

APPROVED  
Delta County Airport Advisory Board  
April 10, 2008

I. ROLL CALL

PRESENT: Schomin, Bengry, Kwarciany, Schultz, Woodworth, Micheau & Kinsey

ABSENT: None

OTHERS PRESENT: Ness, & Smith

II. APPROVAL OF AGENDA: Moved by Schultz and supported by Bengry to approve April 10, 2008 agenda. MOTION CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Moved by Woodworth and supported by Kinsey to approve the March 12, 2008 minutes. MOTION CARRIED UNANIMOUSLY. Moved by Schultz, supported by Kinsey to approve April 1, 2008 Special Meeting minutes. MOTION CARRIED UNANIMOUSLY.

IV. COMMUNICATIONS:

A: Received: Routine

B: Sent: Routine

V. REPORTS:

A. **Chairman's Report:** None

B. **Manager's Report:**

a. **Financials/Ad-Hoc Recommendations:**

1. County budget status was discussed. Explanations were given regarding some line items not balancing, etc. Report by Ness given to board regarding ad-hoc recommendations was discussed. Moved by Kinsey that the Airport Board recommend that Ness utilize the report presented at the April 10, 2008 board meeting as an update to the County Commissioners on the impact of the budget through the rest of this fiscal year including amendments to the budgeted amount, the impact from the change of operations due to withdrawal of airline service for two months, \$23,501 savings based on the housekeeping position at the airport that cannot be address due to constraints of the already approved labor contracts and the County Board's decision regarding the approval of the Parks proposal which includes

administrative duties continue through the airport assistant manager's position, estimated cost from the airport budget of \$7,000. Motion seconded by Kwarciany. MOTION CARRIED UNANIMOUSLY.

b. Customer Service

1. Enplanement/Fuel gallons sold charts updated to board.
2. Lansing Connection – Ness discussed possibility of using a grant to try to get Mesaba to add a trip to Lansing. More info to board as becomes available.

- C. SRE Committee Report – URS will be here in May to update on project. Split into two projects; removal of and relocation of 100LL tanks.
- D. Hangar Committee Report – All members are back and meeting will be scheduled. Skyway hangar now available for rent; there are a few possibilities.

VII. OLD BUSINESS:

- A) City Hangar – Joe received summary of hangar loan with cities. Finance committee through the County was tasked with resolving this issue. Meeting set up with all parties concerned. Schultz to update as information becomes available.

VIII. NEW BUSINESS:

- A) Marketing the airport is crucial, with Ness informing board of her trip to Lansing; still possible for marketing money to come from the State. Need to be aware that we need to find some money to advertise.
- B) Manager's Evaluation – Personnel committee formed to give Ness her yearly evaluation. Committee formed, consisting of Dave Woodworth, Vickie Micheau & Tony Schomin. Meeting will be set-up between members and bring back evaluation back to board

IX. PUBLIC COMMENT: None

- X. ADJOURNMENT: Moved by Kinsey, seconded by Micheau to adjourn – 7:30 p.m. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted by:

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Kelly Smith, Asst. Manager

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Tony Schomin, Board Chairperson