

TENTATIVE AGENDA

DELTA COUNTY BOARD OF COMMISSIONERS

August 16, 2016

5:15 p.m.

- I. CALL TO ORDER
- II. PRAYER
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL

**SPECIAL ORDERS OF BUSINESS:**

- V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
  - County Board minutes: 8-2-16
  - Committee of the Whole:
- VI. APPROVAL OF AGENDA
- VII. PRESENTATION OF WRITTEN COMMUNICATIONS
  - A. COMMUNICATIONS RECEIVED
  - B. COMMUNICATIONS FORWARDED
- VIII. REPORTS OF STANDING, STATUTORY, SPECIAL COMMITTEES AND OTHERS
- IX. **PUBLIC COMMENT ON AGENDA ITEMS** (Sign In)
- X. **COMMITTEE REPORTS**
  - 1. **Administrators Report**
  - 2. **Building and Grounds minutes of 8-3-16**
- XI. GENERAL ORDERS OF BUSINESS
  - A. UNFINISHED BUSINESS
  - B. NEW BUSINESS
    - 1. **Payment of Bills**
    - 2. **Drug Court Update- Emily DeSalvo**

3. **Essential Air Service - Airline Proposals**
4. **Resolution- MTF Refunding Bonds, Series 2016**
5. **Proposed FY 2017 Budget presentation**
6. **Ratify November Sheriff Millage Language**

XII. GENERAL PUBLIC COMMENT

XIII. COMMISSIONER'S COMMENTS

XIV. MEETING SCHEDULE

- A. Board of Commissioners Meeting on 9-6-16 at 5:15 p.m. in the Service Center Boardroom.
- B. Board of Commissioners Meeting on 9-20-16 at 5:15 p.m. in the Service Center Boardroom.
- C. Board of Commissioners Meeting on 10-4-16 at 5:15 p.m. in the Service Center Boardroom.
- D. Statutory Board of Commissioners Meeting on 10-11-16 at 5:15 p.m. in the Service Center Boardroom.
- E. Board of Commissioners Meeting on 10-18-16 at 5:15 p.m. in the Service Center Boardroom.

XV. NOTICES

**30 day notice of Appointments - Brownfield Redevelopment Authority**

XVI. ADJOURNMENT

\*\*\*\*\*DUE TO THE TIME CONSTRAINTS, THE DELTA COUNTY BOARD OF COMMISSIONERS HAS ADOPTED A POLICY THAT ANY INDIVIDUAL WISHING TO ADDRESS THE BOARD WILL BE ALLOCATED THREE (3) MINUTES. THE THREE MINUTES USED BY THE INDIVIDUAL ARE TO MAKE STATEMENTS. THERE WILL BE NO QUESTION AND ANSWER SESSION FORMAT. THIS WILL STRICTLY BE A STATEMENT TYPE FORMAT. IF YOU WISH TO ADDRESS THE BOARD, PLEASE SIGN YOUR NAME ON THE SIGN UP LIST AVAILABLE FROM THE COUNTY CLERK. SPEAKERS WILL BE CALLED IN ORDER OF SIGN UP.\*\*\*\*\*

THE COUNTY OF DELTA WILL PROVIDE REASONABLE AUXILIARY AIDS AND SERVICES FOR THE HEARING IMPAIRED AND TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON REASONABLE NOTICE TO THE COUNTY OF DELTA. INDIVIDUALS WITH DISABILITIES REQUIRING SERVICES SHOULD CONTACT THE COUNTY OF DELTA ADA COORDINATOR BY WRITING OR CALLING THE FOLLOWING:

Daniel Menacher, DELTA COUNTY ADA COORDINATOR  
310 LUDINGTON STREET  
ESCANABA, MI 49829  
TELEPHONE (906) 789-5189

The Honorable Members of the Delta  
County Board of Commissioners

Dear Commissioners:

A regular meeting of the Delta County Board of Commissioners is scheduled for  
Tuesday, August 16, 2016 at 5:15 p.m. in the Boardroom in the Delta County Service Center.

Sincerely yours,

Nancy J. Kolich  
Delta County Clerk

Proposed

**DELTA COUNTY BOARD OF COMMISSIONERS MEETING  
August 2, 2016**

Escanaba, Michigan

A Regular meeting of the Delta County Board of Commissioners was held this date, pursuant to the following call:

July 28, 2016

The Honorable Members of the Delta  
County Board of Commissioners

Dear Commissioners:

A Regular Meeting of the Delta County Board of Commissioners is scheduled for Tuesday August 2, 2016, at 5:15 p.m. in the Boardroom of the Delta County Service Center.

Sincerely yours,  
Nancy J. Kolich  
Delta County Clerk

ROLL CALL

PRESENT: Commissioners Malnar, Johnson, Harrington, Moyle and Rivard.

ABSENT: None.

The meeting was called to order at 5:15 p.m. in the Boardroom of the Delta County Service Center by Delta County Clerk, Nancy J. Kolich.

VIII. PUBLIC COMMENT ON AGENDA ITEMS

None.

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved by Commissioner Moyle and seconded by Commissioner Rivard to approve the minutes of the July 19, 2016 meeting, as corrected. MOTION CARRIED.

VI. APPROVAL OF AGENDA

Moved by Commissioner Moyle and seconded by Commissioner Malnar to approve the agenda, as amended, rescheduling Emily DeSalvo to the next meeting. MOTION CARRIED.

Proposed

VII. PRESENTATION OF WRITTEN COMMUNICATIONS

- A. Received:
  - 1. Letter from the City of Escanaba.
  - 2. Letter from UPCAP.
  - 3. Letter from US Army Corps of Engineers.
- B. Forwarded: No letters were forwarded.

VIII. REPORTS OF STANDING AND STATUTORY SPECIAL COMMITTEES AND OTHERS

- 1. Airport Advisory Board minutes of 5-6-16.
  - 2. CAA/HRA minutes of 5-12-16.
  - 3. Public Health minutes of 6-16-16.
  - 4. Human Services Board minutes of 6-20-16.
  - 5. Solid Waste Authority minutes of 6-21-16.
- 
- 1. Superior Trade minutes of 5-17-16, 6-21-16.

Moved by Commissioner Johnson and seconded by Commissioner Moyle to receive the written communication and place on file.  
MOTION CARRIED.

IX. PUBLIC COMMENT ON AGENDA ITEMS: No public comment

X. COMMITTEE REPORTS:

1. Administrator's Report.

The Budget is complete - increased \$20,000 from 2015-16, no layoffs. ADA issue. MERS, Security Barrier for walking inmates from jail to courthouse has been installed, Workers Comp, Northcare, Road Commission reduced bonds.

X. GENERAL ORDERS OF BUSINESS

A. UNFINISHED BUSINESS

B. NEW BUSINESS

1. Payment of Bills.

Moved by Commissioner Moyle and seconded by Commissioner Malnar to pay bills in the amount of \$251,179.86 and Commissioners expenses of \$1,429.71. MOTION CARRIED.

2. Appointment to the Human Services Board.

Moved by Commissioner Rivard and seconded by Commissioner Johnson to appoint Donna Shomin to the Department of Human Services Board. MOTION CARRIED.

Proposed

3. Drug Court Update - Emily DeSalvo.

Rescheduled to the next meeting.

4. Fish Dam Bid Opening.

Moved by Commissioner Rivard and seconded by Commissioner Harrington to accept the bid offer from Robert Gustafson for \$200,000 with \$15,000 down (non-refundable) with the remainder to be paid within the year, as presented, for the 149 acre parcel at Fish Dam and to authorize the Administrator to begin the process of the terms of the agreement, an attorney and the abandonment of N-32 Road and the permanent easement for the snowmobile trail along the abandoned N-32 Road, up to 3 easements for nearby property owners, with the County retaining timber reserves for 5 years.

ROLL CALL	MALNAR	YES
	JOHNSON	YES
	MOYLE	YES
	RIVARD	YES
	HARRINGTON	YES

MOTION CARRIED.

5. MDOT Written Offer.

Moved by Commissioner Malnar and seconded by Commissioner Rivard to accept the MDOT Written Offer for the property at Pioneer Trail Park, as presented. MOTION CARRIED.

6. Out of County Travel - MAC Annual Conference.

Moved by Commissioner Moyle and seconded by Commissioner Malnar to approve out of county travel for the Commissioners and Administrator to attend the MAC (Michigan Association of Counties) at Boyne Falls. MOTION CARRIED.

7. Correctional Facility Project Discussion.

The Correctional Facility Project was discussed with Sheriff Oswald, Prosecutor Strom, Undersheriff Griebel, Administrator Bergman and the Board.

Moved by Commissioner Moyle and seconded by Commissioner Johnson to place the Correction Facility Proposal on the November ballot requesting \$17.9 million dollars, over 30 years.

ROLL CALL	MALNAR	YES
	JOHNSON	YES

Proposed

MOYLE	YES
RIVARD	YES
HARRINGTON	YES

MOTION CARRIED.

XII. GENERAL PUBLIC COMMENT

Steve Lieburn, Wells Township - Riverland, addressed the Board with his concerns regarding enforcing residential zoned areas that have become a gravel pit and a trucking business.

Eugene Martel, Wells Township - Riverland, addressed the Board with his concerns regarding enforcing residential zoned areas that have become a gravel pit and a trucking business.

XIII. COMMISSIONERS CONCERNS

Commissioner Malnar: None.

Commissioner Johnson: None.

Commissioner Moyle: None.

Commissioner Rivard: None.

Commissioner Harrington: None.

XIV. MEETING SCHEDULE

August 3 <sup>rd</sup>	9:00 a.m.	Building and Grounds meeting.
August 16 <sup>th</sup>	5:15 p.m.	Board meeting.
September 6 <sup>th</sup>	5:15 p.m.	Board meeting.
September 20 <sup>th</sup>	5:15 p.m.	Board meeting.

XV. NOTICES

30 day notice of Appointments - DATA Board

XVI. ADJOURNMENT

Moved by Commissioner Moyle and seconded by Commissioner Malnar to adjourn at 6:05 p.m.

Respectfully Submitted,

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Nancy J. Kolich, County Clerk

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Mary K. Harrington, Board Chair

## **BUILDING AND GROUNDS MEETING**

August 3, 2016

MEMBERS PRESENT: Commissioner David Rivard  
Commissioner John Malnar  
Administrator Ryan Bergman

ATTENDEES: Cory Schroeder, Director of Maintenance; Representatives of Trane Energy Solutions.

The meeting began at 9:10 a.m.

V. New Business:

1. **Energy and Infrastructure Project Kickoff Meeting**

Trane Energy Solutions was on hand to begin the previously approved energy and infrastructure project. Dan Roth and Jim Krol provided information on timelines, progress reports, and the initial priority of projects. The project will begin with contractor walkthroughs, solicitation of bids, and then the beginning of projects. The first project will likely be Airport LED lighting. The Administrator and Maintenance Director will work with the contractors on building access. No recommendations were made to the Board of Commissioners.

The meeting adjourned at 10:32 a.m.

# Delta County – Project Kick-Off Meeting Agenda

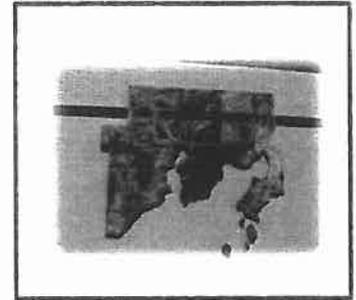
August 3, 2016

## Energy Savings Project

For:

**Delta County – Escanaba, MI**

August 3, 2016 9:00am EST



### Introduction of Team Members & Responsibilities:

- **Delta County**
  - Administrator Ryan Bergman
  - Commissioner Rivard
  - Commissioner Malnar
  - Cory Schroeder
  - John Weber
  
- **Trane**
  - Dan Roth – Project Developer/Manager
  - Jeff Groth – Contracting Operations Leader
  - Bob Davis – Area Manager
  - Jim Krol – Account Manager, Comprehensive Solutions
  
- **Sub-Contractors**
  - Billy's Electric
  - Masters Electric
  - Kobas Electric
  - Richer's Refrigeration
  - Berger and King
  - Jamar

### Communication Matrix:

- Primary Contacts for Trane
  - Dan Roth-Project Developer
    - Cell 612-590-9458
    - Office 651-468-2768
    - Email [dan.roth@trane.com](mailto:dan.roth@trane.com)
  - James DeGuire-Project Manager
    - Cell 414-374-6944
    - Office 414-266-5233
    - Email [james.deguire@irco.com](mailto:james.deguire@irco.com)
  - Jim Krol-Account Manager
    - Cell 414-902-0283
    - Office 414-266-5223
    - Email [jim.krol@trane.com](mailto:jim.krol@trane.com)
  - Jeff Groth- Contracting Operations Leader
    - Cell 608-444-4385
    - Office 608-838-8200
    - Email [jeffrey.groth@trane.com](mailto:jeffrey.groth@trane.com)

# Delta County – Project Kick-Off Meeting Agenda

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August 3, 2016

Primary Contact for Delta County:

- Cory Schroeder 906-241-2083
- Ryan Bergman 906-789-5100
  
- Review Scope of work
  - Airport
    - Controls Upgrade
    - Interior Lighting Upgrade
    - Building Envelope
    - VAV Zoning
    - Fresh Air Relocate
    - VFD and Motor installation
  - Courthouse:
    - Chiller Replacement
    - CW and HW valve replacements
    - VFD and Motor Upgrade on AHU's
    - Controls Upgrade
    - Lighting Upgrade
    - Building Envelope

## **Access to Facilities:**

- Courthouse
  - Identify Material Staging Area
  - Access keys available for select contractors
- Airport
  - Identify Material Staging Area
  - Access keys available for select contractors
- Airport Service Garage
  - Access keys available for select contractors

## **Working Hours:**

- Normal working hours
- Evening working hours
- Weekend working hours
- Off hours required to complete certain portions of the scope of work

## **Sequence of Work:**

- Formal construction schedule will be compiled once all sub-contractors have been issued a working contract
  - Lighting Design and Engineering July-Mid August
  - Building Envelope SOW to begin late August
  - Controls Engineering August-Mid September
  - Construction Project in Airport September through November
  - Construction Project in Courthouse September Through January

# Delta County – Project Kick-Off Meeting Agenda

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August 3, 2016

## ***Contractor Identification and Safety:***

- Delta County Contractor Guidelines
  - Will contractors need ID badges worn at all times while working in facilities
  - Access keys available for select contractors
- Delta County Safety Provisions
  - Safety training or requirements
    - Trane requires complete understanding and knowledge of safety guidelines, sub-contractors are responsible for following safety guidelines strictly.

## ***Project Correspondence & Reviews:***

- Design Drawings and Submittals
- Products and Equipment Approvals
- Meeting Minutes
- Project billing and acceptance approval process

## ***Project Correspondence***

- Bi-Weekly Meeting Schedule (Set when project begins)
  - James DeGuire will set the meeting schedule

## ***Existing Documentation available via drop box:***

- Select Drawings
- P&ID drawings
- Controls RFP
- Scope of Work
- Wage Determination
- Preliminary submittals for Chiller/VAV's and Slot Diffuser
- Partial Plan for ALT 1 Airport

## ***Meeting Wrap-up***

# DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE  
310 LUDINGTON STREET  
ESCANABA, MICHIGAN 49829  
PHONE: 906-789-5100  
FAX: 906-789-5197

B1



August 16, 2016

TO: Delta County Board of Commissioners  
FR: Ryan Bergman, Administrator  
RE: Payment of Bills

I have examined all claims presented, and recommend payment of the following; and that the County Clerk be directed to issue orders on the County Treasurer to the Claimants for the amounts allowed.

\_\_\_\_\_  
Ryan Bergman, Administrator

Date	Amount
08-28-16	72,054.49
08-04-16	745,308.83
08-11-16	71,536.22
Total Report of Claims \$	888,899.54
Total Jury Expense \$	0.00
GRAND TOTAL OF BILLS \$	888,899.54
Commissioner Expenses: \$	1,536.36 Paid

AUTHORIZED SIGNATURE \_\_\_\_\_  
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AUTHORIZED SIGNATURE \_\_\_\_\_

Check Date	Check	Vendor	Vendor Name	Description	Amount
<b>Bank FIRST ALL FUNDS 162809 - 162825 P/R CLKs + P/R Debt</b>					
07/22/2016	162807	019301	STATE OF MICHIGAN	FILATION JDGMT FEE-MOULDLS 02-16678-DP	26.00
07/22/2016	162808	019301	STATE OF MICHIGAN	FILATION JDGMT FEE-MOULDLS 02-16678-DP	26.00
07/28/2016	162826	001062	AMATEUR RADIO SOCIETY	EMERGENCY COMM TRAILER- SACKERSON	1,000.00
07/28/2016	162827	002020	BALDWIN TOWNSHIP TREASURER	PRE DENIAL INTEREST	109.18
07/28/2016	162828	002070	BARK RIVER TOWNSHIP TREASURER	PRE DENIAL INTEREST	67.04
07/28/2016	162829	002100	BAY DE NOC TOWNSHIP TREASURER	PRE DENIAL INTEREST	76.59
07/28/2016	162830	002102	BAY DE NOC LAW FIRM PC	CIRCUIT ATTORNEY FEES - JULY 2016	1,583.33
07/28/2016	162831	002109	BAYVIEW TRUCK & AUTO SERVICE	BACK PLATE FOR FUEL TRUCK/POSTAGE AND FR	636.91
07/28/2016	162832	002142	BERGMAN LAW OFFICE PC	CIRCUIT ATTORNEY FEES - JULY 2016	1,583.33
				PROBATE ATTORNEY FEES - JULY 2016	1,742.74
					<u>3,326.07</u>
07/28/2016	162833	002203	CARA BROCKWAY	CEO CERTIFICATION / LUNCH REIMB- 7/21	8.50
07/28/2016	162834	002240	ELAINE BOYNE	DHS BOARD- JULY 2016	25.40
07/28/2016	162835	003014	TIMOTHY F. CAIN	CIRCUIT ATTORNEY FEES - JULY 2016	1,583.33
				PROBATE ATTORNEY FEES - JULY 2016	1,742.74
					<u>3,326.07</u>
07/28/2016	162836	003058	CEM FOOD SERVICE	FOOD SERVICE 7/7/16 - 7/13/16	3,503.04
				FOOD SERVICE 7/14 - 7/20/16	3,511.87
					<u>7,014.91</u>
07/28/2016	162837	003061	CARQUEST AUTO PARTS	FOR PICK UP SWAY BAR LINKS	18.24
07/28/2016	162838	003120	CITY OF ESCANABA	PRE DENIAL INTEREST	209.09
07/28/2016	162839	003140	CITY OF GLADSTONE	PRE DENIAL INTEREST	57.96
07/28/2016	162840	003160	CLOVERLAND PAPER CO.	JANITORIAL SUPPLIES	133.97
07/28/2016	162841	004030	DAILY PRESS	2016 ANNUAL REVIEW NOTICE - ACCT DD0216	206.04
07/28/2016	162842	004075	DEGRAND, REARDON & HALL P.C.	ATTORNEY FEES DISTRICT CT - HALL - JULY	2,083.33
07/28/2016	162843	004200	DELTA COUNTY CLERK	APPLY BOND TO FINES & 10% - REVIS - 16-9	250.00
07/28/2016	162844	004230	DELTA COUNTY ROAD COMMISSION	GASOLINE - JUNE 2016	145.39
07/28/2016	162845	004270	DELTA COUNTY TREASURER	RECORDING EXP. 2-CANCEL OF FRF	20.00
07/28/2016	162846	004413	MICHAEL DOBY	MILEAGE REIMB - 7/19-21/16	64.80
07/28/2016	162847	004418	DTE ENERGY	NAT'L GAS - ACCT: 4576 012 0002 7	76.17
				NAT'L GAS - ACCT 4576 012 0006 8	381.40
				NAT'L GAS - ACCT 4576 012 0007 6	115.01
				NAT'L GAS - ACCT 4576 043 0003 0	131.97
				NAT'L GAS - ACCT 4569 786 0001 7	66.44
				NAT'L GAS - ACCT 4576 043 0002 2	31.18
				NAT'L GAS - ACCT 4576 043 0010 5	31.15
					<u>833.32</u>
07/28/2016	162848	004454	EASTERN AVIATION FUELS INC	JET FUEL RESALE 8000 GALLONS	15,120.68
07/28/2016	162849	004802	ECOLAB PEST ELIM DIV	YEARLY MAINT PEST CONTROL	150.00
07/28/2016	162850	004805	ECONOMOPOULOS LAW FIRM PC	DISTRICT ATTORNEY FEES - JULY 2016	2,083.33
				PROBATE ATTORNEY FEES - JULY 2016	1,742.74
					<u>3,826.07</u>
07/28/2016	162851	005040	ENSGIN TOWNSHIP TREASURER	PRE DENIAL INTEREST	29.14
07/28/2016	162852	006080	FORD RIVER TOWNSHIP TREASURER	PRE DENIAL INTEREST	349.75
07/28/2016	162853	007030	GARDEN TOWNSHIP TREASURER	PRE DENIAL INTEREST	185.56
07/28/2016	162854	007250	GUARDIAN PEST CONTROL, INC.	PEST CONTROL	30.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
07/28/2016	162855	010110	JOHNSTON PRINTING & OFFSET	POSTAGE FOR JURY MAILING	900.00
07/28/2016	162856	011070	KOBAS ELECTRIC CO., INC.	ARIFIELD RAMP LAMPS 3 MH1000U	109.14
07/28/2016	162857	012013	LAKE SUPERIOR BUSINESS MACHINES INC	TONER CARTRIDGE FUJITSU SCANNER CLEANING AND REPAIR	155.00 99.00 <u>254.00</u>
07/28/2016	162858	013028	JAYNE MACKOWIAK	CIRCUIT ATTORNEY FEES - JULY 2016	1,583.33
07/28/2016	162859	013060	MAPLE RIDGE TOWNSHIP TREASURER	2016 SUMMER TAX 01121500100 & 01121500200	83.40
07/28/2016	162860	013120	MASONVILLE TOWNSHIP TREASURER	PRE DENIAL INTEREST	148.08
07/28/2016	162861	013179	MENARDS	WASP SPRAY GARBAGE BAGS AND FUSES	12.38 65.92 <u>78.30</u>
07/28/2016	162862	014192	NORWAY SPRINGS INC	OFFICE - MONTHLY PRISTINA	49.20
07/28/2016	162863	018041	STACEY RANDALL	DHS BOARD- JULY 2016	20.00
07/28/2016	162864	018074	RENT-A-MAID INC	COMMERCIAL CLEANING - JULY 2016	1,440.92
07/28/2016	162865	018077	UPPER MICHIGAN LAW	DISTRICT ATTORNEY FEES - J. BRAY - JULY	2,083.33
07/28/2016	162866	018110	RICHER REFRIGERATION	YEARLY REQUIRED BOILER INSPECTIONS LEAK REPAIRS IN CONDENSER, REPLACE LIQUI	280.00 1,283.75 <u>1,563.75</u>
07/28/2016	162867	018116	DAVID RIVARD	MILEAGE/PHONE REIMB- MAY 2016 MILEAGE/PHONE/MEAL REIMB- JUNE 2016	153.26 124.49 <u>277.75</u>
07/28/2016	162868	018306	RURAL AIR SERVICE ALLIANCE	YEARLY RURAL AIR SERVICE MEMBERSHIP LICE	2,000.00
07/28/2016	162869	019104	PAUL CONWAY SHIELDS	FIRE SUIT - ONE COMPLETE - FED REIMBURSE	9,455.00
07/28/2016	162870	019109	JAMES RAYMOND SHAPY	PAYROLL 7-11-2016 THROUGH 7-22-2016	1,050.00
07/28/2016	162871	019201	STATE OF MICH, ST. EDUCATION TAX	SET & TLR TAX 7/1-7/15/16	2,089.03
07/28/2016	162872	019232	STATE OF MICHIGAN	TIR ANNUAL BOILER INSPECTIONS	250.00
07/28/2016	162873	019304	STATE OF MICHIGAN	PRE DENIAL INTEREST	3,950.54
07/28/2016	162874	021012	UNITED PARCEL SERVICE	SHIPPING PARTS RETURN FOR CREDIT	12.67
07/28/2016	162875	021059	UPPER PENINSUAL ASSESSORS ASSN	UPAA DUES MAY 2016/APRIL 2017	15.00
07/28/2016	162876	021070	U.P. POWER CO.	UTILITIES - ACCT 200052185	20.29
07/28/2016	162877	021072	U.P. CONCRETE COMPANY	REPAIR STORM DRAIN COVER (SINK HOLE)	1,495.00
07/28/2016	162878	022049	JAMES J VIAU	CIRCUIT ATTORNEY FEES - JULY 2016 (DIMEN	1,583.33
07/28/2016	162879	023015	ASHLEY WINKOWSKI	MILEAGE REIMB 7/21/16 - CER CERTIFICATIO MILEAGE/MEAL REIMB 7/19/16 MEAL REIMB 7/21/16 - CER CERTIFICATION	73.44 81.94 8.50 <u>163.88</u>
07/28/2016	162880	023070	WELLS TOWNSHIP TREASURER	PRE DENIAL INTEREST	175.63
07/28/2016	162881	ADMIN MISC	SUMMER RYAN KIICHENMAN	REFUND - ENTRY FEE	175.00
07/28/2016	162882	DLQ TAX	BRIAN KENNEDY	OVERPAYMENT OF 01101901200	3.08
07/28/2016	162883	PROS MISC	ALEXANDER WELLS	WITNESS FEE	6.00
07/28/2016	162884	PROS MISC	RAMADA WORLDWIDE	LODGING - 7/19/16-7/20/16 - DOBY, MICHAEL	79.50

FIRST TOTALS:

Total of 61 Checks: 72,054.49  
 Less 0 Void Checks: 0.00  
 Total of 61 Disbursements: 72,054.49

