

APPROVED

Delta County Airport Advisory Board
September 6, 2006 Minutes

I. ROLL CALL

PRESENT: Falcon, Mark, Schultz, Thill, Herioux, and Shirley

ABSENT: Bengry, Jussila, Lantagne and Larrabee

OTHERS PRESENT: Manager Ness, Asst. Manager Smith & Parks Supervisor Gary Branz, and Forrester Rory Mattson

II. AGENDA APPROVAL: Moved by Commissioner Schultz and supported by Commissioner Herioux to approve the August 9, 2006 agenda with the addition of #7 Meeting Schedule for Airport and Parks Boards, under Manager's Report. MOTION CARRIED.

III. MINUTES: Moved by Commissioner Mark and supported by Commissioner Thill to approve August 9, 2006 Minutes. MOTION CARRIED.

IV. COMMUNICATIONS:

A: Received - None

B: Sent - None

V. REPORTS:

A. Finance Committee: No meeting. Manager Ness did share the PFC figures, showing the current balance in the checking account. Discussion also took place regarding the payback plan from the PFC account to the County for the terminal project, which was included in the budget as an addendum to the County Board.

B. Personnel Committee: None

C. Property Committee: None

D. Resolution Committee: None

E. Chairman's Report: None

F. Manager's Report

G. Budget Status

a. A meeting was set up for the Airport and the Parks budget to the COW scheduled for 9/12/06 – at 2:15 p.m. 5 year plan will be updated based on the meeting with our engineer URS; questions arose regarding our \$1 million entitlement for 2007. But our local share of \$25,000 isn't in our budget or the county's appropriation to the airport, so coming up with our local match would be a problem

b. Manager Ness also brought up the underground tank that is no longer in use at the Fed Ex hangar. We have pumped out the 100ll fuel, and added it to our tank, (would have gone bad) and we have 6 months to remove it, according to the MDEQ Inspector. A quote from UP Environmental was approximately \$9,000 without the repaving of the parking lot. Manager Ness was asked to get more quotes; Wilcox Engineering and STS are a few. Also check to see if the airport qualifies for Brownfield money. Administrator Erickson could help with that. Chairman Falcon will contact Tony Schomin with STS and Manager Ness will talk to Administrator Erickson.

1. Resolution – Attorney opinion has been received, and board was given a copy at the special parks meeting 8/23/06. Discussion was held. Next step is setting up a Resolution Committee meeting. Members will be called and set up as soon as possible prior to next regular airport meeting.
2. 2% Grant Proposal for the courtesy car will be written. Board was given copy of financial cost. Vehicle - \$5,000; Insurance (1st year) - \$1,300; Insurance for the next 4 years based on 3% increase each year) - \$5,625; Total cost \$11,925.00 – Asking for Grant total of \$12,000.00. Moved by Commissioner Shirley and supported by Commissioner Mark to approve this grant proposal request be recommended to the County Board for approval and then sent to Hannahville Indian Community for consideration in their Fall program. Motion Carried.
3. Table Top Exercise: Manager Ness informed the Board that the Airport annual tabletop exercise with TSA, Public Safety and the airline manager took place on 8/23/2006. Annual Fire Training will take place 9/26 & 9/27, 2006, in Iron Mountain this year. Our maintenance staff will travel and we have already received the State grant.
4. RenZone Update: Meeting scheduled for September 11, at 9:00 a.m., with a tour of Roland at 10:00 a.m. Commissioner Shirley asked if any one else would like to sit on the committee, especially if the Airport Committee goes to 7 members, he wouldn't be on the Airport Committee. He will continue to attend until something changes.
5. Customer Service:
 - a. Enplanements Report and Fuel Report given to board.
6. Meeting Schedule – Airport and Parks: Meetings are too long, too much frustration with the time spent on one evening for two separate meetings. Discussion took place. Meetings are working for now. Some stated, if I am going to be here for one meeting, do both at the same time for the month. Decision was to leave meeting schedule as is for now, knowing the resolution and budget meetings are almost over, and then the meetings should become shorter.

VI. OLD BUSINESS:

- A. UP Wilderness Air Tour – September 8th – Reminder, 50 planes possible, community is well aware of the event; Saykly's Chocolate Fountain, H&H Root Beer, Bonifas Art Center and Chamber information. Small presentation. Please make every effort to attend.

VII. NEW BUSINESS: None

VIII. PUBLIC AND BOARD COMMENT: None

Rory Mattson made a comment regarding the prices of airline tickets on Midwest, flying from Escanaba.

IX. ADJOURNMENT:

Moved by Commissioner Shirley, seconded by Commissioner Thill and adjourned at 6:20 p.m.

Respectfully Submitted by:

Kelly J. Smith, Assistant Manager

Michael Falcon, Board Chairperson