

November 27, 2012

A Workshop Meeting of the Board of Delta County Road Commissioners was held on Tuesday, November 27, 2012 at 3:00 p.m. at the Main Office, 3000 32<sup>nd</sup> Avenue North, Escanaba, Michigan.

Present at the workshop were Chairman Randy Bjork, Vice Chairman Dennis Stanek, Commissioner Pete Stropich, Commissioner Rory Mattson and Commissioner Mike Larrabee. Also in attendance were Managing Director Rob VanEffen, Construction Superintendent Van Marenger, and Commissioner-Elect Bob Aschbacher.

The Administrative Report and Regular Meeting agenda items were reviewed and/or discussed.

A Regular Meeting of the Board of Delta County Road Commissioners was held on Tuesday, November 27, 2012 at 5:15 p.m. at the Main Office, 3000 32<sup>nd</sup> Avenue North, Escanaba, Michigan.

The meeting was called to order at 5:15 p.m. by the Chairman, followed by the Pledge of Allegiance.

PRESENT: Chairman Randy Bjork, Vice Chairman Dennis Stanek, Commissioner Pete Stropich, Commissioner Mike Larrabee, and Commissioner Rory Mattson.

ABSENT: None.

Chairman Bjork asked if there was anyone wishing to be added to the Agenda and there being none, moved to approve the Agenda as printed.

It was moved by Chairman Bjork to approve the Minutes of the November 13, 2012 Workshop & Regular Meetings as proposed.

The following resolution was offered by Commissioner Larrabee, and seconded by Commissioner Stropich:

**BE IT RESOLVED**, that the Delta County Road Commission authorizes Chairman Randy Bjork and Vice Chairman Dennis Stanek to sign MDOT Contract # 12-5557 for hot mix asphalt paving work along C. R. 416 from Miron's Curve to Cornell Road; including aggregate base, base crushing and shaping, curb and gutter, pavement marking and restoration work; and all together with necessary related work.

Ayes - 5      Nays - 0

#### **RESOLUTION DECLARED ADOPTED**

Managing Director Rob VanEffen discussed abandonment issues regarding Co. Rds. K-3 and I-8 as informational at this time, he will seek legal advice as how to proceed with these issues and will report back to the board at a later date.

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It was moved by Commissioner Larrabee, seconded by Commissioner Mattson to assign \$410,325.90 of the Fiscal Year Ending 9/30/12 Fund Balance as Capital Outlay Carryover for capital equipment to be purchased in FY 2013. The remaining \$2,350,765.58 will be Unassigned for a Total Fund Balance at 9/30/12 of \$2,761,091.48.

Ayes – 5      Nays – 0

It was moved by Commissioner Stanek, seconded by Commissioner Larrabee that the Delta Conservation District be designated as the agent to acquire all necessary permits and be assigned as the general contractor for the demolition, clean-up and restoration involved with the Escanaba River Bridge project, and that monies received for this venture be distributed directly to the Delta Conservation District from the State of Michigan or any other agency or entity, and that it be further stated that the road commission does not assume any financial or other liability associated with such.

Ayes – 5      Nays – 0

The following items of Correspondence were reviewed and/or discussed: 1) Heritage Half Marathon – request for volunteers to set up lane closure – July 6, 2013; 2) Merit Network - fiber cable agreement has been completed, signed and sent back to them.

Policy No. 35 – Purchasing Policy was tabled till the next regular meeting for further review and discussion.

It was moved by Commissioner Larrabee, seconded by Commissioner Mattson to mark Policy No. 37 – Conflict of Interest as reviewed on this date with no updates or revisions.

Ayes – 5      Nays – 0

It was moved by Commissioner Bjork, seconded by Commissioner Larrabee to approve Bills Payable Voucher No. 2357 of 11/27/12 in the amount of \$43,670.19 and Payroll Vouchers No. 68910 of 11/21/12 in the amount of \$46,152.61 as presented and reviewed. Roll Call Vote:

Commissioner Mattson - Yes  
Commissioner Larrabee – Yes  
Commissioner Stropich - Yes  
Vice Chairman Stanek – Yes  
Chairman Bjork – Yes

Managing Director Rob VanEffen reminded the Board members of the upcoming Township Association Annual Meeting/Christmas Dinner on December 7, 2013 at the Perkins Lions Club.

It was moved by Commissioner Larrabee, seconded by Commissioner Mattson to approve out of county travel for Finance Director Amy Reinhardt to travel to Lansing on December 6 & 7, 2012 to attend a Finance & Human Resources Committee meeting at the CRAM Office.

Ayes – 5      Nays – 0

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It was moved by Commissioner Stropich, seconded by Commissioner Bjork to cancel the February 26, 2013 Regular & Workshop Meetings due to absences of some of the board members and the Managing Director.

Ayes – 5      Nays – 0

Under Road Commissioner's Comments, Chairman Bjork thanked Commissioner Mattson for his efforts and professionalism in handling the Escanaba River Bridge project and funding.

There being no further business to come before the board at this time, Chairman Bjork moved to adjourn the meeting at 5:48 p.m.

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Randolph Bjork, Chairman

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Amy J. Reinhardt, Deputy County Clerk