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
07/28/2016	162885	002151	ROBERT A. BERBOHM	EMERG MGMT SERVICES - JULY 2016	4,408.33
07/28/2016	162886	013175	MCNAMARA, ANNE B	COURT APPOINTED REFEREE - JULY 2016	2,000.00
08/01/2016	162887	002207	BLUE CROSS BLUE SHIELD OF MICHIGAN	HOSPITAL INSURANCE - VIAU	538.95
	162888			HOSPITAL INSURANCE - CARLSON	1,293.48
	162889			HOSPITAL INSURANCE - HOWELL	55.12
					<u>1,887.55</u>
08/02/2016	162890	013950	MUNICIPAL EMPLOYEES RETIREMENT	RETIREMENT-DEFINED BENEFIT	2,440.00
				RETIREMENT-DEFINED BENEFIT	2,317.00
				RETIREMENT-DEFINED BENEFIT	5,402.00
				RETIREMENT-DEFINED BENEFIT	3,138.00
				RETIREMENT-DEFINED BENEFIT	1,531.00
				RETIREMENT-DEFINED BENEFIT	755.00
				RETIREMENT-DEFINED BENEFIT	2,666.00
				RETIREMENT-DEFINED BENEFIT	3,262.00
				RETIREMENT-DEFINED BENEFIT	2,675.00
				RETIREMENT-DEFINED BENEFIT	851.00
				RETIREMENT-DEFINED BENEFIT	901.00
				RETIREMENT-DEFINED BENEFIT	1,341.00
				RETIREMENT-DEFINED BENEFIT	9,871.00
				RETIREMENT-DEFINED BENEFIT	16,751.00
				RETIREMENT-DEFINED BENEFIT	6,983.00
				RETIREMENT-DEFINED BENEFIT	853.00
				RETIREMENT-DEFINED BENEFIT	881.00
				RETIREMENT-DEFINED BENEFIT	6,655.00
				RETIREMENT-DEFINED BENEFIT	1,947.00
				RETIREMENT-DEFINED BENEFIT	1,188.00
					<u>72,408.00</u>
08/04/2016	162891	001027	ADVANCED AUTO PARTS	TOGGLE SWITCH AND AMP FOR MARINE PATROL	7.29
08/04/2016	162892	001156	AT&T ASSET PROTECTION	RESTITUTION - BEAUCHAMP - 07-7823-FH	5.00
08/04/2016	162893	002324	BRUTE INDUSTRIES INC	RESTITUTION - LAMBRECHT - 14-8979-FH	50.00
08/04/2016	162894	003058	CBM FOOD SERVICE	FOOD SERVICE 7/21 - 7/27/16	3,460.08
08/04/2016	162895	003087	CHARTER COMMUNICATIONS	INTERNET - ACCT 8245 12 032 0091915	243.86
08/04/2016	162896	003120	CITY OF ESCANABA	2016 SUMMER TAXES PROCEEDS FROM SALE	297.76
				JULY 2016 PENAL FINES	2,082.31
					<u>2,380.07</u>
08/04/2016	162897	003130	CITY OF ESCANABA	UTILITIES - ACCT: 4-35-3760-00 CRASH BLD	34.54
				UTILITIES - ACCT: 4-35-4370-00 2900 HGR	59.63
				UTILITIES - ACCT: 4-35-5120-01 2912 AIRP	6.74
				UTILITIES - ACCT: 4-35-4350-00 PUMP STAT	21.94
				UTILITIES - ACCT: 4-35-3761-00	79.29
				UTILITIES - ACCT: 4-35-3750-00	2,103.01
				UTILITIES - ACCT: 4-35-3742-00 AIRPORT D	19.69
				UTILITIES - ACCT: 4-35-4360-00 AIRPT DRI	211.05
				UTILITIES - ACCT: 4-35-4310-01 LOCATION	11.59
				UTILITIES - ACCT: 4-35-3720-00 AIRPT SIG	11.47
				UTILITIES - ACCT: 4-35-3730-00 T HANGARS	15.75
					<u>2,574.70</u>
08/04/2016	162898	003137	MAUREEN CARY	RESTITUTION - JACK - 14-9050-FH	150.00

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Check Date	Check	Vendor	Vendor Name	Description	Amount
08/04/2016	162899	003140	CITY OF GLADSTONE	UTILITIES-RICHARD SHERVIN - ACCT 2467-30 JULY 2016 PENAL FINES	278.28 700.67 <u>978.95</u>
08/04/2016	162900	003160	CLOVERLAND PAPER CO.	SOFT SOAP ANTIBACT	30.37
08/04/2016	162901	003170	COMMUNITY ACTION AGENCY	TRANSPORTATION 2 & 3 QTR	22,146.00
08/04/2016	162902	003240	COOPER OFFICE EQUIPMENT INC.	COPIER MAINT- QRTLY - KONICA MINOLTA 284 COPIER MAINT - BIZHUB C360 COPIER MAINT BIZHUB 200	135.00 242.88 228.34 <u>606.22</u>
08/04/2016	162903	003294	GARY CRELLER	RESTITUTION - SUNDBY - 13-8783-FH	5.00
08/04/2016	162904	003322	CSA AIR	REPAIR DAMAGED DME ANTENNA	611.10
08/04/2016	162905	004143	TAMMY DELKE	RESTITUTION - DELKE - 14-FH-9028	50.00
08/04/2016	162906	004200	DELTA COUNTY CLERK	APPLY BOND TO FINES - VALIQUETTE -16-FH- APPLY BOND TO FINES & 10% - ROHDE - 16-F 10% BOND - GARCIA - 16-FH-9305 APPLY BOND TO FINES - FLEURY - 15 UN 227 APPLY BOND TO FINES - AALTO - 04-DS-1778	500.00 500.00 50.00 50.00 50.00 <u>1,150.00</u>
08/04/2016	162907	004205	DELTA COUNTY FRIEND OF THE COURT	FOC BOND - FLEURY - 15-UN-22737 FOC BOND - CORMIER -- 11-DP-21367 FOC BOND - AALTO - 04-DS-17780	450.00 200.00 250.00 <u>900.00</u>
08/04/2016	162908	004241	DELTA COUNTY 4-H COUNCIL	11 PLAT BOOKS FOR JULY 2016	385.00
08/04/2016	162909	004256	DELTA COUNTY AIRPORT	POSTAGE	22.95
08/04/2016	162910	004270	DELTA COUNTY TREASURER	RECORDING EXP 0513202930405001 2 POSTAGE (MASTERSON)	14.00 1.14 <u>15.14</u>
08/04/2016	162911	004272	DELTA DISPOSAL	GARBAGE DISPOSAL - ACCT: 496 GARBAGE PICK UP - ACCT COM000040	395.00 163.95 <u>558.95</u>
08/04/2016	162912	004369	ANNE DESHAMPO	MILEAGE REIMB CISM TRAINING (VSU)6/24-6/	334.96
08/04/2016	162913	004419	STEVEN A. DOSH, M.D.	MEDICAL EXAMINER FEES-AUGUST 2016	3,500.00
08/04/2016	162914	004441	JASON DIX	PHONE REIMB - JULY 2016	35.00
08/04/2016	162915	005030	ELMER'S COUNTY MARKET	COFFEE FOR TRUSTEES	69.90
08/04/2016	162916	006050	FIRST BANK	RESTITUTION - GUSTAFSON - 06-FH-7609 RESTITUTION - GUSTAFSON - 06-FH-7609	25.00 25.00 <u>50.00</u>
08/04/2016	162917	006053	FRATERNAL ORDER OF EAGLES	RESTITUTION - EVANS - 14-FH-8969 RESTITUTION - EVANS - 14-FH-8969 RESTITUTION - EVANS - 14-FH-8969 RESTITUTION - EVANS - 14-FH-8969	150.00 150.00 150.00 150.00 <u>600.00</u>

Check Date	Check	Vendor	Vendor Name	Description	Amount
08/04/2016	162918	006057	FIRST LUTHERAN CHURCH	RESTITUTION - OLIVER- 99-6468-FH	30.00
08/04/2016	162919	006071	RACHEL FRAZHO	RESTITUTION - FRAZHO - 15-9208-FH - REPL	20.00
08/04/2016	162920	006075	DR. STEVEN FLATH	RESTITUTION - BEAUCHAMP - 11-FC-8445	10.00
				RESTITUTION - BEAUCHAMP- 11-8445-FC	10.00
					20.00
08/04/2016	162921	006088	DAN FORRESTER	MILEAGE WEEK 7/20/2016	144.00
				TRAVEL/THERAPY WEEK OF 07/27/2016	304.00
					448.00
08/04/2016	162922	007062	GBS INC	PRIMARY ELECTION PRECINCT KITS	1,041.06
08/04/2016	162923	007067	GENE'S TOWING & RECOVERY	TRANSPORT FEES AND SKIDSTEER	300.00
				AC RECHARGE AND PARTS FOR SWAY BAR LINK	113.60
				REPLACE WINDSHIELD IN D14	348.95
				ROTOR, PADS AND LABOR FOR UNIT K9	364.94
				TABLET INSTALL D16	320.00
				TABLET INSTALL	320.00
					1,767.49
08/04/2016	162924	007084	CHRIS GILL	RESTITUTION - SEYMOUR - 08-8181-FH	5.00
08/04/2016	162925	007130	ROBERT E. GOEBEL JR.	PHONE REIMB - JULY 2016	35.00
08/04/2016	162926	008025	LUKE HAMLIN	MILEAGE REIMB - JULY 2016	159.30
08/04/2016	162927	008031	MARK HANSON	MEAL REIMB - UPSET - JULY 2016	82.50
08/04/2016	162928	008061	HERFORD & HOPS RESTAURANT	RESTITUTION - KANG - 15-FH-9078	30.00
08/04/2016	162929	008090	HIAWATHA CHEF SUPPLY	DETERGENT	288.00
				PAPER TOWELS - MOP	444.30
					732.30
08/04/2016	162930	009042	INTERNATIONAL CODE COUNCIL INC	CODE BOOK	108.00
08/04/2016	162931	010091	PATRICK JOHNSON	MILEAGE/PHONE REIMB-MAY 2016	147.86
				MILEAGE/PHONE REIMB-JUNE 2016	92.24
					240.10
08/04/2016	162932	010110	JOHNSTON PRINTING & OFFSET	ENVELOPES	145.00
08/04/2016	162933	011054	ANN KANANEN	RESTITUTION - GRAVES - 12-8675-FH	20.00
08/04/2016	162934	011072	TIMOTHY KOBASIC	RESTITUTION - ARBOUR - 11-8519-FH	100.00
08/04/2016	162935	011087	MICHAEL & NANCY KOSSOW	RESTITUTION - IVES - 11-FH-8522	200.00
08/04/2016	162936	012082	RELX INC DBA LEXISNEXIS	SUBSCRIPTION-JULY 2016 - ACCT 1000HW06S	600.00
08/04/2016	162937	012091	SANDRA LINSMEYER	CARE OF BROOKLYN GORDON 5/1 - 5/15/16	308.85
08/04/2016	162938	012101	ANDREW LOSCALZO	RESTITUTION - PELTIN - 14-FH-9049	50.00
08/04/2016	162939	012131	PERRY LUND	PHONE REIMB - JULY 2016	35.00
08/04/2016	162940	013037	JOHN MALNAR	MILEAGE/PHONE REIMB- JULY 2016	317.44
08/04/2016	162941	013100	TONY MARTINEAU	MEAL REIMB - 7/26/16	8.50
08/04/2016	162942	013166	BRAD MCPHEE	RESTITUTION - PORATH - 10-8281-FH	10.00
08/04/2016	162943	013178	MECRA	MECRA REGISTRATION FEE-LAMARCH	200.00
08/04/2016	162944	013179	MENARDS	WIRE STRIPPER, GRIP STRIP, ELECTRICAL SO	56.94
				WASHERS, LOCK NUTS AND BOLTS	32.69
					89.63
08/04/2016	162945	013200	MICHIGAN ASSOCIATION OF COUNTIES	2017 MEMBERSHIP DUES	8,169.96
08/04/2016	162946	013200	MACAO	2017 MEMBERSHIP DUES- BERGMAN	190.00
08/04/2016	162947	013204	FAMELA MITCHELL	REIMB MILEAGE/LOGGING/BRIDGE/MEALS VSU C	484.65
08/04/2016	162948	013392	STATE OF MICHIGAN	CPL - JUNE 2016	4,363.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
08/04/2016	162949	013426	MICHIGAN SUPREME COURT	JURY SERVICES- JULY AUG SEPT C47	384.94
08/04/2016	162950	013435	MIDWEST CLAIMS SERVICE	RESTITUTION - GUSTAFSON - 06-FH-7610 RESTITUTION - GUSTAFSON - 06-FH-7610	25.00 25.00
08/04/2016	162951	013447	MILLER'S ACTION OFFICE SUPPLY	OFFICE SUPPLIES	50.00
08/04/2016	162952	013598	MOTION INDUSTRIES	10 P ELEMENT 10 MICRONS HYD FILTERS-RBR	124.94 13.05
08/04/2016	162953	014214	NORTHERN SCREEN PRINTING	EMBROIDERY - TYLER WAY PATCH FOR JACKET AND EMBROIDERY - N. GOO REMOVAL OF NAME ON UNIFORMS - C. NEWTON	31.00 35.75 22.00
08/04/2016	162954	014250	NU-WAY CLEANERS	UNIFORM MAINTENANCE/DRY CLEANING-JULY 20	88.75
08/04/2016	162955	015075	CATHERINE OLSON	RESTITUTION - MCDORMAN - 03-FC-7084	174.85
08/04/2016	162956	016056	PENGAD INC	TRANSCRIPT COVERS	100.00
08/04/2016	162957	017005	QT PETROLEUM ON DEMAND	M3000 100LL CC AND CARD READER MACHINE R	163.45
08/04/2016	162958	018029	VICTORIA A. RADKE	MILEAGE/MEAL REIMB 7/28/2016 - FOC CONF	729.54
08/04/2016	162959	018063	REINHART FOOD SERVICE	LUNCH BAGS, PAPER CUPS AND FOAM CUPS	79.04
08/04/2016	162960	018067	REAL ESTATE TRF.TAX,DEPT.77627	RE TRANSFER JULY 2016	262.84 65,553.75
08/04/2016	162961	018077	UPPER MICHIGAN LAW	ATTORNEY FEES-CISSELY LOFQUIST	80.00
08/04/2016	162962	018110	RICHER REFRIGERATION	ATTORNEY FEE-RUPRECHT	49.50
08/04/2016	162963	018115	RIVERSIDE AUTO SALES, INC	ATTORNEY FEES-TRAVIS JENSEN	90.00
08/04/2016	162964	018187	ROLAND MACHINERY CO	ATTORNEY FEES- KRISTINE RUPRECHT	247.50
08/04/2016	162965	018204	ROBERT ROSHAK	ATTORNEY FEES-LOFQUIST	27.00
08/04/2016	162966	019010	ST. ANNE CHURCH	COMPRESSOR, PARTS AND LABOR TO INSTALL CAR REPAIR TO 2011 WHITE CHARGER	494.00 2,375.42 2,136.77
08/04/2016	162967	019031	SAGINAW COUNTY PROBATE COURT	OIL CLUTCH	69.36
08/04/2016	162968	019201	STATE OF MICH,ST.EDUCATION TAX	KOM SWITCH-OLD INTERNATIONAL LOADER, NET	114.34 183.70
08/04/2016	162969	019228	STATE OF MICHIGAN	RESTITUTION - LELAIRE - 14-9009-FH	171.29
08/04/2016	162970	019234	STATE OF MICHIGAN	RESTITUTION - BEAUCHAMP - 08-8056-FH	10.00
08/04/2016	162971	019297	STATE OF MICHIGAN	RESTITUTION - BEAUCHAMP - 08-8056-FH	5.00
08/04/2016	162972	019356	STERICYCLE, INC	ATTORNEY FEES-ASHLEY MESHIGAUD - 7/17/16 SET & TLR TAX 7/15-31/16	15.00
08/04/2016	162973	019379	SEAN STUMPF	RESTITUTION - GAGNE - 12-8594-FH CER EXAM REGISTRATION FEE	65.00 498,482.26
08/04/2016	162974	020031	BOBBI JO & ROBERT TAYLOR	WEATHER OBS DATA SYS - APRIL-JUNE 2016	50.00
08/04/2016	162975	020116	TRANSUNION RISK AND ALTERNATIVE	HAZARDOUS WASTE PICKUP-ACCT 2235375	60.00
08/04/2016	162976	021036	U.P. KIDS	RESTITUTION - DEVEAUX - 15-9150-FH RESTITUTION - DEVEAUX - 15-9150-FH	103.50 165.79
08/04/2016	162977	020031	BOBBI JO & ROBERT TAYLOR	RESTITUTION - BALDWIN - 14-8994-FH INVESTIGATIVE CHECKS-ACCT 363167	35.00 17.89
08/04/2016	162978	021036	U.P. KIDS	RESTITUTION - BALDWIN - 14-8994-FH INVESTIGATIVE CHECKS-ACCT 363167	52.89 40.00
08/04/2016	162979	021036	U.P. KIDS	RESTITUTION - BALDWIN - 14-8994-FH INVESTIGATIVE CHECKS-ACCT 363167	25.00
08/04/2016	162980	021036	U.P. KIDS	RESTITUTION - BALDWIN - 14-8994-FH INVESTIGATIVE CHECKS-ACCT 363167	150.00
08/04/2016	162981	021036	U.P. KIDS	RESTITUTION - BALDWIN - 14-8994-FH INVESTIGATIVE CHECKS-ACCT 363167	150.00

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Check Date	Check	Vendor	Vendor Name	Description	Amount
08/04/2016	162977	021048	U.P.S.E.T.	CARE A SODERGEN - INC MAY 2016	105.00
08/04/2016	162978	021059	UPPER PENINSUAL ASSESSORS ASSN	CARE P SODERGEN - INC MAY 2016	105.00
08/04/2016	162979	022046	TERRY'S AUTO REPAIR	VEHICLE REPAIR	510.00
08/04/2016	162980	023076	TAMMY WETTHUHN	PHONE REIMB - JULY 2016	35.00
08/04/2016	162981	023121	WJMN-TV3	MILEAGE REIMB 7/29/16 & 8/1/16	140.40
08/04/2016	162982	025000	XEROX CORPORATION	VIDEO PREROLL UP MATTERS-MARKETING	175.40
08/04/2016	162983	084614	RENAISSANCE ACADEMY OF BEAUTY	COPIER - ACCT 718015423	125.00
08/04/2016	162984	CLERK MISC	CRISTOBAL GARCIA	RESTITUTION - LEMIRE - 01-6745-FH	33.46
08/04/2016	162985	DLQ TAX	COOL JAMES D	RETURN BOND - LESS 10% - GARCIA - 16-FH-	25.00
08/04/2016	162986	DLQ TAX	SEYMOUR PATRICK L	DLQ TAX REFUND	450.00
08/04/2016	162987	DLQ TAX	RABITROY BRENT	DLQ TAX REFUND	823.60
08/04/2016	162988	DLQ TAX	LORRAINE MCKNIGHT	DLQ TAX REFUND	395.70
08/04/2016	162989	TAX REFUND	ANDERSON BRANDY L	OVERPAY 05200701450	184.12
08/04/2016	162990	TAX REFUND	PLEWE GENE F & REYER JO E	Win Tax Refund 051-260-2919-333-005	5.11
08/04/2016	162991	TAX REFUND	BOWER JORDAN & NICOLE M	Win Tax Refund 009-123-019-00	508.77
08/04/2016	162992	TAX REFUND	SPENCE RODNEY J	Win Tax Refund 009-123-019-00	914.30
08/04/2016	162993	TAX REFUND	SPENCE RODNEY J	Win Tax Refund 009-123-019-00	899.91
08/04/2016	162994	TAX REFUND	WILLIAMS WHEATON J & CAROL	Win Tax Refund 051-230-2930-377-009	1,074.44
08/04/2016	162995	TAX REFUND	WILLIAMS WHEATON J & CAROL	Win Tax Refund 051-190-2930-157-016	2,888.65
08/04/2016	162996	TAX REFUND	KIRBY JAMES & DEBORAH LIV TRUST	Win Tax Refund 051-230-3606-155-004	720.85
08/04/2016	162997	TAX REFUND	KIRBY JAMES & DEBORAH	Win Tax Refund 051-230-3606-155-004	709.50
08/04/2016	162998	TAX REFUND	NATIONSTAR MORTGAGE LLC	Win Tax Refund 051-230-3606-155-004	698.35
08/04/2016	163000	TAX REFUND	ISETT'S WILLIAM SCOTT	Win Tax Refund 051-420-3606-100-045	1,407.85
08/04/2016	163001	TAX REFUND	THEUT DAVID M & RENEE M	Win Tax Refund 051-420-3606-100-045	83.97
08/04/2016	163002	TAX REFUND	THEUT DAVID M & RENEE M	Win Tax Refund 051-420-3606-100-045	82.66
08/04/2016	163003	TAX REFUND	THEUT DAVID M & RENEE M	Win Tax Refund 051-420-3606-100-045	81.37
08/04/2016	163004	TAX REFUND	THEUT DAVID M & RENEE M	Win Tax Refund 051-420-3606-100-045	164.03
08/04/2016	163005	TAX REFUND	THEUT DAVID M & RENEE M	Win Tax Refund 051-420-3606-100-045	893.98
08/04/2016	163006	TAX REFUND	THEUT DAVID M & RENEE M	Win Tax Refund 051-420-3606-100-045	307.45
08/04/2016	163007	TAX REFUND	THEUT DAVID M & RENEE M	Win Tax Refund 051-420-3606-100-045	1,201.43
08/04/2016	163008	TAX REFUND	THEUT DAVID M & RENEE M	Win Tax Refund 051-420-3606-100-045	828.38
08/04/2016	163009	TAX REFUND	THEUT DAVID M & RENEE M	Win Tax Refund 051-420-3606-100-045	815.33
08/04/2016	163010	TAX REFUND	THEUT DAVID M & RENEE M	Win Tax Refund 051-420-3606-100-045	995.81
08/04/2016	163011	TAX REFUND	THEUT DAVID M & RENEE M	Win Tax Refund 051-420-3606-100-045	964.72
08/04/2016	163012	TAX REFUND	THEUT DAVID M & RENEE M	Win Tax Refund 051-420-3606-100-045	980.16
08/04/2016	163013	TAX REFUND	THEUT DAVID M & RENEE M	Win Tax Refund 051-420-3606-100-045	1,944.88

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Check Date	Check	Vendor	Vendor Name	Description	Amount
08/04/2016	163003	TAX REFUND	FRYCZYNSKI DEANNA JO	Win Tax Refund 052-009-003-00	361.78
08/04/2016	163004	TAX REFUND	LAKE DANIEL A & CHODAK RAYNE	Win Tax Refund 051-010-2929-356-008	711.41
08/04/2016	163005	TAX REFUND	STEINMETZ JAMES P & TERESA R	Sum Tax Refund 009-059-018-00	75.84
				Win Tax Refund 009-059-018-00	88.78
					<u>164.62</u>
08/04/2016	163006	TAX REFUND	NIVISON MILIA & DAVID RGTS OF SRVR	Win Tax Refund 052-311-008-00	399.06
				Win Tax Refund 052-311-008-00	405.45
					<u>804.51</u>
08/04/2016	163007	TAX REFUND	WELLS MICHAEL	Win Tax Refund 051-010-2929-312-018	40.90
08/04/2016	163008	TAX REFUND	WELLS MICHAEL	Win Tax Refund 051-010-2929-312-018	40.90
					<u>81.80</u>
08/04/2016	163009	TAX REFUND	LOVELL MATTHEW J & MELISSA L	Win Tax Refund 007-431-264-00	1,921.26
08/04/2016	163010	TAX REFUND	CURTIS DAVID K & JANET L	Win Tax Refund 051-010-2929-357-015	918.44
08/04/2016	163011	TAX REFUND	HARRIS DARLENE K	Win Tax Refund 052-026-005-00	387.24
08/04/2016	163012	TAX REFUND	RABITOV BRENT	Win Tax Refund 007-130-027-00	177.03
08/04/2016	163013	TAX REFUND	WACHHOLZ MATTHEW & ANN	Win Tax Refund 007-410-113-00	1,075.32
08/04/2016	163014	TAX REFUND	BRUCE RANDY A, BARBARA J & MICHAEL	Win Tax Refund 007-470-008-00	700.93
08/04/2016	163015	TAX REFUND	BROWNELL SHERRI K & BOURDEAU JOHN	Win Tax Refund 007-131-009-00	550.68
08/04/2016	163016	TAX REFUND	PAULSON MATTHEW W & NICOLE M	Win Tax Refund 007-020-048-00	1,330.26
08/04/2016	163017	TAX REFUND	ANDERSON THOMAS R REV LIV TRUST	Win Tax Refund 051-390-2919-379-009	243.96
				Win Tax Refund 051-390-2919-379-010	67.75
					<u>311.71</u>
08/04/2016	163018	TAX REFUND	ANDERSON THOMAS R REV LIV TRUST	Win Tax Refund 051-390-2919-379-009	240.12
				Win Tax Refund 051-390-2919-379-009	236.34
				Win Tax Refund 051-390-2919-379-010	65.66
				Win Tax Refund 051-390-2919-379-010	66.70
					<u>608.82</u>
08/04/2016	163019	TAX REFUND	LEWIS RICHARD D	Win Tax Refund 007-102-018-00	1,280.76
08/04/2016	163020	TAX REFUND	MCCONKEY JOSEPH M & RITA A	Win Tax Refund 009-071-021-00	488.59
				Win Tax Refund 009-071-021-00	767.19
					<u>1,255.78</u>
08/04/2016	163021	TAX REFUND	VANDEVILLE MICHELLE A	Win Tax Refund 001-500-033-00	300.88
08/04/2016	163022	TAX REFUND	VANDEVILLE MICHELLE A	Win Tax Refund 001-500-033-00	531.27
08/04/2016	163023	TAX REFUND	YOUNG MICHAEL & DONILEE	Win Tax Refund 052-384-467-00	1,056.26
				Win Tax Refund 052-384-467-00	1,604.00
					<u>2,660.26</u>
					<u><u>745,308.83</u></u>
					<u><u>0.00</u></u>
					<u><u>745,308.83</u></u>

FIRST TOTALS:  
 Total of 137 Checks:  
 Less 0 Void Checks:  
 Total of 137 Disbursements:

