

APPROVED

Delta County Airport Advisory Board
January 9, 2008 – 5:00 p.m.

I. ROLL CALL

PRESENT: Bengry, Kinsey, Schultz, Woodworth, Schomin and Kwarciany

ABSENT: Vickie Micheau

OTHERS PRESENT: Kelly Smith, Connie Ness, and Rory Mattson

Welcome was given to Vickie Micheau, Executive Director of Delta County Area Chamber of Commerce. Micheau will be joining our Airport Advisory Board, replacing Michael Falcon, who resigned December 31, 2007.

II. APPROVAL OF AGENDA: Addition to agenda under New Business – Letter B – Hangar Construction. Moved by Schultz and supported by Bengry to approve January 9, 2008, **MOTION CARRIED UNANIMOUSLY.**

III. ELECTION OF CHAIRMAN: Schomin called for nominations for new Chairman. Bengry nominated Schomin for chairman; nomination seconded by Kinsey. Woodworth moved to close nominations. **MOTION CARRIED.** Chairman Schomin called for nominations for new **VICE-CHAIRMAN.** Woodworth nominated Kwarciany for Vice-Chairman; seconded by Bengry. **MOTION CARRIED UNANIMOUSLY.**

IV. APPROVAL OF MINUTES: Moved by Schultz and supported by Woodworth to approve the December 12, 2007 minutes. **MOTION CARRIED UNANIMOUSLY.**

V. COMMUNICATIONS RECEIVED:

1) EAS – received many verbal communications. Big Sky is liquidating. US DOT will be going with Mesaba to take care of Iron Mountain and Escanaba. Letter was sent from us, choosing option #2, (one flight to Detroit and one flight to Minneapolis). Another email addressed the banks of flights option #2 would connect with. Mesaba stated these flights meet up with many banks of flights. Northwest also stated that if the DOT makes the decision very soon, they would be able to come in by June. If it takes longer than two weeks, Mesaba wouldn't be able to get in until September because of summer scheduling.

VI. COMMUNICATIONS SENT:

1) Comment letter on EAS to US DOT.

VII. REPORTS:

A. Chairman's Report: None

B. Manager's Report:

a. **Financials:** Ness commented on a few items on the County Budget Status for the end of December. Airport revenue for the quarter is ahead of our expenses.

- b. Customer Service: Enplanements and Fuel (Gallons) sold charts were given to all board members. Ness made a few comments about the increase in sales. Kwarcianny commented on a discussion he had with an FAA person in Grand Rapids. A question was asked as to what is happening with Escanaba, wondering if our fuel pumps are broke and we can sell fuel. Bill told him we are open and all fine. Ness was asked to contact Grand Rapids and let them know that. That way, word could get passed around.
- c. AIR BP Contract: Ness requested tabling the contract until the decision is made on the new airline coming in to Escanaba. New airline needs to be contacted to discuss fuel, hangars, landing fees, etc. The representative from AIR BP said he would be able to come to a meeting to discuss the contract, the fuel truck filter issues and answer questions. Ness will contact him for February's meeting.
- d. City of Escanaba Issues: O'toole had emailed a few questions to Kinsey regarding the Renzone, a residential Airpark and Zoning of the Airport. Kinsey requested these items on the agenda to ask to have some feedback and answers relayed back to Mr. O'toole by Ness. Some discussion took place. Renzone was discussed. Mattson made a recommendation to the board telling them they should write a letter to the county commissioners requesting accountability with regards to expenses for delineation and mitigation of the 40-acre parcel. Lease and sale monies go directly into the airport budget. How are the bills being paid, who will pay, etc. are questions that should be answered. A motion was made by Kinsey and seconded by Bengry to have Mattson (with Connie and Kelly's help) draft up a letter to the County Board, requesting in writing, an explanation as to why we are delineating the entire 40 acres, the financial implications regarding the Level III assessment on 40 acres versus approximately 12 acres, where will the money come from to pay for the delineation, and the 3.8 acres mitigation, who makes the financial decisions for these expenses and shouldn't the airport advisory board be allowed to be involved in decisions that are going to directly impact the lease/sale monies being deposited into the airport's operating budget.
MOTION CARRIED UNANIMOUSLY.
- e. Ad-Hoc Committee Recommendations discussion: Schultz gave a synopsis of the written recommendations from the meetings of the appointed ad-hoc committee. Ness handed out the current budget showing the requested (approximate) \$451,000.00 and an amended budget requesting only \$400,000.00. Also handed out was the December budget status showing airport revenue is above expenses and ahead of schedule, using a \$400,000.00 and that we should be able to live within the amended budget. Discussion was held regarding the budget process. The airport administration presented an advisory board approved budget, but wasn't given the opportunity to come back to the advisory board during the budget process. Woodworth asked if we are using the amended \$400,000 budget, what is going to happen at the Committee of the Whole meeting scheduled for January 14th, discussing the parks and airport budgets. Moved by Kinsey and seconded by Kwarcianny that based on the discussion regarding the Adhoc committee recommendations, and particularly with the likely change of airline service and scheduling that will certainly impact recommendation #4 and the last page that clearly delineates why we need to have the separation of the Airport and the Parks'

board activities, that we request a similar continuation (like the Parks Board) by the County Board until March 4th, to give us time at our next meeting in February for input from Connie and Kelly on each of the five items and anything else in the review of the airport budget, that will show a realistic expectation that the airport can live within the \$400,000 appropriation. MOTION CARRIED UNANIMOUSLY. Recommendation #2 (Airport & Parks Manager position) was discussed. Motion was made by Woodworth, seconded by Kinsey to have the elimination of the Park Manager duties from the Airport and Parks position, with salary and benefits remaining the same. MOTION CARRIED W/ BENGRY – NO. This decision will also be brought to the Committee of the Whole meeting.

VIII. OLD BUSINESS:

- 1) Courtesy Car – Ness informed the board that the courtesy car is now in Delta County Flight School's name and ready for use. Board members thanked Terry Glimn for taking on this endeavor.
- 2) Mattson reported the Fence Assessment and the Wildlife recommendations would be given to the Board at the February 08 meeting. (Still needs to contact landowners west of Runway 9)
- 3) Compass Rose – An example of the logo for our airport was passed around to the board. Photos of airports with logos were also shown. More information to follow.

IX. NEW BUSINESS:

- A) Business after Hours 7/23/2008 at Pioneer Trail Park, will be co-sponsored by the Airport. Money to come from County Can-fund.
- B) Hangar Construction. Terry Glimn asked the board to form a committee to look at new hangar construction – using them as storage hangars for boats, trailers, motor homes, etc, until a pilot wants to rent them for planes. Moved by Bengry, seconded by Schultz to form a committee made up of Terry Glimn, Marilyn Kinsey, Bill Kwarcianny and Vickie Micheau to study new hangar construction. MOTION CARRIED UNANIMOUSLY.
- C) Don Poe volunteered the CAP to provide maintenance work on the violation/trespassing signs located on the airport fencing. The group will take them down, repaint them, and hang them back up. We will provide paint. Board thanked Poe and CAP. Ness will find out if more are needed.

X. PUBLIC COMMENT:

- a. Dave McIntyre commented on the ad-hoc committee recommendations.
- b. Mattson thanked the board for the separation of airport and parks
- c. Schultz thanked the board and staff for involvement and interest into the recommendations and also for the support shown.

XI. ADJOURNMENT: Moved by Kwarcianny, seconded by Bengry to adjourn (7:01 p.m.)

Respectfully Submitted by:
Kelly Smith, Asst. Manager

Tony Schomin, Board Chairman