

Maple Ridge Township Regular Meeting Minutes

October 27, 2015

I. Call to order

Supervisor, Judy Trudell called to order the regular meeting of the **Maple Ridge Township Board** at 7:00pm on **Tuesday, October 27, 2015** at the **Maple Ridge Community Building**. Board Members present were Trustees Janet Pattan and Bill Toyra, Supervisor Judy Trudell, Clerk Sue Scotte, and Treasurer Barb Nummilien.

II. Pledge of Allegiance Recited

III. Approval of October 27, 2015 Agenda: Stood as written.

IV. Consent Agenda:

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Payment of Bills in the amount of \$12,343.76 for General Fund- (of this amount \$1,115.29 was 3rd Qtr Payroll Taxes=\$827.43/Emp & \$287.86/MRT); \$6,044.51 Rock Water System - (of this amount \$52.20 was 3rd Qtr Payroll Taxes=\$26.10/Emp & \$26.10/RWS) for a total of \$18,388.27.

Treasurer's Report-General Fund Balance \$100,793.11, Trust & Agency Balance \$1,918.42 (90.37 Receipts), Rock Water System \$22,259.74, Tax Account \$7,169.14 (Sept Tax Collections \$127,853.72 and Payments \$132,218.63).

Clerk's Report-Township General Fund Revenues for Sept were \$39,890.93. Expenses were \$43,865.19; of this amount \$40.00 Expense and \$927.30 Income was for the Liquor Law Enforcement account. The General Fund Operating balance is \$100,793.11; \$75,000.00 is in a CD at First Bank in Gladstone, leaving a Net Operating balance of \$25,793.11; of this amount \$3,842.37 is in the Liquor Law Enforcement account. *Rock Water System* Revenues for Sept were \$8,648.70, Expenses were \$1,664.39; leaving a net operating balance of \$22,259.74 of this amount \$8,003.17 is in Restricted Funds.

Trustee Reports: *Liquor Law reports were submitted & Updates to Recreation and Cemetery given.*

Supervisor's Report: Judy gave an update on the RCAP meeting she attended on Sept. 21, 2015. She has requested that Lisa Fought attend a meeting with the Board to discuss upcoming changes and requirements in regards to the Rock Water System. Judy attended the Superior Trade Zone meeting today. A letter was received from the Community Service Dept. of the 94th District Court-their Probation Dept. will be handling the Community Service Scheduling. A "Special Tribute" dedicated to the city of Rock was given to us via Joan Kituk, from Senator Casperson, State Representative Ed McBroom, and Governor Snyder. A Photo will be taken sometime in November with Senator Casperson presenting this "Special Tribute" to the 150th Committee on behalf of the Township. Notification will be given when this will occur, to allow anyone interested to be present. Motion by Janet, supported by Bill to accept the Consent Agenda-All Ayes. Motion Carried.

V. Assessor's Report: Daina gave a written copy of her report to each Board member for review. Delta County is scheduled for an AMAR (Audit of Minimum Assessing Requirements) in 2016. She attended a class regarding the BS&A Software program and land values; where the Land Value Maps were discussed and what forms of Data Entry that would not be accepted for the AMAR review. She also attended a Land Division Review Training in Marquette.

VI. Public Comment:

Justin Hanson addressed the Board to give his Resignation from the Grave Digging position-the keys and maps were returned to the Township at this time. The Board thanked him for his service and a job well done.

Ted Bartczak commented on the Agriculture to Qualified Forest Classifications.

John Malner commented on Delta County Commission issues-encouraged residents to attend the next meeting on Tuesday Nov 3rd, 2015 at 7:00pm. Discussion will be held on the Setbacks and issues in regards to Windmills in Delta County. He discussed issues and bills that are being discussed by the State of Michigan Legislators in regards to Vehicle Registration Fees, Proposed Speed Limit Changes, and Gas Tax Hikes.

VII. Unfinished Business

1. Amend Budgets:

General Fund: Motion by Janet, supported by Bill to take the \$5,000 received in Reimb/Income from Rick Koski for the Cedar Lane Project and apply it to Road Improvements. Take the \$17,911.25 received for the Passport Grant and apply it to Recreation Grant Activity. All Ayes-Motion Carried.

Rock Water: Motion by Sue, supported by Janet to apply the \$8,650.00 in loan funds taken to the following categories \$2,000.00 to Contracted/Misc Labor and \$6,650.00 to Equipment Repairs/Maintenance. All Ayes- Motion carried.

2. Water: Ted Winkelbauer gave an update on the Rock Water System. Since the Installation of the new meters we are pumping a lot less water, the Electric Bills have come down, and the Chlorine usage has decreased as well. The Treatment Tank has been cleaned, and the Roof repairs have been completed.

Judy gave a report on the billing of Rock Water System-there were three shut offs performed. Ted and Judy are working on paperwork required by the DEQ.

3. Passport Grant: 3 Signs have been Installed, Painting is done on the Parking Lot and Tennis/Basketball Court, and Judy is working on the final paperwork needed to close out the Grant and receive the rest of the funds.
4. Meeting with Rock American Legion: Sue attended the Rock American Legion Meeting on Oct 12, 2015. Discussion and Decisions were made as to who would be responsible for what/where in regards to flags and upkeep. The Legion has agreed to pay half the cost of the new Flags/Poles that went up this past year in the amount of \$407.28. An item will be added to their Agenda each year in December or January to discuss any funding requirements needed. They will then send a letter to the Township Board with their request prior to the Budget Hearing. The Township will pay for the Cemetery Flags/Markers, Memorial Park Electricity/Maintenance-in regards to the Electricity only, and requests will be made prior to Budget Workshops for any items needed for the Flags/Poles on the streets. The Legion will pay for the Memorial Park Flags and Lighting. The Legion will be responsible for the following maintenance items-Putting up and taking down Cemetery Flags & Markers, The Memorial Park Flags and Lighting, and the putting up and taking down of the Street Flags and Poles.
5. Lawnmower: Motion by Judy, supported by Janet to purchase the Lawnmower that Bruce Bartlett has on consignment for the amount of \$1,050.00. All Ayes. Motion Carried.
6. Water Operator Trainee: Discussion was held on the hiring of a Water Operator Trainee and the Certification required.
7. Ordinance Committee Updates: Cemetery is being worked on and will be presented at the next meeting, FOIA rough draft was handed out for review and will be discussed at the next meeting, Tobacco Free-Resolution was adopted in September and Janet has installed 7 signs in the designated areas, Recreation Plan is being worked on, Water Ordinance rough drafts were passed out and will be discussed at an upcoming meeting.

VIII. New Business

1. Board of Review Appointments: Motion by Bill, supported by Barb to appoint the following to the Board of Review: Nancy Jokela, Marlene Koski, Virginia Broeders, and Renee Baron as an Alternate. All Ayes. Motion Carried.
2. Center Maintenance: Board Consensus to allow Judy to get the following projects done at the center-Wiring and Antenna for Booster moved to better location, Leak fixed on kitchen sink, Smoke Detector fixed, Lights/Switch fixed in Storage Room.
3. Wreaths/Construction/Hanging: Judy will see if she can get some members from the Key Club or National Honor Society at Mid Penn School to come help out with this community project.

IX. Items removed from Consent Agenda

None

X. Public Comment

Ted Bartczak commented on a potential candidate for the Water Operator Assistant position.

XI. Adjournment

Supervisor, Judy Trudell adjourned the meeting at **8:55 p.m.**

Unapproved Minutes submitted by: Susan Sicotte & Judy Trudell