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank FIRST ALL FUNDS					
08/05/2016	163024	ADMIN MISC	MICHELE A VANDEVILLE	DUE FROM MID PENINSULA SCHOOLS	532.92
				DUE FROM BALDWIN TOWNSHIP	5.33
					<u>538.25</u>
08/11/2016	163040	001012	A-1 DRAIN CLEANING	MONTHLY PUMP OF SEPTIC	155.00
08/11/2016	163041	001050	ALGER DELTA ELECTRIC ASSOC.	TOWER POWER ACCT 200500	109.75
08/11/2016	163042	001151	AT&T	PHONE - ACCT: 906 786-5902 665 3	26.62
08/11/2016	163043	002151	ROBERT A. BERBOHM	MILEAGE REIMB- MAY AND JUNE 2016	141.04
08/11/2016	163044	002236	BOYNE MOUNTAIN RESORT	LODGING- BERGMAN CONF#10U2NG 9/16-18/16	338.24
				LODGING- MALNAR CONF#10U2NK 9/16-18/16	338.24
				LODGING- HARRINGTON CONF#10T96A 9/16-18/	169.94
					<u>846.42</u>
08/11/2016	163045	003060	CDW GOVERNMENT INC	DASH MONITOR BASE	227.90
08/11/2016	163046	003080	CHAMBER OF COMMERCE-DELTA COUNTY	LUNCH W/ GOV- BERGMAN	20.00
08/11/2016	163047	003124	SANDY CARON	FOLDERS/TOOL BOX & CONTENTS/ NOTARY STAM	82.40
08/11/2016	163048	003240	COOPER OFFICE EQUIPMENT INC.	COPIER MAINT KONICA BIZHUB 350	168.00
08/11/2016	163049	004030	DAILY PRESS	AD- PROPERTY SALE -FISHDAM - ACCT DD0177	137.36
				STATE FAIR GUIDE-COLOR - ACCT DD0179	245.00
					<u>382.36</u>
08/11/2016	163050	004141	DELL MARKETING L.P.	PROSUPPORT	2,163.90
08/11/2016	163051	004240	DELTA COUNTY SHERIFF DEPT.	TABLETS AND MDT REIMB- JAN-JUNE	1,226.64
08/11/2016	163052	004438	CORY DITTRICH	BOOT ALLOWANCE 2015-16	148.35
08/11/2016	163053	004802	ECOLAB PEST ELIM DIV	ANT PROGRAM ESTAT PEST CONTROL	150.00
08/11/2016	163054	005063	ESCANABA RADIOLOGY ASSOCIATES	RADIOLOGY BILL - ACCT 5416124747.1	142.00
08/11/2016	163055	008049	MARY HARRINGTON	MILEAGE/PHONE REIMB- JULY 2016	133.82
08/11/2016	163056	008090	HIAWATHA CHEF SUPPLY	SPOODLES, HOT PADS AND OTHER KITCHEN SUP	50.25
				MOP COMBO	65.00
					<u>115.25</u>
08/11/2016	163057	009046	JESSICA IRVING	PHONE REIMB - JUNE 2016	35.00
08/11/2016	163058	010059	LORI JOHNSON	MEAL REIMB - 7/19/16	8.50
08/11/2016	163059	010110	JOHNSTON PRINTING & OFFSET	ARRAIGNMENT FORMS - ENVELOPES	415.00
08/11/2016	163060	011050	K-MART	AIR CONDITIONER FOR BOOKING ROOM	249.99
				GATORADE - JAIL	26.00
				COILED CORDS	31.96
					<u>307.95</u>
08/11/2016	163061	011071	KMB BROADCASTING INC	SPORTS PACKAGE-MARKETING	350.00
08/11/2016	163062	011088	KUSHNER & COMPANY	ADMINISTRATION COSTS EMPLOYEE FLEX PLAN	93.50
08/11/2016	163063	012013	LAKE SUPERIOR BUSINESS MACHINES INC	TYPEWRITER REPAIR/MAINT	555.99
08/11/2016	163064	012094	LEXISNEXIS RISK SOLUTIONS	JULY 2016 SERVICES-BILL ID 6684573	50.00
08/11/2016	163065	013004	MAAE	AIRPORT FALL CONFERENCE 2016 REGISTRATION	225.00
08/11/2016	163066	013179	MENARDS	48" 40W 4100K T12 2PK	8.04
08/11/2016	163067	013200	MICHIGAN ASSOCIATION OF COUNTIES	REG- BERGMAN/MALNAR 9/16-18/16	750.00
08/11/2016	163068	013349	MICHIGAN MUNICIPAL RISK MANAGEMENT	INS- GEN FUND 7/1/16-7/1/17	1,599.50
				INS RETENTION FUND 7/1/16-7/1/17	1,000.00
					<u>2,599.50</u>

*163025 - 163039 P/R CKS + P/R Ded*

*9*

Check Date	Check	Vendor	Vendor Name	Description	Amount
08/11/2016	163069	015025	OFFICE DEPOT	OFFICE SUPPLIES	50.58
08/11/2016	163070	015039	OFFICE PLANNING GROUP	CANON IR5075 USAGE	755.48
08/11/2016	163071	018110	RICHER REFRIGERATION	REFRIGERANT AND SERVICE CALL	221.61
08/11/2016	163072	018211	ROY NESS CONTRACTING & SALES INC	DOOR AND INSTALL	1,925.61
08/11/2016	163073	019014	ST. FRANCIS WOMENS CENTER	MEDICAL - ACCT F238067930	141.00
08/11/2016	163074	019018	THOMAS SABOR	MILEAGE REIMB 8/8 - 8/9/16	146.88
08/11/2016	163075	019079	MARK D SEYMOUR	CONSULTING SERVICES	497.65
08/11/2016	163076	019109	JAMES RAYMOND SHAPY	PAYROLL 7-25-2016 THROUGH 8-5-2016	2,110.00
08/11/2016	163077	019128	SIGNS UNLIMITED	UPPER HAND ARROW, PARKING SIGN VETERANS	100.00
08/11/2016	163078	019168	KELLY SMITH	PAYMENT BY PERSONAL CC FOR SHUTOFF TO DT	193.86
08/11/2016	163079	019325	STATE OF MICHIGAN	CIRCUIT, DIST, AND PROB CRT REMITTANCE	27,975.60
08/11/2016	163080	019379	SEAN STUMPF	RESTITUTION - DEVEAUX - 15-9150-FH	15.00
08/11/2016	163081	020046	TECHNICAL RESOURCE MGMT LLC	50 DRUG PANELS - ACCT FS-8819	575.00
08/11/2016	163082	020087	TITLE CHECK LLC	2013 TITLE SEARCH COSTS	9,279.96
08/11/2016	163083	020111	TRACTOR SUPPLY COMPANY	TIGER MOWER HYDRAULIC HOSE FITTING	18.98
08/11/2016	163084	021005	UNISOURCE - APPLETON	8.5X11 WHITE PAPER - CALL WITH DELIVERY	3,288.00
08/11/2016	163085	022014	JEFFREY VALLIER	BOOT ALLOWANCE 2015-16	84.79
				BOOT ALLOWANCE 2015-16	62.19
					<u>146.98</u>
08/11/2016	163086	023121	WJMN-TV3	PGA GOLF PACKAGE 2016 JULY - MARKETING	470.00
				VIDEO PRE-ROLL YASHI 25000 IMPRESSIONS-M	250.00
					<u>720.00</u>
08/11/2016	163087	023140	WRIGHT EXPRESS FINANCIAL SERVICES	CREDIT CARD CHG - ACCT 5567 3400 0301 80	10.89
				CAMERAS/IT EQU/SIGN&SEND/APPLE TVS/MONIT	3,375.36
					<u>3,386.25</u>
08/11/2016	163088	DLQ TAX	LANG LARRY	DLQ TAX REFUND	1,218.76
08/11/2016	163089	DLQ TAX	THIBAUT LEO J & STEPHANIE K	DLQ TAX REFUND	249.58
08/11/2016	163090	DLQ TAX	DELTA COUNTY TREASURER	DLQ TAX REFUND	397.15
08/11/2016	163091	DLQ TAX	ROY WILLIAM	DLQ TAX REFUND	533.30
				DLQ TAX REFUND	46.67
					<u>579.97</u>
08/11/2016	163092	TAX REFUND	THIBAUT LEO J & STEPHANIE K	Win Tax Refund 012-157-002-00	299.97
08/11/2016	163093	TAX REFUND	MEAD VICTOR G & DANIEL A	Win Tax Refund 052-079-001-00	945.36
08/11/2016	163094	TAX REFUND	MALNOR RONALD & KATHLEEN	Sum Tax Refund 007-124-011-50	35.32
				Win Tax Refund 007-124-011-50	106.58
				Sum Tax Refund 007-124-011-50	34.76
				Win Tax Refund 007-124-011-50	104.57
					<u>281.23</u>
08/11/2016	163095	TAX REFUND	VIAU JOSEPH L	Win Tax Refund 002-228-001-00	231.17
08/11/2016	163096	TAX REFUND	BERHOW JOHN L & KAROLYN A	Win Tax Refund 002-221-003-00	583.91
08/11/2016	163097	TAX REFUND	KIDD MICHAEL EDWARD	Win Tax Refund 052-354-014-00	12.01
08/11/2016	163098	TAX REFUND	MICHEAU ROBERT C & MEGHAN M	Win Tax Refund 012-183-065-00	101.90
				Win Tax Refund 012-183-064-20	84.50
				Win Tax Refund 012-183-064-10	821.87
					<u>1,008.27</u>
08/11/2016	163099	TAX REFUND	BISHOP ROBERT KENT & CLARE ANN	Win Tax Refund 012-159-005-00	1,254.38

Check Date	Check	Vendor	Vendor Name	Description	Amount
08/11/2016	163100	TAX REFUND	ST JOHN THOMAS	Sum Tax Refund 007-218-007-00	65.55
				Win Tax Refund 007-218-007-00	197.79
					<u>263.34</u>
08/11/2016	163101	TAX REFUND	NUSSBAUM BONNIE	Win Tax Refund 012-178-057-00	486.50
<b>FIRST TOTALS:</b>					
Total of 63 Checks:					71,536.22
Less 0 Void Checks:					0.00
Total of 63 Disbursements:					<u>71,536.22</u>

# Delta County Travel Expense Voucher

Employee: Patrick Johnson 10091

Date: June 2016

Date	0-3 hrs	3-6 hrs	over 6 hrs	Meeting	Meals/Other	Comments	Mileage
06/02/2016	X			MI Works			<del>14</del>
06/07/2016	X			Board			14
06/16/2016	X			Public Health			62
06/21/2016	X	} 50		Other		Stz	0
06/21/2016	X			Board			14
06/21/2016	X			Landfill			16

~~6/14/16~~ X  
~~6/15/16~~ X  
~~6/17/16~~ X  
~~6/18/16~~ X

~~Finance  
 UREDA  
 Airport~~

~~21  
 33  
 24~~

phone bill ending 7-1-16

110

106  
 57.24

I hereby certify that all items of expense included in this statement were incurred in the discharge of authorized official business, that the amounts are correct, and that they represent proper charges against the County.

SIGNED: 

  
 92.24

TOTAL PER DIEM 101-101-710.002: 110.00  
 TOTAL MILEAGE 101-101-860.001: 57.24  
 TOTAL PHONE 101-101-850.000: 35.00  
 OTHER: \_\_\_\_\_  
 GRAND TOTAL: 202.24

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# Delta County Travel Expense Voucher

Employee: Patrick Johnson 10091

Date: May 2016

Date	0-3 hrs	3-6 hrs	over 6 hrs	Meeting	Meals/Other	Comments	Mileage
05/03/2016	X			Board			14
05/05/2016	X			MI Works			0
05/06/2016	X			Airport			23
05/09/2016	X			Board			14
05/17/2016	X			Board			14
05/20/2016		X		Other		UP commission	42
05/25/2016	X			Landfill			14

5/26/16 X Health Dept  
 5/27/16 X Task force

44  
 44  


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 209  
 \$112<sup>86</sup>

160 35

Phone bill ending 6-1-16

I hereby certify that all items of expense included in this statement were incurred in the discharge of authorized official business, that the amounts are correct, and that they represent proper charges against the County.

SIGNED:    
 147<sup>86</sup>

TOTAL PER DIEM 101-101-710.002: 195.00  
 TOTAL MILEAGE 101-101-860.001: 112.86  
 TOTAL PHONE 101-101-850.000: 35.00  
 OTHER: \_\_\_\_\_  
 GRAND TOTAL: 342.86

13







3300 Airport Road  
Escanaba, MI 49829  
Kelly Smith, Manager  
Administration: (906)786-4902; Fax: (906)786-2583  
ksmith@deltacountymi.org www.deltacountymi.org/airport

Brian Herioux, Chairman Dee Dee Anderson Skradski, V-Chair Airt Brd David Moyle, Cty Brd Rep  
Patrick Johnson, Cty Brd Rep Will Carne, Airt Brd Vickie Schwab, Airt Brd Brian Belmonti, Airt Brd

August 16, 2016

B3

Todd Homan  
Director  
Office of Aviation Analysis  
US Department of Transportation  
1200 New Jersey Ave, SE  
Washington, DC 20590

Dear Mr. Homan:

The Delta County Airport Advisory Board and the Delta County Board of Commissioners have reviewed the bid proposals for Essential Air Service to the Delta County Airport (ESC) and have decided to support the bid from Skywest Airlines. Consistency and continuity have been major considerations in this decision as local passenger boardings have been increasing with the service Skywest Airlines has provided and frequent flyer loyalty has been well established.

Skywest Airlines proposal continues to offer the same service, and with the code share package with Delta Airlines, we are certain that our community will receive the great customer service they have been used to and on time-performance creating global business and economic opportunities. The working relationship with Skywest Airlines has given Delta County Airport the opportunity to be a part of the decision making process when new banks of time are offered or requested as well as continued competitive fares, allowing our customers the best availability and accessibility to Detroit's network of world connections.

The Airport Advisory Board and the Delta County Board of Commissioners have been pleased with the effort Skywest Airlines has made to support our community and airport and supports their bid as the best option for our loyal passengers.

Thank you for your consideration.

Sincerely,

Mary Harrington, Chairman  
Delta County Board of Commissioners

Brian Herioux, Chairman  
Delta County Airport Advisory Board



July 27, 2016

Michael Martin  
Office of Aviation Analysis  
US Department of Transportation  
1200 New Jersey Ave SE  
Washington, D.C. 20590

SkyWest Airlines' Essential Air Service Proposal for Escanaba, Michigan

Dear Mr. Martin:

Attached is SkyWest Airlines' proposal to provide direct air service from Escanaba Airport to Detroit Metropolitan Wayne County Airport.

SkyWest welcomes the opportunity to continue to serve the community of Escanaba. Our combination of safe and reliable aircraft, well-timed schedules, and access to one of the world's largest airline networks provides passengers with quality air service and will help drive economic growth in the region.

**Delta Air Lines' Network**

One of the most beneficial aspects of this proposal is the connectivity it provides to the passengers of Escanaba. They will continue to enjoy access to Delta Air Lines' global network, including thousands of daily flights to over 600 destinations in 65 countries. The airline is also a founding member of the SkyTeam global alliance and participates in the industry's leading trans-Atlantic joint venture with Air France-KLM, Virgin Atlantic, and Alitalia – making it easy to connect on to more than 15,000 daily flights. This connectivity makes it simple for passengers to plan their travel and is a key factor in the area's continued economic development.

**Frequency and Term**

As directed by the RFP, we will offer 12 roundtrips per week for a two year term. All flights have been timed to ensure they offer passengers valuable flight schedules that arrive and depart on bank. This means that they have been optimized for maximum connection opportunities in Detroit, making the service convenient for business and leisure travelers. With approximately 450 Delta or Delta Connection departures per day, Detroit International Airport makes it easy to get to destinations around the world. In addition to being a major hub, Detroit is also a top destination for Escanaba.

SkyWest's bid is contingent upon the DOT and Escanaba waiving the right to hold-in SkyWest Airlines upon issuance of a 120 days' notice to terminate service. Although we do not foresee an issue, and plan on being in this community for many years to come, we cannot be operationally constrained and kept in a market indefinitely, without the ability to adapt to the marketplace.

**Superior Aircraft**

Service will be provided using the Canadair Regional Jet 200 (CRJ200) 50-seat aircraft. SkyWest has been named the most reliable CRJ200 operator in North America five times since 2007 and is one of the largest domestic operators of this reliable, comfortable aircraft type.

**Summary**

SkyWest believes this proposal provides the best overall option for air service in Escanaba, with excellent connectivity in Detroit. We will also work with community and airport partners to market the service.

SkyWest is excited about the opportunity to continue providing exceptional air service to the community of Escanaba, Michigan.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Atkin". The signature is fluid and cursive, with the first name "Greg" being more prominent than the last name "Atkin".

Greg Atkin  
Managing Director – Market Development  
SkyWest Airlines

**SkyWest Airlines**  
**Essential Air Service Bid**  
**7/27/2016**

	ESC DTW
Number of round-trips per week	12
Aircraft type	CRJ
<b>Passenger Revenue</b>	
Passengers	31,000
Average fare	\$ 92.00
Revenue	<u>\$ 2,852,000</u>
<b>Block Time</b>	
Trip block time (minutes)	80
Total scheduled block time	1,664
Total completed block time	98% 1,631
<b>RPMS</b>	
Passengers	31,000
Stage length	306
Total RPMs	<u>9,486,000</u>
<b>ASMs</b>	
Scheduled departures	1,248
Completed departures	98% 1,223
Stage length	306
Available Seats	50
Total ASMs	<u>19,094,400</u>
Revenue	\$ 2,852,000
Direct operating expenses	\$ 4,235,154
RPM related	\$ 127,078
Departure related	\$ 896,806
ASM related	\$ 177,960
Total expenses	<u>\$ 5,436,997</u>
Operating income (loss)	\$ (2,584,997)
5% profit margin	<u>\$ 247,136</u>
<b>Annual subsidy requirement</b>	<b>\$ 2,832,133</b>
<b>SkyWest effective rates per unit</b>	
Cost per trip	\$ 4,445
Cost per passenger	\$ 159
SkyWest cost per block hour	\$ 3,334
<b>Effective Subsidy rate per unit</b>	
Subsidy per trip	\$ 2,316
Subsidy per passenger	\$ 91
<b>Load factor</b>	<b>50%</b>

MULTI-AERO, INC. D/B/A

**Air Choice One**

A dark, horizontal, teardrop-shaped graphic element positioned below the 'Air Choice One' text.

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# Proposal to Provide Essential Air Service at

**ESCANABA MICHIGAN**

**Docket DOT-OST-2003-15128**

Under 49 U.S.C. 41731 et seq.

July 27  
**2016**

Direct Inquiries Regarding this Proposal to:

**Darnea Wood, CFO**

Air Choice One Airlines

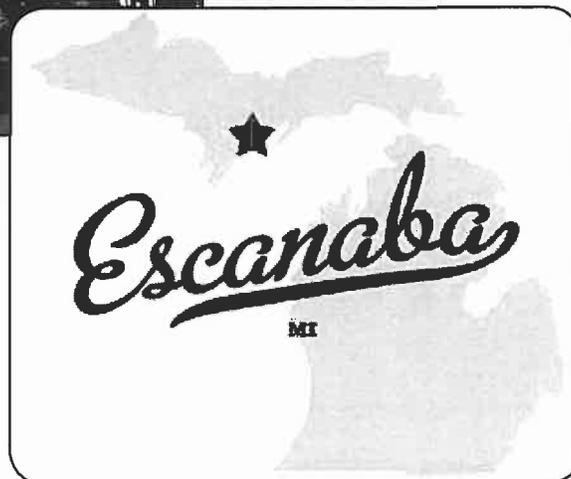
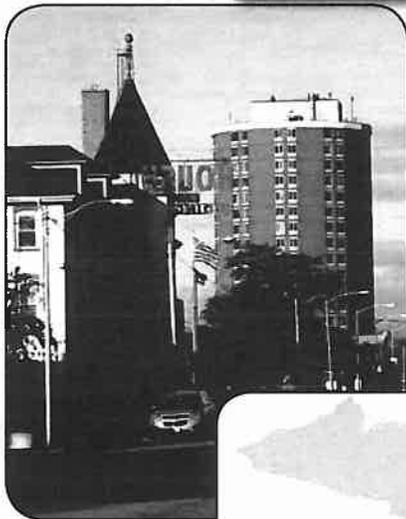
12300 Old Tesson Road, Suite 200 F, Saint Louis, MO 63128

Phone: (314)843.8501 ext. 1007 • E-mail: [darnea@airchoiceone.com](mailto:darnea@airchoiceone.com)

# ESCANABA

MICHIGAN

## Essential Air Service Proposal



**Air Choice One**



# Welcome

---

## O U R M I S S I O N

At Air Choice One it is our relentless pursuit to implement the critical initiatives required to achieve our mission. Delivering operational excellence in every area that exceed our commitments to both our customer and communities we serve.

Our goal is to be recognized as a performance leader in the airline industry. We provide services tailored to meet the ever-changing realm of air travel, and set the highest standards in service, safety and cost containment in our industry.

Bringing excellence to the table we unlock the potential to elevate the standards for air travel in the areas we serve. Pressing forward to surpass our competitors in quality, innovation, and improving our service to become the preferred airline in the communities we partner with.

As we tirelessly pursue new growth opportunities, we continually improve our strong competitive position for serving strategic markets and social responsibility as an ethical company that is emulated as a model of success.

**Air Choice One**



Air Choice One® 4

# Our Growth

## OUR SERVICE AREA



### **Burlington, Iowa**

Providing Service Since January 2010

### **Decatur, Illinois**

Providing Service Since December 2009

### **Jonesboro, Arkansas**

Providing Service Since February 2012

### **Ironwood, Michigan**

Providing Service Since July 2014

### **Mason City, Iowa**

Providing Service Since November 2014

### **Fort Dodge, Iowa**

Providing Service Since February 2015

### **Jackson, Tennessee**

Providing Service Since June 2015

### HUBS:

#### **Chicago O'Hare**

**International Airport ORD**

#### **Lambert - St. Louis**

**International Airport STL**

#### **Minneapolis - St. Paul**

**International Airport MSP**

**Air Choice One**

# Community Support

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## PRESENCE IN THE COMMUNITY

Air Choice One demonstrates a foundational commitment to our EAS communities by becoming a part of the community. We will be a member of the Chamber of Commerce, we strive to participate in community events, and give our support to local charities and fund-raisers.

Our goal is to be closely involved with each community on a personal level, this allows us to better understand how we can best serve that community.



**Air Choice One**



Air Choice One® 6

# Success

## EMPOWERED BY GROWTH

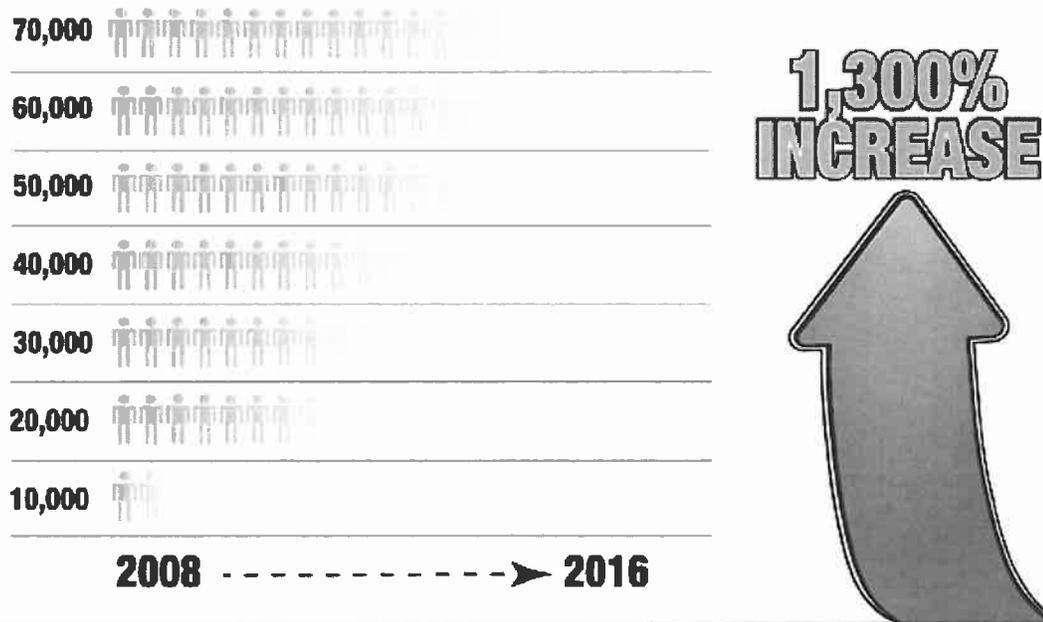
Air Choice One prides itself on the ability to promote a positive customer experience.

Our success is built on our commitment to the communities we serve, with the assurance of affordable rates and friendly service every single flight.

**Our two-tiered passenger pricing strategy  
(Refundable - Non-Refundable)  
drives complete consumer confidence and satisfaction.**

### Growth from the Beginning

Passenger Growth from 2008 to Present



**Air Choice One**

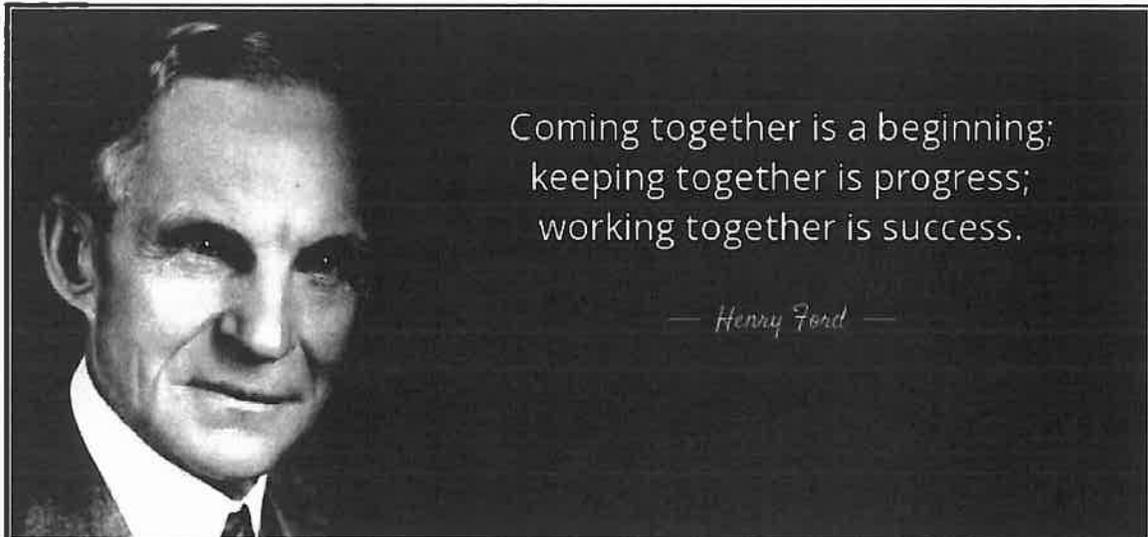
# Marketing

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## THE POWER OF PRESENCE

Our growth strategies always focus on maintaining a personal presence in the communities we serve. Our goal is to build strong relationships and engage our customers on a personal level.

Embracing technology allows us to extend our reach and have a profound impact on the world around us.



