

APPROVED  
Delta County Airport Advisory Board  
August 20, 2008 5:00 p.m.

I. ROLL CALL

PRESENT: Bengry, Woodworth, Micheau, Kwarciany

ABSENT: Schomin, Schultz, Kinsey

OTHERS PRESENT: Ness

II. APPROVAL OF AGENDA: Moved by Micheau and supported by Bengry to approve August 20, 2008 agenda. MOTION CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Moved by Woodworth and supported by Kwarciany to approve the July 9, 2008 minutes. MOTION CARRIED UNANIMOUSLY.

IV. COMMUNICATIONS:

A: Received:

- 1). DOT decision selecting NWA as EAS carrier.

B: Sent:

- 1). Thank you sent to 99's and bouquet of Thanks posted in Press to Pig Roast volunteers.
- 2). Report of hawk strike to UPS carrier landing at Delta County Airport.

V. REPORTS:

A. **Chairman's Report:** None

B. **Manager's Report:**

a. Projects:

1. Fuel Farm – Waiting for tank manufactures. Local share for project has been billed to us and is being paid from the Special Capital Account. Total \$12,963.00.
2. Obstruction/Tree removal contracts have been forwarded to the county for execution.

b. Financials

1. County Budget Status – July
2. Met with Joe Erickson on proposed '09 budget. Went over a few minor changes and there seems to be no problem with the appropriation request of \$400,000. No date scheduled for presentation to county board.

c. Customer Service

1. Enplanements/Gallons Sold chart given to board – Discussed that July is showing improvements for the year but still lower than previous years. IMS is buying fuel regularly and keeping up on payments. A new column has been added to the chart reflecting their sales. Mesaba is fueling very regularly, income from Mesaba fuel is reflected in the Flowage line item.

Ness also discussed the Minneapolis flight. It is not being used. Mesaba station manager has put in a request for an analysis of the flight and Ness will attempt to emphasize this flight in the advertising program.

- d. FAA Yearly Inspection – 8/14-15. Our new inspector requested that it be relayed to the board that Delta County Airport has a very well run operation and the facility is well kept. There are two areas that need attention and were cited for improvement next year. Our paint markings need to be redone, considering the new paving, this is soon but is probably due to last year’s winter conditions. Ness will be checking into funding possibilities. Training operations personnel has become a FAA focus. Requirements for recurrency training fall into several categories since our personnel are responsible for fueling, emergency fire training, and operations. UP airports are continuing cooperative efforts in bringing the required training to the UP.
  - e. Pig Roast Rap-up was discussed and some comments submitted from Martin Siegwart, a local pilot who helped with the pilot contests, were shared. Ness suggested a committee be formed for this event. A date needs to be selected for next year.
  - f. Advertising program was presented. Since the Community Foundation’s grant was not needed for the pig roast an advertising campaign will be implemented for a couple months.
- C. SRE Committee** – None  
**D. Hanger Committee** – No schedule for the city hangar meeting yet.  
**E. Personnel Committee** – None

**VI. OLD BUSINESS:**

- A) MAAE Conference is September 16<sup>th</sup> – 19<sup>th</sup> with our MAP meeting scheduled for the 17<sup>th</sup> at 9:30. It is being held in Mount Pleasant at the Soaring Eagle Casino and Resort.

**VII. NEW BUSINESS:**

- A) Ness attended a focus group at Sawyer put on by Explorer Aon. They are a development group from Canada hired by the Telkite Sawyer group to bring development to Sawyer.

**VIII. BOARD MEMBERS & PUBLIC COMMENT:** None

**IX. ADJOURNMENT:** Moved by Woodworth, seconded by Kwarciany to adjourn – 6:00 p.m.  
**MOTION CARRIED UNANIMOUSLY.**

Respectfully Submitted by:

---

Connie Ness, Manager

---

Tony Schomin, Board Chairperson