

June 14, 2011

A Workshop Meeting of the Board of Delta County Road Commissioners was held on Tuesday, June 14, 2011 at 3:00 p.m. at the Main Office, 3000 32nd Avenue North, Escanaba, Michigan.

Present at the workshop were Vice Chairman Randy Bjork, Commissioner Mike Larrabee, and Commissioner Dennis Stanek. Also in attendance was County Board Liaison Dave Rivard.

The Regular Meeting agenda items were reviewed and/or discussed.

A Regular Meeting of the Board of Delta County Road Commissioners was held on Tuesday, June 14, 2011 at 5:15 p.m. at the Main Office, 3000 32nd Avenue North, Escanaba, Michigan.

The meeting was called to order at 5:18 by the Vice Chairman, followed by the Pledge of Allegiance.

PRESENT: Vice Chairman Randy Bjork, Commissioner Dennis Stanek, and Commissioner Mike Larrabee.

ABSENT: Chairman Pete Stropich and Commissioner Rory Mattson.

There being no additions, Vice Chairman Bjork moved to approve the Agenda as printed.

Vice Chairman Bjork moved to approve the minutes of the May 24, 2011 Workshop & Regular Meetings as proposed with two corrections to page two – a misspelling of Commissioner Stanek's name and Nays listed as 1 which should have been 0.

Managing Director Rob VanEffen explained that the Manager's Report had been discussed in detail during the workshop but there were a few items that need board action and he gave an update on the schedule for work on the C.R. B-28 project. He also explained that a first draft of the bidders' documents for the sale of the Wells Garage Property were given to all commissioners last week and that Commissioner Mattson had expressed some concern with the language pertaining to the environmental issues. Mr. VanEffen recommends that approval be tabled until a full board is present.

It was moved by Commissioner Larrabee, seconded by Commissioner Stanek to approve the proposed cell phone upgrade which will provide all new phones with some lines sharing minutes and some being charged a flat rate of \$.06 per minute and adding the Field Force Manager feature to all lines, with total monthly costs to be approximately \$250.00 which is a slight decrease from current monthly cost of approximately \$266.00.

Ayes – 3 Nays – 0

It was moved by Commissioner Larrabee, seconded by Commissioner Bjork to approve a permit to be issued to the owners of the Family Inn restaurant in Wells to allow placement of a permanent drain between their septic tank and drainfield under an area that is platted for use as an alley. Managing Director Rob VanEffen has looked into the matter and feels there will be no problem with it but suggested that the owners have it recorded at the courthouse so future owners of the property will be covered.

Ayes – 3 Nays – 0

June 14, 2011

It was moved by Commissioner Larrabee, seconded by Commissioner Stanek to adopt the Field Safety Accident Prevention Plan as presented as a final draft. Managing Director Rob VanEffen explained that this is a requirement of MIOSHA, and was brought to our attention by CRASIF, and it is required to have a copy of the plan on all field projects. He further explained that all employees will receive training regarding the plan and the requirements.

Ayes – 3 Nays – 0

Vice Chairman Bjork indicated that review or revision of Policies No. 41 (Travel) and No. 29 (Ethics) will be postponed until the full board is present.

The following items of correspondence were reviewed and/or discussed:

1. Wage & Labor Compliance Training – Van Marenger attended last week at Peninsula Bay Inn in Escanaba
2. Asset Management Council /Workshop in July or August – Managing Director Rob VanEffen explained that we received a request to participate in some Asset Management studies and that he will provide information that they ask for and also asked about setting up the Elected Officials Asset Management workshop for an afternoon rather than an evening to see if others may be able to attend. The Board left that decision up to Mr. VanEffen.
3. Teamsters Local 486 – a request had been submitted to meet with the Board in Closed Session tonight but Managing Director Rob VanEffen explained that he then received a phone call asking to postpone until the June 28th Regular Meeting.

Commissioner Larrabee stated that he has something he wanted to bring up under Old Business. He asked Managing Director Rob VanEffen if he and Commissioner Mattson had taken care of a citizen complaint with a drainage issue and Mr. VanEffen said that it had been taken care of.