**Air Choice One**



# Service Options Index

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2-4 YEAR TERMS

## **TWIN ENGINE TURBO PROP SERVICE** Eight (8) Passenger Seats

---

### **Service Option 1**

**Escanaba, MI (ESC) - Chicago O'Hare International Airport (ORD)**

36 Total Round Trips Per Week

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### **Service Option 2**

**Escanaba, MI (ESC) - Minneapolis International Airport (MSP)**

36 Total Round Trips Per Week

**Air Choice One**



Air Choice One® 12

# Escanaba, Michigan

TWIN ENGINE TURBO PROP SERVICE  
Eight (8) Passenger Seats

## Service Option 1

36 Total Round Trips Per Week - Based on 97% Completion Rate  
**Escanaba, MI (ESC) - Chicago O'Hare International Airport (ORD)**

### Operation Revenues

Revenues	\$2,002,500
Other Revenues	20,025
<b>Total Operating Revenues</b>	<b>\$2,022,525</b>

Number of Passengers	22,500
Average Fare	\$89.00
Departures	3,643
Block Hours	3,435
Revenue Passenger Miles	5,917,500
Available Seat Miles	8,596,187

### Direct Operating Expenses

Flying Operations	\$970,570
Fuel and Oil	1,755,558
Maintenance	1,249,013
Aircraft Leases	555,500
<b>Total Direct</b>	<b>\$4,530,641</b>
Marketing	50,000
Indirect	1,431,333
<b>Total Operating Expenses</b>	<b>\$6,011,974</b>

### Year 1 and 2

Proposed Subsidy Per Departure	\$4,290,048	\$1,855
--------------------------------	-------------	---------

Operating Loss	\$3,989,449
Profit Element (5% total Oper. Exp.)	300,599
<b>Compensation Required</b>	<b>\$4,290,048</b>
Compensation per PAX	\$191
Compensation per Departure	\$1,178

DISCOUNTED FOR YEARS 3-4

### DISCOUNTED SUBSIDY

\$4,247,147/Year  
\$1,166/Departure

**Air Choice One will work closely with the community on providing flight schedules that will be optimal for our hub connections.**

**Air Choice One**

# Escanaba, Michigan

TWIN ENGINE TURBO PROP SERVICE  
Eight (8) Passenger Seats

## Service Option 2

36 Total Round Trips Per Week - Based on 97% Completion Rate

**Escanaba, MI (ESC) - Minneapolis International Airport (MSP)**

### Operation Revenues

Revenues	\$2,227,500
Other Revenues	22,275
<b>Total Operating Revenue</b>	<b>\$2,249,775</b>

### Direct Operating Expenses

Flying Operations	\$909,909
Fuel and Oil	2,142,405
Maintenance	1,435,104
Aircraft Leases	555,500
<b>Total Direct</b>	<b>\$5,042,918</b>
Marketing	50,000
Indirect	1,457,087
<b>Total Operating Expenses</b>	<b>\$6,550,005</b>

Operating Loss	\$4,300,230
Profit Element (5% total Oper. Exp.)	327,500
<b>Compensation Required</b>	<b>\$4,627,730</b>

Compensation per PAX	\$206
Compensation per Departure	\$1,270

Number of Passengers	22,500
Average Fare	\$99.00
Departures	3,643
Block Hours	4,060
Revenue Passenger Miles	6,817,500
Available Seat Miles	9,903,591

### Year 1 and 2

Proposed Subsidy Per Departure	\$4,627,730	\$1,270
--------------------------------	-------------	---------



**Air Choice One will work closely with the community on providing flight schedules that will be optimal for our hub connections.**

**Air Choice One**

# Air Choice One

---

TAKING YOU UNDER OUR WINGS!

**Air Choice One would be Honored to provide our services to Escanaba, Michigan.**



*We Look Forward  
to Partnering with  
You!*



B4

COUNTY BOARD OF COMMISSIONERS  
COUNTY OF DELTA, STATE OF MICHIGAN

RESOLUTION AUTHORIZING ISSUANCE AND SALE OF  
MICHIGAN TRANSPORTATION FUND REFUNDING BONDS, SERIES 2016

WHEREAS, the County of Delta, State of Michigan (the "County"), previously issued its \$4,800,000 Michigan Transportation Fund Refunding Bonds, Series 2007, dated September 18, 2007 (the "Prior Bonds"), under the provisions of Section 18c of Act 51, Public Acts of Michigan, 1951, as amended ("Act 51"); and

WHEREAS, the County has been advised that all or a portion of the Prior Bonds can be refunded at a savings; and

WHEREAS, the Board of County Commissioners determines that if the County is able to accomplish a net savings of at least two percent (2.00%) of debt service costs, then it is in the best interest of the County to refund all or a portion of the Prior Bonds; and

WHEREAS, Act 34, Public Acts of Michigan, 2001, as amended, the Revised Municipal Finance Act ("Act 34"), permits the County to authorize, within limitations which shall be contained in the authorization resolution of the governing body, an officer to sell and deliver and receive payment for obligations, approve interest rates or methods for fixing interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters and procedures necessary to complete the transaction authorized; and

WHEREAS, the Board of County Commissioners wishes to authorize the Managing Director of the Board of County Road Commissioners of the County of Delta, or his designee (the "Authorized Officer") to sell and deliver and receive payment for the proposed issue of refunding bonds without the necessity of the Board of County Commissioners taking further action prior to sale and delivery of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Bonds, designated MICHIGAN TRANSPORTATION FUND REFUNDING BONDS, SERIES 2016 (the "Bonds"), are authorized to be issued in the aggregate principal sum of not to exceed \$3,800,000, as finally determined by the Authorized Officer upon the sale thereof, for the purpose of refunding all or a portion of the Prior Bonds and paying costs incidental to the issuance, sale and delivery of the Bonds. The Bonds shall be sold through a negotiated sale and shall be awarded, subject to the parameters of this resolution, upon entry of an order (the "Order") by the Authorized Officer.

The issue shall consist of bonds registered as to principal and interest of the denomination of \$5,000 or multiples of \$5,000 not exceeding for each maturity the aggregate principal amount of such maturity, and shall be dated as of the date of delivery, or such other date as determined in the Order.

The Bonds shall mature on November 1 in the years 2017 to 2028, inclusive, or such other dates as shall be determined by the Authorized Officer in the Order, and shall be payable in the principal amounts, at the times and in the manner determined at the time of sale and confirmed in the Order. The

Bonds shall bear interest semiannually at a rate or rates determined upon sale thereof and as shall be set forth in the Order, but in any event not exceeding five percent (5%) per annum, payable on May 1 and November 1 of each year, commencing May 1, 2017, or such other date as shall be determined in the Order.

The Bonds shall be subject to redemption as approved by the Order, as permitted by law and in the manner and with notice as set forth in the form of the Bonds contained in Paragraph 6 hereof.

Interest shall be paid by check or draft drawn on the Transfer Agent (hereinafter defined) and mailed to the registered owner of the Bonds at the registered address, as shown on the registration books of the County maintained by the Transfer Agent. Interest shall be payable to the registered owner of record as of the fifteenth (15th) day of the month prior to the payment date for each interest payment. The date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the County to conform to market practice in the future. The principal of the Bonds shall be payable at the corporate trust office of U.S. Bank National Association, Detroit, Michigan as registrar, transfer agent and paying agent for the Bonds (the "Transfer Agent"). The County may select another bank or trust company located in the State of Michigan to serve as transfer agent upon notice to the registered owner of the Bonds not less than sixty (60) days prior to an interest payment date. If acceptable to the purchaser of the Bonds, the County Treasurer may also act as the Transfer Agent for the Bonds.

2. The Bonds shall be issued initially in book-entry-only form through The Depository Trust Company in New York, New York ("DTC"). So long as the Bonds are in the book-entry-only form, the Transfer Agent shall comply with the terms of the Letter of Representations to be entered into among the County and DTC, which provisions shall govern registration, notices and payment, among other things, and which provisions are incorporated herein with the same effect as if fully set forth herein. In the event the County determines that the continuation of the system of book-entry-only transfer through DTC (or successor securities depository) is not in the best interest of the DTC participants, beneficial owners of the Bonds, or the County, the County will notify the Transfer Agent, whereupon the Transfer Agent will notify DTC of the availability through DTC of the bond certificates. In such event, the County shall issue and the Transfer Agent shall transfer and exchange bonds as requested by DTC of like principal amount, series and maturity, in authorized denominations to the identifiable beneficial owners in replacement of the beneficial interest of such beneficial owners in the Bonds.

3. The Bonds shall be executed in the name of the County with the manual or facsimile signatures of the Chairperson of the County Board of Commissioners and the County Clerk and shall have the seal of the County, or a facsimile thereof, printed or impressed on the Bonds. No Bond shall be valid until authenticated by an authorized officer of the Transfer Agent.

4. For the purpose of providing moneys to pay the principal of and interest on the Bonds and in accordance with the provisions of Section 18c of Act 51, there is hereby irrevocably appropriated sufficient of the moneys received, and to be received, by the Board of County Road Commissioners from the Michigan Transportation Fund. The Board of County Road Commissioners is hereby directed during each year that while any of the principal of and interest on the Bonds remains outstanding and unpaid to set aside and allocate into an account to be designated DELTA COUNTY MICHIGAN TRANSPORTATION FUND REFUNDING BONDS, SERIES 2016 DEBT RETIREMENT FUND (the "Debt Retirement Fund"), sufficient moneys received during each year from the Michigan Transportation Fund pursuant to law to pay the next maturing installment of the principal of and interest on the Bonds.

Pursuant to the authorization of Section 18c of Act 51, and as additional security for the prompt payment of the principal of and interest on the Bonds, the Board does hereby agree on behalf of the County that in the event the funds pledged for the payment of the principal of and interest on the Bonds are at any time insufficient to pay the same as they severally become due, the County Treasurer shall advance sufficient moneys from the general funds of the County to make up the deficiency, reimbursement for any such advance to be made from the first subsequent revenues received by the Road Commission from the Michigan Transportation Fund not pledged or required to be set aside and used for the payment of the principal of and interest on the Bonds, or other bonds, notes and evidences of indebtedness.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the Bonds, shall be deposited in trust, this resolution shall be defeased and the owners of the Bonds shall have no further rights under this resolution except to receive payment of the principal of, premium, if any, and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided in this resolution.

5. The proceeds of the Bonds shall be used to pay the costs of issuance of the Bonds and to secure payment of all or a portion of the Prior Bonds as provided in this section. Upon receipt of the proceeds of sale of the Bonds, the accrued interest, if any, shall be deposited in the Debt Retirement Fund for the Bonds. Any net original issue premium received on sale and delivery of the Bonds shall be deposited in the appropriate account consistent with State and federal law, and if required by State or federal law, may be used to reduce the principal amount of Bonds issued, as determined in the Order. From the proceeds of the Bonds there shall next be set aside a sum sufficient to pay the costs of issuance of the Bonds in a fund designated 2016 BOND ISSUANCE FUND (the "2016 Bond Issuance Fund"), which may be established by the County or by the Escrow Agent (hereinafter defined). Moneys in the 2016 Bond Issuance Fund shall be used solely to pay expenses of issuance of the Bonds. Any amounts remaining in the 2016 Bond Issuance Fund after payment of issuance expenses shall be transferred to the Debt Retirement Fund for the Bonds.

The balance of the proceeds of the Bonds, together with other available funds of the County, if any, shall be deposited in an escrow fund (the "Escrow Fund") consisting of cash and investments in direct obligations of or obligations the principal of and interest on which are unconditionally guaranteed by the United States of America or other obligations the principal of and interest on which are fully secured by the foregoing (the "Escrow Securities") and used to pay the principal of and interest on all or a portion of the Prior Bonds as determined by an Authorized Officer at the time of sale. The Escrow Fund shall be held by U.S. Bank National Association, Detroit, Michigan (the "Escrow Agent") pursuant to an escrow agreement (the "Escrow Agreement") which shall irrevocably direct the transfer agent for the Prior Bonds to take all necessary steps to pay the principal of and interest on the Prior Bonds being refunded when due, and to call the Prior Bonds being refunded for redemption on the first date such Prior Bonds may be called for redemption. Any Authorized Officer is hereby authorized and directed to execute the Escrow Agreement on behalf of the County. The amounts held in the Escrow Fund shall be such that the cash and investments and income received thereon will be sufficient without reinvestment to pay the principal of, interest and redemption premium on the Prior Bonds being refunded when due at maturity or call for redemption as required by this section. Upon establishment of the Escrow Fund, any debt retirement funds held by the County for the Prior Bonds being refunded shall be transferred to the Escrow Fund in amounts specified by the County's financial advisor. The Authorized Officer is

authorized to purchase or cause to be purchased, Escrow Securities, including United States Treasury Obligations – State and Local Government Series (SLGS), in an amount sufficient to fund the Escrow Fund.

The Authorized Officer is hereby authorized and directed, for and on behalf of the County, in consultation with the County’s financial advisor, to determine if, and when, to refund the Prior Bonds and the portion thereof, if any, to be refunded; provided, however, that the Bonds shall not be issued unless the Authorized Officer determines that the net present value savings to the County is equal to or greater than two percent (2.00%) of the debt service on the portion of the Prior Bonds being refunded.

6. Bond Form. The Bonds shall be in substantially the following form with such changes as may be approved by the Authorized Officer and Bond Counsel:

R-1  
UNITED STATES OF AMERICA  
STATE OF MICHIGAN

COUNTY OF DELTA

MICHIGAN TRANSPORTATION FUND REFUNDING BOND, SERIES 2016

Interest Rate                      Maturity Date                      Date of Original Issue                      CUSIP  
\_\_\_\_\_%                      November 1, \_\_\_\_\_, 2016

Registered Owner:              Cede & Co.

Principal Amount:              \_\_\_\_\_ Dollars

The COUNTY OF DELTA, State of Michigan (the "County"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, payable on May 1, 2017 and semiannually thereafter. Principal of this bond is payable at the corporate trust office of \_\_\_\_\_, or such other transfer agent as the County may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to an interest payment date (the "Transfer Agent"). Interest on this bond is payable to the registered owner of record as of the fifteenth (15th) day of the month preceding the interest payment date as shown on the registration books of the County kept by the Transfer Agent, by check or draft mailed by the Transfer Agent to the registered owner of record at the registered address. For the prompt payment of this bond, both principal and interest, the full faith, credit and resources of the County are hereby irrevocably pledged.

Pursuant to the authorization of Section 18c of Act 51, and as additional security for the prompt payment of the principal of and interest on the Bonds, the Board of County Commissioners has agreed on behalf of the County that in the event the funds pledged for the payment of the principal of and interest on the Bonds are at any time insufficient to pay the same as they severally become due, the County Treasurer shall advance sufficient moneys from the general funds of the County to make up the deficiency, reimbursement for any such advance to be made from the first subsequent revenues received by the Road Commission from the Michigan Transportation Fund not pledged or required to be set aside and used for the payment of the principal of and interest on the Bonds, or other bonds, notes and evidences of indebtedness.

This bond comprises one of a series of bonds of even Date of Original Issue aggregating the principal sum of \$ \_\_\_\_\_, issued for the purpose of paying the cost of refunding certain outstanding bonds of the County, under and in pursuance of the provisions of Act 34, Public Acts of Michigan, 2001, and Act 51, Public Acts of Michigan, 1951, as amended, and a resolution of the County Board of Commissioners adopted on August 16, 2016.

This bond and the interest hereon are payable primarily from funds received, and to be received, by the Board of County Road Commissioners of the County from the Michigan Transportation Fund pursuant to law, said fund being a special fund in the State Treasury wherein taxes imposed by law upon gasoline or other motor fuels and on certain motor vehicles and certain other taxes are required by law to be set aside as collected, and the resolution authorizing the issuance and sale of this bond irrevocably appropriates sufficient of said moneys to provide for the payment of the principal of and interest on this bond when due. In the event the funds pledged for the payment of this bond are for any reason insufficient to pay the principal of and interest thereon when due, the County Treasurer of the County is obligated to advance sufficient moneys from the general funds of the County to make up such deficiency.

This bond is not a general obligation of the State of Michigan.

Bonds of this issue maturing on or before November 1, 2026 are not subject to redemption prior to maturity.

Bonds of this issue or portions thereof in multiples of \$5,000 maturing on or after November 1, 2027 shall be subject to redemption prior to maturity at the option of the County in such order as the County shall determine and within any maturity by lot, on any date on or after November 1, 2026 at par and accrued interest to the date fixed for redemption.

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent upon presentation of the bond called in part for redemption shall register, authenticate and deliver to the registered owner a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owners of bonds to be redeemed by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered owner at the address of the registered owner as shown on the registration books of the county. No further interest on bonds or portions of bonds called for redemption shall accrue after the date fixed for redemption, whether presented for redemption or not, provided the County has money available for such redemption.

This bond is transferable only by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing, upon the registration books of the County kept by the Transfer Agent. Upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing, a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond and upon the payment of the charges, if any, therein prescribed.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the County, including this bond and the series of bonds of which this is one, does not exceed any constitutional or statutory debt limitation.

IN WITNESS WHEREOF, the County, by its Board of Commissioners, has caused this bond to be signed in the name of the County with [the facsimile signatures of] its Chairman of the Board of Commissioners and the County Clerk, [and a facsimile of its corporate seal shall be [manually impressed/printed] hereon], all as of the date of original issue.

COUNTY OF DELTA  
STATE OF MICHIGAN

By \_\_\_\_\_  
Its Chairman, Board of Commissioners

(SEAL)

Countersigned:

By \_\_\_\_\_  
Its County Clerk

[FORM OF TRANSFER AGENT'S CERTIFICATE OF AUTHENTICATION]

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described herein.

\_\_\_\_\_, Michigan  
Transfer Agent

By \_\_\_\_\_  
Its Authorized Signatory

Date of Authentication: \_\_\_\_\_

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

7. The County has considered the option of selling the Bonds through a competitive sale and a negotiated sale and, pursuant to the requirements of Act 34, and determines that a negotiated sale of the Bonds will allow greater flexibility in the timing of the sale and structure of the Bonds and the funding of the Escrow Fund in response to changing market conditions.

8. The County hereby appoints Robert W. Baird & Co., Incorporated as the placement agent for the Bonds and Miller, Canfield, Paddock and Stone, P.L.C. as bond counsel for the Bonds. The Authorized Officer is individually authorized to negotiate and, subject to the parameters set forth in this resolution, award the sale of the Bonds to a purchaser pursuant to the Order and a Bond Purchase Agreement, if any, without further action of this Board of Commissioners. The Authorized Officer is authorized to execute and deliver a Bond Purchase Agreement on behalf of the County.

Pursuant to the provisions of Act 34, the Authorized Officer is further authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of Act 34, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, bond and series designations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, allowable premium, and other matters necessary or convenient to complete the transaction authorized herein on terms favorable to the County; provided, however, that the interest rate per annum shall not exceed five percent (5%), the final maturity date of the Bonds shall be no later than November 1, 2028 and the Bonds shall not be issued in an aggregate principal amount greater than the amount authorized by this resolution.

9. The Authorized Officer is authorized and directed to approve circulation of a preliminary Official Statement describing the Bonds and to deem such preliminary Official Statement as "near final" for purposes of compliance with Rule 15c2-12 of the U.S. Securities and Exchange Commission ("Rule 15c2-12" or the "Rule"), and thereafter to approve circulation of a final Official Statement with respect to the Bonds.

10. The County agrees to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Bonds pursuant to Rule 15c2-12.

11. The Authorized Officer is further authorized: (a) to procure a policy of municipal bond insurance with respect to the Bonds or cause the qualification of the Bonds therefor if, upon the advice of the County's financial advisor, the acquisition of such insurance would be of economic benefit to the County; (b) to obtain ratings on the Bonds; and (c) to take all other actions necessary or advisable, and make such other filings with other parties, to enable the sale and delivery of the Bonds as contemplated herein.

12. The County hereby covenants that, to the extent permitted by law, it shall take all actions within its control necessary to maintain the exclusion of interest on the Bonds from adjusted gross income for federal income purposes under the Internal Revenue Code of 1986, as amended, including but not limited to, actions relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of Bond proceeds and moneys deemed to be Bond proceeds. The County hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions pursuant to the Code.

13. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded to the extent of such conflict.

AYES: Members \_\_\_\_\_  
\_\_\_\_\_

NAYS: Members \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
County Clerk

I HEREBY CERTIFY that the foregoing constitutes a true and complete copy of a resolution adopted by the Board of Commissioners of the County of Delta, State of Michigan, at a regular meeting held on August 16, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
County Clerk

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

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BOARD OF COUNTY ROAD COMMISSIONERS  
COUNTY OF DELTA, STATE OF MICHIGAN

RESOLUTION RECOMMENDING SALE OF  
MICHIGAN TRANSPORTATION FUND REFUNDING BONDS, SERIES 2016

WHEREAS, the County of Delta, State of Michigan (the "County"), previously issued its \$4,800,000 Michigan Transportation Fund Refunding Bonds, Series 2007, dated September 18, 2007 (the "Prior Bonds"), under the provisions of Section 18c of Act 51, Public Acts of Michigan, 1951, as amended ("Act 51"); and

WHEREAS, the Board of County Road Commissioners of the County of Delta (the "Road Commission") has been advised that all or a portion of the Prior Bonds can be refunded at a savings.

NOW, THEREFORE, BE IT RESOLVED THAT:

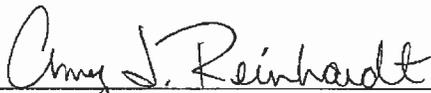
1. The Road Commission does hereby recommend that that the County issue its Michigan Transportation Fund Refunding Bonds, Series 2016 (the "Refunding Bonds") for the purpose of refunding all or a portion of the Prior Bonds, including the costs incidental to the issuance, sale and delivery of the Refunding Bonds.
2. The Road Commission does hereby recommend to the Board of Commissioners of the County of Delta that the attached resolution providing for the issuance of said Refunding Bonds be approved, subject to such changes in the form thereof as may be desired by the Board of Commissioners.
3. The officers, administrators, agents and attorneys of the Road Commission are authorized and directed to take all other actions necessary and convenient to facilitate issuance, sale, and delivery of the Refunding Bonds and the redemption of the Prior Bonds to be refunded, and to execute and deliver all other agreements, documents and certificates and to take all other actions necessary or convenient to complete the issuance, sale, and delivery of the Refunding Bonds and the redemption of the Prior Bonds to be refunded in accordance with this resolution, including payment of costs of issuance including any costs necessary to accomplish sale and delivery of the Refunding Bonds and the redemption of the Prior Bonds to be refunded.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of County Road Commissioners of the County of Delta, State of Michigan, at a regular meeting held on August 9, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act 267.

I further certify that the following Members were present at said meeting: \_\_\_\_\_  
Vice Chairman Randolph Bjork, Commissioner Dennis Stanek, and  
Commissioner Mike Larrabee and that the following Members were absent:  
Chairman Pete Stropich and Commissioner Robert Aschbacher.

I further certify that Member Dennis Stanek moved for adoption of said resolution and that Member Mike Larrabee supported said motion.

I further certify that the following Members voted for adoption of said resolution:  
Mike Larrabee, Dennis Stanek, and Randolph Bjork  
\_\_\_\_\_ and that the following Members voted against adoption of said resolution: None.

  
\_\_\_\_\_  
Secretary, Board of County Road Commissioners

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Founded in 1852  
by Sidney Davy Miller

# MILLER CANFIELD

THOMAS D. COLIS  
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FAX (313) 496-8450  
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MEXICO: Monterrey

POLAND: Gdynia

Warsaw • Wrocław

August 8, 2016

Mr. Ryan Bergman  
Administrator  
County of Delta  
310 Ludington Street  
Escanaba, MI 49829

RE: County of Delta, State of Michigan - Proposed Issuance of Michigan  
Transportation Fund Refunding Bonds, Series 2016

Dear Ryan:

We are delighted that we have been asked to serve the County of Delta (the "County") as bond counsel in connection with the above matter. We value highly our relationship with the County and you may be assured of our prompt and complete attention to this financing. It is our practice when beginning work on a new matter to send an engagement letter like this which sets forth the scope of our services as Bond counsel and the nature of our compensation.

### ***Bond Counsel's Role***

Bond Counsel is engaged as a recognized expert whose primary responsibility is to render an objective legal opinion with respect to the authorization and issuance of the Bonds. Our approving legal opinion with respect to the Bonds will be executed and delivered by us in written form on the date the Bonds are exchanged for their purchase price, and will be based upon facts and law existing as of its date. In rendering the opinion, we will rely upon the certified proceedings and other certifications of public officials and by other persons furnished to us without undertaking independent verification of the information contained in the proceedings and certifications.

In performing our services as bond counsel, our client is the County and we will represent its interests. However our representation of the County does not alter our responsibility to render an objective opinion as bond counsel. Upon delivery of the opinion our responsibilities as bond counsel will be concluded with respect to the Bonds.

### ***Scope of Bond Counsel Services – What We Will Do***

As bond counsel, we would provide the following services customarily performed by bond counsel respecting the authorization, sale, issuance and delivery of bonds:

1. Meet or consult with County officials and others to explain the legal nature of a proposed borrowing, the County's power to borrow and the limitations on that power, and consult with County officials and the financial advisor in the design of the bonding program and timing schedules.

2. Prepare all of the necessary resolutions, ordinances, notices, agreements and other documents to authorize, issue and sell the Bonds. We also would assist in preparing required filings with the Michigan Department of Treasury and the Internal Revenue Service and in preparing the portion of the official statement respecting the Bonds. We also will advise the County regarding relevant disclosure obligations under SEC Rule 15c2-12 in connection with the marketing and sale of municipal securities.

3. Examine the tax issues related to the Bonds (done by an attorney specializing in the requirements of the Internal Revenue Code as they apply to municipal tax-exempt bonds) to assure that all requirements of the Internal Revenue Code are complied with and that any adverse tax consequences are minimized.

4. Participate in the sale and delivery of the Bonds in order to handle legal matters that may arise at those times.

5. Prepare the bond form for printing definitive bonds for delivery to the purchaser.

6. Give the approving opinion as to validity and enforceability of the Bonds and their authorizing documents and as to the exemption of the interest on the Bonds from federal and state income taxation.

7. Review and pass on the legal accuracy of certain information regarding the Bonds and the exclusion of interest on the Bonds from gross income for taxation purposes and other legal matters relating to the Bonds contained in the official statement respecting the Bonds.

Our professional responsibilities as attorneys in this matter will be limited to interpretations of law and other legal issues and the drafting of legal documents. We are not registered municipal advisors under the federal Dodd-Frank Act.

#### *Additional Services*

We believe that the above services encompass the normal scope of bond counsel activities.

Our services as bond counsel do not include activities outside of that norm, such as review of construction contracts, land acquisition, or representation of the County in litigation or administrative proceedings that might arise in connection with the Bonds. Unless agreed to with the Issuer in writing, we would not undertake "due diligence" with respect to the County's affairs

or financial condition or render any opinion with respect to the content, completeness, accuracy or fairness of the official statement or information supplied to bond insurers or rating agencies.

Our engagement does not include any obligation to monitor compliance with the federal tax requirements found in the Internal Revenue Code of 1986, as amended (the "Code") and applicable to the Bonds, including the rebate requirements of Code Section 148(f) as described in an exhibit attached to the Non-Arbitrage and Tax Compliance Certificate that the County will execute in connection with the issuance of the Bonds, or in connection with any audit or examination of the Bonds by the Internal Revenue Service. However, we would be happy to assist with rebate calculations or any audit or examination as a separate engagement.

### *Conflict of Interest Policy*

Our firm is one of the largest in Michigan. In addition to having the largest public finance practice in the State, our attorneys represent a great many clients and our practice is in many different legal areas. At one time or another our firm has represented nearly every large and many smaller commercial and investment banks and other Bond purchasers that do business in Michigan.

Since the Bonds have not yet been offered for sale, the actual purchaser of the Bonds (the "Purchaser") cannot be identified at this time. We wish to point out that it is possible that the eventual Purchaser will be an investment bank or other financial institution that has been or is a client of this firm with respect to matters unrelated to the Bonds. We do not believe our representation of the County will be either: (i) materially limited by the Purchaser being our client on unrelated matters, or (ii) directly adverse to the Purchaser under these circumstances since (a) the terms of the Bonds, the Bond resolution and our opinion will have been established prior to the acceptance of the bid for the Bonds from the Purchaser, (b) the terms of said documents will not be modified in any material manner following the sale of the Bonds, and (c) all that remains to be completed subsequent to the Bond sale is the delivery of the Bonds to the Purchaser in accordance with the Request for Proposals.

