

*Approved*  
Delta County Airport Advisory board  
December 8, 2010 - 3:00 p.m.  
Minutes

I. ROLL CALL

PRESENT: Anderson, Bengry, Kwarciany, Micheau, Schultz and Woodworth

OTHERS PRESENT: Connie Ness

ABSENT: Herioux

The meeting was called to order at 3:00 p.m. in the conference room of the Delta County Airport by Board Chair David Woodworth.

II. APPROVAL OF AGENDA: Moved to approve the agenda of December 8, 2010 by Schultz and supported by Anderson. MOTION CARRIED UNANIMOUSLY.

III. APPROVAL OF MINUTES: Moved by Kwarciany to approve the November 10th, 2010 minutes. Supported by Micheau and MOTION CARRIED UNANIMOUSLY.

IV. COMMUNICATIONS RECEIVED/SENT

1. MAAE note to members regarding Aeronautics funding

V. REPORTS:

a. Manager's Report – Attached

1. Finances – Budget Status – County working to balance '11 budget.

2. Pre Applications for two projects were submitted to the FAA on 12/1. Phase III of the fencing project clears the fence on the East side and installs a two foot extension. The second project would be rehabilitation of paving in the G.A. area. There may very well be no discretionary money available but we're trying to fit the FAA's prioritization process.

b. Customer Service:

1. Enplanements and Fuel Gallons sold were discussed. November's boardings are still on track for a yearly average to reach 10,000. Our Jet fuel sales are down for the year, the airlines has helped to make up this loss since the third flight has increased fuel flow fee revenues.

VI. OLD BUSINESS:

- a. Airport Operations Specialist Richard Hosking has been contacted after discussion with union and administration led to an approval from the county board meeting to hire for a full time position. I'm waiting for his response.
- b. The draft of the Airport Manager's job description was e-mailed and Ness will take comments or suggestions by e-mail for the next meeting.

VII. NEW BUSINESS: None

VIII. PUBLIC COMMENT: David Woodworth's term is expiring and this will be his last meeting. At the end of the month Darrel Bengry will complete his term as Delta County commissioner and will no longer be on the Airport Advisory Board. Both gentlemen were unanimously thanked by all present for their service.

ADJOURNED: 3:45 p.m.

Respectfully Submitted by:  
Connie Ness, Airport Manager

David Woodworth, Board Chair