

APPROVED
Delta County Airport Advisory Board
October 8, 2008 5:00 p.m.

I. ROLL CALL

PRESENT: Bengry, Woodworth, Micheau, Kwarciany, Schomin and Schultz

ABSENT: Kinsey

OTHERS PRESENT: Ness, Smith

II. APPROVAL OF AGENDA: Moved by Schultz and supported by Woodworth to approve October 8, 2008 agenda. MOTION CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Moved by Woodworth and supported by Bengry to approve the August 20, 2008 minutes. MOTION CARRIED UNANIMOUSLY.

IV. COMMUNICATIONS:

A: Received:

- 1) MAAE Fall Conference Rap-up by Ness, emailed to board
- 2) 5-year Plan – discussion was held regarding projects
- 3) Airport Zoning Plan – Ness received, informed board it is now on file with townships, City and County entities.

V. REPORTS:

A. **Chairman's Report:** None

B. **Manager's Report:**

a. Projects:

1. Fuel Farm – Both tanks are removed, project is complete; bill received from UP Environmental, awaiting final bill from engineer, to pay in entirety from RZ account.
2. Obstruction/Tree removal will start October 13. Robitaille attorney has papers and Mrs. Robitaille will sign as soon as possible to get tree in violation out immediately and continue with rest of project.

b. Financials

1. County Budget Status – September (YE 2008), PFC and Capital Account were all discussed. Schultz will speak to Erickson regarding bottom line for Airport 08 Budget and report to Ness. Board was appreciative of County giving us all accounts so Board can stay informed.
2. 2009 Budget was also handed out.

c. Hangar Issues:

1. 3% Increase: Board was given a current hangar rent budget with proposed 3% increase. Discussion was held. Moved by Micheau, seconded by Kwarciany to raise hangar rents by 3% for the year 2009. MOTION CARRIED UNANIMOUSLY. Ness also informed the board about Jim McNamara moving into VandeVusse's hangar, working as a mechanic on

the field. Ness is writing the contract, using wording to emphasize that if an FBO wants to come to our field and work, he will have to have his rate increased to be equitable with another operation. He will be charged hangar rate for an improved hangar.

2. Electrical Power: Ness explained the electrical issue we have with our old T hangars. Ness explained that individual meters could be put in these hangars; we would then bill for actual usage by each tenant. Discussion was held regarding cost and what our return would be. Realistically, it becomes a fair distribution of the power cost. Moved by Kwarcianny, seconded by Bengry to approve up to \$2,800 to be spent out of the Capital Outlay account for individual electric meters for the old T hangars. MOTION CARRIED UNANIMOUSLY.

- d. Customer Service – enplanement numbers and fuel gallons sold were discussed.
- e. Meetings – Ness gave a synopsis of the Regional Airport Mtg. and the EOC meeting.
- f. Maintenance – Ness reported on the winter maintenance the airport staff is completing.
- g. Fuel/Fire Safety Training will be held October 31, 2008. Ness reported the cost and let the board know that other airports are sending staff to get the required training; this will lower the cost per person. Total cost is \$2,200.00
- h. Ness discussed Legislative updates regarding EAS and SCASD Program; Fed gov't. gave a 9-month extension for the FAA reauthorization bill. MDOT's budget was approved with the state aeronautics budget in it. This means that the FAA will release the money, and then the State of Michigan will release it.
- i. SRE Update. – Project will be bid no later than Feb. 2009 – Finalized plans were sent to us. Bids need to be in before a grant gets approved.

C. **Hanger Committee** – None

D. **Personnel Committee** – None

VI. OLD BUSINESS:

SCASD Grant – Delta County applied for but didn't get this grant. Out of \$10 million, only \$6.8 million was awarded and the other \$3.2 million was kept for administrative costs.

VII. NEW BUSINESS:

- A) Iron Mtn Air Show, - cancelled for 2008. Not enough help.
- B) FAA Safety meeting – scheduled for **October 23, Thursday – 6:00 p.m.** Board was invited.
- C) Committee needs to be set up to look at scheduling 2009 Pig Roast. Put on agenda for Nov. Mtg.

VIII. BOARD MEMBERS & PUBLIC COMMENT: None

IX. ADJOURNMENT: Moved by Kwarcianny, seconded by Bengry to adjourn – 6:09 p.m.
MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted by:

Kelly Smith, Asst. Manager

Tony Schomin, Board Chairperson