

*Approved*

Delta County Airport Advisory Board  
December 12, 2007

I. ROLL CALL

PRESENT: Falcon, Bengry, Kinsey, Schultz, Woodworth and Schomin

ABSENT: Kwarciany

OTHERS PRESENT: Kelly Smith, Connie Ness, and Rory Mattson

II. APPROVAL OF AGENDA: Moved by Schultz and supported by Bengry to approve December 12, 2007 agenda. MOTION CARRIED.

III. APPROVAL OF MINUTES: Moved by Kinsey and supported by Bengry to approve the November 8, 2007 minutes. MOTION CARRIED.

**Phase II Tree/Obstruction Removal – Results**

Bids were opened at 4:00 p.m. in the Delta County Airport Administration Office.

Bids were tabulated as follows:

1) Chernick Construction	\$108,356.00
2) Wonsey Tree Service	16,200.00
3) Ralph Bugay	5,500.00

Moved by Kinsey and seconded by Bengry to recommend Ralph Bugay as low bidder/contractor for the Phase II Tree Project to the State. MOTION CARRIED.

**URS – Bill Malinowski – Engineer for Airport** – attended the December meeting with updates to the floor plan for the SRE Building. The SRE committee has met a few times and also discussed questions and changes via telephone with Malinowski. More discussion was held. The 5-year plan was also discussed. The first 4 items in the 5-year plan are directly related to the SRE Bldg. Project. Moved by Kinsey and seconded by Bengry to approve and send to the State, the 5-year plan along with Concept 5 Floor Plan for the SRE Bldg, as presented. MOTION CARRIED.

IV. COMMUNICATIONS RECEIVED: None

V. COMMUNICATIONS SENT:

- 1) Bid Pkgs. and Addendums for Phase II Tree Trimming by Airport Administration
- 2) FAA was sent their yearly Renaissance Zone Restricted Cash Report

VI. REPORTS:

**A. Chairman's Report:**

- a. **Chairman Falcon wished the Board a Merry Christmas**
- b. **Chairman Falcon read a letter informing the Board of his resignation effective December 31, 2007**

**B. Manager's Report:**

- a. EAS update: Ness informed the board that the Fed DOT called, asking if the community was behind Mesaba and letting her know they contacted Big Sky and asked if they would consider accepting just Gogebic County and

Manistee. Big Sky's response was no. Fed DOT is still working on EAS. Ness was asked to contact Levin's office to keep them informed as to the progress.

- b. Financials: Ness handed out the Budget Status for month ending November 30, 2007 to board. Explained this is what we will receive from County Administration. Balance Sheet was also enclosed. Board members requested more time to study information and possibly set up a work session with Nora, Joe, and Nancy; someone from the County to answer questions, could attend the next board meeting. Ness was asked to invite administration.
- c. Enplanements/Fuel Gallons monthly record was given to the board
- d. Loan Board meeting – re: Community Hangar – Schomin and Schultz gave an update from the last meeting. Meeting was left knowing that if there isn't a reasonable aviation use for the hangar (i.e., new airline coming in and needing it), something will need to be resolved in the very near future. Appraisal will need to be done; Cost for appraisal was given at \$2,000.
- e. Sheriff's department will be putting the boat into community storage for winter (after UPS is out for the holiday season).

#### VII. OLD BUSINESS:

- 1) Mattson reported the Fence Assessment and the Wildlife recommendations will be given to the Board at the January 08 meeting.
- 2) Wetland Mapping – NRCS and Plant specialist will be soils mapping entire airport in Spring and Summer of 08. There will be no further questions as to wetlands at the airport after this is complete. Wetland Delineation of the 50 acres on the north side of runway 9 will also be completed.

#### VIII. NEW BUSINESS:

- 1) Compass Rose – Women's 99 Flying group would like to paint the compass rose on the airport. We will need to decide where to put this. We will need to purchase the paint. Volunteers will paint this. This will take place in July 2008.
- 2) Air BP – Received a contract. Ness was asked to send in board packet for review and add discussion to January's board meeting
- 3) Marilyn brought up an email communication she received from Jim O'Toole- City of Escanaba regarding three issues. This was brought up for more discussion at next month's board meeting. Will be put on the agenda for January 08.
  - a. Renzone
  - b. Creating a residential subdivision for private aircraft to access runways
  - c. Need from the city's perspective for the Airport Advisory Board to create an airport zoning district. Ness had already contacted Jim about our zoning ordinance. While reviewing our airport layout plan, the State realized this airport is the only airport in Michigan that doesn't have a zoning ordinance. State is creating one and this will be approved at the State meeting in January 2008. Called an Airport Approach Plan. This will then be given to all the local governments to incorporate into their zoning plans.

#### IX. PUBLIC COMMENT:

Terry Glimn commented on the significance of the compass rose. Also commented on his opinion on building new hangars and using for storage of winter recreational vehicles, etc., until we could rent them out with planes. Good revenue source.

Glimn made a proposal to the board, requesting the current 1991 airport car be donated to Delta County Flight School, (Terry's company). He would take ownership of the vehicle, insure and take on full responsibility and allow the airport to use the car as a courtesy car. Good will donations will be asked for to help in the maintenance of the vehicle. Moved by Bengry and seconded by Woodworth to recommend to the County Board the donation of the airport car to Delta County Flight School to take ownership, insure and take full responsibility of the vehicle, in turn, allowing the airport to use as a courtesy car for all visiting pilots. Administration at the airport will be in charge of disbursing the keys. MOTION CARRIED. Ness will send recommendation to Administration to be brought up at next Tuesday's county board meeting.

Rory Mattson commented on county department heads attending the county board meetings. He was informing the board that Airport Manager Ness is in attendance of all county board meetings, and believes she should be commended for this.

Commissioner Schultz thanked Chairman Falcon for his years of serving, wishing him well in his future endeavors; this was echoed by the rest of the board.

X. ADJOURNMENT: Moved by Schomin, seconded by Schultz to adjourn (7:10 p.m.)

---

Respectfully Submitted by:  
Kelly Smith, Asst. Manager

---

Michael Falcon, Board Chairperson

Next Board Meeting is scheduled for Wednesday, January 9, 2008 at 5:00 p.m.