

Approved
Delta County Airport Advisory Board
January 10, 2007 Minutes

I. ROLL CALL

PRESENT: Falcon, Mark, Thill, Bengry, Jussila and Schultz

ABSENT: Lantagne

OTHERS PRESENT: Manager Ness, and Asst. Manager Smith

II. AGENDA APPROVAL: Moved by Commissioner Jussila and supported by Commissioner Schultz to approve the January 10, 2007 agenda. MOTION CARRIED.

III. MINUTES: Moved by Commissioner Thill and supported by Commissioner Jussila to approve the December 13, 2006 with the following corrections: #7, the word “perimeters” should read “parameters”; #8, “Ad Volarem Tax” heading should read “Finance”; MOTION CARRIED.

IV. ELECTION of CHAIRMAN & VICE CHAIRMAN: Commissioner Mark made a motion to extend for 30 days (the next airport advisory board) the Chair and Vice Chair positions along with any standing committee positions, until the County board makes their decision regarding the makeup of the new airport and parks boards. Commissioner Bengry seconded the motion. After discussion, call the question. MOTION CARRIED.

IV. COMMUNICATIONS:

A: Received:

- 1) Manager Ness received the MAAE Winter Conference registration, Feb. 21 & 22, 2007 in Lansing at Kellogg Center. Commissioner Jussila motioned to send Manager Ness to the winter conference seconded by Commissioner Schultz. Finances are covered in the 06-07 budget under line items Training and Travel. MOTION CARRIED.
- 2) TSA – grants are available and Manager Ness is working on a specific brush hog grant.

B: Sent: Notes sent to different committees of the County:

- 1) RZ Committee regarding the Fire Truck Repair
- 2) To the County Board regarding the storing of the Sheriff’s Boat
- 3) Requesting meeting with Press on our MDOT award
- 4) County board request on their agenda – to present the Airport 5-year plan

V. REPORTS:

A. **Chairman’s Report:** None

B. **Manager’s Report**

1. **Finance:**

- a. Board was given a Quarterly Report to date of Budget vs. Actual. Discussion was held regarding some individual line items, primarily the Maintenance Line items. More discussion took place regarding the difficulties with working with the airport accounting system and the county accounting system and trying to reconcile and balance.
 - b. PFC – Handout was given to board for end of the year balance for PFC account.
2. **Year Review:** Handout was given to the board. When the airport advisory board is restructured, the first meeting will cover policies, procedures, goals and objectives for the 2007 year, along with including the 5-year plan.
 3. **Resolution:** passed by the County, but still several issues to be ironed out.

- a. **Letter to Stupak:** Board members were given a copy of the letter written to Congressman Stupak. After discussion, this letter will be rewritten, brought back to the airport advisory board for approval and recommendation (if any) to be sent to the County Board.
4. **Customer Service:** Midwest will not et 10,000 enplanements. Manager Ness will be writing to Part 135 Operators, asking them to turn their numbers in. Fuel Sales – Slow time of year, numbers are down.

VI. OLD BUSINESS:

Pig Roast/Fly-In in the summer was discussed. Terry Glimn, GA pilot and flight instructor presented his ideas. Manager Ness informed the board the state will be sending us a letter asking for dates of events taking place for their calendar. After discussion, Commissioner Bengry motioned to have Ness put together a proposal, with budget costs, etc. to be given to the board for approval. Commissioner Mark seconded the motion. MOTION CARRIED. Ness will present the information at the February regular meeting.

VII. NEW BUSINESS:

VIII. PUBLIC AND BOARD COMMENT: Terry Glimn informed the board that the 99's (Women Pilots Association) will be holding their regular meeting in Escanaba at Glimn's Hangar. Terry is hosting them. If anyone would like to attend, they are welcome.

IX. ADJOURNMENT:

Moved by Commissioner Mark, seconded by Commissioner Jussila and adjourned at 6:45 p.m.

Respectfully Submitted by:

Kelly J. Smith, Assistant Manager

Michael Falcon, Board Chairperson