

***APPROVED***

Delta County Airport Advisory Board  
November 8, 2007

**I. ROLL CALL**

**PRESENT:** Falcon, Bengry, Kinsey, Schultz, Woodworth and Kwarciany

**ABSENT:** Schomin

**OTHERS PRESENT:** Kelly Smith, Connie Ness, and Rory Mattson

**II. APPROVAL OF AGENDA:** Moved by Schultz and supported by Bengry to approve November 8, 2007 agenda. MOTION CARRIED.

**III. APPROVAL OF MINUTES:** Moved by Kinsey and supported by Bengry to approve the October 10, 2007 minutes. MOTION CARRIED.

**WALK-THRU OF SRE BLDG (current project in design phase) AND COMMUNITY HANGAR BY BOARD (Walk-thru was completed at 5:35 p.m.)**

**IV. COMMUNICATIONS RECEIVED:**

1) Email regarding environmental checklist for Fed. Funded projects

**V. COMMUNICATIONS SENT:**

None

**VI. REPORTS:**

**A. Chairman's Report: None**

**B. Manager's Report:**

- a. Project update: Ness gave update on the taxiway lighting project.
- b. EAS update: Ness told board Feds reissued the new bid proposal for new airline carrier. November 19<sup>th</sup> is deadline date.
- c. Financials/PFC: Ness handed out information sheet showing how PFC money was distributed end of the year. \$31,000 paid to terminal project (yearly) and \$15,922.24 was added to the Airport Capital outlay account, leaving an approximate balance of \$10,000.00. Discussions were held as to why the money can't stay in the PFC account (very secure and accountable) and receive the high interest. The capital outlay account doesn't collect interest and yet we are paying interest on the terminal project loan. Airport finances were also discussed. Moved by Kinsey and seconded by Woodworth to instruct Ness to request monthly income statements and balance sheets for airport operations based on the county's official books, giving the Airport board monthly financials. MOTION CARRIED. Ness was asked to write a letter asking for the financial information so there is a record of the request.
- d. Enplanements/Fuel Gallons monthly record was given to the board

COMMISSIONER BENGRY LEFT AT 5:50 P.M.

- e. Phase II Obstruction Removal/Fence Assessment – Rory Mattson gave update to the Fence Assessment. Will be marking current fencing map showing all problem areas. This will be sent to URS and an environmental checklist will be completed. Phase II Tree Removal project was discussed. Rory wrote up the specifications for the bid; we are sending this to URS for rewrite up of the bid package. Airport admin. should place local ads, (Bill placing one ad) and create packages for contractors.
- f. Loan Board meeting – re: Community Hangar – Ness and Schultz sat in the Loan Board meeting and discussion took place. A sub-committee is being set up with another meeting scheduled in December (a tour of the hangar). Ness and Schultz will attend.
- g. Next meeting – Bill – URS will be here. Ness was asked to get Bill to email the SRE drawings to all board members prior to the December 12<sup>th</sup> meeting, so questions and comments can be given to Bill.

VII. OLD BUSINESS:

- A. Small Community Grant for Marketing was denied. Airport Admin will reapply again in 2008. Gogebic County was awarded \$135,000.00 through the grant. Still trying to find out why we did not receive the award. Admin was asked to write a letter requesting reasons for denial. Will keep board informed.

VIII. NEW BUSINESS:

IX. PUBLIC COMMENT:

- 1) Terry offered plane rides to the new board members (something he does for all new board members) to see airport boarders from the air.

- X. ADJOURNMENT: Moved by Kinsey, seconded by Kwarciany to adjourn (7:35 p.m.)

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Respectfully Submitted by:  
Kelly Smith, Asst. Manager

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Michael Falcon, Board Chairperson

Next Board Meeting is scheduled for Wednesday, December 12 at 5:00 p.m.