

Approved
Delta County Airport Advisory Board
June 13, 2007 Minutes
5:00 p.m.

I. ROLL CALL

PRESENT: Commissioners Falcon, Schomin, Woodworth, Schultz, Bengry and Kinsey

ABSENT: Commissioner Kwarciany

Welcome and Thank-you to Marilyn Kinsey for volunteering to be a part of the board by taking Commissioner Lantagne's place until he returns from Military service.

OTHERS PRESENT: Mgr Ness, Asst Mgr Smith, and Rory Mattson

II. AGENDA APPROVAL: Moved by Bengry and seconded by Schultz to add EAS discussion and election of new Vice-Chairman to the June 13 agenda. MOTION CARRIED.

III. MINUTES: Moved by Schultz and seconded by Schomin to approve the May 9, 2007 minutes as presented. MOTION CARRIED.

IIIA. ELECTION OF INTERIM VICE CHAIR – Commissioner Bengry nominated Schomin for Vice Chair. Moved by Bengry and seconded by Schultz to nominate Commissioner Schomin as Vice Chairman until Commissioner Lantagne returns from military service. MOTION CARRIED.

IV. A) URS – Bill Malinowski - Opening of Bids – Obstruction Removal/Tree Trimming

The bid openings were cancelled due to more information and explanation needed by the Advisory Board.

Discussion was held regarding the individual areas affected by this project. Questions were asked and decisions were made. Based on the information discussed, Schultz motioned to have the project separated into two phases. Phase I will be the 1 acre parcel on the west side of Airport road and the 5 parcels on the south side of M-35 as represented in the engineering drawings for either tree topping, removing or grubbing, mulching, and seeding. Kinsey seconded the motion. MOTION CARRIED. Phase II will involve Rory Mattson working with URS to determine what is actually needed on the other parcels as referenced in the engineering drawings. The other parcels are known as the Golf Course, the Community Gardens area and the southeast corner near homeowner Servant's property. Mr. Mattson will assist in marking trees, doing soil samples, delineating (if necessary) and anything else to aid URS in this phase. This information will then be brought back to the July board meeting for discussion and decisions and then Phase II will be bid. A walk-through will take place at the next board meeting so all members can see exactly what is needed to be accomplished within this obstruction removal project.

B) URS – Bill Malinowski presented the ALP & 5-Year Plan to the Advisory Board

Discussion was held regarding these plans. The board is asked to review and add comments for the July 2007 board meeting. Mr. Malinowski will return for that Board meeting and will make changes as necessary. The ALP and 5-year Plan will then be sent to the State and the Feds for their review and approval. Bengry motioned to have the 100LL fuel tank on site of the Fed Ex Bldg added to the agenda for discussion, motioned seconded by Schultz. Discussion was held regarding the removal of the fuel tank. The tank has been slated for removal since last summer, but funds were not available. Roland lease dollars are restricted and can only be used for AIP funded projects. The money is available now. The project can be added to the 5-year plan, and if violations are sited against the Airport, we have it listed as a project we are working on. Bengry motioned to have the fuel tank removed, using the Roland funds, and list the project on the ALP. Motion seconded by Schultz. Motion carried.

Commissioner Bengry left the meeting – prior commitment

V. COMMUNICATIONS:

- Received: a) 2% Hannahville Grant – Pig Roast – Send thank you note
b) RAP – (information for Board to read)

- Sent: a) Airport Security Manual Updated
b) TSA LEO Grant
c) TSA Brush hog grant
a. Bill will check with Kelly Crannell to see where this is at.

VI. REPORTS:

A. Chairman's Report: NONE

1. Northwest Hangar loans were discussed. Gladstone EDA was approached and they are basically waiting to see what Escanaba will do. Mr. Schomin said he would talk to Escanaba City Mgr. O'Toole to see what could be done about forgiving the loans. Will report back to the board as soon as possible. Suggestion was to write both Cities a letter, asking again for a forgiveness of the loan.

B. Manager's Report

1. Customer Service –
a. Enplanements/Fuel Gallons Sold: Monthly report given to board members.
b. Ness has visited with travel agents in the area, good response from them.
2. Fuel Inspection: Manager Ness reported fuel inspections have taken place.
3. EAS – Manager Ness gave an update on what is happening with Great Lakes Aviation. Discussion was held regarding the conference call from Great Lakes and Midwest. No new news. Great Lakes Aviation is working in St. Louis to renew service, and are working on getting the planes that Midwest is leasing. Likely they will not be here prior to the end of the year. There may not be beach 1900's at that time. After much discussion, Ness was asked to contact the State DOT, as soon as possible, to find out what they think, and Northwest to find out if Northwest is still interested in coming into Escanaba.

VII. OLD BUSINESS:

- 1) Don't forget Aviation Days/Pig Roast – August 4th, 2007 – Will need help!
Pig Roast – 1:00 p.m. with planned events starting at 2:00 p.m. Some members volunteered. Will need all to attend. Make every effort. Transportation for pilot visitors to the lakefront is needed.
- 2) Ness brought up the fact that the Airport Board still needs to stay involved with the Renaissance Zone. Even though Smith is at the monthly committee meetings; a board member should be present. Schomin volunteered be on the committee. Smith will notify the County of Schomin's addition

IX. PUBLIC AND BOARD COMMENT:

X. ADJOURNMENT:

Moved by Commissioner Kinsey, seconded by Commissioner Woodworth to adjourn at 7:10 p.m.

Respectfully Submitted by:

Kelly J. Smith, Assistant Manager

Michael Falcon, Board Chairperson