8	1,876.29
07/21/2016	162748	005061	ESCANABA PUBLIC LIBRARY	DISTRIBUTION OF LIBRARY PENAL FINES FUND	121,373.54
07/21/2016	162749	006022	FASTENAL COMPANY	PARTS FOR TOILET REPAIR IN JAIL	6.08
07/21/2016	162750	006064	ADAM FLAGSTADT	MEAL REIMB - TRANSPORT 7/16/16	5.08
07/21/2016	162751	006088	DAN FORRESTER	SESSION/ASSESSMENT/TRAVEL 6/29/2016 07/1 MILEAGE 07/06/2016	524.00 144.00 <u>668.00</u>
07/21/2016	162752	007067	GENE'S TOWING & RECOVERY	TOWING OF DELTA 6	132.50
07/21/2016	162753	007115	GLADSTONE PUBLIC LIBRARY	DISTRIBUTION OF LIBRARY PENAL FINES	52,811.35
07/21/2016	162754	008024	MARK HAGER	PHONE REIMB - APRIL 2016 PHONE REIMB - MAY 2016 PHONE REIMB - JUNE 2016	30.00 30.00 30.00 <u>90.00</u>
07/21/2016	162755	008025	LUKE HAMLIN	PHONE REIMB - JUNE 2016	35.00
07/21/2016	162756	008027	HANNAHVILLE TRIBAL COURT	BOND- RODNEY FRYE BOND KYLE BODA	1,000.00 500.00 <u>1,500.00</u>
07/21/2016	162757	008049	MARY HARRINGTON	MILEAGE/PHONE/MEAL REIMB- JUNE 2016	75.76
07/21/2016	162758	008083	HEYNSSENS-SELIN'S	TILE INSTALLATION	330.00
07/21/2016	162759	008090	HIAWATHA CHEF SUPPLY	DISHWASHER PUMP COVERS	12.24
07/21/2016	162760	008116	TINA HOUGHTALING	CARE OF J. WEGNER - JUNE 2016	797.70

Check Date	Check	Vendor	Vendor Name	Description	Amount
07/21/2016	162761	008124	MATT HUGHES	MILEAGE REIMB - JULY 1-15, 2016 PHONE REIMB - JUNE 2016	348.30 35.00 <u>383.30</u>
07/21/2016	162762	010110	JOHNSTON PRINTING & OFFSET	BUSINESS CARDS-GEREAU/KAUKOLA	100.00
07/21/2016	162763	011021	KIESLER'S POLICE SUPPLY INC	4 GLOCK PISTOLS	1,636.00
07/21/2016	162764	011050	K-MART	LETTER TRAY, SHAMPOO AND CLOROX WIPES	61.48
07/21/2016	162765	011070	KOBAS ELECTRIC CO., INC.	LIGHTS BULBS AND BALLAST LIGHTS	250.40 18.78 <u>269.18</u>
07/21/2016	162766	012031	LINDSEY LAMARCH	POSTAGE-COURT OF APPEALS WEGNER FILE POSTAGE-COURT OF APPEALS SODERGREN SOCIA	28.35 15.05 <u>43.40</u>
07/21/2016	162767	012083	TOM LEWIS	BOOT ALLOWANCE 2015-16 MEAL REIMB - TRANSPORT 7/14/16 MEAL REIMB - TRANSPORT 7/16/16	150.00 9.27 5.08 <u>164.35</u>
07/21/2016	162768	012091	SANDRA LINSMEYER	CARE OF B. GORDON - JUNE 2016	617.70
07/21/2016	162769	013179	MENARDS	POLY HOSE AND FITTINGS FOR AHU GREASE LI	11.04
07/21/2016	162770	013180	MEL'S LAWN AND GARDEN, INC.	WEED KILLER CEDAR MULCH CEDAR MULCH FOR COURTHOUSE	31.00 267.53 1,005.48 <u>1,304.01</u>
07/21/2016	162771	014210	NORTHERN PLUMBING & HEATING	AHU FILTERS SERVICE CENTER TOILET REPAIR KIT	122.57 31.21 <u>153.78</u>
07/21/2016	162772	014214	NORTHERN SCREEN PRINTING	EMBROIDERY C. NEWTON	6.00
07/21/2016	162773	014223	SUANI NIETO	UPEDA MEETING 07/15/16	40.00
07/21/2016	162774	015025	OFFICE DEPOT	WHITEOUT, 3 HOLE PUNCH AND MAINILA FILES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	56.99 6.00 122.61 29.66 <u>215.26</u>
07/21/2016	162775	015039	OFFICE PLANNING GROUP	BILLING 9/15/16-9/14/17 MAINT CONTRACT 2	499.61
07/21/2016	162776	015110	EDWARD L. OSWALD	PHONE REIMB - DEC 2015 PHONE REIMB - JAN 2016 PHONE REIMB - FEB 2016 PHONE REIMB - MARCH 2016 PHONE REIMB - APRIL 2016 PHONE REIMB - MAY 2016 PHONE REIMB - JUNE 2016	35.00 35.00 35.00 35.00 35.00 35.00 35.00 <u>245.00</u>
07/21/2016	162777	016013	PREIN&NEWHOF	ARFF SUIT ACQUISITION GRANT REIMBURSEMEN	4,197.31

Check Date	Check	Vendor	Vendor Name	Description	Amount
07/21/2016	162778	016042	PEARSON ASBESTOS ABATEMENT INC	NEW HANGAR PAROJECT ENGINEERING 97.16%	3,760.91
07/21/2016	162779	016056	PENGAD INC	HANGAR ENGINEERING	811.33
07/21/2016	162780	016084	PHOTO OFFSET	ARFF FIRE SUITS ACQUISITION PROF SERV	1,337.59
07/21/2016	162781	016088	PIONEER QUICK LUBE - 23	PROF SERV HANGAR CONSTRUCTION DEVELOPMEN	128.00
07/21/2016	162782	018063	REINHART FOOD SERVICE		10,235.14
07/21/2016	162783	018064	REDWOOD TOXICOLOGY LABORATORY INC.	ASBESTOS AND REMEDIATION OF PIGEON RESID	1,468.00
07/21/2016	162784	018069	REMY BATTERY	OFFICE SUPPLIES	62.01
07/21/2016	162785	018077	UPPER MICHIGAN LAW	BUSINESS CARDS-MENACHER	102.00
07/21/2016	162786	018110	RICHER REFRIGERATION	OIL CHANGE	50.82
07/21/2016	162787	019018	THOMAS SABOR	OIL CHANGE	78.27
07/21/2016	162788	019036	SAULT STE MARIE TRIBE OF CHIPPEWA		129.09
07/21/2016	162789	019064	SCHOOLCRAFT 93RD DISTRICT COURT	PAPER CUPS	80.01
07/21/2016	162790	019300	STATE OF MICHIGAN	DRUG TESTING - ACCT 9431	23.25
07/21/2016	162791	019305	STATE OF MICHIGAN	RADIO BATTERIES+	204.24
07/21/2016	162792	019385	SUNLIFE FINANCIAL	ATTORNEY FEES - KRISTINE RUPRECHT	63.00
07/21/2016	162793	020045	TELNET WORLDWIDE INC	ATTORNEY FEES - CICELETTI LOFTQUIST	72.00
07/21/2016	162794	021019	UNITEK DIRECT		135.00
07/21/2016	162795	021036	U.P. KIDS	NEW CURB AND EXHAUST FAN OVER HEALTH DEP	911.00
07/21/2016	162796	021043	UPCAP SERVICES	REIMBURSE CONFERENCE REGISTRATION	250.00
07/21/2016	162797	021060	UPPER PENINSULA FAMILY SOLUTIONS	CARE OF D. PETERSON - JUNE 2016	3,600.00
07/21/2016	162798	022025	VERIZON WIRELESS	CARE OF J. GRENIER - JUNE 2016	3,600.00
07/21/2016	162799	022025	VERIZON WIRELESS		7,200.00
07/21/2016	162800	022025	VERIZON WIRELESS	BOND-MELISSA I PATTEN	600.00
07/21/2016	162801	022025	VERIZON WIRELESS	SALES TAX - JUNE 2016	2,040.17
07/21/2016	162802	022025	VERIZON WIRELESS	SEX OFENDER PAYMENT MONEY DUE TO STATE-J	90.00
07/21/2016	162803	022025	VERIZON WIRELESS	LIFE INSURANCE-AUGUST 2016	904.09
07/21/2016	162804	022025	VERIZON WIRELESS	PHONE - ACCT: CORP-005103	140.69
07/21/2016	162805	022025	VERIZON WIRELESS	PHONE - ACCT: CORP-000861	937.31
07/21/2016	162806	022025	VERIZON WIRELESS		1,078.00
07/21/2016	162807	022025	VERIZON WIRELESS	UNIFORMS FOR JAIL STAFF - SHIRTS AND PAN	264.48
07/21/2016	162808	022025	VERIZON WIRELESS	CARE OF A SODERGREN - JUNE 2016	517.20
07/21/2016	162809	022025	VERIZON WIRELESS	CARE OF P. SODERGREN - JUNE 2016	517.20
07/21/2016	162810	022025	VERIZON WIRELESS	WORK CREW SERVICES- JUNE 2016	1,034.40
07/21/2016	162811	022025	VERIZON WIRELESS		2,648.48
07/21/2016	162812	022025	VERIZON WIRELESS	CARE OF LOLA TILOT - JUNE 2016	817.20
07/21/2016	162813	022025	VERIZON WIRELESS	CARE OF KALYN JONES - JUNE 2016	517.20
07/21/2016	162814	022025	VERIZON WIRELESS	CARE OF JORDAN POPIOLEK - JUNE 2016	667.20
07/21/2016	162815	022025	VERIZON WIRELESS	CARE OF LEAH PORTER - JUNE 2016	517.20
07/21/2016	162816	022025	VERIZON WIRELESS	CARE OF CARTER ARCHEY - JUNE 2016	517.20
07/21/2016	162817	022025	VERIZON WIRELESS	CARE OF C. ARCHEY - JUNE 2016	517.20
07/21/2016	162818	022025	VERIZON WIRELESS		3,553.20
07/21/2016	162819	022025	VERIZON WIRELESS	PHONE - ACCT: 482996167-00001	587.90
07/21/2016	162820	022025	VERIZON WIRELESS	PHONE - ACCT 482996167-00001	777.73
07/21/2016	162821	022025	VERIZON WIRELESS		1,365.63

Check Date	Check	Vendor	Vendor Name	Description	Amount
07/21/2016	162799	023116	JOHN AND KIM WYCKOFF	CARE OF N. WEGNER - JUNE 2016	797.70
				CARE OF R WEGNER - JUNE 2016	667.20
					<u>1,464.90</u>
07/21/2016	162800	ADMIN MISC	MONTE MORRISON	BURIAL ALLOWANCE - RICHARD M MORRISON	300.00
07/21/2016	162801	ADMIN MISC	GREGORY VIAU	BURIAL ALLOWANCE - BENJAMIN J VIAU	300.00
07/21/2016	162802	ADMIN MISC	JAMES MCKNIGHT	BURIAL ALLOWANCE - LEROY W. MCKNIGHT	300.00
07/21/2016	162803	ADMIN MISC	CINDY MITCHELL	BURIAL ALLOWANCE - MATTHEW WILTZIUS	300.00
07/21/2016	162804	ADMIN MISC	WILLIAM L MINEAU	BURIAL ALLOWANCE - CARLTON L MINEAU	300.00
07/21/2016	162805	CLERK MISC	KIM STROM	RETURN BOND \$ - LOWNDS - 16-FH-9292	50.00
07/21/2016	162806	PROS MISC	CHRISTINA BEAVER	WITNESS FEE	8.60

FIRST TOTALS:

Total of 74 Checks: 251,179.86
 Less 0 Void Checks: 0.00
 Total of 74 Disbursements: 251,179.86

4

Delta County Travel Expense Voucher



Employee: David Rivard 18116

Date: June 2016

Date	0-3 hrs	3-6 hrs	over 6 hrs	Meeting	Meals/Other	Comments	Mileage
06/07/2016	X			Board			8
06/13/2016	X			Building and Grounds			12
06/13/2016	X			Other		Escanaba Township	8
06/14/2016	X			Road Commission	X	Workshop Mcdoalds-4.50 Ponderosa-12.71	8
06/14/2016			X	Other <i>Onckama</i>	X	one karma Big boy 3.17 M22 grill 5.30.	0
06/15/2016	X			Other		Meet with Mark <i>Tal</i>	12
06/15/2016	X			Other		Wells Township board	8
06/15/2016			X	Other		Meeting in one karma mi <i>Onckama</i>	0
06/17/2016		X		Other		Fair board regulating meeting And building and gr	16
06/21/2016	X			Board			8
06/22/2016	X			Other		EOC board meeting	8
06/23/2016	X			CUPPAD			8
06/24/2016	X			UPCAP			16
06/27/2016	X			Building and Grounds <i>meets w/ Ryan</i>			12
06/28/2016		X		Road Commission		Workshop and regular meeting	8
06/30/2016	X			Other	X	June phone. 35.00	0

160 70 100

*124
66.96*

Phone bill ending 7-1-16

I hereby certify that all items of expense included in this statement were incurred in the discharge of authorized official business, that the amounts are correct, and that they represent proper charges against the County.

SIGNED: 

*HRP
124.49*

TOTAL PER DIEM 101-101-710.002:

330.00

TOTAL MILEAGE 101-101-860.001:

66.96

TOTAL PHONE 101-101-850.000:

35.00

OTHER:

*meals
101-101-860.001*

22.53

GRAND TOTAL:

454.49

5

Delta County Travel Expense Voucher

Employee: David Rivard 18116

Date: May 2016

Date	0-3 hrs	3-6 hrs	over 6 hrs	Meeting	Meals/Other	Comments	Mileage
05/01/2016	X			Board			8
05/09/2016	X			Other Board		Land fill special	8
05/09/2016	X			Other		Escanaba Township board meeting	8
05/10/2016		X		Road Commission		Regular meeting and workshop	8
05/11/2016	X			Building and Grounds			12
05/13/2016	X			Other		UP State fair committee meeting	16
05/16/2016	X			Other		Meet with mayor of Escanaba	12
05/16/2016	X			Other		Made with Ed McBroom	8
05/17/2016	X			Board			8
05/18/2016	X			Building and Grounds C. Whole			12
05/18/2016	X			Other		Wells Township board meeting	8
05/19/2016		X		Other		UPACC conference	30
05/20/2016	X			Other		UPACC conference	30
05/23/2016	X			Other		MAC judicial meeting	0
05/24/2016	X			Road Commission			5
05/24/2016	X			Landfill			8
05/25/2016	X			Other		North Care. Board meeting iPhone	0
05/26/2016	X			CUPPAD			8
05/26/2016	X			Other		Township association board meeting	30

340 70

219
118.26

Need phone bill ending 6-1-16

I hereby certify that all items of expense included in this statement were incurred in the discharge of authorized official business, that the amounts are correct, and that they represent proper charges against the County.

SIGNED: 

AD
158.26

TOTAL PER DIEM 101-101-710.002: 410.00
 TOTAL MILEAGE 101-101-860.001: 118.26
 TOTAL PHONE 101-101-850.000: 35.00
 OTHER: _____
 GRAND TOTAL: 563.26

6

B2.

August 2, 2016

Honorable Members of the Delta County Board of Commissioners
310 Ludington Street
Escanaba, MI 49829

Dear Commissioners:

These are the Board applicants interested in serving on the Department of Human Services Board. We have one vacancy, the term will expire on October 31, 2016.

Larry Kirschner
Donna Schomin

B4

RESOLUTION FOR DELTA COUNTY TO BEGIN PUBLIC SALE OF FISH DAM
PROPERTY AS PRESENTED

July 5, 2016

BY THE COUNTY COMMISSIONERS OF DELTA COUNTY:

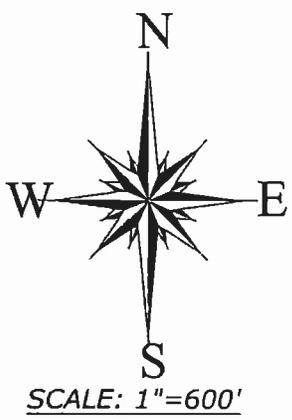
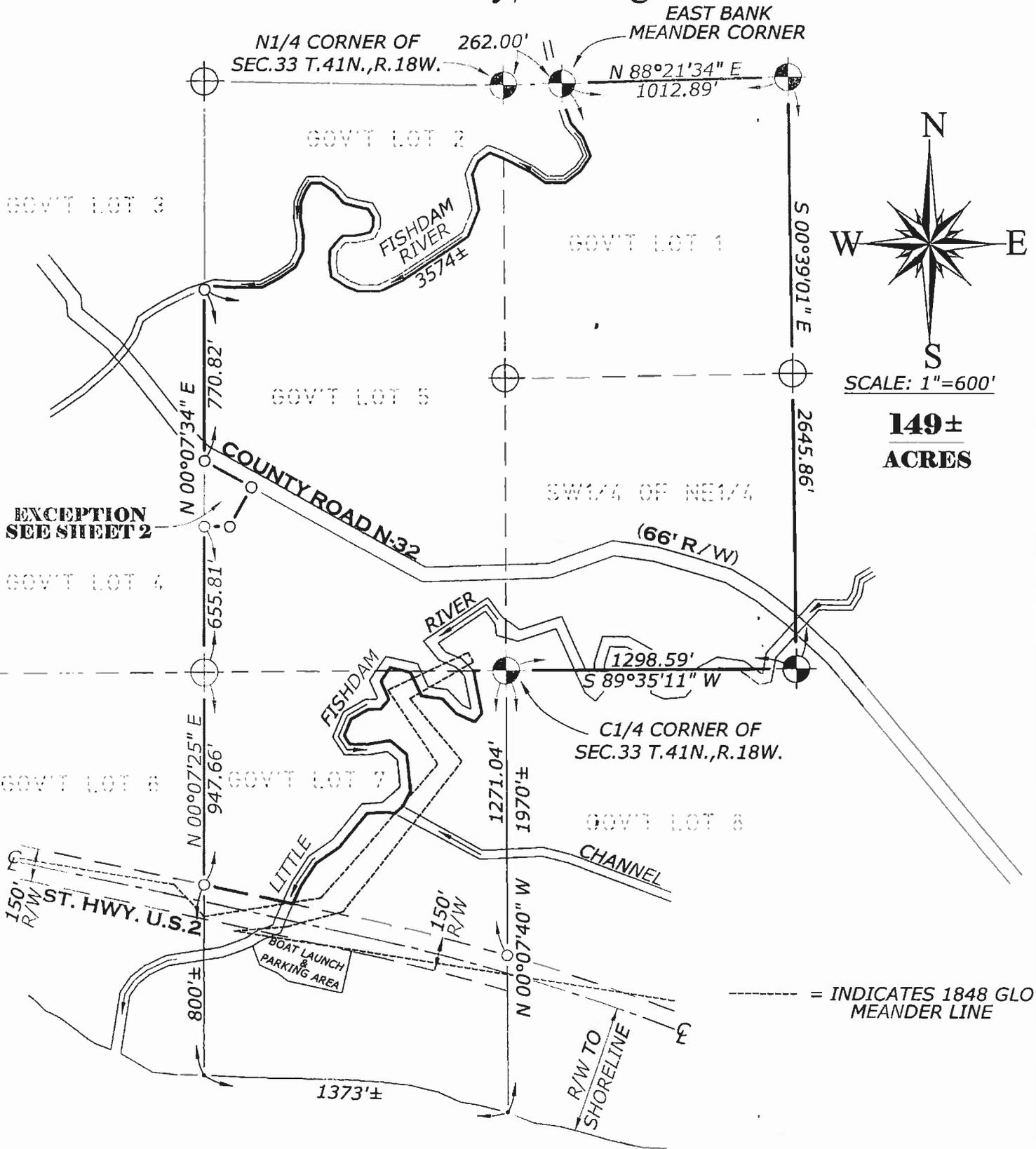
WHEREAS, the Delta County Board of Commissioners has at previous meetings discussed the feasibility of selling the Fish Dam property identified by parcel number 010-183-005-00 (plate survey included)

WHEREAS, A recent professionally conducted appraisal and plat of survey is on record for the parcel.

WHEREAS, if a State Grant is approved the County intends to use cash proceeds from the sale of the property to purchase property to add to the Delta County Parks System.

NOW, THEREFORE, BE IT RESOLVED that the Delta County Administrator is authorized to begin the public bid land sale process of the 149+- acres property providing: the minimum sale price is at least \$200,000; and upon sale the County will assist with abandonment of the N-32 Road from the East property line to the West property line; and the County will maintain timber reserves for five years on approximately 121+- acres for a selective harvest; and the County will build an access road from N-32 to the North property line if timber rights are exercised; and the buyer allows for a permanent easement along the abandoned N-32 Road for a snowmobile trail; and up to three easements may be required to allow nearby property owners.

