

Approved
Delta County Airport Advisory board
October 13, 2010 - 3:00 p.m.
Minutes

I. ROLL CALL

PRESENT: Anderson, Bengry, Kwarciany, Micheau, Schultz, and Woodworth

OTHERS PRESENT: Connie Ness, Nora Viau

ABSENT: Herioux

The meeting was called to order at 3:00 p.m. in the conference room of the Delta County Airport by Board Chair David Woodworth.

II. APPROVAL OF AGENDA: Moved to approve the agenda of October 13, 2010 by Schultz and supported by Anderson. MOTION CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Moved by Anderson to approve the September 8th, 2010 minutes. Supported by Schultz and MOTION CARRIED UNANIMOUSLY.

IV. COMMUNICATIONS RECEIVED/SENT
None

V. REPORTS:

a. Manager's Report – Attached

1. Finances – Start of the new fiscal year, no report. Year end looked to be within budget.

b. Customer Service:

1. Enplanements and Fuel Gallons sold were discussed. Delta has been working on their reported enplanement figure and the station manager, Jennifer, reported that loads seem to be close to 1000 for the next couple of months. If we could get 1000/mo. there's a possibility we'd have 10,000 boardings this year.

VI. OLD BUSINESS:

- a. Interviews for the airport operations specialist are in progress with Viau and Ness.
- b. MAAE Conference the week of Sept. 13th, see manager's report.

VII. NEW BUSINESS:

- a. A MAP meeting (Michigan Airports Program) is scheduled for 11/9 and 10:00 a.m. here in the office. This is our 5/10-year plan review.
- b. Required biannual Fuel Training is scheduled for 10/28. This is a four hour recurrency training, if the new employee is on staff at this time I will schedule an 8 hour initial training for him.

VIII. PUBLIC COMMENT: None

ADJOURNED: 3:55 p.m.

Respectfully Submitted by:
Connie Ness, Airport Manager

David Woodworth, Board Chair