

APPROVED

Delta County Airport Advisory Board
July 11, 2007 Minutes
5:00 p.m.

I. ROLL CALL

PRESENT: Commissioners Falcon, Schomin, Woodworth, Kwarciany, Bengry and Kinsey
ABSENT: Commissioner Schultz

OTHERS PRESENT: Mgr Ness, Asst Mgr Smith, Rory Mattson and Engineer – URS – Bill Malinowski

II. AGENDA APPROVAL: Moved by Woodworth and seconded by Kinsey to approve the July 11 agenda. MOTION CARRIED.

III. MINUTES: Moved by Kinsey and seconded by Schomin to approve the June 13, 2007 minutes as presented. MOTION CARRIED.

IV. A) URS – Bill Malinowski - Opening of Bids – Obstruction Removal/Tree Trimming – PHASE I

The bid openings took place at 2:00 p.m., in the Administration Office. Bill Malinowski opened bids. Bid Tabulations are as follows: 1) Wonsley \$25,550.00; 2) Midwest \$26,700.00; 3) Gene's Tree Service \$32,150.00. Discussion was held regarding this Phase of the project. Moved by Bengry and seconded by Kinsey to approve awarding Wonsley Tree Service the project based on the engineer and State recommendation. Property owner Prey attended the meeting to discuss her questions and concerns regarding her trees. After discussion, motion was made by Kinsey and seconded by Woodworth to have Prey send a letter to the board regarding their tree trimming proposal that will take place in Phase I and in the future. MOTION CARRIED. Administration was asked to send each board member a copy of Prey's avigation easement.

B) URS – Bill Malinowski & Rory Mattson gave an update on Phase II of the project. Mattson will write up Phase II and meet with Malinowski to write up the specifications for the project and bring these to the board prior to bidding. Project is expected to be completed in the winter of 2007.

V. COMMUNICATIONS:

Received: a) State grants for the LED lights for the taxiway, vault upgrade, windcones & design work for the SRE building were given to the county for approval and signatures. County board approved the grants and signatures were received. Contracts for general contractor for same project were also signed. All were returned to the State.

Sent: Raffle license for Aviation Day/Pig Roast were sent and awaiting approval. Income from raffle will be applied to the airport's marketing expense line item to aid in keeping the public informed as to when Great Lakes Airlines will be coming into the airport.

VI. REPORTS:

A. Chairman's Report: NONE

B. Manager's Report

1. Customer Service –
 - a. Enplanements/Fuel Gallons Sold: Monthly report given to board members.
 - b. Getting chamber packets for the general aviation population was asked of Administration.
2. EAS – Manager Ness gave an update as to the current status with Great Lakes Aviation. Ness was asked to contact Great Lakes and check on their status and to invite them to board meeting.
3. Pig Roast – Update was given. Board was given copy of the poster and raffle ticket.
4. Courtesy Car – Discussion was held regarding the airport's need for a courtesy car. The county cannot take on the liability of the insurance. The board was asked to help in finding other ways to acquire a car.

VII. OLD BUSINESS:

X. PUBLIC AND BOARD COMMENT:

- a) Bengry: Request that guests who want to have time to speak to the board be placed on the agenda.
- b) Kinsey: Concerned with the bidding process , and not having information at the time decisions are to be made.

X . ADJOURNMENT:

Moved by Commissioner Kinsey, seconded by Commissioner Schomin to adjourn at 6:40 p.m.

Respectfully Submitted by:

Kelly J. Smith, Assistant Manager

Michael Falcon, Board Chairperson