Plat of Survey of Part of Section 33 T.41N., R.18W. Garden Township Delta County, Michigan



**149±
ACRES**

--- = INDICATES 1848 GLO MEANDER LINE

Plat of Survey of
Part of
Section 33 T.41N., R.18W.
Garden Township
Delta County, Michigan

LEGAL DESCRIPTION:

GOVERNMENT LOT 1 OF SECTION 33 T.41N., R.18W. GARDEN TOWNSHIP DELTA COUNTY, MICHIGAN

&

ALL THAT PART OF GOVERNMENT LOT 7 OF SECTION 33 T.41N., R.18W. GARDEN TOWNSHIP DELTA COUNTY, MICHIGAN LYING NORTH OF STATE HIGHWAY U.S. 2 AND LYING WEST OF THE EAST BANK OF LITTLE FISHDAM RIVER

&

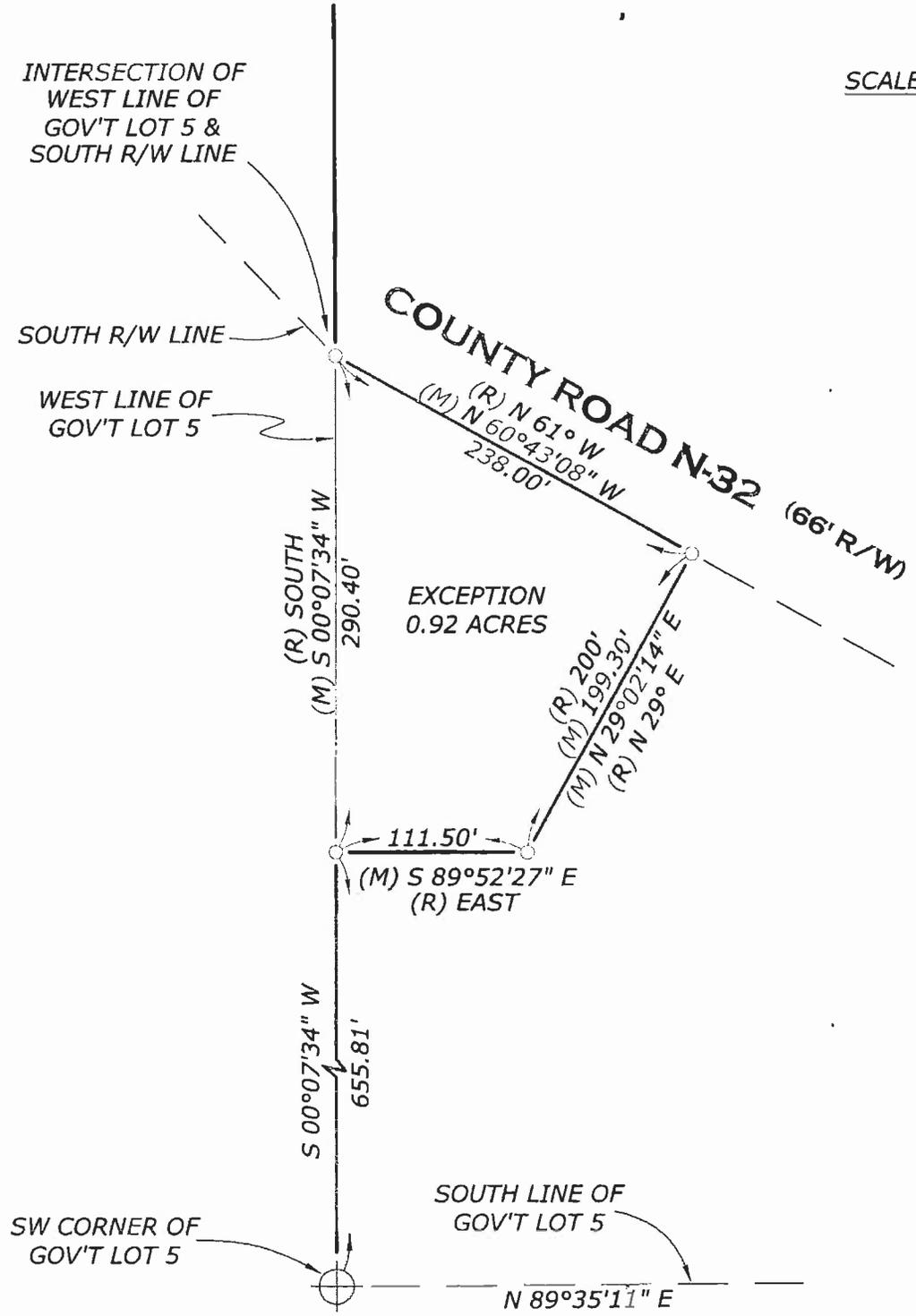
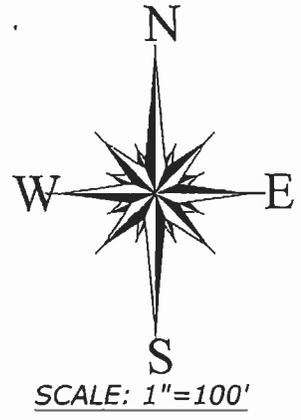
SW1/4 OF NE1/4 OF SECTION 33 T.41N., R.18W. GARDEN TOWNSHIP DELTA COUNTY, MICHIGAN

&

GOVERNMENT LOT 5 OF SECTION 33 T.41N., R.18W. GARDEN TOWNSHIP DELTA COUNTY, MICHIGAN

EXCEPT: BEGINNING AT THE INTERSECTION OF THE WEST LINE OF SAID GOVERNMENT LOT 5 AND THE SOUTH RIGHT-OF-WAY LINE OF COUNTY ROAD N-32 THENCE S.00°07'34"W. ALONG SAID WEST LINE A DISTANCE OF 290.40 FEET, THENCE S.89°52'27"E. A DISTANCE OF 111.50 FEET, THENCE N.29°02'14"E. A DISTANCE OF 199.30 FEET TO SAID SOUTH RIGHT-OF-WAY LINE, THENCE N.60°43'08"W. ALONG SAID SOUTH RIGHT-OF-WAY LINE A DISTANCE OF 238.00 FEET TO THE POINT OF BEGINNING.

Plat of Survey of
Part of Government Lot 5 of
Section 33 T.41N., R.18W.
 Garden Township
 Delta County, Michigan



Board of Commissioners Policy for the Sale of Delta County Owned Land

Adopted 5/17/2016

The Delta County Board of Commissioners (Board) affirms that all lands owned by the County of Delta are to be held in the public's interest. Any sale, transfer, or option agreement will be handled pursuant to the below policy. This policy does not include lands held and sold by the Treasurer through the County's delinquent tax or land bank process.

I. Process of Listing and Sale

- a. Appraisal of Property- Any land sold will have an independent property appraisal on record from within a fair and reasonable timeframe. If one is unavailable, the Board will take action to have the land appraised prior to public listing.
- b. Approval of Listing- The Delta County Board of Commissioners will approve the public listing of land at a Regular or Special Board Meeting. The Board Action will include a minimum sale price.
- c. Public Listing Process- Notification of the listing, including the minimum sale price, will be displayed on the County's website and in a newspaper of prominent local distribution. The Board and Administration also reserve the right to list the property using additional methods.
- d. Listing Term- The Board will not take additional action on a sale until the land has been listed for at least 10 consecutive calendar days on the County's website, and at least 7 consecutive calendar days have passed since the ad appeared in a newspaper of prominent local distribution. However, the Board may allow for additional time prior to acting at its own discretion.
- e. Bids- During the initial listing, all bids will be sealed, and opened in public at a scheduled Board or Committee Meeting. The County Board has the right to accept or reject all bids based on the best public purpose. However, no bid below the minimum sale price may be accepted.
- f. Continued Listing- If no bids are received during the initial listing term, the County Board may elect to continue to list the property. All offers received would then be presented to the Board of Commissioners at the next scheduled Board Meeting for consideration.
- g. Reduction of Minimum Sale Price- Any reduction in the minimum sale price must be approved by the Board which then shall be considered a new sale listing for the purposes of this policy and the process in its entirety will be repeated.

II. Land Option Agreements

- a. The County Board reserves the right to enter into land-option agreements to allow for possible future sales of county owned lands. Other than the Public Interest Exception listed below, the process for negotiating a land option agreement will only occur after the county is unable to sell land through its normal sale listing process. As with a sale, an independent appraisal must be on record from within a reasonable timeframe.

III. Exception for Public Interest

- a. The County Board may, at its discretion, negotiate a land sale or land-option agreement directly with one purchaser in the event that the Board considers the sale to be in the best public interest. Examples of what may constitute public interest include: job growth and economic development; public need; established business expansion; and environmental concerns. Consistency with local comprehensive plans will be considered. An independent appraisal must be on record prior to any sale or land option agreement.



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

B5

RICK SNYDER
GOVERNOR

KIRK T. STEUDLE
DIRECTOR

GOOD FAITH WRITTEN OFFER LETTER

July 25, 2016

County of Delta
Ryan Bergman, County Administrator
310 Ludington Street
Escanaba, Michigan 49829

RE: Control Section: **21012**, Job Number **11566B**, Parcel **205**

Dear Mr. Bergman:

The Michigan Department of Transportation (MDOT) has found it necessary to acquire your property location along US-2/US-41 for the Escanaba River Bridge Project. MDOT is authorized to acquire your property by purchase or condemnation. In accordance with state laws and federal regulations governing the acquisition of property by MDOT, this letter is MDOT's *Good Faith Written Offer* to purchase your property. A legal description of your property that MDOT must acquire is set forth in the attached Addendum.

MDOT has reviewed your property as it relates to the needs for the project, had the property appraised by an MDOT appraiser, and determined the market value to be \$1,500.00 for a consent to grade and \$13,000.00 for a highway easement. MDOT is therefore offering to pay you the full appraised market value for your property, as that term is defined in the Uniform Condemnation Procedures Act (UCPA), MCL 213.51(i).

MDOT's *Good Faith Written Offer* is based on the enclosed appraisal. The appraisal outlines the items for which you are entitled to be paid, and is considered to be a part of the *Good Faith Written Offer*. This appraisal is based on the facts known at this time, along with the state of the market and condition of the property as of the date of the appraisal. Please review all of the material carefully. If we have missed anything that you believe to be significant to the amount of money you should be paid, please let us know in writing. MDOT will review items you identify in your written response and let you know if we will make any changes to its' *Good Faith Written Offer*. We are also available to discuss this offer with you to ensure that you understand all the documentation and we can answer whatever questions you may have related to this *Good Faith Written Offer* and the eminent domain process.

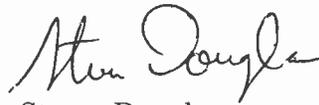
The *Good Faith Written Offer* we are making is for easement rights from all individuals and entities that may have a property interest in the parcel. If there is more than one person or entity with an interest in the property, you can decide among yourselves how the proceeds of sale should be divided or you can request a court decide how to divide the payment.

Please note that as part of this offer, MDOT reserves the right to bring federal or state cost recovery actions against you (the present owners) and/or any other potentially responsible parties relating to any release of hazardous substances on the property. If you have any questions on this provision, please let us know.

If you agree and are willing to accept our offer, please sign and date below and return this letter in the stamped self-addressed envelope provided. Your signature needs to be witnessed by someone and the witness also needs to sign and date this letter.

Thank you, in advance, for your consideration of our *Good Faith Written Offer* and for your cooperation with MDOT on the acquisition of your property. Please note that this offer is valid only until **October 26, 2016**, after which time MDOT will pursue an eminent domain case if we have not reached an agreement. If you have any questions about the project, this *Good Faith Written Offer*, your rights as a property owner, or any other issues, please contact me at (906) 786-1800.

Sincerely,



Steven Douglas
MDOT -- Superior Region Real Estate Agent

Enclosures
SD/lm

Acceptance of Good Faith Written Offer

We, the undersigned owners, accept the Michigan Department of Transportation's (MDOT's) *Good Faith Written Offer* of **\$14,500.00** for the property detailed in the Addendum to MDOT's *Good Faith Written Offer* letter of July 26, 2016. We also agree to the terms of the Addendum.

Property Owner(s):	Date:	Witness:	Date:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

CONTROL SECTION: 21012	JOB NUMBER: 115866B	PARCEL 205	NAME DELTA COUNTY
---------------------------	------------------------	---------------	----------------------

Parcel 205

Lands located in the Township of Wells, County of Delta, State of Michigan, described as:

All that part of the following described "Tract A", which lies Westerly of a line 100 feet Easterly of, measured at right angles and parallel to the US-2 Legal Alignment, as now surveyed and delineated per plan Control Section 21022 Job Number 115866; said strip of land being bounded on the North by a line projected perpendicular from Station 1189+09.54 of said Legal Alignment to its intersection with the existing Easterly Right of Way of US-2;

Also, all that part of the following described "Tract A", which lies Northwesterly of a line 115 feet Southeasterly of, measured at right angles and parallel to the US-2 Legal Alignment, as now surveyed and delineated per plan Control Section 21022 Job Number 115866; said strip of land being bounded on the Southwest by a line projected perpendicular from Station 1192+51.85 of said Legal Alignment to its intersection with the existing Easterly Right of Way of US-2; said strip of land being bounded on the Northeast by a line projected perpendicular from Station 1194+30.00 of said Legal Alignment.

The area described above contains 17891 square feet, more or less.

Said US-2 Legal Alignment, as now surveyed, is described as:

Commencing at the Quarter Corner common to Section 12, T39N, R23W and Section 7, T39N, R22W, Township of Wells, County of Delta, State of Michigan; **thence** N 88° 46' 42" W, 276.28 feet along the East-West Quarter Line of said Section 12 to a point on said US-2 Legal Alignment, as now surveyed, said point being located at Station 1165+60.01 and also the **point of beginning**; **thence** along said Legal Alignment, N 15° 41' 53" E, 1026.73 feet to a point on tangent at Station 1175+86.74, said point on tangent located on the North-South Section Line between said Section 12 and said Section 7, N 00° 05' 27" E, 994.33 feet along the said North-South Section Line from the Quarter Corner common to said Section 12 and said Section 7; **thence** continuing along said Legal Alignment, N 15° 41' 53" E, 204.29 feet to a point of curvature at Station 1177+91.03 of a 1346.70 foot radius curve to the right; **thence** continuing Northerly along the arc of said curve 409.10 feet (Chord Bearing N 24° 24' 03" E, Chord Distance 407.53 feet) to the point of tangency of said curve at Station 1182+00.13; **thence** continuing along said Legal Alignment, N 33° 06' 12" E, 365.18 feet to a point of curvature at Station 1185+65.31 of a 2863.91 foot radius curve to the right; **thence** continuing Northeasterly along the arc of said curve 1124.29 feet to a point on curve at Station 1196+89.60, said point on curve located on the East-West Section Line between Section 6, T39N-R22W and said Section 7, S 87° 53' 20" W, 126.73 feet along the said East-West Section Line from the West 1/16th Corner of said Section 6 and said Section 7 (said West 1/16th Corner is located S 87° 44' 52" W, 1338.35 feet along the East-West Section Line between said Section 6 and said Section 7 from the Quarter Corner common to said Section 6 and said Section 7; **thence** continuing Northeasterly along the arc of said curve 200.76 feet (Total Curve Length 1325.05 feet, Chord Bearing N 46° 21' 29" E, Chord Distance 1313.26 feet) to the point of tangency of said curve at Station 1198+90.36; **thence** continuing along said Legal Alignment, N 59° 36' 45" E, 1496.15 feet to a point on tangent at Station 1213+86.51, said point on tangent located on the North-South Quarter Line of said Section 6, N 00° 16' 31" W, 807.10 feet along the said North-South Quarter Line from the Quarter Corner common to said Section 6 and said Section 7; **thence** continuing along said Legal Alignment, N 59° 36' 45" E, 97.31 feet to a point of curvature at Station 1214+83.82 = Station 209+34.71 (1956 Plan Alignment) and the **point of ending** of said US-2 Legal Alignment, as now surveyed per plan Control Section 21022 Job Number 115866.

Add Tract A Description

MDOT Superior Region Surveys
July 11, 2016

Parcel 205

Tract A

That part of Government Lot One (1), Section Seven (7), Township Thirty-nine (39) North, Range Twenty-two (22) West, in the Township of Wells, Delta County, Michigan, lying South and East of Hwy US 2 and 41.

HIGHWAY EASEMENT
TO THE MICHIGAN DEPARTMENT OF TRANSPORTATION
This information required by P.A. 286 of 1964

MDOT 0638 (02/15)

The Grantors The County of Delta, a Michigan Municipality, whose address is: 310 Ludington Street,
Escanaba, MI 49829

for the sum of \$1.00(One dollar and 00/100)

conveys to the Michigan Department of Transportation, whose address is 425 West Ottawa Street, P. O. Box 30050,
Lansing, MI 48909, an easement for highway purposes, in over, and upon the real estate located in the

Township of Wells, County of Delta

described as:
SEE ATTACHEMENT A

Subject to the following:

This conveyance includes the consent of the grantors to the removal at any time of such trees, shrubs and vegetation as, in the judgment of the Michigan Department of Transportation, is necessary to the construction and maintenance of the highway. Notice to the grantors of the removal by the Michigan Department of Transportation of such trees, shrubs, and vegetation is not required. The grantors agree that no trees, shrubs or vegetation shall be cut or removed from the highway right of way easement by the grantors, their heirs, successors and assigns, without the written permission of the Michigan Department of Transportation. The undersigned Mortgagee consent to this easement and hereby agrees that all existing, and future mortgages shall be subordinate to the easement.

PROPERTY TAX CODE NUMBER 21-014-006-046-00

CONTROL SECTION 21012	PARCEL 205	NAME County of Delta
JOB NUMBER 115866B	FED ITEM NUMBER	FEDERAL PROJECT NUMBER

CORPORATE NOTARY ACKNOWLEDGEMENT

Notary Public, State of _____ County of _____ (Commission)

The foregoing instrument was acknowledged before me in _____ County, this
Acting in the County of _____

_____ day of _____, 20_____

by _____ the _____ and
Name of Officer Title of Officer

by _____ the _____ and
Name of Officer Title of Officer

by _____ the _____ and
Name of Officer Title of Officer

of _____ a _____, on behalf of the
Name of corporation/partnership/entity Type of corporation/partnership/entity

Corporation/partnership/entity _____

_____ My Commission Expires on _____
NOTARY PUBLIC –

Drafted by:

Michigan Department of Transportation

When recorded return to:

Michigan Department of Transportation

PROPERTY TAX CODE NUMBER SEE ATTACHEMENT A		
CONTROL SECTION 21012	PARCEL 205	NAME County of Delta
JOB NUMBER 115866B	FED ITEM NUMBER	FEDERAL PROJECT NUMBER

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Add Tract A Description

MDOT Superior Region Surveys
July 11, 2016

Parcel 205

Tract A

That part of Government Lot One (1), Section Seven (7), Township Thirty-nine (39) North, Range Twenty-two (22) West, in the Township of Wells, Delta County, Michigan, lying South and East of Hwy US 2 and 41.



OFFICE MEMORANDUM

DATE: July 21, 2016

TO: Paul Rodman
Property Analyst

FROM: Steve Douglas
Real Estate Agent

SUBJECT: Job No. 110585B, CS 27021
Waiver of Appraisal authorization

Submitted is a market study of vacant properties that have sold on the Escanaba River in Delta County, Michigan.

It is recommended that the Waiver of Appraisal process as outlined in P.M. 404.0 be used to acquire the permits for the subject parcels. The approved compensation for the parcels is indicated below.

Sale #1ER	7.37 acres sold for \$50,000.00 or \$.16 per square foot
Sale #2ER	1.61 acres sold for \$50,500.00 or \$.72 per square foot
Sale #3ER	40 acres sold for \$56,000.00 or \$.03 per square foot
Sale #4ER	11.25 acres sold for \$78,000.00 or \$.16 per square foot

Considering all the factors and the purpose of this analysis, also deducting for the value of improvements to the subject properties. The market value for commercial property within this project should be \$.72 a square foot.

A handwritten signature in cursive script, appearing to read "Steve Douglas", is written over a horizontal line.

Steve Douglas

<u>PARCEL</u>	<u>AREA</u>	<u>MARKET VALUE</u>	<u>Rental Rate(10%)</u>	<u>OFFER</u>
200		MUTUAL BENEFITS		
201		MUTUAL BENEFITS		
202	600 sq.ft.	\$432.00	\$43.20	\$100.00
203	25,700 sq.ft.	\$18,504.00	\$1,850.40	\$2,000.00
	1,015 sq.ft.	\$730.80	N/A	\$1,000.00
204	17,500 sq.ft.	\$12,600.00	\$1,260.00	\$1,500.00
	11,869 sq.ft.	\$8,545.88	N/A	\$9,000.00
205	18,500 sq.ft.	\$13,320.00	\$1,320.00	\$1,500.00
	17,890 sq.ft.	\$12,880.80	N/A	\$13,000.00
206		MUTUAL BENEFITS		

ATTENDEE REGISTRATION

B6

MAC
MICHIGAN ASSOCIATION OF COUNTIES

 MICHIGAN COUNTY
MEDICAL CARE
FACILITIES
COUNCIL
Our Mission Sets Us Apart

2016 ANNUAL CONFERENCE

September 16-18, 2016 | Boyne Mountain Resort | Boyne Falls, Michigan

PRELIMINARY AGENDA AT-A-GLANCE

DAY	DATE	START	END	EVENT
Friday	9/16/16	1pm	5pm	Registration
		2pm	4pm	MCMCFC Workshop: My Innerview
		2pm	3pm	MCWCF Board Mtg
		3:30pm	4:30pm	MACSC Board Mtg
		4pm	5:30pm	Workshops: Infrastructure, County Revenue
		4:30pm	6pm	MCMCFC Board Mtg
		5pm	5:30pm	MAC Board Leadership
		5:30pm	6:30pm	MAC Board Mtg
		7pm	9pm	MAC Board Dinner
		6pm		DINNER ON YOUR OWN
Saturday	9/17/16	7am	4pm	Registration
		7am	3:45pm	Exhibits Open
		7:30am	8:45am	Breakfast
		8:45am	10am	Plenary Session: State Elections, Legislative Update
		10am	10:30am	Exhibitor Break 1
		10:30am	12pm	Workshops: Collective Bargaining, Financially Healthy Communities, County Ordinance Powers, IDR-MCMCFC
		12pm	1:15pm	Lunch/Plenary Session: Federal Elections
		1:15pm	2pm	Exhibitor Break 2
		2pm	2:30pm	MAC Credentials Committee
		2pm	3:15pm	Workshops: Conservation Districts/Policy, Tax-exempt Nonprofits, Results First Initiative, Lean
		3:15pm	3:45pm	Exhibitor Break 3
		3:45pm	4:30pm	Regional Caucuses
		3:45pm	5pm	Exhibit Show shutdown
		5:15pm	6:15pm	MACPAC Reception/Auction
		6:15pm	7:45pm	President's Dinner, featuring John U. Bacon
8:30pm	10pm	President's Hospitality Suite		
Sunday	9/18/16	7:30am	8:30am	Breakfast
		8:30am	9:30am	Plenary Session: MAC Business Mtg
		9:30am	10:30am	Workshops: Automated Cars, Overtime Rules, Mentally Ill in Jails
		9:30am	11am	MCMCFC Workshop: Hot Topics
		10:45am	12pm	Boxed Snacks
		11am	12pm	MAC Board Mtg

CLICK HERE TO REGISTER FOR THE CONFERENCE

KEYNOTE SPEAKERS

KEYNOTERS WILL ANALYZE ELECTORAL, GRIDIRON CONTESTS

During Saturday's three major events, speakers will dive into two of Michigan's favorite forms of competition: politics and football.

