

Proposed
Delta County Airport and Parks Commission
February 1, 2006 Minutes

I. ROLL CALL

PRESENT: Commissioners Falcon, Jussila, Herioux, Mark, Thill, Shirley, Bengry and Larrabee.

ABSENT: Commissioners Schultz and Lantagne

OTHERS PRESENT: Connie Ness, Kelly Smith, Cindy Thill, Donald Poe, Terry Glimn, Gary Branz and Rory Mattson & Gordon Fox

II. AGENDA APPROVAL: Moved by Commissioner Jussila and supported by Commissioner Thill. MOTION CARRIED.

III. MINUTES: Moved by Commissioner Thill and supported by Commissioner Herioux to approve January 11 minutes. MOTION CARRIED. Moved by Commissioner Shirley and supported by Commissioner Thill to approve December 14, 2005 minutes. MOTION CARRIED.

IV. COMMUNICATIONS: (Placed on File)

A: Received:

- 1) URS – Professional Service Agreement (Attachment E given to Board) for ALP.
Moved by Commissioner Mark and supported by Commissioner Thill to table any action on the agreement until further information can be given to PROPERTIES Comm.; they will give their recommendation to the board. MOTION CARRIED. It is requested that Bill Malinowski, URS come to board meeting to discuss some of these issues.

B: Sent

- 1) Year-end financial reports to FAA.

VIII. REPORTS:

A. **Finance Committee** -

1. Airport Bills: Moved by Commissioner Mark and supported by Commissioner Herioux to approve payment of bills in the amount of \$49,300.69. MOTION CARRIED.
2. Parks Bills: Moved by Commissioner Thill and supported by Commissioner Jussila to approve payment of bills in the amount of \$80.00. MOTION CARRIED.
3. Because of early board meeting, not all end of month bills are in. An expense voucher for the Airport and Parks showing a few more bills with no dollar amounts was presented to board. Moved by Commissioner Mark and supported by Commissioner Thill, these bills are approved to be paid when they are received by the Airport staff, with a copy of what was paid given to the board at the March board meeting. MOTION CARRIED.
4. Joe Erickson, County Administrator and Manager Ness discussed the Airport budget and the decision to have the County pay airport bills and track airport finances through their system. April 1st is the deadline. Finance Committee will set up a meeting to work on a line-item budget to be given to the County.

- B. **Personnel Committee:** NONE
- C. **Property Committee:** A meeting will be called.
- D. **Chairman's Report**
- E. **Manager's Report**

- 1. Airport Projects
 - a. Manager Ness gave the board a draft of the advertisement for professional engineering services for the Airport. Moved by Commissioner Mark and supported by Commissioner Jussila to accept this advertisement. MOTION CARRIED.
- 2. Parks projects
 - a. Gordon Fox, Fox Real Estate (representing owner of property on tip of Sac Bay) asked the Board for its decision on a counter proposal made by the owner. Discussion was held. Moved by Commissioner Mark and supported by Commissioner Thill to stand on the original proposal presented by the Airport Board dated October 13, 2005. (Proposal offers to grant an easement for \$10,000 and MDOT minimum standards etc).
 - b. Gary discussed a letter from a firewood vendor to purchase firewood bundles for Fuller.
 - c. Hosts have been contacted and are set up for Fuller Park for the summer.
 - d. Pioneer Trail Park had the Cub Scouts Klondike event this past weekend. Overnighter in igloos, tents, all day events, and should see something in the paper.
- 3. RenZone Update:
 - a. Renaissance Zone Presentation –1/26/06 – 3 board members & one private citizen attended. \$2,000 (advertising, etc) cost.
- 4. Customer Service –
 - a. Enplanements: Midwest – 793; up from last year
 - b. CBA Assessment: Corrected copy given out. Numbers still look odd. Will try to get clarification. Still working on month for press conference.
- 5. Other Reports: None

IX. OLD BUSINESS:

- A. ACC Contract discussed. Tabled at January meeting. Keeping tabled until finance and property committees meet. Will bring recommendations back to the whole board.

- X. NEW BUSINESS: Rory Mattson, Delta Conservation District spoke on behalf of the District's concerns regarding timber cutting projects they are doing for the Airport and Parks. Went through entire process with regards to the RZ property (40 acre) since the original timber sale was scheduled in 2003. Also discussed the parks (Fuller and Sac Bay) and how he will conduct those sales. Chairman Falcon thanked Mr. Mattson and the District for the help, the expertise and the dollar savings they are affording the Airport and Parks. Their efforts and hard work is appreciated.

XI. PUBLIC AND BOARD COMMENT:

- A) Rory Mattson commented on the possible easement for Sac Bay. He doesn't believe it should be given; Sac Bay is a true park and it should be kept as it is.
- B) Terry Glimn thanked the board again for coming to their new hangar for the January meeting. The board is welcome anytime (Popcorn around 3:00 p.m. each day). Also offered airplane rides (for free) for anyone on the board, who would like to see the airport and its surrounding area.

XII. ADJOURNMENT:

Moved by Commissioner Mark and supported by Commissioner Jussila to adjourn at 7:15 p.m.

Respectfully Submitted by:

Kelly J. Smith, Assistant Manager

Michael Falcon, Board Chairperson