

Approved
Delta County Airport Advisory Board
May 9, 2007

I. ROLL CALL

PRESENT: Bengry, Lantagne, Kwarciany, Schomin, Schultz, Woodworth

ABSENT: Falcon, Kwarciany

OTHERS PRESENT: Manager Ness, Asst. Mgr. Smith, and Parks Manager Branz

II. APPROVAL OF AGENDA: Moved by Schultz and supported by Bengry to approve May 9, 2007 agenda. MOTION CARRIED.

III. APPROVAL OF MINUTES: Moved by Schultz and supported by Schomin to approve the April 11, 2007 minutes. MOTION CARRIED.

IV. COMMUNICATIONS RECEIVED:

A: Received:

- 1) FAA Inspection Checklist and Letter of Correction for Airport were handed out and discussion was held.

B: Sent:

- 1) SCASD Grant for Marketing; 2-year proposal for \$200,000.00.

V. REPORTS:

A. **Chairman's Report:** Vice-Chairman Lantagne didn't have a report.

- a. **Strategic Planning Meeting** – Manager Ness discussed the ideas that came from the May 2 Meeting for board members who weren't able to attend.
- b. **NW Hangar** – Chairman Falcon will report next month on current happenings with the loan for the Hangar to the City of Gladstone.

Commissioner Bill Kwarciany entered the meeting (5:20 p.m.)

B. **Manager's Report:**

- a. **Financials - Budget:** Manager Ness handed out the preliminary budget to the board. After discussion, motion was made by Schomin and seconded by Schultz to approve the preliminary budget as presented by Manager Ness and submit this to County Administrator Erickson for review. MOTION CARRIED.

Commissioner Darrel Bengry left the meeting (5:45 p.m.)

- b. **PFC:** Discussed the situation with the payback of the dollars for the terminal project from the PFC account, the interest and the special capital outlay account. More information to follow.
- c. **Customer Service:**
 1. Enplanements and Fuel Gallons Sold. Updates given to the board.
 2. Get more information to the public regarding the new airline what is happening and how they still make reservations. More Press. Also, let the public know about getting online for the airlines; register and get information direct.
 3. Manager Ness was asked to contact travel agents and discuss the possibility of charter travel trips from Delta County (NASCAR, Football, etc.)

VI. OLD BUSINESS: None

VII. NEW BUSINESS:

- a) URS Bill Malinowski will attend the June 14th Board meeting. Bringing ALP plan and 5-year plan review.
- b) Also will hold bid opening for tree-cutting obstruction project that will take place this summer. Bid opening will be held at 5:00 p.m., after the meeting is opened.

VIII: PUBLIC COMMENT: None

IX: ADJOURNMENT: Moved by Schomin and seconded by Kwarciany to adjourn at 6:40 p.m.

Respectfully Submitted by:

Kelly Smith, Assistant Manager

Michael Falcon, Board Chairperson