At the MAC President's Dinner in Boyne's Main Lodge, author John U. Bacon will discuss Jim Harbaugh, Michigan-Ohio State and all things Wolverine.

The lunch session will feature a review of the presidential and congressional elections from Mike McKenna, a long-time Capitol Hill political analyst.

And right after breakfast, Susan Demas, publisher of the Inside Michigan Politics newsletter, will review the contests to fill the 110 seats in the Michigan House of Representatives.

All three sessions are part of your full conference registration.



John U. Bacon is the author of seven books on sports and business, including *Bo's Lasting Lessons: The Legendary Coach Teaches the Timeless Fundamentals of Leadership*, *Three and Out: Rich Rodriguez and the Michigan Wolverines in the Crucible of College Football* and *Fourth and Long: The Fight for the Soul of College Football* — all national best sellers.

His most recent book, *Endzone: The Rise, Fall and Return of Michigan Football*, was released in September 2015 and debuted at no. 6 on the *New York Times* Best Sellers list.

He freelances for *The Wall Street Journal*, Yahoo and others; appears often on TV, including HBO, ESPN, Fox Business, MSNBC, Al Jazeera and the Big Ten Network; and delivers weekly essays for Michigan Radio and occasionally NPR, which awarded him the PRNDI prize for the nation's best commentary in 2014. He is a popular public speaker who teaches at Northwestern University and the University of Michigan, where the students awarded him the Golden Apple in 2009.

John is also a decent Spanish speaker, an average hockey player, and a poor piano player, but he still enjoys all three!



Susan Demas is CEO of Susan J. Demas Communications and owner, editor and publisher of *Inside Michigan Politics*. She's the only Michigan journalist to have been named to the Washington Post's list of "Best Political Reporters," the Huffington Post's list of "Best Political Tweeters" and the Washington Post's list of "Best Political Bloggers." Her work has appeared in or

on more than 80 national, international and regional media outlets, including NBC News, CNN, Forbes, the Australian Broadcast Corp., the New York Times, the Chicago Sun-Times and Michigan Public Radio. She is a regular panelist on WKAR's "Off the Record" public affairs show.



Mike McKenna is president of MWR Strategies. Prior to this, he worked in senior positions in a variety of opinion research and communications companies.

McKenna has an extensive academic and professional background in public opinion research and communications. McKenna has also worked as the director of policy and external affairs for the Virginia Department of Environmental Quality and served as an external relations specialist at both the U.S. Department of Energy and the U.S. Department of Transportation

McKenna's work has been published in a host of publications, including: *The Wall Street Journal*, *The New York Times*, *The Los Angeles Times*, *The Chicago Tribune*, *Investors Business Daily*, *National Review*, *Policy Review*, *Regulation*, *The Washington Times*, *The Richmond Times-Dispatch*, *The Virginian Pilot-Ledger Star* and State Legislatures. His work has also appeared on Fox News, MSNBC, CNN, and C-SPAN.

He received a B.A. in history from the University of Pennsylvania, as well as a master's in public administration from George Mason University. He is a fellow in the Institute for Public Policy Studies at the University of Denver and a fellow at the Dole Institute at the University of Kansas.

CLICK HERE TO REGISTER FOR THE CONFERENCE

POLICY WORKSHOPS

FRIDAY, SEPT. 16

What's the Damage?: Assessing Michigan's Infrastructure Needs

With the example of Flint looming over the state, attention has turned to Michigan's water and infrastructure needs. In this panel, we'll take a look at where the rest of the state stands. 21st Century Infrastructure Commission created by Gov. Rick Snyder to identify long-term strategies to help ensure Michigan's infrastructure remains safe and efficient now and into the future. The commission must present an infrastructure assessment and its recommendations no later than Nov. 30, 2016.

The Property Tax Trap: How State Policies Keep Counties from Catching up

As Michigan continues to climb out of the "Lost Decade," a confluence of state policies is ensuring these positive trends do not extend to the county property tax revenues that fund local services. Due to Proposal A and Headlee rollbacks, the gap between the true cash value of Michigan property and its taxable value is growing year by year, making it impossible for counties to keep pace with the needs of their residents. This workshop will explain the trends and review survey data from county officials on the options for reform.

SATURDAY, SEPT. 17

Can We Do that?: County Ordinance Powers

County boards have the power to adopt ordinances, as long as they "... relate to county affairs and do not contravene the general laws of this state or interfere with the local affairs of a township, city, or village within the limits of the county ..." So, what does that mean? Attorney Peter Cohl will explain what's allowed and what's not for county boards, including context on some current hot issues, such as banning plastic shopping bags.

The Pursuit of Conservation

Michigan has 77 conservation districts that utilize state, federal and private sector funds to provide natural resource services ranging from habitat protection to soil erosion and forestry. In this session, Lori Phalen, the executive director of the Michigan Association of Conservation Districts, will outline the services these districts provide and how counties can maximize their use for the benefit of all residents.

Identifying Policies that Work

The Results First Initiative, a project by The Pew Charitable Trusts and the John D. and Catherine T. MacArthur Foundation, helps counties to assess their activities and develop data-based, effective public policies. In this workshop, you will learn how counties are benefitting from the initiative and what Michigan can do to join the effort.

Collective Bargaining with Limited Resources

Learn crucial points that boards should consider when working through labor and contract negotiations that have long-term effects on county budgets. This workshop will review the state law covering public employees, bargaining units, preparing for negotiations and negotiations techniques, protecting management rights, mediation, fact finding and impasse. Strategies to reduce fringe benefit costs such as health insurance and retirement and recently enacted legislation affecting the collective bargaining process will be reviewed.

Strength in Numbers: How to Help Your Residents be Financially Healthy

Communities thrive when all residents have access to the financial tools they need to be financially self-sufficient. Financially secure residents make for a strong tax base and involved citizens. In this session, you'll learn how two county governments are directly targeting residents with opportunities to improve their finances, through professional, one-on-one financial counseling.

Property Tax Exemptions for Nonprofits

More than 100 bills were filed in this legislative session that reference property tax exemptions for selected groups, including nonprofit organizations. In this workshop, you'll learn what existing law says about tax exemptions for charitable nonprofits, what changes are being debated at the State Capitol and what MAC is doing to ensure county revenues are protected.

Promoting Excellence in the Workplace

Learn about "Lean" from Grand Rapids consultant Steve Palmreuter. Lean is a system that focuses on understanding and meeting customers' needs exactly through the engagement and development of employees. Lean, when properly applied, leads to a culture of continuous improvement which enables an organization to grow in their collective problem-solving capability. (Qualifies for MCMCFC continuing ed credits.)

[CLICK HERE TO REGISTER FOR THE CONFERENCE](#)

POLICY WORKSHOPS

SUNDAY, SEPT. 18

Michigan's Future with Automated Cars

Take a step into the future and hear from the Michigan Department of Transportation (MDOT) on the current state, and short-term trends, on the technology of automated cars. This panel will also explore the ways that the department is gearing up for the next major change in how we move about.

New Overtime Rules and Their Effects on Counties

On Dec. 1, the salary threshold for employees to be exempt from overtime pay moves to \$47,476 from \$23,660. This change will affect large numbers of county employees nationwide, including in Michigan. Steve Girard of the Clark Hill law firm will review the details of the policy change and what counties should be doing to prepare for it in their payroll systems and budgets.

Troubled in Our Jails

By one estimate, 20 percent of an average jail population has a serious mental illness. In Michigan, this translates to more than 5,000 such inmates. In this workshop, you'll learn about efforts to both improve mental health services and divert the mentally ill from county jails under the auspices of the National Association of Counties and a State of Michigan pilot program.



**MICHIGAN COUNTY
MEDICAL CARE
FACILITIES
COUNCIL**

Our Mission Sets Us Apart

Attendees from the 35 county-owned medical care facilities will have a variety of events at this year's Annual Conference geared specifically to their needs.

My Innerview (Friday, 2pm-4pm)

This session will explore the relationship between leadership and committed care-givers. Survey data clearly shows that our residents and their families, above all, want caring care-givers. Where do we find these care-givers? How do we set up a system to hire them? At the end of the session, the attendee will be able to: describe those survey items which are most important to residents and families; list 3 hiring practices which have been proven to work in hiring caring care-givers; and name 3 things you, as a leader, can do to support care-giver commitment.

Key Elements and Updates of Informal Dispute Resolution (IDR) and Independent IDR (IIDR) (Saturday, 10:30am-12pm)

The new process in the State of Michigan for IDR that went into effect in November 2015 will be detailed and discussed. The new regulations for Independent Informal Dispute Resolution (IIDR) went into effect Jan. 1, 2012. This presentation will identify key differences between IDR and IIDR. The process for an independent review conducted by MPRO will be outlined and key components of rebuttal materials for an IDR/ IIDR will be provided.

Lean Overview for Leaders (Saturday, 2pm-3:15pm)

This session will provide a high-level overview of "lean" for leadership. What is lean? How does it apply to me in my work? Why do I need it? Lean is a system for continuously improving your organization that involves every person in your organization. Many organizations in both government and health care have leveraged lean to provide the products and services they provide to their customers while improving their working environment for leaders and staff.

Hot Topics in Long-term Care (Sunday, 9:30am-11am)

Details on this session will be released closer to the conference.

MCMCFC'S 'CONFERENCE WITHIN A CONFERENCE'



CLICK HERE TO REGISTER FOR THE CONFERENCE

CONFERENCE REGISTRATION



Full registration includes: admission to all plenary sessions and workshops; two breakfasts; a lunch, the MAC President's Dinner and a snack box on Sunday; all refreshment breaks; the MACPAC Reception/Silent Auction; and a conference goodies bag.

MEMBER		EARLY BIRD	AFTER 8/26/16
	FULL CONFERENCE	\$375	\$425
	ONE DAY	\$275	\$325
	SPOUSE/GUEST	\$175	\$200
NON-MEMBER	FULL CONFERENCE	\$430	\$480

REGISTRATION IS ONLINE ONLY THIS YEAR. [CLICK HERE TO USE OUR DIGITAL PORTAL TO REGISTER TODAY!](#)

EARLY BIRD DEADLINE IS AUG. 26, 2016

Cancellation Policy: A refund of the registration fee, less an administrative fee of \$100 per registrant, will be made if cancellation is necessary, provided written notice is postmarked no later than Sept. 2, 2016. Absolutely no refunds will be given for requests postmarked after Sept. 2, 2016.

QUESTIONS

Contact Conference Coordinator Tammi Connell at conference@micounties.org or 517-290-3435.

HOTEL RESERVATIONS

For more than 50 years, Boyne Mountain's wide array of recreational options has brought generations of families together. Summer guests enjoy golfing on our two championship golf courses, tennis, swimming, fly fishing, mountain biking, hiking and kayaking. Nearby shopping includes a unique collection of boutiques, galleries, and casual to fine dining in the Village of Bay Harbor, Petoskey's Gaslight District and Harbor Springs. Boyne Mountain has earned its reputation for boundless fun and excitement — providing a genuine escape from the everyday routine. Experience the amenities, facilities services, and staff that set Boyne Mountain apart.

CLICK HERE TO USE BOYNE'S ONLINE REGISTRATION TOOL

Or you can call Boyne at **855.688.7024** to make your reservations today. Room rates start at \$130 per night. Use promotional code **10J5MT** to get the conference rate.

FUTURE CONFERENCE DATES

March 27-29, 2017
MAC-MCMCFC Legislative Conference
Lansing Center/Radisson, Lansing

Sept. 24-26, 2017
MAC-MCMCFC Annual Conference
Grand Hotel, Mackinac Island

March 26-28, 2018
MAC-MCMCFC Legislative Conference
Lansing Center/Radisson, Lansing

HELP LEAD MAC

2016 MAC ANNUAL CONFERENCE SEPT. 16-18

2016 ELECTION NOTICE! WILL YOU BE RUNNING?

At the 2016 MAC Annual Conference, two open board seats will be filled and three board members are up for re-election. Seats representing regions are filled by a vote in regional caucuses at the conference. At-large seats are filled by a vote of the general membership at the conference.

The MAC Board of Directors is the key body in guiding the legislative and organizational strategies of MAC.

2016 Board seats

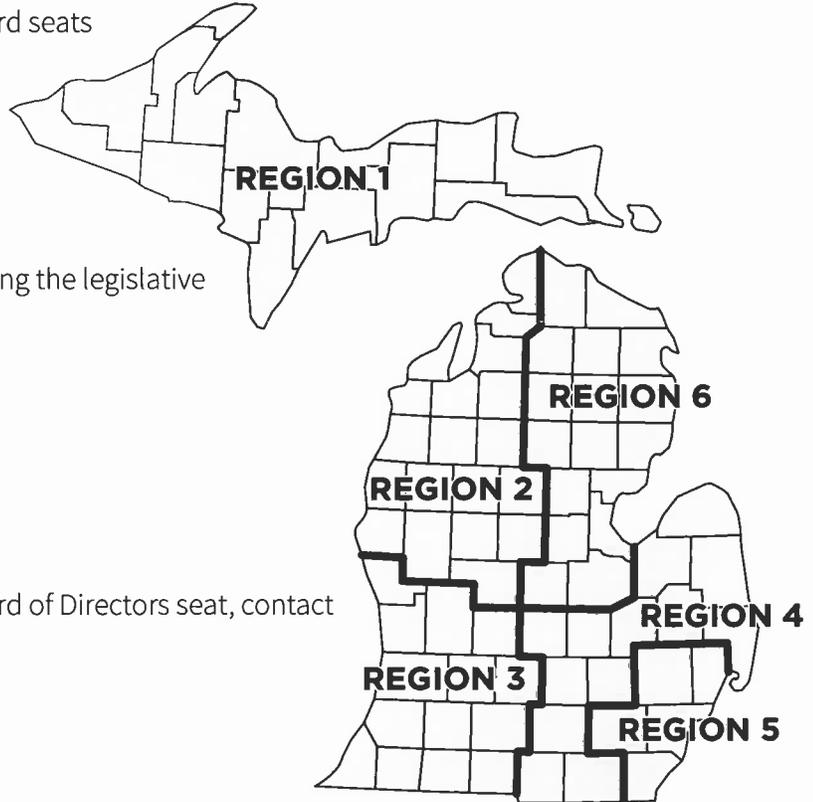
Region 4 — 2 seats for re-election

Region 6 — 1 open seat, 1 seat for re-election

At-large — 1 open seat

If you have questions about running for a MAC Board of Directors seat, contact Executive Director Tim McGuire at 517-372-5374.

MAC
MICHIGAN ASSOCIATION OF COUNTIES



THANK YOU TO
OUR EARLY-
BIRD SPONSORS



FACEBOOK.COM/MICOUNTIES

TWITTER.COM/MICOUNTIES

Be sure to follow all the conference updates on our MAC Facebook and Twitter pages and don't forget to share your thoughts and opinions about the conference by using our hashtag in your tweets #macAC2016

CLICK HERE TO REGISTER FOR THE CONFERENCE

B7

Comparison of Upper Peninsula County Tax Levies

Included Millage Types

Levies that Delta County has or services that are funded through its operating millage including:

- Operating
- Road Patrol
- Central Dispatch/911
- Veteran Services
- MSU Extension
- General Debt (courthouse improvements or jail renovation)
- Health Department Appropriation
- Rescue Safety (marine, search and rescue, etc)
- Airport
- Parks

Millage Types Not Included

For a fair comparison to other Counties, the following types are not included: Tax levies that Delta County does not have or fund such as Libraries, Medical Facilities, Animal Shelter, and Ambulance Services; and those designed for transfers to external sources that the County does not control such as Road Commission, CAA, Aging, and Countywide Transit.

Comparison of Upper Peninsula County Tax Levies on Like Services									
County	Total	Operating	Road Patrol	911	Veterans	General Debt	Health Appropri.	MSU Ext.	Other (footnote)
Menominee	8.86	7.06	1.8						
Baraga	8.60	8.60							
Luce	8.07	5.32	1		0.25			0.5	1 ¹
Keweenaw	7.35	6.25	0.5		0.1	0.5			
Dickinson	6.96	6.14		0.4			0.42		
Iron	6.85	6.43					0.42		
Chippewa	6.75	6.15				0.6			
Gogebic	6.68	6.68							
Ontonagon	6.52	6.52							
Houghton	6.40	6.30			0.1				
Delta	6.13	5.03	0.9	0.2					
Marquette	5.94	5.29		0.5	0.1				0.15 ²
Alger	5.75	5.08		0.35	0.08			0.25	
Mackinac	5.70	4.50					1.2		

Foototes

¹Luce County's additional appropriation is for their Airport (0.5) and Parks (0.5)

²Marquette County's additional levy is for Rescue Safety (search and rescue, marine)

Summary of Election Results

Unit	Yes	No	Percent Yes
Escanaba City	922	639	59.1%
Gladstone City	357	336	51.5%
Baldwin	36	53	40.4%
Bark River	96	119	44.7%
Bay De Noc	27	24	52.9%
Brampton	59	72	45.0%
Cornell	30	61	33.0%
Ensign	47	55	46.1%
Escanaba Twp	236	300	44.0%
Fairbanks	16	46	25.8%
Ford River	152	121	55.7%
Garden	53	109	32.7%
Maple Ridge	45	81	35.7%
Masonville	87	127	40.7%
Nahma	28	26	51.9%
Wells	309	354	46.6%
Total	2500	2523	49.8%

Most Supportive

City of Escanaba
 Ford River
 Bay De Noc
 Nahma
 Gladstone
 Wells
 Ensign
 Brampton
 Bark River
 Escanaba Twp
 Masonville
 Baldwin
 Maple Ridge
 Cornell
 Garden
 Fairbanks

Least Supportive

Possible Pros and Cons of Jail Proposal in November 2016 vs. May 2017

November 8, 2016 Election

Pros	Cons
<ol style="list-style-type: none"> 1) Highest possible voter turnout would be best representation of voter wishes. 2) Allows for new jail to open up to six months earlier, reducing liability and improving safety. 3) 40+ public meetings from May campaign would be fresher in individual's minds. 	<ol style="list-style-type: none"> 1) Potential criticism that not enough time has passed since close loss in May. 2) Little time to schedule and attend public outreach speaking events. 3) Little time for unaffiliated committee to conduct public campaign. 4) Higher percent of voters will be out only for the Presidential Election, with little knowledge or interest in the Sheriff proposal.

May 2, 2017 Election

Pros	Cons
<ol style="list-style-type: none"> 1) Six months additional time for public relations campaign, including unaffiliated committee. 2) More time to consider and plan any construction changes. 3) All voters would be coming out exclusively to vote on the Sheriff proposal. 4) Likely to be similar to very close May 2015 election. 	<ol style="list-style-type: none"> 1) Potential criticism that the Board is seeking lower turnout. 2) Six months additional wait time for new jail. 3) Potential to lose citizens who were won over with May 2015 campaign, due to time passed.

To: County Commissioners

July 28, 2016

Branch County Jail Bond Proposal Language

Attached is the language for the Branch County, Michigan bond proposal that will appear on the August ballot. They are considering a \$25 million proposal at 1.5 mils. The reason I mention it is because they are handling it a little bit differently.

We (like most places) had a Bond Proposal on the ballot. This meant that the total amount was shown, and the tax levy would vary from year to year, and would be whatever is necessary to pay off the annual debt. Branch County simply has a set tax increase on the ballot of 1.5 mils. This 1.5 mils will not change, regardless of if their taxable value goes up or down.

This is something to consider. It represents more risk, because if there was a serious economic downturn, the County could not levy more to make up the difference. But there are options, such as re-financing, if that scenario were to occur. The advantage is it is one set amount for the public to plan on each year, with no possibility of increasing.

COUNTY OF BRANCH

PROPOSAL TO LEVY A MILLAGE TO CONSTRUCT AND OPERATIONALLY FURNISH A NEW JAIL IN THE COUNTY OF BRANCH

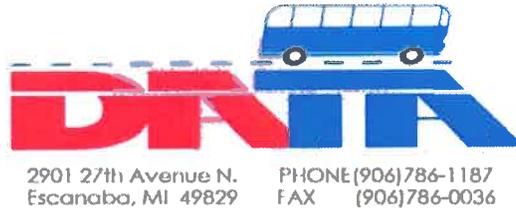
For the purpose of constructing and operationally furnishing a new jail for Branch County, shall the constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Branch, Michigan, be increased by up to 1.5 mills (\$1.50 per \$1,000 of taxable value), for a period of twenty (20) years (2016-2035) inclusive?

If approved and levied in full, this millage will raise an estimated \$2,112,598.30 in the first calendar year of the levy based on taxable value.

BUDGET INFORMATION - Construction Programs

NOTE: Certain Federal assistance programs require additional computations to arrive at the Federal share of project costs eligible for participation. If such is the case, you will be notified.

COST CLASSIFICATION	a. Total Cost	b. Costs Not Allowable for Participation	c. Total Allowable Costs (Columns a-b)
1. Administrative and legal expenses	\$ 2,013,611.00	\$	\$ 2,013,611.00
2. Land, structures, rights-of-way, appraisals, etc.	\$	\$	\$ 0.00
3. Relocation expenses and payments	\$	\$	\$ 0.00
4. Architectural and engineering fees	\$ 1,410,732.00	\$	\$ 1,410,732.00
5. Other architectural and engineering fees	\$	\$	\$ 0.00
6. Project inspection fees	\$	\$	\$ 0.00
7. Site work	\$ 360,536.00	\$	\$ 360,536.00
8. Demolition and removal	\$ 688,388.00	\$	\$ 688,388.00
9. Construction	\$ 13,759,177.00	\$	\$ 13,759,177.00
10. Equipment	\$ 495,579.00	\$	\$ 495,579.00
11. Miscellaneous	\$ 147,600.00	\$	\$ 147,600.00
12. SUBTOTAL (sum of lines 1 -11)	\$ 18,875,623.00	\$ 0.00	\$ 18,875,623.00
13. Contingencies	\$ 1,024,377.00	\$	\$ 1,024,377.00
14. SUBTOTAL	\$ 19,900,000.00	\$ 0.00	\$ 19,900,000.00
15. Project (program) income	\$	\$	\$ 0.00
16. TOTAL PROJECT COSTS (subtract #15 from #14)	\$ 19,900,000.00	\$ 0.00	\$ 19,900,000.00
FEDERAL FUNDING			
17. Federal assistance requested, calculate as follows: (Consult Federal agency for Federal percentage share.) Enter the resulting Federal share.			
		Enter eligible costs from line 16c Multiply X	100 %
			\$ 19,900,000.00



July 25th, 2016

Delta County Board of Commissioners
310 Ludington Street, #171
Escanaba, MI 49829

TO: Delta County Board of Commissioners

This letter is to inform your Board that Jenny Heller has resigned her position on Delta Area Transit Authority's Board of Directors.