### *Fees*

Based upon our current understanding of the terms, structure, size and schedule of the financing, the time we anticipate devoting to the financing, and the responsibilities we assume, we estimate that our fee as bond counsel would be \$22,500, inclusive of expenses. Such fee may vary: (i) if the principal amount stated above is changed substantially, (ii) if material changes in the structure of the financing occur, e.g., a second series of bonds is needed, or (iii) if unusual or unforeseen circumstances arise which require a significant increase in our time or responsibility. If at any time we believe that circumstances require an adjustment of our original fee estimate, we will consult with you.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Ryan Bergman

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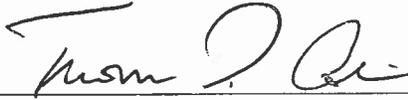
August 8, 2016

We welcome this opportunity to be of service to the County and look forward to working with you. If you have any questions regarding this letter, please give me a call.

Very truly yours,

Miller, Canfield, Paddock and Stone, P.L.C.

By:



Thomas D. Colis

TDC/lw

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# **Proposed FY 2017 Budget**

BS

## **Delta County, Michigan**

**August 16, 2016**

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# Administrator's Budget Message

Chairperson Harrington and the Delta County Board of Commissioners,

It is my privilege to present the Proposed FY 2017 Budget. Although there are no new programs, and only a few minor enhancements due to budget stressors that I'll mention later, the Proposed Budget does include the following:

- No layoffs or reduction in hours
- No tax or fee increases
- No use of financial reserves to balance the General Fund
- Two percent salary increases in every settled labor contract, and for non-union employees.
- Funding for an additional Corrections Officer, who was approved and hired during FY 2016
- Full required funding for the county's pension system, which increased by over \$100,000 this year.

## Administrative Priorities and Goals

When I started as Administrator in May of 2015, the four main priorities the Board agreed I would focus on were fiscal stability, employee relations, citizen transparency, and public safety services. The FY 2016 Budget began, and the FY 2017 Budget continues that focus.

### Fiscal Stability

Fiscal stability means proposing a budget where ongoing revenues are equal to ongoing expenditures. Paying for current year expenditures with fund balance is tempting, but it sets future Boards up with very difficult decisions to maintain services. The FY 2017 Budget, just like the FY 2016 Budget, will not reduce any General Fund balance.

Adequate financial policies are also a cornerstone of fiscal stability. Having strong financial controls also helps ensure a clean audit. In the past year, the Board has revised its procurement policy, credit card policy, land sale policy, and created the Pension Stabilization Fund. Additionally, the most recent financial audit was the first in over a decade without a material financial weakness.

### Employee Relations

Labor relations can either be a huge positive for a community, or it can be something that caused problems for everything a government does. The commitment by our employees over the past year and a half has been outstanding. The Administrative Office has not received a grievance in 14 months. While I'd love to take credit, the reality is this is the employee's doing. They have been more than willing to sit down and talk about any problems. In most cases, we've found a solution. More importantly, things have remained cordial even if we haven't.

However, employees do need and deserve salary increases that keep up with the cost of living. Every expired labor contract was settled with a two percent annual salary increase, and all were settled for

three years. These two percent increases, including for non-union employees, are accounted for in the budget, and should help provide a year of labor peace in FY 2017.

### Citizen Transparency

Local government in Michigan is confusing. The local city or township handles some things. The County Road Commission handles others. The State even does some things that are handled locally in other jurisdictions. Even what is handled by the County government isn't a simple structure. The Board of Commissioners approves the budget of some elected officials, who are otherwise autonomous. One of the goal's of this year's budget is to produce a document that is much easier to understand. Although it is still available, the hundreds of spreadsheet numbers are gone. Replacing them is a more concise, organized document that attempts to explain what each county department does.

We will also attempt to improve citizen transparency by improving our website. It's been a long time coming, but our goal is to reduce traffic in the Courthouse. If a citizen can do something online, we want them to be able to. Our IT Director is currently talking to each department head and elected official on ideas and strategies. This project will be completed in FY 2017.

### Public Safety Services

53 percent of General Fund dollars are spent on our justice system. This includes the Prosecutor, Courts, and Correctional Facility. Since I've been here, I've tried to connect the Board with the Sheriff and Prosecutor whenever possible. This has resulted in a wonderful relationship where all of us work together to improve what we can. Even though the recent Sheriff Millage was defeated, it showed that the Board and the elected executives are a united front when it comes to prioritizing our justice system first.

## **Budget Pressures**

The Delta County Budget remains stressed due to four significant budget pressures.

### Corrections Problems

There are three unique issues that are putting continuous strain on our Corrections Division:

1. The deterioration and insufficient capacity of the current correctional facility
2. The increase in drug crimes in Delta County
3. Sentencing reforms and the closing of state prisons

These three pressures have combined to create a catastrophic situation for Delta County, and the single biggest problem we face as a County Government. Even if the current capacity was sufficient, parts of the current facility have been operated 24 hours a day since the 1960s. More maintenance problems arise every year. More safety codes that cannot possibly be met in our current facility are added by the state each year. The design of the current facility was considered outdated in 1983, when the pod

design became the standard. The state has been giving Delta County a pass on the current jail, because we have no other options and have been working on solutions. That won't last forever.

The capacity is as big of an issue as the deterioration however. Drug crimes have dramatically increased over the last decade. Our Prosecutor and Court System have had to deal with a continuous trend of increased caseload, and increased incident severity. This is compounded by the fact that the state has made it more and more difficult to send offenders to prison. To balance its budget, the state continues to close prisons and then take credit about the declining prison population. These criminals are now staying at the county level, and we're responsible for paying for them. Because of the size of our current facility, and with no other financially realistic options available, our Judges frequently have no choice but to let inmates out early. No one in Delta County wins when this occurs.

#### Pension Funding

Like so many communities throughout the Country, the current funding of our pension system is inadequate to meet our long-term needs. Our current assets only cover 73 percent of our future liabilities. Because our pension systems are closed to new entrants, we will be forced to pay off our unfunded liability over the next decade. After increasing by \$125,000 this year alone, our annual costs are projected to increase by an average of over \$150,000 each year for the next eight years, before leveling off and finally decreasing.

Fortunately, the County has strong financial reserves, and it will almost certainly be required to dip into them over the next decade to cover these pension costs. In FY 2015, we drastically reduced end of year spending and out-of-fund transfers to create a General Fund surplus of \$615,000. This was deposited in the newly created Pension Stabilization Fund, and we should anticipate using it to mitigate pensions cost in the FY 2019, 2020, and 2021 Budgets. Conservative spending and continued commitment from our employees is imperative to continuing to grow the Pension Stabilization Fund.

#### Property Tax Changes

Finally, the continuous threat of property tax changes has made government financial forecasting very risky. When considering salary increases, program enhancements, or even avoiding reductions, local governments have to rely on stable revenue forecasting. When the state awards major, and retroactive, property tax refunds, or passes major reforms without funding them, the budget can get set back years. Fortunately, Upper Peninsula legislators have taken an active role in at least reducing the impact by attempting to close the dark store loophole. A law may be passed in the fall legislative session. This isn't our only concern with recent state changes, but it does show that the state is starting to more actively consider the financial impact on local units.

#### Michigan's Local Government Revenue System

Not only is the state changing the rules after the game started, but the game was set up to be next to impossible for local governments to sustainably grow. A state act called "Headlee" forces property tax values of existing structures to grow no faster than the rate of inflation. And if the overall property

values grow too quickly, the millage rate is automatically reduced with something called a Headlee rollback. While this might sound good in theory to the average taxpayer, what happens after a recession? When homes “return to normal values” after a recession, there is no mechanism for local governments to ever get that money back, because growth cannot exceed inflation. This is the main reason that Michigan Counties are 50<sup>th</sup> out of 50 states for local government revenue gained during the last measured decade.

## **Major Changes in the FY 2017 Budget**

### *Manufacturing Personal Property Tax Revenue*

The state has phased out personal property taxes for eligible manufacturing industries. This has resulted in a \$300,000 loss of revenue in FY 2016. Fortunately, the state plans on reimbursing impacted localities for the near future, however, 100 percent reimbursement is not guaranteed. Although the state anticipates full reimbursement in FY 2017, I have only accounted for \$250,000 reimbursement in the Budget.

### *Funding for Corrections Officer*

The General Fund has subsidized the Airport with \$350,000 annually for many years. The Airport has been doing well financially however, and the subsidy has allowed them to build a fund balance of nearly \$700,000. During FY 2016, the County Board recommended reducing the subsidy from \$350,000 to \$300,000 for FY 2016 and FY 2017. With the additional \$50,000, the County added a full-time Corrections Officer. This Officer splits the two shifts, starting in the afternoon into the evening, in an effort to assist both shifts with their most difficult tasks. This has been very successful thus far. The Proposed FY 2017 Budget continues funding for this position.

### *Funding for Prosecutor’s Internship Program*

One of the strategies for meeting our pension cost increases this year was to reduce Attorney costs. The employees have made it easy on us to reduce our labor relations budget by working with us on every issue. However, there are many non-labor relations legal matters that come up each year. Fortunately, our Prosecutor has taken on the role of assisting both myself and the Board with legal matters. As a result, this has allowed the FY 2017 Budget to include a \$15,000 reduction in Professional and Consulting Fees.

Taking time out to help the County is difficult considering the caseloads his office currently deals with, however hiring another Attorney is a \$70,000 proposition. Fortunately, the Prosecutor has suggested a much cheaper solution to assist his office. The Prosecutor’s Association of Michigan offers four month internships with fully accredited Attorneys, for \$6,100. The Attorney would be able to come in during the summer, when employees typically take vacations, and assist the other Attorneys by taking on the lowest level cases and research. This action is recommended in the Prosecutor’s FY 2016 Budget.

### *Circuit Court Attorney Fees*

For many years, five appointed Attorneys in Circuit Court have been working off of a \$21,000/year contract. Unfortunately, the caseload has increased and criminal offenses have become more severe. Judge Davis has strongly recommended that the contractual payment to Attorneys be increased to account for the additional work. Maintaining five criminal defenders has become difficult. The Proposed FY 2017 Budget includes a \$3,000 increase for each Attorney, costing a total of \$15,000. This action will ensure that the County is able to hire adequate public defenders for the foreseeable future.

### Contingency Funds

The main reason we're able to propose the FY 2017 Budget without any major reductions is because we planned on the increased costs last year. When the FY 2016 Budget was approved, \$95,000 was included in contingency funds. Rather than put them towards a program, we held on to them, knowing that they would be needed in this year's budget to cover the increased salary and pension costs. They should also help provide a surplus when FY 2016 closes, which will go by policy to the Pension Stabilization Fund.

## **Where Additional Funding Should Go**

### Corrections

One frustrating aspect of balancing a budget with minimal revenue growth is that there are very worthy items that do not get funded. These aren't reductions, but worthwhile expansions. The three items I would recommend funding if we had an additional \$30,000 would all be in the Correctional Facility. They would be healthcare for one more part-time Corrections Officer, additional contracted nursing hours on weekends, and additional funds to staff a part-time Officer on midnight shift. During the Budget Process, I will discuss various reduction possibilities, and the Board can discuss the positives and negatives of routing additional funds to our Justice System.

## **FY 2017 Goals**

Aside from its financial purpose, the Budget Document is also an excellent way to set other goals for the upcoming year. Below are goals that administration will work towards in FY 2017, with any additions by the Board to be added:

- Replacing existing Equalization agreement.
- Settling long-term inspections structure with contracts for Plumbing, Mechanical, and Electrical inspections.
- Securing funding for a new Sheriff's Office and Correctional Facility.
- Shifting customer interactions online wherever possible.
- Working towards a new Renaissance Zone at the Airport.
- Management and completion of the ongoing Energy and Infrastructure Project.

## **The FY 2018 and FY 2019 Budgets**

When developing the FY 2017 Budget, eyes are also on the next several years. Proposing a budget that sets us up for failure in future years is not good for the county. With that in mind, here are early thoughts on the next two budgets:

### *FY 2018 Changes*

Salaries will increase \$50,000 due to wage increases. Healthcare will likely increase another few percent, or \$20,000. Our pension costs will continue to climb, adding \$90,000 in new General Fund costs. This \$160,000 will be the main ongoing cost increases that we will need to account for. Fortunately, we will be making our final Courthouse debt payment at a reduced rate, which will save approximately \$60,000. This leaves us with a \$100,000 General Fund Budget gap to work on. Hopefully, it is solved with additional revenues. If not, I would still consider it a manageable gap at this stage.

### *FY 2019 Changes*

Our FY 2019 Pension costs are not set yet, but early projections having them increasing by \$270,000 over current costs, and \$180,000 over FY 2018. This, coupled with an assumed \$70,000 increase in salary and healthcare costs, will present a difficult budget gap if we maintain flat property tax growth. This may be the first year that we need to use a portion of the \$615,000 Pension Stabilization Fund. We will also need to be very prudent when replacing vacant positions, and with our appropriations to non-mandated services. On the positive side, there will be \$270,000 in annual savings due to having fully paid off Courthouse debt. However, I hold out hope that this \$270,000 will be reserved for the additional staffing required on a new Correctional Facility.

## **Conclusion**

Despite the difficult budget pressures, the Proposed FY 2017 Budget maintains existing service levels, while tweaking and making small improvements in the Correctional Facility and Courts System. While we, like most other local governments, have some difficult years ahead due to our pension costs, we've taken positive steps to plan accordingly. I encourage the Board of Commissioners to review and add their wrinkles to the Budget. I will be happy to provide funding reduction possibilities if you would like to consider shifting funds elsewhere. Please do not hesitate to contact me with any questions.

Thank you,  
Ryan Bergman  
Delta County Administrator

# Fund Balance Report

The following report is not intended to project fund balance gains in FY 2016 or FY 2017 due to surpluses. It is only intended to report planned uses (spending) of fund balances during that period.

As the below table shows, the only planned use of Delta County's main fund balance spending in FY 2016 and FY 2017 is due to the energy and infrastructure project, that will provide long-term savings. These funds had been set aside in the Capital Outlay Funds over many years for this type of project.

<b>Major Governmental Fund Balance Report</b>				
Description	After FY 2015 Audit	Projected FY 2016 Use	Projected FY 2017 Use	Projected through FY 2017
General Fund	\$1,987,763	\$0	\$0	\$1,987,763
Residual Equity Fund	\$7,336,897	\$0	\$0	\$7,336,897
Capital Outlay Fund	\$1,002,992	(\$535,347)	\$0	\$467,645
Pension Stabilization Fund	\$614,816	\$0	\$0	\$614,816
<b>Total</b>	<b>\$10,921,426</b>	<b>(\$535,347)</b>	<b>\$0</b>	<b>\$10,407,121</b>

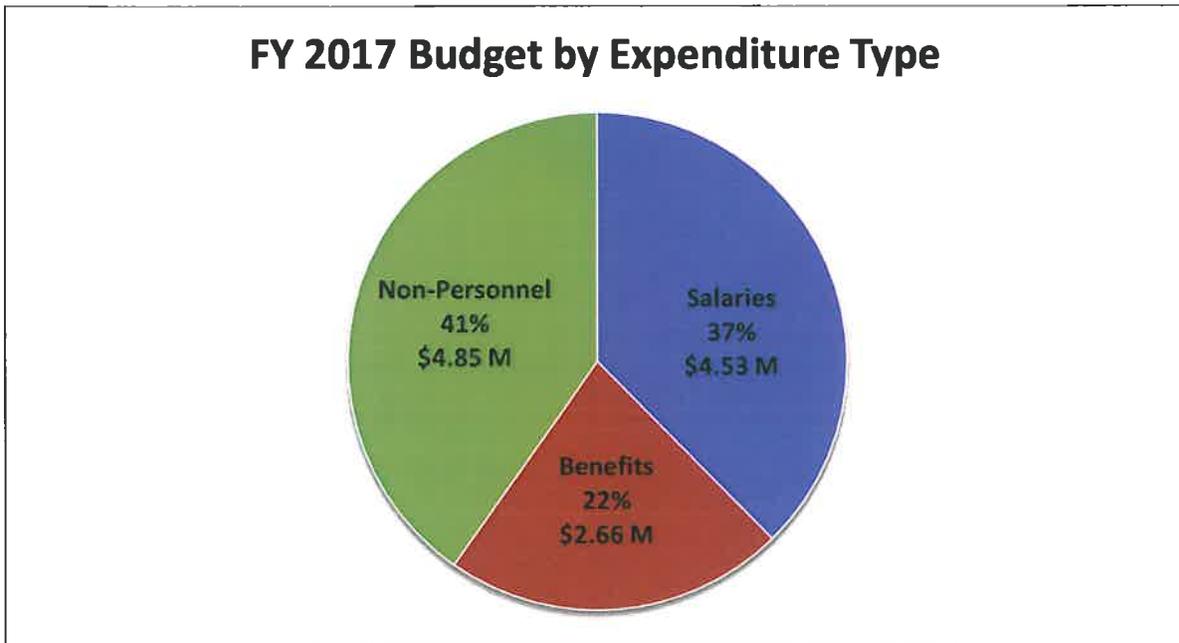
Like the main governmental funds, the only planned use of fund balances for the major nongeneral funds is for the energy and infrastructure project and FY 2017 Budget at the Airport.

<b>Major Nongeneral Fund Balance Report</b>				
Description	After FY 2015 Audit	Projected FY 2016 Use	Projected FY 2017 Use	Projected through FY 2017
Airport Fund	\$697,540	(\$275,106)	(\$48,184)	\$374,250
Building and Zoning Fund	\$62,107	\$0	\$0	\$62,107
Road Patrol Fund	\$109,809	\$0	\$0	\$109,809

# Budget Summary (Major Funds)

The following charts and graphs include information from the major county funds (General, Airport, Building and Zoning, Road Patrol, and Service Center)

The FY 2017 Budget includes approximately \$7.2 million in personnel costs, between salaries and benefits. This is in addition to \$4.85 million in non-personnel costs. Non-personnel costs include contractual services, required appropriations, utility costs, debt payments, and all required equipment and infrastructure.



The average permanent Delta County employee earns \$43,275 a year. If they elect health insurance, and are part of the County pension system, the County will be required to contribute an average of \$35,771 in benefit costs on their behalf. This means that for every \$1 in salaries that the County contributes for many employees, it contributes an additional 83 cents for benefits.

<b>Average Permanent Employee Statistics</b>	
Number of Permanent/Elected Employees	102
Average Permanent Salary	\$43,275
Average Healthcare Cost (with Coverage)	\$14,807
Average Retiree Cost (with Pension)	\$17,654
Average FICA Cost	\$3,310
<b>Average Employee Cost (w/ Healthcare, Pension)</b>	<b>\$79,046</b>

## Budget Summary (General Fund)

<b>General Fund Budget By Program Type</b>		
<b>Program Type</b>	<b>FY 17 Budget</b>	<b>Percent</b>
Prosecutor and Courts	\$3,183,617	33.3%
Sheriff and Corrections	\$2,328,096	24.4%
Board and Administration	\$471,435	4.9%
Maintenance and Custodial	\$468,589	4.9%
Clerk/Elections/Register of Deeds	\$371,450	3.9%
Mental Health and Substance Abuse	\$345,030	3.6%
Debt Payment	\$327,330	3.4%
Airport Subsidy	\$300,000	3.1%
Health Department	\$271,731	2.8%
Contractual Departments	\$227,100	2.4%
Unallocable Pension Expense	\$207,853	2.2%
Technology Purchase and Maintenance	\$195,850	2.1%
Equalization Services	\$180,398	1.9%
Treasurer	\$175,905	1.8%
General Insurance	\$135,000	1.4%
General Appropriations	\$129,710	1.4%
Audit and Professional Services	\$88,000	0.9%
Capital Outlay Appropriation	\$85,000	0.9%
MSU Extension	\$45,100	0.5%
Miscellaneous	\$11,555	0.1%
<b>General Fund Total</b>	<b>\$9,548,749</b>	

# Permanent and Elected Staffing Summary

The following table represents all permanent employees in Delta County. Part-time and contractual employees are not included. 23 employees are under the purview of the Delta County Board of Commissioners; 46 are under the purview of the Elected Treasurer/Clerk/Prosecutor/Sheriffs; and 33 are under the purview of Elected Judges.

<b>Permanent and Elected Staffing Summary</b>				
<b>Department Name</b>	<b>Management</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>Change</b>
Administration & Finance	Board	3	3	0
Board of Commissioners	Board	6	6	0
Building Maintenance	Board	4	4	0
Circuit Court	Circuit Judge	3	3	0
County Clerk	Clerk	2	2	0
County Treasurer	Treasurer	3	3	0
District Court	District Judge	11	11	0
Elections	Clerk	1	1	0
Equalization	Board	1	1	0
Friend of the Court	Circuit Judge	9	9	0
Probate Court	Probate Judge	3	3	0
Probate Court-Juvenile	Probate Judge	8	8	0
Prosecuting Attorney	Prosecutor	7	7	0
Register of Deeds	Clerk	2	2	0
Sheriff-Administration	Sheriff	4	4	0
Sheriff-Corrections	Sheriff	15	16	1
<b>General Fund Sub-Total</b>		<b>82</b>	<b>83</b>	<b>1</b>
Airport	Board	7	7	0
Building & Zoning	Board	2	2	0
Road Patrol	Sheriff	11	11	0
<b>Nongeneral Funds Sub-Total</b>		<b>19</b>	<b>19</b>	<b>0</b>
<b>Countywide Total</b>		<b>101</b>	<b>102</b>	<b>1</b>

# **General Fund Mandated & Non-Mandated Services**

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The following is intended only as a guide. Mandated programs are services required of County Government by the state. Non-mandated programs exist at the discretion of the Board of Commissioners.

## **Mandated Programs and Services**

Board of Commissioners  
Circuit Court  
District Court  
Friend of the Court  
Probate Court (including Juvenile Division)  
Elections  
County Clerk  
Equalization  
Prosecuting Attorney  
Register of Deeds  
Sheriff and Corrections  
Medical Examiner  
Appropriation to Delta Menominee Public Health  
Appropriation to Northcare (Substance Abuse Funding)  
Building Inspections (Code Official)

## **Services that Directly Support Mandated Programs and Services**

Administration and Finance  
Technology  
Maintenance and Custodial

## **Grant Funded Programs and Services**

Sheriff-Marine  
Emergency Management

## **Non-Mandated Programs and Services**

Appropriation to Delta County Airport  
Delta County Park System Management  
Appropriation to MSU Extension  
Zoning Administration  
Appropriation to Animal Shelter  
GIS through CUPPAD  
Memberships (CUPPAD, UPCAP, Chamber, EDA, MAC)  
Soil Erosion Agreement with Delta Conservation District  
Veteran Services  
Work Release through Community Corrections

# General Fund Revenue

<b>Proposed FY 2017 General Fund Revenue</b>			
Description	Approved FY 2016	Proposed FY 2017	Change
Taxes	\$6,139,666	\$5,819,912	(\$319,754)
Fees/Cost Reimbursement	\$1,755,040	\$1,797,536	\$42,496
State Allocations	\$1,033,766	\$1,319,951	\$286,185
Federal Allocations	\$340,000	\$375,000	\$35,000
Grants	\$159,400	\$135,550	(\$23,850)
Interest Earnings	\$95,800	\$100,800	\$5,000
<b>Total Revenue</b>	<b>\$9,523,672</b>	<b>\$9,548,749</b>	<b>\$25,077</b>

<b>Summary of Significant General Fund Revenue Changes</b>		
Revenue Source	Change from FY 2016	Reason for Change
Property Taxes	(\$301,479)	Reduction almost entirely due to state's phase out of industrial personal property tax. A portion will be reimbursed under PPT reimbursement below.
Industrial Facility Taxes	(\$22,275)	Reduction also due to the industrial personal property tax phase out.
Federal Grants	(\$20,000)	Previous federal grant revenue program has expired.
Out of County Prisoners	(\$10,000)	Reduced utilization due to consistent capacity issues at the Jail. Primarily used for Hannahville inmates.
Attorney Fee Reimbursement	(\$10,000)	Recent reduction in reimbursement received from clients for court appointed attorneys.
District Court Reimbursement	\$15,000	Increase in reimbursement for court costs due to recent increased caseload.
F.O.C Reimbursement	\$23,000	Increase due to higher federal reimbursement for costs and additional incentive payments.
Swamp Tax Revenue	\$32,468	\$1 increase (to \$4) in the per acre payment for select land owned by the state.
Federal Payment in Lieu of Taxes (PILT)	\$35,000	Increased allocation in the national PILT program which pays for federal lands.
State PPT Exemption Reimbursement	\$250,000	Covers a portion of lost revenue for policy changes in personal property tax exemptions.

# Board of Commissioners: Fund 101 Dept 101

## Department Overview

The Board of Commissioners is the governing body and the major policy approval center for County government. It is the legislative body with authority over most aspects of the county, including approval of the annual budget. The County Board consists of five members elected by regional district, serving two year terms. The Chairperson is elected by a vote from the five standing Commissioners.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries	\$89,505	\$94,932	\$96,868	\$1,936
Benefits/FICA	\$34,235	\$35,122	\$35,478	\$356
Non-Personnel	\$12,604	\$14,700	\$14,700	\$0
<b>Total Budget</b>	<b>\$136,344</b>	<b>\$144,754</b>	<b>\$147,046</b>	<b>\$2,292</b>

### Summary of Significant Changes

- **\$1,936** Increase salaries budget due to two percent wage increase

<b>Permanent and Elected Staffing Summary</b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Board Secretary/Administrative Assistant	1	1	0
County Board Chairperson	1	1	0
County Commissioners	4	4	0
<b>Department Total</b>	<b>6</b>	<b>6</b>	<b>0</b>

# Circuit Court– Fund 101-Dept 131

## Department Overview

Circuit Court is the major trial court of the Michigan Justice System. In general, the Court handles felony criminal cases and all civil cases with claims of more than \$25,000. The Court also handles some family cases such as divorce proceedings, and hears cases appealed from other trial courts and administrative agencies. The Circuit Court Judge is responsible for the Friend of the Court Department (which is listed in the Budget as a separate department).

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries <sup>1</sup>	\$149,517	\$143,451	\$145,451	\$2,000
Benefits/FICA	\$85,452	\$76,127	\$85,894	\$9,767
Non-Personnel	\$153,468	\$139,162	\$154,940	\$15,778
<b>Total Budget</b>	<b>\$388,437</b>	<b>\$358,740</b>	<b>\$386,285</b>	<b>\$27,545</b>

### Summary of Significant Changes

- **\$8,834** Increase retirement budget due to growth in costs associated with paying off county's unfunded pension liability.
- **\$1,033** Increase healthcare budget due to inflationary growth and employee enrollment changes.
- **\$15,000** Increase budget for Attorney Fees to ensure retention of the Court's five contractual Public Defenders.

