

Approved

Delta County Airport Advisory board

August 12, 2009-3:00 p.m.

Minutes

I. ROLL CALL

PRESENT: Bengry, Herioux, Kwarcianny, Schultz, and Woodworth

ABSENT: Anderson, Micheau

OTHERS PRESENT: Connie Ness

II. APPROVAL OF AGENDA: Schultz made a motion to approve the agenda of August 12, 2009 supported by Bengry. MOTION CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Moved by Woodworth and supported by Herioux to approve the July 8, 2009 minutes. MOTION CARRIED UNANIMOUSLY.

IV. COMMUNICATIONS RECEIVED/SENT –

E-mails:

URS letter regarding Oberstar/cable damage

Airport Advisory Board Resolution & Delta expanding EAS update

Bittner pre-bid meeting and bid opening dates

Updated CBA & Budget status (July)

CBA presentation and Joint Board Dates

V. REPORTS:

A. Manager's Report: (Attached)

1. Under Hangar bids a motion was made by Bengry to accept U.P. Concrete's bid of \$148,950 and take \$6,000 out of Capital Funds to cover cost of the project over the \$150,000 allotted by the County Board. Motion seconded by Woodworth and MOTION CARRIED UNANIMOUSLY.
2. EPA Containment – Motion made by Bengry to proceed with the procedure to purchase a double wall tank. Supported by Herioux. After discussion MOTION CARRIED UNANIMOUSLY.

B. Finances:

1. July County Budget Status – does not include July Credit Card income.

- C. Customer Service:
 - 1. Enplanements/Fuel Gallons Sold – Enplanements up for July, typically busy a month. Ness will pursue a survey, hopefully as part of the SCASDP grant, in efforts to maintain a higher level of usage and identify needs. Fuel sales are well below last year; this seems to be the case nationwide due to economics.
 - D. 5-year 10-year plans put together for Map meeting with FAA scheduled for Aug. 18th 9:00am. Schultz made a motion to approve 5-10 year plans for the FAA. Herioux seconded the motion and MOTION CARRIED UNANIMOUSLY.
 - E. MAAE meeting Sept. 14-18 at Treetops. Schultz made a motion for Ness to attend the conference and seconded by Woodworth. MOTION CARRIED UNANIMOUSLY.
- IX. OLD BUSINESS:
- A. Date for meeting with Committee of the Whole August 25th 10:00am in Probate Courtroom.
 - B. Memorial Board article is being researched for Arntzen.
- X. NEW BUSINESS:
- A. Ness will be on vacation 8/6 – 8/17.
 - B. Engineer Selection – Ness pointed out that it has been three years since we've selected our engineer consultant. The engineer selection process is usually done every three – five years. It was determined in discussion to revisit this process in next year.
- XI. PUBLIC COMMENT: Glimm commented that his business has been active and routinely using Aviation fuel.
- XII. ADJOURNED: Moved by Herioux seconded by Woodworth. CARRIED UNANIMOUSLY.

Respectfully Submitted by:
Connie Ness, Airport Manager

William Kwarciany, Board Chair