

June 12, 2012

A Regular Meeting of the Board of Delta County Road Commissioners was held on Tuesday, June 12, 2012 at 8:00 a.m. at the Main Office, 3000 32nd Avenue North, Escanaba, Michigan.

The meeting was called to order at 8:02 by the Chairman, followed by the Pledge of Allegiance.

PRESENT: Chairman Randy Bjork, Vice Chairman Dennis Stanek(arrived a few minutes after roll call), Commissioner Pete Stropich, and Commissioner Mike Larrabee.

ABSENT: Commissioner Rory Mattson.

Chairman Bjork asked if there was anyone wishing to be added to the Agenda, and as there was none, moved to approve the Agenda as printed, but to move up Items 10C & 10D and Vehicle Maintenance under the Manager's Report to the top of the Agenda to accommodate those present in the audience in case they don't want to stay for the entire meeting.

There being no changes or corrections, it was moved by Chairman Bjork to approve the Minutes of the May 22, 2012 Workshop & Regular Meetings as proposed.

It was moved by Commissioner Larrabee, seconded by Commissioner Stropich to award the paving bids to the low bidder, Payne & Dolan, as recommended by Managing Director Rob VanEffen.

Ayes – 4 Nays – 0

It was moved by Commissioner Larrabee, seconded by Commissioner Stropich to award the bids for gravel crushing to the low bidders in each area as follows, as recommended by Managing Director Rob VanEffen – contingent upon availability of material at the various locations and approval of the townships involved.

Northstar Crushing & Screening – Areas 4,5,6,7,8,9, and 11

Payne & Dolan – Area 2

Wells Contracting - Areas 1,3, and 10.

Ayes – 4 Nays - 0

Managing Director Rob VanEffen gave an update on the Vehicle Maintenance Request for Proposals that were received and are being reviewed. All parties involved met as a group on two occasions to discuss the proposals and contact was made with First Vehicle Services and Fleet Maintenance to obtain a sample on parts pricing. First Vehicle Services will be here to meet with the group on June 19, 2012 and it's looking like their proposal will best fit the needs of our fleet as well as the other involved parties. Mr. VanEffen requested that at least the board members that sit on the Assessment Committee attend the meeting with First Vehicle Services on June 19th.

Other items reviewed and/or discussed under the Manager's Report were: Legislative Updates, Budget Update, Construction Updates, Building & Grounds Updates. Managing Director Rob VanEffen explained that he received a letter yesterday stating that Basic Marine was withdrawing it's offer to purchase the old Wells garage property. Mr. VanEffen discussed the options available to the Board to deal with this situation and the Board instructed him to keep working with our attorneys on this matter and to revisit the issue at the next regular meeting.

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It was moved by Commissioner Larrabee, seconded by Commissioner Stropich, to approve Amendment No. 2 to the Fiscal Year Ending 9/30/12 Budget as recommended by Managing Director Rob VanEffen and Finance Director Amy Reinhardt. (A copy of the amendments will be printed following these minutes.)

Ayes – 4 Nays – 0

It was moved by Commissioner Larrabee to dispute the proposed adjustment to the State Trunkline Fiscal Year 2010 Audit due to the adjustment made to fringe benefits costs billed for temporary seasonal workers. The audit resulted in a proposed \$105,252 refund due to the Road Commission and the amount in question regarding the temporary workers fringe benefits was approximately \$750. There was no second for Commissioner Larrabee's motion so he moved to accept the audit finding as proposed but to send a letter stating that despite our acceptance of the adjustments we are not in complete agreement with the adjustment for the temporary/seasonal worker's fringe benefits due to the fact that it is not addressed in our current State Trunkline Maintenance Agreement and Commissioner Bjork seconded the motion.

Ayes – 4 Nays – 0

It was moved by Commissioner Larrabee, seconded by Commissioner Stropich to revise Policy #51 – Hiring Policy Committee as drafted by Managing Director Rob VanEffen.

Ayes – 4 Nays – 0

It was moved by Commissioner Larrabee, seconded by Commissioner Stropich to mark Policy No. 56 – Board Agenda as reviewed on this date with one minor change – Public Comment is Item No. 11 on the agenda, not No. 10 as it was at the time Policy No. 56 was originally approved.

Ayes – 4 Nays – 0

It was moved by Commissioner Stropich, seconded by Commissioner Stanek to approve Bills Payable Voucher No. 2346 of 6/12/12 in the amount of \$190,301.18 and Payroll Vouchers No. 68897 of 5/24/12 in the amount of \$48,250.79 and No. 68898 of 6/7/12 in the amount of \$68,726.56 as presented and reviewed. Roll Call Vote:

Commissioner Stropich – Yes
Commissioner Larrabee – Yes
Vice Chairman Stanek - Yes
Chairman Bjork – Yes

It was moved by Commissioner Stropich, seconded by Commissioner Larrabee to approve and authorize any board member to sign several Township Project Agreements as recommended by Managing Director Rob VanEffen.

Ayes – 4 Nays – 0

It was moved by Commissioner Larrabee, seconded by Commissioner Stropich to approve the U.S. Forest Service Agreement No. 12-RO-11091000-008 for the FFHWY 13 slope restoration project in the amount of \$1,226.68 and to authorize the Chairman to sign the agreement on behalf of the Road Commission.

Ayes – 4 Nays – 0

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It was moved by Commissioner Larrabee, seconded by Commissioner Stanek to approve the paving of Primary Roads 511 & 428 even if it will require spending down into the fund balance due to the low cost of hot mix asphalt that was bid with Payne & Dolan doing a big MDOT job in the area, to wait to do this paving will cost a great deal more down the road.