It was moved by Commissioner Larrabee, seconded by Commissioner Stanek to approve Bills Payable Voucher No. 2322 of 6/14/11 in the amount of \$178,323.74 and Payroll Vouchers No. 68871 of 5/26/11 in the amount of \$52,539.59 & No. 68872 of 6/9/11 in the amount of \$56,457.70 as presented and reviewed. Roll Call Vote:

Commissioner Stanek - Yes

Commissioner Larrabee – Yes

Vice Chairman Bjork - Yes

It was moved by Commissioner Larrabee, seconded by Commissioner Stanek to approve and sign Township Project Agreements for Ensign, Maple Ridge, and Garden Townships.

Ayes – 3 Nays – 0

It was moved by Commissioner Stanek, seconded by Commissioner Larrabee to award the RFP for Construction Engineering on the C.R. B-28 project to the low bidder – U.P. Engineers & Architects in the amount of \$7,260.00. The only other proposal received was from Wilcox & Associates in the amount of \$9,750.00.

Ayes – 3 Nays – 0

June 14, 2011

It was moved by Commissioner Stanek, seconded by Commissioner Bjork to award the bid for C.R. B-28 Crushing & Shaping and Paving to the low bidder, Bacco Construction, with the amount of \$132,986.00. The only other bid received was from Payne & Dolan in the amount of \$134,210.00.

Ayes – 3 Nays – 0

It was moved by Commissioner Stanek, seconded by Commissioner Larrabee to award the RFP for 2011 & 2012 Bridge Inspections to the low quote which was from Ayers & Associates at a grand total cost of \$36,275.00. The only other quote was received from AE Com with a grand total cost of \$46,328.50.

Ayes – 3 Nays – 0

It was moved by Commissioner Larrabee, seconded by Commissioner Stanek to approve out of county travel to send two employees to Young Industries in Gladwin, Michigan to look at the used gravel train (trailer) that was proposed as an option to the bids solicited for the purchase of 3 trailers, 2 dollies, and 2 turn tables, that those employees then report to the equipment committee with their opinion on whether we should purchase it or not - and to approve the purchase of the used train at a cost of \$48,000, a new train at a cost of \$68,000, and two turn tables at a cost of \$3,000 each (for a total cost of \$122,000), contingent upon the recommendation of the Equipment Committee and with the understanding that in order to utilize both trains an additional purchase of a used tractor will be necessary.

Ayes – 3 Nays – 0

Other bids received for the purchase of 3 trailers, 2 dollies, and 2 turn tables were from Express Welding in the amount of \$133,620, Yale Steel Inc. in the amount of \$188,200 and Young Industries in the amount of \$121,000 – as well as an addition option from Young Industries for a new trailer, used train and a turn table for the amount of \$96,000.

It was moved by Commissioner Stanek, seconded by Commissioner Bjork to approve out of county travel for Commissioner Larrabee to attend the MCRCSIP Annual Meeting in Mount Pleasant on July 20-22, 2011 and to authorize him as the Voting Delegate for the MCRCSIP Annual Business Meeting.

Ayes – 3 Nays – 0

It was moved by Commissioner Larrabee, seconded by Commissioner Stanek to approve out of county travel for board members and office staff to attend the U.P. Road Builders Association Annual Summer Meeting in Harris, Michigan on June 15-16, 2011.

Ayes – 3 Nays – 0

Under Public Comments:

Employee Dave Karl mentioned that to use the gravel trains there is a special endorsement required on the driver's CDL license. He also explained that to hook the trailers up to our dump trucks there is not a need for an additional valve the way they are set up.

Employee Jody Norman asked that whoever goes to check out the used gravel train be allowed to hook up a tractor to it and drive it to see how it handles and check the brakes, etc.

June 14, 2011

Employee Brian Kleiman asked about the bids for the C.R. B-28 project.

Employee Dave Karl asked where things stand as far as the privatization of the shop and Managing Director Rob VanEffen stated that it is still a possibility and is being researched but it's going to take some time. No definite plans have been made at this time.

Employee Jody Norman asked if the dates of the Off Road Races will be taken into consideration when paving is scheduled on C.R. B-28. Mr. VanEffen stated that they will.

Under Road Commissioners Comments, Commissioner Stanek thanked the employees in the audience for their comments and questions – he appreciates their input.

There being no further business to come before the board at this time, Vice Chairman Bjork moved to adjourn the meeting at 6:08 p.m.

Randolph Bjork, Vice Chairman

Amy J. Reinhardt, Deputy County Clerk