<b>Permanent and Elected Staffing Summary</b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Circuit Court Judge <sup>1</sup>	1	1	0
Court Administrator	1	1	0
Court Reporter	1	1	0
<b>Department Total</b>	<b>3</b>	<b>3</b>	<b>0</b>

<sup>1</sup>Circuit Court Judge is primarily paid by the State, with the County contributing approximately \$45,000.

# District Court– Fund 101-Dept 136

## Department Overview

District Court handles misdemeanor criminal cases, civil cases up to \$25,000, landlord-tenant matters, and traffic violations. District Court also operates a substance abuse diversion program known as Sobriety Court, holds probable cause conferences and preliminary examinations for felony cases.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries <sup>1</sup>	\$394,932	\$387,831	\$397,323	\$9,492
Benefits/FICA	\$168,315	\$187,282	\$192,392	\$5,110
Non-Personnel	\$105,652	\$107,490	\$108,490	\$1,000
<b>Total Budget</b>	<b>\$668,899</b>	<b>\$682,603</b>	<b>\$698,205</b>	<b>\$15,602</b>

### Summary of Significant Changes

- **\$9,492** Increase salaries budget due to two percent wage increase, and pay grade re-classification of two Probation Officers.
- **\$7,237** Increase retirement budget due to growth in costs associated with paying off county's unfunded pension liability.
- **(\$2,753)** Decrease healthcare budget due to employee enrollment changes.

<b>Permanent and Elected Staffing Summary</b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Clerk	5	5	0
Court Administrator	1	1	0
Court Reporter/Clerk	1	1	0
District Court Judge	1	1	0
Magistrate	1	1	0
Probation Officer	2	2	0
<b>Department Total</b>	<b>11</b>	<b>11</b>	<b>0</b>

<sup>1</sup>District Court Judge is primarily paid by the State, with the County contributing approximately \$45,000.

# Friend of the Court– Fund 101-Dept 141

## Department Overview

The Friend of the Court is the family division of the Circuit Court and helps decide and administer divorce, custody, parenting time, paternity, and support matters.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries	\$330,110	\$326,628	\$332,712	\$6,084
Benefits/FICA	\$213,929	\$200,879	\$225,361	\$24,482
Non-Personnel	\$55,728	\$62,873	\$58,873	(\$4,000)
<b>Total Budget</b>	<b>\$599,767</b>	<b>\$590,380</b>	<b>\$616,946</b>	<b>\$26,566</b>

### Summary of Significant Changes

- **\$6,084** Increase salaries budget due to two percent wage increase for non-union employees.
- **\$5,605** Increase healthcare budget due to inflationary growth and employee enrollment changes.
- **\$18,462** Increase retirement budget due to growth in costs associated with paying off county's unfunded pension liability.
- **(\$4,000)** Decrease budget for Postage and Bench Warrant Costs based on recent and anticipated utilization.

<b>Permanent Staffing Summary</b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Chief Account Clerk	1	1	0
Enforcement Clerk	3	3	0
Friend of the Court	1	1	0
Legal Assistant	2	2	0
Receptionist/Caseworker	1	1	0
Staff Attorney	1	1	0
<b>Department Total</b>	<b>9</b>	<b>9</b>	<b>0</b>

# Probate Court– Fund 101-Dept 148

## Department Overview

Probate Court handles wills, administers estates and trusts, appoints guardians and conservators, and orders treatment for mentally ill and developmentally disabled persons. In addition, Probate Court handles all abuse/neglect matters and adoption proceedings. Probate Court’s Juvenile Division, and its 8 employees, is listed in the Budget Document as a separate department.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries <sup>1</sup>	\$192,802	\$198,307	\$188,589	(\$9,718)
Benefits/FICA	\$60,667	\$54,875	\$78,747	\$23,872
Non-Personnel	\$93,238	\$87,050	\$88,850	\$1,800
<b>Total Budget</b>	<b>\$346,707</b>	<b>\$340,232</b>	<b>\$356,186</b>	<b>\$15,954</b>

### Summary of Significant Changes

- **(\$9,718)** Decrease salaries budget due to the retirement of the Register and promotion of the Deputy Register. Each position was replaced at a lower initial salary level.
- **\$24,429** Increase retirement budget due to growth in costs associated with paying off county’s unfunded pension liability, and conversion to defined contribution for new hires.
- **\$4,300** Increase budget for transcripts based on increased utilization.
- **(\$2,500)** Decrease telephone budget due to accounting change. Telephone expenses are now paid partially from the Childcare Special Revenue Fund.

<b>Permanent and Elected Staffing Summary<sup>1</sup></b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Deputy Register <sup>1</sup>	1	1	0
Probate Court Judge	1	1	0
Register <sup>1</sup>	1	1	0
<b>Department Total</b>	<b>3</b>	<b>3</b>	<b>0</b>

<sup>1</sup>Position funding split between the General Fund and the County Probation Special Revenue Fund

# Probate Court-Juvenile– Fund 101-Dept 154

## Department Overview

Probate Court’s Juvenile Division handles all juvenile criminal offenses, including a diversion program and juvenile probation. Juvenile Diversion and Probation are primarily funded through the special revenue Childcare and County Probation funds.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries <sup>1,2</sup>	\$97,255	\$126,597	\$128,655	\$2,058
Benefits/FICA	\$61,985	\$75,302	\$81,316	\$6,014
Non-Personnel	\$0	\$0	\$0	\$0
<b>Total Budget</b>	<b>\$159,240</b>	<b>\$201,899</b>	<b>\$209,971</b>	<b>\$8,072</b>

### Summary of Significant Changes

- **\$2,058** Increase salaries budget due to two percent wage increase
- **\$8,667** Increase retirement budget due to growth in costs associated with paying off county’s unfunded pension liability, and conversion to defined contribution for new hires.
- **(\$4,804)** Decrease healthcare budget due to employee enrollment changes.

<b>Permanent Staffing Summary<sup>1,2</sup></b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Clerk	1	1	0
Diversion Director <sup>1</sup>	1	1	0
Juvenile Referee/Director <sup>2</sup>	1	1	0
Probation Officer <sup>1</sup>	4	4	0
Probation Supervisor <sup>2</sup>	1	1	0
<b>Department Total</b>	<b>8</b>	<b>8</b>	<b>0</b>

<sup>1</sup>Positions funded and paid directly through Childcare or County Probation Special Revenue Funds.

<sup>2</sup> Position funding split between General Fund, and Childcare or County Probation Special Revenue Funds.

# Elections– Fund 101-Dept 191

## Department Overview

The County Clerk is the Chief Election Official of the county and oversees the Elections Department. As Chief Election Official, the County Clerk: accepts candidate filings; prepares and distributes all ballots; maintains campaign finance reports; trains all elections inspectors; and tabulates and certifies all election results.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries	\$34,933	\$36,617	\$37,211	\$594
Benefits/FICA	\$31,122	\$29,340	\$18,946	(\$10,294)
Non-Personnel	\$23,070	\$25,300	\$25,300	\$0
<b>Total Budget</b>	<b>\$89,125</b>	<b>\$91,257</b>	<b>\$81,457</b>	<b>(\$9,800)</b>

### Summary of Significant Changes

- **\$594** Increase salaries budget due to two percent wage increase.
- **(\$10,294)** Decrease healthcare budget due to employee enrollment changes.

<b>Permanent Staffing Summary<sup>1</sup></b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Deputy Clerk <sup>1</sup>	1	1	0
<b>Department Total</b>	<b>1</b>	<b>1</b>	<b>0</b>

<sup>1</sup>The Elections Clerk works in the office of, and is supervised by the County Clerk/Register of Deeds.

# County Clerk– Fund 101-Dept 215

## Department Overview

The County Clerk is responsible for keeping records of births, deaths, marriage licenses, concealed pistol licenses, military discharges, and notary bonds. Additionally, all documents pertaining to Circuit Court, including all District Court bindovers and Friend of the Court documents, are filed with the County Clerk. The position also serves as the Clerk for the Board of Commissioners, Jury Board, and Board of Canvassers. The County Clerk has additional responsibilities as the Register of Deeds, and Chief Election Official, duties of which are covered separately under these departments in the Budget Document.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries	\$94,242	\$93,223	\$95,906	\$2,683
Benefits/FICA	\$100,165	\$61,317	\$80,053	\$18,736
Non-Personnel	\$10,424	\$9,890	\$9,110	(\$789)
<b>Total Budget</b>	<b>\$204,831</b>	<b>\$164,430</b>	<b>\$185,069</b>	<b>\$20,639</b>

### Summary of Significant Changes

- **\$2,683** Increase salaries budget due to two percent wage increase.
- **\$11,794** Increase healthcare budget due to inflationary growth and employee enrollment changes.
- **\$6,387** Increase retirement budget due to growth in costs associated with paying off county's unfunded pension liability.

<b>Permanent and Elected Staffing Summary<sup>1</sup></b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Chief Deputy Clerk	1	1	0
County Clerk/Register of Deeds	1	1	0
<b>Department Total</b>	<b>2</b>	<b>2</b>	<b>0</b>

<sup>1</sup>The Elections Department also has one employee and the three employees share several duties. This employee is included in the staffing summary for the Elections Department.

# Administration & Finance– Fund 101-Dept 223

## Department Overview

The County Administrator is hired by the Board of Commissioners and implements board directives and policies. The County Administrator is responsible for payroll, accounting, preparation of the annual budget, labor negotiations, human resources, and management of all departments/employees that fall under the County Board’s purview.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries	\$213,403	\$192,438	\$201,115	\$8,677
Benefits/FICA	\$113,967	\$104,722	\$113,024	\$8,302
Non-Personnel	\$9,433	\$7,250	\$10,250	\$3,000
<b>Total Budget</b>	<b>\$336,803</b>	<b>\$304,410</b>	<b>\$324,389</b>	<b>\$19,979</b>

### Summary of Significant Changes

- **\$8,677** Increase salaries budget due to two percent wage increase for all staff, and contractual increase for County Administrator.
- **\$4,609** Increase healthcare budget due to inflationary growth and employee enrollment changes.
- **\$3,315** Increase retirement budget due to required increase in employer match to defined contribution plans.
- **\$3,000** Add funds for contractual mileage reimbursement.

<b>Permanent Staffing Summary</b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
County Administrator	1	1	0
Information Technology Director	1	1	0
Senior Payroll Clerk	1	1	0
<b>Department Total</b>	<b>3</b>	<b>3</b>	<b>0</b>

# Technology– Fund 101-Dept 224

## Department Overview

The Technology Department is led by the county's Information Technology Director, who is funded out of the Administration Department. Countywide technology maintenance and purchases are funded out of this budget. Aside from computer hardware and software, the department is responsible for the county's network security, website development, security camera management, and computerized building access system.

Technology Department Budget				
Description	FY 15 Actual Expenditures	FY 16 Approved Budget	FY 17 Proposed Budget	Change
Maintenance-New Dawn	\$17,850	\$19,000	\$19,000	\$0
<i>Annual payment for county's court management software.</i>				
Maintenance-Jury	\$1,530	\$2,200	\$1,700	(\$500)
<i>Annual payment for county's jury pool management software.</i>				
Maintenance-BS&A Software	\$26,680	\$28,000	\$28,000	\$0
<i>Annual payment for county's accounting and tax management software.</i>				
Maintenance-Courts VIQ	\$9,240	\$6,700	\$6,700	\$0
<i>Annual payment for county's court recorder technology.</i>				
Maintenance-Software	\$4,798	\$15,000	\$12,500	(\$2,500)
<i>Funds used to purchase and maintain miscellaneous software programs</i>				
Maintenance-Computers	\$1,943	\$18,300	\$15,000	(\$3,300)
<i>Funds for purchase of new computers and printers (hardware).</i>				
Internet Service	\$8,313	\$10,000	\$10,650	\$650
<i>Annual payment for county's internet service.</i>				
Phone Service	\$0	\$18,000	\$20,000	\$2,000
<i>Annual payment for county's phone service.</i>				
Technology Implementation	\$59,659	\$70,000	\$70,000	\$0
<i>Funds for all other technology projects including: network security; security cameras; security doors; network storage; website development; and all miscellaneous.</i>				
<b>TOTAL</b>	<b>\$130,013</b>	<b>\$187,200</b>	<b>\$183,550</b>	<b>(\$3,650)</b>

# Equalization– Fund 101-Dept 225

## Department Overview

Equalization is the process of correcting inequities that occur between local units during the assessment process. Delta County also has an agreement with a contractual Equalization Director, and one full-time Office Manager. The office coordinates with local assessors and with the county’s GIS program, run contractually through CUPPAD. The office also prints annual tax bills for the majority of local units, and provides parcel and mapping customer service. Customer service duties are shared with the Building and Zoning Department.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries <sup>1,2</sup>	\$31,942	\$31,501	\$33,329	\$1,828
Benefits/FICA	\$9,168	\$11,140	\$13,169	\$2,029
Non-Personnel	\$7,260	\$9,700	\$8,900	(\$800)
<b>Total Budget</b>	<b>\$48,370</b>	<b>\$52,341</b>	<b>\$55,398</b>	<b>\$3,057</b>

### Summary of Significant Changes

- **\$1,828** Increase salaries budget due to two percent wage increase and pay grade reclassification of Equalization Clerk position into an Office Manager.
- **\$7,819** Increase healthcare budget due to inflationary growth and employee enrollment changes.
- **(\$800)** Decrease telephone budget due to accounting change. Telephone expenses will be paid from a central account for departments that do not receive cost reimbursement.

<b>Permanent Staffing Summary<sup>1,2</sup></b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Equalization Assistant	1	0	-1
Office Manager	0	1	1
<b>Department Total</b>	<b>1</b>	<b>1</b>	<b>1</b>

<sup>1</sup>The County also has an agreement with a contractual Equalization Director. The contract is paid through the Appropriations department.

<sup>2</sup>The Deputy Clerk in the Treasurer’s Office also works in Building and Zoning/Equalization as needed.

# Prosecuting Attorney– Fund 101-Dept 229

## Department Overview

The County Prosecuting Attorney is the chief law enforcement official in the County. The office is responsible for a wide array of functions including: litigating misdemeanors and felonies; representing the state in child abuse/neglect cases; handling both civil and criminal appeals; and victim/witness services.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries	\$355,713	\$342,953	\$351,538	\$8,585
Benefits/FICA	\$162,272	\$163,741	\$169,476	\$5,735
Non-Personnel	\$29,400	\$29,500	\$34,450	\$4,950
<b>Total Budget</b>	<b>\$547,385</b>	<b>\$536,194</b>	<b>\$555,464</b>	<b>\$19,270</b>

### Summary of Significant Changes

- **\$10,085** Increase salaries budget due to two percent wage increase, and pay grade re-classification of Prosecutor’s Office Clerk position.
- **\$4,418** Increase retirement budget due to growth in costs associated with paying off county’s unfunded pension liability.
- **\$6,100** Increase non-personnel budget to fund contractual Attorney Internship through the Prosecuting Attorney’s Association of Michigan to assist with current caseload.
- **(\$1,500)** Reduce budget for vacation relief. Work will be handled by existing staff.

<b>Permanent and Elected Staffing Summary</b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Assistant Prosecuting Attorney	1	1	0
Chief Assistant Prosecuting Attorney	1	1	0
Clerk-Prosecutor’s Office	1	1	0
Office Manager/Misdemeanor Clerk	1	1	0
Paralegal/Assistant to the Prosecutor	1	1	0
Prosecuting Attorney	1	1	0
Victim/Witness Coordinator	1	1	0
<b>Department Total</b>	<b>7</b>	<b>7</b>	<b>0</b>

# Register of Deeds– Fund 101-Dept 236

## Department Overview

The County Clerk/Register of Deeds serves as the official recording office for all legal documents pertaining to the transfer and ownership of all real property located in the County. Register of Deeds office staff also serves as a passport application acceptance agent for the U.S Department of State.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries	\$61,424	\$60,551	\$61,739	\$1,188
Benefits/FICA	\$37,803	\$39,058	\$38,835	(\$223)
Non-Personnel	\$4,358	\$5,250	\$4,350	(\$900)
<b>Total Budget</b>	<b>\$103,585</b>	<b>\$104,859</b>	<b>\$104,924</b>	<b>\$65</b>

### Summary of Significant Changes

- **\$1,188** Increase salaries budget due to two percent wage increase.
- **(\$900)** Decrease telephone budget due to accounting change. Telephone expenses will be paid from a central account for departments that do not receive cost reimbursement.

<b>Permanent Staffing Summary<sup>1</sup></b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Chief Deputy Register of Deeds	1	1	0
Deputy Clerk	1	1	0
<b>Department Total</b>	<b>2</b>	<b>2</b>	<b>0</b>

<sup>1</sup>Register of Deeds personnel works under direction of the County Clerk/Register of Deeds.

# County Treasurer: Fund 101 Dept 253

## Department Overview

The County Treasurer has the responsibility to receive, and act as the custodian for, all county funds. The Treasurer is also responsible for the collection of all delinquent real property taxes, including managing foreclosure and sale of property for non-payment in accordance with the Michigan General Property Tax Act.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries	\$120,181	\$118,843	\$125,578	\$6,735
Benefits/FICA	\$55,707	\$55,631	\$46,732	(\$8,899)
Non-Personnel	\$6,423	\$3,925	\$3,595	(\$330)
<b>Total Budget</b>	<b>\$182,311</b>	<b>\$178,399</b>	<b>\$175,905</b>	<b>(\$2,494)</b>

### Summary of Significant Changes

- **\$6,735** Increase salaries budget due to two percent salary wage increase, and pay grade re-classification of Deputy Clerk position.
- **(\$10,124)** Decrease healthcare budget due to employee enrollment changes.

<b>Permanent and Elected Staffing Summary</b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>FTE Change</b>
Chief Deputy Clerk	1	1	0
County Treasurer	1	1	0
Deputy Clerk	1	1	0
<b>Department Total</b>	<b>3</b>	<b>3</b>	<b>0</b>

# Maintenance & Custodial– Fund 101-Dept 266

## Department Overview

The Department of Building Maintenance and Custodial handles maintenance, repair, and housekeeping duties for Delta County buildings, with emphasis on the Delta County Correctional Facility.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries	\$183,223	\$179,297	\$170,672	(\$8,625)
Benefits/FICA	\$104,507	\$107,428	\$101,267	(\$6,161)
Non-Personnel	\$147,111	\$177,125	\$160,150	(\$16,975)
<b>Total Budget</b>	<b>\$434,841</b>	<b>\$463,850</b>	<b>\$432,089</b>	<b>(\$31,761)</b>

### Summary of Significant Changes

- **(\$13,118)** Decrease salaries budget due to the conversion of a vacant Assistant Director position into a union Chief Maintenance Technician.
- **(\$4,734)** Decrease salaries budget due to the retirement of the Building and Maintenance Director. The new Director was hired at a lower salary.
- **\$1,727** Increase salaries budget due to two percent wage increase .
- **\$7,500** Increase salaries budget for part-time Maintenance Employee. The employee primarily handles exterior duties such as lawn care and snow removal.
- **\$6,024** Increase retirement budget due to growth in costs associated with paying off county's unfunded pension liability.
- **(\$11,725)** Decrease healthcare budget due to employee enrollment changes.
- **(\$12,000)** Decrease budget for Courthouse utilities based on recent and anticipated utilization.
- **(\$5,000)** Decrease budget for snow removal and salting. Work is now primarily done by Maintenance Department staff.

<b>Permanent Staffing Summary</b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Assistant Building and Maintenance Director	1	0	-1
Building and Maintenance Director	1	1	0
Chief Maintenance Technician	0	1	1
Housekeeper	2	2	0
<b>Department Total</b>	<b>4</b>	<b>4</b>	<b>4</b>

# Sheriff Administration– Fund 101-Dept 305

## Department Overview

The Sheriff is charged with enforcing the laws enacted by the Legislature under the police power of the state, and with preserving public peace within the County. The Sheriff also manages the Delta County Correctional Facility, Delta County Road Patrol, and the Marine Division. These departments are included elsewhere in the Budget Document. Additionally, the Sheriff supervises the Courthouse Security Deputy, who is tasked by Judges with protecting the courts.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries	\$271,630	\$251,585	\$258,189	\$6,604
Benefits/FICA	\$81,379	\$105,053	\$106,266	\$1,213
Non-Personnel	\$21,148	\$17,875	\$17,875	\$0
<b>Total Budget</b>	<b>\$374,157</b>	<b>\$374,513</b>	<b>\$382,330</b>	<b>\$7,817</b>

### Summary of Significant Changes

- **\$6,604** Increase salaries budget due to two percent wage increase.
- **(\$2,008)** Decrease healthcare budget due to employee enrollment changes.
- **\$2,773** Increase retirement budget due to growth in costs associated with paying off county's unfunded pension liability.

<b>Permanent and Elected Staffing Summary</b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Road Patrol Deputy (Courthouse Security)	1	1	0
Office Manager	1	1	0
Sheriff	1	1	0
Undersheriff	1	1	0
<b>Department Total</b>	<b>4</b>	<b>4</b>	<b>0</b>

# Sheriff-Marine– Fund 101-Dept 331

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## Department Overview

The Marine Patrol, under the supervision of the Delta County Sheriff, shares responsibility with the Department of Natural Resources to patrol the waters of the County.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries	\$14,179	\$14,900	\$13,800	(\$1,100)
Benefits/FICA	\$4,309	\$4,890	\$1,456	(\$3,434)
Non-Personnel	\$10,342	\$4,340	\$5,550	\$1,210
<b>Total Budget</b>	<b>\$28,830</b>	<b>\$24,130</b>	<b>\$20,806</b>	<b>(\$3,324)</b>

### Summary of Significant Changes

- **(\$1,100)** Decrease holiday pay budget due to underutilization. Funds have been appropriated but not used for several fiscal years.
- **(\$3,300)** Decrease retirement budget based on changes in accounting of defined benefit allocations.
- **\$1,210** Increase non-personnel budget for increasing gasoline, and boat maintenance costs.

<h3><b>Permanent Staffing Summary</b></h3>
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The Sheriff-Marine Division does not have any dedicated permanent employees. Salaries are paid to a part-time employee and a split time Road Patrol Deputy.

# Sheriff-Corrections– Fund 101-Dept 305

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## Department Overview

The Sheriff is responsible for the maintenance and operation of the Delta County Jail which houses inmates sentenced to County Jail, defendants awaiting trial, and felons sentenced to prison prior to their transfer. The current facility has a rated capacity of 85 inmates.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries	\$708,937	\$729,768	\$766,749	\$36,981
Benefits/FICA	\$423,562	\$438,726	\$479,311	\$40,585
Non-Personnel	\$614,748	\$658,600	\$668,900	\$10,300
<b>Total Budget</b>	<b>\$1,747,247</b>	<b>\$1,827,094</b>	<b>\$1,914,960</b>	<b>\$87,866</b>

### Summary of Significant Changes

- **\$59,000** Increase salaries, FICA, healthcare, and retirement funds to add new Corrections Deputy to be split between day and night shift on weekdays. (Implemented during FY 2016)
- **\$4,025** Increase salaries budget due to two percent wage increase, partially offset by attrition and new hires entering at a lower pay step.
- **\$1,500** Add funds to convert one Corrections Deputy into a Corrections Sergeant.
- **\$26,272** Increase retirement budget due to growth in costs associated with paying off county's unfunded pension liability, and due to offering additional 3% benefit for supervisors on defined contribution plans.
- **\$15,000** Increase budget for medical coverage due to inflation, and to add nursing hours.
- **(\$4,700)** Reduce budget for utilities and inmate food based on recent and anticipated utilization.
- **(\$8,250)** Reduce budget for Holiday Pay based on recent and anticipated utilization.

# Sheriff-Corrections– Fund 101-Dept 305

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(Continued)

<b>Permanent Staffing Summary<sup>1</sup></b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Corrections Deputy	10	10	0
Corrections Sergeant	4	5	1
Corrections Lieutenant (Jail Administrator)	1	1	0
<b>Department Total</b>	<b>15</b>	<b>16</b>	<b>1</b>

<sup>1</sup>All Corrections positions are supervised by the Sheriff.