Ayes – 4 Nays – 0

It was moved by Commissioner Larrabee, seconded by Commissioner Stropich to authorize the hiring of one full-time employee to be chosen from the pool of temporary seasonal workers and to be added to the District 1 crew, as recommended by Managing Director Rob VanEffen.

Ayes – 4 Nays – 0

The following Resolution in Recognition of Dedicated Service was offered by Commissioner Larrabee, seconded by Commissioner Stanek:

***WHEREAS**, Richard Frisk having served the Delta County Road Commission for 40 years and 5 months, retiring on May 31, 2012;*

***AND WHEREAS**, Richard Frisk being a dedicated public servant and has ended his career by retirement from the Delta County Road Commission;*

***NOW, THEREFORE BE IT RESOLVED**, that the Delta County Road Commission pay tribute to Richard Frisk at its regular meeting on June 12, 2012;*

***BE IT FURTHER RESOLVED**, that Richard Frisk is herewith wished a long and happy retirement and that a copy of this resolution be made a permanent record of the Delta County Road Commission.*

RESOLUTION DECLARED ADOPTED

Ayes – 4 Nays – 0

The following Resolution was offered by Commissioner Larrabee, seconded by Commissioner Bjork, to be given out along with a copy of the Summary and Conclusion from our attorney when a request is made for road improvements:

***WHEREAS**, The Delta County Road Commission has invested millions of Federal, State, and Local dollars reconstructing failed roads over the past number of years; and*

***WHEREAS**, The State, County, and Municipal road infrastructure continues to deteriorate at a record pace; and*

***WHEREAS**, The longer quality maintenance is deferred due to lack of funding, the higher the investment will be to bring our road infrastructure back into quality condition; and*

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***WHEREAS,** Current funding levels do not allow us to properly maintain the roads (as suggested by the Transportation Asset Management Council) that have been or need to be reconstructed (the right fix at the right time), and*

***WHEREAS,** Current funding levels no longer allow the Delta County Road Commission to take full advantage of the Federal and State funds for reconstruction of roads, and*

***WHEREAS,** Current funding levels have eliminated the ability of the Delta County Road Commission to match Federal funds, and*

***WHEREAS,** The Delta County Road Commission has already reduced expenses by reducing staff levels through attrition, reduced or in some cases eliminated replacing equipment, and restructured maintenance schedules, in an attempt to utilize the insufficient funding available for maintenance, all which reduce the level of service to the motoring public; and*

***WHEREAS,** The Delta County Road Commission recognizes the need for road improvements and finds it necessary to establish guidelines for setting priorities for road improvements in an attempt to best utilize the insufficient funding available for maintenance, and make the most effective use of the limited funds available,*

***NOW, THEREFORE IT BE RESOLVED,** that the Delta County Road Commission this 12th, day of June, 2012 formally established the following as a guideline for setting priorities for all road improvement projects;*

- 1. Historical use of the road vs current or proposed use, Road which have historically been maintained and utilized by the general public will be given priority, as opposed to new or proposed uses.*
- 2. Historical repair and or improvements, Roads where the Delta County Road Commission has already invested funds in maintenance or improvement will be given priority, relative to roads where the Delta County Road Commission has not invested such funds.*
- 3. Past maintenance, Roads which the Delta County Road Commission has maintained in the past will be given priority, relative to undeveloped roads, or roads which the Delta County Road Commission has not regularly maintained.*
- 4. Construction Costs, The relative costs of competing projects shall be a factor to be considered with particular reference to the lack of sufficient funding to complete all worthy projects.*
- 5. Number of persons benefiting from an improvement, The relative benefit of a given project is an important factor to be considered.*
- 6. Full time year around residence, Subject to Item 1 above, priority will be given to County Road s serving year round residences.*

7. *Duty to maintain County Roads so that roads are reasonably safe for travel, The Delta County Road Commission has statutory obligation to keep the County Roads "in reasonable repair so that they are reasonably safe and convenient for public travel." How best to utilize the insufficient resources available to maintain the roads is a matter left to the discretion of the elected members of the Road Commission. Priority shall be given to projects where there is an eminent threat of bodily injury or death, or harm or damage to property.*

8. *Minimum standards for new developments/cost sharing, The Road Commission has already independently resolved that all new developments must follow Delta County Road commission Policy #5, "Minimum Standards for Development" whereby the developers are responsible for all Road Construction and associated costs for said new developments. In all other cases, the Road Commission shall give such weight as it deems appropriate to the fact that the third parties are willing to contribute to the expense of a requested or proposed improvements.*

RESOLUTION DECLARED ADOPTED

Ayes – 4 Nays – 0

It was moved by Commissioner Larrabee, seconded by Commissioner Stropich to approve and sign the MDOT Annual Engineering Reimbursement Request.

Ayes – 4 Nays – 0

It was moved by Commissioner Larrabee, seconded by Commissioner Stropich to name Commissioner Dennis Stanek as the voting delegate and Commissioner Mike Larrabee as the alternate voting delegate for the MCRCSIP Annual Business Meeting in Mt. Pleasant in July.

Ayes – 4 Nays - 0

There being no further business to come before the board at this time, Chairman Bjork moved to adjourn the meeting at 9:45 a.m.

Randolph Bjork, Chairman

Amy J. Reinhardt, Deputy County Clerk

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