We are requesting that the Delta County Board of Commissioners appoint a non-elected person to fill the open position on our Board. This position has a term expiration date of 10/01/2017. The open position is for a Delta County representative.

If you have any questions or comments, please feel free to contact me.

Thank you for your attention in this matter.

Sincerely,



John Stapleton
Executive Director

INFORMATION- 8/2/16

VI. COMMUNICATIONS

A. COMMUNICATIONS RECEIVED:

1. Letter from City of Escanaba
2. Letter from UPCAP
3. Letter from US Army Corps of Engineers

B. COMMUNICATIONS FORWARDED:

VII. REPORTS OF STANDING AND STATUTORY COMMITTEES

1. Airport Advisory Board minutes of 5-6-16
2. CAA/HRA minutes of 5-12-16
3. Public Health minutes of 6-16-16
4. Human Services Board minutes of 6-20-16
5. Solid Waste Authority minutes of 6-21-16

VIII. REPORTS OF SPECIAL COMMITTEES AND OTHERS

1. Superior Trade Zone minutes of 5-17-16, 6-21-16

July 8, 2016

Delta County
Board of Commissioners
310 Ludington Street
Escanaba, MI 49829

Re: Obsolete Property Rehabilitation District Number 25

051-120-2825-278-001; SEC 25 T39N R23W [13.16 AC] PRT OF BLKS 7, 8 & 9 OF THE CITY CENTER ADDITION NO. 3 & PRT OF SE1/4 OF NE1/4 SEC 25 FRM THE E1/4 COR OF SEC 25 TH N0D39'E 211.81 FT TH N89D14'40"W 50 FT TO INT OF N R/W LN OF 1ST AVE NO & W R/W LN STATE HWY M35 TH N89D58'W 100 FT TO POB TH N89D58'W 550.48 FT TH NORTH 361 FT TH N89D58'W 229.8 FT TH N0D05'39"E 366.06 FT TH N84D50'E 893.52 FT TO W R/W STATE HWY M35 TH S0D39'W 160.83 FT TH S84D50'W 150.73 FT TH S0D39'W 82.39 FT TH S0D39'W 450 FT TH N89D58'W 100 FT TH S0D39'W 100 FT TO POB. (CORRECTED LEGAL 12-23-2013 DRN) & 051-420-2825-200-019; PRT S 1/2 NE 1/4 SEC 25 T39N R23W COM @ E 1/4 COR TH N 0D 39M E 211.81 FT TH N 89D 14M 40S W 50 FT TO PT ON N ROW 1ST AVE N & W ROW M-35 TH N 89D 58M W 1327.48 FT TO POB TH N 89D 58M W 292.69 FT TO PT 959.15 FT E OF N-S 1/4 LN TH N 0D 02M E 291 FT TH S 89D 58M E 148.69 FT TH N 0D 02M E 382.5 FT TO S ROW 3RD AVE N TH N 84D 50M E ALG 144.58 FT TH S 0D 02M W 686.48 FT TO POB 3.2421 AC M/L AC #143-2A.

Dear Commissioners:

In accordance with Act 146 of 2000, the City of Escanaba hereby notifies you the City Council will hold a public hearing at **7:00 p.m. on Thursday, July 21, 2016**, in the Council Chambers of City Hall, 410 Ludington Street, to consider approval of establishing an Obsolete Property Rehabilitation District Number 25 at 301 North Lincoln Road.

All interested parties will be given an opportunity to be heard.

Sincerely,



Robert S. Richards, CMC
City Clerk

Mission Statement:



Enhancing the enjoyment and livability of our community by providing quality municipal services to our citizens.
The City of Escanaba is an equal opportunity employer and provider.



Upper Peninsula Commission for Area Progress

P.O. Box 606 • Escanaba, Michigan 49829

(906) 786-4701 • Fax (906) 786-5853

www.upcap.org

"Providing guidance and support to U.P. residents since 1961"

June 27, 2016

Nancy Kolich
Delta County Clerk
Courthouse
Escanaba, MI 49829

Re: 2017 UPCAP Dues from Delta County

Dear Ms. Kolich:

We are reminded that county budgets are now being set up for 2017. We are requesting that UPCAP again be included in your budget.

The following request is identical to last year's dues which have remained unchanged since 1974:

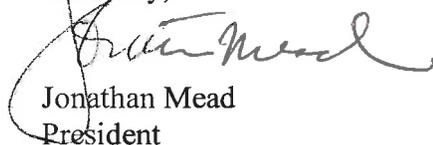
Dues requested for 2017 amount to \$1,500.00

The dues amount to a "good faith" effort on each county's part to demonstrate its support for the UPCAP organization and its mission. The dues are based upon a per-capita population formula and, as indicated, have been frozen since 1974.

Dues received from the 15 counties are used primarily to match state and federal grants and/or to reimburse Board members' travel to UPCAP meetings.

Should you have any questions or require additional documentation, please do not hesitate to contact the UPCAP office.

Sincerely,



Jonathan Mead
President

JM:tl

cc: Dave Rivard, UPCAP Board Member

The Upper Peninsula Commission for Area Progress (UPCAP) is a regional 501 (c) (3) charitable organization, responsible for development, coordination, and provision of human, social, and community resources within the Upper Peninsula of Michigan. In 1974, UPCAP was designated as the Region XI (U.P.) Area Agency on Aging whose purpose is to advocate for and provide services to older adults residing in the 15 counties of the Upper Peninsula.



US Army Corps
of Engineers

Detroit District

Public Notice

Applicant: Julie Van Portfliet

In Reply Refer To: Corps File No. LRE-2016-00392-56-N16

Date: July 29, 2016

Expires: August 17, 2016

Proposed Discharge in Wetlands at Ford River Township, Michigan

Applicant: Julie Van Portfliet, 29 Tipperary Road, Gladstone, MI 49837

Project Location: The site is located at Lot 82, Portage Point 11.4 Road, Ford River Township, Section 12, Township 38 N, Range 23 W, Delta County, Michigan, 49829

Federal Authority: The applicant has applied for a Department of the Army permit under Section 10 of the Rivers and Harbors Act of 1899 and Section 404 of the Clean Water Act.

State Authority: Section 401 of the Clean Water Act requires that all discharges of dredged or fill material must be certified by the State as complying with applicable effluent limitations and water quality standards. Coastal Zone Management Certification (or waiver thereof) is required from the State of Michigan if this proposed activity would occur within the designated coastal zone.

Project Description: As shown on the attached plans, the applicant proposes to discharge 358 cubic yards of fill material into a 4264 square foot (0.09 acre) area of wetlands. The purpose of the proposed work is to construct a storage garage and handicap accessible apartment.

Avoidance & Minimization: The applicant has stated the following concerning avoidance and minimization of impacts to Waters of the United States: The plans have been reduced from a 4-car to a 2-car garage and Best Management Practices will be used to minimize impacts.

The Corps has not verified the adequacy of the applicant's avoidance and minimization statement at this time.

Compensatory Mitigation: The applicant has stated the following concerning compensatory mitigation for unavoidable impacts to Waters of the United States:

The applicant has stated that compensatory mitigation is not necessary or appropriate

for the proposed work because: The permit is necessary to use the purchased property and construction has been minimized to the least amount of wetland to provide minimal storage and future living space.

The Corps has not verified the adequacy of this mitigation proposal at this time.

A permit is required from the Michigan Department of Environmental Quality under applicable provisions of the Natural Resources and Environmental Protection Act (NREPA), 1994 PA 451.) The State file number is 2F0-8ARE-Z1F5.

Comments: We are publishing this notice in compliance with Title 33 Code of Federal Regulations Parts 320-332. Comments on the project should be submitted in writing and postmarked or delivered by the expiration date of this public notice. Comments of a positive or negative nature may be submitted. All responses must refer to file number LRE-2016-00392-56-N16. We will interpret a lack of response as meaning that there is no objection to the permit application. Comments should be filed with:

Kerrie Kuhne
Chief, Permit Evaluation - Western Branch
Regulatory Office
Detroit District, Corps of Engineers
477 Michigan Avenue
Detroit, Michigan 48226-2550

Comments may be e-mailed to: Robert.D.Deroche@usace.army.mil, but must include a name and mailing address.

Public Hearing: Any person may request, in writing, within the comment period specified in this notice, that a public hearing be held to consider this application. Requests for public hearings shall state, with particularity, the reasons for holding a public hearing.

Evaluation: The decision whether to issue the Department of the Army permit will be based on evaluation of the probable impacts of the proposed activity on the public interest. That decision will reflect the national concerns for both protection and utilization of important resources. The benefit which reasonably may be expected to accrue from the proposal must be balanced against its reasonably foreseeable detriments. All factors which may be relevant to the proposal will be considered including the cumulative effects thereof; among those are conservation, economics, aesthetics, general environmental concerns, wetlands, historic properties, fish and wildlife values, flood hazards, floodplain values, land use, navigation, shoreline erosion and accretion, recreation, water supply and conservation, water quality, energy needs, safety, food and fiber production, mineral needs, considerations of property ownership, and, in general, the needs and welfare of the people.

The Corps of Engineers is soliciting comments from the public; Federal, State, and local agencies and officials; Indian Tribes; and other interested parties in order to consider and evaluate the impacts of this proposed activity. Any comments received will be considered by the Corps of Engineers to determine whether to issue, modify, condition or deny a permit for this proposal. To make this decision, comments are used to assess impacts on endangered species, historic properties, water quality, general environmental effects, and the other public interest factors listed above. Comments are used in the preparation of an Environmental Assessment and/or an Environmental Impact Statement pursuant to the National Environmental Policy Act. Comments are also used to determine the need for a public hearing and to determine the overall public interest of the proposed activity.

This activity involves the discharge of dredged or fill material into waters of the United States. Therefore, the U.S. Army Corps of Engineers' evaluation of the impact of the activity on the public interest will include application of the guidelines promulgated by the Administrator of the Federal Environmental Protection Agency, under the authority of Section 404(b)(1) of the Clean Water Act.

Endangered Species: We will review this application for the potential impact on threatened or endangered species pursuant to Section 7 of the Endangered Species Act as amended. We are not aware of the presence of any listed species or critical habitat at or in the vicinity of the proposed worksite. We invite information and/or comments regarding the potential presence of, or impacts to, any listed species or critical habitat.

Cultural Resources: The District Staff has reviewed existing information on historic properties potentially affected by the proposed project, including the National Register of Historic Places. There are no recorded historic properties within the permit area. The proposed work is of such a limited nature and extent that little likelihood exists for the project to impinge upon an unrecorded historic property.

The District Engineer invites responses to this public notice from federal, state and local agencies, historical and archaeological societies, Indian tribes, and other parties likely to have knowledge of or concerns with historic properties in the area.

Additional Information: This public notice and drawings are also available for viewing/printing at:
<http://www.lre.usace.army.mil/Missions/RegulatoryProgramandPermits/PublicNotices.aspx>. Questions concerning this application may be directed to Robert Deroche at the Corps of Engineers address listed above, or telephone number 906-225-8089.

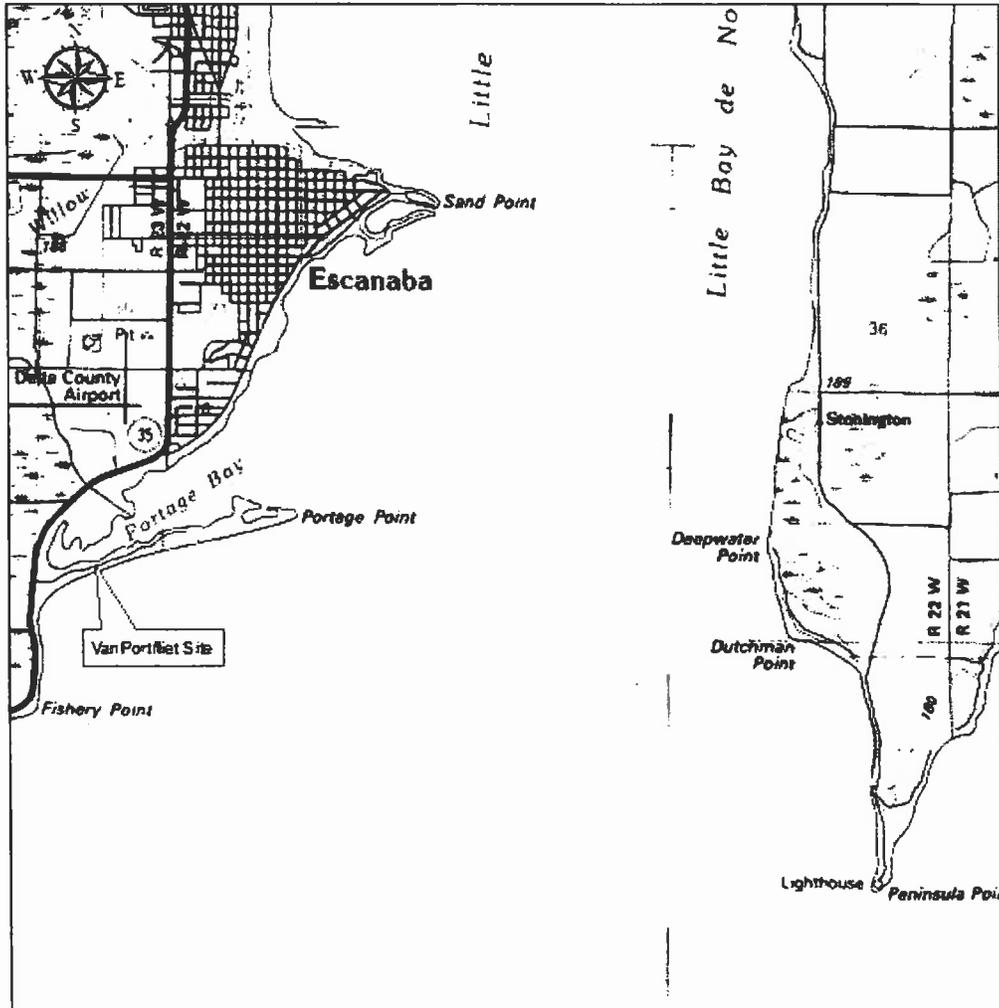
FOR THE DISTRICT ENGINEER:

Kerrie Kuhne
Chief, Permit Evaluation - Western Branch
Regulatory Office

NOTICE TO POSTMASTERS:

We request that the above notice be conspicuously and continuously posted for the time period of this notice.

LRE-2016-00392-56-N16
 VanPortfliet Wetland Fill
 Portage Point 11.4 Road
 Ford River Township, Delta County, MI
 SHEET 1 OF 5



Sources: Esri, HERE DeLorme, INR, FAC, NPS, INRCA, GeoEye, IGN, Japan, METI, Esri, China, Hong Kong, Cohen, Swire, deLorme, and the National Geographic Society, -Contour

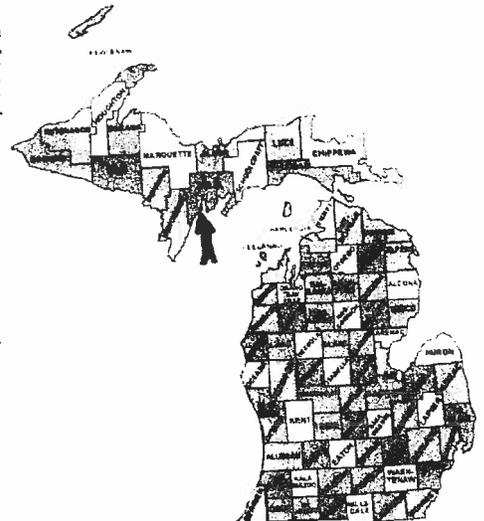


All Measurements are approximate.

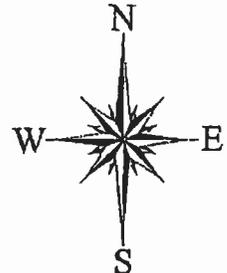


US Army Corps of Engineers
 BUILDING STRONG.

LRE 2016-00392-56-N16
 VanPortfliet Wetland Fill for Garage/A partment
 Portage Point 11.4 Road
 Ford River Township, Delta County, MI

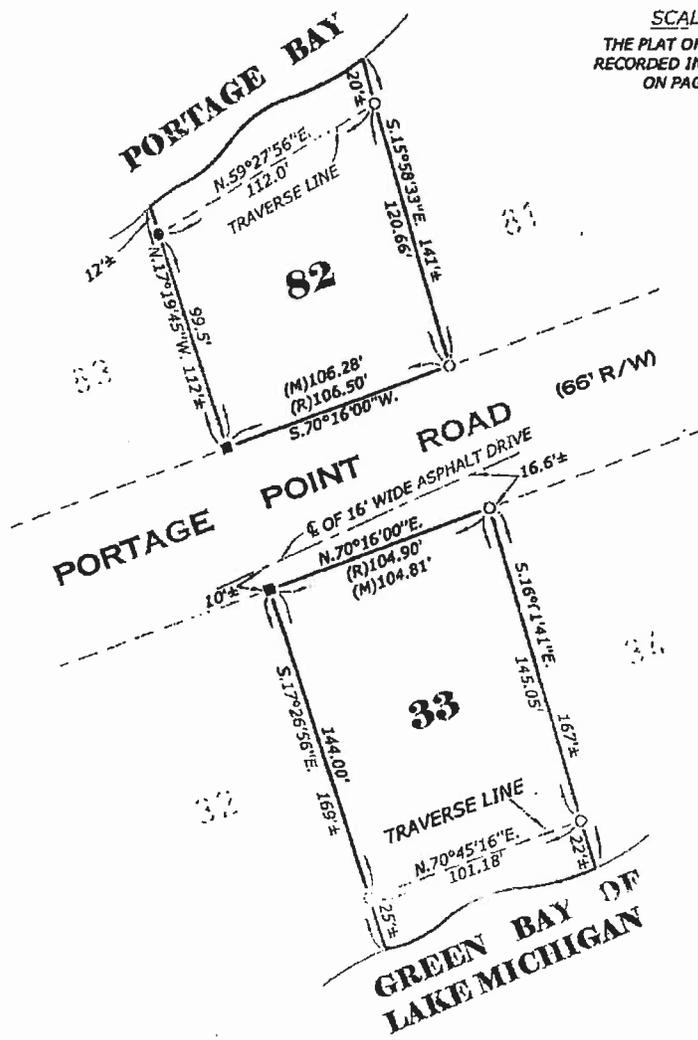


Plat of Survey of
Lots 33 & 82 of
Plat of Portage Point
 Ford River Township
 Delta County, Michigan



SCALE: 1" = 60'
 THE PLAT OF PORTAGE POINT IS
 RECORDED IN LIBER "B" OF PLATS
 ON PAGES 79 AND 80.

LRE-2016-00392-56-N16
 VanPortfliet Wetland Fill
 Portage Point 11.4 Road
 Ford River Township, Delta County, MI
 SHEET 2 OF 5



SURVEY FOR	JOE PASCOE BUILDERS	JOB NUMBER	14132-1406
SUBJECT	BOUNDARY SURVEY	ORIGINAL	
DATE OF SURVEY	JUNE 26, 2014		
DATE OF MAPPING	JUNE 26, 2014		
CERTIFICATE OF SURVEY TO: JOE PASCOE BUILDERS			
I, TERENCE S. WANIC, A PROFESSIONAL SURVEYOR IN THE STATE OF MICHIGAN, HEREBY CERTIFY THAT I HAVE MADE A SURVEY OF THE ABOVE DESCRIBED LANDS, THAT IRON MONUMENTS, TOGETHER WITH THOSE FOUND HAVE BEEN PLACED OR LOCATED AT THE POSITIONS INDICATED HEREON, THAT THERE ARE NO VISIBLE PHYSICAL ENCROACHMENTS EITHER WAY ACROSS PROPERTY LINES, EXCEPT AS SHOWN, THAT THE RELATIVE ERROR OR CLOSURE OF THE UNADJUSTED FIELD MEASUREMENTS OF THIS SURVEY IS LESS THAN THE RATIO OF 1 PART IN 10,000. <i>Terence S. Wanic</i>			
TERENCE S. WANIC, Professional Surveyor No. 44296			

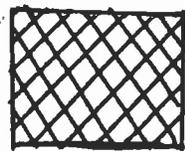
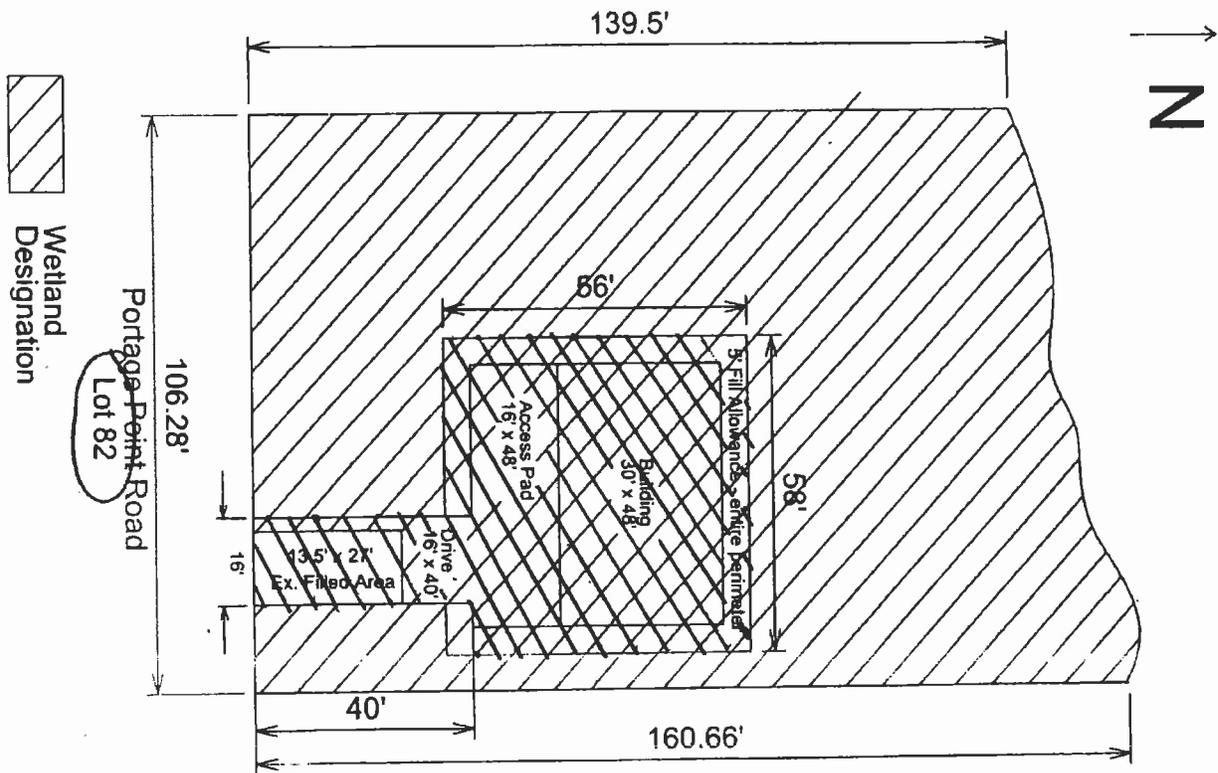


