

APPROVED

Delta County Airport Advisory board
December 8, 2008-3:00 p.m.

I. ROLL CALL

PRESENT: Bengry, Kinsey, Kwarciany, Micheau, Schultz, and Woodworth

ABSENT: Schomin

OTHERS PRESENT: Connie Ness

II. APPROVAL OF AGENDA: Moved by Woodworth and supported by Bengry to approve the agenda for December 8, 2008. MOTION CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Moved by Kinsey and supported by Woodworth to approve the November 12, 2008 minutes. MOTION CARRIED UNANIMOUSLY.

IV. COMMUNICATIONS RECEIVED/SENT

- a. URS letter discussed
- b. Mr. Dan Lehman – hangar tenant – gone to attorney for collection. Ness informed board of history and current strategy. Will update as needed.
- c. ALP Layout Plan – URS is doing – Project has been open for three years. ALP is completed by URS, except it was realized that the easements for the RZ water and sewer weren't on the plan. We have the easements, the attorney was involved, and now all the information is back with URS, to finish so County can sign.

V. REPORTS:

A. Chairman's Report: None

B. Manager's Report:

a. Finances:

1. November County Budget status was discussed. It was suggested that prior to January meeting, a finance committee meeting be set up to look at numbers. Ness will set up.

b. Projects:

1. SRE Renovation project was discussed. After comments regarding the geothermal heat, Kinsey moved to approve the final SRE drawings from URS, supported by Woodworth, requesting an option be

placed in the bid specs. to increase the insulation R value to R70, if dollars allow. MOTION CARRIED UNANIMOUSLY. Phase I will cover shell and some demo with cost totaling the approved \$750,000.00 starting in April and Phase II will be renovations, electrical and mechanical starting in September (after money has been approved).

c. Wildlife Training:

1. Dave McIntyre received Wildlife training in Rhinelander, WI – Airport is now complaint.

d. Customer Service:

1. Enplanements and Fuel Gallons sold were discussed.

- C. Hangar Committee Mtg: Kinsey made a point regarding our list of hangars for rent and noting they are full. More discussion was held regarding the meeting held December 3. No decisions were made as of yet. More info to follow.

VI. OLD BUSINESS:

VII. NEW BUSINESS:

- a. Kinsey requested that a marketing plan (current) be discussed at the January board meeting. She is concerned with the web site (not updated enough, items missing, links that don't work, etc. Ness will pass along concerns to Brandon (County IT employee), see where he is with updates, and then report on these and current marketing plans at the airport.
- b. Schultz discussed IMS fuel purchasing. After discussion, airport will continue to monitor regional fuel pricing and continue to discount IMS per contract.

VIII. PUBLIC COMMENT : NONE

IX. ADJOURNED: Motion to adjourn moved by Woodworth and supported by Schultz to adjourn. Meeting adjourned at 4:15 p.m.

Respectfully Submitted by:
Kelly Smith, Asst. Airport Manager

Tony Schomin, Board Chair