

Delta County Airport and Parks Commission  
December 14, 2005 Minutes

*MEMBERS PRESENT:* Mike Falcon, Rob Jensen, Don Shirley, Peter Stropich, Tom Elegeert, Darrel Bengry, Ken Jussila and Benny Herioux.

*MEMBERS ABSENT:* Dale Thill & Brent Lantagne.

*OTHERS PRESENT:* Connie Ness, Kelly Smith, Gary Branz, Terry Glimn, Don Poe, Pete Mark, & Jerry Coppock

*AGENDA:* Ken Jussila made a motion to approve the agenda; seconded by Benny Herioux. Motion carried unanimously.

*MINUTES:* Ken Jussila made a motion to approve the November 9<sup>th</sup>, 2005 minutes, seconded by Rob Jensen. Motion carried unanimously.

*COMMUNICATIONS RECEIVED:*

1. Airport has received its FAA Airport Certification Manual and Airport license.
2. The Airport received the 2% Hannahville Grant for \$11,000.00 for new CFR bldg doors. Darrel Bengry made a motion to send a letter of appreciation to Hannahville for their 2% funds. Ken Jussila seconded motion. Motion carried unanimously.

*COMMUNICATIONS SENT:* Routine

*REPORTS:*

**A. Finance Committee**

- 1) Payment of Airport bills: motion made by Benny Herioux to approve payment of airport bills, seconded by Ken Jussila. Airport bills total \$38,0712.81. Motion carried unanimously.
- 2) Payment of Park Bills: Motion was made by Pete Stropich and seconded by Ken Jussila to approve the park bills totaling \$20,305.10. The motion to pay park bill carried unanimously.
  - a) Letter sent to all hangar lessees was included in the board packets, letting them know we are increasing hangar rent by 3% starting January 2006.
  - b) Connie discussed increasing National Car Rental's rent from 8% to 9%. Discussion was held. Benny Herioux made a motion to approve the 1% increase to National Car Rental's rent, seconded by Darrel Bengry. Motion carried unanimously.
  - c) Connie requested another finance committee meeting be held prior to the January board meeting. The board agreed. Meeting was set for January 4, 2006 at 5:00 p.m. Finance committee members are Mike Falcon, Ken Jussila, Pete Stropich and Don Shirley. Connie also informed the board regarding the defibrillator we received from a grant. We need to purchase a battery at a cost of approx. \$250.00. These batteries are yearly maintenance along with other pieces. The board suggested looking for

grants or piggybacking with other agencies that have these machines, maybe getting a better price. Airport staff will look into these ideas and get back to the board. Connie brought up a few other bills. One was a Davis-Wanic bill for surveying RZ property - \$425.00 and the other was Kelly's cost to travel downstate for the DEQ meeting on the Roland timeline - \$103.00. Tom thought County should pay for Kelly's trip, but Joe told Kelly to mark it RZ and pay for it out of Airport funds.

