

*Approved*  
Delta County Airport Advisory board  
March 12, 2008-5:00 p.m.

I. ROLL CALL

PRESENT: Bengry, Elegeert, Kinsey (arrived late), Micheau, Schomin, and Woodworth

ABSENT: Kwarcianny, Schultz

OTHERS PRESENT: Connie Ness, Martin Siegwart, Terry Glimn

II. APPROVAL OF AGENDA: Moved by Bengry and supported by Woodworth to approve the agenda for March 12, 2008. MOTION CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Moved by Bengry and seconded by Micheau to approve the February 13th 2008 revised minutes. MOTION CARRIED UNANIMOUSLY.

IV. COMMUNICATIONS RECEIVED:

- a. Dave Coleman, representative from Air BP sent a Thank-you for taking time for his presentation. He will get back to us with numbers.
- b. Renzone Response Letter from Joe. Spelled out revenue distribution and responsibilities. He will be available for further questions. Tom Elegeert explained that Renzone committee members, which include county commissioners, could work as liaisons to the Airport board.
- c. Wildlife Plan approved by FAA. It now becomes part of our Airport Certification Manual. There may be revision needed since the FAA has been in the process of reviewing the plan three years.

V. COMMUNICATIONS SENT:

- a. Message to Bob Berbolm requesting a Full Scale Emergency Exercise. He's hoping to schedule this in May. It is a requirement for the size aircraft (34 seats) our new carrier will be using.
- b. Also coordinating our annual live fire training. This year Sawyer will host training for the U.P. to be held in May.

VI. REPORTS:

- A. Chairman's Report: None
- B. Manager's Report:
  - a. Financials/Recommendation- The committee of Dave Woodworth and Connie Ness went through the operation, line item budget thoroughly.

The submitted report addresses items that could be adjusted should the actual figures start reflecting short falls in the goal to maintain a \$400,000 appropriation. It also addresses the recommendations from the Ad Hoc Committee. At the end of March, the County Line Item Budget Status will be presented with a through analysis of where the Airport stands at the half- waypoint.

- b. Customer Service-
  - 1. Graphs and Stats. were discussed. Enplanements are not expected to see any increase, Midwest service will be changing schedules and combining more flights with Iron Mountain. Fuel sales graphs are still indicating low sales.
  - 2. Lansing Connection – Tom Elegeert stated the importance of service to Lansing for many community members. Micheau made a motion to have Ness work on setting up a committee to work on establishing service to Lansing. Dave Woodworth seconded the motion. Discussion led to Micheau and Schomin to be part of that committee. MOTION CARRIED.
- c. EAS update: Mesaba’s schedule is now in the computer systems. A four-person team visited the airport. They have no need for a hangar here on a monthly basis because the route will end and start in Iron Mountain for Detroit. They checked facilities for service implementation and are very impressed with our terminal.
- C. SRE Committee Report: Did not meet. Funding for the project has been approved to 75%. Bill Malinowski has addressed the funding by phase. The first phase to apply for will be underground storage tank removal and fuel farm relocation. Bill Malinowski will be attending the board meeting April 9<sup>th</sup>. He will be here to close out the tree removal project. An update from Rory has the contractor complete on the west end and ready to start in the vicinity of Roland and the Community Gardens.
- D. Hangar Committee Report:
  - 1. Martin Siegwart presented his proposal to rent the Midwest hangar, which will be vacated by April 5. He would like to rent the hangar area (5400sq.ft.) plus the office space (approx. 195sq.ft.) for \$500 per mo. for a two-year period. After discussion Elegeert made a motion to refer proposal to hangar committee to bring back recommendation to the board. Bengry seconded and MOTION CARRIED.
  - 2. It was requested to review the status of the city loans for the commercial hangar. Handout reflects status and Ness added a synopsis of meetings. Last phone communication with Escanaba Loan Board member Duane Reid made him aware of the fact that Mesaba would not be renting the hangar. The Loan Board has

made it obvious that they believe the County of Delta should be responsible for the loan. Darrel Bengry made a motion that the situation with the commercial hangar located at the airport involving the cities of Escanaba and Gladstone be taken to the county for resolution. The motion was seconded by Vickie Micheau and MOTION CARRIED.

3. Survey mailed to current hangar lessors. Office has seen about 5 responses. Will tabulate results when more are returned.

VI. OLD BUSINESS: The tree in violation at the end of RWY 18 was brought up. An Easement is needed on the property. There are several other trees that are identified as potential obstacles. For federal funding this is labeled as land acquisition, an appraisal is required as part of the grant process and negotiations are conducted with the landowner. This is a part of the grant we've just received and it is in the best interest of the airport and the landowner to follow the procedures.

VII. NEW BUSINESS: Elegeert mentioned the potential use of the property along the entrance road. Rory has investigated set backs and the amount of space available. A release from the FAA would probably be needed as well. Ness will check with the FAA.

VIII. PUBLIC COMMENT - None

IX. ADJOURNED

Respectfully Submitted by:  
Connie Ness, Airport Manager

Tony Schomin, Board Chair