LEGEND

- indicates a line NOT DRAWN TO SCALE
- IRON MONUMENTS SET
- IRON MONUMENTS FOUND
- ◐ CONC. MONUMENTS SET
- ◑ CONC. MONUMENTS FOUND
- ⊕ CHISELED CROSS IN CONCRETE
- (M) MEASURED DISTANCE AND/OR BEARINGS
- (R) RECORDED DISTANCE AND/OR BEARINGS
- ◆ SECTION CONTROL CORNERS

DAVIS WANIC
 LAND SURVEYORS, P.C.
 1410 Ludington Street
 Escanaba, Michigan 49829
 Phone (906) 786-1755
 Fax 786-6487
 info@daviswanic.com

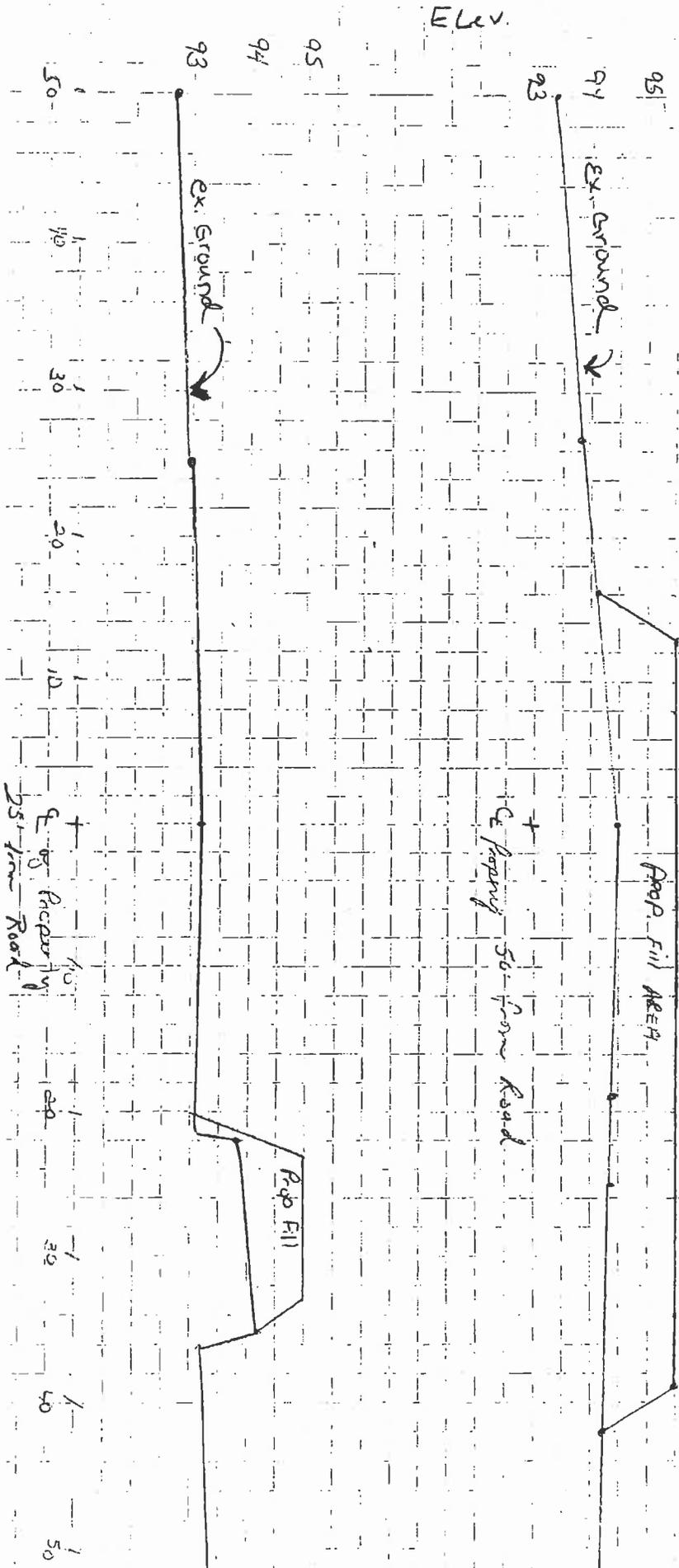
LRE-2016-00392-56-N16
 VanPortfliet Wetland Fill
 Portage Point 11.4 Road
 Ford River Township, Delta County, MI
 SHEET 3 OF 5



= Area of
 Proposed Fill

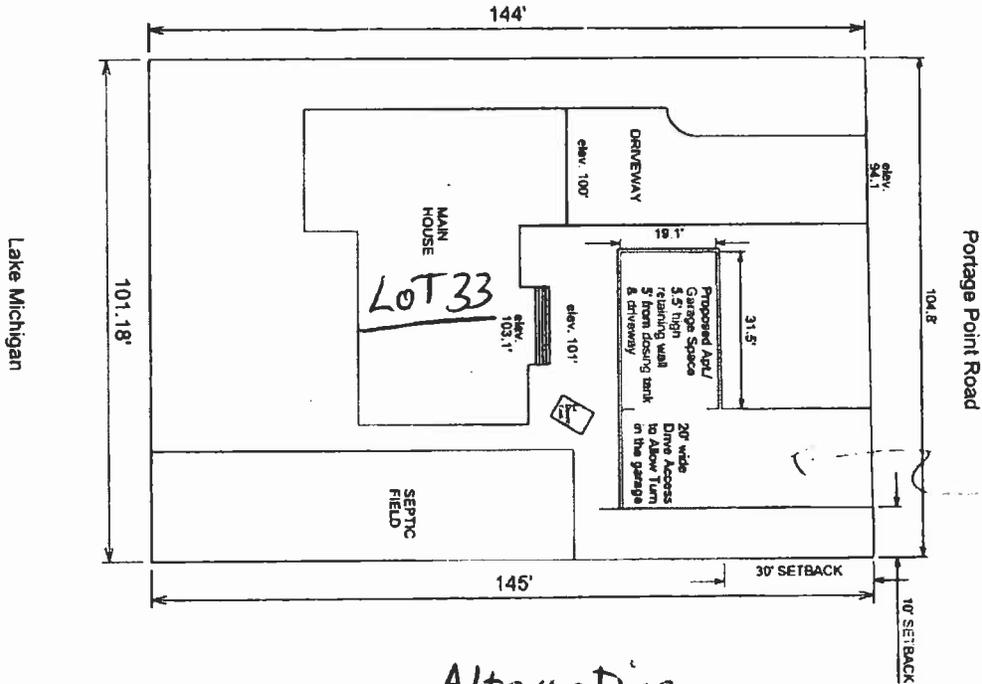
Residence Located in Upland on Lot 33
 Across Street

**LRE-2016-00392-56-N16
 VanPortfliet Wetland Fill
 Portage Point 11.4 Road
 Ford River Township, Delta County, MI
 SHEET 4 OF 5**



SCALE
 Along 1" = 10'
 Vert. 1" = 5'

LRE-2016-00392-56-N16
VanPortfliet Wetland Fill
Portage Point 11.4 Road
Ford River Township, Delta County, MI
SHEET 5 OF 5



Lot 82

Township will not permit the 2nd structure

Alternative Considered



3300 Airport Road
Escanaba, MI 49829
Kelly Smith, Manager
Administration: (906)786-4902; Fax: (906)786-2583
ksmith@deltacountymi.org www.deltacountymi.org/airport

Brian Herioux, Chairman Dee Dee Anderson Skradski, V-Chair Airt Brd David Moyle, Cty Brd Rep
Patrick Johnson, Cty Brd Rep Will Carne, Airt Brd. Vickie Schwab, Airt Brd. Brian Belmonti, Airt Brd

Delta County Airport Advisory board

May 6, 2016 8:00 a.m.

Approved Minutes

1. **ROLL CALL:**
PRESENT: Herioux, Carne, Johnson, Belmonti, Moyle, Anderson-Skradski and Manager Smith
ABSENT: Schwab
- II. **APPROVAL OF AGENDA:** Moved by Johnson and seconded by Anderson-Skradski to approve the agenda. **MOTION CARRIED.**
- III **APPROVAL OF MINUTES:** Moved by Johnson and seconded by Anderson-Skradski to approve the minutes of March 14, 2016. **MOTION CARRIED. .**
- IV **PUBLIC COMMENT ON AGENDA ITEMS:** None
- V **MANAGERS REPORTS:**
 - A. **FAA Projects:**
 1. Localizer Bldg Replacement Project starts June 7. This takes out the ILS nav. aids. Project is slated for 3-4 weeks. Contractor believes will only take 2 weeks weather dependent.
 2. MALSR Project starts June 7. Project is slated for night working hours. Project should not interfere with commercial airline service.
 - B. **WI Aviation Conference.**
 1. Joined WI Aviation Management Association. Most of the UP Airports have joined. Rhinelander is grouped with the UP with reference to EAS sharing with Iron Mountain.
 - a. Drones, New matrix for winter field condition reporting and airport zoning were hot topics.
 - C. **FAA Reauthorization Bill – extended until July 15, 2016.** Both sides have different views regarding what to be funded. EAS doesn't seem to be in jeopardy.
 - D. **Finances:** Budget ending April 2016 – on track.
 - E. **Customer Service:**
 1. Enplanements/Fuel Gallons sold were discussed.
- VI **OLD BUSINESS:**

Hangar Construction: Bids Opened April 1 (Low to High) In process of qualifying Low Bidder:

 1. Jeff LaFave Construction - \$178,000
 2. UP Concrete - \$194,000
 3. IMS - \$ 201,000

VII RENZONE UPDATE: None

VIII EDA/CHAMBER UPDATE: None

IX NEW BUSINESS:

- A. Sky Diving at Airport – Saginaw Bay Sky Divers July 23 & 24th, 2016. Airport Marketing in Face Book page for participants. Same day as Upper Hand Backyard BBQ. Working with them for co-sponsoring for a Possible Pancake Breakfast Fly-In
- B. UP Honor Flight – May 25, 2016 – Smith Reminded the Board to participate.

X PUBLIC & BOARD MEMBER COMMENTS: None

XI ADJOURNED: Meeting adjourned at 9:05 a.m.

Next Board meeting is July 11th, 2016, 8:00 a.m.

Respectfully Submitted by:

Kelly Smith, Airport Manager

Brian Herioux, Board Chair

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, May 12, 2016
507 First Avenue North, Escanaba
12:30 p.m.**

MINUTES

The meeting was called to order at 12:30 p.m. by Chair Karen Wigand and a quorum was noted with the following in attendance:

MEMBERS PRESENT

Clyde Thoune, Menominee
Craig Reiter, Schoolcraft
Lee Robbert, Schoolcraft
Dan LaFoilie, Schoolcraft
Myra Croasdell, Delta
Susan Kleikamp, Menominee
Karen Wigand, Delta
Peter Thoune, Menominee
Amanda Ely, Delta
John Stapleton, Schoolcraft
Tom Lippens, Delta
Ken Penokie, Delta
Dave Anthony, Menominee
Bernie Lang, Menominee
Omer Doran, Schoolcraft

OTHERS PRESENT

Julie Moberg, Executive Director
Myra Heslip, ECP Director
Theresa Nelson, RSVP
Sarah Cantrell, RSVP Director
Cathy Pearson, Executive Assistant
Sally Kidd, Senior Services Director
Connie Maule, SCP Director
Kris Thibeault, Finance Director

MEMBERS ABSENT

Geri Nelson, excused
Andrea Raygo, excused
Dave Moyle, excused

Chair Wigand introduced and welcomed new board member, Peter Thoune, who is representing the financial institutions.

APPROVAL OF APRIL 7, 2016 GOVERNING BOARD MINUTES

Members received a draft of the April 7, 2016 Governing Board minutes for their review. **DAN LAFOILLE MOVED TO APPROVE THE APRIL 7, 2016 GOVERNING BOARD MINUTES WITH THE CORRECTION OF CRAIG REITER BEING EXCUSED. LEE ROBBERT, SECONDED THE MOTION; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Karen Wigand called on Treasurer, Susan Kleikamp who reported that the Finance Committee met on May 10, 2016. They reviewed and recommend approval of the March Accounts Payable Schedule **AND THIS WAS APPROVED WITH A MOTION FROM OMER DORAN, SECONDED BY BERNIE LANG; MOTION CARRIED.** The committee also reviewed and recommends approval of the sole source purchase of \$8396.14 for the Child Plus Database. **CRAIG REITER MOTIONED TO APPROVE THE CHILD PLUS DATABASE SOLE SOURCE PURCHASE FOR \$8396.14, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

The committee reviewed the revisions to the Financial Procedures Manual and recommends its approval. It was noted that any board members other than the Finance Committee members who would like a copy of the revised FPM should let Cathy know. **THE FINANCIAL PROCEDURES MANUAL WAS APPROVED WITH A MOTION FROM DAN LAFOILLE, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.**

ACCEPTANCE OF THE APRIL ECP MONTHLY REPORT

Members received a copy of the April ECP monthly report and **IT WAS APPROVED UPON A MOTION FROM CRAIG REITER, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.**

ACCEPTANCE OF 3/22/16 HEAD START POLICY COUNCIL MINUTES

Members received a copy of the 3/22/16 Head Start Policy Council minutes and **THEY WERE ACCEPTED WITH A MOTION FROM PETER THOUNE, SUPPORTED BY SUSAN KLEIKAMP; MOTION CARRIED.**

ACCEPTANCE OF 3/23/16 EARLY CHILDHOOD ADVISORY COMMITTEE MINUTES

Members also received a copy of the 3/23/16 Early Childhood Advisory Committee minutes and **THEY WERE ACCEPTED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY OMER DORAN; MOTION CARRIED.**

APPROVAL OF THE FOLLOWING WORK PLANS: TRANSPORTATION, PROGRAM GOVERNANCE, FACILITIES, MATERIALS & EQUIPMENT; MANAGEMENT SYSTEMS & PROCEDURES; CHILD HEALTH & DEVELOPMENT SERVICES

Members received copies of the above work plans for their review. Myra Heslip indicated that the work plans directly correlate the standards that must be followed. **CRAIG REITER MOTIONED TO APPROVE THE TRANSPORTATION, PROGRAM GOVERNANCE, FACILITIES, MATERIALS & EQUIPMENT; MANAGEMENT SYSTEMS & PROCEDURES AND CHILD HEALTH & DEVELOPMENT WORK PLANS, SECONDED BY OMER DORAN; MOTION CARRIED.**

APPROVAL OF WORKPLACE BEHAVIOR POLICY

Members were mailed a draft of the Workplace Behavior Policy for their review. Ms. Wigand called on Julie Moberg who indicated we have had a couple of incidents over the past several months that made us realize we needed a formal policy in place. This policy will be incorporated into the personnel policies. **SUSAN KLEIKAMP MOVED TO APPROVE THE WORKPLACE BEHAVIOR POLICY, SUPPORTED BY DAN LAFOILLE; MOTION CARRIED.**

TRAINING: SELF-ASSESSMENT PROCESS AND DATA COLLECTION

The Chair called on the ECP Director who reviewed the self-assessment and data collection process with the members. She also indicated there will be more training on this on June 1st from 5:00-7:00 p.m. at Pacino's (Best Western). Board members are welcome and encouraged to attend – notices will be mailed out.

ACCEPTANCE OF 3/14 – 3/18/16 MONITORING REPORT FROM ACF

Members received a copy of the monitoring report which showed no findings in the areas of fiscal/ERSEA. **PETER THOUNE MOVED TO ACCEPT THE MONITORING REPORT FROM ACF FOR THE PERIOD 3/14 – 3/18/16, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

APPROVAL OF CHANGE IN MILEAGE REIMBURSEMENT RATE EFFECTIVE 5/16/16

Ms. Wigand called on the Executive Director who indicated CAA currently reimburses mileage at the federal rate which has been reduced from \$.56 - \$.54. Additionally, Ms. Moberg asked that we revised our personnel policies to state the mileage reimbursement be at the federal rate so that we don't need to go to the board when changes occur to the federal rate. **DAN LAFOILLE MOVED TO APPROVE THE CHANGE IN MILEAGE REIMBURSEMENT TO \$.54 AND TO ALLOW STAFF TO ADJUST THE REIMBURSEMENT RATE WHEN CHANGES ARE MADE TO THE FEDERAL RATE, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

The Chair called on Julie Moberg who complimented our ECP and fiscal staff for the clean monitoring report.

She informed the board that Head Start received a Request for Proposal (RFP) for a Cost of Living Increase of 1.8% for Head Start/Early Head Start. We also received an RFP to extend service days and hours in some of our classrooms.

She noted that we are in the process of completing our Community Needs Assessment which needs to be done every three years. The survey was given to members to complete if they wish. **THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY CRAIG REITER; MOTION CARRIED.**

PUBLIC COMMENT

Mr. Thoune questioned why there was no COLA given for social security payments.

OTHER BUSINESS

The question was raised if we will be holding a board meeting at the new Adult Day Services Center Facility as was previously discussed. Since our next meeting is in July and we have no August meeting we will look to hold the Sept. or Oct. meeting there.

ADJOURNMENT

The meeting adjourned at 1:10 p.m. with a ***MOTION FROM PETER THOUNE, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.***

DAVE ANTHONY MOVED TO RECONVENE THE CAA MEETING, SUPPORTED BY DAN LAFOILLE; MOTION CARRIED.

DAN LAFOILLE MOVED TO AUTHORIZE SUBMISSION AND ACCEPTANCE OF COLA GRANT FUNDS, SECONDED BY MYRA CROASDELL; MOTION CARRIED.

PETER THOUNE MOVED TO AUTHORIZE SUBMISSION OF A DURATION GRANT, SECONDED BY KEN PENOKIE; MOTION CARRIED.

The meeting adjourned at 1:15 p.m. ***UPON A MOTION FROM PETER THOUNE, SECONDED BY CRAIG REITER; MOTION CARRIED.***

<p><i>NEXT MEETING IS THURSDAY, JULY 7, 2016 AT THE COMFORT INN, MANISTIQUE</i></p>
--

<p><i>MORE INFORMATION ON LUNCH & MEETING TIME COMING</i></p>
--

THE FINANCE COMMITTEE HAS REVIEWED THE MARCH 2016 ACCOUNTS PAYABLE SCHEDULES FOR **MDS COMMUNITY ACTION AGENCY**. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	228,679
EARLY HEAD START		65,078
EARLY-ON CHILDHOOD		915
GSRP		24,602
ASSET & LIABILITY ACCOUNTS		24,480
TOTAL	\$	343,754

SIGNED *Susan E. Klekamp*
(TREASURER)

DATE 5-10-2016

**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
Thursday, May 12, 2016
507 First Avenue North, Escanaba
12:45 p.m.**

MINUTES

The meeting was called to order at 1:16 p.m. by Chair Karen Wigand and a quorum was noted with the following in attendance:

MEMBERS PRESENT

Clyde Thoune, Menominee
Craig Reiter, Schoolcraft
Lee Robbert, Schoolcraft
Dan LaFoilie, Schoolcraft
Myra Croasdell, Delta
Susan Kleikamp, Menominee
Karen Wigand, Delta
Peter Thoune, Menominee
Amanda Ely, Delta
John Stapleton, Schoolcraft
Tom Lippens, Delta
Ken Penokie, Delta
Dave Anthony, Menominee
Bernie Lang, Menominee
Omer Doran, Schoolcraft

OTHERS PRESENT

Julie Moberg, Executive Director
Myra Heslip, ECP Director
Theresa Nelson, RSVP
Sarah Cantrell, RSVP Director
Cathy Pearson, Executive Assistant
Sally Kidd, Senior Services Director
Connie Maule, SCP Director
Kris Thibeault, Finance Director

MEMBERS ABSENT

Geri Nelson, excused
Andrea Raygo, excused
Dave Moyle, excused

Chair Wigand introduced and welcomed new board member, Peter Thoune, who is representing the financial institutions.

APPROVAL OF APRIL 7, 2016 GOVERNING BOARD MINUTES

Members received a draft of the April 7, 2016 Governing Board minutes for their review. **DAN LAFOILLE MOVED TO APPROVE THE APRIL 7, 2016 GOVERNING BOARD MINUTES WITH THE CORRECTION OF CRAIG REITER BEING EXCUSED. LEE ROBBERT, SECONDED THE MOTION; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Karen Wigand called on Treasurer, Susan Kleikamp who reported that the Finance Committee met on May 10, 2016. They reviewed and recommend approval of the March Accounts Payable Schedules **AND THIS WAS APPROVED WITH A MOTION FROM OMER DORAN, SECONDED BY BERNIE LANG; MOTION CARRIED.**

The committee reviewed the revisions to the Financial Procedures Manual and recommends its approval. It was noted that any board members other than the Finance Committee members

who would like a copy of the revised FPM should let Cathy know. **THE FINANCIAL PROCEDURES MANUAL WAS APPROVED WITH A MOTION FROM DAN LAFOILLE, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.**

ACCEPTANCE OF PROGRAM MONTHLY REPORTS

Members received copies of the following program reports for their review: FGP March/April, SCP March/April, RSVP Feb./March, Senior Citizen April monthly report. There were no questions **AND THEY WERE ACCEPTED WITH A MOTION FROM PETER THOUNE, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

ACCEPTANCE OF ADVISORY COMMITTEE MINUTES

Members received copies of the following Advisory Committee minutes for their review:

- 3/8/16 & 4/8/16 (Foster Grandparent Advisory Committee minutes
- 3/29/16 (Delta) Senior Companion Program Advisory Committee minutes
- 3/8/16 (M/M) & 3/17/16 (Delta) Retired & Senior Volunteer Program Advisory Committee minutes
- 1/28/16 (Escanaba) & 4/18/16 (Hermansville) Senior Center Advisory Committee minutes

OMER DORAN MOVED TO ACCEPT THE ABOVE ADVISORY COMMITTEE MINUTES, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.

