

Delta County Airport and Parks Commission
April 12, 2006 Minutes

I. ROLL CALL

PRESENT: Commissioners Jussila, Mark, Thill, Schultz, Lantagne, Herioux, Larrabee and Bengry.

ABSENT: Commissioners Falcon and Shirley

OTHERS PRESENT: Connie Ness, Kelly Smith, Cindy Thill, Terry Glimm, Gary Branz, Don Poe and Rory Mattson.

II. AGENDA APPROVAL: No action taken

III. MINUTES: Moved by Commissioner Thill and supported by Commissioner Lantagne to approve March 8 minutes. Discussion was held. Commissioner Mark requested that an addition to the minutes, under Managers Report, Letter E, number 2, letter b. be made. Requested that the value of Sac Bay Timber for \$65,000 be added to the record. A correction was made to Manager's Report, Letter E, number 4, letter b. This correction would change the spelling of Zoe Orca to Zoe Lorca. No other corrections were made. Commissioner Thill changed his motion to include these changes, and Commissioner Lantagne seconded this motion. Motion Carried.

IV. COMMUNICATIONS: (Placed on File)

A: Received:

- 1) Payne & Dolan Rehab 9/27 contracts
- 2) Engineering Contract for ALP update – URS
- 3) MDOT State Contract Rehab 9/27
- 4) Exhibit A Property map design services - URS

B: Sent

- 1) Dave Peasley communication letters: Discussion took place. Manager Ness informed the board of the situation. It was requested that Manager Ness send another letter to Mr. Peasley to keep the lines of communication open, offering a meeting and possible solutions. Manager Ness was also asked to keep a paper trail of actions by both parties.

VIII. REPORTS:

A. **Finance Committee** -

1. Airport Bills: The board was given the list of bills totaling \$38,143.13 that was paid on 3/31/06. Also given to the board were the 4/6/06 bills given to the county for the April 1st start of the county paying the bills. In the finance package the board received the line item budget turned into Joe Erickson (County Administrator). A motion was made by Commissioner Mark, seconded by Commissioner Herioux, to approve the line item budget and recommend that it be sent to the County Administrator. MOTION CARRIED.
2. Parks Bills: Moved by Commissioner Thill and supported by Commissioner Mark to approve payment of bills in the amount of \$479.79. MOTION CARRIED.

- B. **Personnel Committee:** Contract negotiations for the Assistant Manager were put on hold.
- C. **Property Committee:** A meeting was held April 5 at 4:00 p.m. Engineering bids were passed out to committee members. It is the properties committee recommendation to schedule interviews with Peckham Engineering and URS. Manager Ness was asked to contact these companies to see if they can be at the next board meeting.
- D. **Chairman's Report: NONE**
- E. **Manager's Report**

- 1. Airport Projects
 - a. Manager Ness informed the board about the accident with the maintenance truck. The county administration office has been aware of the situation for three weeks, and the airport is still waiting on the insurance write-up. The truck has been totaled. The airport is sending a letter for local companies to bid on a truck. Commissioner Schultz and Bengry were unaware of the truck situation and expressed dissatisfaction with regards to the time it has taken so far.
 - b. Manager Ness made the board aware of a request to our engineer for weed control mats for the airfield lights to be added to our current runway rehab project.
- 2. Parks projects
 - a. Rory Mattson gave information regarding Sac Bay timber cutting. Mr. Mattson made a recommendation to cut a small amount of sugar maple and oak; the average price from this cutting could be approximately \$10,000 - \$11,000. This is under the \$20,000 expected, to pay back the loan from the County for PTP electrical upgrade. The smaller cutting would allow more growth, allowing for another cutting and more money in 5 to 10 years. Commissioner Larrabee made a motion, seconded by Commissioner Schultz. Discussion was held. Vote was taken and motion was denied. A meeting is scheduled for May 4th, 2006 for the airport and parks board and county board members to go to Sac Bay and walk through the cutting area.
 - b. The new county parks brochure, along with the new logo, was given to the board.
 - c. An email from Sanders (UP Engineering grant specialist) was enclosed for the board.
- 3. RenZone Update:
 - a. 40 acre timber cutting is through. Mr. Mattson made a recommendation that we settle-up with Nelson Forest Products for the timber that is left. The price increase in June would not be that significant. Nelson is stockpiling the remainder of the timber until it sells (likely June). Commissioner Herioux made a motion to accept Mr. Mattson's recommendation of settling our account with Nelson Forest Products. Commissioner Lantagne seconded the motion. MOTION CARRIED.
 - b. Two prospects have contacted Assistant Manager Smith, and talks are continuing.
- 4. Customer Service –
 - a. Enplanements: Midwest – 905 for March; Gallons of Fuel sold – 5302 – Jet A; 631 – 100LL.

IX. OLD BUSINESS: NONE

X. NEW BUSINESS: NONE

XI. PUBLIC AND BOARD COMMENT:

XII. ADJOURNMENT:

Moved by Commissioner Thill, seconded by Commissioner Herioux to adjourn at 7:00 p.m.

Respectfully Submitted by:

Kelly J. Smith, Assistant Manager

Michael Falcon, Board Chairperson