

*Approved*  
Delta County Airport Advisory board  
June 10, 2009-3:00 p.m.  
Minutes

- I. ROLL CALL  
PRESENT: Bengry, Herioux, Kwarciany, Micheau, Schultz, and Woodworth  
ABSENT: Anderson  
OTHERS PRESENT: Connie Ness
- II. APPROVAL OF AGENDA: Bengry made a motion to approve the agenda of June 10, 2009 supported by Micheau. MOTION CARRIED UNANIMOUSLY.
- III. APPROVAL OF MINUTES: Moved by Woodworth and supported by Bengry to approve the May 13, 2009 minutes. MOTION CARRIED UNANIMOUSLY. Motion to approve the Special Meeting of May 19, 2009 minutes made by Schultz supported by Woodworth. MOTION CARRIED UNANIMOUSLY.
- IV. COMMUNICATIONS RECEIVED/SENT –  
Enclosed is a response from Levin regarding potential changes to fire-fighting regulations for airports.  
Phone call from Martin Clark (FAA facilities/maintenance) on the excellent cooperation they've had at our airport. Randy Gascon mentioned by name.  
Received information from FAA on Pandemic Flu guidelines - Will need to construct a plan in the future.
- V. REPORTS:
- A. Manager's Report:
- a. Finances:
1. May Budget Status presented. Income and Expense still matching but Ness commented that fuel was purchased for Jet and 100LL to take advantage of lower prices. This will affect June's Status.
  2. Finance Committee met 5/19 and went through the proposed preliminary line item budget enclosed. Submitted to Joe as part of 2010 County budget process. Expect to meet with him in next couple of months.

- b. Community Hangar Update – City of Escanaba will have the agreement on their July meeting. It is expected that a financial settlement will be made with Gladstone. Solutions for the Hangar Door are being researched.
  - c. TSA Exercise – Scheduled for June 18<sup>th</sup> includes public safety and will identify and plan for the possibility of attacks off airport in vulnerable areas.
  - d. Customer Service
    - 1. Spoke at Manistique Rotary 6/8
    - 2. Enplanements/Fuel Gallons information enclosed
    - 3. Airline Flight data and follow-up enclosed
    - 4. Memorial Board – Motion made by Bengry to place Wally Arntzen on the Memorial Board. Supported by Schultz and MOTION CARRIED UNANIMOUSLY.
    - 5. Kiwanis would like to install playground equipment in the park they've constructed. Bengry moved to allow equipment of Kiwanis's choice to be installed in the park. Supported by Herioux and MOTION CARRIED UNANIMOUSLY.
    - 6. Dog Park for service pets required per airlines by the government on both sides of fence. Contacted the Lions hoping that they will take up the cause and make two stations.
- B. Projects Update – Pre-application documentation has been submitted for Part B FAA funding. This includes SRE Completion, Paint Marking & Crack Seal, and Design work for 2010 fencing project. It has gone from the State to the FAA and as part of the process they are seeking additional information on the fencing project which will be addressed promptly. SRE Project has been on schedule, some rain days have occurred. Progress meeting is scheduled for the morning of June 29. Site visit scheduled for the morning of July 22, for the FAA program manager.
- C. Hangar Update – Have received bid specs from Bittner. One issue is the grade of the ramp to enter the hangar. Bittner looked into a couple of fixes but for cost effectiveness they advise that the new hangar would be little different from the existing hangar across from it. The grade would remain the same and the hangar will be matched to that. The County procurement policy has been enclosed. Administration office confirms that the hangar project falls under this policy. After discussion it was determined to wait for the county board meeting on June 23<sup>rd</sup> before proceeding with bids. Schultz and Bengry will propose to by-pass procurement procedure on this project and use past practice. Joe Erickson will be given a copy of the specs for review.
- D. Personnel Committee - Meeting held. Presented Connie self-evaluation and proceed from there. Draft will be given to Kwarcianny in two weeks.

- E. Pig Roast event – discussed and setting up. Notifications have been made to participating parties. Raffle may not happen without Airline tickets. Ness has several contacts working on availability of tickets.
  - F. BAH - The Parks have decided not to participate in BAH due to funding issues. After discussion the board indicated a desire to fulfill an obligation to the event, which is also a marketing value to the airport. Ness and Micheau will continue to work to obtain a possible co-sponsor.
- IX. OLD BUSINESS:
- A. The Solar Site Assessment Report is available.
  - B. Airport Orientation – New board member Brian Herioux met with Ness prior to meeting.
- X. NEW BUSINESS:
- XI. PUBLIC COMMENT: Terry offered to Board members a flight as an orientation to airport facility.
- XII. ADJOURNED

Respectfully Submitted by:  
Connie Ness, Airport Manager

William Kwarciany, Board Chair