

Approved
Delta County Airport Advisory board
January 14, 2009-3:00 p.m.
Minutes

I. ROLL CALL

PRESENT: Bengry, Kinsey, Micheau, Schultz, and Woodworth

ABSENT: Kwarciany, Schomin

OTHERS PRESENT: Connie Ness

II. APPROVAL OF AGENDA: Moved to add public comment to agenda as item and approve the agenda of January 14, 2009 by Kinsey and supported by Bengry. MOTION CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Moved by Schultz and supported by Kinsey to approve the December 10th, 2008 minutes. MOTION CARRIED UNANIMOUSLY.

IV. ELECTION OF CHAIRMAN: Bengry nominated Bill Kwarciany to Chair the Delta County Airport Advisory Board. Kinsey supported the motion. MOTION CARRIED UNANIMOUSLY.

V. ELECTION OF VICE CHAIRMAN: Bengry nominated Dave Woodworth as Vice Chairman and Micheau supported the nomination. MOTION CARRIED UNANIMOUSLY.

VI. PUBLIC COMMENT ON AGENDA ITEMS: Ken Buchholtz commented that a number of airport neighbors were present to hear the presentation on the airport fence and the plan addressing the situation.

VII. COMMUNICATIONS RECEIVED/SENT - None

VIII. REPORTS:

A. Airport Fencing Assessment – Rory Mattson presented his assessment of the condition of the fence with pictures. He also had recommendations, including an interior fence. This project is in the 5-year plan that has been submitted to the FAA, scheduled for 2010, and proposed with an interior fence. In the fall of 2009 an FAA checklist must be completed with the pre-application for funding. Prior to the pre-ap there will be a MAP meeting in September (Michigan Airports Programming) during which time the FAA, Airport representative, the State, and the airport consultant review the 5-year plan and upcoming projects. The FAA determines project funding based on assessment reports and other priorities.

B. Chairman's Report: None

C. Manager's Report:

- a. Finances:
 - 1. End of December and first quarter budget status was discussed. Figures from the county look to be on track considering this is an expensive time of year. There are however known expenses that are not yet reflected by the county. Payroll will also take a big jump since holiday payroll and half the month's overtime for snow removal is not included in the county numbers.
- b. Projects:
 - 1. The SRE Pre Bid Meeting was held January 13, 2009. There were 30 individuals in attendance. Bid opening will be January 23, 2:00pm in the conference room of the Airport. URS has submitted the SRE project and a plow purchase as part of a stimulus package.
- c. TSA Inspection:
 - 1. An inspection performed by our new Inspector found no problems but he made us aware of a bill requiring General Aviation passenger screening, The GA community finds these proposed requirements to be very damaging to small operations and could put extra financial burdens on airports as well.
- d. Customer Service:
 - 1. Enplanements and Fuel Gallons sold were discussed.
 - 2. Marketing Program was presented. On going work with website will continue.

D. Hangar Committee Mtg: Kinsey gave an update from a meeting January 7, 2009. Details are coming together to present a package for Airport Advisory Board approval to request a county loan for new hangars and also present a General Aviation development plan for the future.

IX. OLD BUSINESS: Dan Layman has paid past due rent.

X. NEW BUSINESS:

- a. Connie will be attending the MAAE Winter Conference. The State will also be conducting training for Airport Improvement grant applications and FAA requirements. These meetings are 2/4 -2/5 in Lansing.

XI. PUBLIC COMMENT: Jerry Coppock commented on fencing and hangar improvement plans. He will attend Hangar Committee meetings.

XII. ADJOURNED:

Respectfully Submitted by:
Connie Ness, Airport Manager

Dave Woodworth, Board Vice-Chair