

March 29, 2011

A Workshop Meeting of the Board of Delta County Road Commissioners was held on Tuesday, March 29, 2011 at 3:00 p.m. at the Main Office, 3000 32nd Avenue North, Escanaba, Michigan.

Present at the workshop were Vice Chairman Randy Bjork, Commissioner Mike Larrabee, and Commissioner Rory Mattson (arrived at 3:15), and Managing Director Rob VanEffen.

Dale Ingebrigtsen attended the workshop to request that ditching be done to correct a water issue at the intersection of C.R. 527 & C.R. 414.

The Regular Meeting agenda items were reviewed and/or discussed.

A Regular Meeting of the Board of Delta County Road Commissioners was held on Tuesday, March 29, 2011 at 5:15 p.m. at the Main Office, 3000 32nd Avenue North, Escanaba, Michigan.

The meeting was called to order at 5:15 by the Vice Chairman, who then led those in attendance in the Pledge of Allegiance.

PRESENT: Vice Chairman Randy Bjork, Commissioner Rory Mattson, and Commissioner Mike Larrabee.

ABSENT: Chairman Pete Stropich and Commissioner Dennis Stanek.

Vice Chairman Bjork moved to approve the Agenda with one addition under Road Commission Matters – Item 10G – Request by Delta County Parks to borrow two orange traffic cones.

As there were no corrections or changes to be made, Vice Chairman Bjork moved to approve the minutes of the March 14, 2011 Regular & Special Meetings as proposed.

Rob VanEffen explained that the Manager's Report was discussed in detail during the workshop and consisted of mostly updates with nothing requiring board action.

Managing Director Rob VanEffen gave the board a copy of an email from our attorney regarding the C.R. A-5 issue and explained that there is still nothing new to report at this time.

Discussion was held regarding the Employee Fidelity and Faithful Performance coverage offered by MCRCSIP. Managing Director Rob VanEffen explained that he had inquired to MCRCSIP and was informed that \$100,000 is the highest level of coverage they offer at this time. It was moved by Commissioner Larrabee, seconded by Commissioner Mattson to decline MCRCSIP's offer for the Employee Fidelity and Faithful Performance coverage at this time, and that the issue be further explored to see if there is coverage available through another source that would cover a higher dollar amount and have less expensive premiums.

Ayes – 3 Nays – 0

It was decided to hold off any action at this time on Policies #41 (Travel) and #29 (Ethics) which the Board have had for review. It will be on the agenda for next meeting when the whole board will be in attendance.

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The following items of correspondence were reviewed and/or discussed: 1) – Annual Township Supervisors' Workshop notice 2) David Silvieus – RAC C.R. 497 @ Sturgeon River; 3) David Silvieus – C.R. 497 Relocation Project estimate; 4) Township Association minutes of 02/24/2011.

It was moved by Commissioner Larrabee, seconded by Commissioner Mattson to authorize Vice Chairman Bjork to sign a letter to be sent to the Forest Service expressing the Road Commission's support of the stabilization of the Sturgeon River bank along C.R. 497 just south of US-2 in Nahma Township.

Ayes – 3 Nays – 0

It was moved by Commissioner Larrabee, seconded by Commissioner Mattson to approve Bills Payable Voucher No. 2317 of 3/29/11 in the amount of \$193,013.30, and Payroll Voucher No. 68866 of 3/17/11 in the amount of \$64,113.11, as presented and reviewed. Roll Call Vote:

Commissioner Mattson - Yes

Commissioner Larrabee - Yes

Vice Chairman Bjork- Yes

Managing Director Rob VanEffen explained that the current radio communications system is a broad band system and as of January 1, 2013 it will be obsolete. We have been approved for a grant to cover a large portion of the cost for the purchase of 21 new 800 mghz radios at a cost to the Road Commission of \$305.77 each and 4 additional radios could be purchased at the full cost of \$1,223.77 each, which – along with the two we already own would be an adequate number to allow every employee to be assigned a radio. This would be a total cost of \$11,316.25, whereas the estimate cost to upgrade the current truck-mounted radio system to a narrow band system would be \$18,285.00.

It was moved by Commissioner Mattson, seconded by Commissioner Larrabee to approve the participation in the Emergency Management Grant and the purchase of a total of 25 new 800 mghz radios at a total cost of \$11,316.25.

Ayes – 3 Nays – 0

Managing director Rob VanEffen updated the Board regarding the USDA Forest Tier III Grant which has been approved in the amount of \$32,533.00 to cover cost of materials and labor and equipment costs for installation of an estimated 940 township road marker signs in Masonville, Bay de Noc, Ensign, Nahma, Garden, and Fairbanks Townships.

Managing Director Rob VanEffen reminded the Commissioners of the upcoming U.P. Road Builders Summer Meeting at the Island Resort & Casino on June 15-16, 2011 and informed them that if they wish to reserve a hotel room there to let us know soon as they are filling up fast.

It was moved by Commissioner Larrabee, seconded by Commissioner Mattson to authorize Chairman Stropich to sign modifications to the following three Forest Service Project Agreements to update a name change from the original agreements:

Agreement Number 09-RO-11094419-015

Agreement Number 10-RO-11094419-088

Agreement Number 10-RO-11094419-084

Ayes – 3 Nays – 0

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Managing Director Rob VanEffen explained that he had received a request to advertise for the Road Commission, as a member of the Chamber of Commerce, in the 2011 Bays de Noc Travel, Lifestyle and Business Directory. There was no interest among the Board members present to pursue such advertising.

Managing Director Rob VanEffen explained that there will be a Safe Digging Training Program taking place at the Danforth Place on April 4th at no cost to the Road Commission and he will be allowing up to two employees to attend.

Commissioner Mattson requested, on behalf of the Delta County Parks, to borrow two traffic cones for use at Pioneer Trail Park for approximately two weeks. It was moved by Commissioner Larrabee, seconded by Commissioner Bjork to approve the request and to loan two traffic cones to the Delta County Parks for a time period of approximately two weeks. Commissioner Mattson promised that if the cones were stolen or damaged they would be replaced.

Ayes – 2 Nays – 0

Although the Agenda listed a Closed Session for discussion on Contract Negotiations, it was decided to wait till the next meeting to have a full board present. Commissioner Mattson asked the Managing Director & Finance Director for a three-year projection of revenue and expenditures.

There being no further business to come before the board at this time, Vice Chairman Bjork moved to adjourn the meeting at 6:38 p.m.

Randolph Bjork, Vice Chairman

Amy J. Reinhardt, Deputy County Clerk