

Delta County Airport Advisory Board
June 14, 2006 Minutes – Approved with Corrections

I. ROLL CALL

PRESENT: Commissioners Falcon, Jussila, Mark, Schultz, Larrabee, Shirley and Bengry
ABSENT: Commissioner Herioux, Lantagne & Thill

OTHERS PRESENT: County Commissioners Elegeert and Nelson (Committee of the Whole Meeting) Manager Ness, Asst. Manager Smith & Parks Supervisor Gary Branz.

II. AGENDA APPROVAL: Moved by Commissioner Shirley and supported by Commissioner Schultz to approve the addition of CAP Hanger Fee Request (under Manager's Report, letter E) to the June 14, 2006 agenda and approve it. MOTION CARRIED.

III. MINUTES: Moved by Commissioner Jussila and seconded by Commissioner Schulz to approve the May 10, 2006 minutes. Discussion: Commissioner Mark made a correction to the minutes; Page 2, #2 Parks Projects, letter a. Add the words "In writing" after "presented". This was inadvertently omitted. The motion stated the words "in writing" Commissioner Jussila amended his motion with this correction. Commissioner Schultz amended his second to add this correction. MOTION CARRIED. Minutes approved with the above correction.

**Engineering Presentation: William Malinowski, URS
gave a presentation to the board regarding their interest
in continuing as the Airport's engineer.**

IV. COMMUNICATIONS:

A: Received: (Information to Board)

- 1) Skyway EAS proposal (Commissioner Elegeert suggested a Task force will be set up with individuals (Mr. Elegeert to get us names of individuals who need to get to Lansing) and other airports to aid in getting back a possible flight to Lansing).
- 2) URS/Snowden Letters

B: Sent: (Information to Board)

- 1) Preliminary Budget Request to County
- 2) Letter to Skyway (EAS proposal)
- 3) EAS Petition to Congress

VIII. REPORTS:

A. **Finance Committee -**

- 1) Board was given minutes from finance committee meeting of 5/17/06. Discussion regarding the Airport 2006-07 Budget was discussed. Also, more discussion took place regarding the resolution and the rewriting of the resolution to separate the Airport and the Parks. Motion was made by Commissioner Schultz and seconded by Commissioner Mark to accept the finance committee meeting minutes and place them on file. MOTION CARRIED. After more discussion regarding the resolution, Commissioner Jussila made a motion for Commissioners Falcon and Mark to be appointed to a resolution committee, along with Manager Ness, County Commissioners Elegeert and Bengry and County Administrator Erickson. The first meeting is to take place within a month.

Commissioner Shirley seconded the motion. After more discussion, vote was called and MOTION CARRIED. All members will be given a copy of the resent new resolution draft.

B. Personnel Committee:

- C. Board was given minutes from personnel committee meeting of 5/17/06. Motion was made by Commissioner Schultz and seconded by Commissioner Mark to accept the minutes and place them on file. MOTION CARRIED.
- 2) Assistant Manager Contract Negotiations were redirected to County Board of Commissioners. Airport Advisory Board feels their hands are tied with regards to Personnel and the County Board will negotiate. Commissioner Schultz recommended the item get placed on the County Board of Commissioners' regular monthly meeting.

D. Property Committee:

- 1) Engineer Selection Committee needs to set up meeting. Commissioners Herioux, Lantagne and Shirley will be contacted to pick an engineer and make their recommendation to the Board.

E. Chairman's Report: NONE

F. Manager's Report

1. Airport Projects
 - a. Rnwy 9/27 rehabilitation has started
 - b. Fuel Meter Inspection was held.
 - c. Civil Air Patrol is in the process of starting construction of their building. They also now have a plane on the field. This is good. They are in our open t-hangars right now. They are requesting we waive the rental fee (2006 - \$53.50/month) to their organization. As long as space is available, Manager Ness suggests that we do this. Commissioner Mark made a motion to waive the open t-hangar fee to CAP as long as there is space available. Motion was seconded by Commissioner Schultz. MOTION CARRIED.
2. RenZone Update:
 - a. Assistant Manager Smith reported to the board that the County approved the selling and/or leasing of the 40-acre parcel in the Renaissance Zone. Conceptual map of divided parcels was also adopted by the county and given to the board for their information.
 - b. Timber Sales in the same 40-acre parcel is complete and contract is finished with a total amount of \$24,810.30.
3. Customer Service –
 - a. Enplanements: Midwest numbers have been going down. Manager Ness has finally received an answer from Midwest regarding why. Midwest is doing well as a company and that turns out bad for us. We can get out of Escanaba to Milwaukee, but the connections from Milwaukee out are full, they are at capacity, which makes it hard for our passengers to connect in a timely fashion.
 - b. Ron Selig – Manager in Lansing – working with Manager Ness and other airports regarding the flights to Lansing.
 - c. AWOS – had more problems with our AWOS system – now new parts on order again, and will keep trying to get a faster solution.
 - d. We are having a survey team here the week of June 19th, questioning passengers. We will get the results of those surveys
 - e. MDOT has traffic counters on the taxiways and ramps. Have done this project in the past.
 - f. Reminder – Rick Hammond – State of Michigan will be presenting at the County Board on June 20th. CBA is part of his presentation. All are encouraged to attend.

IX. OLD BUSINESS: NONE

X. NEW BUSINESS:

- 1) Business After Hours – July 26th at Pioneer Trail Park 5:30 – 7:30 p.m.
- 2) Commissioner Falcon brought up a meeting he had attended (UPEDA) and was talking regarding partnering with Menominee County for a possibility of an FBO servicing both areas. Commissioner Falcon will get info and discuss further with Manager Ness.

XI. PUBLIC AND BOARD COMMENT:

- 1) Terry Glimn suggested we build more hangars, make more money

Rory Mattson addressed the board regarding the timber sale and the scaled sale, happy with the total price we received. Also wanted to make the board aware of the high cost of the mitigation construction, and the 10-year monitoring plan. It has to happen starting this fall and will cost the county a hefty fee.

XII. ADJOURNMENT:

Moved by Commissioner Jussila, seconded by Commissioner Shirley to adjourn at 6:30 p.m.

Respectfully Submitted by:

Kelly J. Smith, Assistant Manager

Michael Falcon, Board Chairperson