APPROVAL OF WORKPLACE BEHAVIOR POLICY

Members were mailed a draft of the Workplace Behavior Policy for their review. Ms. Wigand called on Julie Moberg who indicated we have had a couple of incidents over the past several months that made us realize we needed a formal policy in place. This policy will be incorporated into the personnel policies. **TOM LIPPENS MOVED TO APPROVE THE WORKPLACE BEHAVIOR POLICY, SUPPORTED BY SUSAN KLEIKAMP; MOTION CARRIED.**

AUTHORIZATION TO APPLY FOR AAA FUNDING FOR 2017

Chair Wigand noted that every year the board needs to authorize staff to apply for funds from the Area Agency on Aging. Once again we will apply for the following: congregate meals, home delivered meals, home care assistance, homemaker aide, respite care, Adult day care services. **KEN PENOKIE MOVED TO AUTHORIZE STAFF TO APPLY FOR AAA FUNDS FOR 2017, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

APPROVAL OF CHANGE IN MILEAGE REIMBURSEMENT RATE EFFECTIVE 5/16/16

Ms. Wigand called on the Executive Director who indicated that HRA currently reimburses mileage at \$.48/mile and we would like to increase to the federal rate of \$.54 effective 5/16/16. Also, she would like to have the HRA mileage rate also be the same as the federal rate. She noted that she has looked at the impact to programs and feels is a manageable increase. It was noted that the volunteer reimbursement rate will be what the programs can afford and what the

funding source dictates. Staff were asked to check to see whether volunteers have to pay taxes on mileage reimbursement if a program pays more than the federal volunteer rate of \$.15/mi. **CRAIG REITER MOVED TO APPROVE THE CHANGE IN MILEAGE REIMBURSEMENT TO \$.54 AND TO ALLOW STAFF TO ADJUST THE REIMBURSEMENT RATE WHEN CHANGES ARE MADE TO THE FEDERAL RATE, SECONDED BY TOM LIPPENS; MOTION CARRIED. (1 ABSTENTION)**

EXECUTIVE DIRECTOR'S REPORT

The Chair called on Julie Moberg who noted that Joe Dehlin is working on the DOE Weatherization grant which is due May 16th. They are also setting up a phone conference to discuss the transition of the Marquette and Alger County Weatherization Program to our agency.

Randy Daigneault is done as the Adult Day Service Director and Jamie Roshak has started in this position.

The Executive Director announced that we are a major sponsor and coordinator of the U.P. Senior Living Conference to be held at the Island Resort Conference Center on May 17th - 342 registered.

Staff will be working on the Senior Volunteer state grants that are due June 15th.

Theresa Nelson's last day of work is Thursday, May 26th. Julie Moberg reported that we are in the process of interviewing for the RSVP Coordinator position. RSVP recently held their annual recognition dinners.

The Executive Director told members that Jennifer Thayer has been hired to replace Brenda VanEffen as the SCP Coordinator.

She noted we will also be hiring a new receptionist in the next couple of weeks as ours has accepted a full-time position elsewhere.

Ms. Moberg reviewed a report from our Michigan Association on the numbers served across the state. She highlighted the U.P. CAA data and noted that we are serving nearly triple the amount of people as the other U.P. CAA's. She stated that staff are doing a great job reaching our people.

The members were notified that we are close to implementing a new electronic time clock for all employees that is web-based.

She reported that we continue to work through our personnel issues in the Personal Care Program.

She noted that we are in the process of completing our Community Needs Assessment which needs to be done every three years. The survey was given to members to complete if they wish.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.

PUBLIC COMMENT

There were no public comments.

OTHER BUSINESS

The members were reminded that our next meeting is on July 7, 2016 at the Comfort Inn next to the Big Boy in Manistique unless we hear differently.

ADJOURNMENT

The meeting adjourned at 1:40 p.M.with a **MOTION FROM CRAIG REITER, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.**

<p>NEXT MEETING THURSDAY, JULY 7, 2016 COMFORT INN, MANISTIQUE</p>
<p>MORE INFORMATION TO COME ON LUNCH & MEETING TIMES</p>

THE FINANCE COMMITTEE HAS REVIEWED THE MARCH 2016 ACCOUNTS PAYABLE SCHEDULES FOR HUMAN RESOURCES AUTHORITY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	\$	135,139
VOLUNTEER PROGRAMS		45,667
NUTRITION		102,064
STATE & LOCAL PROGRAMS		130,802
ENERGY AND HOUSING		21,200
ASSET & LIABILITY ACCOUNTS		79,966
TOTAL	\$	514,838

SIGNED *Susan E. Klump*
(TREASURER)

DATE 5-10-16



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers MI

Meeting Minutes

Thursday, June 16, 2016

Board Members Present

Bob Burie

Patrick Johnson

Jan Hafeman

Larry Schei

Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator

Dr. Terry Frankovich, Medical Director

Kim Gustafson, Assistant Program Coordinator

Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on June 16, 2016. The meeting was called to order at 1:06 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Mary Harrington was not in attendance.

2. Approval of Agenda

Ms. Hafeman moved to approve the June 16, 2016, agenda. Motion was supported by Mr. Burie and carried.

3. Approval of Minutes

Ms. Hafeman moved the minutes from May 26, 2016, be approved. Motion was supported by Mr. Johnson and carried.

4. Public Comment

There was no public comment.

5. MERS Annual Actuarial Valuation Report, December 31, 2015

The BOH reviewed the MERS Annual Actuarial Valuation, December 31, 2015. Recommendations were discussed for 2017 and will be presented at a future BOH meeting.

6. Review and Approval of May Check Register

The Board of Health reviewed the May check register.

Mr. Burie moved the May check register be approved. Motion was supported by Mr. Johnson and carried.

7. Medical Director's Report

Dr. Frankovich shared with the BOH that she recently began participating in a work group specially designed to look at Cross Jurisdictional sharing of Medical Directors. The initiative came about after a Medical Director passed away downstate. Once a Medical Director leaves abruptly and no alternative plans are in place, the LHD cannot operate under that physician's license for billing/care etc. The new group is looking at ways to make cross-coverage of some type simple and seamless, if this were to ever happen again. Dr. Frankovich also mentioned that it is getting more and more difficult to recruit Medical Directors and the group is taking a look at this issue as well.

The group has drafted a survey for local Medical Directors and Health Officers to complete that will look at the arrangements in place, the activities of the Medical Director, opinions on further sharing opportunities and salaries. Currently the group is meeting monthly and have members from all over the State of Michigan. Once the survey results are compiled, the group will be looking at creating a formal work plan. Dr. Frankovich would also like to see a program manuals standardized for highly regulated programs such as family planning, STD and communicable disease. This would enhance efficiency as each district would not need to spend time drafting and updating its own manuals and allow for easier cross-coverage by medical directors because the programs would look nearly identical across the state.

8. Health Officer's Report

- Mr. Snyder reminded the BOH that the July meeting will be held at the Escanaba office.
- The MMRMA Liability Insurance net cost for this year is \$1,002, due to the net asset and state pool distribution in the amount of \$22,826.
- An Environmental Health bill just passed through the House and Senate regarding the vending machines being inspected by the Department of Agriculture and Rural Development, instead of Environmental Health. PHDM currently inspects three vending companies and seven vending locations. LHD's are hoping the Governor will veto the bill. LHD's will still be required to follow-up on any food borne illnesses that might occur from the vending machines.

9. Public Comment (three minutes maximum)

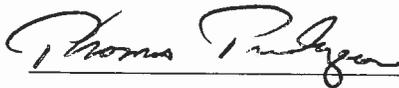
There was no public comment.

10. Board Member Comments

- Mr. Schei informed the BOH the Menominee Court House has started construction and parking will be over in the PHDM lot. Parking on the grass is also being allowed. Once construction is completed, the parking lot for the court house will be expanded.

11. Adjournment

There being no further business, Mr. Burie made a motion the meeting be adjourned at 2:13 p.m. CDT. Motion was supported by Ms. Hafeman and carried.



Chairperson

:kg

Approved July 21, 2016


**Delta County
Department of Health and Human Services Board
305 Ludington Street
Escanaba, MI 49829**

BOARD MEMBERS

**GERALD SMITH, CHAIR
ELAINE BOYNE
STACEY RANDALL**

DIRECTOR

**RUSSELL K. SEXTON
906-789-7217**

Meeting #988

Date: June 20, 2016

The regular meeting of the Delta County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 10:04 a.m. Eastern Time. The meeting was held in the Delta County Board Room on the second floor of the State Office Building located at 305 Ludington Street, Escanaba.

Present: Gerald Smith, Board Chair; Stacey Randal, Board Member and Russell Sexton, Board Secretary.

Absent: Elaine Boyne, Board Member.

Others Present: None.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Smith and supported by Ms. Randall. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the May 16, 2016, Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Smith and supported by Ms. Randall. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for May 2016 were reviewed. There were \$56.80 in expenditures for DHHS Board Meeting attendance, leaving a balance of \$2,457.80.

A motion to approve the financial report was made by Mr. Smith and supported by Ms. Randall. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton updated the board on current staffing levels.

Statewide Director's Meeting Information: Mr. Sexton reviewed his notes from the June 15, 2016 statewide director's meeting with the board. He discussed the Summer Feeding Program, which is a statewide initiative of the Department of Education to ensure children have a healthy breakfast and lunch each weekday. He discussed the Summer EBT (Food Assistance) Program, which is a program that sends food assistance recipients a card specific to the summer non-school months for W.I.C specified food items to assist people with providing healthy meals for their children. This is not a statewide program and is not in Delta County. Mr. Sexton talked about foster parent retention and the continual need for new foster parents. He discussed various Bridges (assistance payments operating system) improvement efforts being accomplished and the budget for fiscal year 2017.

Collaborative Issues: No new information was provided.

Business Plan Update:

FY 2015 Operating Funds: Delta County allocation is: \$12,449.00. Year-to-date expenditures are: \$17,041.71, which constitutes 136.9% of the allocation expended with 66% of the year elapsed.

FY 2015 Travel Funds: Delta County allocation is: \$49,619.00. Year-to-date expenditures are: \$22,703.80, which constitutes 45.8% of the allocation expended with 66% of the year elapsed.

Assistance Payments Standard of Promptness: Current data for Delta County is 97.12%. Business Services Center 1 average is 96.90% and State average is 97.1%.

Family Independence Program Work Participation Rate: Current data is 50%. Statewide Goal is 50%. Year to date average for Delta County is 63.89%.

Miscellaneous:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for March 2016:

- Family Independence Program: 31 cases; 59 recipients; \$8,295.00 in benefits provided.
- Food Assistance Program: 2,832 cases; 5,253 recipients; \$587,573.00 in benefits provided.
- State Disability Assistance: 20 cases; 20 recipients; \$25,256.00 in benefits provided.
- Child Development and Care: 88 cases; 120 recipients; \$25,256.00 in benefits provided.
- State Emergency Relief: 30 cases; \$12,403.00 in benefits provided.

- Unduplicated total: 2,884 cases; 5,335 recipients; \$637,369.00 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,223 cases; 2,426 recipients
- Other Children < Age 21: 276 cases; 303 recipients
- Pregnant Women & Children Under 19: 972 cases; 1,606 recipients
- MiChild: 112 Cases; 176 recipients
- Non-SSI Aged, Blind & Disabled: 1,047 cases; 1,077 recipients
- SSI Aged, Blind & Disabled: 1,057 cases; 1,057 recipients
- Medicaid Eligible Total: 4,232 cases; 6,662 recipients

Healthy Michigan Plan County Enrollment: 2247+

Assistance Payments caseloads and financial information can be obtained by anyone at any time by logging onto the DHHS public website at www.michigan.gov/dhhs, go to Forms and Publications and search the key word: Green Book. There you can look at past years and specific month data.

DHHS policy for all programs, as well as a variety of other information one might want to know about DHHS can be found at the www.michigan.gov/dhhs site.

Board Member Input/Suggestions: None.

A motion to accept the Director's Report was made by Mr. Smith and supported by Ms. Randall. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

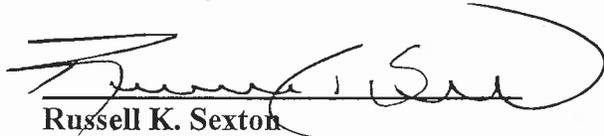
1. **Approval of Vouchers:**
Vouchers for May were reviewed and a motion to approve all vouchers was made by Mr. Smith and supported by Ms. Randall. Motion passed without opposition.
2. **MCSSA:** The District One meetings for 2016 are: July 27th and October 26th. All meetings are in Marquette at the Landmark Inn and start at 1130 Eastern.

NEW BUSINESS: None

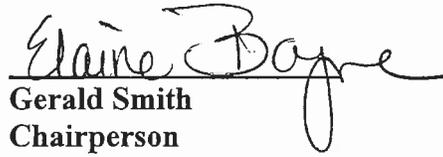
PUBLIC COMMENT: There was no public comment.

NEXT MEETING: July 18, 2016 at 10:00 a.m. in the Delta County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Smith and supported by Ms. Randall. Meeting adjourned at 10:30 a.m.



Russell K. Sexton
Board Secretary



Gerald Smith
Chairperson

Pc: DHHS Board Members;
Delta County BOC;
Delta County DHHS Office File

A G E N D A

DELTA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD MEETING

305 Ludington Street, Second Floor Conference Room

August 15, 2016, 10:00 A.M. Eastern Time

- A. Approval of agenda**
- B. Approval of July 18, 2016 minutes**
- C. Financial report**
 - 1. Review of vouchers**
- D. Director's Report**
 - 1. Staffing Information**
 - 2. Statewide Directors Meeting/Information**
 - 3. Collaborative Issues/Information**
 - 4. Director's Portfolio Update**
 - 5. Miscellaneous**
 - 6. Board Member Input/Suggestions**
- E. Unit Reports:**
- F. Board business**
 - 1. Approval of vouchers**
 - 2. MCSSA**
- G. New business**
- H. Public comment (5 minute limit per speaker)**
- I. Next meeting – September 19, 2016 – 10:00 AM**
- J. Adjournment**

“What do we believe? Who do we serve? What do we do?”

Mission:

The Michigan Department of Health and Human Services provides opportunities, services, and programs that promote a healthy, safe, and stable environment for residents to be self-sufficient.

Vision:

Develop and encourage measurable health, safety and self-sufficiency outcomes that reduce and prevent risk, promote equity, foster healthy habits, and transform the health and human services system to improve the lives of Michigan families.

**DELTA SOLID WASTE MANAGEMENT AUTHORITY
REGULAR MEETING**

JUNE 21, 2016

CATHERINE BONIFAS CIVIC CENTER, 225 NORTH 21ST STREET, ESCANABA, MI

MEMBERS PRESENT: Randy Gorecki, Steve Rose, Ralph Blasier, Patrick Johnson, Eric Buckman, Steve Viau and Gary Boudreau

OTHERS PRESENT: Don Pyle, Brooks Bougie, Cindy Rivers, Marc Tall, Craig Woerpel, Ryan Bergman and members of the community

Public Forum was called to order at 6:30 p.m. by Randy Gorecki.

Public Forum – City of Escanaba Mayor Marc Tall stated he has heard from a number of residents that are mad because they cannot easily get into the composting area.

Cindy Rivers, employee of the Delta County Waste Management Authority, stated she had a posting of the public forum on the office window encouraging people to come to the meeting tonight and express their concerns as they were complaining to her.

Ralph Blasier stated he serves the City of Escanaba residents as being a Councilmember and on behalf of the City of Escanaba there are complaints. Residents are finding it difficult to get into the compost site. The landfill placed the concrete barriers to prevent nighttime drops by commercial-sized trucks for the items the landfill cannot take and costs money to remove properly. The barricades limited the area to pickup trucks and small trailers.

The larger pieces of wood and large amounts of brush/grass/tree limbs can be brought over the scales during business hours.

The compost site is currently open twenty-four hours seven days a week.

Maria Maniaci asked the board if they were aware of the problems the City of Gladstone is having with their composting. She stated there is a fee on utility bills to support the compost site within the township and there were items from outside the township. Items were not being removed from plastic bags. At this point, residents must go to the Gladstone City Hall to obtain a pass. The compost area is only open at certain times and items are monitored.

Discussed the landfill being county owned. The City of Gladstone controls their compost site and can restrict to their residents only if needed.

Randy Gorecki stated the main concern the landfill was trying to restrict was big stumps. The landfill was originally taking stumps, however, the source who was removing such stumps is no longer active. Verso was originally grinding the stumps for fuel and it is no longer needed as natural gas is cheaper. The landfill is now responsible for the entire cost of removing/grinding large stumps and branches 3" or larger in diameter.

Discussed the Department of Environmental Quality not allowing the landfill to keep the stumps on site for a long period of time. Burning would not be allowed either at the landfill. Discussed the large sum of money spent complying with regulations.

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Steve Rose stated he spoke with his son-in-law who works at Bedrock and they are sitting on 300 semi-truck loads so this problem is not new just locally, but state wide as well.

Discussion took place on glass collection.

Randy Gorecki called the meeting to order at 7:00 p.m.

Public Comment

Delta County Administrator Ryan Bergman stated the letter of credit was renewed as far as Delta County backing the landfill so they can get a better rate. They have been working with First Bank to get a quote to replace Associated Bank. Unfortunately, there has been some time limitation, so he asked his board to give him the authority and they did so he can work with First Bank rather than presenting to the board as it wasn't ready.

Secretary's Report – Minutes of May 24, 2016

A motion was made by Steve Rose, seconded by Randy Gorecki, to approve the May 24, 2016, meeting minutes. Motion was approved unanimously.

Treasurer's Report

Don Pyle reviewed the Authority's May Financial Statements. He stated the Authority had Total Operating Revenues of \$171,163. The Total Recycling Operating Revenues was \$7,445. The Total Operating Income was \$40,283 with a year-to-date income of \$35,637. The Total Operating Expenses was \$130,880.

A motion was made by Gary Boudreau, seconded by Ralph Blasier, to approve the Treasurer's Report. Motion was approved unanimously.

Payment of Bills

Don Pyle stated Bacco Construction Company was paid \$342,535.95 for the recent capping project.

A motion was made by Gary Boudreau, seconded by Ralph Blasier, to approve payments of the bills in the amount of \$445,456.18. Motion was approved unanimously.

Additions to Agenda

Don Pyle added an item for letter of credit.

A motion was made by Patrick Johnson, seconded by Gary Boudreau, to approve the addition to the agenda. Motion was approved unanimously.

City Concerns on Compost Site (Ralph Blasier)

Ralph Blasier stated he is the City's representative on the landfill board. About a month and a half ago, the City Manager put him in charge of delivering a message that since the concrete barriers were installed to prevent large commercial trucks, people are having a hard time accessing the compost site and are complaining to the Mayor and making phone calls to City Hall. As discussed in the public forum, the

concrete barricades were installed to prevent large amounts of stumps/trees. There may have been an increase in illegal dumping resulting from the installation of the concrete barriers. The City has been successful at ticketing an illegal dumper at the west side ski park area.

Discussion From the Public Open Forum

Steve Viau questioned the feasibility of recycling glass or having a spot to drop off at the landfill. He knows that glass is heavy and it isn't worth a lot of money. The reutilization of glass is shipped out of the area.

Don Pyle stated if the landfill was to ship glass today, only clear glass, would pay \$21 last he has heard. It costs \$6 to put in a Gaylord box on a pallet which would leave \$15 and it would cost about \$28/ton to get to market. Green glass they charge to take from them and brown glass pays \$10/ton.

Randy Gorecki stated then the landfill would be handling and storing glass.

Don Pyle stated there is no way to make money from recycling glass. He referred to an article that was done last winter and states, "although innovative and community supported programs can help, the issue of low prices for collected glass is difficult to overcome." There are six recycling glass companies in the country with the closest being in Minneapolis/St. Paul and the trucking is expensive.

Millage Discussion

Don Pyle stated the landfill is going for a millage. He would like to have a discussion to find out if the board has heard anything. Cheryl Ohman from Lakestate Industries and Don Pyle are set up to conduct at least four meetings and possibly more. He will be getting the word out on why the millage is needed.

Patrick Johnson stated there was 96 likes on Facebook.

Capping Construction Update

Don Pyle stated the cap is in place and the protective soil layer has been put down and the clay liner has been put down. The plastic layer has been placed over the top as well. Working now on the anchor trench and toe and rain flap along the bottom edges. Doing the final work to be able to starting putting sand on top of that. Then ultimately 6" of topsoil in order to grow the grass.

The top soil was scratched off and placed to the side. One of the projects involved with the capping is to pull the leachate storage tanks that are on site since 1985. The tanks are eventually a potential leaking hazard. Because of the capping, the capacity is no longer needed so it made sense to remove the tanks.

There is a \$585,000 cd at First Bank that comes due at the end of June and will be transferred to the operating fund for the next time a bill is paid. There is approximately \$600,000 in a savings account at Baybank.

Projected completion date of August 1st.

Letter of Credit

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Don Pyle stated he is working with the Delta County Board and First Bank on trying to obtain a replacement letter of credit from Associated Bank to First Bank. However, in order to make this happen and do it timely, a discussion of the letter of credit needs to occur. Don Pyle is seeking approval to enter into an agreement for a letter of credit for the authority and its purposes.

A motion was made by Patrick Johnson, seconded by Gary Boudreau, to grant approval to Don Pyle to have him enter into an agreement for a letter of credit for the authority. Motion was approved unanimously.

Manager Report

Don Pyle stated within the next month he will be pushing for the meetings to take place on getting the millage information out at various organizations and groups.

Randy Gorecki stated he can join Don Pyle on meetings for the millage if needed.

A motion was made by Patrick Johnson, seconded by Gary Boudreau, to approve the Manager's Report. Motion was approved unanimously.

