

Delta County Airport and Parks Commission
October 12, 2005 Minutes

MEMBERS PRESENT: Mike Falcon, Ken Jussila, Benny Herioux, Rob Jensen, Don Shirley, Peter Stropich & Dave Schultz (representing Tom Elegeert)

MEMBERS ABSENT: Brent Lantagne, Darrel Bengry, Tom Elegeert and Dale Thill

OTHERS PRESENT: Connie Ness, Kelly Smith, Gary Branz, Terry Glimn, Don Poe, Bill Gehman from Mead & Hunt and Mike Zuidema, retired DNR.

AGENDA: Connie asked to have a presentation from Mike Zuidema, retired DNR be added to the agenda. Ken Jussila made a motion to approve the amended agenda, seconded by Rob Jensen. Motion carried.

MINUTES: Ken Jussila made a motion to approve the September 7, 05 meeting minutes. Dave Schultz seconded and motion carried.

Presentation of Mead and Hunt: Bill Gehman addressed the board with regards to Airport Engineering Services. The Airport should be going out for bids for engineering services by winter, 06'. Mead and Hunt's actual proposal will be more in-depth when the bids are advertised.

Presentation from Mike Zuidema: Mike came to the Board with a request to improve the Bark River in Fuller Park. He would do stream improvements with deflections and riffles. This project wouldn't cost the Airport or the County anything. Mike handles all of the permits, DEQ issues, etc. Don Shirley made a motion to allow Mr. Zuidema to do these stream improvements on the Bark River, in Fuller Park. Rob Jensen seconded the motion. Motion carried.

COMMUNICATIONS RECEIVED: Connie gave a brief overview of the underground storage tank inspection letter received stating required improvements. Cathodic protection testing is also scheduled. The second issue is the ACM (airport certification manual). We sent in the manual for approval, and these are the revisions to be made. Connie will be working on these issues.

COMMUNICATIONS SENT: Routine

REPORTS:

A. Finance Committee

1. Payment of Parks bills: motion made by Benny Herioux, seconded by Ken Jussila. Motion Carried. Park bills total \$7,897.32
2. Payment of Airport bills: motion made by Rob Jensen, seconded by Benny Herioux. Motion Carried. Airport bills total \$57,496.67. Connie gave some explanations as to why the bills were this high. Two fuel buys were in this months bills. Also, marketing expenses that will be reimbursed through state grants, but we still need to pay them. We are also getting ready for winter, with maintenance on equipment, etc. Out of this discussion came a need for a Finance Committee meeting. A date was set for October 26, 5:00 p.m. at the Airport Office. Finance committee members are Mike Falcon, Ken Jussila, Don Shirley and Pete Stropich
3. PFC Finance Item – Connie explained to the Board that a payment of \$27,500 was made to the State for our portion of the rehabilitation of the taxiways and aprons. PFC account collects approximately \$3,300 per month. Airport will start paying

the County \$3,000 per month, once we start collecting PFC's for the terminal beginning Jan. 2006.

4. Connie gave quick update on the loans with the City of Escanaba and the City of Gladstone. Will keep board informed as discussions take place.

B. Properties Committee Mtg. – Met October 12, 4:30 p.m. regarding an easement request from Fox Real Estate and the owner of the tip of Sac Bay. The properties committee has recommended that the board offer an easement for \$10,000.00, the road needs to be built to minimum MDOT standards, the owner maintain the road, grade at least twice a year, offer total access to the parks, put up a gate for controlled access, bury electrical lines and any other improvements needed, and final location of the road would be approved by the Board. After discussion, Connie will write up a letter stating the proposal, and the needs of the County, and wait for further discussion from Fox Real Estate.

C. Chairman's Report – None

D. Manager's Report –

1. Park Items:

- a. Board was given an update on the electrical for PTP – Bill for UPPCO upgrades was in the Bills for the month approved earlier and a meeting between UPPCO, Gary, Connie and Kobas Electric will take place Monday October 17, at 10:00 p.m.
- b. Gary's evaluation by Connie was given to the board. Ken made a motion to accept the evaluation and give Gary his contractual raise, seconded by Rob. Motion carried.

2. Airport Projects:

- a. Fed Ex Lease is progressing. A lease should be coming from them shortly and Connie will get it to the attorney.
- b. Final terminal inspection meeting – Noon, Wednesday, November 2, 2005.

3. RenZone Update: -

- a. Final punch list given to board members from Bittner Engineering.
- b. Kelly gave Roland update. We are still playing the game with DEQ.
- c. 40 and 3-acre parcel are on their way to federal register. We will soon have two more parcels released from the FAA.

4. Customer Service –

- a. Enplanements: Numbers are increasing each month by Midwest, but with Superior Aviation no longer flying, we are going to be really close. Will try to get numbers from other carriers closer to December 1.
- b. Kelly gave out the copy of the newsletter inserted in the Daily Press, Sept 05.
- c. Advertising layout plan given to Board, showing 2005-2006 marketing plan.

5. Other Reports: Connie informed the board of the Fire training held on September 27. TV6 and the Daily Press were called. TV 6 showed up and did a really good PR piece. The Press didn't show up even though they said they would. They don't do service to the Airport. Connie was asked to meet with their manager and discuss the airport and the need for them to be on board. Iron Mtn, Marquette and Public Safety individuals were also involved in the training.

OLD BUSINESS: Connie gave the board information regarding the MAAE conference she attended and the new MAP meeting that took place. Main project is Runway 9/27 for next year. 5-year goal is a new maintenance/CFR building. The recommendation from the wildlife assessment for an interior road around the airport will not happen, but they like doing fences. They said they can do an interior fence.

NEW BUSINESS:

None

PUBLIC AND BOARD COMMENT:

None

ADJOURN: Motion made by Ken Jussila to adjourn, seconded by Mr. Thill. Meeting adjourned.

NEXT MEETING - November 9th, 2005, 5:00P.M. Airport Administration Office

If you cannot attend, please call the office. If we don't have a quorum, we could reschedule. I need to post rescheduling three days prior to the meeting.

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