## Miscellaneous– Fund 101-Dept 958

<b>Miscellaneous General Fund Expenditures</b>				
Description	FY 15 Actual Expenditures	FY 16 Approved Budget	FY 17 Proposed Budget	Change
<b>Audit Costs</b>	\$34,600	\$36,000	\$36,000	\$0
<i>Payment to Anderson Tackman for conducting the annual financial audit.</i>				
<b>Equipment Purchase</b>	\$1,735	\$22,000	\$16,500	(\$5,500)
<i>Contingency account for equipment purchases beyond Building Maintenance appropriation.</i>				
<b>Insurance (Auto, Liability, Property)</b>	\$157,712	\$136,000	\$135,000	(\$1,000)
<i>Payment to MMRMA for automotive, liability, and property insurance.</i>				
<b>Labor Relations Attorney</b>	\$52,430	\$40,000	\$25,000	(\$15,000)
<i>Funds used for Attorney costs on labor relations matters. Budget reduced due to Administrator handling all negotiation duties.</i>				
<b>Miscellaneous Costs</b>	\$2,270	\$12,800	\$10,300	(\$2,500)
<i>Contingency account for unanticipated costs.</i>				
<b>Publications</b>	\$3,054	\$2,500	\$2,500	\$0
<i>Cost of required advertisements and public notices.</i>				
<b>Professional and Consulting Fees</b>	\$20,558	\$40,000	\$25,000	(\$15,000)
<i>Funds used for consulting and attorney fees on non-labor matters. Budget reduced due to Prosecutor's Office assisting Administrator on legal topics.</i>				
<b>Repair</b>	\$0	\$25,000	\$20,000	(\$5,000)
<i>Contingency account used for repair beyond Building Maintenance appropriation.</i>				
<b>Soldier Burial</b>	\$19,500	\$14,500	\$14,500	\$0
<i>Stipend, handled by the Veteran Services Officer, for partial veteran funeral reimbursement.</i>				
<b>Unallocable Retirement Expenses</b>	\$46,107	\$201,016	\$207,853	\$6,837
<i>Pension system costs that cannot be allocated to departments.</i>				
<b>Department Total</b>	<b>\$337,966</b>	<b>\$529,816</b>	<b>\$492,653</b>	<b>(\$37,163)</b>

## Contingency– Fund 101-Dept 941

Description	FY 15 Actual Expenditures	FY 16 Approved Budget	FY 17 Proposed Budget	Change
<b>Contingency Funds</b>	\$0	\$94,867	\$0	(\$94,867)
<i>Contingency funds were set aside in the FY 2016 Budget to prepare for anticipated increases in salaries and pension costs. These funds were eliminated FY 2017 to assist in balancing the budget.</i>				

# Appropriations– Fund 101-Dept 965

<b>Internal Appropriations (Transfers to other County Funds)</b>				
Description	FY 15 Actual Expenditures	FY 16 Approved Budget	FY 17 Proposed Budget	Change
<b>Airport Fund</b>	\$350,000	\$350,000	\$300,000	(\$50,000)
<i>General Fund subsidy for operation of the Delta County Airport.</i>				
<b>Brownfield Authority</b>	\$0	\$1,000	\$1,000	\$0
<i>General Fund subsidy for meeting costs associated with Delta County Brownfield Authority.</i>				
<b>Building and Zoning Fund</b>	\$0	\$15,000	\$10,000	(\$5,000)
<i>General Fund subsidy for costs associated with the Building and Zoning Fund.</i>				
<b>Capital Outlay Fund</b>	\$56,458	\$65,000	\$85,000	\$20,000
<i>Funds set aside for future capital and infrastructure needs. FY 17 increase is due to scheduled loan payment from comprehensive energy project.</i>				
<b>Childcare Fund</b>	\$350,000	\$350,000	\$350,000	\$0
<i>General Fund subsidy for Childcare Fund costs, which get 50 percent reimbursement.</i>				
<b>Law Library</b>	\$20,000	\$20,000	\$9,000	(\$11,000)
<i>General Fund subsidy for costs associated with Circuit Courts Law Library. Due to digitalization, costs have been lower, at \$9,000 in recent years.</i>				
<b>Soldier &amp; Sailor Relief Fund</b>	\$350	\$350	\$1,500	\$1,150
<i>Funds for emergency relief as approved by the Soldier Sailor Relief Committee and the Veteran Services Officer. The program received a policy update during FY 2016 by the new VSO, which will result in additional use.</i>				
<b>Debt Retirement</b>	\$333,218	\$326,680	\$327,330	\$650
<i>Transfer to Courthouse Renovation Debt fund for annual payments associated with the 1994 renovation and expansion of the Courthouse. The final annual payment will occur in FY 2018.</i>				
<b>Internal Appropriation Total</b>	<b>\$1,110,026</b>	<b>\$1,128,030</b>	<b>\$1,083,830</b>	<b>\$650</b>

<b>External Appropriations (Payments to Other Agencies)</b>				
Description	FY 15 Actual Expenditures	FY 16 Approved Budget	FY 17 Proposed Budget	Change
<b>Chamber of Commerce</b>	\$2,510	\$2,400	\$2,510	\$110
<i>Annual appropriation to Delta County Chamber of Commerce.</i>				
<b>Community Corrections</b>	\$0	\$27,107	\$30,000	\$2,893
<i>Appropriation to fund inmate work release program.</i>				
<b>Community Promotions</b>	\$1,508	\$2,000	\$2,000	\$0
<i>Miscellaneous funds for community events.</i>				
<b>CUPPAD</b>	\$9,000	\$9,000	\$9,000	\$0
<i>Annual appropriation to Central Upper Peninsula Planning and Development Regional Commission.</i>				
<b>Delta County Animal Shelter</b>	\$25,000	\$25,000	\$25,000	\$0
<i>Annual appropriation to Delta County Animal Shelter</i>				
<b>Economic Development Alliance</b>	\$15,000	\$20,000	\$20,000	\$0
<i>Annual appropriation to Economic Development Alliance to help fund EDA Director position.</i>				

Description	FY 15 Actual Expenditures	FY 16 Approved Budget	FY 17 Proposed Budget	Change
<b>Equalization Contract</b>	\$125,000	\$125,000	\$90,000	(\$35,000)
<i>Contract with Allied Information Systems to handle Equalization Duties. Reduction in FY 2016 is due to GIS functions being transitioned to CUPPAD.</i>				
<b>Fire Departments</b>	\$10,000	\$10,000	\$10,000	\$0
<i>Grants to local fire departments for equipment.</i>				
<b>Garden Ambulance</b>	\$800	\$800	\$800	\$0
<i>Annual appropriation to help fund Garden Township's ambulance service.</i>				
<b>GIS Agreement (CUPPAD)</b>	\$0	\$0	\$35,000	\$35,000
<i>Payment for contractual agreement with CUPPAD to fund geographic information systems services, to improve the county's mapping.</i>				
<b>Health Department</b>	\$270,231	\$271,731	\$271,731	\$0
<i>Required annual appropriation to the Delta-Menominee Health Department.</i>				
<b>Historical Society</b>	\$2,000	\$2,000	\$2,000	\$0
<i>Annual appropriation to the Delta County Historical Society.</i>				
<b>Human Services Board</b>	\$491	\$500	\$3,000	\$2,500
<i>Payment for Human Services Board dues and expenses.</i>				
<b>MAC and NACO</b>	\$8,911	\$9,000	\$9,000	\$0
<i>Annual dues for MAC and NACO membership.</i>				
<b>MSU Extension</b>	\$44,806	\$45,100	\$45,100	\$0
<i>Annual appropriation for MSU Extension Services, including the 4-H program.</i>				
<b>Northcare Substance Abuse</b>	\$166,347	\$67,491	\$69,350	\$1,859
<i>State required payment to Northcare based on 1/2 of Convention Facilities revenue received.</i>				
<b>Northwoods Rail Commission</b>	\$0	\$0	\$100	\$100
<i>Annual dues for membership in the Northwoods Rail Commission.</i>				
<b>Park Funding (Delta Conservation)</b>	\$50,000	\$50,000	\$50,000	\$0
<i>Contractual agreement with the Delta Conservation District to manage the Delta County Parks System.</i>				
<b>Pathways Mental Health</b>	\$275,608	\$275,608	\$275,608	\$0
<i>Annual appropriation to Pathways for mental health services.</i>				
<b>Rock Ambulance</b>	\$800	\$800	\$800	\$0
<i>Annual appropriation to help fund Maple Ridge Township's ambulance service.</i>				
<b>Soil Permits (Delta Conservation)</b>	\$25,000	\$25,000	\$25,000	\$0
<i>Payment to Delta County Conservation District to manage soil erosion permits.</i>				
<b>Superior Trade Zone</b>	\$10,000	\$10,000	\$10,000	\$0
<i>Annual dues for membership in the Superior Trade Zone.</i>				
<b>UPCAP</b>	\$1,500	\$1,500	\$1,500	\$0
<i>Annual dues for membership in the Upper Peninsula Center for Area Progress.</i>				
<b>External Appropriation Total</b>	<b>\$1,044,512</b>	<b>\$980,109</b>	<b>\$987,571</b>	<b>\$7,462</b>

# Other General Fund Departments

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The following departments are also included within the General Fund:

**Technology- Dept 224** Funds used for non-personnel costs related to countywide technology. Examples include computers, printers, phones, software, digital security, camera systems, website management, and internet service.

**Emergency Management- Dept 426** Funds primarily used to pay a contractual Emergency Management Coordinator who assists both Delta and Schoolcraft Counties.

**Medical Examiner- Dept 648**

**Veteran Affairs- Dept 682** Funds primarily used to pay the Upward Talent Council for a contractual Veteran Services Officer, who assists citizens with veteran benefit programs and community veteran outreach/coordination.

**Jury Commission- Dept 145** Funds used to pay per diem and postage costs for the Jury commission.

**Drain Commissioner-Dept 275** Funds used to pay a stipend to the required elected Drain Commissioners office.

**Record Copying-Dept 286** Funds used for the annual service agreement and related supplies for the county's copier machines.

<b>Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Technology	\$133,395	\$187,200	\$183,550	(\$3,650)
Emergency Management	\$57,757	\$55,600	\$55,600	\$0
Medical Examiner	\$49,799	\$50,500	\$50,500	\$0
Veteran Affairs	\$16,692	\$62,000	\$57,000	(\$5,000)
Jury Commission	\$1,721	\$2,110	\$2,110	\$0
Drain Commissioner	\$55	\$55	\$55	\$0
Record Copying	\$10,120	\$14,000	\$11,000	(\$3,000)

# Airport– Fund 581

## Department Overview

The Delta County Board of Commissioners is responsible for operations of the Delta County Airport, after input from an Airport Advisory Board. The Airport, which is located in Escanaba, currently provides commercial service to Detroit. In addition, the Airport handles general aviation, fueling, and hangar rentals.

<b>Revenue Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Fuel Sale Revenue	\$462,123	\$405,300	\$328,150	(\$77,150)
Hangar Rental Revenue	\$63,813	\$71,000	\$74,000	\$3,000
Other Services/Grants	\$223,517	\$182,250	\$182,300	\$50
Transfer From General Fund	\$350,000	\$350,000	\$300,000	(\$50,000)
Use of Airport Fund Balance	\$0	\$0	\$48,184	\$48,184
<b>Revenue Totals</b>	<b>\$1,099,453</b>	<b>\$1,008,550</b>	<b>\$932,634</b>	<b>(\$75,916)</b>

<b>Expenditure Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries	\$261,709	\$303,112	\$290,133	(\$12,979)
Benefits/FICA	\$116,529	\$132,761	\$186,874	\$54,113
Non-Personnel	\$480,463	\$572,677	\$455,627	(\$117,050)
<b>Total Budget</b>	<b>\$858,701</b>	<b>\$1,008,550</b>	<b>\$932,634</b>	<b>(\$75,916)</b>

### Summary of Significant Changes

- **(\$12,979)** Decrease salaries budget, despite two percent wage increase and raise for Airport management, due to attrition of a senior employee and the elimination of funding for the Airport Trainer position.
- **\$27,847** Increase defined benefit retirement budget due to growth in costs associated with paying off county's unfunded pension liability, and additional defined contribution costs.
- **\$27,541** Increase healthcare budget due to inflationary growth and employee enrollment changes.
- **(\$17,000)** Decrease marketing budget due to the expiration of a marketing grant.
- **(\$55,000)** Decrease fuel sales budget due to anticipated usage changes by Sky West and Valley Med.
- **(\$35,000)** Decrease funds for capital outlay based on recent and anticipated utilization. Funds had not been used in several years.

# Airport- Fund 581

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(Continued)

<b>Permanent Staffing Summary</b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Airport Manager	1	1	0
Assistant Airport Manager	5	5	0
Assistant Maintenance Worker	1	1	0
<b>Department Total</b>	<b>7</b>	<b>7</b>	<b>0</b>

# Building and Zoning– Fund 240

## Department Overview

The Department of Building and Zoning employs a designated Code Official responsible for managing the county’s permitting process for various local units. This currently includes building, plumbing, and mechanical permits. Additionally, the office interprets and hears cases related to the County’s Zoning Ordinance, which is only used in local units that do not have their own zoning.

<b>Revenue Budget Summary<sup>1</sup></b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Previous Revenue Structure <sup>1</sup>	\$177,469	\$155,000	\$0	(\$155,000)
Menominee Contract	\$0	\$0	\$20,000	\$20,000
Building Permit Fees	\$0	\$0	\$90,000	\$90,000
Mechanical Permit Fees	\$0	\$0	\$30,000	\$30,000
Plumbing Permit Fees	\$0	\$0	\$30,000	\$30,000
Zoning Permit Fees	\$0	\$0	\$10,700	\$10,700
Township Zoning Fees	\$0	\$8,245	\$8,000	(\$245)
Transfer From General Fund	\$0	\$15,000	\$15,000	\$0
<b>Revenue Totals</b>	<b>\$185,443</b>	<b>\$178,245</b>	<b>\$203,700</b>	<b>\$25,455</b>

<sup>1</sup>In previous years, various revenue types were intermingled. Beginning in FY 2017, revenue will be more specifically tracked for the department.

<b>Expenditure Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries	\$84,445	\$84,471	\$87,214	\$2,743
Benefits/FICA	\$37,540	\$37,839	\$60,631	\$22,792
Non-Personnel	\$49,112	\$55,935	\$55,855	(\$80)
<b>Total Budget</b>	<b>\$171,097</b>	<b>\$178,245</b>	<b>\$203,700</b>	<b>\$25,455</b>

### Summary of Significant Changes

- **\$2,743** Increase salaries budget due to two percent wage increase.
- **\$21,180** Increase defined benefit retirement budget due to growth in costs associated with paying off county’s unfunded pension liability.
- **\$1,135** Increase healthcare budget due to inflationary growth and employee enrollment changes.

# Building and Zoning– Fund 240

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(Continued)

<b>Permanent Staffing Summary<sup>1</sup></b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Assistant Building and Zoning Administrator	1	1	0
Building and Zoning Administrator	1	1	0
<b>Department Total</b>	<b>2</b>	<b>2</b>	<b>0</b>

<sup>1</sup>The Office of Building and Zoning; and the Equalization Department share clerical staff and responsibilities. Additionally, a Deputy Treasurer position serves as an office replacement during absences.

# Sheriff-Road Patrol– Fund 205

## Department Overview

The Road Patrol is supervised by the Sheriff and is primarily funded through a countywide millage. The Road Patrol provides 24 hour police protection to all Delta County citizens, including a Detective and a dedicated Officer for the Upper Peninsula Substance Enforcement Team (UPSET).

<b>Revenue Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Property Taxes	\$1,058,089	\$1,083,562	\$1,033,670	(\$49,892)
State Funding	\$0	\$0	\$44,740	\$44,740
Grant Funding	\$99,251	\$93,483	\$94,062	\$579
Reimbursement	\$100,285	\$82,605	\$77,102	(\$5,503)
Miscellaneous	\$12,375	\$14,340	\$20,340	\$6,000
Transfer In	\$116,293	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$1,386,293</b>	<b>\$1,273,990</b>	<b>\$1,269,914</b>	<b>(\$4,076)</b>

<b>Expenditure Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries	\$635,441	\$638,226	\$623,337	(\$14,889)
Benefits/FICA	\$450,261	\$398,011	\$405,666	\$7,655
Non-Personnel	\$259,451	\$237,753	\$240,911	\$3,158
<b>Total Budget</b>	<b>\$1,345,153</b>	<b>\$1,273,990</b>	<b>\$1,269,914</b>	<b>(\$4,076)</b>

### Summary of Significant Changes

- **(\$43,282)** Decrease salaries budget due to transferring the payment of the Courthouse Security Deputy to the General Fund. This action actually occurred in FY 2016.
- **\$17,193** Increase salaries budget due to two percent wage increase for Deputies/Sergeants and four percent wage increase for Lieutenants.
- **(\$6,700)** Decrease salaries budget for snowmobile and forest service grants based on declining revenue and recent utilization.
- **\$18,249** Increase defined benefit retirement budget due to growth in costs associated with paying off county's unfunded pension liability.
- **(\$21,284)** Decrease defined contribution retirement budget based on changes in accounting of retirement allocations.
- **\$9,343** Increase healthcare budget due to inflationary growth and employee enrollment changes.

# Sheriff-Road Patrol– Fund 205

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(Continued)

**Summary of Significant Changes (continued)**

- **\$10,000** Increase overtime budget due to recent and anticipated utilization.
- **\$7,167** Increase appropriation to Drug Enforcement Fund to cover additional costs of dedicated UPSET Officer.
- **\$4,500** Increase budget for telephone reimbursement due to phone subsidies negotiated in recent labor contract.

<b>Permanent Staffing Summary<sup>1</sup></b>			
<b>Job Classification</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Lieutenant/Detective	1	1	0
Road Patrol Deputy	6	6	0
Road Patrol Lieutenant	1	1	0
Road Patrol Sergeant	2	2	0
UPSET Detective	1	1	0
<b>Department Total</b>	<b>11</b>	<b>11</b>	<b>0</b>

<sup>1</sup>All Road Patrol positions are supervised by the Sheriff.

# Service Center Fund– Fund 631

## Department Overview

The Service Center Fund is an internal service fund that accounts for all activities at the Delta County Service Center. Activities currently include: leasing out space to Michigan Works and CUPPAD; and giving out space to Delta-Menominee Public Health Department and Michigan State Cooperative Extension. There are over \$600,000 of reserves in this fund intended to assist with the repurposing of the facilities.

<b>Revenue Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Service Center Rents <sup>1</sup>	\$46,540	\$0	\$46,540	\$46,540
Use of Fund Balance	\$27,605	\$46,500	\$21,034	(\$25,466)
<b>Revenue Totals</b>	<b>\$74,145</b>	<b>\$46,500</b>	<b>\$67,574</b>	<b>\$21,074</b>

<sup>1</sup>Rent from Michigan Works was erroneously included with a different fund for the FY 2016 Budget.

<b>Expenditure Budget Summary</b>				
<b>Cost Type</b>	<b>Actual FY 15</b>	<b>Approved FY 16</b>	<b>Proposed FY 17</b>	<b>Change</b>
Salaries	\$0	\$0	\$7,500	\$7,500
Benefits/FICA	\$27,068	\$0	\$574	\$574
Non-Personnel	\$47,077	\$46,500	\$59,500	\$13,000
<b>Total Budget</b>	<b>\$74,145</b>	<b>\$46,500</b>	<b>\$67,574</b>	<b>\$21,074</b>

### Summary of Significant Changes

- **\$13,000** Increase utility and maintenance cost at the Service Center based on recent and anticipated utilization.
- **\$8,074** Add salary and FICA funds for a part-time grounds employee. This existing position was previously paid entirely by the General Fund.

<b>Permanent Staffing Summary</b>
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The Service Center Fund does not have any dedicated permanent employees. Only a part-time Maintenance employee is partially funded through the Service Center Fund. Maintenance staff assists at the Service Center at no cost to the fund.

# Other Nongeneral Funds

(Component Unit Funds, and Trust & Agency Accounts not included)

In addition to: the General Fund, Road Patrol Fund, Building and Zoning Fund, Airport Fund, 911 Authority Fund, and Service Center Fund; the Proposed FY 2017 Budget includes the following funds:

**Internal Service Funds-** Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the county, on a cost reimbursement basis.

**Debt Service Funds-** Funds used to account for and report financial resources that are restricted or committed for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

The Proposed FY 2017 Budget includes the following Internal Service and Debt Service Funds:

Internal Service/Debt Service Funds				
Description	Post FY 15 Fund Balance	FY 16 Approved Budget	FY 17 Proposed Budget	Change
<b>Capital Outlay Fund</b>	\$1,002,992	\$80,000	\$115,000	\$35,000
<i>Fund 401- Accounts for activities related to major capital expenditures for the county. \$535,000 of set aside funds were used during FY 2016 for the comprehensive energy and infrastructure project.</i>				
<b>Airport Improvement Fund</b>	\$87,437	\$20,000	\$20,000	
<i>Fund 287 – Accounts for capital projects at the county airport with funds received from other governmental agencies.</i>				
<b>Courthouse Renovation Fund</b>	\$62,313	\$326,680	\$327,330	\$650
<i>Fund 368- Accounts for collection from the General Fund and disbursement of the annual bond payment required on the 1994 courthouse renovation project and subsequent 2009 refinancing bonds.</i>				
<b>Building Authority Fund</b>	\$35,753	\$35,700	\$35,753	\$53
<i>Fund 251- Accounts for the remaining funds available from the 1994 courthouse renovation bond sale. Expenditures must be related to the Courthouse, and must be approved by the Building Authority.</i>				
<b>PFC Airport Improvement Fund</b>	\$102,486	\$51,000	\$51,000	\$0
<i>Fund 288- Accounts for funds received from the passenger facility tax and other grants to be used on approved airport related projects.</i>				
<b>Renaissance Zone Fund</b>	\$34,470	\$17,500	\$0	(\$17,500)
<i>Fund 410- Accounts for the General Fund contribution to, and some revenues received, related to the recently expired Renaissance Zone. There are no immediate plans for expenditures related to this program.</i>				
<b>Brownfield Fund</b>	\$427,299	\$450,000	\$1,000	(\$49,000)
<i>Fund 420- Accounts for revenue and expenditures related to projects supported by the Delta County Brownfield Authority. FY 16 Budget included grant revenue related to a project that was discontinued. The majority of the fund balance will be returned to the state.</i>				
<b>Termination/Sick Leave Fund</b>	\$458,505	\$35,000	\$35,000	\$0
<i>Fund 230- Accounts for annual leave and sick leave payouts for employees upon termination.</i>				
<b>Michigan Works Fund</b>	\$135,993	\$45,580	\$0	(\$45,580)
<i>Fund 632- Funds collected over the years for the maintenance of the detached former Michigan Works building at the Service Center. There are no immediate plans for expenditures related to this building.</i>				

**Proprietary Funds-** Funds that are businesslike in nature that are funded by charging costs to external users.

The Proposed FY 2017 Budget includes the following Proprietary Funds:

<b>Proprietary Funds</b>				
<b>Description</b>	<b>Post FY 15 Fund Balance</b>	<b>FY 16 Approved Budget</b>	<b>FY 17 Proposed Budget</b>	<b>Change</b>
<b>PA 123 Foreclosure Fund</b>	<b>\$762,232</b>	<b>\$68,750</b>	<b>\$68,750</b>	<b>\$0</b>
<i>Fund 254- Accounts for fees, sales proceeds, and expenses related to the foreclosure process of real property in the county for which taxes are delinquent beyond the statutory redemption period. (Managed by Treasurer)</i>				
<b>Delinquent Tax Revolving Fund</b>	<b>\$3,676,081</b>	<b>\$44,000</b>	<b>\$45,000</b>	<b>\$1,000</b>
<i>Fund 516- Accounts for the purchase and subsequent collection of delinquent real property taxes from the various taxing units throughout the county. (Managed by Treasurer)</i>				
<b>Delinquent Tax Administration</b>	<b>\$3,411</b>	<b>\$3,785</b>	<b>\$2,500</b>	<b>(\$1,285)</b>
<i>Fund 615- Accounts for revenue previously received to administer the Delinquent Tax Revolving Fund. (Managed by Treasurer.) Revenue is no longer received, and only fund balance remains.</i>				

**Special Revenue Funds-** Funds used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes. (other than debt service).

The Proposed FY 2017 Budget includes the following Special Revenue Funds:

<b>Special Revenue Funds</b>				
<b>Description</b>	<b>Post FY 15 Fund Balance</b>	<b>FY 16 Approved Budget</b>	<b>FY 17 Proposed Budget</b>	<b>Change</b>
<b>Title III Forest Project Fund</b>	<b>\$210,451</b>	<b>\$65,000</b>	<b>\$200,000</b>	<b>\$135,000</b>
<i>Fund 212- Accounts for reimbursing activities permitted by the local Firewise plan in National Forest land.</i>				
<b>Friend of the Court Fund</b>	<b>\$144,464</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$0</b>
<i>Fund 215- Funds received from the state to be used for nonfederally funded services such as custody and parenting time activities. (Managed by Circuit Court Judge and Friend of the Court)</i>				
<b>Circuit Court Counseling</b>	<b>\$84,002</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$0</b>
<i>Fund 216- Funds received from the state to be used for certain services such as mediation, custody, and parenting time evaluations. (Managed by Circuit Court Judge)</i>				
<b>Hannahville Fund</b>	<b>\$62,461</b>	<b>\$131,000</b>	<b>\$230,000</b>	<b>\$99,000</b>
<i>Fund 235- Accounts for the receipt and disbursement of Hannahville 2% grants to local agencies. (Funding recommended by Hannahville)</i>				
<b>Search and Rescue Team Fund</b>	<b>\$127,544</b>	<b>\$55,000</b>	<b>\$62,000</b>	<b>\$7,000</b>
<i>Fund 237- Accounts for donations and grants to be used by the County Search and Rescue Team (Managed by Sheriff)</i>				
<b>PA 124 Training Fund</b>	<b>\$10,521</b>	<b>\$9,800</b>	<b>\$6,000</b>	<b>(\$3,800)</b>
<i>Fund 264- Funds received by the State for Corrections Officer training. (Managed by Sheriff)</i>				
<b>Drug Enforcement Fund</b>	<b>\$2,034</b>	<b>\$90,900</b>	<b>\$101,067</b>	<b>\$10,167</b>
<i>Fund 265- Accounts for funds received from the Road Patrol Fund, and federal and state funds received, for the placement of a local detective on the Upper Peninsula Substance Enforcement Team. (Managed by Sheriff)</i>				
<b>County Survey Fund</b>	<b>\$107,796</b>	<b>\$127,960</b>	<b>\$127,960</b>	<b>\$0</b>
<i>Fund 245- Accounts for county's remonumentation program to survey corners.</i>				
<b>Homestead P.A 105</b>	<b>\$24,656</b>	<b>\$5,650</b>	<b>\$5,650</b>	<b>\$0</b>
<i>Fund 255- Accounts for the administration of the homestead exemption and qualified agricultural property</i>				

<i>exemption. (Managed by Treasurer)</i>				
<b>Description</b>	<b>Post FY 15 Fund Balance</b>	<b>FY 16 Approved Budget</b>	<b>FY 17 Proposed Budget</b>	<b>Change</b>
<b>Register of Deeds Automation Fund</b>	<b>\$55,076</b>	<b>\$40,000</b>	<b>\$38,000</b>	<b>(\$2,000)</b>
<i>Fund 256- Accounts for fees received for Register of Deeds services that are required to be used for the purpose of automating/digitizing files and services. (Managed by County Clerk/Register of Deeds)</i>				
<b>Concealed Pistol Licensing</b>	<b>\$4,680</b>	<b>\$12,000</b>	<b>\$16,000</b>	<b>\$4,000</b>
<i>Fund 263- Accounts for funds received for issuing concealed pistol licenses, used for costs associated with managing the program. (Managed by County Clerk)</i>				
<b>Law Library Fund</b>	<b>\$31,712</b>	<b>\$24,500</b>	<b>\$13,500</b>	<b>(\$11,000)</b>
<i>Fund 269- Accounts for funds received from the General Fund and penal fines to be used for legal textbooks and digital library access. (Managed by Circuit Court Judge)</i>				
<b>Soldiers and Sailor Relief Fund</b>	<b>\$11,053</b>	<b>\$350</b>	<b>\$3,000</b>	<b>\$2,650</b>
<i>Fund 293- Accounts for General Fund dollars appropriated to program that awards emergency funds to soldiers and sailors. Program is administered by Veteran Services Officer and three appointed members.</i>				
<b>Veterans Trust Fund</b>	<b>\$783</b>	<b>\$2,000</b>	<b>\$2,700</b>	<b>\$700</b>
<i>Fund 294- Accounts for state veteran trust funds received to be used on assisting veterans. Funds are managed by the Veteran Services Officer who requests reimbursement from the state.</i>				
<b>County Probation Fund</b>	<b>\$218,370</b>	<b>\$77,216</b>	<b>\$88,577</b>	<b>\$11,361</b>
<i>Funds 295- Accounts for grant revenue received, and the local match required, to fund juvenile probation services. (Managed by Probate Court Judge)</i>				
<b>Childcare Fund</b>	<b>\$601,637</b>	<b>\$517,784</b>	<b>\$602,307</b>	<b>\$84,523</b>
<i>Fund 292- Accounts for state reimbursement received, and the local match required, to fund juvenile activities such as Probation Officer salaries, placements, and foster care. (Managed by Probate Court Judge)</i>				
<b>Sobriety Court</b>	<b>\$0</b>	<b>\$0</b>	<b>\$66,284</b>	<b>\$66,284</b>
<i>Fund 297- Federal pass through grant funds for District Court's Sobriety Court.</i>				
<b>Summer Tax Fund</b>	<b>\$10,620</b>	<b>\$0</b>	<b>\$7,000</b>	<b>\$7,000</b>
<i>Fund 602- Accounts for funds previously received for costs related to the tax schedule change to the summer for counties. (Managed by Treasurer). Revenue is no longer received, and only fund balance remains.</i>				

