

July 9, 2013

A Workshop Meeting of the Board of Delta County Road Commissioners was held on Tuesday, July 9, 2013 at 3:00 p.m. at the Main Office, 3000 32<sup>nd</sup> Avenue North, Escanaba, Michigan.

Present at the workshop were Chairman Randy Bjork, Vice Chairman Dennis Stanek, Commissioner Mike Larrabee, Commissioner Bob Aschbacher, and Commissioner Pete Stropich. Also in attendance were Managing Director Rob VanEffen, Assistant Manager Jody Norman, Construction Superintendent Van Marenger, and County Board Liaison Dave Rivard.

The Administrative Update and Regular Meeting agenda items were reviewed and/or discussed.

A Regular Meeting of the Board of Delta County Road Commissioners was held on Tuesday, July 9, 2013 at 5:15 p.m. at the Main Office, 3000 32<sup>nd</sup> Avenue North, Escanaba, Michigan.

The meeting was called to order at 5:15 p.m. by the Chairman, followed by the Pledge of Allegiance.

PRESENT: Chairman Randy Bjork, Vice Chairman Dennis Stanek, Commissioner Pete Stropich, Commissioner Mike Larrabee, and Commissioner Bob Aschbacher.

ABSENT: None.

Chairman Bjork asked if there was anyone wishing to be added to the Agenda and as there was none, moved to approve the Agenda as printed.

It was moved by Chairman Bjork to approve the Minutes of the June 25, 2013 Workshop & Regular Meetings as proposed with the following change to the fifth paragraph on page two: "out of county travel for Commissioner Larrabee and Stanek" should read "out of county travel for Commissioners Larrabee and Stanek".

It was moved by Commissioner Stanek, seconded by Commissioner Aschbacher to schedule a public hearing for the I-8 Abandonment for August 27, 2013 at 5:00 p.m.

Ayes – 5      Nays – 0

It was moved by Commissioner Aschbacher, seconded by Commissioner Stanek to authorize the purchase of new computer workstations to be compatible with the update to fiber networking out of the Capital Outlay budget at an amount not to exceed \$7,000.00.

Ayes – 5      Nays – 0

It was moved by Commissioner Larrabee, seconded by Commissioner Stropich to approve authorize Managing Director Rob VanEffen to sign the construction engineering contracts with U.P. Engineering for the I-18 bridge (\$11,270) and the G-24 bridge (\$10,370). Managing Director Rob

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VanEffen noted that the inspection hours will have to be reviewed and changed if necessary which would affect the dollar amount of each contract.

Ayes – 5      Nays – 0

Results from the CRASIF Loss Control Visit of 7/1/13 were reviewed.

There were suggested changes to Policy #57 Local Road Maintenance that Managing Director Rob VanEffen will revise on the draft for approval at the next regular meeting.

It was moved by Commissioner Stanek, seconded by Commissioner Stropich to revise Policy #38 – Petty Cash as of today's date with one change – the removal of Item #1 to not be purchased with petty cash funds – Postage stamps and postcards.

Ayes – 5      Nays – 0

It was moved by Commissioner Larrabee, seconded by Commissioner Aschbacher to eliminate Policy #39 – Document Signing as it is no longer needed.

Ayes – 5      Nays – 0

It was moved by Commissioner Larrabee, seconded by Commissioner Aschbacher to revise Policy #18 as of this date – to be titled the Road Kill Deer/Large Animal Policy but for everything else to remain the same and be enforced as stated in this policy.

Ayes – 5      Nays – 0

The following items of correspondence were reviewed and or discussed: 1) Retirement – John Neimela - CRAM; 2) Township Association Annual Picnic 7/25/13

It was moved by Commissioner Larrabee, seconded by Commissioner Stanek to approve Bills Payable Vouchers No. 2373 of 7/9/13 in the amount of \$174,446.55 and Payroll Voucher No. 68926 of 7/3/13 in the amount of \$54,411.20 as presented and reviewed. Roll Call Vote:

Commissioner Stropich - Yes

Commissioner Aschbacher - Yes

Commissioner Larrabee – Yes

Vice Chairman Stanek - Yes

Chairman Bjork – Yes

It was moved by Commissioner Aschbacher, seconded by Commissioner Stanek to approve and authorize the signature of Township Project Agreements for Ford River, Baldwin, and Masonville Townships.

Ayes – 5      Nays – 0

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It was moved by Commissioner Larrabee, seconded by Commissioner Aschbacher to approve and authorize Managing Director Rob VanEffen to sign the Letter of Understanding with Teamsters Local 406 to set a new wage classification for Master Mechanic.

Ayes – 5      Nays – 0

Under Commissioners Comments, Commissioner Stanek asked for confirmation as to how to vote on the issues at the CRASIF & MCRCSIP Annual Meetings.

There being no further business to come before the board at this time, Chairman Bjork moved to adjourn the meeting at 5:41 p.m.

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Randolph Bjork, Chairman

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Amy J. Reinhardt, Deputy County Clerk