Board Comments

None.

Adjournment

A motion was made by Patrick Johnson, seconded by Gary Boudreau to adjourn the meeting with the time being 7:28 p.m. Motion was approved unanimously.

REGULAR MEETING

DELTA SOLID WASTE MANAGEMENT AUTHORITY

July 26, 2016

The regular meeting of the Delta Solid Waste Management Authority will be held on Tuesday, July 26, 2016 at 7:00 p.m. in the County Building at 2950 College Avenue in Escanaba.

Pledge of Allegiance
Public comment
Secretary report
Treasurer report
Payment of bills
Additions to agenda

AGENDA:

1. Propane Bids
2. Lakestate contract
3. Resolute Forest Products Sludge disposal renewal
4. 1st. Bank guaranty and resolution
5. Request from the City about landfill lease
6. Audit review and Capitalization policy
7. December 2015 Financials approved
8. Millage discussion
9. Capping construction up-date
10. EPA/Van Essen communication
11. Manager report.
12. Board comments.

Randy Gorecki
Chairman

**SUPERIOR TRADE ZONE
REGULAR MEETING
May 17, 2016**

A meeting of the Superior Trade Zone was held on Tuesday, May 17, 2016, at 8:30 a.m. at the Maple Ridge Township Hall, 3892 West Maple Ridge 37th Road, Rock, MI 49880.

PRESENT: City of Escanaba City Manager Jim O'Toole, City of Marquette Commissioner Sarah Reynolds, Ford River Township Gary Boudreau, Garden Township Supervisor Ray Young, Humboldt Township Supervisor Thomas Prophet, Ishpeming Township Supervisor James Nankervis, Maple Ridge Township Supervisor Judy Trudell, Masonville Township Supervisor Peter Brock, Marquette County Administrator Scott Erbsch, Negaunee Township Supervisor Bill Carlson, and Richmond Township Bill Luetzo.

ALSO PRESENT: City of Escanaba Executive Assistant Buffy L. Smith, CUPPAD Executive Director Joel Schultz, Delta County Administrator Ryan Bergman, and City of Marquette CFO Gary Simpson.

ABSENT: Bark River Township Supervisor Gregg Johnson, Chocolay Township John Greenberg, City of Gladstone City Manager Darla Falcon, Delta County Commissioner Patrick Johnson, Ely Township Supervisor Carl Hosang, Forsyth Township Supervisor Joe Minelli, Nahma Township Supervisor Warren Groleau, and Wells Township Supervisor Robert Therrian.

Scott Erbsch called the meeting to order at 8:30 a.m.

ROLL CALL

Buffy L. Smith conducted roll call.

APPROVAL/CORRECTION(S) TO MINUTES: April 19, 2016

A motion was made by James Nankervis, seconded by Sarah Reynolds, to approve the meeting minutes as submitted with one (1) amendment to the submitted website RFP bids cost summary of services sheet; yearly cost listed for Revize should be \$1,900 instead of \$1,800 as stated. Ayes were unanimous.

APPROVAL/ADJUSTMENTS TO THE AGENDA

A motion was made by Bill Carlson, seconded by Bill Luetzo, to approve the May 17, 2016 agenda as submitted. Ayes were unanimous.

CONFLICT OF INTEREST DECLARATION

None.

UNFINISHED BUSINESS

1. Follow – Up Discussion – Marketing and Branding Strategy.

Scott Erbsch stated he contacted the Revize group to notify them they were selected to be the Superior Trade Zone (STZ) website developer. He said an agreement is currently being worked on. The agreement is for five (5) years with a condition of approving to pay \$1900 per year for the five (5) years. Mr. Erbsch stated the funds are available for two (2) years and agrees to provide two (2) years payment with the ability to approve each consecutive year after that assuming funding is available. Lastly, he said Revize agrees in the fifth (5th) year to give a complete re-do on the website.

Scott Erbsch stated sub-committee members need to be put in place to help with marketing before a lot of work can be put into the website design and creation.

2. Discussion – Creation of Sub-Committees.

Jim O'Toole stated the MEDC will be providing a marketing training seminar in June on marketing branding, strategy, and development, which would be a great benefit for the Superior Trade Zone and the local units of government.

Jim O'Toole stated the benefits of establishing various sub-committees for specific tasks that may come before the full membership of the Board from time to time will be established. The first sub-committee for discussion is Marketing and Branding.

Jim O'Toole stated Vicki Schwab volunteered to be a part of this sub-committee at the last meeting.

Scott Erbisch stated Amy Clickner volunteered at the last meeting to be part of the sub-committee and suggested three (3) STZ committee members minimum be part as well.

Jim O'Toole, Sarah Reynolds, and Scott Erbisch volunteered to be part of the Marketing and Branding Sub-Committee. Jim O'Toole stated this sub-committee will focus on marketing the Superior Trade Zone, logo design, catch phrase, highlighting key areas in the two (2) counties, etc. and create awareness of the Superior Trade Zone.

Scott Erbisch stated that any STZ members can participate at any given time if they would like to do so. He encourages additional participation.

Peter Brock stated he is an Assessor and can attend the meetings if his work schedule allows.

Jim O'Toole stated the group will ultimately have, as part of the STZ, a Master Plan that will not conflict with other local unit of government Master Plans.

Scott Erbisch stated a motion accepting the nominations for the Marketing and Branding Sub-Committee members to include Vick Schwab, Amy Clickner, Sarah Reynolds, Scott Erbisch, and Jim O'Toole, with Peter Brock as an alternate.

A motion was made by James Nankervis, seconded by Bill Carlson, to approve the Marketing and Branding Sub-Committee members of Vick Schwab, Amy Clickner, Sarah Reynolds, Scott Erbisch, Jim O'Toole, and with Peter Brock as an alternate. Ayes were unanimous.

Jim O'Toole stated sub-committee members for the Marketing and Branding Sub-Committees have been chosen and the other two (2) sub-committees, the Infrastructure Sub-Committee and the Financial Incentive Sub-Committee, are up for discussion on volunteers. He stated engineering assistance will be needed for the Infrastructure Sub-Committee and will volunteer the City of Escanaba Engineer for engineering and support services.

Ryan Bergman nominated Patrick Johnson.

Scott Erbisch volunteered for the Infrastructure Sub-Committee and stated Vicki Schwab volunteered to be a part of this sub-committee at the previous meeting.

Joel Schultz volunteered CUPPAD Transportation Planner Peter Van Steen, who is an MDOT specialist.

James Nankervis volunteered. He stated he has a degree in engineering.

Scott Erbisch stated conference calls can be held instead of conducting meetings if needed.

Scott Erbisch stated members will consist of Patrick Johnson, Vicki Schwab, Peter Van Steen, Scott Erbisch, James Nankervis, and City of Escanaba Engineer, Bill Farrell, for services and support.

A motion was made by Sarah Reynolds, seconded by Jim O'Toole, to approve the Infrastructure Sub-Committee members of Vicki Schwab, Bill Farrell, Patrick Johnson, Scott Erbisch, Peter Van Steen, and James Nankervis. Ayes were unanimous.

Jim O'Toole stated nominations for the Financial Incentive Sub-Committee is up for discussion. This includes the programs available to assist with economic development. He would like an Assessor to be part of this group. He volunteers the new City of Escanaba Assessor once hired.

Scott Erbisch stated Amy Clickner volunteered for this group previously at the last meeting.

Peter Brock volunteered to be part of this sub-committee.

Ryan Bergman volunteered for this group.

Joel Schultz recommended CUPPAD Community Planner Anne Milne to be part of this group.

Scott Erbisch stated a motion is needed for the recommendation of sub-committee members being the City of Escanaba Assessor, Amy Clickner, Peter Brock, Ryan Bergman, and Anne Milne.

A motion was made by Bill Luetzo, seconded by James Nankervis, to approve the Financial Incentive Sub-Committee members of Amy Clickner, Peter Brock, Ryan Bergman, Anne Milne, and the new City of Escanaba Assessor. Ayes were unanimous.

3. Follow – Up Discussion – Existing Renaissance Zones within the Next Michigan Superior Trade Zone Boundaries.

Scott Erbisch stated a follow up in regards to the future of the regions' expired and expiring Renaissance Zones and the possibility of having them transitioned into Next Michigan Superior Trade Zones. He stated he has been in contact with Andrea Robach, the STZ's connection with the Next Michigan Development.

Scott Erbisch stated the way the Next Michigan Development program works is they approve a total of twenty-five (25) Renaissance Zones for the entire state for those that have Next Michigan Development areas. Currently there are six (6) zones, with the possibility of one (1) more. Each specific zone can be up to 200 acres. When Scott Erbisch met with Andrea Robach, she mentioned no one in the state has an approved Renaissance Zone and there aren't any in the works. With that being said, this creates opportunities.

Scott Erbisch questioned Andrea Robach on the possibility of the MEDC allowing an extension of the Delta County Renaissance Zone, which will be expiring within a year or so. Andrea Robach will have to look into this further.

Scott Erbisch stated in discussion with Andrea Robach the potential of Sawyer was mentioned again. He asked her if it had to be project specific. She will have to research this further.

Ryan Bergman suggested a protection be included so current businesses don't qualify for the incentives.

Jim O'Toole suggested incentives being based on the number of jobs created and how much money is being invested.

Scott Erbisch stated all the details have to be finalized.

Ryan Bergman suggested to think along the terms of what other incentives will be created in five (5) years. Incentives should be matched up so there isn't competition with each other. He believes everyone should agree on a standard incentive.

Scott Erbisch stated learning more on the incentives available and creating a couple of Renaissance Zones, will allow a potential project to move quicker.

Joel Schultz suggested pre-approval of a specific area to be considered Renaissance Zones. This area can be activated when a project comes along, this area can be used as a selling point, and it will save time.

Scott Erbisch asked members to think of possible areas with power, etc. that would be a good fit. He suggested a conference call with Joel Schultz, Ryan Bergman, Jim O'Toole, Scott Erbisch, and Andrea Robach to include negotiations of the Renaissance Zones.

Scott Erbisch stated getting something in the hopper ready to roll is a great idea.

Bill Carlson suggested Anne Giroux participate with the Renaissance Zones. He also feels she would be a good member of the Financial Incentive Sub-Committee with her background and experience.

NEW BUSINESS

1. Discussion – Speed Limits – Highway US 2 and Highway M-28.

Jim O'Toole stated he received an email from Jeff Ratcliff, the Executive Director for Keweenaw Economic Development Alliance, regarding the speed limit bills that have been released. Jeff Ratcliff stated the only Inter-state, I75 between St. Ignace and Sault Ste. Marie, bridges long distances and adds a barrier to the economy that needs to be addressed. Jeff Ratcliff said the added passing lanes certainly help, but the limited speed still has a negative impact. He stated the process for this change has become complicated and he is looking for a resolution of support on two (2) lane highways in the Upper Peninsula to increase the speed limit to 65 miles per hour.

Joel Schultz stated the roads are built to handle the increased speed. He feels it is a matter of preference on what the speed limit in these areas should be.

Scott Erbisch stated he would like an increase in the speed limit.

Sarah Reynolds stated she recently spoke to Representative Kivela and he stated a study was conducted on safety by the Michigan State police about two (2) year ago. Based on this information during their discussion, she would support the change to increase the speed limit.

Jim O'Toole volunteered to draft a letter of support for the increase in speed limit to 65 miles per hour in the mentioned areas on I75 between St. Ignace and Sault Ste. Marie.

A motion was made by Sarah Reynolds, seconded by Bill Luetzo, to have Mr. O'Toole draft a letter of support for the increase in speed limit to 65 miles per hour on I75 between St. Ignace and Sault Ste. Marie as long as the road conditions warrant the increased speed limit. Ayes were unanimous.

MEMBER ANNOUNCEMENTS AND UPDATES

Scott Erbisch questioned each Board Member on their participation in any other committees to see if any members from those committees would benefit in attending the Superior Trade Zone meetings. Scott Erbisch encouraged invitations to anyone from those committees who may add value in attending the STZ meetings.

Gary Simpson stated he would like to eventually find a re-use for the current hospital for in about three (3) years.

Sarah Reynolds said she will check into some possible Brownfield areas that could be used for Renaissance Zones.

Jim O'Toole stated he would like a representative from Northwoods Rail to attend the STZ meeting in June or to participate by conference call if attendance isn't possible.

Joel Schultz will be check into the possibility of a representative participating in the next meeting.

GENERAL PUBLIC COMMENT

None.

AUTHORITY/STAFF COMMENT AND ANNOUNCEMENTS

Jim O'Toole stated the next STZ meeting is scheduled for June 21st at 9:30 a.m. in Rock at the Maple Ridge Hall Township.

Scott Erbisch stated a dark stores update. He said there is interest by the Senate and the next step is to get it passed onto the floor in the House.

Jim O'Toole stated an update in regards to Marcus Abood for Tribunal. In opposing the appointment, a Senate confirmation hearing was conducted and the Senate was short by one (1) vote.

Scott Erbisch stated the key people involved on the sub-committee for this became aware of the realities and issues.

Scott Erbisch stated if the Governor's office supported the bill it would have a positive impact. He suggested sending letters of support to the Governor's office asking if they would publically support the legislation, which would hopefully have a great influence on a lot of the Republicans. He also suggested Speaker of the House Cotter to support the idea and to put it on the floor for vote. The support letter would emphasize this is not an Upper Peninsula issue, but a statewide issue.

Jim O'Toole added the City attorneys in Lansing are working on the issues.

ADJOURNMENT

A motion was made by Sarah Reynolds, seconded by Bill Luetzo, to adjourn the meeting. The meeting adjourned at 9:31 a.m. Ayes were unanimous.

Scott Erbisch, Chairperson
Marquette County Administrator

Patrick Johnson, Secretary
Delta County Commissioner

**SUPERIOR TRADE ZONE
REGULAR MEETING
June 21, 2016**

A meeting of the Superior Trade Zone was held on Tuesday, June 21, 2016, at 9:30 a.m. at the Maple Ridge Township Hall, 3892 West Maple Ridge 37th Road, Rock, MI 49880.

PRESENT: Chocolay Township John Greenberg, City of Escanaba City Manager Jim O'Toole, City of Gladstone City Manager Darla Falcon, City of Marquette Commissioner Sarah Reynolds, Delta County Commissioner Patrick Johnson, Ford River Township Gary Boudreau, Garden Township Supervisor Ray Young, Humboldt Township Supervisor Thomas Prophet, Ishpeming Township Supervisor James Nankervis, Maple Ridge Township Supervisor Judy Trudell, Masonville Township Supervisor Peter Brock, Marquette County Administrator Scott Erbsch, Negaunee Township Supervisor Bill Carlson, and Richmond Township Bill Leutzo.

ALSO PRESENT: City of Escanaba Executive Assistant Buffy L. Smith, Delta County Administrator Ryan Bergman, City of Marquette CFO Gary Simpson, University of MI Institute For Research on Labor, Employment, and the Economy Research Associate Connor Borrego, University of MI Institute For Research on Labor, Employment, and the Economy Project Manager Carmen Wells Quigg, University of MI Institute For Research on Labor, Employment, and the Economy Project Manager Sneha Gayatri, Balizarde President Bill Vajda, Delta County Economic Development Director Vicki Schwab.

ABSENT: Bark River Township Supervisor Gregg Johnson, Ely Township Supervisor Carl Hosang, Forsyth Township Supervisor Joe Minelli, Nahma Township Supervisor Warren Groleau, and Wells Township Supervisor Robert Therrian.

Scott Erbsch called the meeting to order at 9:30 a.m.

ROLL CALL

Buffy L. Smith conducted roll call.

APPROVAL/CORRECTION(S) TO MINUTES: May 17, 2016

A motion was made by James Nankervis, seconded by Peter Brock, to approve the meeting minutes as submitted. Ayes were unanimous.

APPROVAL/ADJUSTMENTS TO THE AGENDA

Jim O'Toole stated an amendment to the agenda with the addition of new business item number two (2), an introduction and overview of the University of Michigan Institute for Research on Labor, Employment, and the Economy to discuss the Defense Manufacturing Assistance Program.

A motion was made by James Nankervis, seconded by Darla Falcon, to amend the June 21, 2016 meeting agenda to include new business agenda item number two (2), an introduction and overview of the University of Michigan Institute for Research on Labor, Employment, and the Economy to discuss the Defense Manufacturing Assistance Program. Ayes were unanimous.

CONFLICT OF INTEREST DECLARATION

None.

Scott Erbsch stated he will be leaving at 10:00 a.m. and at that time will turn the Chair over to Jim O'Toole.

UNFINISHED BUSINESS

1. **Update – Webpage Creation, Marketing, and Branding Strategy.**

Scott Erbisch stated the website agreement with the Revize group has been signed and the first check has been sent. The next step in the process is to have the sub-committees meet.

Jim O'Toole stated he has been in contact with the MEDC and they are open to the members of the Superior Trade Zone attending the marketing and branding training seminar scheduled in September.

2. Update – Creation of Sub-Committees.

Scott Erbisch stated the Marketing and Branding sub-committee should meet to discuss website creation ideas and design.

Jim O'Toole stated a listing of the three (3) committees and all members has been distributed (listing attached).

Jim O'Toole stated he will spear head the first Marketing and Branding sub-committee meeting, he suggested Scott Erbisch spear head the first Infrastructure sub-committee meeting, and Ryan Bergman head the first Financial Incentive sub-committee meeting.

3. Update – Existing Renaissance Zones within the Next Michigan Superior Trade Zone Boundaries.

Scott Erbisch stated a recap of the Next Michigan Development program. He said they approve a total of twenty-five (25) Renaissance Zones for the entire state for those that have Next Michigan Development areas. There hasn't been one (1) established within any of the boundaries of any of the existing Next Michigan Development areas, so there is plenty of opportunity for the Superior Trade Zone. He previously spoke to the MEDC about the extension of Delta County and maybe reigniting areas of Sawyer depending on the needs.

Ryan Bergman stated Delta County's current Renaissance Zone has expired. In order to go further they will need gas and electricity extended along the main location where development is most likely. He said it will take an investment before it is ready. Jim O'Toole suggested, as a Superior Trade Zone sponsor, submitting an application to the CDBG for infrastructure. He said a meeting should be set up with himself, Ryan Bergman, and Vicki Schwab to discuss a CDBG application for infrastructure further.

4. Update – House Bill's 4423 – 4427 – Michigan Transportation Bills.

Jim O'Toole stated an update concerning the status of HB's 4423-4427, Michigan Transportation Bills, which will increase the speed limits on State roadways downstate and some upstate. He said the Bills went through the House and were approved. He also said, in speaking with Senator Casperson's office, that the Senate will likely take the Bill's up again in September. The Superior Trade Zone submitted a letter of support at the last meeting and this information was provided to Lansing.

NEW BUSINESS

1. Presentation – Northwood Rail Program – Wendy Gehloff, Director of the Florence County Economic Development Alliance.

Scott Erbisch stated Wendy Gehloff was unable to attend due to a conflict in schedule and moved to item number two (2) on the agenda.

2. Presentation – University of Michigan Institute for Research on Labor, Employment, and the Economy - Defense Manufacturing Assistance Program – Carmen Wells Quigg and Sneha Gayatri.

Jim O'Toole introduced Project Manager Carmen Wells Quigg.

Carmen Wells Quigg and Sneha Gayatri from the U of M Institute for Research on Labor, Employment, and the Economy Initiative made a presentation concerning the "Defense Manufacturing Assistance Program". The mission of this group is two-fold. First, this group assists organizations like the STZ to

develop (and pay for) services related to strategic planning, feasibility studies, marketing studies, branding, etc. The second part of their mission is to assist business owners that have done work with the Department of Defense, which has seen a 5% decrease in sales, production, or employment due to reduction in defense contracts, in coming up with mentoring programs, compliance programs, market research, strategic direction, product development and marketing/trade show preparation programs. The idea is to go into a business and do an evaluation of their various systems in place and recommend improvements, new directions, etc. (information attached).

Jim O'Toole stated, with the consensus of the group, he will spear head the pursuit of funding from the U of M Institute for Research on Labor, Employment, and the Economy group to complete a Multi-Modal Strategic Master Plan.

Jim O'Toole stated new business agenda item number one (1), a presentation from Director of the Florence County Economic Development Alliance Wendy Gehloff, will be placed on the next scheduled STZ meeting under unfinished business.

Jim O'Toole, in agreement with Scott Erbisch, stated the monthly STZ meeting for July will be cancelled due to a busy month and will meet again in August. Both recommend during the month of July the sub-committees meet instead.

MEMBER ANNOUNCEMENTS AND UPDATES

Jim O'Toole stated a dark stores update since the last meeting. First, the Court of Appeals overturned the tax tribunal on the Menard's versus City of Escanaba case. He will know more in the next thirty (30) days. Second, he said the House passed Representative Maturen's Bills to fix the dark stores loop holes. The Senate is supposed to take this up in September.

GENERAL PUBLIC COMMENT

Deputy Legal Counsel and Tribal Liaison at Executive Office of Michigan Governor Rick Snyder Dave Nyberg announced that the Michigan Rail Association will be having their annual meeting in the Upper Peninsula later this year in August. He said the STZ's motive is to improve supply change leverage infrastructure in ports in the region between Marquette and Delta counties and the rail component is a critical piece of this. He said all of Michigan rail industry and operators will be visiting in Escanaba and Marquette during this time. He said there is a potential trip of the Governor visiting during this week. He said the 21st Century Infrastructure Commission will be meeting that week also, so there will be a lot of themes focusing on infrastructure, rail, ports, etc.

Jim O'Toole stated he will provide additional details on the events as information becomes available. He said representatives will be present.

AUTHORITY/STAFF COMMENT AND ANNOUNCEMENTS

None.

ADJOURNMENT

A motion was made by Sarah Reynolds, seconded by Patrick Johnson, to adjourn the meeting. The meeting adjourned at 10:15 a.m. Ayes were unanimous.

