

Maple Ridge Township Regular Meeting Minutes

September 29, 2015

I. Call to order

Supervisor, Judy Trudell called to order the regular meeting of the **Maple Ridge Township Board** at **7:00pm** on **Tuesday, September 29, 2015** at the **Maple Ridge Community Building**. Board Members present were Trustees Janet Pattan and Bill Toyra, Supervisor Judy Trudell, Clerk Sue Sicotte, and Treasurer Barb Nummilien.

II. Pledge of Allegiance Recited

III. Approval of September 29, 2015 Agenda: Stood as written with the addition of Cemetery Fence Project under Unfinished Business.

IV. Consent Agenda:

Regular Meeting Minutes August 25, 2015, 2015

Payment of Bills in the amount of \$45,162.75 General Fund & \$43,511.06 Rock Water System for a total of \$1,651.69.

Treasurer's Report-General Fund Balance \$104,767.37, Trust & Agency Balance \$1,828.05 (No Activity), Rock Water Balance \$15,275.43, and Tax Account-August 2015 Collections were \$67,862.60 Payments were \$63,609.45 leaving a balance of \$11,534.05

Clerk's Report-Township General Fund Revenues for August were \$2,727.21. Expenses were \$13,390.94; of this amount \$40.00 was for the Liquor Law Enforcement account. The General Fund Operating balance is \$104,767.37; \$75,000.00 is in a CD at First Bank in Gladstone, leaving a Net Operating balance of \$29,767.37; of this amount \$2,955.07 is in the Liquor Law Enforcement account. **Rock Water System** Revenues for August were \$6,032.00, Expenses were \$2,778.85; leaving a net operating balance of \$15,275.43 of this amount \$8,003.17 is in Restricted Funds leaving a net operating balance of \$7,272.26.

Trustee Reports: *Liquor Law reports were submitted*

Supervisor's Report: Supervisor's Report to be verbal during agenda items.

Motion by Janet, supported by Bill to accept the Consent Agenda with the correction to the August 25, 2015 minutes to be amended under Unfinished Business. All Ayes. Motion Carried.

V. Public Comment:

Ted Bartczak commented on Estimates versus Bids in regards to the work done at the Park.

VI. Unfinished Business:

1. **Amend August 25, 2015 Minutes:** Motion by Janet supported by Bill to amend the Expenses for the Rock Water System from \$3,830.15 to \$2,770.15 due to Treasurer voiding (Check #3434 written for \$1,060.00). All Ayes. Motion Carried.

2. **Water:**

Park Water: Board Consensus this should be on Ready to serve fee.

Copy of the Gladstone Shut Off letter was handed out to each Board Member

PO Box for Rock Water System: Motion by Janet, supported by Barb to discontinue use of the mailbox belonging to Rock Water System. All Ayes. Motion Carried. Barb will fill out a change of address card to have the mail directed to the Township Mailbox PO Box 135. As bills are paid, a change of Address will be submitted.

Reports: Judy gave a report on the billing/usage for the Rock Water System to each Board Member.

Operator/Treatment Plant: Judy will talk to Scott Sweanor at DEQ in regards to posting a position for a backup Water Operator. Ted stated that the Treatment Plant is ready to be cleaned-the firemen will be there Sept. 30, 2015 to clean. Dick Supina will be bringing a gentleman to address the roof repairs that need to be done.

3. *Passport Grant*: Judy gave an update on the Passport Grant. All projects are close to completion and she can begin to get the final paperwork together with the request for the balance of grant funds. She also shared with the Board the expectations of the DNR in regards to the future maintenance and use of the park.
4. *American Legion Flag Bill*: Sue called and spoke to John Lyle and requested to be put on the agenda for their next meeting. Sue and Barb will attend the next scheduled Rock American Legion meeting on Oct 12, 2015 to discuss the bill and concerns of the Board.
5. *Ordinance Committee Updates*:
Water: A copy of the W-3 Ordinance was handed out to each Board Member for review with the suggested revisions.
Cemetery/FOIA/Procedures/Recreation Plan: Work in progress
Tobacco Free Policy has been adopted with the signs delivered and they will be posted in the appropriate areas.
6. *Cemetery Fence Project*: Barb has heard good comments in regards to the cemetery fence being put up. She asked what the plan was to finish the fence and made a suggestion that maybe we could hire out the job to be finished next spring.

VII. Recess:

Meeting was recessed for 10 minutes from 8:12pm-8:22pm for cake and coffee.

VIII. New Business

1. Yearly Furnace Maintenance: Board Consensus to allow Judy to get the annual maintenance done on the furnace.
2. Trick or Treat Hours: October 31, 2015 from 3:00pm-6:00pm.
3. Snow Plowing: Ray Norkoli has agreed to do the snow plowing for Rock Water System for the same price as last year. \$900.00 paid in three installments of \$300.00 each.
4. Establish Deposit for Keys: Motion by Bill, supported by Janet to charge a \$10.00 deposit on keys for the Pavilion, Hall, and Cemetery buildings. All Ayes. Motion Carried.
5. Assessors Contract: Judy will contact Daina to see if she would be willing to extend her contract out to the end of the Current Boards term of Nov. 20, 2016 at her current rate.
6. Lawn Mower: Bruce Bartlett knows of a lawnmower for sale for \$1,100.00. Bill will check into it for possible purchase.
7. Payment Policy/Monthly Reports: Sue questioned the payment policy. Is a check allowed to be voided once it is approved to be paid without Board approval? Discussion followed.
8. CUPPAD Mitigation Plan: Motion by Judy, supported by Janet to adopt the CUPPAD Mitigation Plan. Roll Call Vote: Judy, Sue, Bill, Janet, & Barb-All Ayes. Plan was adopted.

IX. Items Removed from Consent Agenda None

X. Public Comment

Ted Bartczak commented on the board relationship.

XI. Adjournment

Supervisor, Judy Trudell adjourned the meeting at **9:30 p.m.**

Approved Minutes submitted by: Susan Sicotte & Judy Trudell