

Approved
Delta County Airport Advisory board
September 8, 2010 - 3:00 p.m.
Minutes

I. ROLL CALL

PRESENT: Anderson, Bengry, Herioux, and Woodworth

OTHERS PRESENT: Connie Ness, Nora Viau

ABSENT: Kwarciany, Micheau, Schultz

The meeting was called to order at 3:00 p.m. in the conference room of the Delta County Airport by Board Chair David Woodworth.

II. APPROVAL OF AGENDA: Moved to approve the agenda of September 8, 2010 by Herioux and supported by Bengry. MOTION CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Moved by Herioux to approve the August 11th, 2010 minutes with a correction for agenda approval from Herioux to Anderson. Supported by Anderson and MOTION CARRIED UNANIMOUSLY.

IV. COMMUNICATIONS RECEIVED/SENT
None

V. REPORTS:

a. Manager's Report – Attached

1. Finances – Major expenses are in for '10 with the exception of payroll. We seem to be within budget and in discussion Nora explained how cash over or under is applied to current fund balance during the audit. Airport assets with depreciation are also accounted for there. Ray LaMarch, county auditor, may give an airport audit presentation at our request to explain year end process.

b. Customer Service:

1. Enplanements and Fuel Gallons sold were discussed. As a result of the third flight enplanements are up and indications are that we could have 10,000 boardings for next year if the trend continues.

VI. OLD BUSINESS:

- a. Job Posting will be posted for a full time Airport Operations position.

- b. Manager will be attending the MAAE Conference the week of Sept. 13th.

VII. NEW BUSINESS: None

VIII. PUBLIC COMMENT: None

IX. EXECUTIVE SESSION: Bengry made a motion to adjourn the meeting and go to executive session to discuss the Manager's evaluation. Supported by Herioux and
MOTION CARRIED

ADJOURNED:

Respectfully Submitted by:
Connie Ness, Airport Manager

David Woodworth, Board Chair