

# Maple Ridge Township Regular Meeting Minutes

June 27, 2017

## I. Call to order and Pledge of Allegiance

Supervisor, **Judy Trudell** called to order the regular meeting of the **Maple Ridge Township Board** at **7:00pm** on **Wednesday, June 27, 2017** at the **Maple Ridge Community Building followed by the Pledge of Allegiance**. Board Members present were Trustee Bill Toyra, Supervisor Judy Trudell, Clerk Sue Sicotte, Treasurer Barb Nummilien and Trustee Sandy Beauchamp. Steve Mays attended as a facilitator for the meeting.

## II. Additions/Deletions to the Agenda: The agenda stood as written

## III. Consent Agenda: A motion was made by Sue to accept the consent agenda and to include a reimbursement payment of \$598.90 to Sue for the Quickbooks support, it was supported by Bill. All ayes. Motion carried.

**A:** Minutes from the May 7, 2017 Special Meeting.

**B:** Payment of Bills in the amount of \$10,608.80-General Fund and \$3,099.15-Rock Water System for a total of \$13,707.95.

**C:** Treasurer's report: Treasurer's Report for May 2017-General Fund Balance \$187,854.12 Trust & Agency Balance \$1,605.26, Rock Water Balance \$42,231.57 and Tax Account- \$3,076.06.

**D.** Clerk Report: *Township General Fund* revenues for May 2017 were \$11,101.30, expenses were \$8,660.55; of this amount \$40.00 was for the Liquor Law Enforcement account. The General Fund Operating balance is \$187,854.12 with \$75,000.00 in a CD at First Bank in Gladstone, \$2,373.77 is in the Liquor Law Enforcement account leaving a **Net Operating balance of 112,854.12**. The *Rock Water System* for May 2017: Income was \$2,790.35, expenses were \$1,629.39; leaving an operating balance of \$42,231.57; of this amount \$10,835.31 is in Restricted Funds for a **Net Operating balance of \$31,396.26**.

**E.** Trustee's Reports: Liquor Law- Bill turned in his reports.

**F.** Supervisors' Report: Will be addressed during the meeting. Received a Thank You note for the use of the center for Yoga-Judy gave an update on how many participants have been attending.

## IV. Assessor's Report: Jamie gave an update on her recent job duties and training she has performed, along with a written report given to each Board Member.

## V. Unfinished Business

**A. *Firehall-Fire Dept. Deed Transfer:*** The signing of the Deed transfer was tabled until further notice, as clarification on the parcel descriptions needed to be looked into further by the assessor Jamie Lippens.

### **B. *Water:***

*Budget:* Board Consensus to make an adjustment to the Rock Water System budget taking \$2,000 from the Contingency account and put it in Professional Fees to cover the cost of the expected additional audit expenses.

*Hydrants:* Discussion was held on where the funds for the painting of the fire hydrants should come from-Maple Ridge Township or Rock Water System. A motion was made by Bill, supported by Judy that the job was for maintenance of the hydrants, which belong to the Rock Water System; so therefore the payment should come from the Rock Water System Funds. Judy, Sue, Bill, and Sandy-all Ayes. Barb-Nay. Motion Carried.

*Attorney Response to the Bodnar Letter:* Judy passed out the response from Russ Hall in regards to the shut off at the Bodnar residence. No action was taken in regards to the matter, as Bill would like to get with Ted Winkelbauer to see exactly where the shut off valve is.

**C. *Updates: Insurance Claims-Dugouts/Water-etc.:*** Judy spoke with Hannula Insurance Agency and the water claim is still being worked on. Wally Trudell prepared an estimate for \$2200.00 parts/labor to repair the dugout- that was used to submit the claim. A claim check for \$1,700 was received to repair the dugout (\$2200.00 minus the \$500.00 deductible). A motion was made by Bill, and supported by Sue to hire Wally to repair the dugout at a cost not to exceed \$2200.00. All Ayes. Motion carried.

**D. *Road Contracts:*** A motion by Sue, supported by Sandy to approve and sign the Delta County Road Commission contracts as presented. All Ayes. Motion carried.

## VI. New Business;

**A. *Water Quality Report:*** A copy of the Water Quality Report was presented to each Board Member and will be included in the next billing. Judy mentioned we will be responsible for completing this report ourselves next year.

**B. *Address Signs for Township Properties:*** Board Consensus to purchase up to 6 signs for the Township Properties. Sandy and Barb will work on filling out the necessary purchase forms.

C. **July Board of Review:** The July Board of Review will be held July 18, 2017 at 7:00pm.

D. **Assessors Wage:** Judy made a motion, supported by Bill to increase the Assessor Salary by \$25.00 to \$825.00 per month. All Ayes. Motion carried.

VII. **Water Rate Increase:** Discussion was held on raising the current monthly water rates. Sandy proposed a \$2.00 per month increase, Barb purposed leaving it at \$34.50 and looking at our expenses, and Sue commented that according to our last rate study we should currently be at \$39.50 and to get to that amount a \$5.00 increase would be needed. After all input and discussion was presented, Sue made a motion to raise the Monthly Water Rate and Seasonal Rates by \$3.25 per month. The Regular Monthly Rate will now be \$37.75 with up to 3,000 gallons of usage and the Seasonal Rate will be \$19.75. Roll Call Vote:Barb, Sue, Judy, Bill, and Sandy-All Ayes. Motion carried.

VIII. **Items Removed from the Consent Agenda:** None

IX. **Public Comment:**

*Dave Beauchamp* commented on the dust control on Evergreen Lane.

**Adjournment:** Supervisor, Judy Trudell adjourned the meeting at 8:25 pm.

Unapproved Minutes submitted by: Sue Sicotte, Clerk