

Approved
Delta County Airport Advisory board
January 13, 2010-3:00 p.m.
Minutes

- I. ROLL CALL
PRESENT: Bengry, Anderson, Herioux, Kwarciany, Micheau, Schultz, and Woodworth
ABSENT: None
OTHERS PRESENT: Connie Ness
- II. APPROVAL OF AGENDA: Moved to approve the agenda of January 13, 2010 by Herioux and supported by Woodworth. MOTION CARRIED UNANIMOUSLY.
- III. APPROVAL OF MINUTES: Moved by Woodworth and supported by Herioux to approve the December 10th, 2009 minutes. MOTION CARRIED UNANIMOUSLY.
- IV. ELECTION OF CHAIRMAN: Woodworth nominated Bill Kwarciany to Chair the Delta County Airport Advisory Board. Schultz supported the motion. Bengry motioned to close nominations supported by Herioux and MOTION CARRIED UNANIMOUSLY.
- V. ELECTION OF VICE CHAIRMAN: Herioux nominated Woodworth as Vice Chairman and Micheau supported the nomination. Bengry motioned that nominations be closed supported by Schultz and MOTION CARRIED UNANIMOUSLY.
- VI. COMMUNICATIONS RECEIVED/SENT
 - a. Informational articles e-mailed 12/17
 - b. Conference – Analytical Firepower Workshop – Motion was made by Schultz to ratify the decision made through e-mail for Ness to attend the Boyd Group Workshop in Denver, Colorado. Seconded by Herioux. MOTION CARRIED UNANIMOUSLY.
 - c. MAAE Conference agenda – After discussion it was decided to not attend this conference since Ness will be going to the workshop conference.
- VII. REPORTS:

- A. Manager's Report - Attached
 - a. Finances: Dec. County Budget Status – One quarter through the year and the total budget figures are on target. Ness will check \$0 for Renzone transfer line and City water meter for fire truck.
 - b. Customer Service:
 - 1. Enplanements and Fuel Gallons sold were discussed. Concern for continued growth with enplanements was expressed. General advice for future advertising to address total picture costs since low cost carriers in Appleton are affecting our boardings.
 - B. Develop Goals – Kwarcianny will set a time for a meeting with the new administrator for discussion on Airport goals.
- VIII. OLD BUSINESS: Pig Roast – After discussion Bengry made a motion to adjust Pig Roast activities to fit with a Business After Hours event July 28th. Seconded by Woodworth. MOTION CARRIED.
- IX. NEW BUSINESS:
- a. Brought to the Advisory Board attention that the airport will work with other county agencies for storage issues, especially security sensitive items, on space available basis.
 - b. Ness is working on dollar figures for a new TSA lease package.
- X. PUBLIC COMMENT:
- Steve Atkins is the new CAP commander. The CAP will be drawing up a lease for their building and bringing to Ness for negotiations and approval.

ADJOURNED:

Respectfully Submitted by:
Connie Ness, Airport Manager

Bill Kwarcianny, Board Chair