

Approved

Delta County Airport Advisory board

March 4, 2009-3:00 p.m.

Minutes

- I. ROLL CALL
 - PRESENT: Bengry, Kinsey, Kwarciany, Schultz, Micheau, and Woodworth
 - ABSENT: Schomin
 - OTHERS PRESENT: Connie Ness

- II. APPROVAL OF AGENDA: With the addition of New Items of Tony Schoman's resignation and meeting date change for next month Kinsey made a motion to approve the Agenda of March 4, 2009. Supported by Bengry. MOTION CARRIED UNANIMOUSLY.

- III. APPROVAL OF MINUTES: Moved by Woodworth and supported by Schultz to approve the February 11, 2009 minutes. MOTION CARRIED UNANIMOUSLY.

- IV. COMMUNICATIONS RECEIVED/SENT –
 - Letter from Carl Levin congratulating receipt of \$740,927 grant from FAA for the SRE building.

- V. REPORTS:
 - A. Chairman's Report: None
 - B. Manager's Report:
 - a. Finances:
 1. January Budget Status presented. Costly labor bill for baggage door repairs discussed. Situation was brought to the attention of airline crew, Connie will write a memo to airline personnel. The pickup is in for engine repairs most likely a head gasket, costing approximately \$2000.
 - b. Projects: SRE
 1. Alternative #1 was approved in an e-mail poll
 2. Fed/State/Contractor contracts are executed by the County.
 3. Concern was expressed because the plans were not available to the public at the builders exchange until 8 days prior to bid opening. Required procedures for the federal/ state project were followed, plans were

available at the airport office as advertised, and thirty contractors and subs. registered at the pre-bid meeting nine days before bid opening.

- c. Customer Service:
 - 1. Enplanements and Fuel Gallons sold were discussed. An update from IMS reports 250 flights with over 300 passengers carried in the first 500 hours flown. They are anticipating 2009 to be a busy year.
- d. The FAA conducted a Telecon training and information session regarding Snow and Ice Plans. This was a first, and Ness found the presentation helpful and appreciated the chance for questions and feedback made possible by the Telecon.
- C. Personnel Committee: May is the anniversary date of hire for Ness and typically the time for an evaluation. This is the second year of a three year contract. Since Schomin has resigned, Chairman Kwarcianny will be on the personnel committee along with Woodworth and Micheau. A meeting will be scheduled after April.
- D. Hangar Committee: March 2, 2009 meeting held. A General Aviation Summary was presented and discussed. Prevailing Wage Rates have not been included in the estimate costs which have been carefully analyzed with rent payments to equal loan payments. Schultz made a motion to give the Hangar Committee the authority to present the hangar proposal to the county board when information on wage rates and figures have been worked out. Micheau seconded the motion and MOTION CARRIED UNANIMOUSLY.

IX. OLD BUSINESS:

Formation of Aviation Day Committee: Ness would like more planning support and will check with pilot groups. Advisory board members have in the past been very helpful at the event and are willing to work the event.

X. NEW BUSINESS:

- a. Board communications by e-mail: Everyone is okay with that. Schultz and Bengry request hard copies that can be delivered to county.
- b. Motion made by Bengry to change next meeting date to April 15, 2009 at 3:00 pm in Airport Conference Room and invite Bill Malinowski, URS. Micheau supported and MOTION CARRIED UNANIMOUSLY.
- c. Motion by Schultz to send note of thanks to Tony Schomin for his efforts with the Airport Advisory Board. Supported by Bengry and MOTION CARRIED UNANIMOUSLY.

XI. PUBLIC COMMENT: None

XII. ADJOURNED

Respectfully Submitted by:
Connie Ness, Airport Manager

William Kwarcianny, Board Chair