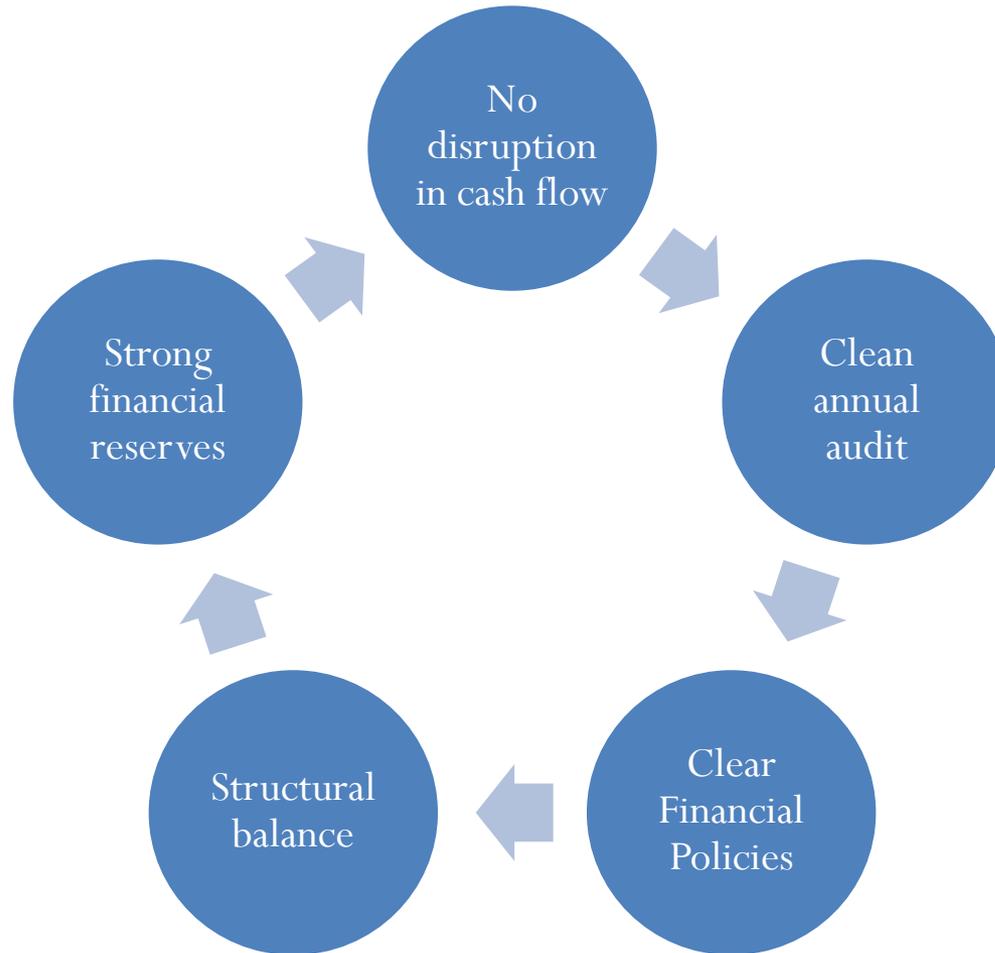
# Proposed FY 2017 Budget

Presented to the Delta County Board of Commissioners

August 16, 2016

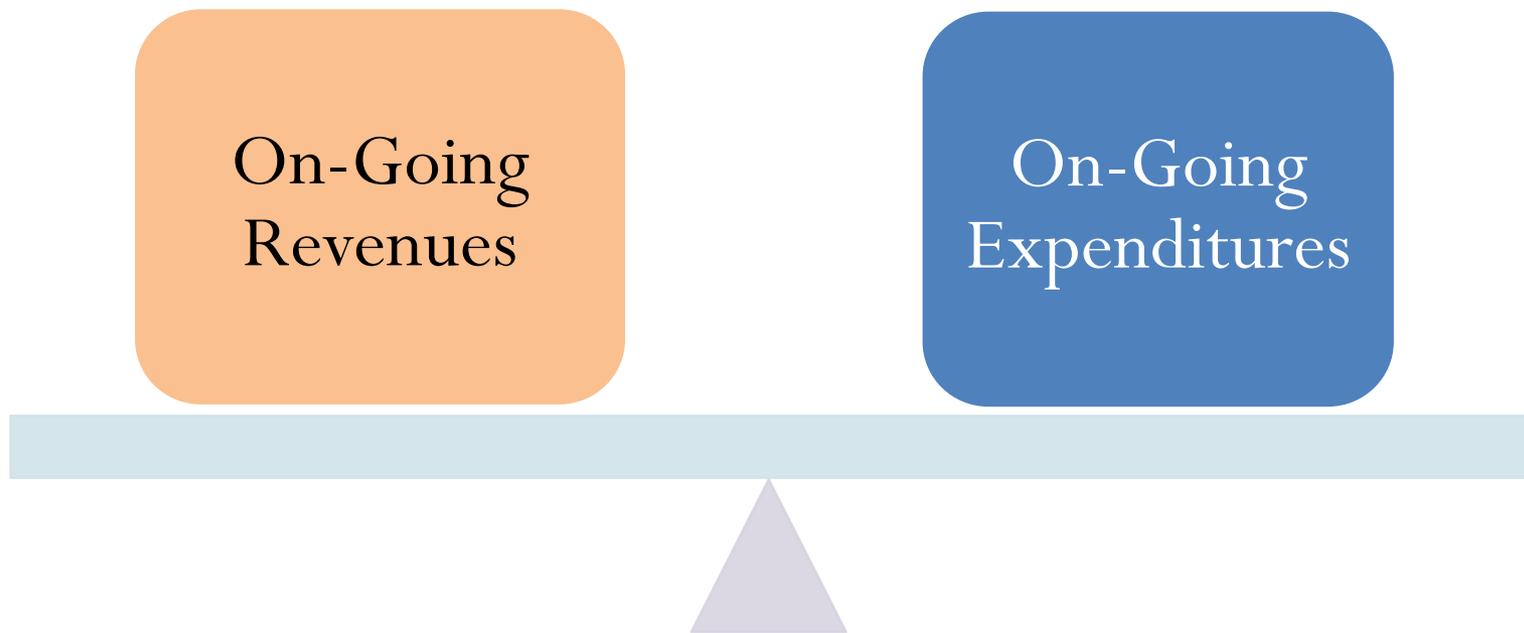
# Goals for Financial Stability

# Building a Strong Financial Organization

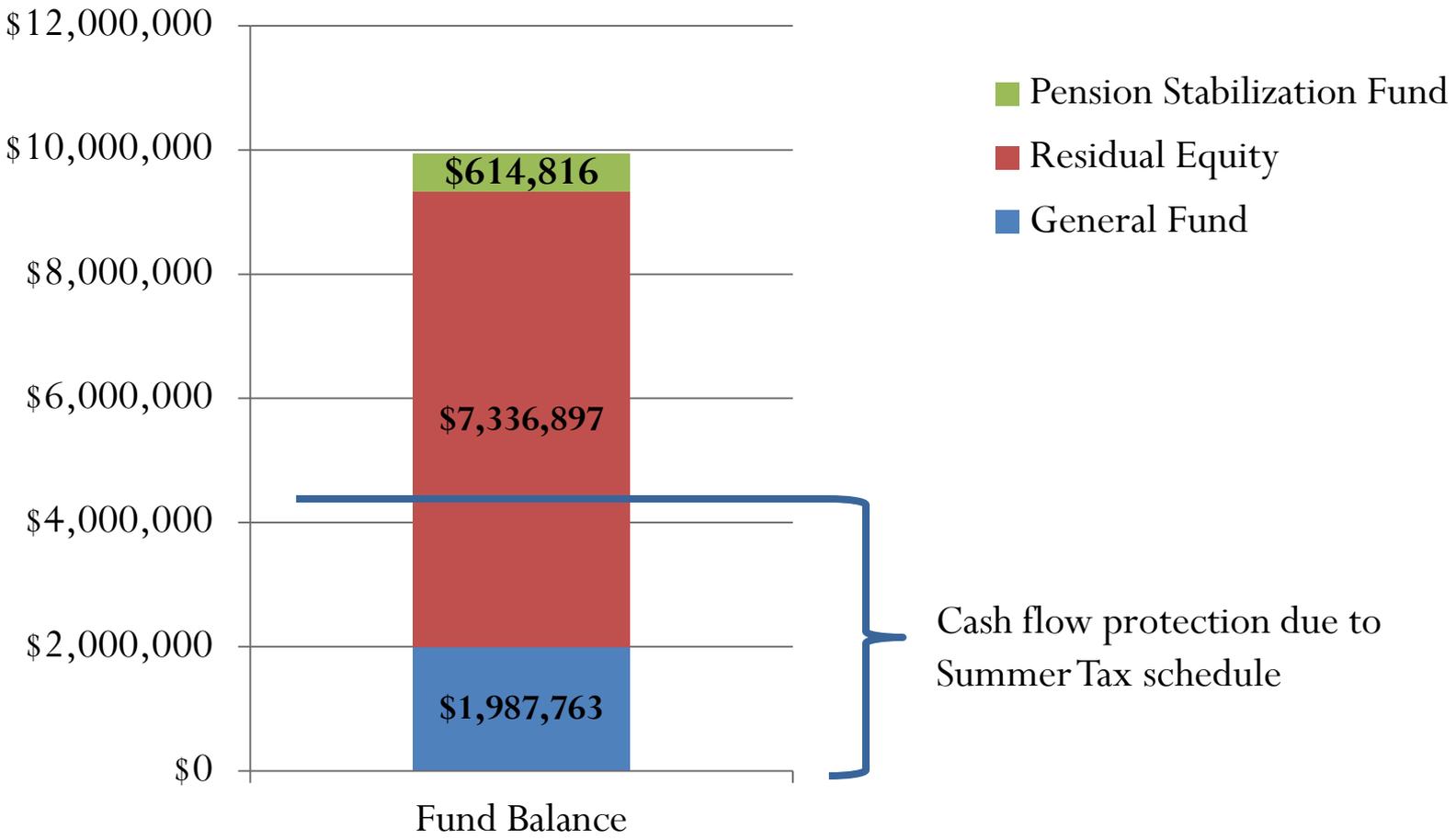


# Financial Goal: Structural Balance

One-time revenues only used for one-time expenditures



# Financial Goal: Protecting Financial Reserves

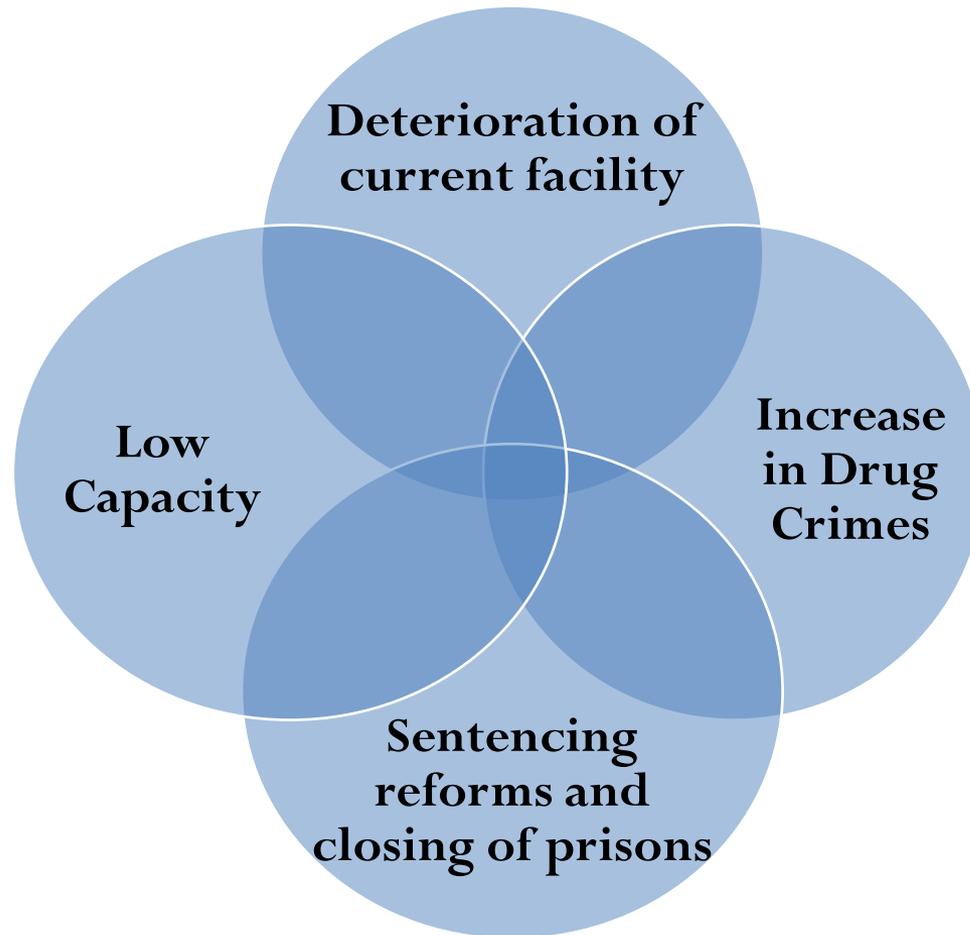


# Budget Pressures

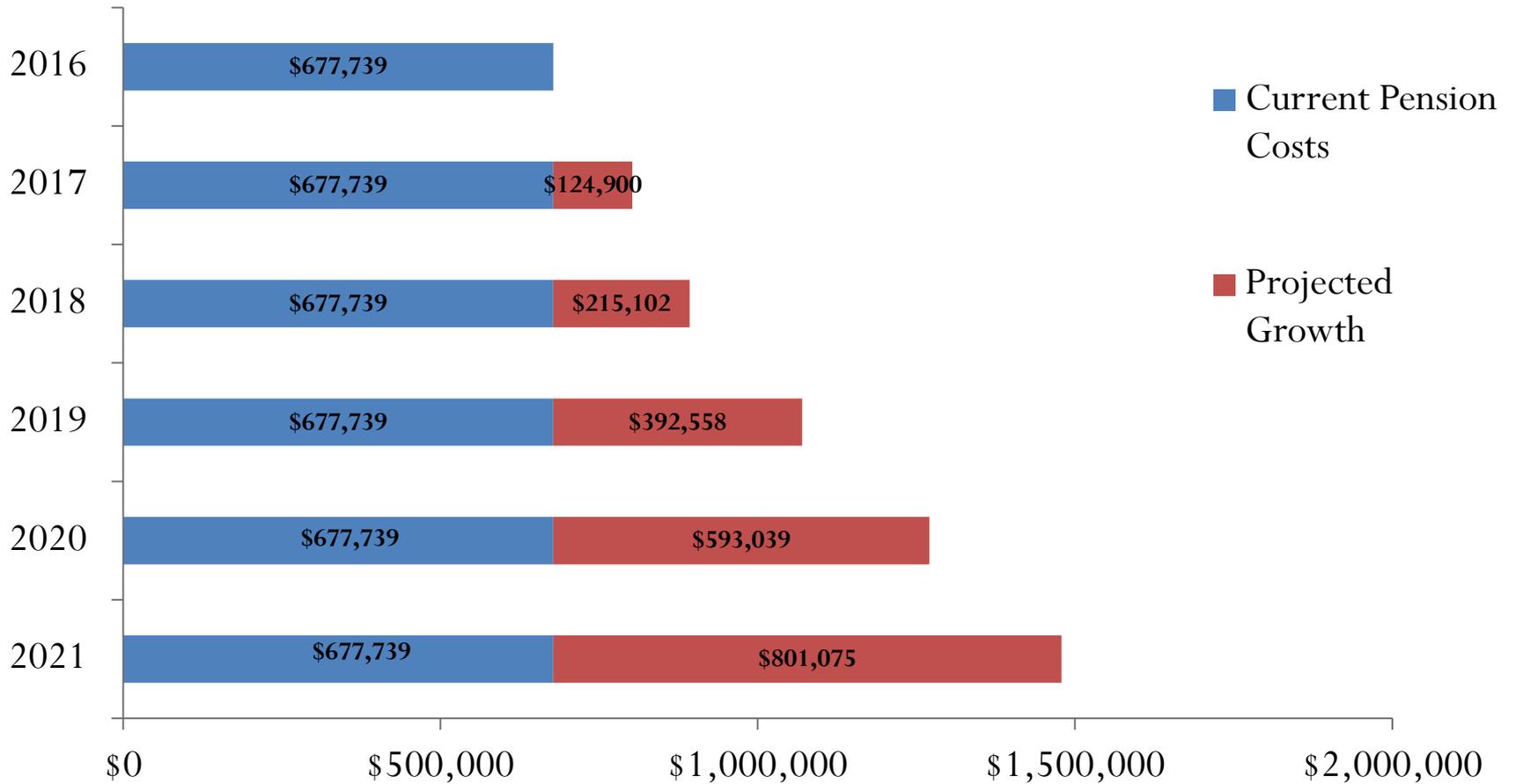
# Budget Pressures

- Corrections Problems
- Pension Funding
- Property Tax Changes
- Michigan's Local Government Revenue System

# Pressure 1: Delta's Corrections Problem



# Pressure 2: Projected Pension Costs



# Pressures 3 and 4: The State

- Pressure 3: Property Tax Changes
  - Phase out of industrial personal property taxes may cost Delta County \$50,000
  - General tax appeals and dark store appeals
  - Unfunded mandates, like the disabled veteran exemption
- Pressure 4: Headlee Rollbacks
  - Prevents existing taxable value of to grow faster than inflation
  - Doesn't account for interior improvements
  - Has no ability to make up for recession losses
- Michigan Counties 50<sup>th</sup> out of 50 states for revenue growth over the last measured decade.

# The Proposed FY 2017 Budget

# FY 2017 Budget Highlights

- ✓ No layoffs or reductions to employee hours
- ✓ No tax increases
- ✓ Structurally balanced budget
- ✓ Maintains General Fund reserves
- ✓ 2% wage increase in all settled labor contracts
- ✓ Meets Pension increase obligations

# FY 2017 Proposed Budget Summary

<b>Fund Description</b>	<b>Approved FY 2016 Budget</b>	<b>Proposed FY 2017 Budget</b>	<b>Budget Change</b>
General Fund	\$9,523,672	\$9,548,749	\$25,077
Airport Fund	\$1,008,550	\$932,634	(\$75,916)
Building & Zoning Fund	\$178,245	\$203,700	\$25,455
Road Patrol Fund	\$1,273,990	\$1,269,914	(\$4,076)

# Notable General Fund Revenue Changes

Revenue Name	Change	Why It's Changing
Property Taxes	<b>(\$301,479)</b>	Reduction almost entirely due to state's phase out of industrial personal property tax. A portion will be reimbursed under PPT reimbursement below.
Industrial Facility Taxes	<b>(\$22,275)</b>	Reduction also due to the industrial personal property tax phase out.
F.O.C Reimbursement	<b>\$23,000</b>	Increase due to higher federal reimbursement for costs and additional incentive payments.
Swamp Tax Revenue	<b>\$32,468</b>	\$1 increase (to \$4) in the per acre payment for select land owned by the state.
Federal PILT	<b>\$35,000</b>	Increased allocation in the national Payment In Lieu of Taxes (PILT) program which pays for federal lands.
State PPT Exemption Reimbursement	<b>\$250,000</b>	Covers a portion of lost revenue for policy changes in personal property tax exemptions.

# Notable General Fund Cost Increases

Cost Name	Change	Why It's Changing
Retirement Costs	\$120,429	Cost increase due to pension system unfunded liability
Salary Costs	\$71,306	2% wage increases in contracts, re-grades, attrition
Added Corrections Officer	\$45,000	Previously approved Corrections Officer added during FY 2016, after reducing Airport appropriation.
Circuit Court Attorney Fees	\$15,000	Circuit Court Judge request: Felony caseload has steadily increased without any recent contractual increases. Adds \$3,000 per Attorney annually.
Corrections Medical	\$7,500	Funding toward additional nursing hours in the Jail.
Prosecutor's Internship	\$6,100	Provides 11 weeks of a working Attorney to assist Prosecutor with caseload, and to allow the Prosecutor to continue assisting Board on legal matters.
Convert Corrections Officer to Sergeant	\$2,900	Some Corrections shifts have been working without a Lieutenant or Sergeant.

# Notable General Fund Cost Decreases

Cost Name	Change	Why It's Changing
Contingency Funds	(\$94,867)	Budget funds were set aside in the FY 2016 Budget to plan for retirement cost increases in FY 2017.
Airport Appropriation	(\$50,000)	Appropriation was reduced during FY 2016 due to fund balance and to hire a Corrections Officer.
Attorney & Professional Costs	(\$30,000)	Budget reduced due to recent and anticipated use. Administrator handles all contract negotiations and Prosecutor assists with legal opinions.
Building and Grounds/Utilities Costs	(\$17,500)	Budget reduced due to recent and anticipated use. Expenses have been lower than budget for years.
Law Library Appropriation	(\$11,000)	Circuit Court uses more online based legal materials, reducing the annual costs.
Building and Zoning Appropriation	(\$5,000)	Building and Zoning has recently needed less of a subsidy due to additional revenues.

# How \$9.55 million is allocated

Cost Description	Budget	%
Prosecutor and Courts	\$3,183,617	33.3%
Sheriff and Corrections	\$2,328,096	24.4%
Board and Administration	\$471,435	4.9%
Maintenance and Custodial	\$468,589	4.9%
Clerk/Elections/Deeds	\$371,450	3.9%
Mental Health/Substance	\$345,030	3.6%
Debt Payment	\$327,330	3.4%
Airport Subsidy	\$300,000	3.1%
Health Department	\$271,731	2.8%
Contractual Departments	\$227,100	2.4%

Cost Description	Budget	%
Unallocable Pension Expense	\$207,853	2.2%
Technology	\$195,850	2.1%
Equalization/GIS	\$180,398	1.9%
Treasurer	\$175,905	1.8%
General Insurance	\$135,000	1.4%
General Appropriations	\$129,710	1.4%
Audit/Professional Services	\$88,000	0.9%
Capital Outlay Appropriation	\$85,000	0.9%
MSU Extension	\$45,100	0.5%
Miscellaneous	\$11,555	0.1%

# Most Important Items Not Added

- Regardless of vote on a new jail, Correctional Facility staffing and medical services must be increased over the next five years.
- **Correctional Facility Needs**
  - Weekend Nursing
  - 4<sup>th</sup> Corrections Officer on midnight shift
    - \$45,000 to \$55,000 depending on healthcare election
  - Healthcare for additional part-time Corrections Officers
    - \$6,300 to \$17,000 per employee depending on election

# Non-Mandated Services

- Delta County Airport
  - Economic engine for region—appropriation already reduced
- Delta County Parks System
  - Very successful partnership
- Zoning Administration
  - Little net cost for program
- Veteran Services
  - Highly successful first six months of program-192 closed cases

# Non-Mandated Appropriations

- **MSU Cooperative Extension**
  - \$45,100 and facility space for programming (including 4-H)
- **Animal Shelter**
  - Year 3 of 3 on \$25,000 appropriation agreement in FY 2017
- **Community Corrections Work Release**
  - \$30,000 for 3 days of work release for inmates
- **Delta Menominee Health Department**
  - \$40,000 above required appropriation to help with utilities
- **Delta Conservation District**
  - \$25,000 for Soil Erosion Permit responsibilities
- **Fire Fund**
  - \$10,000 townships and cities for Fire-Rescue projects.

# Non-Mandated Appropriations (Cont.)

- Pathways Mental Health Appropriation: \$275,680
- Funds used for Pathways Non-Medicaid General Fund
- Delta contributes more proportionally than other counties.

<b>County</b>	<b>Current Appropriation</b>	<b>If Appropriation Were Based on Population</b>
Delta County	\$275,680	\$183,132
Marquette County	\$267,144	\$338,380
Alger County	\$33,220	\$47,237
Luce County	\$25,000	\$32,295
<b>Total Appropriations</b>	<b>\$601,044</b>	<b>\$601,044</b>

# Progress on Administrative Priorities and Goals

# Progress on Administrative Priorities

## Fiscal Stability

- FY 2016 and FY 2017 balanced budgets
- Cleanest audit in a decade last year
- Added or revised four new financial policies

## Employee Relations

- 3 year agreements on all 5 expired labor contracts
- No grievances in the last 15 months
- Added flex spending program to help employees

## Citizen Transparency

- Budget structure changed to increase citizen understanding
- In the process of converting anything feasible online

## Public Safety Services

- Went from 55% to 58% of General Fund budget
- Added one C.O, improved part-time C.O pay, added healthcare for two part-time C.Os.

# Last Years Goals and Progress

Goal	Progress
Jail Planning and Funding	Worked with consultants and put forward proposal and public relations plan. Defeated 2,523-2,500.
Long-Term Equalization and GIS Structure	Carved out GIS from Allied Information contract and partnered with CUPPAD. Equalization expires at the end of 2016.
Maintenance Department Staffing	Updated Chief Maintenance Technician and hired internally. Very successful thus far.
Review of Building and Zoning Service	Revised permit schedule. Merged office support with Equalization. Electrical Inspector program considered.
Address Delta County's Audit Issues	No material weaknesses for first time in a decade.
Enhance Delta County's Website	Ongoing project—Brandon meeting with department heads.

# Goals for FY 2017 Budget Year

- Jail Funding
- Equalization
- Improving online customer service
- Working towards an Airport Renaissance Zone
- Energy (internal project and potential solar partnership)
- Security at the Courthouse
- Inspections program

# What's Next?

- Commissioners have complete authority over the Budget
- Commissioner recommendations on changes over the next month.
  - Budget Work Session?
  - Specific items to review such as appropriations?
  - Any additional information/reports requested?
- Public hearing will occur at the September 6<sup>th</sup> meeting
- Budget needs to be approved at the September 20<sup>th</sup> meeting

This presentation, and the Proposed FY 2017 Budget are available at:

[www.deltacountymi.org](http://www.deltacountymi.org)

## SHERIFF BOND PROPOSAL

Shall the County of Delta, Michigan, borrow the principal sum of not to exceed Seventeen Million Nine Hundred Thousand Dollars (\$17,900,000) and issue its general obligation unlimited tax bonds payable over a period not to exceed thirty (30) years from date of issuance, to be used by the County for the purpose of paying the costs of construction, equipment, and site improvements of a Sheriff's Office and Corrections Center? The estimated millage to be levied in 2017 is 0.85237 mills (\$0.85237 per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds is 0.85175 mills (\$0.85175 per \$1,000 of taxable value).

Note: If approved and levied in full in 2017, this millage will raise an estimated \$954,208.50 for payment of debt service on the bonds. The average taxable value for an owner occupied residential home is estimated to be \$39,682 in 2017. Therefore, the projected average cost to a homeowner on their residential property tax bill in year one is \$33.82.