

Approved w/Corrections
Delta County Airport Advisory Board
December 13, 2006 Minutes

I. ROLL CALL

PRESENT: Falcon, Mark, Thill, Bengry, Larrabee and Jussila

ABSENT: Herioux, Schultz & Shirley

OTHERS PRESENT: Manager Ness, and Asst. Manager Smith

II. AGENDA APPROVAL: Moved by Commissioner Jussila and supported by Commissioner Lantagne to approve the December 13, 2006 agenda. MOTION CARRIED.

III. MINUTES: Moved by Commissioner Thill and supported by Commissioner Schultz to approve the November 8, 2006. MOTION CARRIED.

IV. COMMUNICATIONS:

A: Received - Routine

B: Sent – Letter to Ann Jousma-Miller – Director of EDA (given to board) After discussion, Commissioner Bengry made a motion to give Manager Ness reconfirmation when speaking for the Board regarding issues of concern for the airport. Commissioner Thill seconded motion. MOTION CARRIED.

V. REPORTS:

A. Finance Committee: None

B. Personnel Committee: None

C. Property Committee: None

D. Resolution Committee: None

E. Chairman's Report: Chairman Falcon wished all a Merry Christmas and best wishes for the New Year.

F. Manager's Report

1. **Accountant Audit Update:** Manager Ness informed the board of the meeting between Ray (county accountant), Nora (administrative assistant) and herself. Items were discussed. He found that the airport and county were approximately \$78 off at the end of the year. He had to make many adjustments to the county books. We will be trying to put numbers into correct columns so our books look same. Ness stated we would give the board quarterly reports regarding the finances.
2. **Resolution:** County tabled, but will be brought up for a vote December 19,2006 at the County board meeting.
3. **Fire truck update:** Maintenance employees for the airport were able to fix the truck, and the City of Escanaba wasn't needed for flights. All time was straight overtime. Problem was caused by sand from the RenZone construction. Motion was made by Commissioner Mark and seconded by Commissioner Bengry to write a letter to the County Board and RenZone committee, stating the problem with the Fire truck and the cost including the overtime and fringe benefits so the RZ committee is aware. Ness informed the board of other problems: taxiway lights are working intermittently, new ones scheduled for the Spring 2007; Boiler problems are being looked at now; updates will be given as needed.
4. **Code of Ethics:** This was informational for the board being representatives of the Airport

5. **Customer Service:** Enplanements and Fuel sold for the month were discussed. Midwest will not reach 10,000 boardings this year, and we may not be able to make up the difference using other Part 135 carriers.
6. **PFC's:** Discussion took place; the end of the year not closed out yet, staff will put PFC's on the January meeting.
7. **Letter to Bark Stupak:** After discussion; Commissioner Mark made a motion to write a letter to Congressman Stupak asking for his help in obtaining an opinion from the Attorney General regarding the airport being an "authority" or not, based on the statutes, and if the advisory board is acting within legal parameters. Commissioner Bengry seconded the motion. More discussion was held. Questions that need answering are "What does the state statutes say regarding how the airport needs to be run, and do we have to be an authority, based on the law?" "What liabilities are there?" "If applying for grants, is there greater leeway?" Commissioner Bengry called the question. Roll Call vote was taken.

Jussila – NO Bengry – YES Thill – Abstain Larrabee – YES

Mark – YES Lantagne – YES Falcon – YES

VOTE passed 5 yes; 1 no; 1 abstain

Manager Ness will write the letter and Chairman Falcon will sign.

8. **Finance:** Discussion was held regarding suggestions to the county regarding possible millage, appropriations and ways to aid the airport in self-sufficiency. More discussion will take place after opinion from the Attorney General. Finance Committee meeting will be set up for the second week of January and these and other issues will be discussed.

VI. OLD BUSINESS:

- A. 2% Grant: Hannahville grant was discussed. More information was given regarding why the airport courtesy car grant was denied. It was suggested that Manager Ness go out to Hannahville and give a presentation, like the ones being given to the townships.
- B. 2006 Award for Excellence Airport Projects (9/27 rehabilitation). Go to press and ask for picture and article.
- C. Sheriff's department is storing boat in our community hangar. If needed, we will move to rent space. Send letter to county, making them aware of airport helping out other county agencies. We need to record these activities somewhere.

VII. NEW BUSINESS: Asst. Manager Smith made the board aware of the classes she will be taking January 15, at Bay College. One will interfere with job time, so time will be made up with lunch time and extra hours.

VIII. PUBLIC AND BOARD COMMENT:

IX. ADJOURNMENT:

Moved by Commissioner Mark, seconded by Commissioner Bengry and adjourned at 5:52 p.m.

Respectfully Submitted by:

Kelly J. Smith, Assistant Manager

Michael Falcon, Board Chairperson