- B. Property Committee Mtg.** – Meeting was December 7, at the Airport Admin Office.
- a. **Sac Bay** – Discussion took place regarding the counter proposal from Fox Real Estate. More research needs to be done. Not in the park plan, etc. Winter, so the consensus was to let this issue lie until we get more information. Also asking the attorney if we are required to grant an easement (based on the letter from Cty Rd Commission – 1979).
  - b. **CAP Bldg.** – Connie updated the letter of stipulations previously written by Harvey Setter. Based on discussion and the recommendation from Connie as to the proposed location of the CAP bldg, (near the side of the Northwest Hangar), Darrel Bengry made a motion to approve Connie's recommendation to allow CAP to put up their building. Pete Stropich seconded this motion. Motion carried.
- C. Airport Service Committee Mtg** - December 7, 2005.
- Discussed MAA Air Tour – scheduled for September 8, 2006. 35 – 50 planes landing in Escanaba on the UP Tour, ending in Houghton. Will be in Escanaba for a few hours. Looking at planning bus tours, lunch, etc. Will keep the board informed of schedule.
- a. CBA (Community Benefits Assessment) – Assessment of the value of the airport in our community. Darrel suggested that Connie show up at a County board meeting, so this assessment and the numbers can be televised to the public. As soon as we get this assessment, Connie will get on the agenda for the next possible county board meeting.
- D. Chairman's Report** – Chairman Falcon first wanted to wish everyone a safe and happy holiday season. Merry Christmas. Also wanted to extend a heartfelt thanks to Rob Jensen (term finished as board member) for his commitment to the board. Darrel made a motion to send a letter of appreciation to Rob Jensen for his service to the Airport and Parks Board. Ken Jussila seconded this motion. Motion carried unanimously.
- E. Manager's Report** –
1. **Airport Projects:**
    - a. Boiler Inspection – Done, but still have problems. Not just boiler, but Snowden still not complete with construction.
    - b. DEQ Storm water inspection took place. Manuals need to be updated, but inspection was fine. Got good marks.
    - c. FED ex is moved in, as of December 7, 2005.
  2. **Parks Items:**
    - a. Electrical project update – Finished.
    - b. Tree cutting for Sac Bay and Fuller Park will be started Jan 15, 2005.
  3. **RenZone Update:** -
    - a. Timber Cutting will take place after first of the year. Marvin Nelson will cut the 40-acre parcel. He is sending us an update on the proposal, and a new contract was written.
    - b. Jim O'Toole signed City permit for cutting trees and we have in hand. No fee. Tom discussed the cooperative agreement between the City and County agencies. He also requested that the Airport and Parks Board go on record for the CAP, when they start building, the permit fees are excused, but permit and inspections still take place. Darrel made a motion to have the Airport and Parks Board write a letter to the County asking to

excuse the CAP from the fees of permits and inspections during their construction phase. Ken Jussila seconded the motion. Motion carried.

**4. Customer Service –**

a. Enplanements: Numbers show if we get as little as 700 for December for Midwest and approx. 280 from Superior (since they shut down), we will still be 250 short of our 10,000 boardings.

**5. Other Reports:** Connie discussed a few items from the FAA.

- 1) The runway project (rehabilitation) - URS's estimate for the job. FAA is pushing for this project to get completed. It's high priority. Bids go out March 3, 2006. With the bidding, comes the \$25,000 cost of our share of the project. Cost will be more than \$1,000,000.00; hopefully discretionary funding can be obtained.
- 2) AIP Assurances contract. The list of assurances for all the AIP grants needs to be signed by the County. Will be sent to Board members to read.
- 3) FAA equipment lease agreement. Is being signed and is routine.

OLD BUSINESS: NONE

NEW BUSINESS

1) Airport and Parks Committee listing will be sent to all members in their packet. Board members are to decide what committees they would like to serve on and if we should have 3 members or four. The Board is asked to have their choices at the January board meeting. Also a new Chairman and Vice Chairman will be appointed.

2) Delta County Veterans Office moved into the office space next to National Car Rental. The airport was using it for storage until rental income was a possibility. The County needs to provide office space by law. The Veterans Office was evicted from the Michigan Works Bldg. New owners, no room, so they needed to find some place to put the office. Mike requested the county put out a PSA regarding Veterans office located at the Airport.

PUBLIC AND BOARD COMMENT:

Jerry Coppock asked questions and discussed the plowing of the new Renaissance Zone road. The cul-de-sac is at the end of his driveway.

Terry Glimn has a few items. One was inviting the board to hold the January or any other board meeting at his and Bruce Flannery's new hangar. The official occupancy will be January 1, 2006. The other item was to inform the board that the local EAA chapter has decided that it would like to furnish a courtesy car to the Airport for pilots and GA individuals. They would purchase the car, purchase the insurance and the Airport would not be liable. The only thing they ask is the Airport administer the keys and collect a free will offering, which will help pay for some of the costs incurred by the local EAA chapter. Ken Jussila made a motion to accept the proposal by the local chapter of EAA. They will purchase and provide the car, provide the insurance, the Airport will not be held liable to anything pertaining to the vehicle, and the airport would administer the key and collect a free will offering for the use of the vehicle. Rob Jensen seconded the motion. Motion carried. Terry also offered to host any of the pilots during the (Fly-in) MAA Air Tour in September of 2006.

**ADJOURN:** Ken made a motion to adjourn, seconded by Rob.

**NEXT MEETING - January 11<sup>th</sup>, 2005, 5:00P.M**

**Meeting will be held in Terry Glimn/Bruce Flannery's new hangar,#28. Door faces top entrance road to airport.**