Scott Erbisch, Chairperson
Marquette County Administrator

Patrick Johnson, Secretary
Delta County Commissioner

Marketing and Branding Sub - Committee	
Vicki Schwab	Delta County Economic Development Alliance
Amy Clickner	LSCP/Marquette County Economic Development Organization
Sarah Reynolds	City of Marquette Commissioner
Scott Erbisch	Marquette County Administrator
Jim O'Toole	City of Escanaba City Manager
Peter Brock (Alternate)	Masonville Township Supervisor
Infrastructure Sub - Committee	
Vicki Schwab	Delta County Economic Development Alliance
Bill Farrell	City of Escanaba City Engineer
Patrick Johnson	Delta County Commissioner
Scott Erbisch	Marquette County Administrator
Peter Van Steen	CUPPAD Transportation Planner
Jim Nankervis	Ishpeming Township Supervisor
Financial Incentive Sub - Committee	
Amy Clickner	LSCP/Marquette County Economic Development Organization
Peter Brock	Masonville Township Supervisor
Ryan Bergman	Delta County Administrator
Anne Milne	CUPPAD Community Planner
City of Escanaba Assessor	City of Escanaba City Assessor



INSTITUTE FOR RESEARCH ON LABOR, EMPLOYMENT, AND THE ECONOMY
DEFENSE MANUFACTURING ASSISTANCE PROGRAM
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DMAP Community

Supports impacted defense dependent communities as they develop projects that allow them to adjust to diminished defense spending and resources to help these communities adapt, advance, and flourish by providing advisory services and potential project funding assistance of up to \$50,000 to qualifying partner communities



Community Eligibility

- One or more defense contractor companies in your community qualifies for DMAP
- A major reduction in defense-supported activity has been negatively impacting your community
- Your community has been recognized as defense dependent and impacted by defense drawdown
- Assured engagement of key community stakeholders
- Willingness to work with outside service providers

Process

Admittance



DMAP conducts informational discussions and research

Site Visit



DMAP conducts community site visit

Focus Group



DMAP works with stakeholders to assess community impacts and discuss potential projects

Diagnostic Analysis



DMAP conducts research and creates Advisory Plan

Project Launch



DMAP executes and manages competitive bidding process, selects consultant with client and launches project

Monitoring



DMAP monitors project impact and progress and other growth opportunities for client

Types of Projects We Fund



Regional Economic Development Plan



Business Case Study



Feasibility Study



Housing Study



Marketing Study



Branding and Marketing Strategy



Tourism Development



Implementation of Existing Diversification Plan

To learn more, visit www.defensemap.org

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DMAP Company

Supports defense contractors across the defense supply chain (Tiers I, II, III and below) by offering business advisory services and up to \$100,000 in matching funds to qualifying defense suppliers that have been impacted by recent changes in defense spending and federal budget sequestration



Company Eligibility

- The company has operations in MI, OH or IN
- In the past 24 months or in the upcoming 24 months, the business has seen or will see (either one or both):
 - At least a 5% decrease in sales, production or employment due to reduction in defense contracts
 - A loss of a major product line (25% or more of firm revenue) due to loss of defense-related contracts

Process

Admittance



DMAP evaluates businesses based on eligibility criteria and application

Agreements



Firms sign NDAs with DMAP, safeguarding confidential information

Site Visit



DMAP visits the clients at their facilities to kick start analysis phase

Advisory Plan



DMAP prepares an Advisory Plan report based on research and analysis

Project Launch



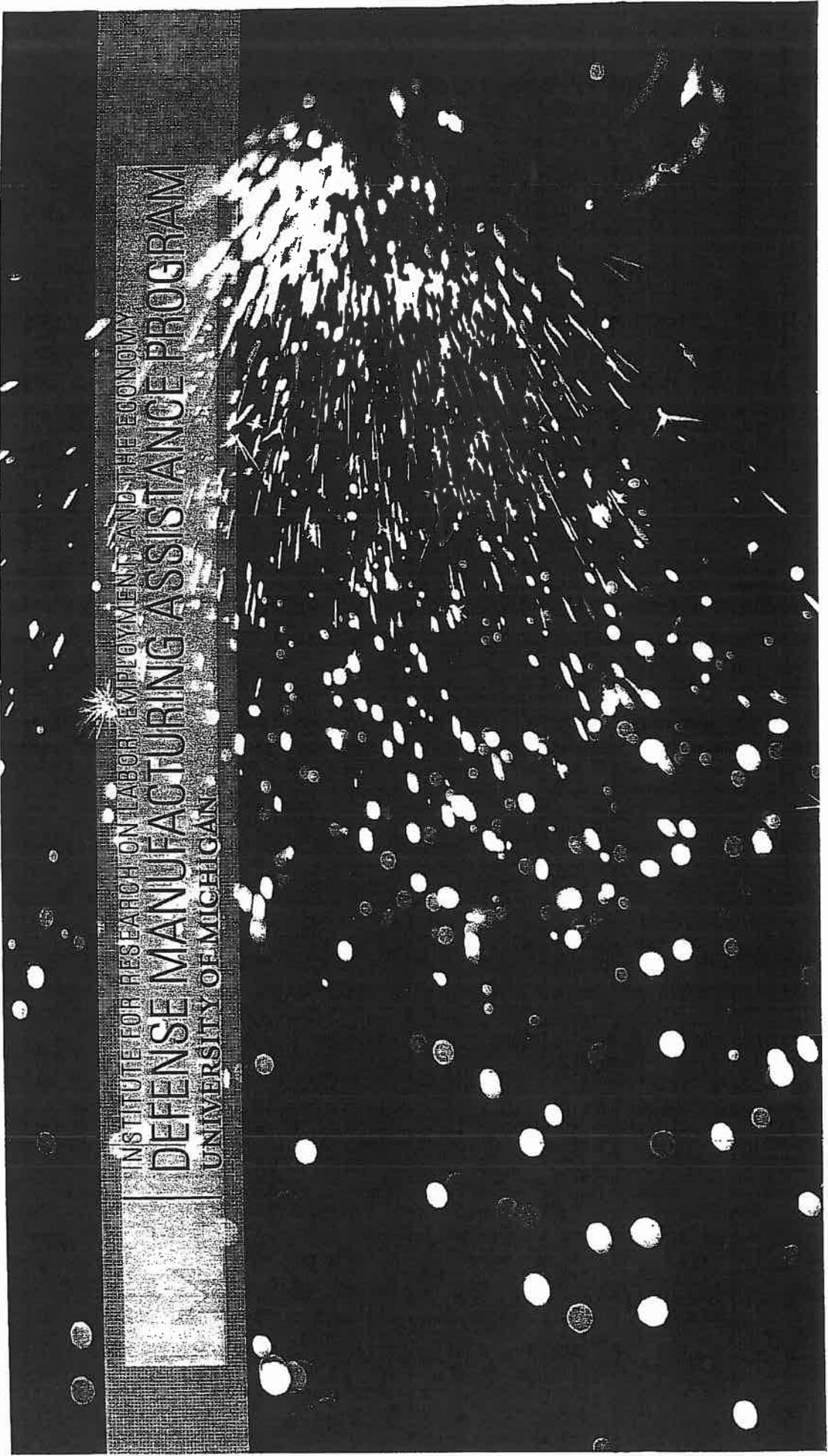
Projects identified during research and analysis are scoped, bid and launched

Types of Projects We Fund

 Succession Planning	 Lean Manufacturing and Mentoring	 Website Redesign	 Compliance and Certification
 Market Research	 Business Valuation	 Sales and Lead Generation	 Software Implementation
 Strategic Direction	 Cost Accounting, Forecasting, and Tax Planning	 Product Development	 Marketing and Trade Show Preparation

To learn more, visit www.defensemap.org

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What is DMAP?

Funded By



MICHIGAN ECONOMIC
DEVELOPMENT CORPORATION

Tri-State Program

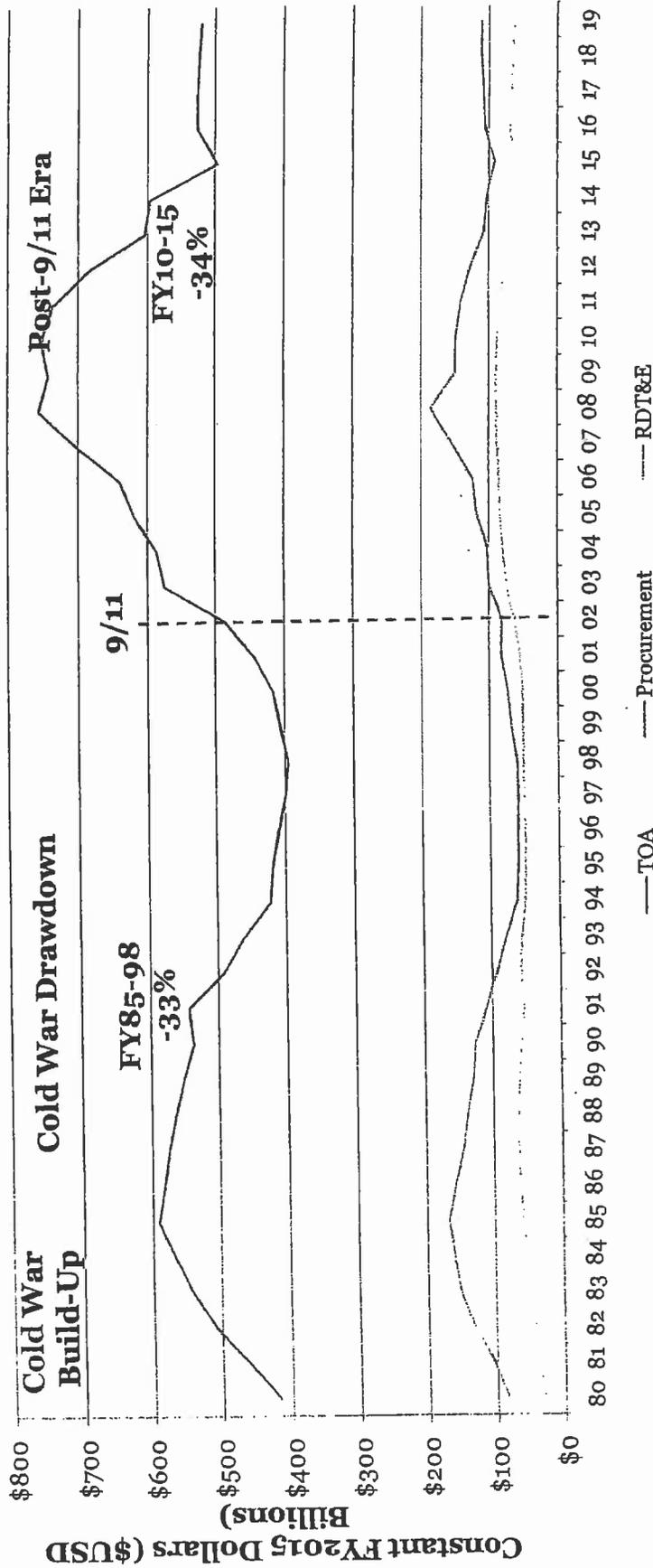


THE OHIO STATE UNIVERSITY



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The Need: Defense Budget FY 80-19



Note: Total Obligational Authority in constant billions of dollars. Includes all enacted war and supplemental funding through FY14.

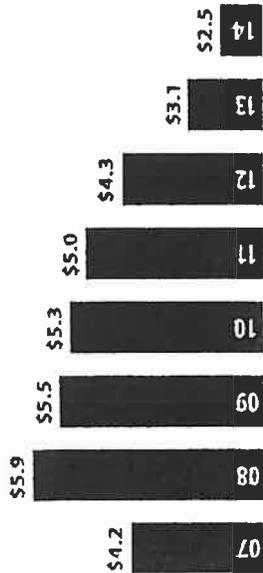
Source: Table 6-1, FY 2015 DoD Comptroller's Green Book

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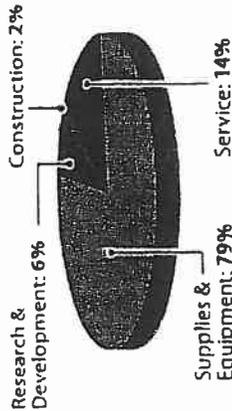


Michigan Defense Sector

Value of Contract Awards Performed (Billions)



By Type



• \$3.6B generated in FY2014 Revenue

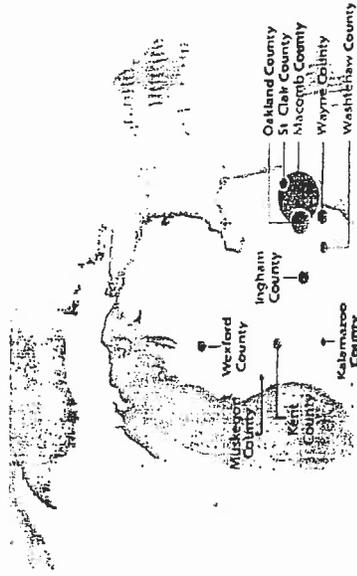
- #29 rank for US Defense Spending
- 0.9% of total US Defense Spending
- \$367 per resident

• \$1.1B Total Payroll for 26,202 defense personnel

- 60% Reserve/National Guard
- 36% Civilian
- 4% Active Duty

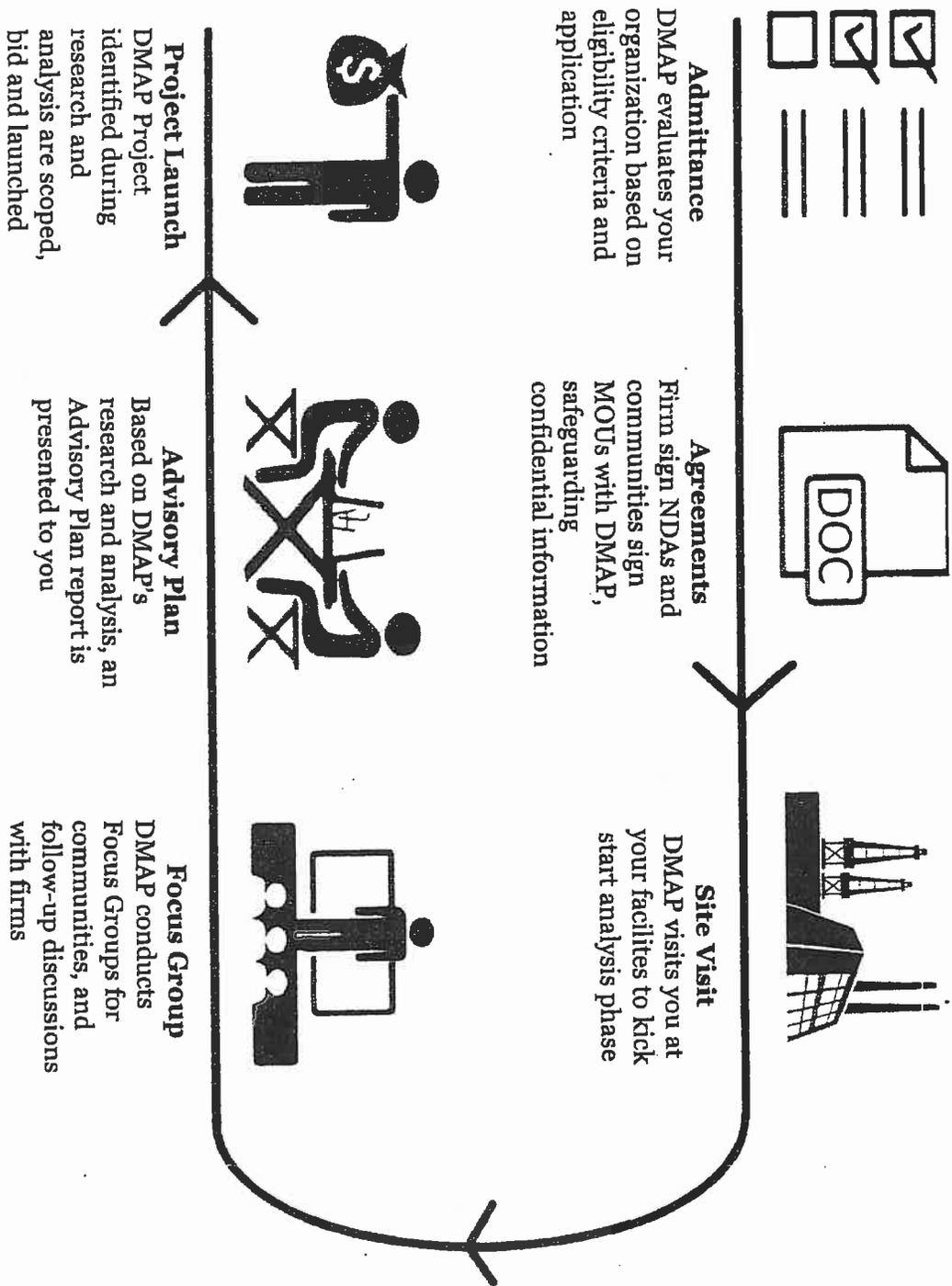
• Contracts by Service

- 75% Army
- 8% Navy
- 5% Air Force
- 12% Other Defense



Sources: OEA, Defense Spending by State, FY 2014; Deloitte, 2012 study on the defense industry

The DMAP Process



Helping Communities and Businesses just like Yours

25+

Communities
Assessed

7

Communities
Admitted

6

Community
Projects
Underway

100+

Companies
Assessed

40+

Companies
Admitted

60+

Company Projects
Underway



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IRLEE: Institute for Research on Labor, Employment, and the Economy

Lightweight Innovations for
Tomorrow (LIFT)

MForesight

Defense Manufacturing
Assistance Program (DMAP)

Procurement Technical Assistance
Center (PTAC)

First Customer Program (FCP)

Technology Commercialization
Assistance (SCIP/TCA)

Great Lakes Trade Adjustment Assistance
Center (GLTAAC)

Center for Labor Market Research (CLMR)

Labor and Global Change (LAGC)

National Excess Manufacturing
Capacity Catalog (NEXCAP)

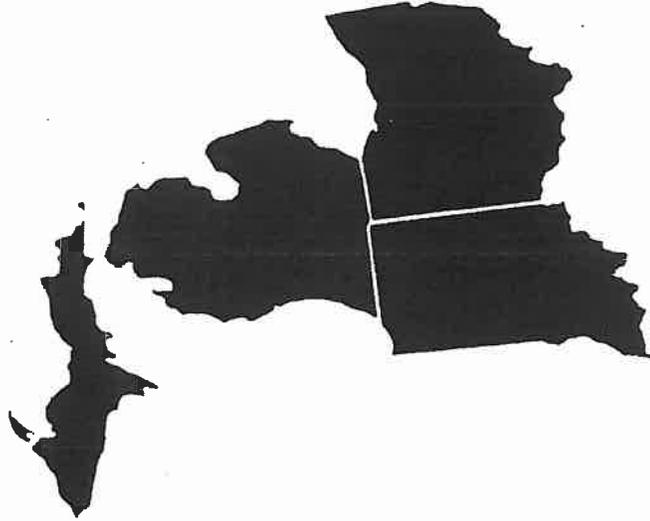
Detroit Chene Street History Project



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Community Eligibility Criteria



Your community is located in MI, OH or IN
and

**1 or more defense contractors in your
community is qualified to be a DMAP client**

or

Your community has been recognized as defense
dependent and adversely impacted



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Examples of Community Projects We Fund



**Regional
Economic
Development Plan**



**Business Case
Study**



**Feasibility
Study**



**Housing
Study**



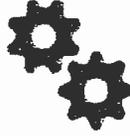
**Marketing
Study**



**Branding and
Marketing Strategy**



**Tourism
Development**



**Implementation
of Existing
Diversification
Plan**



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Case Study: Battle Creek

- **City of Battle Creek.** Known for its historic connection to the breakfast cereal industry, Battle Creek is also home to the W.K. Kellogg Airport, a large general aviation airport which hosts an Air National Guard base, the Western Michigan University College of Aviation, a Federal Aviation Administration Flight Inspection Field Office, as well as private industry.
- Development of a **comprehensive business case** for aviation-related economic development of the airport property and adjacent land. This case addresses **opportunities for additional partnerships** between the city, the airport, and existing and future developers and tenants. Partnerships include, but are not limited to, **manufacturing, research and development, retail, commercial, and business incubation.**
- It answers the question, “Why Battle Creek?” positioning W.K. Kellogg Airport above its national and international competitors in order to seek investment, increase the tax base, and add jobs by leveraging and complementing existing assets and infrastructure.



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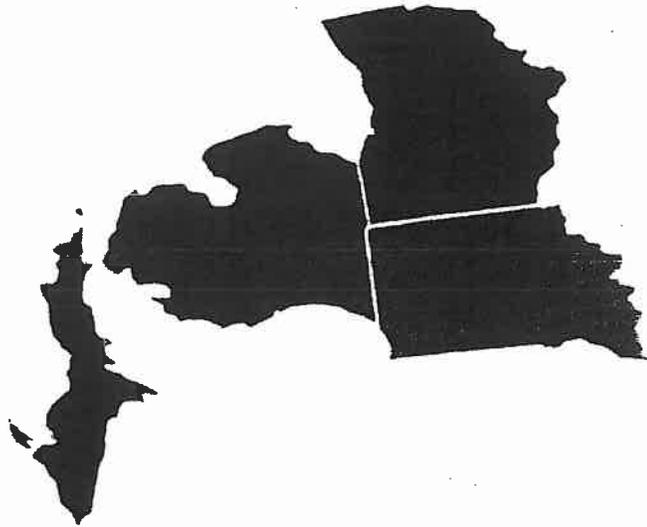
Company Eligibility Criteria

Your company has operations in MI, OH or IN
and

In the past 24 months or in the upcoming 24 months, your business has seen or will see:

At least a 5% decrease in sales, production or employment due to reduction in defense contracts
and/ or

A loss of a major product line (25% or more of firm revenue) due to loss of defense-related contracts



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Examples of Company Projects We Fund



Succession Planning



Lean Manufacturing and Mentoring



Website Redesign



Compliance and Certification



Strategic Direction



Cost Accounting, Forecasting, and Tax Planning



Market Research



Business Valuation



Sales and Lead Generation



Software Implementation



Product Development



Marketing and Trade Show Preparation



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Case Study: Design and Fabrication Company

- A 25+ year-old company in Michigan's "thumb" region that offers design and metal fabrication services, integration, and finishing capabilities. This firm competes in the aerospace, defense, energy, and industrial markets.
- DMAP explored diversification strategies for the company, including potential **acquisition targets** and entrance into the construction and shipbuilding commercial markets.
- DMAP's recommendation of implementing a **lean manufacturing** project resulted in a **60% reduction in lead time (40 days)** for a process related to purchase orders, and **created 3 new jobs**.



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Questions?

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Find out more at: defensemap.org



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